



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**City Commission Meeting
November 10, 2020
Agenda**

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Regular City Commission Meeting to be held Tuesday, November 10, 2020, at 7:30pm, via teleconference as described below. The following items are on the Agenda for your consideration:

REGULAR CITY COMMISSION MEETING – 7:30 P.M.

- 1. Meeting Called to Order.**
- 2. Pledge of Allegiance.**
- 3. Roll Call.**
- 4. Recognition of the passing of former City Attorney Donald H. Gillis.**
- 5. PUBLIC DISCUSSION – items not on the Agenda.**
- 6. Governmental Reports.**
- 7. Consideration of the following Consent Agenda.**
All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.
 - a. Minutes of the Public Hearing and Regular City Commission Meeting held Tuesday, October 13, 2020.
 - b. Monthly Disbursement Report.
- 8. Open Meeting Act Policy discussion.**
- 9. City Manager's Report**
- 10. Other Business.**
- 11. Adjournment.**

Due to the COVID-19 State of Emergency declared by the Governor's Executive Order 2020-4, the limitation on public assemblies of Executive Order 2020-11, and the permitting of public meetings by remote participation allowed by Governor's Executive Order 2020-15, the November 10, 2020, Pleasant Ridge City Commission meeting will be conducted via remote participation.

All members of the public will be permitted to participate during the public comment and public hearing portions of the meeting. There are two ways that members of the public can participate in the meeting 1) by joining the Zoom meeting by computer videoconference, or 2) by watching the meeting livestream on the City's YouTube channel or public access channel and providing comments by email at appropriate times during the meeting. If you have any ADA questions, please call the Clerk's Office (248) 541-2901.



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: City Commission
Date: November 5, 2020
Re: Don Gillis Recognition

Overview

Longtime Pleasant Ridge resident and former City Attorney Don Gillis passed away at the age of 90 years old on October 21, 2020.

Background

Mr. Gillis' obituary is included in the packet, along with a letter from former City Manager Sherry Ball. Former Mayor Ralph Castelli also included the following in an email sent to me and the City Commission:

"Among other things, Don was involved in an instrumental way in the strategy involved in connection with the city's long fought litigation over the construction of I-696 on the northern city border, the proceeds of which were deposited into the segregated capital asset fund (other than those that the settlement agreement required to be used to repave roads). The creation of the segregated capital asset fund, akin to an endowment fund, to protect the integrity of the settlement amount and to prescribe how it's funds might be spent, was Don's. That settlement from 1994 continues to provide funding for important projects today."

Mr. Castelli and Mrs. Ball both worked closely with Don Gillis in their time with the City before his retirement in 1999.

Requested Action

City Commission consideration of a motion to recognize Don Gillis' passing and contributions to the City, and to extend our condolences to the Gillis family.

Sherry W Ball
24075 Roanoke
Oak Park MI 48237

November 1, 2020

*Amy Allison, City Clerk
CITY OF PLEASANT RIDGE
23925 Woodward Avenue
Pleasant Ridge MI 48069*

Dear Amy:

Enclosed is a copy of my letter to Mayor Metzger that was mailed yesterday. I respectfully ask that you distribute a copy of this letter to the current and former City Commissioners and the City Manager.

I hope this finds you well and send a heartfelt greeting to all. I pray you and everyone at City Hall are taking all precautions against this terrible virus. I also send a sincere thank you to all of you for providing your essential services during this pandemic.

Sincerely,


*Sherry W Ball
Former City Manager*

enclosure

Sherry W Ball

24075 Roanoke Avenue
Oak Park, Michigan 48237

November 1, 2020

Honorable Kurt Metzger
Mayor of the City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

Dear Mayor Metzger:

I was so sad to hear of the recent passing of our City's longest-serving City Attorney, Mr. Donald Gillis. Because Mr. Gillis played such a profound role in the history of Pleasant Ridge, I respectfully ask that you honor his service by reading this *Letter and Tribute* into the official record at the next City Commission Meeting.

As is often the case when a close friend leaves us, I was flooded with memories that warmed my heart and made me smile. Don was and always will be a part of the history of Pleasant Ridge and I had the privilege of knowing him both professionally and personally; something for which I will always be grateful.

Attached you will find a copy of the obituary for Mr. Gillis that tells a brief story of an impressive life, filled with many accomplishments and accolades, including distinguished military service in the U.S. Navy where he became an honor graduate of the U.S. Naval School of Justice. But the obituary does not reflect the man we knew, the stoic comedienne, the brilliant mind, the quiet genius.

Many residents will remember the story of the lawsuit regarding construction of the I-696 freeway, although many may not know why or how Pleasant Ridge earned the headline in local and national news, "David slew Goliath!" As stated in The New York Times article (1989), *Pleasant Ridge Journal; The Freeway it Took A Generation to Build*, the concept of this freeway actually started in the Eisenhower Administration. Pleasant Ridge, the smallest of the communities to oppose the construction due to loss of recreational land, was able to successfully delay construction for 20+ years while it sued for compensation for its devastating loss of land. In fact, in the 1980s, residents imposed a local head tax on themselves to raise money to fight the highway. Construction of the freeway continued, but it was only able to be completed east and west of Pleasant Ridge, leaving an approximate 7 mile stretch of what would be known as 'the pit' for many years while the lawsuit made its way through the Courts. Finally, a settlement was reached in favor of the City, due in large part, to Don Gillis and former Mayor Ralph Castelli, who negotiated an astounding agreement that would leave Pleasant Ridge fiscally sound for years to come.

It is worth noting, for those that are not familiar with this part of our history, that the City received more than \$4 million dollars from its lawsuit against the State. Further, it was Don Gillis that recommended the establishment of the Segregated Capital Asset Fund (SCAF) to protect the settlement amount and as a guide for future administrations regarding appropriate use of the Fund.

This chapter of our history is monumental, and an eternal debt of gratitude is due to Don Gillis for his years of steadfast determination and unwavering nerve while battling a giant - for the betterment of our community. It changed the landscape of Pleasant Ridge forever and earned us the respect and esteem of all those involved, including the National News Media.

