

Pleasant Ridge Historical Commission
Meeting Minutes: Wednesday, October 6, 2021

Pleasant Ridge Community Center
4 Ridge Rd, Pleasant Ridge, MI 48069

1. Meeting was called to order at 7:05 pm by Chairman, Lauran Howard.
2. Members in attendance: Lauran Howard, Jaclyn Huffman, Amber Herrick, Colleen McKenna, Rosemary Spatafora, Don Daniels, Nick Kokotovich, City representative Kersten Emsley, Called in via mobile: Samantha Chapman, Excused absence: Lisa Wetzen, Liaison Bret Scott
3. Approval of September 1, 2021 Meeting Minutes – Motion by: Colleen McKenna, Second: Rosemary Spatafora, Motion passed unanimously.
4. PUBLIC COMMENTS – N/A
5. Treasurer’s Report – Don Daniels
Motion to approve the September 2021 Treasurer’s report. Motion by: Colleen McKenna, Second: Jaclyn Huffman, Motion passed unanimously.
6. Historical Commission Updates:
 - a. Pewabic tile report
Notes: Previous contact has retired. New contact was not available when Lauran visited. \$517 for new mold + design fee if needed. Considering re-printing Christmas ornament for 2022. Commission members to check Pewabic website to pick what colors we’d like to see. Colors that Lauran has samples of: Aegean, Lapis, Peacock, Cinnamon, Rain.
https://cdn.shopify.com/s/files/1/0115/0917/0235/files/GlazePalettePages_04.30.21.pdf?v=1620155251
 - b. Museum organization/opening
Notes: Potential opening Saturday 10/16. Nick returned missing files from Garden Tour. Colleen and Lauran to tag-team opening. Lisa, Lauran and Rosemary to work on setting up some time to organize museum.
 - c. Museum repairs
Notes: Cedar roof repair – Rosemary reached out to Chess Construction, Bruttell Roofing, Murray Built Construction. Bruttell is the only one who responded (contact, Scott) and has experience with cedar. Don’s recommendation is not full replacement but cleaning and some repair potentially.
7. 2021 Garden Tour Wrap-up discussion.
 - a. Finding homes/gardens – 7 number was perfect number. 6-7 is an optimal number. Make a better effort to add more on east side of Woodward.
 - b. Determine co-chairs in November meeting. Keep date in the fall.
 - c. Advertising – Letters work well, ad copy confusion due to auction book. Ad copy a week before book due date at least. Earlier ad letters – aim for May instead of June.
 - d. Needs more organization – recreate the “play book,” templates to live in PR Historical Google account.

- e. By next meeting, create checklist of responsibilities as well as files used to make sure they are organized for next year.
 - f. Signs worked well.
 - g. Afterglow – 55 people attended, earlier time worked, caterer worked well – lots of extra food. Make sure to take into account if there are food donations. Label sandwiches for vegetarian/dietary purposes.
 - h. Gifts – decide ahead of time otherwise it's too pricy. Marsha Hovland tiles.
 - i. Will the auction return to spring or stay in the fall – determines how we handle things next year...
8. City Commission Liaison Report
Notes: N/A
9. Other Business
Notes: Amy asked how we'd like to commemorate 100-year homes this year. Post in Ridger? Post to social media? Request to list the 2020 and 2021 100-year homes for the Ridger. Luran to do a brief write-up. Commission can share and distribute as necessary.
10. Adjournment
Meeting adjourned at 9:07 pm. Motion by: Nick Kokotovich, Second: Colleen McKenna, Motion passed unanimously.

Respectfully submitted by Jaclyn Huffman, Recording Secretary 10/6/2021