

City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

City Commission Meeting
May 12, 2020
Agenda

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Regular City Commission Meeting to be held Tuesday, May 12, 2020, at 7:30 p.m., via teleconference as described below. The following items are on the Agenda for your consideration:

REGULAR CITY COMMISSION MEETING – 7:30 P.M.

1. **Meeting Called to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **PUBLIC DISCUSSION – items not on the Agenda.**
5. **Governmental Reports.**
6. **Proclamation declaring the first Friday in June as National Gun Violence Awareness Day.**
7. **Consent Agenda.**
All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.
 - a. Minutes of the Regular City Commission Meeting held Tuesday, April 14, 2020.
 - b. Monthly Disbursement Report.
 - c. Resolution recognizing May as Mental Health Awareness Month.
 - d. Proclamation declaring Friday, May 15, 2020 as Police Memorial Day and May 10-16, 2020 as Police Week.
 - e. Resolution approving the City of Pleasant Ridge to continue to participate in the Oakland County Urban County Community Development Block Grant (CDBG) for program years 2021-2023.
 - f. Certification of delinquent utility bills for collection on the 2020 Summer Tax Roll.
 - g. Reappointment of James Breuckman as delegate and Amy Allison as alternate to the South Oakland County Resource Recovery Authority (SOCRRA) and the South Oakland County Water Authority (SOCWA) Board of Trustees.
8. **Establishing public hearings on Tuesday, June 9, 2020 at 7:30 p.m., to solicit public comments on the following:**
 - a. Proposed fiscal year 2020-2021 Millage Rates.
 - b. Proposed fiscal year 2020-2021 Combined City Budgets.
9. **2020-2021 Utility Bill rates.**

10. **Establishing public hearings on Tuesday, June 9, 2020 at 7:30 p.m., to solicit public comments on the following:**
 - a. Amendments to the Pleasant Ridge City Code Section 62-29 – DAS/small cell/wireless facilities in the public rights-of-way.
11. **City Manager's Report.**
12. **Other Business.**
13. **Adjournment.**

Due to the COVID-19 State of Emergency declared by the Governor's Executive Order 2020-4, the limitation on public assemblies of Executive Order 2020-11, and the permitting of public meetings by remote participation allowed by Governor's Executive Order 2020-15, the May 12, 2020 Pleasant Ridge City Commission meeting will be conducted via remote participation.

All members of the public will be permitted to participate during the public comment and public hearing portions of the meeting. There are two ways that members of the public can participate in the meeting 1) by joining the Zoom meeting by computer videoconference, or 2) by watching the meeting livestream on the City's YouTube channel or public access channel and providing comments by email at appropriate times during the meeting. If you have any ADA questions, please call the Clerk's Office (248) 541-2901.



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

2020 PROCLAMATION DECLARING THE FIRST FRIDAY IN JUNE TO BE NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Pleasant Ridge to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

WHEREAS, every day, more than 100 Americans are killed by gun violence and on average there are more than 13,000 gun homicides every year; and

WHEREAS, Americans are 25 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, in Michigan has 1,187 gun deaths every year, with a rate of 11.8 deaths per 100,000 people. Michigan has the 30th highest rate of gun deaths in the US; and

WHEREAS, gun homicides predominantly occur in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

WHEREAS, cities across the nation, including in Pleasant Ridge are working to end the senseless violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, the pandemic facing America has drastically impacted communities and individuals sheltering in place which may result in situations where access to firearms results in increased risk in intimate partner violence gun deaths, suicide by gun and unintentional shootings;

WHEREAS, in January 2013, Hadiya Pendleton, a teenager who marched in the presidential inaugural parade and was tragically shot and killed just weeks later, should be now celebrating her 23rd birthday; and

WHEREAS, to help honor Hadiya – and the more than 100 Americans whose lives are cut short every day and the countless survivors who are injured by shootings every day – a national coalition of organizations has designated June 5, 2020, the first Friday in June, as the 6th National Gun Violence Awareness Day; and

WHEREAS, the idea was inspired by a group of Hadiya’s friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to Wear Orange on June 5th, the first Friday in June in 2020, to help raise awareness about gun violence; and

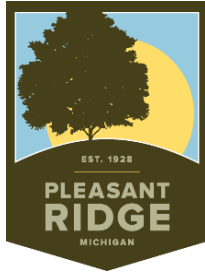
WHEREAS, by wearing orange on June 5, 2020 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

NOW, THEREFORE BE IT RESOLVED, that Mayor Kurt Metzger of the city of Pleasant Ridge declares the first Friday in June, June 5, 2020, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities’ efforts to prevent the tragic effects of gun violence and to honor and value human lives.

*Signed this 12th day of May 2020, in the City of Pleasant Ridge
State of Michigan in witness whereof the official seal
and signature of the city.*

Kurt Metzger, Mayor



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**Regular City Commission Meeting
April 14, 2020**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:31 p.m.

Present: Mayor Metzger, Commissioners Budnik, Perry, Scott, Wahl,
Also Present: City Manager Breuckman, City Clerk Allison
Absent: None

Public Discussion

Jamie Powell-Horowitz, candidate for 45th District Court Judge, attorney for over 15 years, currently employed with Fair Michigan. Serves in various capacities for the City of Huntington Woods and the State Bar. Her contact information is Facebook - Jamie Powell Horowitz for 45th District Court, email – horowitzforjudge@gmail.com, website - horowitzforjudge.com.

Jason Krzysiak, 55 Wellesley, appreciates the job the City is doing during this difficult time. Commented regarding Fair and Equal Michigan and a ballot initiative for the LGBT community. There will be a campaign with electronic signatures. Mayor Metzger commented that there will be a push for 250,000 online signatures. Information available on the Fair and Equal Michigan website. Simple process for signing the petition online and is available now.

Kristy Stoll, 126 Cambridge, discussed the upcoming Ferndale Public Schools bond proposals. She

Governmental Reports

Chief Jack Pesha, Ferndale Fire Department, gave an update regarding recent fire/EMS response calls and the regional response to the COVID-19 pandemic.

Chief Kevin Nowak, Pleasant Ridge Police Department, gave a brief update regarding their response to the COVID-19 pandemic. Still making traffic stops, basketball courts and play equipment are roped off for non-use.

City Commission Liaison Reports

Commissioner Perry reported on the Planning Commission/DDA. There has been no meeting

Commissioner Scott reported on the Historical Commission. There has been no meeting. The museum is currently closed. They are also currently editing the Pleasant Ridge Then and Now book online.

Commissioner Wahl reported on the Recreation Commission. There has been no meeting. Safety Day will be moved to the fall. The Citywide Garage sale has been rescheduled to August. Email Shawnie Stamper if you are in need of grocery shopping or pet walking. She is working to connect people in need with people that can help. Email ss@cityofpr.org.

Commissioner Budnik reported on Ferndale Public Schools. There has been no meeting. Prior to closing, the School District held voter registration drive and registered 42 students. School of choice will be open to Oakland County only, enrollment dates will vary.

Consent Agenda

20-3460

Motion by Commissioner Perry second by Commissioner Scott, to approve the consent agenda as presented.

Adopted: Yeas: Commissioners Perry, Scott, Budnik, Wahl, Mayor Metzger
 Nays: None

Woodward Avenue TAP Grant Application

20-3461

Motion by Commissioner Perry, second by Commissioner Wahl, that the City of Pleasant Ridge accept the Transportation Alternatives Program (TAP) grant from SEMCOG in the amount of \$402,322.00, to install two-way cycle track along Main Street and Woodward Avenue from 10 Mile Road to Sylvan Avenue; and further authorize City Staff to work with the City's design consultants on construction plans for the project.

City Manager's Report

Breuckman thanked Chief Nowak and Pesha for the work they have been doing during the pandemic. Staff does not know how long the closures will last and what will happen in the upcoming months as far as reopening and what that will look like. Loose brush will not be collected until the shelter in place is lifted. Landscapers are not allowed to work currently. Brush can be held until collected or can be bundled and place with the trash. Most City events have been cancelled or postponed. The decision regarding the community pool opening and if the Summer Camp will be opened will be made in the near future.

Other Business

Wahl indicated that the Foundation auction has been rescheduled to October 3rd. The Foundation has been purchasing gift certificates to auction off at this year's auction to help local businesses. A website has been established Neighborsthatcare.com to deliver meals to first responders. The website is a resource and is also accepting donations.

Shawnie Stamper, PR Recreation Facebook page has been posting virtual recreation activities.

Metzger discussed this year's federal census and updated response percentage for the City.

With no further business or discussion, Mayor Metzger adjourned the meeting at 8:54 p.m.

Mayor Kurt Metzger

Amy M. Allison, City Clerk

April 2020

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	9,186.52
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ACCOUNTS PAYABLE	\$	191,977.08
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TAX LIABILITIES	\$	251,620.19
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TOTAL	\$	201,163.60
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PAYROLL

April 8, 2020	\$	37,539.97
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April 22, 2020	\$	36,446.79
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TOTAL	\$	73,986.76
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CHECK REGISTER FOR CITY OF PLEASANT RIDGE
PAYROLL LIABILITIES
 April 2020

PG 1

Check Date	Check	Vendor Name	Description	Amount
4/8/2020	6410500053	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 1,907.20
4/8/2020	6410500054	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 1,412.65
4/8/2020	6410500055	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 332.09
4/8/2020	6410500056	MISDU	FOC DEDUCTIONS	\$ 224.60
4/8/2020	6410500057	ICMA - VANTANGEPOINT	RETIREMENT CONTRIBUTIONS	\$ 80.00
4/8/2020	6410500058	FOPLC	UNION DUES	\$ 188.00
4/8/2020	6410500059	ALERUS FINANCIAL	HCSP CONTRIBUTIONS	\$ 568.29
4/22/2020	6410500060	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 1,785.05
4/22/2020	6410500061	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 332.09
4/22/2020	6410500062	ICMA - VANTANGEPOINT	RETIRMENT CONTRIBUTIONS	\$ 80.00
4/22/2020	6410500063	ALERUS FINANCIAL	HCSP CONTRIBUTIONS	\$ 565.34
4/22/2020	6410500064	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS	\$ 1,486.61
4/22/2020	6410500065	MISDU	FOC DEDUCTIONS	\$ 224.60
TOTAL PAYROLL LIABILITIES				<u>\$ 9,186.52</u>

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
TAX LIABILITIES
April 2020

PG 2

Check Date	Check	Vendor Name	Description	Amount
04/08/2020	2726	CITY OF PLEASANT RIDGE-DDA	2019 TAX COLLECTIONS	3,510.06
04/08/2020	2727	CITY OF PLEASANT RIDGE-GENERAL	2019 TAX COLLECTIONS	154.66
04/08/2020	2728	CITY OF PLEASANT RIDGE-TAXES	2019 TAX COLLECTIONS	103,893.69
04/08/2020	2729	FERNDALE SCHOOL DISTRICT	2019 TAX COLLECTIONS	45,596.56
04/08/2020	2730	OAKLAND COUNTY TREASURER	2019 TAX COLLECTIONS	98,465.22
TOTAL TAX LIABILITIES				251,620.19

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
April 14, 2020

PG 3

Check Date	Check	Vendor Name	Description	Amount
04/14/2020	23737	21ST CENTURY MEDIA-MICHIGAN	LEGAL NOTICE PUBLICATION	\$ 864.64
04/14/2020	23738	ADKISON, NEED & ALLEN P.L.L.C.	CITY ATTORNEY SERVICES	\$ 1,616.75
04/14/2020	23739	BADGER METER, INC.	WATER METER MAINTENANCE	\$ 93.98
04/14/2020	23740	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTHCARE BENEFITS	\$ 5,857.88
04/14/2020	23741	COMMUNITY MEDIA NETWORK	MEETING RECORDING	\$ 250.00
04/14/2020	23742	DETROIT EDISON COMPANY	STREETLIGHT PURCHASES	\$ 1,024.04
04/14/2020	23743	DETROIT EDISON COMPANY	STREETLIGHTING	\$ 3,530.85
04/14/2020	23744	ESRI	SOFTWARE MAINTENANCE	\$ 400.00
04/14/2020	23745	GREAT AMERICA FINANCIAL SRVS	TELEPHONE LEASE AGREEMENT	\$ 476.30
04/14/2020	23746	HYDROCORP	CROSS CONNECTION INSPECTION PROGRAM	\$ 125.00
04/14/2020	23747	JANI-KING OF MICHIGAN, INC	JANITORIAL SERVICES AGREEMENT	\$ 2,161.00
04/14/2020	23748	LEGAL SHIELD	PREPAID LEGAL SERVICES	\$ 25.90
04/14/2020	23749	MICHELLE DELACOURT	RIDGER PUBLICATION LAYOUT	\$ 100.00
04/14/2020	23750	OAKLAND COUNTY TREASURER	SEWERAGE TREATMENT - MARCH 2020	\$ 49,825.91
04/14/2020	23751	OPTUM BANK	HSA CONTRIBUTION - GUZIK	\$ 362.50
04/14/2020	23752	PLANTE & MORAN PLLC	ACCOUNTING SERVICES	\$ 5,650.00
04/14/2020	23753	SCHEER'S ACE HARDWARE	BUILDING MAINTENANCE SERVICES	\$ 82.02
04/14/2020	23754	SOCRRA	REFUSE COLLECTION AGREEMENT	\$ 17,679.00
04/14/2020	23755	SOCWA	WATER PURCHASES - MARCH 2020	\$ 11,401.81
04/14/2020	23756	TOSHIBA FINANCIAL SERVICES	COPIER LEASE AGREEMENT	\$ 925.98
04/14/2020	23757	UNUM LIFE INSURANCE COMPANY	LIFE INSURANCE BENEFITS	\$ 545.34
04/14/2020	23758	VINCE RIZZO	ELECTION SUPPLIES	\$ 225.00
04/14/2020	23759	WOLVERINE POWER SYSTEMS	GENERATOR MAINTENANCE	\$ 330.00
04/14/2020	23760	XFER COMMUNICATIONS	ON SITE REPAIR AND SUPPORT	\$ 3,702.20
Total for 4-14-2020				\$ 107,256.10