As City Attorney for Pleasant Ridge from 1972-1999, Don holds the record on longest serving City Attorney for Pleasant Ridge and he was proud of that record. Don worked with many elected officials and closely with numerous City Managers. He was always available when called upon for advice or counsel; a trusted friend and sound advocate for the City. I think he had memorized the City Charter, Code of Ordinances, as he often quoted a section without hesitation. He seldom spoke at Commission meetings but would not hesitate to interject a correction or misstep, when necessary. Don brought calm and confidence to any meeting and it was a comfort knowing his guidance and legal expertise would be there, no matter what the issue.

Don Gillis was a true *Ridger* and loved the City he called 'home'. He was proud of the City's many accomplishments, improvements, and ongoing programs. He never missed an opportunity to stop by City Hall to offer a word of thanks or share a story or, perhaps, dispel a rumor.

The City of Pleasant Ridge, and yes, all of us were fortunate to have known and worked with Don Gillis and, as one of the City Managers during his tenure, I was lucky to have been able to learn so much from him. I am grateful that Don will always be a part of the memories of my work in Pleasant Ridge, and know I was Blessed to have called him my 'friend'.

Respectfully,

Sherry W Ball
Former City Manager and Forever Friend
City of Pleasant Ridge

Cc James Breuckman, City Manager
PR City Commissioners, Current and Former

Thank you, Mayor Metzger, City Commissioners and City Administration, for allowing me to share these few words about Mr. Gillis. If the City has not already done so, perhaps an official Resolution recognizing and honoring the many years of service to the City is something that would reflect the grace of Pleasant Ridge and would be appreciated by his wife and family.

Donald H Gillis, 90 of Pleasant Ridge, MI. beloved husband and father passed away on October 21st, 2020. He was born on July 8, 1930, in Philadelphia, PA.

He was a graduate of Kenyon College in 1951 B.A., Philosophy, summa cum laude, Phi Beta Kappa. He then attended Pembroke College of Oxford University (England) on a U.S. Fulbright Scholarship, from 1951-1952 where he continued his study in Philosophy. Returning from Oxford he attended the New York University School of Law, graduating in 1955, where to this day, he is still the only non-interviewed recipient of the Root-Tilden-Kern Scholarship. He was also a recipient of the W. Paul Stillman Prize for best first year law note. Between 1955-1957 he was called to serve in the U.S. Navy, during the nation's only peace-time draft, he served aboard the USS Caperton (DD-650) and became an honor graduate of the U.S. Naval School of Justice.

In 1958 at the behest of his best friend and law school roommate John Katsoulos, he moved to Michigan. At that time, he met his wife to be, Catherine Greig of Grosse Pointe Park. He and Mr. Katsoulos would begin a law practice of their own, "Katsoulos & Gillis". Their law practice would endure for 30 years, and they remained best of friends until the passing of Mr. Katsoulos in 2018.

By 1970 he had a well-established practice with clients in both corporate and estate planning law. However, later in his career he would add cable and telecommunications law to his portfolio and become a pioneer in that field. He was General Counsel to the Intergovernmental Cable Communications Authority from 1981-1999 and traveled the country as a keynote speaker on the subject of cable law. Additionally, he was City Attorney for the City of Pleasant Ridge between 1972-1999. In 1990 he became Of Counsel to the Kemp Klein Law Firm where he had maintained an office until 2017. He had been a member of the Pennsylvania State Bar, and in 2008 he was honored as a 50-year member of the State Bar of Michigan.

He was an avid golfer, lover of fashion and fine dining. His greatest interest of all was reading, at its peak, his personal library contained an estimated 10,000 hardback books.

He is survived by his wife of 62 years, Catherine (Greig) Gillis, his sons Laurence, James (Mazy), David (Annette), and his grandchildren Maxwell and James. He is preceded in death by his parents Maxwell and Laura and his brother Richard.

He will be laid to rest at Oakview Cemetery, in Royal Oak, MI in a private ceremony.

Remembrances can be made to the NYU School of Law; Root-Tilden-Kern Fund.

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City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**Regular City Commission Meeting
October 13, 2020**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:30pm.

Present: Mayor Metzger, Commissioners Budnik, Perry, Scott, Wahl,
Also Present: City Manager Breuckman, City Attorney Need, City Clerk Allison
Absent: None

Public Discussion

Jessica Venture, commenting on behalf of 27th District House district candidate Sherry Wells.

Lisa Mueller, 37 Sylvan, questioned if the City of Pleasant Ridge is considering replacing the lead water service lines to homes, she understands there is an ongoing program in the City of Royal Oak. Breuckman responded the lead line replacement is a state mandate, and all communities will be required to replace the public and private portion of the lead service lines. The line is from the water main to the home. The public line is from the main to the stop box. The private line is from the stop box to the meter in the home. In the City of Pleasant Ridge has 65% of the service lines are lead. There is some grant monies available but Pleasant Ridge does not qualify. This will be a project for FY2022.

Jaimie Powell Horowitz, 45th District Court candidate, commented about percentage of absentee ballots being returned. Allison commented that Pleasant Ridge at 44% returned, however the offices are still receiving applications. There are over 1300 absentee ballots out currently. Perry questioned the number of registered voters. Mayor Metzger commented there is active voters and total registered voters Allison stated currently there are currently 2,380 active voters and 2,498 registered voters. Many of the inactive voters are people that have been issued notices that are awaiting responses. If the voter does not respond, they will be removed from the record.

Governmental Reports

Chief Kevin Nowak, Pleasant Ridge Police Department, be aware of leaf piles when parking in the street as they can be a fire hazard, leaf collection will be beginning soon. Reminded residents to lock their car door, and remove you refuse collection cans in a timely manner. Metzger commented the leaf collection dates are in the most current edition of the *Ridger* and are listed on the City website.

