

City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**City Commission Meeting
February 8, 2022
Agenda**

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Regular City Commission Meeting to be held Tuesday, February 8, 2022, at 7:30pm, in the City Commission Chambers, Pleasant Ridge City Hall, 23925 Woodward Avenue, Pleasant Ridge, MI 48069. The following items are on the Agenda for your consideration:

REGULAR CITY COMMISSION MEETING – 7:30 P.M.

1. **Meeting Called to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **WaterTowns Presentation.**
5. **PUBLIC DISCUSSION – items not on the Agenda.**
6. **City Commission Liaison Reports.**
 - **Commissioner Schmier – Historical Commission.**
 - **Commissioner Budnik – Recreation Commission.**
 - **Commissioner Lenko – Ferndale Public Schools.**
 - **Commissioner Perry – Planning/DDA.**
7. **Governmental Reports.**
8. **Consideration of the following Consent Agenda.**

All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.

 - a. **Minutes of the Regular City Commission Meeting held Tuesday, January 11, 2022.**
 - b. **Monthly Disbursement Report.**
9. **Outdoor Pavilion Rental Policy.**
10. **Parks and Recreation Capital Improvements Discussion.**
11. **Board of Review Appointments.**
12. **City Manager’s Report**

13. Other Business.

14. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations. If you have any ADA questions, please call the Clerk's Office (248) 541-2901.



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: City Commission
Date: February 4, 2022
Re: Clinton River Watershed Council WaterTowns Initiative

Overview

The City Commission passed a resolution in October 2020 to participate in the CRWC WaterTowns initiative. This is a program to help communities leverage water resources, including storm water management techniques. There was no cost to the City to participate in the WaterTowns program.

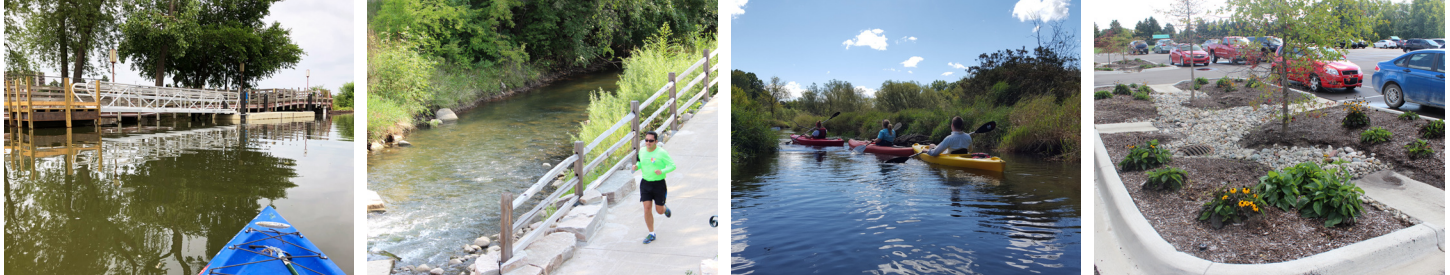
Background

We have been proactive in trying to reduce storm water loads on our combined sewer system through efforts such as the EGLE Nonpoint Source grant for the Woodward Avenue streetscape, our use of infiltration swales in Gainsboro Park, and our use of pervious pavement in the Woodward alley between I-696 and Kensington.

It is our intent to continue to find cost-effective ways to infiltrate storm water in the ground rather than into our combined sewer system. Dr. Don Carpenter and his team have prepared green infrastructure concept design plans to implement storm water infiltration projects at multiple locations in the city as part of the CRWC's WaterTowns initiative.

Requested Action

City Commission motion to receive and file the final report of the CRWC WaterTowns Initiative.



BACKGROUND

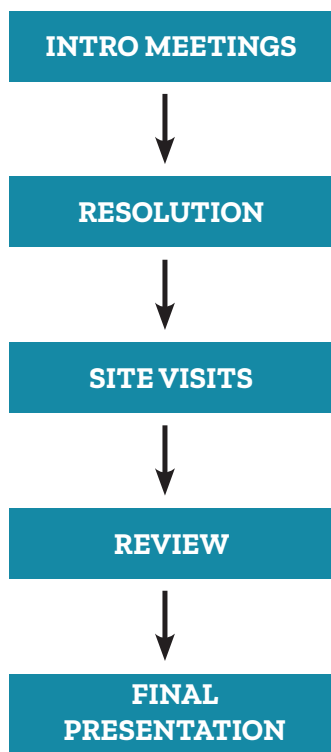
WaterTowns® began in 2013 as a community-based initiative designed to help municipalities leverage assets of the Clinton River and Lake St. Clair. With support from the Fred A. and Barbara M. Erb Family Foundation, this program encourages public interactions with our lakes and rivers by improving accessibility to natural resources. CRWC uses WaterTowns® as a unifying platform to help communities improve water quality, mitigate local climate-change impacts, and advance water-oriented community development.

