



**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

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**Pleasant Ridge Historical Commission**  
**Wednesday, March 1, 2023**

Members of the Historical Commission and Residents: This shall serve as your official notification of the Regular Historical Commission Meeting to be held on Wednesday, March 1, 2023, at 7:00 p.m., at the Pleasant Ridge Community Center, 4 Ridge Road, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

**HISTORICAL COMMISSION MEETING – 7:00 P.M.**

1. Meeting Called to Order.
2. Roll Call.
3. Minutes:
  - a. Regular Meeting Minutes held Wednesday, January 11, 2023.
4. PUBLIC COMMENTS – Items not on the Agenda.
5. Treasurer’s Report.
6. Historical Commission updates:
  - a. Then and Now update.
  - b. 2023 Home and Garden Tour.
  - c. Museum Visiting Dates/Hours
7. City Commission Liaison Report.
8. Other Business.
9. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.

Pleasant Ridge Historical Commission  
Meeting Minutes: Wednesday, January 11, 2023

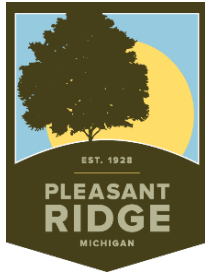
Pleasant Ridge Community Center  
4 Ridge Road, Pleasant Ridge, MI 48069

1. Meeting was called to order at 7:08 pm by Chairman, Lauran Howard.
2. Members in attendance: Lauran Howard, Jaclyn Huffman, Colleen McKenna, Rosemary Spatafora, Lisa Wetzen, Nick Ziems, Amber Herrick, Nick Kokotovich, City Representative Kersten Emsley, Liaison Katy Schmier, Attending via Zoom: Don Daniels
3. Approval of November 2, 2022 Meeting Minutes – Motion by: Colleen McKenna, Second: Rosemary Spatafora, Motion passed unanimously.
4. PUBLIC COMMENTS – N/A
5. Treasurer’s Report – Don Daniels  
Motion to approve the November 2022 Treasurer’s report. Motion by: Colleen McKenna, Second: Lisa Wetzen, Motion passed unanimously.  
Discussion – We’re the amount of 2 tiles short assuming all tiles have been sold. Don to investigate with Amy and Kersten. Kersten says the tile amount is inclusive of ornaments and 100 year old home tile sales.
6. Election of the following offices:
  - a. Chairman – Colleen McKenna has nominated herself, seconded by: Amber Herrick. Motion passed unanimously.
  - b. Vice Chairman – Nick Kokotovich has nominated himself, seconded by: Lauran Howard. Motion passed unanimously.
  - c. Treasurer – Tabled until April meeting.
  - d. Secretary – Jaclyn Huffman nominated by Lauran Howard, seconded by: Nick Kokotovich. Motion passed unanimously.
7. Historical Commission Updates:
  - a. Then and Now update – Kathleen Campbell at CMH has printed the initial copy of the book. This will be our first round of edits with her version (our “free” edit). Any pictures after 1928 will need to get permission to use. Placeholder with generic trees to be replaced. Between now and March we need to determine funding for print. Lauran, Colleen and anyone else available to attend Pleasant Ridge Foundation February meeting in February (2/16/2023) to request and determine what funds they are able to contribute. Lauran to ask Kathleen for PDF and have committee to make all final edits prior to their meeting on January 26<sup>th</sup>. Don says, final edits and “land this plane!”
  - b. 2023 Home and Garden Tour – No additional houses as of yet, we have 6 locations, 2 are garden only. Pushing to get 2 more locations. Goal to obtain final two houses by May. Colleen to step down as co-chair due to taking on Historical Commission Chairman. Nick Ziems to replace Colleen and co-chair with Jaclyn. Look into list of

“maybes” of past years and those that won the beautification awards. Overall, we’re on track with where we want to be with task goals.

- c. DIA Inside Out update – Nick sent to the commission via email a document showcasing the installment locations and the corresponding art for each. Spring is when the installations will go in. Sometime between April and May.
  - d. Museum Visiting Dates/Hours – Saturday, January 21 museum opening – Lisa; Saturday, February 18 museum opening – Jaclyn. Look into repair of warped screen door. Don and Lauran to have repairman look at paint touch ups and look at screen door.
  - e. Christmas Village Appreciation – Jaclyn to write thank you note to Conrad and Carol for Village setup, removal and cleaning of the museum.
8. Centennial Tile Purchase – 38 tiles paid for by 100-year-old home owners. Lisa to take over as Pewabic tile chair from Lauran.  
Motion to purchase 40 of the centennial home tiles from Pewabic which would include the pre-paid tiles and leave a cushion with remaining ~8-10 tiles left for purchase. Motion by: Colleen McKenna, Seconded by: Jaclyn Huffman. Motion passed unanimously.
9. City Commission Liaison Report – Open position for the board of reviews. Property tax and assessed review. Must attend 3-day session in March and additional short sessions later in the year. Dog park members – survey going out in regards to adding lights. Skymint is out, new application from NOXX, essentially utilizing the plan that Skymint had put into place. Driveway ordinance passed to limit driveways off Woodward. Bike lanes through Pleasant Ridge, Streetscapes to be drafted up. Pervious ordinance – percentage of yard that may be pervious. Special guest, Bret!!
10. Other Business – 76 Amherst donated a box of glass slides. Nick has a scanner that can review what’s on the slides. If of no use they can be disposed of, owner doesn’t want them back. Lauran has a thumb drive of documents with letters and templates to leave for commission. To be uploaded to OneDrive.
11. Adjournment  
Meeting adjourned at 8:48 pm. Motion by: Colleen McKenna, Second: Rosemary Spatafora, Motion passes unanimously.

Respectfully submitted by Jaclyn Huffman, Recording Secretary 1/12/2022



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From: Amy M. Allison, City Clerk  
To: Jim Breuckman, City Manager  
Date: March 1, 2023  
Re: Historical Commission Treasurer's Report

Below is the January and February 2023 Historical Commission Treasurer's Report. Here is the detail for the revenues and expenses listed:

|                          |                              |                     |
|--------------------------|------------------------------|---------------------|
| <b>Beginning Balance</b> |                              | <b>\$ 12,057.71</b> |
|                          | <b>Revenues</b>              |                     |
| Sales                    |                              |                     |
|                          | Pewabic Tile Sales           | \$ 400.00           |
| Interest                 |                              |                     |
|                          | Aug 2022 - Jan 2023          | \$ 25.31            |
|                          | <b>Expenditures</b>          |                     |
| Service Charges          |                              |                     |
|                          | Bank Charges Aug 22 - Jan 23 | \$ (10.57)          |
| <b>Ending Balance</b>    |                              | <b>\$ 12,472.45</b> |

Please feel free to contact me should you wish to discuss this matter further.