Wahl gave an update regarding the fall events related to the Recreation Department. “Rat Patrol” meeting will be held via Zoom. See full list of activities on the City website. Budnik gave an update regarding the Ferndale Public School Board meeting. The meetings are streamed on the FPS website. Scott gave an update regarding the Historical Commission, the centennial tile program for qualified

homes and the *Then and Now* update. Breuckman commented the Planning Commission will be meeting October 26th.

Howard Smith, 60 Woodward Heights, commented regarding the Woodward Heights traffic calming. He was unable to access the meeting held last month and wanted to express his comments.

Consent Agenda

20-3476

Motion by Commissioner Scott second by Commissioner Perry, to approve the consent agenda as presented.

Adopted: Yeas: Commissioners Scott, Perry, Budnik, Wahl, Mayor Metzger
 Nays: None

Public Hearings

Ordinance to amend Chapter 14 – Building and Building Regulations, Article I – In General by the addition of new Sections, Section 14-2 – Portable Toilets, Section 14-3 – Dumpster Use Regulations, and Section 14-4 – Construction Materials Regulations

Breuckman gave an overview of the proposed ordinance amendments. Metzger questioned the meaning of dumpster cover. Breuckman stated there is a mesh cover that can be installed on dumpsters to keep materials contained.

Mayor Metzger opened the public hearing at 8:06pm. With no comments or discussion, Mayor Metzger closed the public hearing at 8:07pm.

20-3477

Motion by Commissioner Perry second by Commissioner Scott, that the Ordinance to amend Chapter 14 – Building and Building Regulations, Article I – In General by the addition of new Sections, Section 14-2 – Portable Toilets, Section 14-3 – Dumpster Use Regulations, and Section 14-4 – Construction Materials Regulations be adopted.

Adopted: Yeas: Commissioners Perry, Scott, Budnik, Wahl, Mayor Metzger
 Nays: None

Ordinance to amend Chapter 74 – Utilities, Article III – Sewers, Division 3 – Use, Section 74-197 – Prohibited Discharges

Breuckman gave an overview of the proposed amendment.

Mayor Metzger opened the public hearing at 8:08pm. Wahl and Scott commented they are happy with the proposed ordinance amendment. Scott indicated the maximum fine amount is \$500.00. Breuckman confirmed that was accurate.

With no further comments or discussion, Mayor Metzger closed the public hearing at 8:09pm.

20-3478

Motion by Commissioner Wahl second by Commissioner Scott, that Ordinance to amend Chapter 74 – Utilities, Article III – Sewers, Division 3 – Use, Section 74-197 – Prohibited Discharges be adopted.

Adopted: Yeas: Commissioners Wahl, Scott, Budnik, Perry, Mayor Metzger
Nays: None

Ordinance to amend Chapter 74 – Utilities, Article II – Water, Division 4 – Cross Connections, Section 74-114 – Adoption of State Regulations, Section 74-115 – Inspections, and Section 74-116 – Testing

Breuckman gave an overview of the proposed amendment.

Mayor Metzger opened the public hearing at 8:13pm. With no comments or discussion, Mayor Metzger closed the public hearing at 8:14pm

20-3479

Motion by Commissioner Scott second by Commissioner Budnik, that the Ordinance to amend Chapter 74 – Utilities, Article II – Water, Division 4 – Cross Connections, Section 74-114 – Adoption of State Regulations, Section 74-115 – Inspections, and Section 74-116 – Testing be adopted.

Adopted: Yeas: Commissioners Scott, Budnik, Perry, Wahl, Mayor Metzger
Nays: None

Clinton River Watershed Council (CRWC) Water Towns Grant

Chris Bobryk gave a brief presentation regarding the CRWC water towns grant and program. This is a program to help communities leverage water resources, and most applicable to Pleasant Ridge, improve water quality. The City's participation in the program will allow us to receive green infrastructure concept design services from the CRWC and their partners. City staff will identify a project and they will prepare a concept plan for stormwater infiltration measures in our City. This will allow us to continue to find ways to put storm water in the ground rather than in our combined sewer system. There is no cost to the City to participate in the program.

20-3480

Motion by Commissioner Budnik second by Commissioner Scott, that the resolution regarding the City's participation in the Clinton River Watershed Council (CRWC) WaterTowns grant initiative, be adopted.

Adopted: Yeas: Commissioners Budnik, Scott., Perry, Wahl, Mayor Metzger
Nays: None

Water Meter Replacement Program

20-3481

Motion by Commissioner Perry second by Commissioner Wahl that the bid for water meter replacement and other associated services as described in their proposal be awarded to HydroCorp, of Troy, Michigan in the amount of \$79,870, and that the City Commission authorize the purchase of water meters and transponders, from Badger Meter, of Milwaukee, Wisconsin, in the amount of \$326,141.55.

Adopted: Yeas: Commissioners Perry, Wahl, Budnik, Scott, Mayor Metzger
 Nays: None

Barking Dog Discussion

Breuckman and Need outlined the City's current barking dog ordinance. The City's current ordinance is consistent with ordinances adopted in neighboring communities. Metzger does not see a need for changes to the current ordinance. Budnik agreed, feels the City's ordinance is strong as written. Scott concurred with the Metzger and Budnik. Mueller had requested clarification at the last meeting, requested that the Commission consider making a change to the ordinance regarding where the dog is located – inside the home or outside the home. Mueller had researched the other communities' ordinances as well. Metzger felt the ordinance should not have to be specific, since it could cause many loopholes. The ordinance can be reconsidered again at a later date also. Mueller thanked the Commission for their consideration.

Delinquent utility bill fee

20-3482

Motion by Commissioner Perry, second by Commissioner Wahl that the fees charged to delinquent utility bills continue to be waived until this item is reconsidered in the future.

Adopted: Yeas: Commissioners Perry, Wahl, Budnik, Scott, Mayor Metzger
 Nays: None

Credit Card processing fee

20-3483

Motion by Commissioner Scott, second by Commissioner Perry the fees charged in relation to credit card continue to be waived until this item is reconsidered in the future.

