



**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

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**Pleasant Ridge Historical Commission**  
**Wednesday, October 6, 2021**

Members of the Historical Commission and Residents: This shall serve as your official notification of the Regular Historical Commission Meeting to be held on Wednesday, October 6, 2021, at 7:00 p.m., at the Pleasant Ridge Community Center, 4 Ridge Road, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

**HISTORICAL COMMISSION MEETING – 7:00 P.M.**

1. Meeting Called to Order.
2. Roll Call.
3. Minutes:
  - Regular Meeting Minutes held Wednesday, September 1, 2021.
4. PUBLIC COMMENTS – Items not on the Agenda.
5. Treasurer’s Report.
6. Historical Commission updates:
  - a. Pewabic Tile Report.
  - b. Museum Organization.
  - c. Museum Repairs.
7. 2021 Garden Tour Wrap-up discussion.
8. City Commission Liaison Report.
9. Other Business.
10. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.

Pleasant Ridge Historical Commission  
Meeting Minutes: Wednesday, September 1, 2021

Pleasant Ridge Community Center  
4 Ridge Rd, Pleasant Ridge, MI 48069

1. Meeting was called to order at 7:06 pm by Chairman, Lauran Howard.
2. Members in attendance: Lauran Howard, Jaclyn Huffman, Amber Herrick, Colleen McKenna, Rosemary Spatafora, Lisa Wetzen, Don Daniels, Samantha Chapman, Nick Kokotovich, Liaison Bret Scott, City representative Kersten Emsley
3. Approval of June 2, 2021 Meeting Minutes – Motion by: Colleen McKenna Second: Lisa Wetzen, Motion passed unanimously.
4. PUBLIC COMMENTS – N/A
5. Treasurer’s Report – Don Daniels  
Motion to approve the June 2021 Treasurer’s report. Motion by: Jaclyn Huffman, Second: Samantha Chapman, Motion passed unanimously.
6. Historical Commission Updates
  - a. Pewabic tile report  
Notes: 11 100-year homes tiles remaining. Look to order more tiles in the new year, January meeting. Lisa will bring tile to be displayed at afterglow.
  - b. Museum organization/opening  
Notes: Consider opening the museum on Saturday, October 16. Decide on the state of the things whether we open prior to the date, during next meeting.
  - c. Museum repairs  
Notes: Don’s roof guy has retired so we need to find someone else to take a look at the roof of the museum. Looking for cedar specialist. Rosemary to check in with her roof guy. Kersten can pull permits of some older home roofs.
  - d. Then and Now update  
Notes: Bret is editing! All 28 chapters complete! All housed on a Google doc for ease of editing purposes. Looking for graphic artist to help compile. All in progress, albeit slow.
  - e. 2021 Garden Tour – September 11, 2021
    - i. Tickets – Amber (and Erik) to sell tickets at community center. Looking into getting a tent or two. Water will be available at the ticket booth. Docent code in the letter was incorrect so Amber will send a note tonight to let them know and remind them to buy their tickets, and will also follow up on Tuesday. GREEN bracelets = homeowners and docents; RED = general pop. Amber to purchase masks to have available at ticket booth.
    - ii. Water – Having water available at ticket booth and a home or two. Up to homeowners what they want to do.
    - iii. Booklet – Proof complete, QR code on the back. Have print-out of QR code at ticket booth and at the houses. Available to pickup on Wednesday. They will be put in museum if anyone needs them ahead of Saturday.

- iv. Publicity – We were in the Freep/Detroit News combo edition & Oakland Press. Posted to Facebook by Ann Perry. Signs are posted, banner is ready but needs poles to hang it. Shared to Detroit, Ferndale, Hazel Park, Berkley Historical groups.
  - v. Homeowner gifts – Framed tiles completed by Dennis and owners will also received framed pictures of the homes, currently with framers.
  - vi. Afterglow – Due to mask mandate at the community center, we need to have docents confirm attendance. We can start setting up the night before, 6:00 pm. Put tables in place and figure out anything needed last minute. Waiting on final count for food and wine purchases.
  - vii. Day of schedule – meet at 9:00 am at the Community Center.
7. City Commission Liaison Report  
Notes: Tuesday, October 5, 7:00 pm Water Infrastructure Town Hall, Community Center. Discussion on bicycle lane on Woodward, “road diet,” results to be shared at City Commission meeting, Tuesday, September 14. Meet the candidates by League of Women Voters, event TBD, was originally set to be Monday, September 27.
8. Other Business  
Notes: Upcoming meetings – October 6, November 3, January 8
9. Adjournment  
Meeting adjourned at 8:24 pm. Motion by: Colleen McKenna, Second: Samantha Chapman, Motion passed unanimously.

Respectfully submitted by Jaclyn Huffman, Recording Secretary 9/1/2021



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From: Amy M. Allison, City Clerk  
To: Jim Breuckman, City Manager  
Date: October 4, 2021  
Re: Historical Commission Treasurer's Report

Below is the September 2021 Historical Commission Treasurer's Report. Here is the detail for the revenues and expenses listed:

<b>Beginning Balance</b>		\$ 15,844.07
	<b>Revenues</b>	
Admission Fees		\$ 1,510.00
	Ticket Sales	
Sponsors		\$ 250.00
	Ad Sales	
Interest		\$ 0.01
	Interest Income August	
	<b>Expenditures</b>	
Service Charges		
	Service Charges August	\$ (6.10)
Operating Supplies		
	Garden Tour Reimb-D Daniels	\$ (270.76)
<b>Ending Balance</b>		<b>\$ 17,327.22</b>

Please feel free to contact me should you wish to discuss this matter further.