This initiative currently supports 24 WaterTowns®, with two additional communities slated for 2021.

Objectives of WaterTowns® are to help communities with:

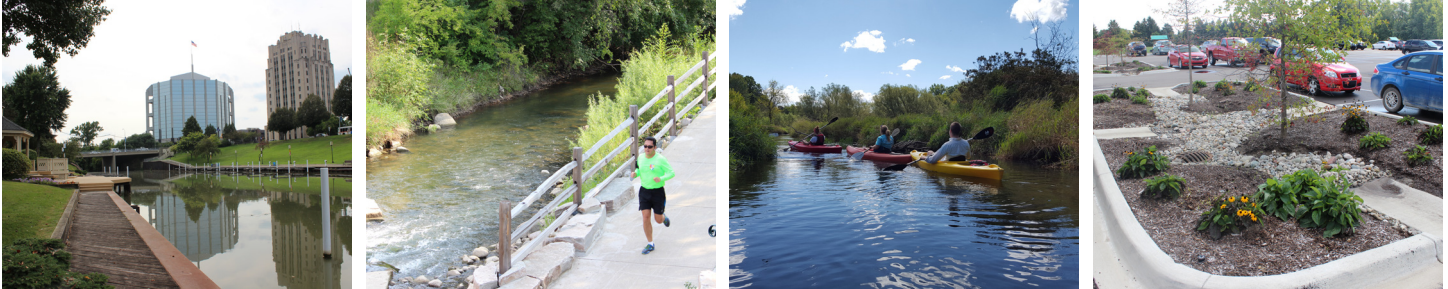
1. Engaging the public in visioning and strategic community planning centered on protecting water resources
2. Identifying and enhancing water-oriented leisure and recreation opportunities
3. Developing educational curriculum focused on environmental stewardship
4. Introducing green infrastructure concepts and opportunities

PROJECT OUTLINE

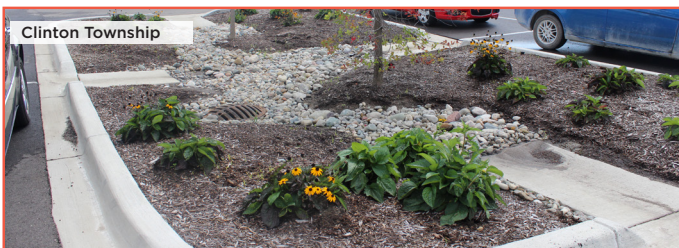
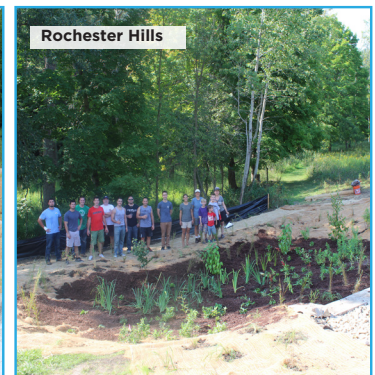
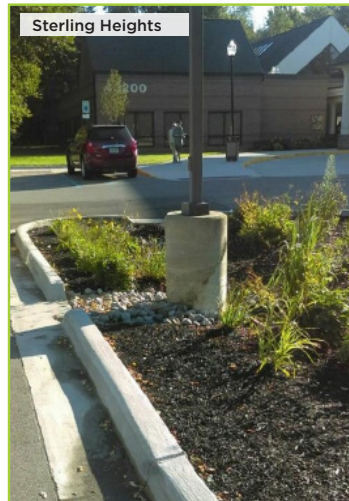


- 1. Intro meetings**
 - a. Explore opportunities
 - b. Identify points of contact
- 2. Obtain Resolution**
 - a. Present idea to Council
 - b. Ensure community involvement
- 3. Site Visits**
 - a. Select sites
 - b. Identify specific project
- 4. Review Meetings**
 - a. Agree on graphic renderings
 - b. Revise plans as needed
- 5. Final presentation**
 - a. Report: Site-specific graphic renderings and computations
 - b. Large printed graphic boards





EXAMPLES FROM OUR WATERTOWNS®





City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**City Commission Meeting
January 11, 2022**

Having been duly publicized, Mayor Scott called the meeting to order at 7:30pm

Present: Commissioners Budnik, Lenko, Perry, Schmier, Mayor Scott.
Also Present: City Manager Breuckman, City Attorney Need, City Clerk Allison.
Absent: None.