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
April 22, 2020

Check Date	Check	Vendor Name	Description	Amount
04/22/2020	23761	ACCUSHRED, LLC	SHREDDING SERVICES	\$ 55.00
04/22/2020	23762	ALTON RAY KEE	INSPECTION SERVICES-MARCH 2020	\$ 1,350.00
04/22/2020	23763	CITY OF FERNDALE	FIRE SERVICES AGREEMENT	\$ 21,381.72
04/22/2020	23764	CITY OF FERNDALE	DISPATCH SERVICES AGREEMENT	\$ 3,250.00
04/22/2020	23765	MICHIGAN ASSOCIATION OF PLANNI	ANNUAL MEMBERSHIP DUES	\$ 675.00
04/22/2020	23766	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT CONTRIBUTION Q-1 2020	\$ 77.07
04/22/2020	23767	OAKLAND COUNTY TREASURER	CLEMIS LEADS SERVICES	\$ 1,242.68
04/22/2020	23768	QUILL CORPORATION	BUILDING MAINTENANCE SUPPLIES-COVID	\$ 150.80
04/22/2020	23769	SOCRRA	REFUSE COLLECTION AGREEMENT	\$ 8,489.89
04/22/2020	23770	USZTAN CONSTRUCTION	CONSTRUCTION DEPOSIT - PAVILLION PROJECT	\$ 14,000.00
Total for 4-22-2020				\$ 50,672.16

CITY OF PLEASANT RIDGE CHECK REGISTER
ELECTRONIC PAYMENTS
April 2020

PG 5

Check Date	Check	Vendor Name	Description	Amount
04/06/2020	1937	MUNICIPAL EMP.RETIREMENT SYST.	RETIREMENT CONTRIBUTIONS	\$ 31,326.73
04/08/2020	1938	GOODBYE BLUE MONDAY	COVID 19 SUPPLIES	\$ 2,445.00
04/17/2020	1939	POSTMASTER	NEWSLETTER MAILING	\$ 277.09
TOTAL ELECTRONIC PAYMENTS				<hr/> <hr/> \$ 34,048.82



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

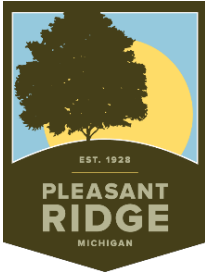
RESOLUTION

- WHEREAS,** *mental health is important for our individual well-being and vitality, as well as that of our families, communities and businesses; and*
- WHEREAS,** *one in five Americans experience a mental health illness that required treatment at some point in their lives; and*
- WHEREAS,** *one in ten children has a serious emotional disturbance that, if untreated, can lead to school failure, physical illness, substance use, jail and even suicide; and*
- WHEREAS,** *stigma and stereotypes associated with mental illnesses often keep people from seeking treatment that could improve their quality of life; and*
- WHEREAS,** *mental illness is a biologically based brain disorder that cannot be overcome through “will power” and is not related to a defect in a person’s “character” or intelligence; and*
- WHEREAS,** *mental health recovery is a journey of healing and transformation, enabling people with a mental illness to live in a community of his or her choice while striving to achieve his or her full potential; and*
- WHEREAS,** *mental health recovery not only benefits individuals with mental health disorders by focusing on their abilities to live, work, learn and full participate and contribute to our society, but also enriches the culture of our community life; and*
- WHEREAS,** *the Oakland County Community Mental Health Authority, and its service provide agencies, are committed to inspiring hope, empowering people, and strengthening communities.*

NOW, THEREFORE, BE IT RESOLVED that the City of Pleasant Ridge hereby proclaim May 2020 as Mental Health Month. The Mayor and City Commission call upon all citizens, government agencies, public and private institutions and businesses to recommit to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illness.

In Witness Whereof, I Kurt Metzger, Mayor of the City of Pleasant Ridge, do hereby set my hand and affix the official Seal of the City on this 12th day of May 2020, affirming the vote of the Pleasant Ridge City Commission.

Kurt Metzger Mayor



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

PROCLAMATION

WHEREAS, *National Police Week is to honor the service and sacrifice of those law enforcement officers killed in the line of duty, while protecting our communities and safeguarding our democracy.*

WHEREAS, *the dedicated men and women who have chosen law enforcement as a career face extraordinary risks and dangers in preserving our freedom and security; and*

WHEREAS, *it is fitting and proper that we express our gratitude for the dedicated service and courageous deeds of law enforcement officers and for the contributions they have made to the security and well-being of all our people; and*

WHEREAS, *by a joint resolution approved October 1, 1962, the Congress has requested the President to designate May 15 of each year as Peace Officers Memorial Day and the calendar week during which such May 15 occurs as Police Week; and*

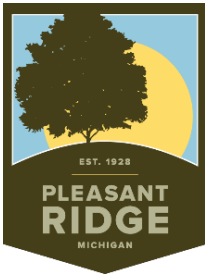
WHEREAS, *the members of the City of Pleasant Ridge Police Department play an essential role in safeguarding the rights and freedoms of the citizens of our community.*

NOW, THEREFORE, *as evidence of our sincere appreciation for our police officers and all others, the Mayor and City Commission are proud to proclaim the week of May 10 to May 16, 2020, as **Police Week in the City of Pleasant Ridge** and May 15, 2020, as **Police Memorial Day**.*

FURTHER, *The City of Pleasant Ridge hereby joins with other communities across this nation to honor all peace officers for their dedicated service and call upon all our citizens to make every effort to express their thanks to our men and women who make it possible for us to leave our homes and family in safety each day and return knowing they are protected by men and women willing to sacrifice their lives if necessary, to guard our loved ones, property and government against all who would violate the law.*

In Witness Whereof, *I Kurt Metzger, Mayor of the City of Pleasant Ridge, do hereby set my hand and affix the official Seal of the City on this 12th day of May 2020, affirming the vote of the Pleasant Ridge City Commission.*

Kurt Metzger Mayor



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

RESOLUTION

Oakland County's Urban County
Community Development Block Grant (CDBG) programs
2021-2023

Motion by _____, Second by _____ that the City of Pleasant Ridge resolve to opt into Oakland County's Urban County Community Development Block Grant (CDBG) programs for the years 2021, 2022 and 2023. Further, we resolve remain in Oakland County's Urban County Community Development programs, which shall be automatically renewed in successive three-year qualification periods of time, or until such time that it is in the best interest of the local Community to terminate the Cooperative Agreement.



COMMUNITY &
HOME IMPROVEMENT

Karry Rieth, Manager

April 16, 2020

The Honorable Kurt Metzger, Mayor
City of Pleasant Ridge
23925 Woodward Ave
Pleasant Ridge MI 48069-1199

RE: 2021-2023 Cooperative Agreement

Dear Mayor Metzger:

In the spirit of Oakland County working together, we invite the City of Pleasant Ridge to continue to participate in the Oakland County urban county Community Development Block Grant (CDBG) program for program years 2021-2023. The City has participated in the past three years. During this period, approximately \$20,000 was allocated to programs serving the needs of low-income residents.

The U. S. Department of Housing and Urban Development (HUD) requires the County to renew its Cooperative Agreement with participating communities every three years. Your participation is essential to the County and the other cities, townships and villages that combine demographics each year to achieve the highest level of federal funding for local projects. Participation in the urban county requires a three-year commitment, and your community must remain in the program for the three-year duration. If your community chooses to remain with the urban county, it is ineligible to apply for grants under the State CDBG program while a part of the urban county.

Besides an annual CDBG allocation, participating communities also benefit from the County's federally funded HOME Investment Partnerships and Emergency Solutions Grant (ESG) programs. HOME and CDBG funds are combined each year to improve local housing stock through our Home Improvement Program. HOME funds are also used to develop affordable rental and owner housing. ESG funds are used to meet the needs of the homeless through emergency shelters, rapid re-housing and homeless prevention activities.

As a current participant, there is a Cooperative Agreement between the City and Oakland County on file. This three-year Cooperative Agreement is automatically renewed for each three-year cycle unless an amendment is required by HUD. Your CDBG primary contact was previously provided a copy of the most current Cooperative Agreement.

If the City decides to opt out of the urban county program, a letter signed by the chief executive officer is required. The letter should state that the community intends to opt out of the Oakland County urban county program for program years 2021-2023. Due to federal requirements, you must submit this letter to the County and to HUD. Please mail HUD's copy of the letter to Keith E. Hernandez, AICP, Director, Office of Community Planning and Development, U.S. Dept of Housing and Urban Development, Patrick V. McNamara Federal Building, 477 Michigan Ave., Ste. 1600, Detroit MI 48226 by **Monday, June 1, 2020**. Please mail the County's copy of the letter to Carla Spradlin, Grant Compliance & Program Coordinator, by **Monday, June 1, 2020**.

We look forward to three more years of working together to benefit your low-income residents.

Sincerely,

Karry L. Rieth, Manager

cc: Amy Allison, Clerk



City of Pleasant Ridge

Amy M. Allison, City Clerk

From: Amy M. Allison, City Clerk
To: Mayor and City Commission
Date: May 7, 2020
Re: Delinquent Utility Accounts

Overview

Attached is a list of 36 properties that have been delinquent on their utility bill for more than 6 months. The Pleasant Ridge City Code states that charges for water service and sewage disposal constitute a lien on the premises where service is provided. Delinquent water balances which are proposed to be placed on the tax roll have been outstanding since November 1, 2019 or before.

Background

Normally unpaid utility bills are certified to the City Commission each year at the March meeting. Due to the disruption created by the COVID-19 event, this year we mailed notices to all 53 properties with delinquent balances, and many have paid. The list of accounts under consideration at this time have not responded to that notice. An additional notice will be mailed to these homeowners notifying them of the potential lien once the City Commission approves the Special Assessments. Property owners then have until June 1st to pay the full past due amounts.

Please note that the attached list does not include any utility accounts that have become delinquent after November 1, 2019. The only accounts proposed for action at this time are longstanding delinquent accounts.

COVID-19 Response Program

The City has implemented a temporary relief program to waive utility bill late fees for at least 6 months from the onset of the COVID-19 outbreak. No late fees have been or will be charged for late payments on the utility bills due in April, June, and August 2020.

We will reassess the need to waive late fees for the bills that will be due in October of 2020, and we will assess the status of delinquent utility accounts in the spring of 2021 and determine if it will be necessary or appropriate to transfer any delinquent accounts to 2021 summer property taxes following the standard lien process.

Requested Action

City Commission consideration approval of a special assessment of any outstanding balance for delinquent water balances on the 2020 summer tax rolls.