Adopted: Yeas: Commissioners Scott, Perry, Budnik, Wahl, Mayor Metzger
 Nays: None

City Manager's Report

Woodward park improvements and median crossing project will begin soon. Fall leaf collection program will begin soon. The leaf collection will not be extended past the current schedule. Open Meetings Act Virtual meeting protocol. Need commented on the Open Meetings Act and recent legislation regarding virtual meetings. Legislation adopted and will be discussed the next meeting in November.

Other Business

Nowak commented on the fall leaf collection and the Woodward Heights traffic enforcement tally.

Allison gave update on the November 3rd General election and absentee voting options. The polls will be open from 7am-8pm on election day and voting will take place at the Pleasant Ridge Community Center. Absentee ballots can be returned until 8pm on election day and must be returned to the Pleasant Ridge City Hall.

Budnik commented about the streetsign program. Breuckman indicated that the Woodward intersection streetsigns have been replaced, other streetsigns have only been replaced if they were damaged beyond repair. If there is interest in changing all the signs that could be considered as a future project.

Scott thanked staff for lighting the exterior of the building on rainbow colors.

With no further business or discussion, Mayor Metzger adjourned the meeting at 9:31pm.

Mayor Kurt Metzger

Amy M. Allison, City Clerk

October 2020

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	8,519.76
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ACCOUNTS PAYABLE	\$	349,047.95
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TAX LIABILITIES	\$	495,249.40
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TOTAL	\$	357,567.71
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PAYROLL

October 7, 2020	\$	47,029.65
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October 21, 2020	\$	32,987.33
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TOTAL	\$	80,016.98
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CHECK REGISTER FOR CITY OF PLEASANT RIDGE
 PAYROLL LIABILITIES
 October 2020

PG 1

Check Date	Check	Vendor Name	Description	Amount
10/7/2020	6410500147	FOPLC	UNION DUES	\$ 188.00
10/7/2020	6410500148	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 32.09
10/7/2020	6410500149	ICMA - VANTAGEPOINT	RETIREMENT CONTRIBUTIONS	\$ 80.00
10/7/2020	6410500150	ALERUS FINANCIAL	HCSP CONTRIBUTIONS	\$ 1,336.31
10/7/2020	6410500151	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 2,632.97
10/7/2020	6410500152	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 838.84
10/21/2020	6410500153	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 1,532.30
10/21/2020	6410500154	ALERUS FINANCIAL	HCSP CONTRIBUTIONS	\$ 464.24
10/21/2020	6410500155	ICMA - VANTAGEPOINT	RETIREMENT CONTRIBUTIONS	\$ 80.00
10/21/2020	6410500156	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 1,302.92
10/21/2020	6410500157	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 32.09
TOTAL PAYROLL LIABILITIES				\$ 8,519.76

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
TAX LIABILITIES
October 2020

PG 2

Check Date	Check	Vendor Name	Description	Amount
10/14/2020	2756	BARBARA BOZ	2020 SUMMER TAX OVERPAYMENT	\$ 792.08
10/14/2020	2757	CAPITAL TITLE	2020 SUMMER OVERPAYMENT	\$ 20.02
10/14/2020	2758	CITY OF PLEASANT RIDGE-DDA	2020 TAX COLLECTIONS	\$ 8,072.52
10/14/2020	2759	CITY OF PLEASANT RIDGE-GENERAL	2020 TAX COLLECTIONS	\$ 1,144.42
10/14/2020	2760	CITY OF PLEASANT RIDGE-TAXES	2020 TAX COLLECTIONS	\$ 167,762.53
10/14/2020	2761	CORY & DANIELLE TRUESDELL	2020 TAX COLLECTIONS	\$ 5.94
10/14/2020	2762	FERNDALE SCHOOL DISTRICT	2020 TAX COLLECTION	\$ 78,635.10
10/14/2020	2763	JONATHAN LANE & AVA NAVARRETE	2020 SUMMER TAX OVERPAYMENT	\$ 4,209.07
10/14/2020	2764	OAKLAND COUNTY TREASURER	2020 TAX COLLECTIONS	\$ 114,868.14
10/14/2020	2765	RICHARD THORNBURY	2020 SUMMER TAX OVERPAYMENT	\$ 1,411.49
10/14/2020	2766	STEWART TITLE	2020 SUMMER TAX OVERPAYMENT	\$ 594.61
10/14/2020	2767	WELLS FARGO ELECTRONIC TAX SRV	2020 SUMMER TAX OVERPAYMENT	\$ 3,624.54
10/27/2020	2768	CITY OF PLEASANT RIDGE-DDA	2020 TAX COLLECTIONS	\$ 3,358.75
10/27/2020	2769	CITY OF PLEASANT RIDGE-GENERAL	2020 TAX COLLECTIONS	\$ 50.26
10/27/2020	2770	CITY OF PLEASANT RIDGE-TAXES	2020 TAX COLLECTIONS	\$ 51,919.14
10/27/2020	2771	FERNDALE SCHOOL DISTRICT	2020 TAX COLLECTIONS	\$ 23,065.56
10/27/2020	2772	OAKLAND COUNTY TREASURER	2020 TAX COLLECTIONS	\$ 35,715.23
TOTAL TAX LIABILITIES				<u>\$ 495,249.40</u>

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ACCOUNTS PAYABLE
October 2020