City Commission Liaison Reports

Perry – one vacancy on Planning Commission/DDA, no meeting in December.
Schmier- one vacancy on the Historical Commission. Discussion regarding the home and garden tour, participants needed. Centennial Homes tiles can be purchased
Budnik – Recreation Commission, events related to the Recreation Department, Coffee with the Cop – Thursday, January 13th, 50+ club upcoming trip, youth sports registration is underway. Summer job openings. Recreation Commission meeting 1/26. HW Library report, events related to the library.
Lenko -Ferndale Public Schools board meeting postponed one week to January 24th.

Governmental Reports

Chief Teresa Robinson, Ferndale Fire Department, gave an update regarding events related to the Ferndale Fire Department.
Chief Kevin Nowak, Pleasant Ridge Police, gave an update regarding events related to the Police Department.

Consent Agenda

22-3542

Motion by Commissioner Perry, second by Commissioner Budnik, that the Consent Agenda be approved.

Adopted: Yeas: Commissioners Perry, Budnik, Lenko, Schmier, Mayor Scott.
Nays: None.

2014 Citizens Advisory Committee Recommendations Follow-up Presentation

Breuckman gave a brief presentation on the 2014 Citizens Advisory Committee Recommendations and what has taken place since the last CAC was convened.

Water Infrastructure Funding Citizens Advisory Committee Goals and Objectives Statement

Jaymes Vettraino, CAC facilitator, gave an overview of the process and recommendations as to how the CAC meetings will be run.

22-3542

Motion by Commissioner Budnik, second by Commissioner Lenko, that the Water Infrastructure Funding Citizens Advisory Committee Goal and Objectives Statement be approved, as presented.

Adopted: Yeas: Commissioners Budnik, Lenko, Perry, Schmier, Mayor Scott.
Nays: None.

Water Infrastructure Funding Citizen Advisory Committee Member Selection

22-3543

Motion by Commissioner Budnik, second by Commissioner Perry, that the appointment of Ann Warner, Belinda Peters, Kate Kokotovich, Damian Gyorkos, Eric Wegener, Jay Foreman, John McKenna, Mark de la Vergne, Pat Young, Robert Morris, Thomas Kempa, and Tom Wilkinson to the Water Infrastructure Funding Citizens Advisory Committee, be approved.

Adopted: Yeas: Commissioners Budnik, Perry, Lenko, Schmier, Mayor Scott.
Nays: None.

City Manager's Report

Lead Service Line project. State of Michigan requires a materials analysis survey project will be beginning next month. Need to get the survey at three points on the property-in the interior, at the stop box and the 18" in between. Homeowners have been notified if their property has been selected and stop boxes have been marked.

Other Business

Lenko would like all meetings to be more transparent. Would like the list of candidates what applied to the CAC to be published. Budnik questioned whether the candidates knew if their information would be published. Schmier believed it could be shared. Mayor Scott indicated the notice for the applications indicated that candidates' names and addresses would be kept confidential.

Allison indicated there are openings on all the junior commissions and the Board of Review. Lenko indicated he will be holding open office hours, contact alenko@cityofpleasantridge.org for information.

With no further business or discussion, Mayor Scott adjourned the meeting at 8:56pm.

Mayor Bret Scott

Amy M. Allison, City Clerk

January 2022

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	10,403.77
ACCOUNTS PAYABLE	\$	421,563.64
TAX LIABILITIES	\$	469,920.04
TOTAL	\$	901,887.45

PAYROLL

January 12, 2022	\$	38,373.12
January 26, 2022	\$	37,492.50
TOTAL	\$	75,865.62

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
 PAYROLL LIABILITIES
 January 2022

Check Date	Check	Vendor Name	Description	Amount
1/12/2022	6410500351	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 2,257.42
1/12/2022	6410500352	ICMA - VANTAGEPOINT	RETIREMENT CONTRIBUTIONS	\$ 100.00
1/12/2022	6410500353	ALERUS FINANCIAL	HCSP CONTRIBUTIONS	\$ 749.67
1/12/2022	6410500354	FOPLC	UNION DUES	\$ 192.00
1/12/2022	6410500355	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 32.09
1/12/2022	6410500356	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 2,046.69
1/26/2022	6410500357	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 2,130.20
1/26/2022	6410500358	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 32.09
1/26/2022	6410500359	ALERUS FINANCIAL	HCSP CONTRIBUTIONS	\$ 743.05
1/26/2022	6410500360	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 2,020.56
1/26/2022	6410500361	ICMA - VANTAGEPOINT	RETIREMENT CONTRIBUTIONS	\$ 100.00
TOTAL PAYROLL LIABILITIES				\$ 10,403.77