Account #	Address	Homeowner	Balance
AMHE-000036-0000-01	36 AMHERST RD	Paula Sucaet	\$1,079.16
AMHE-000064-0000-01	64 AMHERST RD	James Cohen	\$1,147.38
AMHE-000070-0000-02	70 AMHERST RD	Hani Salem	\$1,283.78
CAMB-000111-0000-01	111 CAMBRIDGE BLVD	Chad Burch	\$128.57
DEVO-000042-0000-01	42 DEVONSHIRE RD	John Jennings	\$572.04
DEVO-000044-0000-01	44 DEVONSHIRE RD	Dana Decapite	\$208.38
DEVO-000048-0000-01	48 DEVONSHIRE RD	Howard Thompson	\$87.43
DEVO-000054-0000-01	54 DEVONSHIRE RD	Robert Conte	\$100.22
DEVO-000057-0000-02	57 DEVONSHIRE RD	James Soma	\$55.50
ELM -000021-0000-01	21 ELM PARK AVE	Gary Gathen	\$1,297.81
FAIR-000041-0000-01	41 FAIRWOOD BLVD	Donald McGuire	\$1,109.55
HANO-000029-0000-02	29 HANOVER RD	Brian Kastner	\$65.84
HANO-000039-0000-01	39 HANOVER RD	Garry Bidoul	\$711.11
KENB-000017-0000-01	17 KENBERTON DR	Tracy Usndek-Magiera	\$1,650.12
KENS-000008-0000-01	8 KENSINGTON BLVD	Georgette Verbit	\$180.74
KENS-000038-0000-01	38 KENSINGTON BLVD	Peter Daleo	\$104.82
KENS-000097-0000-01	97 KENSINGTON BLVD	Linda Fyffe	\$502.93
KENS-000104-0000-01	104 KENSINGTON BLVD	Denise Caston	\$657.06
MAPL-000063-0000-01	63 MAPLEFIELD RD	Beata Weiermiller	\$414.68
MAYW-000048-0000-01	48 MAYWOOD AVE	Christopher Green	\$1,009.48
MILL-000021-0000-01	21 MILLINGTON RD	Daniel Fucoc	\$1,131.91
MILL-000023-0000-02	23 MILLINGTON RD	Benjamin Butters	\$193.79
OAKD-000053-0000-01	53 OAKDALE BLVD	Gary Sobek	\$91.72
OAKD-000090-0000-01	90 OAKDALE BLVD	Keith Cunningham	\$918.03
OAKL-000007-0000-00	7 OAKLAND PARK BLVD	Keith Cunningham	\$1,404.14
OAKL-000017-0000-00	17 OAKLAND PARK BLVD	Paul Marchak	\$944.80
OXFO-000018-0000-01	18 OXFORD BLVD	Thomas Bloom	\$1,705.55
RIDG-000054-0000-01	54 RIDGE RD	Gail Gerdan	\$422.57
SYLV-000010-0000-01	10 SYLVAN AVE	Marcia Levenson	\$779.70
WDHT-000011-0000-01	11 WOODWARD HEIGHTS	Dorothy Warren	\$1,115.69
WDHT-000020-0000-01	20 WOODWARD HEIGHTS	Paul Tamm	\$123.43
WDHT-000047-0000-01	47 WOODWARD HEIGHTS	Maureen Breisch	\$265.75
WDSO-000007-0000-01	7 WOODSIDE BLVD	Suanne Sharef	\$1,070.59
WDSO-000009-0000-01	9 WOODSIDE BLVD	Christopher Handyside	\$400.25
WELL-000074-0000-01	74 WELLESLEY	74 Wellesley LLC	\$1,286.03

Total

\$24,220.55



Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Hurtington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

May 1, 2020

Amy Allison
City Clerk
City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, MI 48069

Subject: Appointment of Representative & Alternate

Dear Ms. Allison:

Article VII of the Articles of Incorporation of SOCRRA provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following his appointment and/or until his successor is appointed.

The present representative and alternate representative for the City of Pleasant Ridge are as follows:

Representative

J. Breuckman

Alternate

A. Drealan

It is requested that the City Commission, by resolution, appoint a representative and alternate representative to represent the City of Pleasant Ridge on the Board of Trustees of SOCRRA for the fiscal year beginning July 1, 2020.

Please forward a certified copy of this resolution to SOCRRA, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,

Jeffrey A. McKeen, P.E.
General Manager

JAM/cf



* Berkley * Beverly Hills * Bingham Farms * Birmingham
* Clawson * Huntington Woods * Lathrup Village * Pleasant Ridge
* Royal Oak * Southfield * Southfield Township

May 1, 2020

Amy Allison
City Clerk
City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, MI 48069

Subject: Appointment of Representative & Alternate

Dear Ms. Allison:

Article VII of the Articles of Incorporation of the Southeastern Oakland County Water Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following his appointment and/or until his successor is appointed.

The present representative and alternate representative for the City of Pleasant Ridge are as follows:

Representative

J. Breuckman

Alternate

A. Drealan

It is requested that the City Commission, by resolution, appoint a representative and alternate representative to represent the City of Pleasant Ridge on the Board of Trustees of the Southeastern Oakland County Water Authority for the fiscal year beginning July 1, 2020.

Please forward a certified copy of this resolution to the Southeastern Oakland County Water Authority, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,

Jeffrey A. McKeen, P.E.
General Manager

JAM/cf



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
 To: City Commission
 Date: May 7, 2020
 Re: Proposed Fiscal Year 2020-2021 Budget Call for Public Hearing

Overview

Attached is the proposed Fiscal Year 2020-2021 budget which will take effect July 1 of this year, if approved.

Background

The budget has been developed during a time of disruption. We collectively have altered our personal, family, and work lives to address the COVID-19 crisis. Sheltering in place to flatten the curve has been a public health imperative, but with great impact on our lives and the economy. As of the date of this letter our efforts have succeeded in slowing the spread of the disease, which must be considered a victory. However, we are only at a plateau in our region currently, and the lessons of past pandemics teach us that we are in the first wave but that one or more additional waves are likely to hit over the next 18-24 months. Social distancing in some form will likely be necessary until a vaccine for COVID-19 is developed and deployed. Our current uncertainty may persist for another year or more.

What this means for City operations, and specific to the subject of this letter, the City budget is still unknowable. Our revenue projections are based on a reality that currently does not exist. We are operating in part based on our decades long experience delivering services to the residents of Pleasant Ridge, but we must also try to plan for the as-yet unknown revenue reductions due to the economic damage from COVID-19. The Great Recession of 2008 caused a 12% drop in taxable property values, but the bottom in tax collections did not occur until 2012 – 4 years after the recession began.

We currently don't know what the lasting economic impact of COVID-19 will be. Given the lagging nature of property tax assessments, we likely won't feel the full impacts of any economic contraction until a few years down the road. However, out of an abundance of caution, we have budgeted conservatively and anticipate reductions in revenues from property taxes, state revenue sharing, and road funding for FY21 and beyond.

Revenue

Financial projections for Fiscal Year 2020-2021 are relatively stable, for now. Uncertainty persists as we work our way through the COVID-19 event. The long-term impacts of the pandemic are not yet known, but for now, revenues appear to be mostly stable for FY21, with greater uncertainty for future years.

Assessed property values continue to rise at a modest pace – 3.8% this year. Our total taxable value grew 4.2% due to home sales causing the taxable value on many properties to be uncapped. When a home sale occurs, the taxable value is uncapped and is reset to equal the assessed value of the property.

The State inflation rate multiplier for FY21 is 1.9%, so our local tax rate has been again adjusted downward to ensure that total property tax revenues only increase 1.9% compared to last year. With the police pension millage continuing to phase in this year and adding an additional 0.35 mills to our local tax rate, the total City property tax rate will slightly increase from 21.4120 mills in 2019 to 21.4531 mills in 2020.

As noted above, revenue projections for FY22 presented in this budget assume that we will see a decline in overall revenue.

Accomplishments

We have continued to invest in capital improvements. This year we completed the following major projects:

- A major sidewalk maintenance program that replaced 2,000 sidewalk flags throughout the City.
- Installed lighting along the pathways in Gainsboro Park.
- Completed the renovation and technology upgrade in the City Commission chambers.
- Purchased a new police patrol vehicle.
- Continued street tree plantings – we have now planted over 400 new street trees over the past four years.
- We continue to address our unfunded pension liability. Starting in FY18-19 and continuing for the next 13 years we will be making additional contributions to eliminate that unfunded liability. We can do this because of the police pension millage that was approved by the voters in November 2017.

Our efforts in recent years have substantially overhauled our recreation facilities, improved City Hall, addressed infrastructure needs, and provided our police with the up to date equipment they need to do their jobs.

Challenges

We have made great progress in addressing challenges to the City in recent years, and the City is on the most stable footing in nearly two decades. This is largely due to the voters supporting operating and police pension millages over the past five years that provide funding to replace that which was lost after the recession that began in 2008 and the nearly \$300,000 annual reduction in revenue sharing support we receive from the State. We have also implemented measures to reduce operating and employee benefit costs which put us on a sustainable path into the future.

However, there will always be challenges facing the City:

- The largest challenge facing the City is our underfunded pension system. The City's pension system is currently 53% funded, with the police group, which accounts for about two-thirds of the overall pension system, being 48% funded. The pension system became underfunded over the course of multiple decades, and it will take us a decade or more to restore the pension system to a fully-funded state.

The overall funding level has been stable at 53% for the past four years, so we have managed to

arrest the decline in funding levels. The good news is that the passage of the police pension millage by the voters in November of 2017 will provide new funding over the next 15 years that will be dedicated solely to increasing the funding level of the police pension group. This additional funding, along with the changes we have made in benefits provided to recent and future hires, has placed us on a sustainable path towards eliminating our unfunded liability in the pension system over time.

- The water distribution system is functioning well with very few breaks or service issues. Our water testing continues to show that the quality of water in our system meets all State requirements for purity, including lead and copper levels.

However, the water distribution system is nearing 100 years old and will require inspection and possibly some replacements in the coming years. Most of our water mains are over 80 years old, and while we have no evidence of issues with them, they are reaching the limits of their design life. It would cost many millions of dollars to replace all our aging water mains, so we will have to prioritize our preventative maintenance/replacement work based on our available resources. This will be an ongoing process over the coming years.

- Perhaps the greatest infrastructure challenge facing the City is the new State-imposed requirement that we replace all lead lines in the water system over the next 30 years. The State is mandating that the City replace private water service leads as part of this work, so not only do we have to replace the public portion, we have to also replace the service line from the water stop box all the way to the meter inside of each house.

The majority of Pleasant Ridge was developed before 1940, so nearly all of our private service lines are lead. Replacing these will be a significant cost, likely between \$10 and \$16 million. Given that our water fund has a total annual budget of about \$1.3 million, with annual capital expenditures of about \$150,000, we do not have the capacity to cover the cost to replace lead service lines under business as usual. Ultimately, the City Water fund must pay for the replacement of lead service lines, but property owners and water customers will have to bear the cost of these replacements.

We will be working to identify ways of funding these improvements in a fair and equitable manner. This will be a project that we work on for decades into the future, so the City Commission and residents will be hearing more about this issue over the next few years as we work out how we will meet this new unfunded State mandate.

Projections

We continue to present a three-year budget. The budget now shows FY19-20 budget numbers to be adopted, alongside projections for FY20-21 and 21-22 (only the 19-20 budget is adopted, the two following years are for planning purposes only). The presentation of three budget years helps the City to plan for future expenses, and to ensure that budgetary decisions for the coming year consider future events and expenditures to ensure that we are making sound budget decisions. Examples include setting aside money each year in the capital improvement fund to support the purchase of a police car every other year. In this way, we can plan to fund large, non-annual capital expenditures over multiple budget years rather than bearing the full cost in one budget year. The three-year projection is also used to set utility rates for the coming year, smoothing out large capital expenditures over three years to avoid large increases in utility rates in any given year.

Conclusion

I thank the Commission and our residents for the trust and support that you provide to City Staff, and I thank all our talented City employees for their dedicated efforts. We have a small group of City employees who wear many hats, and I am proud that they always go above and beyond to provide excellent service to our residents. Most of all, we acknowledge that the community-mindedness and support of our residents is the primary reason that Pleasant Ridge is such a great City.

Requested Action

Scheduling the public hearing for the proposed FY2020-2021 budget and property tax millage rates for June 9, 2020.



City of Pleasant Ridge 2020-2021 Annual Budget

DRAFT: May 7, 2020

Mayor

Kurt Metzger

City Commissioners

Chris Budnik

Ann Perry

Bret Scott

Amanda Wahl

City Manager

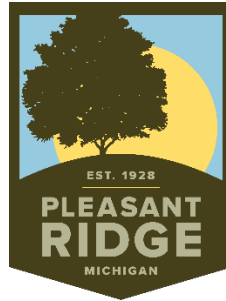
James Breuckman

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A. Introduction

1. City Manager's Letter



May 7, 2020

RE: Proposed Fiscal Year 2019-2020 Operating Budget

Honorable Mayor Metzger and members of the Pleasant Ridge City Commission:

Please accept this letter as my transmittal of the City budget for the fiscal year 2020-2021 for your review and consideration. A public hearing to solicit public comment on this document is scheduled for June 9, 2020 at 7:30pm.

Overview

This budget has been developed during a time of disruption. We collectively have altered our personal, family, and work lives to address the COVID-19 crisis. Sheltering in place to flatten the curve has been a public health imperative, but with great impact on our lives and the economy. As of the date of this letter our efforts have succeeded in slowing the spread of the disease, which must be considered a victory. However, we are only at a plateau in our region currently, and the lessons of past pandemics teach us that we are in the first wave but that one or more additional waves are likely to hit over the next 18-24 months. Social distancing in some form will likely be necessary until a vaccine for COVID-19 is developed and deployed. Our current uncertainty may persist for another year or more.