PG 3

Check Date	Check	Vendor Name	Description	Amount
10/15/2020	24101	21ST CENTURY MEDIA-MICHIGAN	LEGAL NOTICE PUBLICATION	\$ 2,506.95
10/15/2020	24102	ACCUSHRED, LLC	SHREDDING SERVICES	\$ 55.00
10/15/2020	24103	ADKISON, NEED & ALLEN P.L.L.C.	ATTORNEY SERVICES	\$ 2,295.00
10/15/2020	24104	AXON ENTERPRISE, INC	POLICE DEPARTMENT SUPPLIES	\$ 11,290.65
10/15/2020	24105	BADGER METER, INC.	WATER METER SUPPORT	\$ 102.76
10/15/2020	24106	BELL EQUIPMENT COMPANY	STREETSWEEPER MAINTENANCE	\$ 4,999.54
10/15/2020	24107	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTHCARE BENEFITS	\$ 10,878.92
10/15/2020	24108	CITY OF FERNDALE	FIRE PROTECTION SERVICES	\$ 21,381.72
10/15/2020	24109	CITY OF FERNDALE	INSPECTION SERVICES	\$ 3,150.00
10/15/2020	24110	CITY OF FERNDALE	DISPATCH SERVICE AGREEMENT	\$ 3,250.00
10/15/2020	24111	CITY OF ROYAL OAK	DPW SERVICES	\$ 1,757.05
10/15/2020	24112	COSTCO WHOLESALE MEMBERSHIP	MEMBERSHIP DUES	\$ 360.00
10/15/2020	24113	DAVEY TREE EXPERT COMPANY	TREE MAINTENANCE SERVICES	\$ 3,567.00
10/15/2020	24114	DETROIT EDISON COMPANY	STREETLIGHTING SERVICES	\$ 3,735.12
10/15/2020	24115	DIVERSIFIED INFRASTRUCTURE SRVS	SEWER CLEANING AND TELEVISION	\$ 11,231.22
10/15/2020	24116	ELECTION SOURCE	ELECTION SUPPLIES	\$ 255.00
10/15/2020	24117	EUGENE LUMBERG	PROSECUTION SERVICES	\$ 405.00
10/15/2020	24118	FERNDAL YOUTH ASSISTANCE	ANNUAL CONTRIBUTION	\$ 1,000.00
10/15/2020	24119	GREAT AMERICA FINANCIAL SRV	TELEPHONE LEASE SERVICES	\$ 433.00
10/15/2020	24120	HUNT SIGN COMPANY, LTD	TRAFFIC CONTROL SIGNAGE	\$ 190.00
10/15/2020	24121	HYDROCORP	CROSS CONNECTION INSPECTION PROGRAM	\$ 125.00
10/15/2020	24122	J & J AUTO TRUCK CENTER	VEHICLE MAINTENANCE	\$ 114.82
10/15/2020	24123	JAN OVERHEAD DOOR MFG. CO.	BUILDING MAINTENANCE	\$ 295.48
10/15/2020	24124	LEGAL SHIELD	PREPAID LEGAL BENEFIT	\$ 25.90
10/15/2020	24125	MANER COSTERISAN	AUDIT SERVICES	\$ 9,600.00
10/15/2020	24126	MICHELLE DELACOURT	NEWSLETTER DESIGN	\$ 300.00
10/15/2020	24127	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT QUARTERLY PREMIUM	\$ 3.93
10/15/2020	24128	MURRAY BUILD CONSTRUCTION	BUILDING MAINTENANCE	\$ 16,740.00
10/15/2020	24129	O'REILY AUTO PARTS	VEHICLE MAINTENANCE SUPPLIES	\$ 62.61
10/15/2020	24130	OAKLAND COUNTY ROAD COMMISSION	SIGNAL MAINTENANCE	\$ 352.99
10/15/2020	24131	OAKLAND COUNTY TREASURER	SEWERAGE TREATMENT-SEPTEMBER 2020	\$ 50,476.26
10/15/2020	24132	PATRICK THOMPSON DESIGNS, INC	PAVILLION CONSTRUCTION PROJECT	\$ 1,435.93
10/15/2020	24133	PLANTE & MORAN PLLC	ACCOUNTING SERVICES	\$ 5,757.00
10/15/2020	24134	PLANTE MORAN GROUP BENEFIT ADVISORS	BENEFIT CONSULTING SERVICES	\$ 1,362.50
10/15/2020	24135	PROGRESSIVE IRRIGATION	PARK MAINTENANCE SERVICES	\$ 478.34
10/15/2020	24136	ROCKET ENTERPRISE, INC	FLAG MAINTENANCE SERVICES	\$ 1,335.00
10/15/2020	24137	SOCRRA	REFUSE COLLECTION AGREEMENT	\$ 9,713.00
10/15/2020	24138	SOCWA	WATER PURCHASES	\$ 46,442.47
10/15/2020	24139	TEEK ELECTRIC	PARKS MAINTENANCE SERVICES	\$ 200.00
10/15/2020	24140	TEPEL BROTHER PRINTING	NEWSLETTER PRINTING	\$ 1,950.00
10/15/2020	24141	THE SHEER SHOP	BUILDING MAINTENANCE SERVICES	\$ 3,926.00
10/15/2020	24142	U.S. POSTAL SERVICE	MARKETING MAIL PERMIT	\$ 240.00
10/15/2020	24143	UNIFIRST CORPORATION	JANITORIAL SUPPLIES AND MAT RENTAL	\$ 263.21
10/15/2020	24144	UNUM LIFE INSURANCE COMPANY	LIFE INSURANCE BENEFIT	\$ 456.44
10/15/2020	24145	W-S CITY OF PLEASANT RIDGE	WATER PURCHASES	\$ 1,102.74
10/15/2020	24146	WETMORE TIRE AND AUTO	VEHICLE MAINTENANCE	\$ 347.00
10/15/2020	24147	WEX BANK	FUEL PURCHASES	\$ 1,121.05
10/15/2020	24148	VOID CHECK	VOID - MISPRINT	\$ -
10/15/2020	24149	VOID CHECK	VOID - MISPRINT	\$ -
10/15/2020	24150	VOID CHECK	VOID - MISPRINT	\$ -
10/15/2020	24151	VOID CHECK	VOID - MISPRINT	\$ -
10/15/2020	24152	VOID CHECK	VOID - MISPRINT	\$ -
10/15/2020	24153	VOID CHECK	VOID - MISPRINT	\$ -
10/15/2020	24154	VOID CHECK	VOID - MISPRINT	\$ -
10/15/2020	24155	VOID CHECK	VOID - MISPRINT	\$ -
10/28/2020	24156	AMERICAN PLANNING ASSOCIATION	MEMBERSHIP DUES - BREUCKMAN	\$ 603.00
10/28/2020	24157	BS&A SOFTWARE	SOFTWARE MAINTENANCE	\$ 3,283.00
10/28/2020	24158	CITY OF FERNDAL E	FIRE PROTECTION AGREEMENT	\$ 21,381.72
10/28/2020	24159	CITY OF FERNDAL E	DISPATCH SERVICES AGREEMENT	\$ 3,250.00
10/28/2020	24160	DAVEY TREE EXPERT COMPANY	TREE MAINTENANCE SERVICES	\$ 13,120.00
10/28/2020	24161	GREAT LAKES WATER AUTHORITY	ICW CHARGES	\$ 260.26
10/28/2020	24162	HUNT SIGN COMPANY, LTD	SIGN FABRICATION SERVICES	\$ 784.00
10/28/2020	24163	KEVIN MCCOY	CLASS CANCELLATION REFUND-KARATE	\$ 40.00
10/28/2020	24164	MAJIK GRAPHICS INC	POLICE VEHICLE MAINTENANCE	\$ 145.00
10/28/2020	24165	MARAGRET CALLAHAN	CLASS CANCELLATION REFUND-CSF	\$ 70.00
10/28/2020	24166	MICH.ASSOC.OF CHIEFS OF POLICE	COVID REOPENING SUPPLIES	\$ 120.00
10/28/2020	24167	MONA RUSSELL	CLASS CANCELLATION REFUND-CSF	\$ 105.00
10/28/2020	24168	OAKLAND COUNTY ROAD COMMISSION	TRAFFIC SIGNAL MAINTENANCE	\$ 979.34