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
TAX LIABILITIES
January 2022

Check Date	Check	Vendor Name	Description	Amount
01/20/2022	2873	CITY OF PLEASANT RIDGE-DDA	2021 TAX COLLECTIONS	5,537.22
01/20/2022	2874	CITY OF PLEASANT RIDGE-GENERAL	2021 TAX COLLECTIONS	944.72
01/20/2022	2875	CITY OF PLEASANT RIDGE-TAXES	2021 TAX COLLECTIONS	124,128.17
01/20/2022	2876	CORELOGIC	2021 WINTER TAX OVERPAYMENTS	1,186.15
01/20/2022	2877	FERNDALE SCHOOL DISTRICT	2021 TAX COLLECTIONS	55,274.84
01/20/2022	2878	NICHOLAS KOKOTOVICH	2021 WINTER TAX OVERPAYMENT	44.19
01/20/2022	2879	OAKLAND COUNTY BROWNFIELD AUTH	2021 TAX COLLECTIONS	243.32
01/20/2022	2880	OAKLAND COUNTY TREASURER	2021 TAX COLLECTIONS	282,382.59
01/20/2022	2881	PAUL SKORUPSKAS	2021 WINTER TAX OVERPAYMENT	178.84

TOTAL TAX LIABILITIES

\$ 469,920.04

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ACCOUNTS PAYABLE
January 5, 2022

Check Date	Check	Vendor Name	Description	Amount
01/05/2022	25063	ACCUSHRED, LLC	SHREDDING SERVICES	\$ 58.00
01/05/2022	25064	ADKISON, NEED & ALLEN P.L.L.C.	ATTORNEY SERVICES	\$ 968.50
01/05/2022	25065	ADVANCED MARKETING PARTNERS, I	WINTER TAX STATEMENTS AND 1099S	\$ 364.00
01/05/2022	25066	AMY ALLISON	PERFORMANCE BONUS	\$ 600.00
01/05/2022	25067	ANDERSON, ECKSTEIN & WESTRICK	ENGINEERING SERVICES	\$ 5,846.22
01/05/2022	25068	ANN JOHNSON	RECREATION PROGRAM REFUND	\$ 15.00
01/05/2022	25069	BADGER METER, INC.	WATER METER SERVICES	\$ 7,507.35
01/05/2022	25070	BERKLEY DEPT OF PUBLIC SAFETY	ANNUAL RANGE DAY COST SHARE	\$ 266.67
01/05/2022	25071	BEST CHOICE HOME SERVICES	CHRISTMAS TREE LIGHTING EXPENSES	\$ 2,858.75
01/05/2022	25072	BEVERLY GAINER	RECREATION PROGRAM REFUND	\$ 15.00
01/05/2022	25073	CITICARDS	ANNUAL MEMBERSHIP DUES	\$ 43.32
01/05/2022	25074	CITY OF BERKLEY	DISPATCH SERVICES AGREEMENT	\$ 9,750.00
01/05/2022	25075	CITY OF FERNDALE	FIRE PROTECTION SERVICES AGREEMENT	\$ 21,381.72
01/05/2022	25076	CITY OF ROYAL OAK	DPW SERVICES	\$ 345.68
01/05/2022	25077	COMMUNITY MEDIA NETWORK	MEETING RECORDING AND BROADCAST	\$ 1,300.00
01/05/2022	25078	DAVEY TREE EXPERT COMPANY	TREE MAINTENANCE SERVICES	\$ 4,400.00
01/05/2022	25079	EUGENE LUMBERG	PROSECUTOR SERVICES	\$ 540.00
01/05/2022	25080	GREAT AMERICA FINANCIAL SRV	TELEPHONE LEASE AGREEMENT	\$ 866.00
01/05/2022	25081	GREAT LAKES WATER AUTHORITY	IWC CHARGES	\$ 272.58
01/05/2022	25082	GREG CALBECK	PERFORMANCE BONUS	\$ 600.00
01/05/2022	25083	HARRY ZIENTEK	RECREATION PROGRAM REFUND	\$ 30.00
01/05/2022	25084	HARTWELL CEMENT COMPANY	2019 CONCRETE PAVEMENT REPAIR PROJECT	\$ 8,699.31
01/05/2022	25085	INDUSTRIAL BROOM SERVICE	STREET SWEEPER SUPPLIES	\$ 164.00
01/05/2022	25086	J & I AUTO TRUCK CENTER	VEHICLE MAINTENANCE SERVICES	\$ 66.78
01/05/2022	25087	JAMES BREUCKMAN	WIRELESS SUPPLIES REIMBURSEMENT	\$ 634.94
01/05/2022	25088	JAMES BREUCKMAN	PERFORMANCE BONUS	\$ 600.00
01/05/2022	25089	KERSTEN EMSLEY	PERFORMANCE BONUS	\$ 600.00
01/05/2022	25090	MICHAEL KOLEZAR	MERS CONTRIBUTION OVERPAYMENT	\$ 69.25
01/05/2022	25091	MICHIGAN ASSOC. OF MAYORS	MEMBERSHIP DUES - B SCOTT	\$ 85.00
01/05/2022	25092	MICHIGAN GRAPHICS	BUILDING MAINTENANCE SUPPLIES	\$ 40.00
01/05/2022	25093	OAKLAND COUNTY TREASURER	RED RUN DRAIN SPECIAL ASSESSMENTS	\$ 8,639.00
01/05/2022	25094	PROGRESSIVE HARDWARE SUPPLIERS	COMMUNITY CENTER REPAIRS	\$ 1,115.00
01/05/2022	25095	ROBERT RIED	PERFORMANCE BONUS	\$ 600.00
01/05/2022	25096	SCHEER'S ACE HARDWARE	BUILDING MAINTENANCE SUPPLIES	\$ 135.14
01/05/2022	25097	SHAWNIE STAMPER	PERFORMANCE BONUS	\$ 600.00
01/05/2022	25098	SOCRRA	REFUSE COLLECTION AGREEMENT	\$ 8,758.00
01/05/2022	25099	SOCWA	WATER PURCHASES	\$ 11,773.58
01/05/2022	25100	TIMOTHY SCHULTZ	PERFORMANCE BONUS	\$ 600.00
01/05/2022	25101	TOSHIBA FINANCIAL SERVICES	COPIER LEASE AGREEMENT	\$ 1,197.59
01/05/2022	25102	UNIFIRST CORPORATION	MAT RENTAL & JANITORIAL SUPPLIES	\$ 442.34
01/05/2022	25103	UNUM LIFE INSURANCE COMPANY	LIFE INSURANCE BENEFITS	\$ 614.75
01/05/2022	25104	USZTAN CONSTRUCTION	PAVILION PROJECT CONSTRUCTION	\$ 4,115.25
01/05/2022	25105	VETTRAINO CONSULTING	CAC CONSULTING SERVICES	\$ 650.00
01/05/2022	25106	VINCE RIZZO	RECREATION PROGRAM SUPPLIES	\$ 416.00
01/05/2022	25107	WEX BANK	FUEL PURCHASES	\$ 1,950.82