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A. Introduction

1. City Manager's Letter

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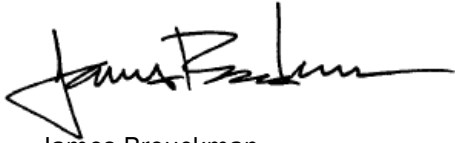
Projections

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Conclusion

I thank the Commission and our residents for the trust and support that you provide to City Staff, and I thank all our talented City employees for their dedicated efforts. We have a small group of City employees who wear many hats, and I am proud that they always go above and beyond to provide excellent service to our residents. Most of all, we acknowledge that the community-mindedness and support of our residents is the primary reason that Pleasant Ridge continues to be such a special place.

Respectfully,

A handwritten signature in black ink, appearing to read "James Breuckman". The signature is stylized with a large, sweeping initial "J" and a long, horizontal flourish extending to the right.

James Breuckman
City Manager

2. Public Hearing Notice – Proposed 2020-21 Annual Budget

City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

NOTICE OF A PUBLIC HEARING ON THE PROPOSED FY2020-2021 CITY BUDGET AND 2020 MILLAGE RATES

NOTICE IS HEREBY GIVEN in accordance with Section 4.03 of the Pleasant Ridge City Charter that a public hearing will be held on Tuesday, June 9, 2020, at 7:30 p.m. in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan, to solicit public comments on the following:

THE PROPOSED 2020-2021 COMBINED CITY BUDGET AND MILLAGE RATES.

The current FY20 (July 1, 2019 through June 30, 2020) and the proposed FY21 (July 1, 2020 through June 30, 2021) millage rates are as follows:

	19-20	20-21
General Operating - Charter	10.2085	10.0604
General Operating (2015)	2.6175	2.5795
General Operating – Police Pension	0.7000	1.0500
Infrastructure Improvement (2015)	2.6804	2.6415
Community Promotion	0.3100	0.3000
Parks Improvement (2015)	0.6769	0.6670
Rubbish	1.5306	1.5084
Pool Operations	1.1364	1.1199
Library	0.3617	0.3564
Debt	1.1900	1.1700
Total Millage:	21.4120	21.4531

The City may not adopt its proposed FY 2020-2021 budget until after the public hearing. A copy of the proposed FY 2020-2021 budget and the proposed 2020 property tax millage rates are available for public inspection during normal business hours in the office of the City Clerk, at 23925 Woodward Avenue, Pleasant Ridge, Michigan. Public comments, oral or written, are welcome at the hearing on the proposed budget for Fiscal Year 2020-2021 and the proposed property tax millage rate. All interested citizens are encouraged to attend and to submit comments.

Amy M. Allison
City Clerk

Published: The Daily Tribune
May __, 2020
AFFIDAVIT REQUESTED

3. Budget Resolution

**City of Pleasant Ridge
Budget Resolution
General Appropriations Act
Fiscal Year 2020-2021**

WHEREAS, the City Manager has prepared and submitted to the City Commission the proposed budget for fiscal year 2020-2021; and

WHEREAS, the City Commission has advertised the tentative millage rates in the Daily Tribune on May __, 2020, and held the public hearing on the budget and the tentative millage rates pursuant to Section 16 of the Uniform Budgeting and Accounting Act (Truth in Budgeting) on Tuesday, June 9, 2020; and

WHEREAS, the City Commission has reviewed the proposed property tax rates and budget.

NOW, THEREFORE LET IT BE RESOLVED, that the budget for the fiscal year commencing July 1, 2020 and ending June 30, 2021 be adopted; and

BE IT FURTHER RESOLVED, that the revenue and transfers-in, and expenditures and transfers-out for the fiscal year 2020-2021 are estimated as follows and hereby appropriated by the City Commission to meet the liabilities of the City of Pleasant Ridge in the ensuing fiscal year as follows:

REVENUES

101	GENERAL FUND	
	Taxes and special assessments	\$2,371,666
	Licenses and Permits	\$53,780
	Federal and State Grants	\$22,500
	State Shared Revenue	\$236,000
	Charges for Services	\$206,088
	Fines and Forfeits	\$50,000
	Interest and Rents	\$9,000
	Other revenue	\$98,800
	Transfers-In	\$0
	Total General Fund Revenue:	\$3,047,835
202	MAJOR STREETS	\$170,050
203	LOCAL STREETS	\$110,040
218	INFRASTRUCTURE IMPROVEMENTS	\$439,208
226	SOLID WASTE	\$408,567
251	POOL/FITNESS FACILITY	\$226,236
258	SCAF PARKS SPECIAL REVENUE FUND	\$50,000
259	SCAF REMAINDER FUND	\$106,973
260	DOWNTOWN DEVELOPMENT AUTHORITY	\$94,748
266	DRUG FORFEITURE FUND	\$0
271	LIBRARY SERVICES	\$58,200
297	HISTORICAL FUND	\$6,360
301	DEBT SERVICE - VOTED	\$195,347
401	CAPITAL IMPROVEMENTS	\$80,000
592	WATER and SEWER	\$1,489,858

EXPENDITURES

101	GENERAL FUND	
	Mayor and Commission	\$22,550
	City Manager	\$187,276
	Elections	\$9,510
	City Attorney	\$26,500
	City Clerk	\$110,177
	Information Technology	\$58,000
	General Government	\$144,900
	Cable TV	\$3,410
	City Treasurer	\$117,050
	Assessment	\$22,155
	Police Services	\$1,219,015
	Fire/Rescue	\$256,581
	Building Department	\$66,767
	Planning Commission	\$0
	Public Works	\$258,993
	Street Lighting	\$38,000
	Recreation	\$387,773
	Retirement Services	\$5,000
	Transfers Out	\$50,000
	Total General Fund Expenditures:	\$2,983,656
	Increase in General Fund Fund Balance:	\$64,179
202	MAJOR STREETS	\$175,500
203	LOCAL STREETS	\$109,200
218	INFRASTRUCTURE IMPROVEMENTS	\$713,450
226	SOLID WASTE	\$407,928
251	POOL/FITNESS FACILITY	\$204,139
258	SCAF PARKS SPECIAL REVENUE FUND	\$0
259	SCAF REMAINDER FUND	\$100
260	DOWNTOWN DEVELOPMENT AUTHORITY	\$241,230
266	DRUG FORFEITURE FUND	\$0
271	LIBRARY SERVICES	\$57,536
297	HISTORICAL FUND	\$6,780
301	DEBT SERVICE - VOTED	\$184,149
401	CAPITAL IMPROVEMENTS	\$75,100
592	WATER and SEWER	\$1,652,612

BE IT FURTHER RESOLVED, the following property tax rates be authorized and that the City Treasurer is ordered to levy such funds and rates and collect and deposit the various specific uses and funds as required by ordinance and resolution:

General Operating - Charter	10.0604
General Operating (2015)	2.5795
General Operating – Police Pension	1.0500
Infrastructure Improvement (2015)	2.6415
Community Promotion	0.3000
Parks Improvement (2015)	0.6670
Rubbish	1.5084
Pool Operations	1.1199
Library	0.3564
Debt	1.1700
<hr/>	
Total Millage:	21.4531

BE IT FURTHER RESOLVED, that the City Commission recognizes that the City of Pleasant Ridge Downtown Development Authority will capture taxes levied from all millages,

BE IT FURTHER RESOLVED, that the City Treasurer shall levy a 1% Tax Administration Fee on all property taxes collected by the City of Pleasant Ridge from all taxing jurisdictions, as permitted by State Law.

AND, BE IT FINALLY RESOLVED, that the legal budgetary level be at the departmental level in the General Fund and at the fund level for all other funds as indicated above.

I, Amy M. Allison, duly certified clerk of the City of Pleasant Ridge, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Commission of the City of Pleasant Ridge, County of Oakland, Michigan at the Regular City Commission Meeting held Tuesday, June 9, 2020.



Amy M. Allison, City Clerk

B. Budget Summary

1. Key Budget Information

All Funds Budget Summary

The following table presents key information and a summary of revenues and expenditures for all funds for the preceding five years, the proposed 2020-2021 budget year, and the projected budget for the next two years. Note that the budget projections for 2021-22 and 2022-2023 are for planning purposes only and are not adopted budgets.

	Actual 2016-17	Actual 2017-18	Actual 2018-19	Budget 2019-20	Budget 2020-21	Projected Budget 2021-22	Projected Budget 2022-23
Assessed Valuation							
Real	189,097,190	199,597,430	203,876,640	210,406,390	217,633,410	204,575,405	210,712,668
Personal	2,867,430	1,976,670	2,052,320	2,157,500	3,004,390	2,824,127	2,908,850
Total	191,964,620	201,572,100	205,928,960	212,563,890	220,637,800	207,399,532	213,621,518
	9.8%	5.0%	7.3%	3.2%	3.8%		
Taxable Valuation							
Real	138,859,980	143,747,780	150,913,980	158,053,770	163,959,250	154,121,695	156,433,520
Personal	2,867,430	1,974,670	2,052,320	2,157,500	3,004,390	2,824,127	2,866,488
Total	141,727,410	145,722,450	152,966,300	160,211,270	166,963,640	156,945,822	159,300,009
	3.3%	2.8%	7.9%	4.7%	4.2%		
Millage Rate							
General Operating - Charter	10.8434	10.6232	10.3714	10.2085	10.0604	9.8994	9.7410
General Operating - 2015	2.7804	2.7239	2.6593	2.6175	2.5795	2.5382	2.4976
General Operating - Police Pension			0.3500	0.7000	1.0500	1.0332	1.0167
Community Promotion	0.3481	0.3375	0.3200	0.3100	0.3000	0.2952	0.2905
Infrastructure - 2015	2.8472	2.7894	2.7232	2.6804	2.6415	2.5992	2.5576
Parks Improvement - 2015	0.7190	0.7044	0.6877	0.6769	0.6670	0.6563	0.6458
Rubbish	1.6260	1.5929	1.5551	1.5306	1.5084	1.4843	1.4605
Pool Operations	1.2073	1.1827	1.1546	1.1364	1.1199	1.1020	1.0843
Library - 2015	0.3763	0.3687	0.3675	0.3617	0.3564	0.3507	0.3451
Pool Debt	1.2123	1.2450	1.2500	1.1900	1.1700	1.1513	1.1329
Total	21.9600	21.5677	21.4388	21.4120	21.4531	21.1099	20.7721
Total Revenues							
101 General Fund	2,830,862	2,935,429	3,166,466	2,997,878	3,047,835	2,988,751	3,046,393
202 Major Streets	141,834	169,066	179,847	192,433	170,050	180,050	195,050
203 Local Streets	132,030	127,857	143,700	118,171	110,040	111,075	112,129
218 Infrastructure Improvements	3,611,867	496,853	442,791	428,325	439,208	483,335	490,631
226 Solid Waste	358,077	390,173	397,018	396,257	408,567	398,792	407,959
251 Pool/Fitness Facility	281,366	232,940	219,268	224,559	226,236	215,267	218,361
258 SCAF Parks Special Revenue Fund	210,262	156,270	134,022	70,000	50,000	52,500	55,000
259 SCAF Remainder Fund	99,594	126,196	106,349	107,064	106,973	100,615	102,408
260 Downtown Development Authority	93,525	95,449	96,578	105,255	94,748	89,235	90,837
266 Drug Forfeiture Fund	0	0	0	0	0	0	0
271 Library Services	51,517	54,455	55,481	56,695	58,200	59,247	60,313
297 Historical Fund	10,772	9,155	3,172	13,135	6,360	6,360	6,360
301 Debt Service - Voted	165,835	182,614	192,813	192,326	195,347	198,864	202,443
401 Capital Improvements	107,098	336,005	222,940	175,000	80,000	40,000	50,000
592 Water and Sewer	1,275,721	1,353,044	1,313,312	1,414,340	1,488,858	1,518,152	1,548,075
Total	9,370,360	6,665,506	6,673,757	6,491,438	6,482,421	6,442,244	6,585,959