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ACCOUNTS PAYABLE
October 2020

PG 4

10/28/2020	24169	OAKLAND COUNTY TACTICAL TRAINING CO	ANNUAL TRAINING FEE	\$ 250.00
10/28/2020	24170	PROGRESSIVE IRRIGATION	PARK MAINTENANCE SERVICES	\$ 335.53
10/28/2020	24171	QUILL CORPORATION	OFFICE SUPPLIES	\$ 453.15
10/28/2020	24172	SOCRRA	REFUSE COLLECTION AGREEMENT	\$ 8,932.50
10/28/2020	24173	SUE VIAN	CLASS CANCELLATION REFUND-CSF	\$ 105.00
10/28/2020	24174	THE HOWARD E NYHART COMPANY INC.	AUDIT SERVICES-OPEB	\$ 2,500.00
10/28/2020	24175	UNIFIRST CORPORATION	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 128.71
10/28/2020	24176	VINCE RIZZO	RECREATION PROGRAM SUPPLIES	\$ 210.00
10/28/2020	24177	XFER COMMUNICATIONS	ONSITE NETWORK MAINTENANCE	\$ 437.50
10/28/2020	24178	ALERUS FINANCIAL	HCSP CONTRIBUTION	\$ 9.00

Total Accounts Payable

\$ 294,574.31

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ELECTRONIC PAYMENTS
October 2020

PG 5

Check Date	Check	Vendor Name	Description	Amount
10/01/2020	2276	HEALTH EQUITY	HSA CONTRIBUTIONS Q-4 2020	\$ 6,525.00
10/12/2020	2274	MUNICIPAL EMP.RETIREMENT SYST.	RETIREMENT CONTRIBUTIONS	\$ 34,762.99
10/14/2020	2275	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTHCARE BENEFITS	\$ 13,185.65

Total Electronic Payments	\$ 54,473.64
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City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: City Commission
Date: November 5, 2020
Re: Open Meetings Act Amendments

Overview

Public Act 228 of 2020 became effective on October 16, 2020 and allows for the continuance of virtual meetings during the COVID pandemic. In order to continue meeting virtually the City Commission must:

1. Declare a local state of emergency
2. Pass a resolution establishing the rules and procedures for remote meetings

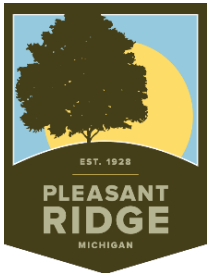
Background

The attached resolution establishes the rules and procedures by which the City Commission and junior Commissions may continue to meet remotely via videoconference technology during the COVID-19 pandemic. These rules are consistent with the remote meeting practices we have used to-date and will not result in an appreciable change in how we run our meetings.

Adoption of the local state of emergency and remote meeting resolution will allow us to continue meeting remotely until December 31, 2021 as allowed by PA 228 of 2020.

Requested Action

City Commission declaration of a local state of emergency and adoption of the resolution establishing rules and procedures for remote meetings to be held during the time that the local state of emergency is effective.



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

CITY OF PLEASANT RIDGE COUNTY OF OAKLAND STATE OF MICHIGAN

COVID-19 CORONAVIRUS PANDEMIC LOCAL STATE OF EMERGENCY

WHEREAS, A local state of emergency exists due to the COVID-19 Coronavirus Pandemic; and

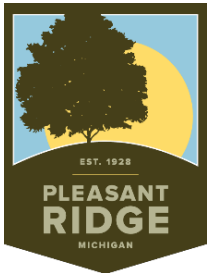
WHEREAS, during this state of emergency the City Commission and City Administration will be making decisions and undertaking necessary and appropriate actions to protect the public health of our City residents and the general public; and

WHEREAS, all locally available public and private resources available to mitigate and alleviate the effects of this emergency have been insufficient to meet the needs of the situation,

NOW, THEREFORE BE IT RESOLVED, I Kurt Metzger, Mayor of The City of Pleasant Ridge, in accordance with Section 10 of 1976 PA 390, as amended, The Emergency Management Act, I hereby declare that a "local state of emergency" exists within our jurisdiction as of November 5, 2020.

In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Pleasant Ridge, Oakland County, Michigan, to be affixed this 10th day of November 2020.

Kurt Metzger, Mayor



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

CITY OF PLEASANT RIDGE COUNTY OF OAKLAND STATE OF MICHIGAN

Resolution Regarding the Open Meetings Act

Whereas the Open Meetings Act was recently amended to grant greater latitude with respect to electronic participation by members of City Boards and Commissions and the public in certain circumstances; and

Whereas the City Commission desires to continue electronic participation, as necessary and in approved circumstances, in compliance with the law.

