

City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**City Commission Meeting
April 11, 2023
Agenda**

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Regular City Commission Meeting to be held Tuesday, April 11, 2023, at 7:30pm, in the City Commission Chambers, Pleasant Ridge City Hall, 23925 Woodward Avenue, Pleasant Ridge, MI 48069. The following items are on the Agenda for your consideration:

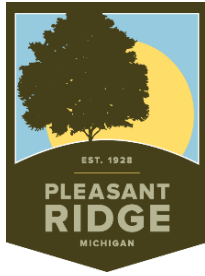
REGULAR CITY COMMISSION MEETING – 7:30 P.M.

1. **Meeting Called to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **PUBLIC DISCUSSION – items not on the Agenda.**
5. **City Commission Liaison Reports.**
 - **Commissioner Budnik – Recreation Commission.**
 - **Commissioner Lenko – Ferndale Public Schools.**
 - **Commissioner Perry – Planning/DDA.**
 - **Commissioner Schmier – Historical Commission.**
6. **Governmental Reports.**
7. **Consideration of the following Consent Agenda.**

All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.

 - a. Minutes of the Regular City Commission Meeting held Tuesday, March 14, 2023.
 - b. Monthly Disbursement Report.
8. **Comparative Financial Overview.**
9. **City Manager’s Report.**
10. **Other Business.**
11. **Adjournment.**

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations. If you have any ADA questions, please call the Clerk's Office (248) 541-2901.



City of Pleasant Ridge
 23925 Woodward Avenue
 Pleasant Ridge, Michigan 48069

City Commission Meeting March 14, 2023

Having been duly publicized, Mayor Scott called the meeting to order 7:31pm

Present: Commissioners Lenko, Perry, Schmier, Mayor Scott.
 Also Present: City Manager Breuckman, City Clerk Allison.
 Absent: Commissioner Budnik.

Public Discussion

Ted Zachary, 68 Devonshire, discussed programming regarding kindness. Would like FPS to begin showing the program. Be kind to the people, be kind to the earth.

Howard Smith, 60 Woodward Heights, thanked city for clean-up of tree at his house that was damaged during the recent storm. Would like the tree to come down, he thinks it is dangerous. Would like to have the tree removed and replaced. Woodward Heights traffic calming plan.

Jay Foreman, 60 Oakdale, attended school board meeting, believes he was misled regarding the Ferndale Public Schools bond millage. Was led to believe the districts plan was to build a new elementary school, move CASA to the current Roosevelt site, understands CASA is moving to Oak Park and not utilizing the Roosevelt site. Concerns about port-a-johns should be in the backyard and not in the front yard.

City Commission Liaison Reports

Commissioner Schmier – Historical Commission - Museum will be open on March 18.

Commissioner Perry – Recreation Commission – upcoming events, May 13 Citywide garage sale - \$25.00, swim team registration, summer employment opportunities. Information on sports and summer day camp registrations. The Ridger will be online soon.

Commissioner Lenko – Ferndale Public Schools – CASA is big topic, not much information out now. March 20 is the next school board meeting. Sign up for eblasts and watch the meetings online.

Commissioner Perry – Planning/DDA – next meeting will be April 24.

Governmental Reports

Robert Tolbert, School Community Relations representative. New department for the district. Planning coffee sessions with school board to establish community partnerships.

Chief Theresa Robinson, Ferndale Fire Department new firefighters being hired. On track to be fully staffed. New ambulance is on order.

Manager Breuckman gave update regarding Pleasant Ridge Foundation Auction to be held 5/20 tickets at pleasantryfoundation.org or City Hall. Foundation is raising money to promote arts within the City. Had funded many projects in partnership with the City.

Consent Agenda

23-3598

Motion by Commissioner Perry, seconded by Commissioner Lenko that the consent agenda be approved.

Adopted: Yeas: Commissioners Perry, Lenko, Schmier, Mayor Scott.
 Nays: None.

Dog Park Lighting Survey

Manager Breuckman gave an overview of survey of the dog park membership. Susie Sherman Hall, 63 Maywood, Amy Rozmus, 83 Kensington, Kensington resident input, Kevin Roen, 11 Sylvan. Kensington residents want to be included in survey. Lighting type to be determined.