TOTAL ACCOUNTS PAYABLE

\$ 110,595.54

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
 ACCOUNTS PAYABLE
 January 20, 2022

Check Date	Check	Vendor Name	Description	Amount
01/20/2022	25108	45TH DISTRICT COURT	TICKET EXPENSES	\$ 350.00
01/20/2022	25109	ANDERSON, ECKSTEIN & WESTRICK	ENGINEERING EXPENSES	\$ 10,141.74
01/20/2022	25110	BENDZINSKI AND COMPANY	CONTINUING BOND DISCLOSURE AUDIT	\$ 1,000.00
01/20/2022	25111	BEST CHOICE HOME SERVICES	JANITORIAL SERVICES	\$ 1,385.50
01/20/2022	25112	BRILAR	DPW SERVICES-NOV. 2021	\$ 61,261.62
01/20/2022	25113	CITY OF FERNDALE	INSPECTION SERVICES	\$ 1,762.50
01/20/2022	25114	CITY OF FERNDALE	FIRE SERVICES AGREEMENT	\$ 21,381.72
01/20/2022	25115	DETROIT EDISON COMPANY	STREETLIGHTING EXPENSES	\$ 3,994.86
01/20/2022	25116	G2 CONSULTING GROUP	ENGINEERING SERVICES	\$ 7,850.00
01/20/2022	25117	GREAT LAKES WATER AUTHORITY	IWC CHARGES-DECEMBER 2021	\$ 272.58
01/20/2022	25118	HYDROCORP	CROSS CONNECTION PROGRAM	\$ 125.00
01/20/2022	25119	JULIE KOROVESIS	RECREATION PROGRAM REFUND	\$ 60.00
01/20/2022	25120	LEGAL SHIELD	PREPAID LEGAL EXPENSES	\$ 51.80
01/20/2022	25121	LYNNA KAUCHECK	RECREATION PROGRAM INSTRUCTOR	\$ 448.00
01/20/2022	25122	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT CONTRIBUTION Q4 2021	\$ 5.62
01/20/2022	25123	OREILY AUTO PARTS	VEHICLE MAINTENANCE	\$ 233.26
01/20/2022	25124	OAKLAND COUNTY TREASURER	SEWERAGE TREATMENT-DECEMBER 2021	\$ 50,902.58
01/20/2022	25125	SOCRRA	REFUSE COLLECTION AGREEMENT	\$ 8,998.76
01/20/2022	25126	SOCWA	LEAD LINE REPLACEMENT PROJECT	\$ 58,851.40
01/20/2022	25127	SOLTMAN HEATING & COOLING	FURNACE REPAIR-GAINSBORO SHELTER	\$ 175.00
01/20/2022	25128	TEPEL BROTHER PRINTING	RIDGER AND MAGNET PRINTING	\$ 3,848.00
01/20/2022	25129	UNIFIRST CORPORATION	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 217.33
01/20/2022	25130	UNUM LIFE INSURANCE COMPANY	LIFE INSURANCE BENEFITS	\$ 62.66
01/20/2022	25131	VIRTUAL ACADEMY	POLICE DEPARTMENT TRAINING	\$ 315.00
01/20/2022	25132	XFER COMMUNICATIONS	TELEPHONE LEASE UPGRADE	\$ 1,585.00
TOTAL ACCOUNTS PAYABLE				\$ 235,279.93