NOW THEREFORE, BE IT RESOLVED as follows:

1. The City Commission adopts the procedures contained herein to accommodate electronic participation by members of City boards and commissions who are absent due to a medical condition or due to a statewide or local state of emergency declared pursuant to law or charter by the governor or local official or local governing body that would risk the personal health or safety of members of the public or the public body if the meeting were held in person. In the event of such an emergency, if the meeting location is usually held in an affected area the entire public body may participate electronically, otherwise, only members who reside in the affected area may participate electronically.

For purposes of this paragraph, medical condition means an illness, injury, disability, or other health-related condition. Electronically may include video and/or telephonic conferencing.

2. Specific procedures for electronic participation include:
 - a. Remote meetings shall use technology to allow for two-way communication between board or commission members, and members of the public.
 - b. Each member of the public body attending the meeting electronically shall make an announcement at the outset of the meeting, to be included in the meeting minutes, that the member is, in fact, attending the meeting electronically and, except for members who are participating electronically due to military duty, stating the county, city, township or village and state where the member is located.
 - c. A means by which the public is provided notice of the absence of a member and information about how to contact the member sufficiently in advance of the meeting to provide input on any business that will come before the Board.

- d. The public may participate in the meeting via the videoconferencing technology used or may provide typed public comments during or before the meeting that may be read to or shared with public body members and other participants. This process shall satisfy the requirement that members of the public be heard by others during the electronic meeting and the requirement that they be permitted to address the public body. The method by which members of the public can provide written comments before or during the meeting will be communicated in the meeting notice and at the beginning of each remote meeting of a public body.
3. Through December 31, 2020, City boards and commissions may hold meetings electronically, in whole or in part, for any reason.
4. From January 1, 2021, through December 31, 2021, electronic participation is allowed solely under the circumstances set out in paragraph 1, as well as the pre-existing law requiring accommodation due to military duty. After December 31, 2021, only members requiring accommodation due to absence for military duty may participate electronically.
5. Advance notice of any meetings held electronically, in whole or in part, shall be posted on the City website either on the homepage or on a separate web page dedicated to public notices for non-regularly scheduled or electronic public meetings through a prominent and conspicuous link on the homepage. This notice must be posted at least eighteen (18) hours before the meeting begins. Notice of a meeting held electronically must explain as follows:
 - a. Why the City Board or Commission is meeting electronically.
 - b. How members of the public may participate in the meeting electronically, including provision of the specific telephone number, internet address, or both needed to participate.
 - c. How members of the public may contact members of the Board to provide input or ask questions on any business that will come before the Board at the meeting.
 - d. How persons with disabilities may participate in the meeting.
6. If an agenda exists for an electronic meeting held under this resolution, the City shall post the agenda on the website at least eighteen (18) hours before the meeting begins. This does not prohibit subsequent amendment of the agenda at the meeting.
7. Members of the public who are participating electronically or in person shall not be required to register, other than as required by the bylaws to participate in public comment.
8. Members of the public will not be allowed to participate in any closed sessions during meetings held electronically, in whole or in part, and all prior laws and bylaws relating to closed sessions continue to apply.

NOW, BE IT FURTHER RESOLVED that execution of this Resolution is conclusive evidence of the City Commission's approval of this action and of the authority granted herein.

In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Pleasant Ridge, Oakland County, Michigan, to be affixed this 10th day of November 2020.

Amy M. Allison, City Clerk

Act No. 228
Public Acts of 2020
Approved by the Governor
October 16, 2020
Filed with the Secretary of State
October 16, 2020
EFFECTIVE DATE: October 16, 2020

**STATE OF MICHIGAN
100TH LEGISLATURE
REGULAR SESSION OF 2020**

**Introduced by Senators Theis, Hollier, LaSata, MacDonald, Lucido, Victory, Daley, Zorn, Wojno,
McMorrow, Moss and Schmidt**

ENROLLED SENATE BILL No. 1108

AN ACT to amend 1976 PA 267, entitled "An act to require certain meetings of certain public bodies to be open to the public; to require notice and the keeping of minutes of meetings; to provide for enforcement; to provide for invalidation of governmental decisions under certain circumstances; to provide penalties; and to repeal certain acts and parts of acts," by amending section 3 (MCL 15.263), as amended by 2018 PA 485, and by adding section 3a.

The People of the State of Michigan enact:

Sec. 3. (1) All meetings of a public body must be open to the public and must be held in a place available to the general public. All persons must be permitted to attend any meeting except as otherwise provided in this act. The right of a person to attend a meeting of a public body includes the right to tape-record, to videotape, to broadcast live on radio, and to telecast live on television the proceedings of a public body at a public meeting. The exercise of this right does not depend on the prior approval of the public body. However, a public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting.

(2) All decisions of a public body must be made at a meeting open to the public. For purposes of any meeting subject to this section, except a meeting of any state legislative body at which a formal vote is taken, the public body shall, subject to section 3a, establish the following procedures to accommodate the absence of any member of the public body due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or a local official or local governing body that would risk the personal health or safety of members of the public or the public body if the meeting were held in person:

(a) Procedures by which the absent member may participate in, and vote on, business before the public body, including, but not limited to, procedures that provide for both of the following:

(i) Two-way communication.

(ii) For each member of the public body attending the meeting remotely, a public announcement at the outset of the meeting by that member, to be included in the meeting minutes, that the member is in fact attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely.

(b) Procedures by which the public is provided notice of the absence of the member and information about how to contact that member sufficiently in advance of a meeting of the public body to provide input on any business that will come before the public body.

(3) All deliberations of a public body constituting a quorum of its members must take place at a meeting open to the public except as provided in this section and sections 7 and 8.

(4) A person must not be required as a condition of attendance at a meeting of a public body to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance.