23-3599

Motion by Schmier, second by Perry, that the City proceed with the lighting project, increase dog park fees by \$20 starting July 1, 2023, and prioritize getting a reliable water source this year, and that a photometric plan be mailing to the residents on the northeast side of Kensington abutting the dog park and brought back to the next City Commission meeting following the release of the photometric report/plan for public comment.

Adopted: Yeas: Commissioners Schmier, Perry, Lenko, Mayor Scott.
 Nays: None.

Art Project Introduction

Manager Breuckman gave an overview of the Pleasant Ridge Art Project.

23-3600

Motion by Perry, second by Lenko that the resolution establishing the Pleasant Ridge Arts Council be adopted.

Adopted: Yeas: Commissioners Perry, Lenko, Schmier, Mayor Scott.
 Nays: None.

2023 City Commission Goals and Objectives

Manager Breuckman gave an overview of the annual Goals and Objectives, that serve as a basis for making budget decisions and work priorities for City Staff over the coming year.

23-3601

Motion by Schmier, seconded by Perry that the 2023 City Commission Goals and Objectives be adopted.

Adopted: Yeas: Commissioners Schmier, Perry, Lenko, Mayor Scott.
 Nays: None

Board and Commission Appointments

Historical Commission

23-3602

Motion by Schmier, seconded by Lenko, that the appointments to the Pleasant Ridge Historical Commission of Sarah Council and Mark Campbell, to serve full terms, terms to expire March 31, 2026, and Lauren O'Reilly, to serve a partial term, term to expire March 31, 2024, and the reappointment of Jaclyn Huffman, term to expire March 31, 2026, be approved.

Adopted: Yeas: Commissioners Schmier, Lenko, Perry, Mayor Scott.
Nays: None.

Planning Commission/DDA

23-3603

Motion by Perry, seconded by Lenko, that the appointment of T. Scott Galloway to the Pleasant Ridge Planning Commission/DDA to a full term, term to expire March, 31, 2026, and the reappointments of Jonathan Disbrow and Tim Matyas, terms to expire March 31, 2026 be approved.

Adopted: Yeas: Commissioners Schmier, Lenko, Perry, Mayor Scott.
Nays: None.

Recreation Commission

23-3604

Motion by Perry, seconded by Lenko, that the appointments to the Pleasant Ridge Recreation Commission of Amy Miller to a full term, term to expire March 31, 2026, and Don St. Aubin to a partial term, term to expire March 31, 2025, and Erin Grigoriou to a partial term, term to expire March 31, 2026, and the reappointment of Cory Truesdell, term to expire March 31, 2026, be approved.

Adopted: Yeas: Commissioners Perry, Lenko, Schmier, Mayor Scott
Nays: None

Board of Review

23-3605

Motion by Schmier, seconded by Lenko that the appointment of Sarah Council, as alternate, to the Pleasant Ridge Board of Review by approved.

Adopted: Yeas: Commissioners Schmier, Lenko, Perry, Mayor Scott
Nays: None

Library Board

23-3606

Motion by Perry, seconded by Schmier, that the appointment of Michelle Curtin as the City's representative to the Huntington Woods Library Board, be approved.

Adopted: Yeas: Commissioners Perry, Schmier, Lenko, Mayor Scott
Nays: None

Resolution of Appreciation for Amy Leigh

Motion by Perry, seconded by Lenko, that the resolution of appreciation for Amy Leigh be adopted.

Adopted: Yeas: Commissioners Perry, Lenko, Schmier, Mayor Scott
Nays: None

City Manager's Report

Loose brush pickup continues.

Woodward projects, barrels are related to the resurfacing project and the road diet project. MDOT bids for PR streetscape project from Sylvan to 696 came in 3% over estimate.

Woodward Heights project is in the design phase, intent is to have a short term and a long-term plan. Short term with plastic and paint, for the long-term improvements we will apply for grants. DTE reliability issues, information will be available on the PR website. Government affairs representatives keep us informed but communities lack leverage. Public Service Commission regulates DTE. MI-Maui (Michigan Municipal Association for Utility Issues) pools local governments, intervenes in rate cases with DTE. Contact the Public Service Commission and/or state legislators to express concerns and frustrations about reliability issues.

Other Business

Mayor Scott, Commissioner Budnik could not attend but wanted to share a few comments. Thankful for everyone who applied for the Recreation Commission. Excited about the art project. Thank you to Amy for her service.