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ELECTRONIC PAYMENTS
January 2022

Check Date	Check	Vendor Name	Description	Amount
01/08/2022	2802	HEALTH EQUITY	HEALTHCARE BENEFITS	6,200.00
01/12/2022	2800	MUNICIPAL EMP. RETIREMENT SYST.	RETIREMENT CONTRIBUTIONS	41,136.87
01/12/2022	2801	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTHCARE BENEFITS	28,351.30
TOTAL ACCOUNTS PAYABLE				\$ 75,688.17



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: City Commission
Date: February 4, 2022
Re: Pool and Gainsboro Park Pavilion Rental Policy

Overview

Attached is a rental policy for the Gainsboro and Pool pavilions. Recreation staff will be at the meeting to discuss the policy with the City Commission.

Background

The attached policy sets forth the rules, procedures, and cost to rent the Gainsboro and 4 Ridge pavilions.

Requested Action

City Commission consideration of the attached policy.



CITY OF PLEASANT RIDGE DEPARTMENT OF RECREATION

OUTDOOR PAVILION RESERVATIONS AND POLICIES

Procedures for reserving Gainsboro Park & Community Pool Pavilions:

- Reservations must be made in person at Pleasant Ridge Community Center during regular office hours. No phone reservations are accepted.
- Reservations for the summer season will be accepted beginning the first Monday in April.
 - Rentals are available April 1st- October 31st at Gainsboro (outside of those dates, availability is first-come first served)
 - Rentals are available Memorial Day thru Labor Day at the Pool.
- Proof of Pleasant Ridge residency is required for all rentals.
- Pool Pavilion cost is \$150 per three-hour time block (Saturday and Sunday from 12:30 – 3:30 and 4:00 – 7:00)
- Gainsboro Pavilion rental cost is \$300 for day rental from 12 pm – dusk.
- A COPY OF THE APPLICANT'S HOMEOWNER'S/RENTERS INSURANCE policy with a minimum of \$300,000 liability coverage is required for all park rentals along with the application. This policy will also serve as proof of residency.

General rules for pavilion usage:

- Gainsboro Pavilion rental hours are 12 pm until dusk. Pool Pavilion rental hours will be during open pool hours.
- Groups holding a reservation must share the rest of the park with general park/pool users. Rental fees do not include exclusive use of any other park amenities including but not limited to restroom facilities, soccer fields, ball field, playgrounds, parking lots, etc.
- Vehicles must be confined to legal parking spots/legal street parking, including for loading/unloading.
- The renting resident must remain at rental for the duration of the event.
- Application/Permit must be kept on-site during the rental and presented to Pleasant Ridge Police or staff upon request.

