

**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

**Pleasant Ridge Historical Commission**  
**Wednesday, January 5, 2022**

Members of the Historical Commission and Residents: This shall serve as your official notification of the Regular Historical Commission Meeting to be held on Wednesday, January 5, 2022, at 7:00 p.m., at the Pleasant Ridge Community Center, 4 Ridge Road, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

**HISTORICAL COMMISSION MEETING – 7:00 P.M.**

1. Meeting Called to Order.
2. Roll Call.
3. Minutes:
  - a. Regular Meeting Minutes held Wednesday, November 3, 2021.
4. PUBLIC COMMENTS – Items not on the Agenda.
5. Treasurer’s Report.
6. Election of the following offices:
  - a. Chairman.
  - b. Vice Chairman.
  - c. Treasurer.
  - d. Secretary.
7. Historical Commission updates:
  - a. Pewabic Tile Report.
  - b. Museum Organization.
  - c. Then and Now update.
  - d. 2022 Home and Garden Tour.
8. Museum Visiting Dates/Hours discussion.
9. Shared Google Drive training session workshop discussion.
10. City Commission Liaison Report.
11. Other Business.
12. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.

Pleasant Ridge Historical Commission  
Meeting Minutes: Wednesday, November 3, 2021

Pleasant Ridge Community Center  
4 Ridge Rd, Pleasant Ridge, MI 48069

1. Meeting was called to order at 7:12 pm by Chairman, Lauran Howard.
2. Members in attendance: Lauran Howard, Jaclyn Huffman, Amber Herrick, Colleen McKenna, Rosemary Spatafora, Lisa Wetzen, City representative Kersten Emsley, Liaison Bret Scott, Called in via mobile: Don Daniels, Excused absence: Nick Kokotovich, Don Daniels, Unexcused absence: Samantha Chapman
3. Approval of October 6, 2021 Meeting Minutes – Motion by: Lisa Wetzen, Second: Colleen McKenna, Motion passed unanimously.
4. PUBLIC COMMENTS – N/A
5. Treasurer’s Report – Don Daniels  
Motion to approve the October 2021 Treasurer’s report. Motion by: Colleen McKenna, Second: Rosemary Spatafora, Motion passed unanimously.  
Discussion: Mismatch between tour report and October treasurer report.
6. Historical Commission Updates:
  - a. Museum organization  
Notes: Lauran “organized to organize” prior to Colleen’s arrival. 3 visitors came in for museum opening. Colleen suggests to provide museum visitors with a list to do further research on their own. Kersten added box from Dave Smith – video tapes, format unknown – recordings of interviews. Colleen needs the device to transfer, if available.
  - b. Museum opening dates and Christmas display  
Notes: Saturday, November 20<sup>th</sup> is the next museum open day, Rosemary can open the museum. Make sure to add future open dates to the Ridger and PR website calendar. Monday, December 6 Tree Lighting – Carol Boyd and Conrad Stack offered to set up Christmas Village display. Open museum at 5:00 pm that evening (Lauran, Lisa, Jaclyn). Open for Christmas village, Tuesday, December 14 6:00-8:00 pm before city commission meeting (Don, Amber). Colleen can open museum on Saturday, December 18, 10 am -12 pm.
7. 2021 Garden Tour Wrap-up and 2022 Tour Planning  
Notes: Timeline is listed online. Everyone will have access and can update at their leisure. Foundation needs to give us an answer as to when they plan to hold the auction. Confirming we’d like to keep it in the fall, regardless of what the Foundation would like to do. September Saturday dates, 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>. September 17<sup>th</sup> for date. Colleen and Jaclyn to be co-chairs.
8. Museum repair estimate

Notes: Rosemary talked us through the roof estimate from Scott at Bruttel Roofing. Overall, the roof looks healthy and should last us another 10 years if properly maintained. Quoted @ \$1,225.00.

Motion to approve Bruttel Roofing for hire to make recommended repairs to the museum roof. Motion by: Rosemary Spatafora, Second: Colleen McKenna.

Discussion: Don speaks from experience on a suggestion to have roof sealed in addition to proposed work. Amend motion to approve to up to \$1,300 to attempt to include sealant.

Amended motion to bump up work total to \$1,300 and ask if they recommend and can include sealant. Motion passed unanimously.

9. Pewabic tile discussion

Notes: Lauran walked commission through the quotes she received from Pewabic. She asked the Pewabic contact to quote out all potential tiles we would consider purchasing. 4x6 was for 100 year anniversary of the city – everyone agrees not necessary to renew. 4x4 is a popular choice to continue to purchase. 8x8 is for 100-year homes. Will need to reorder eventually. Ornament hasn't been sold in a while, seems to be a lot of interest in having this repoured. Lauran to go back to Pewabic to ask for some "holiday color" swatches. \$35 out the door to sell the ornaments for no profit. \$40-\$50 to make profit. Decide at January meeting.

10. City Commission Liaison Report

Notes: Election! Katy and Alex won the commission race, Millage passes very narrowly, CONGRATULATIONS to BRET, our new Mayor! Planning/workshop meetings to discuss communication. There will be lots of meetings re: the millage.

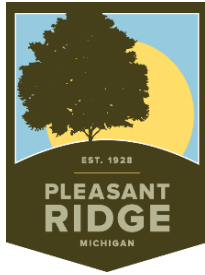
11. Other Business

Notes: Bret has two more chapters to add pictures to for Then and Now and then he's done! If anyone has pictures to add, please let him know.

12. Adjournment

Meeting adjourned at 8:55 pm. Motion by: Jaclyn Huffman, Second: Amber Herrick, Motion passed unanimously.

Respectfully submitted by Jaclyn Huffman, Recording Secretary 11/3/2021



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From: Amy M. Allison, City Clerk/Asst City Manager  
To: Jim Breuckman, City Manager  
Date: January 3, 2022  
Re: Historical Commission Treasurer's Report

Below is the November & December 2021 Historical Commission Treasurer's Report. Here is the detail for the revenues and expenses listed:

<b>Beginning Balance</b>		<b>\$ 17,639.65</b>
	<b>Revenues</b>	
Interest		\$ 0.06
	Interest Income October & November	
	<b>Expenditures</b>	
Service Charges		
	Service Charges October & November	\$ (12.18)
Operating Supplies		
	Tour Expense - D Spatafora	\$ (20.45)
Building Maintenance		
	Bruttell Roofing - Museum Repairs	\$ (1,225.00)
<b>Ending Balance</b>		<b>\$ 16,382.08</b>

Please feel free to contact me should you wish to discuss this matter further.