Commissioner Perry, reminds residents of Moondate, Jessica Wright's indie band. Jessica is heading up Pleasant Ridge's version of International Play Music on the Porch Day for 2023. Pleasant Ridge Porch Sessions will take place on Saturday, August 26. Anyone interested in hosting, volunteering or performing, email aperry@cityofpleasantridge.org. Facebook page will be porch sessions Pleasant Ridge. The Pleasant Ridge Women's Club has trivia coming up on March 24, raising money for their scholarship program, with a goal of \$10,000 in scholarships this year. Benefits any kids living in the Ferndale School District, regardless of what school they attend. Starts at 7:00pm, \$20 per person, 8 people per table. 50/50 raffle, bring your own refreshments, winning team gets their registration fee back. Competition for best table theme decorations. All money benefits the scholarship program. High School Seniors can apply now for the Women's Club scholarships and the Pleasant Ridge Foundation scholarships. Email Ann for details, aperry@cityofpleasantridge.org.

With no further business or discussion, Mayor Scott adjourned the meeting at 9:33 pm.

Mayor Bret Scott

Kersten Emsley, Deputy City Clerk

March 2023

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	10,891.18
ACCOUNTS PAYABLE	\$	290,602.04
TAX LIABILITIES	\$	42,612.77

TOTAL	\$	344,105.99
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PAYROLL

March 8, 2023	\$	5,722.25
March 22, 2023	\$	5,168.92

TOTAL	\$	10,891.17
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CHECK REGISTER FOR CITY OF PLEASANT RIDGE
PAYROLL LIABILITIES
 January 2023

Check Date	Check	Vendor Name	Description	Amount
3/8/2023	6410500521	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 2,852.17
3/8/2023	6410500526	ALERUS FINANCIAL	HCSP CONTRIBUTIONS	\$ 1,148.93
3/8/2023	6410500524	FOPLC	UNION DUES	\$ 192.00
3/8/2023	6410500523	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 208.21
3/8/2023	6410500525	MISSION SQUARE FINANCIAL	401A LOAN PAYMENT	\$ 209.05
3/8/2023	6410500522	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 1,111.90
3/22/2023	6410500530	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 2,586.32
3/22/2023	6410500533	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 208.21
3/22/2023	6410500531	ALERUS FINANCIAL	HCSP CONTRIBUTIONS	\$ 1,057.64
3/22/2023	6410500532	MISSION SQUARE FINANCIAL	401A LOAN PAYMENT	\$ 209.05
3/22/2023	6410500529	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 1,107.70
TOTAL PAYROLL LIABILITIES				\$ 10,891.18

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
TAX LIABILITIES
March 2023

Check Date	Check	Vendor Name	Description	Amount
03/29/2023	2959	ELENI GIKAS	2022 TAX OVERPAYMENT	\$ 50.56
03/29/2023	2960	FERNDALE SCHOOL DISTRICT	2022 TAX COLLECTIONS-REPLACEMENT 2941	\$ 42,562.21
TOTAL TAX LIABILITIES				\$ 42,612.77

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ACCOUNTS PAYABLE
 March 9, 2023