- The permit is good only for date shown. There are no rain dates. Refunds will not be given for weather conditions unless otherwise determined by the Recreation Department.
- Cancellations:
 - Pavilion reservations canceled fourteen (14) or more days before the reservation will result in a \$25 administrative fee being deducted from the refund.
 - No refunds will be given fewer than fourteen (14) days before the reservation date.
- The group is responsible for leaving the shelter area clean, orderly, and in the condition you found it in when you arrived. Tables must be wiped down and returned to original location (if moved), all trash must be bagged and left in appropriate containers, and party decorations must be taken down and disposed of. **If City Staff must clean up after your group, you will lose your security deposit.**
- NO additional tents, tables, grills, or canopies are allowed.
- NO rental equipment or vendors allowed.
- NO amplified sound systems or DJ's allowed.
- Alcohol and drugs are prohibited in all Pleasant Ridge parks and pool.
- Dogs and other pets must be on leashes at Gainsboro Park. Documented service animals only are allowed at the Pool Pavilion.
- No signs or advertisements are allowed to be placed on city property. Decorations and signage are allowed at rented pavilion space.
- Reservations are non-transferable.
- City Park and Pool rules must be followed during all rentals.
- No tape, tacks, glue, nails, or other fasteners should be used when decorating.
- No gambling.
- No smoking, vaping or e-cigarette use in Pleasant Ridge parks or facilities.
- No glass bottles.
- Guest passes must be used for all nonresidents in attendance at Pool pavilion rentals.
- No open fire at the Pool Pavilion.
- No refrigerator or food storage is available at Gainsboro or Pool Pavilion.

Gainsboro fireplace rules:

- Rental groups must provide your own firewood. No wood may be collected/used from Gainsboro Park.
- Fires must be completely extinguished, and ashes/debris placed in proper receptacle prior to any group leaving the pavilion. Equipment is provided.
- Fire must never be left unattended.
- Fireplace screens must be always in place while not actively tending to the fire or cleaning up.
- No burning of anything other than wood is allowed in the fireplace.
- No cooking is to be done in the fireplace.
- Fire accelerants are strictly prohibited. This includes lighter fluid, gasoline, quick start logs, etc.
- Fireplace screen must be locked at the end of the rental period.
- Fire extinguishers are located inside the shelter building.
- Fireplace is not to be used if wind speeds are more than 10 mph.

Pavilion information:

- BBQ grills at Gainsboro Pavilion
- Electricity at Gainsboro Pavilion and Pool Pavilion
- Pavilion lighting at Gainsboro Pavilion



**Pool Pavilion Amenities
20' x 30'**

- 2-6ft. Rectangle Tables (seats 6 each)
- 4-Octagon Tables (seats 6 each)
- Swimming Pool/Water Features
- Diving Board
- Locker rooms with showers
- Staffed facility
- Bike racks
- Playground
- Sand Volleyball Court



**Gainsboro Pavilion Amenities
26' x 35'**

- 2-6ft. Rectangle Tables (seats 6 each)
- 2-8ft. Rectangle Tables (seats 8 each)
- Men's and Women's Restrooms
- Drinking Fountain
- BBQ Grills
- Fireplace
- Tennis Courts
- Basketball Court
- Soccer Field
- Baseball Diamond
- Playground
- Bike racks

Pavilion Location:

Gainsboro Pavilion, 104 Wellesley, Pleasant Ridge, MI 48069

Pool Pavilion, 8 Ridge Road, Pleasant Ridge, MI 48069



Pavilion available is available at:

https://pleasantrydge.activityreg.com/selectfacility_t2.wcs

Rentals must be paid with cash or check only at the Community Center

Check made payable to: City of Pleasant Ridge



City of Pleasant Ridge-Dept of Recreation
4 Ridge Rd., Pleasant Ridge, MI 48069
Office 248-541-2902
www.cityofpleasantridge.org

OUTDOOR FACILITY RENTAL AGREEMENT

DATE OF USE _____ Arrival Time _____ am/pm Departure Time _____ am/pm

PAVILION RENTER INFORMATION

Resident Name _____ Name of Group _____

Address _____ City _____ Zip _____

Cell Phone _____ Email _____

FACILITY INFORMATION

Rental entitles group to exclusive use of the Pavilion only, only for the time designated.

Please check the appropriate facility:

_____ **Pool Pavilion** (Seating Capacity is approximately 30 people/rentable Memorial Day-Labor Day only)

_____ Saturday 12:30-3:30 or 4:00-7:00 **\$150 per three hour time block**

_____ Sunday 12:30-3:30 or 4:00-7:00 **\$150 per three hour time block**

_____ **Gainsboro Pavilion** (Seating Capacity is approx. 24 people/rentable May 1-Sept 30) 10am-10pm

\$300 Rental Fee

\$300 security deposit check must accompany application for any additional clean up that may be required.

Application and full payment are due at the same time to guarantee reservation.

Emergency Contact for Gainsboro Park: 248-541-2900

The undersigned further understands that failure to comply with all agreements herein stated rules and/or falsification of any information called for in this application will be grounds for this or any future rental permits.

Insert HOLD HARMLESS/Liability Waiver to be provided by City attorney.

Resident's Signature: _____ Date _____

For office use:

For Gainsboro Rental: Is Homeowner's Insurance Policy on file? Yes _____ No _____

Attach a copy to this rental contract.