(5) A person must be permitted to address a meeting of a public body under rules established and recorded by the public body. The legislature or a house of the legislature may provide by rule that the right to address may be limited to prescribed times at hearings and committee meetings only.

(6) A person must not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting.

(7) This act does not apply to the following public bodies, but only when deliberating the merits of a case:

(a) The Michigan compensation appellate commission operating as described in either of the following:

(i) Section 274 of the worker's disability compensation act of 1969, 1969 PA 317, MCL 418.274.

(ii) Section 34 of the Michigan employment security act, 1936 (Ex Sess) PA 1, 421.34.

(b) The state tenure commission created in section 1 of article VII of 1937 (Ex Sess) PA 4, MCL 38.131, when acting as a board of review from the decision of a controlling board.

(c) The employment relations commission or an arbitrator or arbitration panel created or appointed under 1939 PA 176, MCL 423.1 to 423.30.

(d) The Michigan public service commission created under 1939 PA 3, MCL 460.1 to 460.11.

(8) This act does not apply to an association of insurers created under the insurance code of 1956, 1956 PA 218, MCL 500.100 to 500.8302, or other association or facility formed under that act as a nonprofit organization of insurer members.

(9) This act does not apply to a committee of a public body that adopts a nonpolicymaking resolution of tribute or memorial, if the resolution is not adopted at a meeting.

(10) This act does not apply to a meeting that is a social or chance gathering or conference not designed to avoid this act.

(11) This act does not apply to the Michigan veterans' trust fund board of trustees or a county or district committee created under 1946 (1st Ex Sess) PA 9, MCL 35.602 to 35.610, when the board of trustees or county or district committee is deliberating the merits of an emergent need. A decision of the board of trustees or county or district committee made under this subsection must be reconsidered by the board or committee at its next regular or special meeting consistent with the requirements of this act. "Emergent need" means a situation that the board of trustees, by rules promulgated under the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, determines requires immediate action.

(12) As used in subsection (2):

(a) "Formal vote" means a vote on a bill, amendment, resolution, motion, proposal, recommendation, or any other measure on which a vote by members of a state legislative body is required and by which the state legislative body effectuates or formulates public policy.

(b) "Medical condition" means an illness, injury, disability, or other health-related condition.

Sec. 3a. (1) A meeting of a public body held, in whole or in part, electronically by telephonic or video conferencing in compliance with this section and, except as otherwise required in this section, all of the provisions of this act applicable to a nonelectronic meeting, is permitted by this act in the following circumstances:

(a) Before January 1, 2021 and retroactive to March 18, 2020, any circumstances, including, but not limited to, any of the circumstances requiring accommodation of absent members described in section 3(2).

(b) On and after January 1, 2021 through December 31, 2021, only those circumstances requiring accommodation of members absent due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster as described in section 3(2). For the purpose of permitting an electronic meeting due to a local state of emergency or state of disaster, this subdivision applies only as follows:

- (i) To permit the electronic attendance of a member of the public body who resides in the affected area.
- (ii) To permit the electronic meeting of a public body that usually holds its meetings in the affected area.

(c) After December 31, 2021, only in the circumstances requiring accommodation of members absent due to military duty as described in section 3(2).

(2) A meeting of a public body held electronically under this section must be conducted in a manner that permits 2-way communication so that members of the public body can hear and be heard by other members of the public body, and so that public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period. A public body may use technology to facilitate typed public comments during the meeting submitted by members of the public participating in the meeting that may be read to or shared with members of the public body and other participants to satisfy the requirement under this subsection that members of the public be heard by others during the electronic meeting and the requirement under section 3(5) that members of the public be permitted to address the electronic meeting.

(3) Except as otherwise provided in subsection (8), a physical place is not required for an electronic meeting held under this section, and members of a public body and members of the public participating electronically in a meeting held under this section that occurs in a physical place are to be considered present and in attendance at the meeting for all purposes.

(4) If a public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, in addition to any other notices that may be required under this act, post advance notice of a meeting held electronically under this section on a portion of the public body's website that is fully accessible to the public. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for nonregularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of nonregularly scheduled or electronic public meetings. Subject to the requirements of this section, any scheduled meeting of a public body may be held as an electronic meeting under this section if a notice consistent with this section is posted at least 18 hours before the meeting begins. Notice of a meeting of a public body held electronically must clearly explain all of the following:

- (a) Why the public body is meeting electronically.
- (b) How members of the public may participate in the meeting electronically. If a telephone number, internet address, or both are needed to participate, that information must be provided specifically.
- (c) How members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting.
- (d) How persons with disabilities may participate in the meeting.

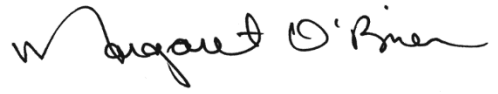
(5) Beginning on the effective date of the amendatory act that added this section, if an agenda exists for an electronic meeting held under this section by a public body that directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, on a portion of the website that is fully accessible to the public, make the agenda available to the public at least 2 hours before the electronic meeting begins. This publication of the agenda does not prohibit subsequent amendment of the agenda at the meeting.

(6) A public body shall not, as a condition of participating in an electronic meeting of the public body held under this section, require a person to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance, other than mechanisms established and required by the public body necessary to permit the person to participate in a public comment period of the meeting.

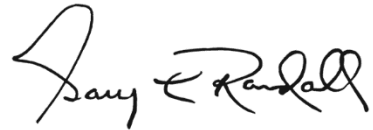
(7) Members of the general public otherwise participating in a meeting of a public body held electronically under this section are to be excluded from participation in a closed session of the public body held electronically during that meeting if the closed session is convened and held in compliance with the requirements of this act applicable to a closed session.

(8) At a meeting held under this section that accommodates members absent due to military duty or a medical condition, only those members absent due to military duty or a medical condition may participate remotely. Any member who is not on military duty or does not have a medical condition must be physically present at the meeting to participate.

This act is ordered to take immediate effect.



Secretary of the Senate



Clerk of the House of Representatives

Approved _____

Governor