B. Budget Summary
1. Key Budget Information

	Actual 2016-17	Actual 2017-18	Actual 2018-19	Budget 2019-20	Budget 2020-21	Projected Budget 2021-22	Projected Budget 2022-23
Total Expenditures							
101 General Fund	2,762,429	2,821,199	2,954,829	2,992,601	2,983,656	2,986,300	3,040,719
202 Major Streets	182,488	139,886	140,639	188,000	175,500	175,500	175,500
203 Local Streets	148,212	91,437	104,758	156,700	109,200	109,200	109,200
218 Infrastructure Improvements	1,096,687	751,830	1,044,890	978,675	713,450	393,500	393,325
226 Solid Waste	370,681	393,045	375,893	397,189	407,928	412,721	418,057
251 Pool/Fitness Facility	277,492	216,438	237,151	215,173	204,139	204,432	203,731
258 SCAF Parks Special Revenue Fund	0	100,000	0	20,000	0	0	0
259 SCAF Remainder Fund	725,793	75,707	23,700	100	100	100	100
260 Downtown Development Authority	60,119	86,022	28,860	82,730	241,230	91,230	91,230
266 Drug Forfeiture Fund	0	0	0	0	0	0	0
271 Library Services	53,864	54,557	55,582	57,290	57,536	58,568	59,618
297 Historical Fund	5,222	18,759	3,445	6,780	6,780	6,780	6,780
301 Debt Service - Voted	176,525	173,275	194,275	189,462	184,149	203,837	197,462
401 Capital Improvements	65,389	164,361	223,820	340,100	75,100	70,100	20,100
592 Water and Sewer	1,147,719	1,243,355	1,158,377	1,324,466	1,652,612	1,499,079	1,571,674
Total	7,072,620	6,329,871	6,546,219	6,949,266	6,811,379	6,211,347	6,287,496
End of Year Fund Balance							
101 General Fund	654,601	768,833	980,474	985,725	1,049,904	1,052,355	1,058,029
202 Major Street Fund	44,667	73,847	113,054	117,487	112,037	116,587	136,137
203 Local Street Fund	29,246	65,666	104,607	66,078	66,918	68,793	71,722
218 Infrastructure Improvements	2,031,748	1,776,771	1,174,671	624,321	350,079	439,914	537,220
226 Solid Waste Fund	19,558	16,686	37,813	36,881	37,520	23,591	13,492
251 Pool/Fitness Facility Fund	4,839	21,340	3,458	12,844	34,941	45,777	60,407
258 SCAF Parks Special Revenue Fund	2,192,745	2,249,015	2,383,037	2,433,037	2,483,037	2,535,537	2,590,537
259 SCAF Remainder Fund	475,643	526,132	558,292	715,746	822,619	923,134	1,025,442
260 Downtown Development Authority	65,146	74,572	142,290	164,815	18,333	16,338	15,945
266 Drug Forfeiture Fund	429	429	429	429	429	429	429
271 Library Fund	10,779	10,677	10,576	9,981	10,645	11,325	12,020
297 Historical Fund	16,949	7,345	7,072	13,427	13,007	12,587	12,167
301 Debt Service Fund	5,538	14,877	13,416	16,280	27,478	22,505	27,486
401 Capital Improvements	111,167	282,812	281,932	116,832	121,732	91,632	121,532
592 Water and Sewer	737,393	847,082	1,002,017	1,091,891	928,137	947,210	923,611
Total	6,400,448	6,736,084	6,813,138	6,405,774	6,076,816	6,307,713	6,606,176

Grant Summary

Following is a summary of grants awarded to the City of Pleasant Ridge from 2015 to-date.

Year	Grant	Amount
2015	Tree Planting (DTE Energy Foundation/MDNR)	\$4,000
2015	Woodward Corridor Neighborhood Bicycle Network (MDOT Transportation Alternatives Program)	\$2,200
2015	Woodward Streetscape Tree Plantings (MDOT)	\$2,580
2016	Community Energy Management (Michigan Energy Office)	\$5,825
2016	Gainsboro Park Project (CN EcoConnexions From the Ground Up/America In Bloom)	\$25,000
2017	Oakland County Local Road Improvement Program	\$5,627
2017	Filmer Trust Community Center Park Grant	\$10,000
2018	Tree Planting (DTE Energy Foundation/MDNR)	\$3,000
2018	Oakland County Local Road Improvement Program	\$8,865
2018	Filmer Trust Community Center Big Room Grant	\$10,000
2019	SEMOG Multi-Community Planning Grant – Woodward Bike & Pedestrian Audit (joint grant with Ferndale)	\$50,000

Year	Grant	Amount
2019	EGLE (Michigan Department of Environment, Great Lakes, and Energy) 319 Nonpoint Source Pollution Control Grant – Woodward Avenue Streetscape	\$608,498
2020	MDOT (Michigan Department of Transportation) Transportation Alternatives Program – Woodward Cycle Track	\$402,332

2. Summary Graphs and Tables

General Fund Revenue Trends. The following Figure 1 shows general fund revenue trends for the 1985-2020 period. All dollar values are adjusted into 2020 equivalent dollars to provide a consistent point of comparison. The figure shows that revenues generated by property taxes remained consistent at about \$1,600,000 per year until 2010, when they dropped to about \$1,500,000 per year. The voter-approved millages enacted since 2014 have increased total City property tax revenue to about \$2.1 million per year.

The figure also shows that state revenue sharing as a source of general fund revenue has dropped precipitously over the years. In 1985 it provided the equivalent of nearly \$600,000 in today's dollars, while it is projected to provide less than half of that - \$252,000 - in budget year 2020-21. Thus, other sources of revenue have had to be found over the years and service cutbacks have been made to compensate for revenue sharing reductions.

Total inflation-adjusted general fund revenue held in a steady range between \$2.7 and \$2.9 million per year between 1988 and 2010. From budget year 2010-11 until 2014-15, general fund revenue dropped to about \$2.4 million per year. With the voter-approved passage of the general operating millage in November 2014, general fund revenue was restored to close to its long-term average at about \$2,900,000 starting in budget year 2015-16.

While the City will be able to again operate and provide the level of service that has come to be expected by our residents, the reality is that we have had to tax ourselves at a higher rate to do so. Whatever tax reductions have been implemented at the State level have been offset by our need to increase local property tax rates.

Figure 2 presents the same data as Figure 1, except that each revenue source is presented as a percentage of the whole. This figure demonstrates that as other funding sources have decreased the general fund has become more reliant on locally generated property tax revenue. Today, property taxes provide nearly 75% of general fund revenue, compared to an average of 59% of revenue over the 1985-2014 period.

The primary and most significant cause of property taxes representing a higher share of all City revenue is state shared revenue to the City has been decreasing as a percentage of overall City funding since the beginning of the 00s, highlighting the long-standing disinvestment in local government by Michigan's State government.

Figure 1. General Fund Revenues by Source, Adjusted for inflation in 2019 equivalent dollars, 1985-Present

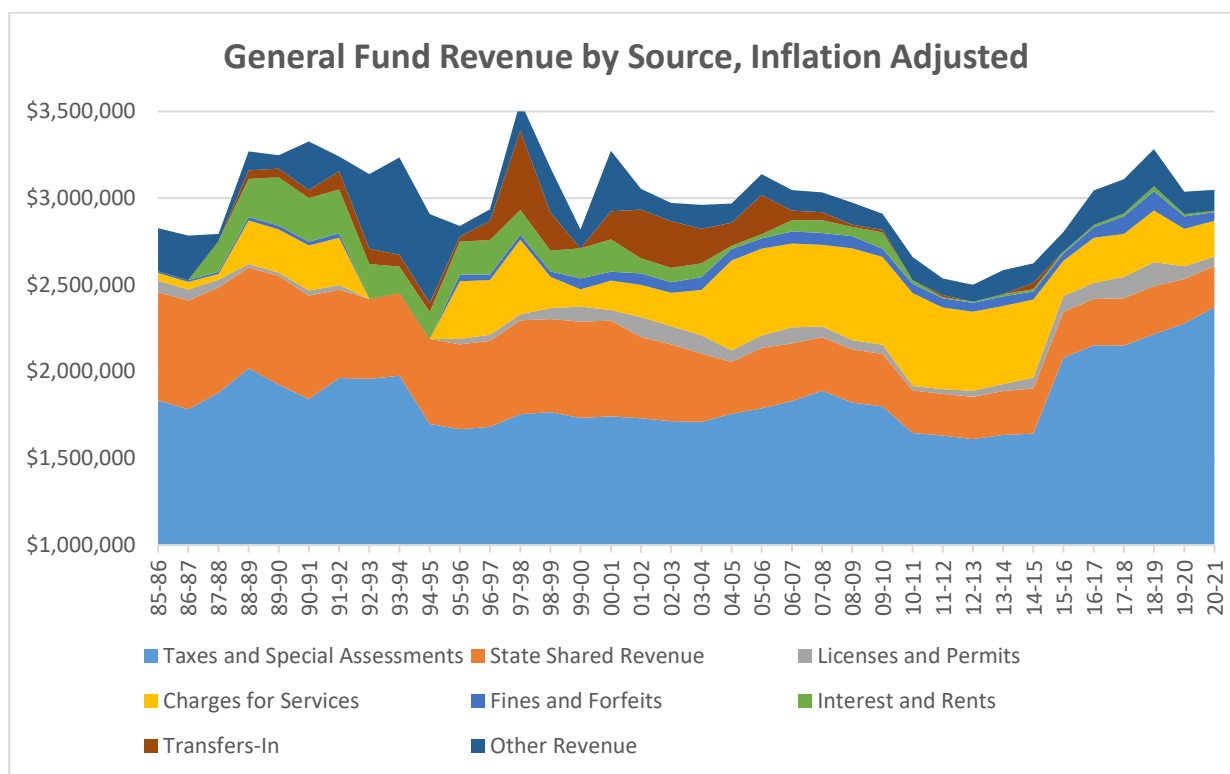
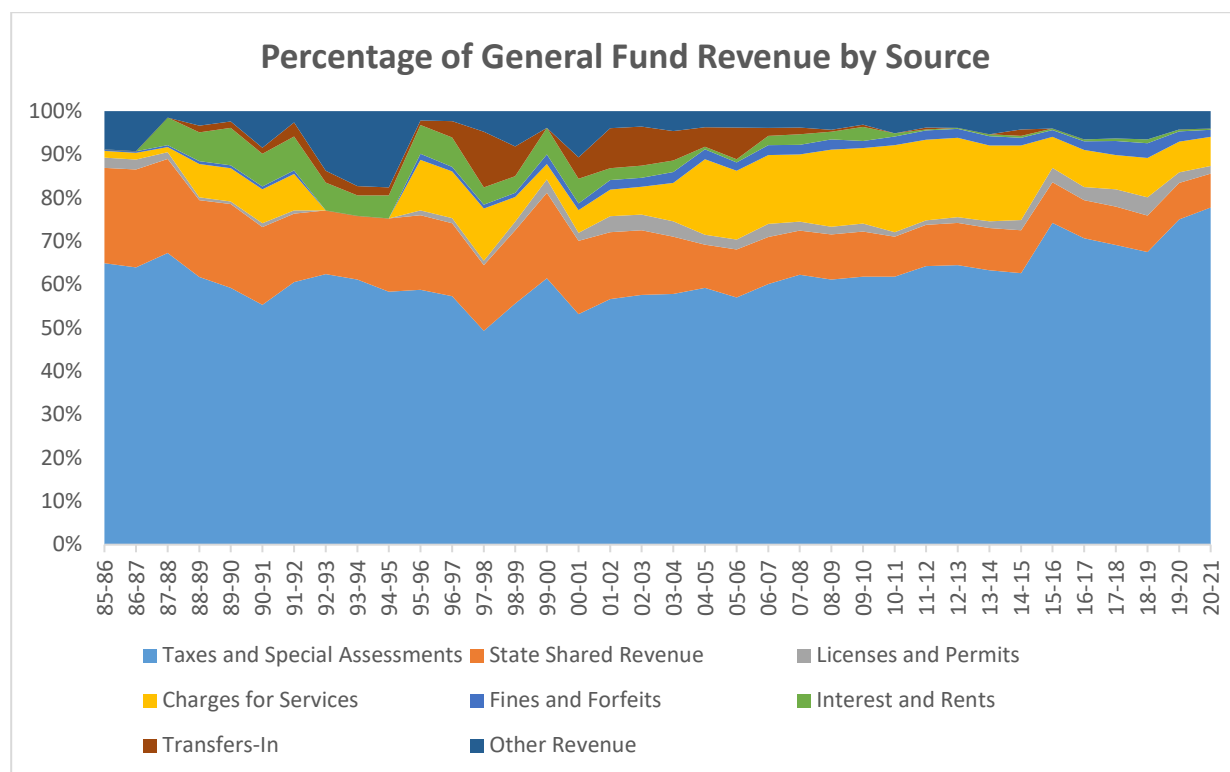