ALCOHOL AND DRUG USE IS PROHIBITED IN ALL PLEASANT



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: City Commission
Date: February 4, 2022
Re: Parks and Recreation Capital Improvements Discussion

Overview

The City has completed most of the action plan items in the 2019-2023 Parks and Recreation Master Plan. Staff would like to discuss future capital improvement priorities as we begin the budget process for FY23.

Background

The City adopted the current Parks and Recreation master plan in 2019. Recreation master plans typically have a five-year life span to meet MDNR grant requirements, so the life of the plan is 2019-2023.

The plan included a 5-year action plan for capital improvement priorities (refer to attached sheet). At this time we have completed most of the projects in the action plan. Shelters were constructed at both Gainsboro and the Pool using SCAF-PSRF funding, the Gainsboro lighting project was completed in partnership with the Pleasant Ridge Foundation, and the Memorial Park fountain was replaced by the Garden Club.

The remaining incomplete projects include a natural play area at Flynn Field, replacing the tennis backboard at the Gainsboro Tennis Courts, and adding fitness stations in Gainsboro Park.

The full Parks and Recreation Master Plan is available for review at:

https://cityofpleasantridge.org/lsvr_document/parks-and-recreation-master-plan/parks-and-recreation-master-plan-2019-2023/

Requested Action

City Commission discussion and direction to staff on Parks and Recreation capital spending priorities for FY23 and beyond.

FIVE – YEAR ACTION PLAN

CAPITAL IMPROVEMENT PRIORITIES

	ESTIMATED COST	PRIORITY 1	PRIORITY 2	PRIORITY 3
GAINSBORO PARK/FLYNN FIELD				
Shelter/Pavilion	\$60,000 - \$80,000		✓	
Path Lighting	\$60,000 - \$100,000	✓		
Natural Play Area at Flynn Field	\$30,000 - \$40,000		✓	
Tennis Backboard	\$5,000 - \$6,000			✓
Fitness Stations (3-4)	\$20,000 - \$40,000			✓
COMMUNITY CENTER + POOL				
Additional Seating + Shade at Grass Area of Pool	\$20,000 - \$30,000	✓		
MEMORIAL PARK				
Repair or Replace Fountain	\$10,000 - \$25,000			✓



City of Pleasant Ridge

Amy M. Allison, City Clerk/Assistant City Manager

From: Amy M. Allison, City Clerk/Assistant City Manager
To: James Breuckman, City Manager
Date: February 3, 2022
Re: Board of Review Appointments

There are two openings for the Pleasant Ridge Board of Review. One opening is for a regular board member and the other is for an alternate member. The Board of Review consists of three members who consider property tax and assessed value appeals from Pleasant Ridge property owners.

The Board of Review meets three times annually, In March, the board meets for three consecutive days to hear appeals. In July and December, the board meets for one day to consider tax roll corrections. The board works closely with our assessor to understand the taxation review process and procedures.

At this time, there are two applications for the Board of Review. The applicants are Christine Matyas and Thomas Treuter. One applicant should be appointed to serve as a regular member and the other as an alternate. The alternate will attend all the same training as the rest of the board members, however, they will only attend meetings that the regular members need to be absent from.

Please feel free to contact me should you wish to discuss this matter further



City of Pleasant Ridge

Candidate Questionnaire

Name: Christine Matyas	
Date: 1/4/2022	Pleasant Ridge Resident For (years):
Occupation: medical sales manager	
Commissions On Which You Want to Serve: Board of Review	
Interests/Reasons/Qualifications: 15 year resident of the community. Former Recreation Commission Secretary. Feel that the board of review could use some diversity-i.e. a female member.	
Boards/Commissions/Committees on Which You Have Served (list municipalities and dates): Recreation Commission	
Other Organizations:	
Additional Information: Hello, I feel that this would be a good way for me to serve the community. Meet new residents both old and new while strengthening my understanding of the taxable value of homes in our beloved neighborhood.	



City of Pleasant Ridge

Candidate Questionnaire

Name: Tom Treuter	
Date: 2022/02/02 1:48:33 PM EST	Pleasant Ridge Resident For (years): 38
Occupation: Retired photographer	
Commissions On Which You Want to Serve: Board of Review	
Interests/Reasons/Qualifications: Recent former member of BofR in addition to former Chair of the joint Planning Commission/DDA.	
Boards/Commissions/Committees on Which You Have Served (list municipalities and dates):	
Other Organizations: Former President of the Michigan Hospital Public Relations/Marketing Assoc.	
Additional Information: I would be pleased to provide any specific information about me or my professional experiences which could be applicable.	