



**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

**Pleasant Ridge Historical Commission**  
**Wednesday, June 2, 2021**

Members of the Historical Commission and Residents: This shall serve as your official notification of the Regular Historical Commission Meeting to be held on Wednesday, June 2, 2021, at 7:00 p.m., via teleconference as described below. The following items are on the Agenda for your consideration:

**HISTORICAL COMMISSION MEETING – 7:00 P.M.**

1. Meeting Called to Order.
2. Roll Call.
3. Minutes:
  - Regular Meeting Minutes held Wednesday, May 5, 2021.
4. PUBLIC COMMENTS – Items not on the Agenda.
5. Treasurer’s Report.
6. Historical Commission updates:
  - a. Pewabic Tile Report.
  - b. Museum Organization.
  - c. Museum Repairs.
  - d. Then and Now update.
  - e. 2021 Garden Tour – September 11, 2021.
    1. Co-chairs
    2. Booklet
    3. Afterglow
    4. Docents
    5. Publicity
    6. Ticket Cost
7. City Commission Liaison Report.
8. Other Business.
9. Adjournment.

Due to the COVID-19 State of Emergency declared by the Governor’s Executive Order 2020-4, the limitation on public assemblies of Executive Order 2020-11, and the permitting of public meetings by remote participation allowed by Governor’s Executive Order 2020-15, the June 2, 2021 Pleasant Ridge Historical Commission meeting will be conducted via remote participation at the following:  
<https://us02web.zoom.us/j/86566754325?pwd=MW5ncm1yZkNTUUhIRE0za2Y5MnJnZz09> Meeting ID: 865 6675 4325, Passcode: PRhistory.

All members of the public will be permitted to participate during the public comment and public hearing portions of the meeting. There are two ways that members of the public can participate in the meeting by joining the Zoom meeting by computer videoconference. If you have any ADA questions, please call the Clerk's Office (248) 541-2901.

## Pleasant Ridge Historical Commission

### Meeting Minutes: Wednesday, May 5, 2021 – via Zoom teleconference

1. Meeting was called to order at 7:04 pm by Chairman, Lauran Howard.
2. Members in attendance (Via Zoom): Lauran Howard, Jaelyn Huffman, Amber Herrick, Colleen McKenna, Rosemary Spatafora, Lisa Wetzen, Don Daniels, Nick Kokotovich, Liaison Bret Scott, City representative Kersten Emsley; Excused absence: Samantha Chapman
3. Approval of April 7, 2021 Meeting Minutes – Motion by: Colleen McKenna, Second: Lisa Wetzen, Motion passed unanimously.
4. PUBLIC COMMENTS – N/A
5. Treasurer’s Report – Don Daniels  
Motion to approve the April 2021 Treasurer’s report. Motion by: Don Daniels, Second: Colleen McKenna, Motion passed unanimously.
6. Historical Commission Updates
  - a. Pewabic tile report  
Notes: Sold a few centennial home tiles over the last month and have 15 left.  
Discussed if we should order more to have in stock. Look to present certificates to 100 year homes in 2020 and 2021 at end of year (Dec or Jan) city commission meeting and should have tiles available to purchase at that meeting. Dennis will be given creative liberty to choose frame stain.  
Motion to decide on size of frame (2 or 3 inch) for city centennial tile. Motion by: Don Daniels, Second: Lisa Wetzen.  
Discussion: Square tiles framed at museum have 3 inch frame, circle tile has background. 2 inch would save on low amount of wall space in the small museum!  
Tile “gets lost” in the large 3 inch frame. 3 inch frame keeps consistency with those already framed.  
Motion determined by vote: 3 inch tile wins 5-3.
  - b. Museum organization  
Notes: Lots of requests to visit and view home files. A little stuffy with the door closed, hoping we can welcome more visitors once the weather warms up and the screen can be installed on the door. We’ll have to decide where to hang our newly framed tiles!
  - c. Museum repairs  
Notes: Lisa reports that the screen should be done soon and will change it out when it’s ready. Don to contact a person to look at roof and give opinion on condition.
  - d. Then and Now update  
Notes: Still working on editing, Bret will do final edit. Lauran to reach back out to vendors for actual creation of the book. Next meeting is on Monday. Rosemary submitted letter about systemic racism within Pleasant Ridge to add to the book.
  - e. 2021 Garden Tour – September 11, 2021
    - i. Sanctuaries – Number is still at 4, potential gardens looking to use the season for renovations. Lisa found one additional confirmation bringing us to 5.

Lauran mentioned another garden that is confirmed, now at 6! A few others to follow up with. Those reaching out will confirm within the next week or so. Sam to confirm on 100 year homes. Report on final count and re-confirm with those who have committed by next meeting (as deadline). Request one last time for volunteers to post on Facebook.

- ii. Don assigned commission members as home liaisons.
- iii. Write-ups: what makes your space your sanctuary? Colleen to determine structure of write-ups.
- iv. Photos: Tom confirmed he is available to take photos. Commission to determine what pictures to include for each home. Consider split screen of home and garden photo. Nick to ask if he can take pictures of the garden club garden for potential cover photo.
- v. Afterglow: Rec center is currently not allowing food. Look for other solutions/locations, especially since Lauran is hosting her garden. Scale back on afterglow, potentially host in someone's yard.
- vi. Advertising stuffing workshop tentative date Wednesday, June 9. Jackie will have letter to advertisers written up for review by next meeting.
- vii. Publicity: Detroit News contact has reached out to Lauran – Friday home style section across both News and Free Press.
- viii. Signs: Lauran to connect Rosemary or other commission member with John.
- ix. Water: Garden club donation or look to use coolers in yards. Depends on Covid situation.
- x. Bathrooms: What are the rules for use of bathrooms at rec center and Gainsboro shelter? Bret to ask for those who do not have a key fob for the city buildings (out of city residents).

7. City Commission Liaison Report

Notes: State and County regulation to count the percentage of people vaccinated to determine indoor functions and pool. Get pool pass now if you consider to use the pool at all this summer. Discussing the budget in the next city commission meeting.

8. Other Business

Notes: Virtual auction – brief vignette during the auction to put together a blurb about PRT&N. Looking for someone to work with George Lenko to put together. Potentially use video that Lochlan put together of the museum. Amber to send it to George to see if it's something he would like to use. Nick would also be glad to help put together information.

9. Adjournment

Meeting adjourned at 8:31 pm. Motion by: Lisa Wetzen, Second: Colleen McKenna, Motion passed unanimously.

Respectfully submitted by Jaclyn Huffman, Recording Secretary 5/5/2021



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From: Amy M. Allison, City Clerk  
To: Jim Breuckman, City Manager  
Date: June 2, 2021  
Re: Historical Commission Treasurer's Report

Below is the May 2021 Historical Commission Treasurer's Report. Here is the detail for the revenues and expenses listed:

<b>Beginning Balance</b>		<b>\$ 14,576.77</b>
	<b>Revenues</b>	
Sales		\$ 160.00
	Centennial Tile Sales	
Interest		\$ 0.03
	Interest Income April	
	<b>Expenditures</b>	
Operating Supplies		
	Centennial Tile Framing Expense	\$ (50.00)
Service Charges		
	Service Charges April	\$ (9.55)
<b>Ending Balance</b>		<b>\$ 14,677.25</b>

Please feel free to contact me should you wish to discuss this matter further.