Figure 2. Percentage of General Fund Revenue by Source, 1985-Present

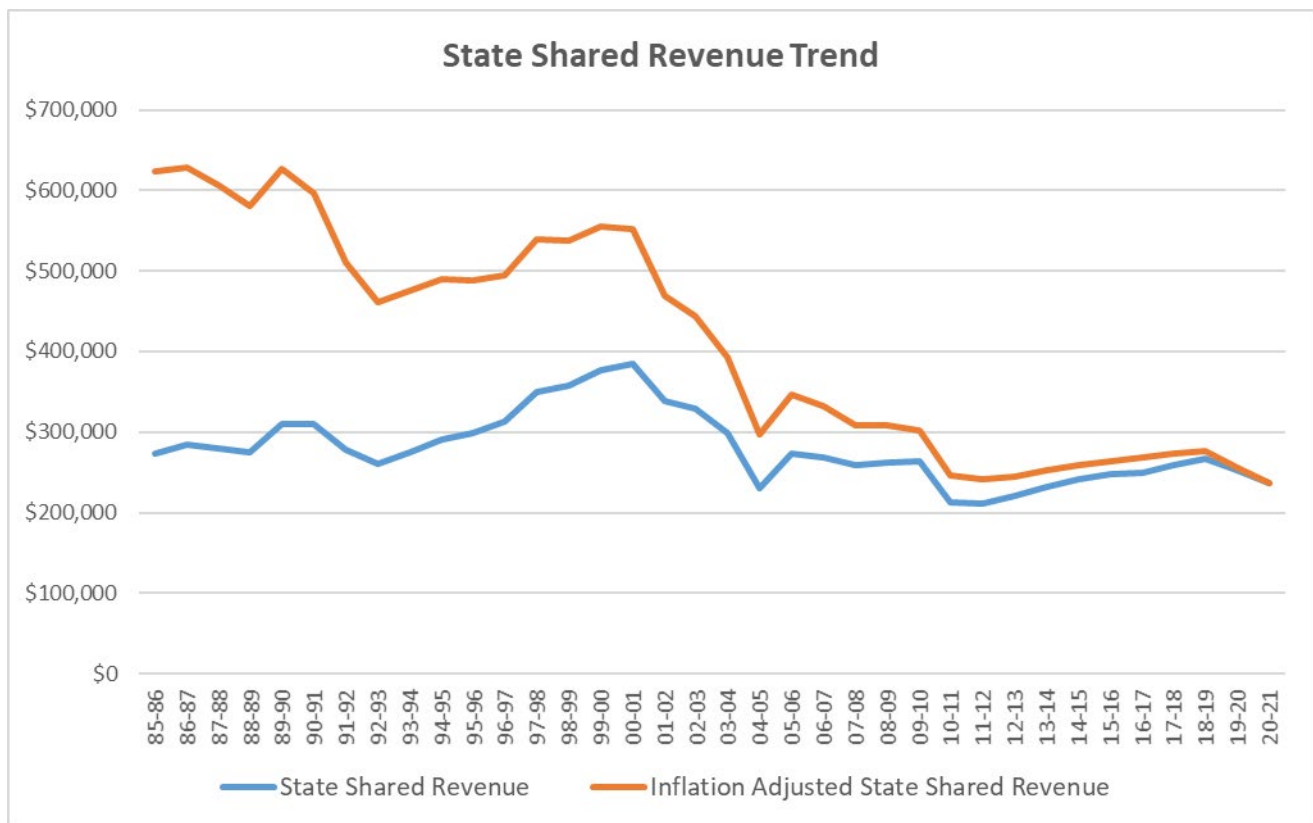


State Shared Revenue Trend. One of the main drivers impacting Pleasant Ridge's general fund budget over the past 15 years has been the decline in state shared revenues. Figure 3 shows that, on an inflation adjusted basis, State revenue sharing has declined from the equivalent of nearly \$600,000 per year in the late 1980s to about \$250,000 today. Shared revenues represented 23% of the City's general fund revenues in 1985, while today they represent just 8.4%.

Even on a non-inflation adjusted basis, the City received over \$300,000 from the state in the early 1990s, while this budget year we expect to receive about \$252,000.

Much of the financial stress under which local units of government operate today is explainable by this figure. It is an unfortunate fact that local municipalities have had to tax themselves at higher rates to make up for losses in shared revenues coming from the State. Had the State fulfilled its constitutional and statutory obligation to continue to fund local governments, Pleasant Ridge would be able to reduce local property taxes by 2.5 mills a year; to invest in pressing issues such as our underfunded pension, public infrastructure; or some combination thereof.

Figure 3. Pleasant Ridge Total Taxable Property Value, 1985-Present



Source: Pleasant Ridge Budget Documents and BLS CPI-U data for the Detroit-Ann Arbor-Flint MSA

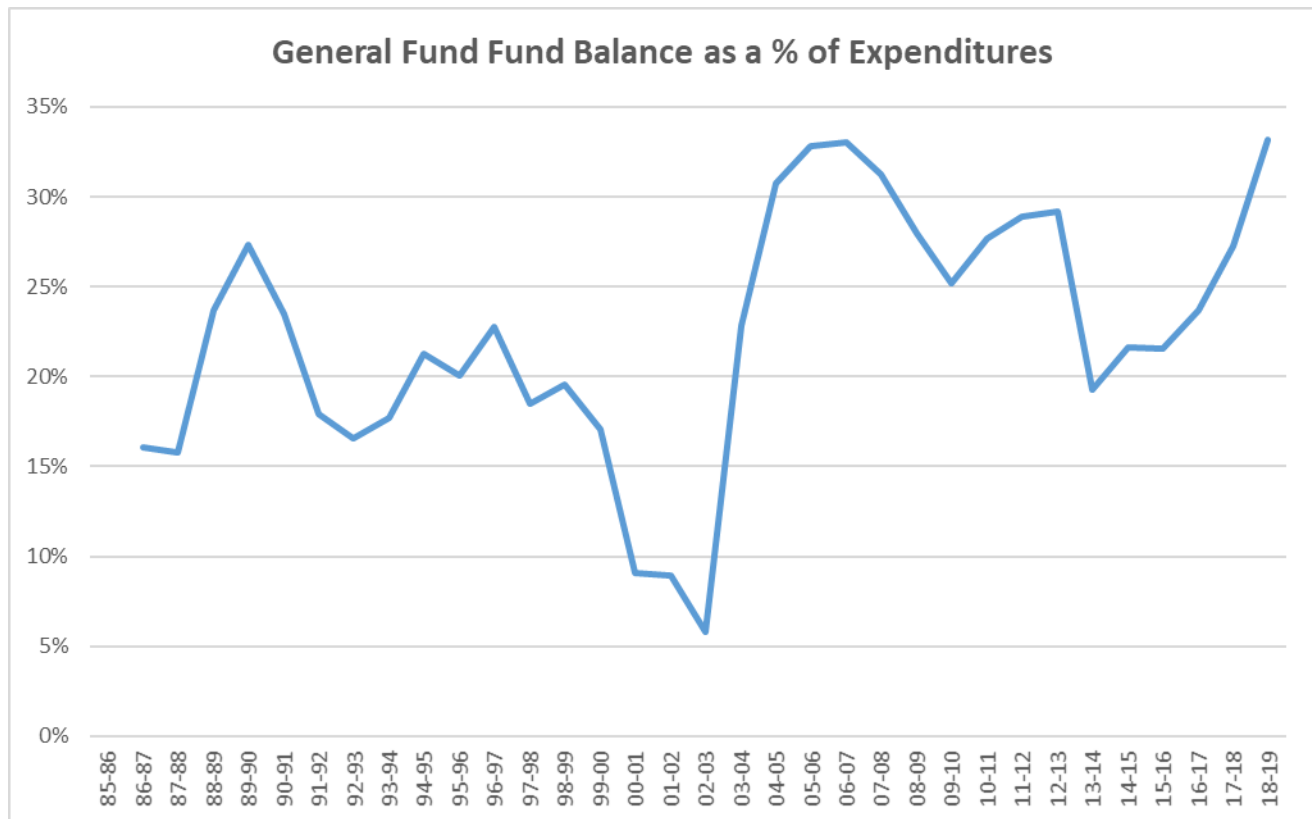
General Fund Fund Balance Trends. The Government Finance Officers Association (GFOA) recommends that local governments maintain a minimum of two-months' worth of expenses, or 16.66%, in unrestricted fund balance. It is further recommended that a small unit of government like Pleasant Ridge maintain a higher fund balance due to the small size of our budget and the ability for relatively small unexpected expenses to dramatically impact our fund balance. Accordingly, it is the stated policy goal of the City to maintain a general fund balance equal to 25-30% of general fund expenditures.

Figure 4 shows the long-term trend for Pleasant Ridge's fund balance as a percentage of general fund expenditures. The figure shows that the City has generally maintained a fund balance percentage of about 20%, until the mid-00s when the sale of the 24000 Woodward property increased fund balance to about 30%. The recession and drop in revenues required fund balance draws to maintain services, which drew fund balance down to about 20%. Since FY13-14, due to focused efforts to grow fund balance it has been steadily increasing and is projected to be nearly 30% at the end of FY19-20.

The proposed 2019-20 budget proposes a modest increase in fund balance. As in previous years, there is little margin as the City continues to reinvest in maintenance items that were deferred during the recession when revenues declined. Outside pressures such as increasing annual required pension contributions continue to pressure our bottom line, although the police pension millage approved by the voters in November 2017 will provide significant relief from increasing costs related to our underfunded pension plan.

We have maintained a 25% fund balance over the past few years and will work to keep ourselves in the 25-30% range in future years.

Figure 4. General Fund Fund Balance as a Percentage of Expenditures, 1985-Present

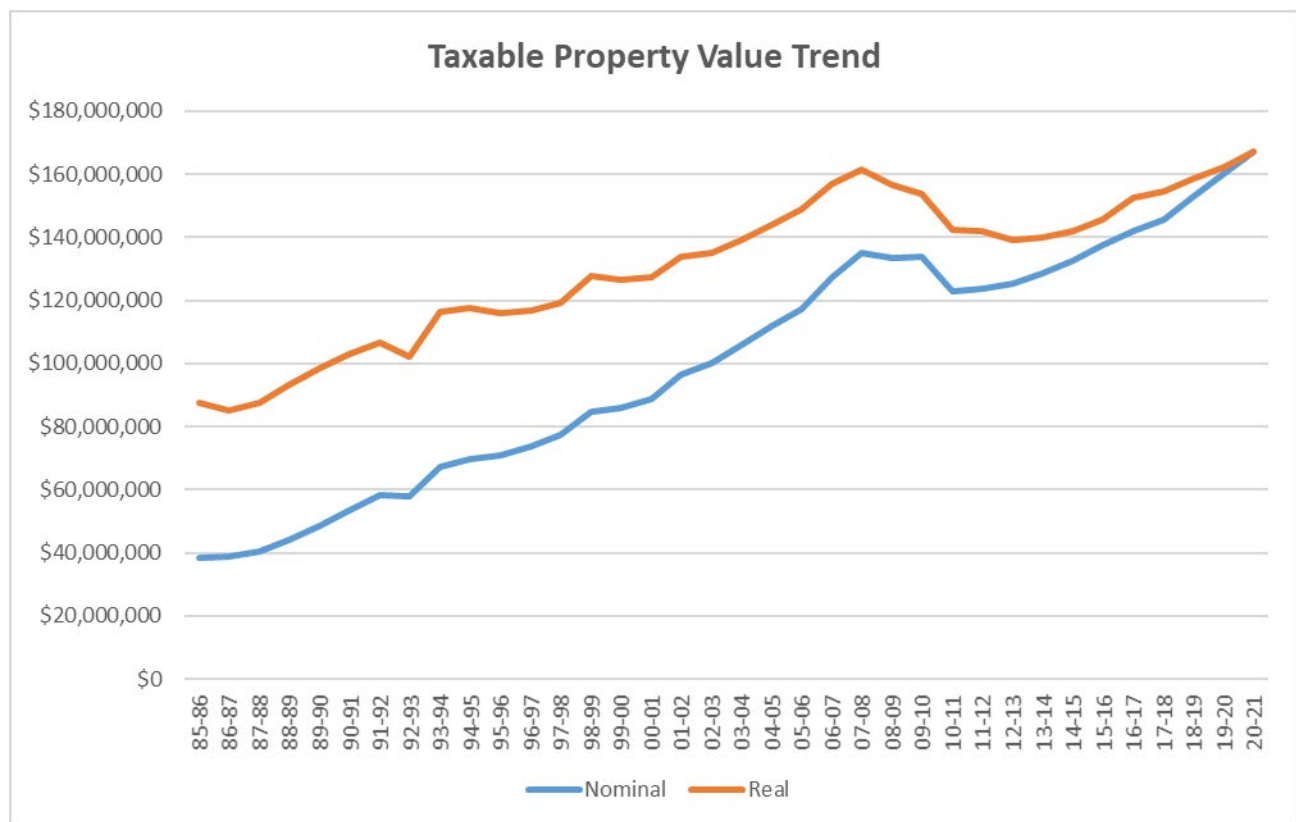


Property Value Trends. The following Figure 5 shows total (real + personal) taxable property value trends in the City of Pleasant Ridge. The inflation adjusted taxable property value has increased at a rate of about 1.8% per year. This small increase over the inflation rate is the result of certain development activities that are exempt from Headlee rollback, most notably new construction.

The figure also shows the impact of the recent recession on taxable property values. In nominal terms, it took until 2015 for the City's tax base to again equal the peak pre-recession value from 2007 in nominal terms.

However, on an inflation-adjusted basis it took the City until 2019 to return to 2007 taxable value levels. This chart highlights the issues with Headlee and Prop A, which allow for unlimited declines in taxable property values during recessions and downturns, but limit the restoration of taxable property values to the rate of inflation.