Check Date	Check	Vendor Name	Description	Amount
03/09/2023	25943	21ST CENTURY MEDIA-MICHIGAN	LEGAL NOTICE PUBLICATIONS	\$ 659.15
03/09/2023	25944	ACCUSHRED, LLC	SHREDDING SERVICES	\$ 93.00
03/09/2023	25945	ADKISON, NEED & ALLEN P.L.L.C.	CITY ATTORNEY SERVICES	\$ 1,113.50
03/09/2023	25946	ANDERSON, ECKSTEIN & WESTRICK	ENGINEERING SERVICES	\$ 32,610.85
03/09/2023	25947	ANN ZVIBLEMAN	RECREATION PROGRAM CANCELLATION	\$ 60.00
03/09/2023	25948	BADGER METER, INC.	WATER METER SUPPORT SERVICES	\$ 1,256.46
03/09/2023	25949	BEST CHOICE HOME SERVICES	BUILDING MAINTENANCE	\$ 712.00
03/09/2023	25950	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTHCARE BENEFITS	\$ 5,603.40
03/09/2023	25951	BRILAR	SNOW REMOVAL SERVICES	\$ 14,872.50
03/09/2023	25952	CIVICPLUS LLC	ONLINE CODE SERVICES	\$ 350.00
03/09/2023	25953	CMP DISTRIBUTORS INC	PD WEAPONS PURCHASES	\$ 6,446.20
03/09/2023	25954	DAVEY TREE EXPERT COMPANY	TREE MAINTENANCE AGREEMENT	\$ 3,150.00
03/09/2023	25955	DETROIT EDISON COMPANY	STREETLIGHTING SERVICES-FEBRUARY 2023	\$ 4,617.89
03/09/2023	25956	EUGENE LUMBERG	PROSECUTOR SERVICES	\$ 877.50
03/09/2023	25957	FERNDALE PIZZA CO., INC.	RECREATION PROGRAM SUPPLIES	\$ 139.92
03/09/2023	25958	GREAT AMERICA FINANCIAL SRV	TELEPHONE LEASE SERVICES	\$ 866.00
03/09/2023	25959	GREAT LAKES WATER AUTHORITY	IWC CHARGES-DEC & JAN	\$ 551.32
03/09/2023	25960	GREG CALBECK	UNIFORM ALLOWANCE	\$ 38.00
03/09/2023	25961	J & J AUTO TRUCK CENTER	PD VEHICLE MAINTENANCE	\$ 813.16
03/09/2023	25962	MATT PICCINATO	RECREATION PROGRAM CANCELLATION	\$ 75.00
03/09/2023	25963	NYE UNIFORM	UNIFORM SUPPLIES-RIED	\$ 363.00
03/09/2023	25964	O'REILY AUTO PARTS	VEHICLE MAINTENANCE SUPPLIES	\$ 48.01
03/09/2023	25965	PLANTE & MORAN PLLC	ACCOUNTING SERVICES	\$ 5,070.00
03/09/2023	25966	PLANTE MORAN GROUP BENEFIT ADVISORS	BENEFITS CONSULTING FEES	\$ 2,518.75
03/09/2023	25967	SCHEER'S ACE HARDWARE	DPW MAINTENANCE SUPPLIES	\$ 27.87
03/09/2023	25968	SLC METER SERVICE INC	WATER METER INSTALLATIONS	\$ 2,323.60
03/09/2023	25969	SOCRRA	REFUSE COLLECTION AGREEMENT	\$ 19,473.00
03/09/2023	25970	SOCWA	WATER PURCHASES	\$ 10,794.84
03/09/2023	25971	THE HUNTINGTON NATIONAL BANK	CAPITAL IMPROVEMENT BOND INTEREST	\$ 32,850.00
03/09/2023	25972	TOOLE DESIGN	WOODWARD HEIGHTS CONCEPT DESIGN	\$ 2,398.42
03/09/2023	25973	TOSHIBA FINANCIAL SERVICES	COPIER LEASE AGREEMENT	\$ 1,015.74
03/09/2023	25974	UNIFIRST CORPORATION	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 517.71
03/09/2023	25975	WEX BANK	FUEL PURCHASES	\$ 1,603.50
03/09/2023	25976	XFER COMMUNICATIONS	RECREATION COMPUTER REPLACEMENT	\$ 1,325.00

TOTAL ACCOUNTS PAYABLE

\$ 155,235.29

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ACCOUNTS PAYABLE
 March 14, 2023

Check Date	Check	Vendor Name	Description	Amount
03/14/2023	25977	45TH DISTRICT COURT	TICKET EXPENSES-FORSYTHE-23PR00177	\$ 175.00
03/14/2023	25978	BRILAR	DEBRIS CHIPPING	\$ 3,850.00
03/14/2023	25979	COMMUNITY MEDIA NETWORK	MEETING RECORDING AND BROADCASTING	\$ 1,015.12
03/14/2023	25980	DAVEY TREE EXPERT COMPANY	DEBRIS REMOVAL AND CHIPPING	\$ 2,400.00
03/14/2023	25981	DETROIT SALT COMPANY LLC	BULK ROADSALT PURCHASES	\$ 5,879.00
03/14/2023	25982	J & J AUTO TRUCK CENTER	PD VEHICILE MAINTENANCE	\$ 378.38
03/14/2023	25983	JC EHRLICH	EXTERMINATION SERVICES	\$ 136.73
03/14/2023	25984	LEGAL SHIELD	PRE PAID LEGAL SERVICES BENEFIT	\$ 77.70
03/14/2023	25985	OAKLAND COUNTY TREASURER	BONDS FOR TAX COLLECTIONS	\$ 4.27
03/14/2023	25986	OAKLAND COUNTY TREASURER	SEWERAGE DISPOSAL SERVICES-FEBRUARY 2023	\$ 52,109.09
TOTAL ACCOUNTS PAYABLE				\$ 66,025.29