Figure 5. Pleasant Ridge Total Taxable Property Value, 1985-Present

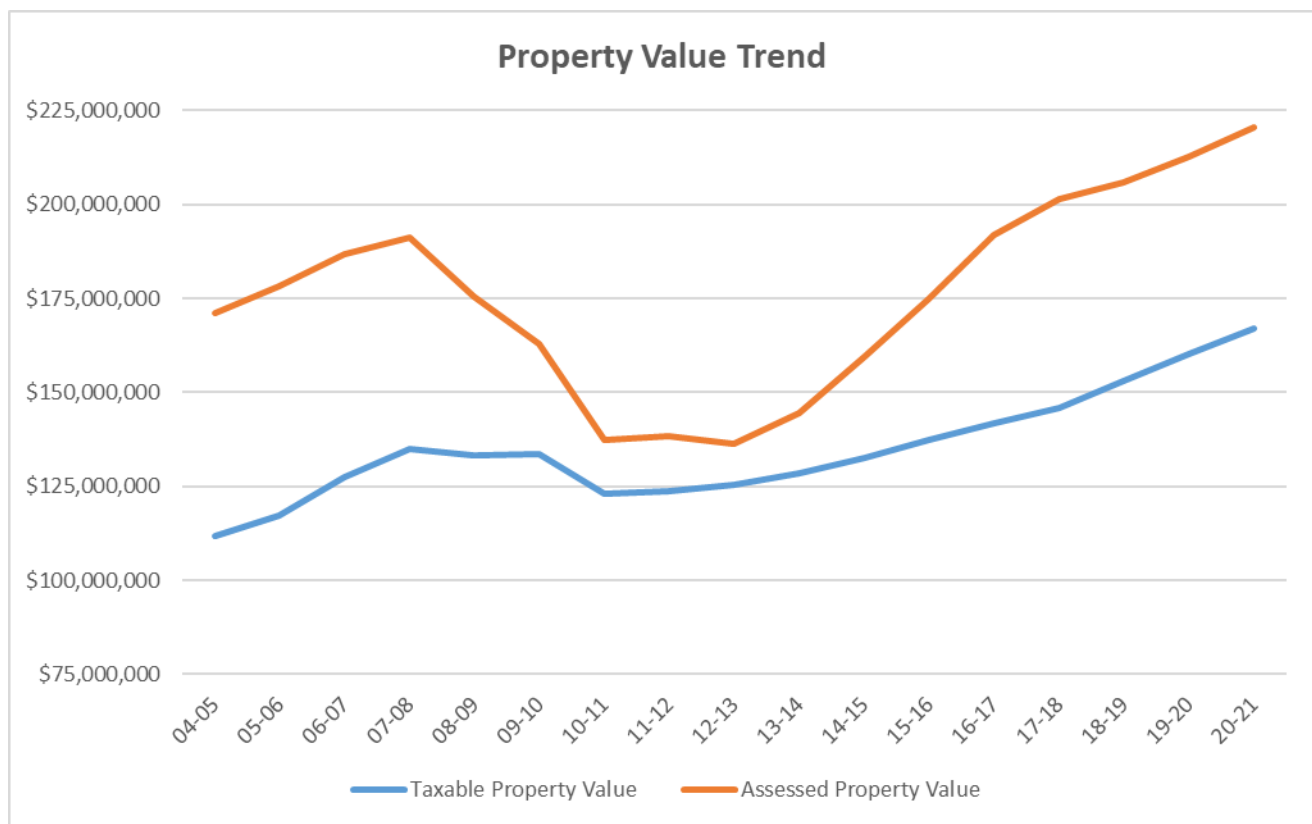


The following Figure 6 shows how Pleasant Ridge’s total assessed and taxable property values have changed over time since 2004. Assessed value is the true market value of all property in the City as determined by Oakland County Equalization (the City’s assessor). Taxable value is the value of property against which property taxes are levied.

The taxable value of a property may not increase more than 5% or the rate of inflation in any given year, whichever is lower. Over time, assessed property values tend to rise faster than taxable property values. The cap on taxable property value is removed when a property is sold, and the taxable value for that property becomes equal to the assessed value in the year following the sale.

When properties become uncapped, they usually cause the City’s total taxable property value to increase at a rate higher than inflation. To compensate for this, the Headlee Amendment then adjusts the City’s millage rate down to ensure that the total tax revenue collected by the City does not increase at a rate higher than inflation.

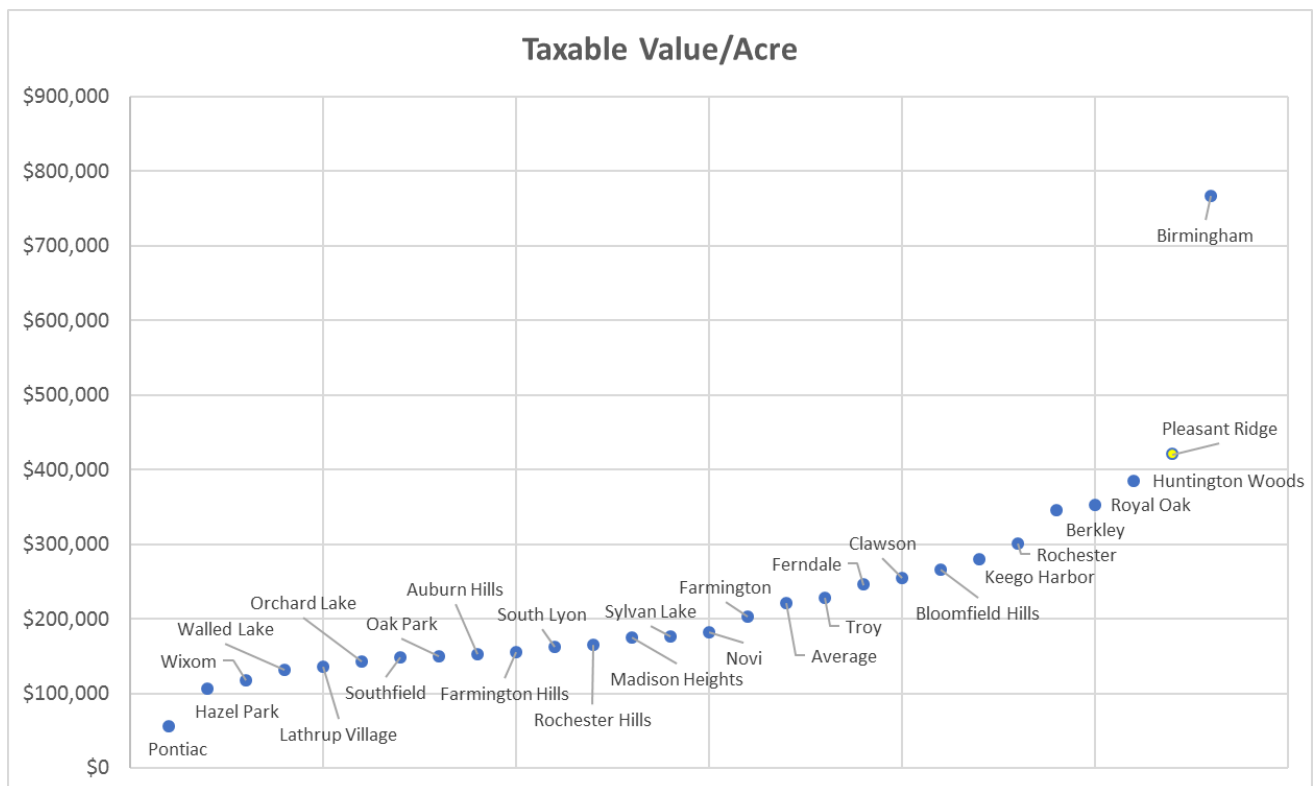
Figure 6. Taxable and Assessed Property Value, 2004-Present



Taxable Value per Acre. Property tax revenue is generated by multiplying the value of land by a property tax millage rate. While we tend to think about taxable value in terms of an entire City, or for individual parcels, a way of comparing how productively land is used in different communities is by looking at taxable value per acre of land. A community with a higher taxable value per acre has a stronger base from which to sustain itself. A standard residential street costs about the same to maintain regardless of where it is, but a community that has a higher value per acre has greater intrinsic resources to be able to pay for maintenance of that infrastructure.

The following Figure 7 shows that Pleasant Ridge has the second highest taxable value per acre in the County. This attests that 1) Pleasant Ridge is a desirable place to live, and 2) that our development pattern is inherently more sustainable than many newer communities. Older communities, particularly ones that have downtowns, have higher value per acre across the county than newer automobile-oriented communities. In the long run, more compact, walkable places generate more value per acre of land and have a stronger base from which to sustain themselves and their infrastructure into the future.

Figure 7. Taxable Value per Acre, Oakland County Cities, 2019



3. City Commission Goals and Objectives

Following are the City Commission's 2020-2021 goals and objectives. These goals and objectives form the basis for evaluating and prioritizing budgeting decisions.

Note that the order in which these goals are presented is not intended to convey importance.

a. **Goal: Maintain a Safe and Secure Community**

Objectives:

- (1) Preserve effective levels of police staffing and equipment to ensure high quality public safety service delivery.
- (2) Maintain or improve existing fire/EMS service delivery.
- (3) Review any strategies possible to improve police, fire/EMS, and dispatch service.
- (4) Implement traffic calming measures where necessary to ensure appropriate vehicle travel speeds.
- (5) Preserve and enhance Neighborhood Watch program.
- (6) Seek methods to promote school safety.

b. **Goal: Ensure Good Stewardship of Municipal Infrastructure**

Objectives:

- (1) Plan for lead service line and, if necessary, water main replacement.
- (2) Implement a continuing maintenance program for previously reconstructed streets and alleys to extend their useful life.
- (3) Implement continuing maintenance and monitoring program for previously rehabilitated combined sewers to extend their useful life.
- (4) Improve bike and pedestrian infrastructure (sidewalks) throughout the City.
- (5) Complete capital projects identified in the Capital Improvements Plan.
- (6) Work with local transit authorities to improve public transportation options for residents and visitors.

c. **Goal: Maintain Financial Sustainability**

Objectives:

- (1) Maintain a competitive property tax rate position relative to other cities in the region.
- (2) Achieve and maintain an unrestricted fund balance of 20-25% and a total fund balance of 25-30% of annual general fund expenses.
- (3) Maintain a capital outlay reserve of 75% to 100% of expenditures in the Water and Sewer Enterprise Fund.
- (4) Continue to explore other revenue sources. Aggressively identify and pursue grant opportunities.
- (5) Increase funding for the defined benefit pension to reduce the City's unfunded liability.

d. **Goal: Maintain Excellent Parks and Recreation Program**

Objectives:

- (1) Improve utilization of the Community Center.
- (2) Complete necessary maintenance tasks at the community center, pool, and parks.
- (3) Achieve excellence in the offering and delivery of recreation services to residents of all ages.
- (4) Encourage active, healthy lifestyles for City residents.
- (5) Continue incremental facility upgrades at the community center and wellness center.

e. **Goal: Preserve and Enhance Community & Neighborhood Character**

Objectives:

- (1) Improve City code enforcement efforts to effectively preserve the character of the City's neighborhoods.
- (2) Protect the City's established historic character from destruction or erosion by inappropriate additions or modifications to existing buildings, or inappropriate construction of new buildings.
- (3) Work to influence future changes and enhancements to Woodward Avenue to reflect Pleasant Ridge's preferred plan.
- (4) Ensure that planning, development, and infrastructure projects enhance Pleasant Ridge as a walkable, bikeable community.
- (5) Continue to foster a welcoming community to all people.
- (6) Ensure the transition of Roosevelt school building from Lower Elementary to C.A.S.A. does not negatively impact the neighborhood.

f. **Goal: Foster Community Trust & Participation**

Objectives:

- (1) Use a variety of outlets, including the City's website, traditional media, social media, town hall meetings, and the Ridger to inform and engage residents.
- (2) When more than one feasible choice exists for issues of major consequence, consult or collaborate with residents prior to making decisions.
- (3) Encourage, support, and recognize volunteers and community members who do good work in the community.
- (4) Conduct a statistically valid community survey at least bi-annually to measure City performance in delivering services and public sentiment on important issues facing the community.
- (5) Support resident-driven and managed initiatives.

g. **Goal: Strive for Excellence in Governance**

Objectives:

- (1) Develop and maintain a first-rate workforce by supporting the continued training and professional development for City employees.
- (2) Continue to pursue excellence in customer service by exploring alternative methods for improving delivery of services.
- (3) Facilitate increased use of technology during City meetings.
- (4) Continue to look for new ways to partner with nearby communities or private partners to improve the delivery of City services.
- (5) Continually evaluate and adjust the City's goals and objectives, Master Plan, Recreation Master Plan, and Capital Improvements Plan to ensure that policy decisions are being made that further the long-term interest of the City.

h. **Goal: Protect the Environment**

Objectives:

- (1) Reduce the City's carbon footprint through energy conservation, efficiency, and renewable generation measures.
- (2) Invest in maintaining the City's tree canopy by maintaining existing trees and planting new trees to fill gaps.
- (3) Explore ways to incorporate green infrastructure to infiltrate stormwater in place and reduce the amount of runoff that enters the City's sewer system.