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ACCOUNTS PAYABLE
 March 29, 2023

Check Date	Check	Vendor Name	Description	Amount
03/29/2023	25987	123.NET	DIRECT BORNING BOND RETURN-IRON RIDGE	\$ 5,000.00
03/29/2023	25988	ADVANCED LIGHTING AND SOUND	MEETING BROADCAST EQUIPMENT REPAIRS	\$ 180.00
03/29/2023	25989	AMERICAN SOCCER COMPANY, INC	FALL SOCCER UNIFORMS	\$ 322.22
03/29/2023	25990	BEST CHOICE HOME SERVICES	BUILDING MAINTENANCE	\$ 1,786.00
03/29/2023	25991	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTHCARE BENEFITS	\$ 5,603.40
03/29/2023	25992	CENTURION SERVICES INC	BUILDING MAINTENANCE-CITY HALL	\$ 407.26
03/29/2023	25993	CONSUMERS ENERGY	UTILITIES SERVICES	\$ 3,063.74
03/29/2023	25994	ELIZABETH O'KEEFE	RECREATION PROGRAM INSTRUCTOR	\$ 192.00
03/29/2023	25995	FIRE EXTINGUISHER SALES & SERV	ANNUAL INSPECTIONS	\$ 184.90
03/29/2023	25996	J & J AUTO TRUCK CENTER	VEHICLE MAINTENANCE	\$ 2,163.67
03/29/2023	25997	KATIE MCGOWAN	RECREATION PROGRAM INSTRUCTOR	\$ 315.20
03/29/2023	25998	LYNNA KAUCHECK	RECREATION PROGRAM INSTRUCTOR	\$ 667.20
03/29/2023	25999	MICHAEL CHRISTY	RECREATION PROGRAM INSTRUCTOR	\$ 585.60
03/29/2023	26000	MICHELLE DELACOURT	NEWSLETTER AND PRINT PUBLICATION DESIGN	\$ 975.00
03/29/2023	26001	NORTHWEST SUBURBAN SWIM LEAGUE	2023 DUES AND RIBBONS	\$ 936.00
03/29/2023	26002	O'REILY AUTO PARTS	VEHICLE MAINTENANCE SUPPLIES	\$ 20.98
03/29/2023	26003	OAKLAND COUNTY HEALTH DEPT	FOOD SERVICE LICENSE RENEWAL	\$ 298.00
03/29/2023	26004	OAKLAND COUNTY REGISTER OF DEEDS	RECORD DEED FOR DEVONSHIRE ALLEY VACATE	\$ 30.00
03/29/2023	26005	PATRICK THOMPSON DESIGNS, INC	BUILDING DESIGN SERVICES	\$ 8,000.00
03/29/2023	26006	PENCHURA, LLC FKA SUPERIOR PLAY LLC	MEMORIAL BENCH SUPPLIES	\$ 260.00
03/29/2023	26007	PLANTE & MORAN PLLC	ACCOUNTING SERVICES	\$ 3,672.50
03/29/2023	26008	SOCRRA	REFUSE COLLECTION SERVICES	\$ 9,152.00
03/29/2023	26009	TOOLE DESIGN	WOODWARD HEIGHTS TRAFFIC STUDY	\$ 23,492.51
03/29/2023	26010	UNIFIRST CORPORATION	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 231.75
03/29/2023	26011	UNUM LIFE INSURANCE COMPANY	LIFE INSURANCE BENEFITS	\$ 661.53
03/29/2023	26012	VINCE RIZZO	RECREATION PROGRAM SUPPLIES	\$ 516.00
03/29/2023	26013	YAHOO ENTERPRISES INC	RECREATION PROGRAM FIELD TRIPS	\$ 624.00
TOTAL ACCOUNTS PAYABLE				\$ 69,341.46

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ELECTRONIC PAYMENTS
March 2023

Check Date	Check	Vendor Name	Description	Amount
03/08/2023	3796	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTHCARE BENEFITS	\$ 15,686.95
03/28/2023	3843	MUNICIPAL EMP.RETIREMENT SYST.	RETIREMENT CONTRIBUTIONS	\$ 45,390.46
TOTAL ACCOUNTS PAYABLE				\$ 61,077.41