4. Budget Policies and Procedures

a. Role of the Budget

The budget provides the annual financial plan for the management of the City's affairs. The document compiles the financial data needed to support Pleasant Ridge's comprehensive decision making/policy development process. This Budget is based on the City Commission's Goals and Objectives, the Capital Improvements Plan, the City's financial policies, and City Manager and departmental review of operations.

b. Budget Strategy

The current financial plan is based upon Commission direction and current revenue constraints. These factors govern the stewardship of public funds and reflect the following principles:

- (1) Basic services will be maintained at least at current levels and will be funded adequately
- (2) Program costs will reflect the true picture of the cost of operations. Depreciation will not be included in program costs (except in the enterprise fund), and some City-wide expenses will be separated from program expenditures for ease of administration.
- (3) Program services will be provided in the most efficient method while meeting the needs of the public.
- (4) Necessary infrastructure improvements will be completed to meet needs.
- (5) Revenue will be estimated at realistic levels.
- (6) Reserves will be programmed at appropriate levels to protect the City from future uncertainties. It is the City's goal to maintain unappropriated general fund reserves of at least 25% of general fund expenditures.
- (7) The budget will comply with provisions of the State Constitution, City Charter, Municipal Code, and sound fiscal policy.

c. Balanced Operating Budget

A balanced budget is a basic budgetary constraint intended to ensure that the City does not spend beyond its means. The City must function within the limits of the financial resources available and under normal circumstances requires commitment to a balanced budget. The appropriated budget cannot exceed available resources, defined as revenues generated in the current period added to balances carried forward from prior years. Any deviation from a balanced operating budget requires disclosure when it occurs.

d. Impact of Capital Budget on the Operating Budget

As new policies and programs are approved, both the operating and capital budgets are impacted. For example, an increase in service levels approved as part of the operating budget would have long-term effects on the Capital Improvements Program. Conversely, a restrictive change to the use of long-term debt would slow capital programs.

Regardless of the difference between the operating and capital budgets, the two are interdependent. Budgetary policy states that all foreseeable operating costs related to capital projects be estimated and provided for as part of the review process associated with the Capital Improvements Program. In addition, departments are required to include costs associated with operating and maintaining capital projects that are requested for the upcoming year.

e. Budgeting Controls

- (1) Internal Controls. The annual adopted budget provides a basis of control over financial operations. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the approved budget. Activities of the General Fund and Special Revenue

Funds are included in the annual approved budget. The level of budgetary control (that is the level at which expenditures cannot exceed the appropriated amount) is established by function and category (Personnel Services, Supplies, Other Services and Charges, Capital Outlay and Debt Service) within each individual fund.

- (2) Independent Audit. State statutes and the City Charter require an annual audit of all accounts of the City by certified public accountants selected by the City Commission. Stevens, Kirinovic & Tucker P.C. have fulfilled this requirement. The auditor's report is included in the City's Comprehensive Annual Financial Report (CAFR) and is available to the public on the City's website and through the State of Michigan Department of Treasury local audit and finance division website.¹

¹ See: <https://treas-secure.state.mi.us/LAFDocSearch/> for CAFR files for units of local government from 2003 to present

5. Fund Structure

The accounts of the City are organized by funds and account groups, each of which is considered a separate accounting entity. Funds are established to segregate specific activities or objectives of a government in accordance with special regulations, restrictions, or limitations. The various funds are grouped into generic fund types in two broad categories as follows:

a. *Governmental Funds*

- (1) General Fund: The general fund contains the records of the ordinary activities of the City that are not accounted for in another fund. General fund activities are financed by revenue from general property taxes, state shared revenue and other sources.
- (2) Special Revenue Funds: Special revenue funds are used to account for the proceeds of earmarked special revenue from financing activities requiring separate accounting because of legal or regulatory provisions. Special revenue funds include Major Streets, Local Streets, Infrastructure, Solid Waste, Pool/Community Center Operations, Segregated Capital Asset Fund (SCAF), Library Services, and Parks Capital Improvement Fund.
- (3) Debt Service Funds: Debt service funds are used to account for the annual payment of principal and interest concerning certain long-term debt other than debt payable from the operations of an enterprise fund. The Pool/Community Center debt service fund is the City's only debt service fund.
- (4) Capital Projects Funds: Capital projects funds are used to account for the development of capital facilities other than those financed by the operations of the enterprise fund.

b. *Proprietary Funds*

- (1) Enterprise Fund: The water and sewer fund is used to account for the results of operations that provide a service to citizens financed by a user charge for the provision of that service.

6. Millage Rate Information

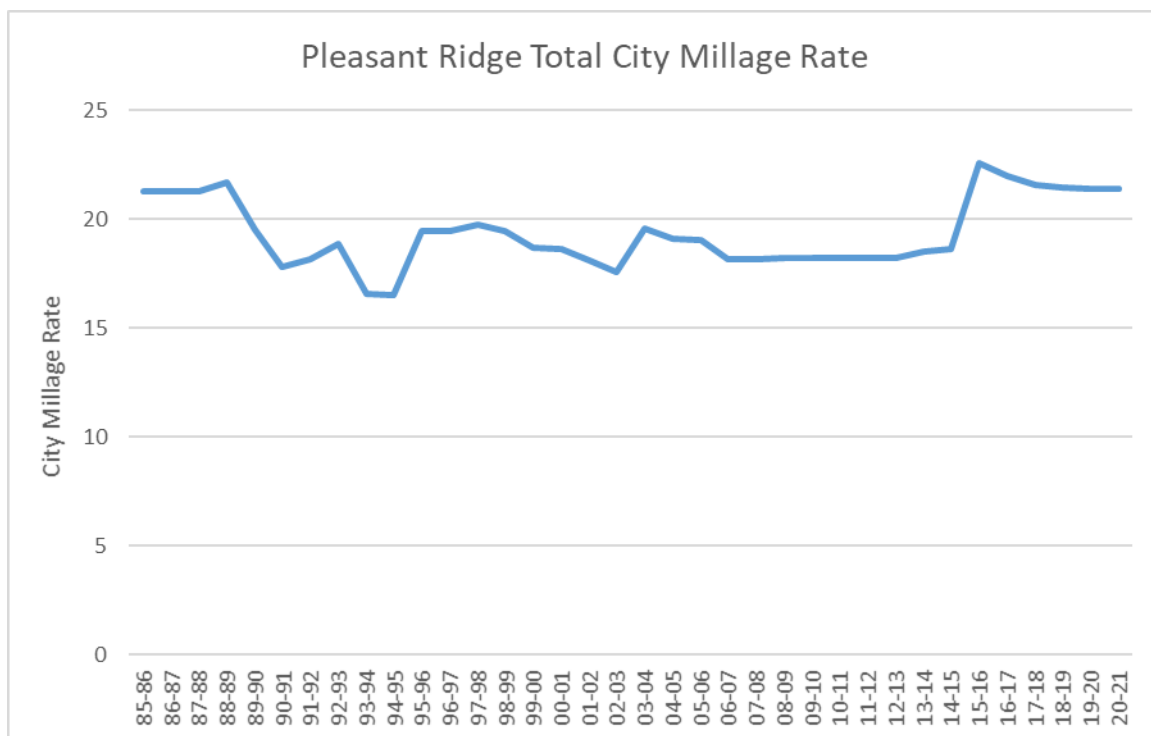
Millage Rate Information. The following Table 1 shows the breakdown of Pleasant Ridge millage rates from 2010 to present.

Table 1. Pleasant Ridge Property Tax Millage Components, 2009 to Present

	Original Amount	Expiration	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21
General Operating - Charter	20.0000	--	11.4248	11.3094	11.1363	10.8434	10.6232	10.3714	10.2085	10.0604
General Operating (2015)	2.9000	--			2.8556	2.7804	2.7239	2.6593	2.6175	2.5795
Police Pension (2018)	1.400	2032						0.3500	0.7000	1.0500
Infrastructure (2015)	3.0000	2034	2.4124	2.3880	2.9242	2.8472	2.7894	2.7232	2.6804	2.6415
Community Promotion	0.3431	--			0.2704	0.3481	0.3375	0.3200	0.3100	0.300
Parks Improvement (2015)	0.7500	2024			0.7385	0.7190	0.7044	0.6877	0.6769	0.6670
Rubbish	3.0000	--	1.7134	1.6960	1.6700	1.6260	1.5929	1.5551	1.5306	1.5084
Pool Operations (2003)	1.4000	2028	1.2722	1.2593	1.2400	1.2073	1.1827	1.1546	1.1364	1.1199
Library (2019)	0.5000	2025	0.3700	0.4949	0.3865	0.3763	0.3687	0.3675	0.3617	0.3564
Pool Debt (2003)	unlimited	2028	1.3000	1.5000	1.3380	1.2123	1.2450	1.2500	1.1900	1.1700
Total Millage			18.4928	18.6476	22.5595	21.9600	21.5677	21.4388	21.4120	21.4531

The following Figure 8 shows the long term total Pleasant Ridge city millage rate trend from 1985 to present.

Figure 8. Total City Millage Rate (Homestead), 1985-Present

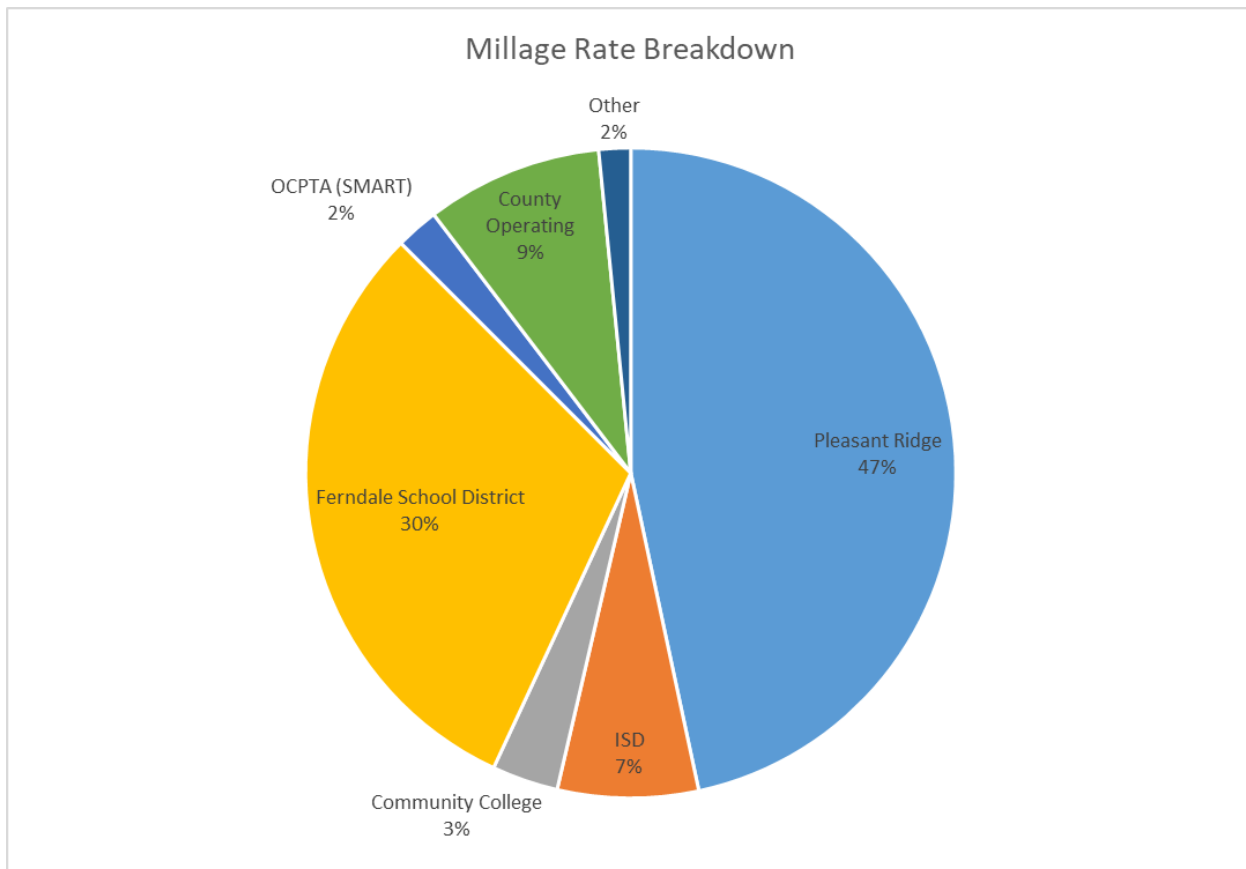


The 2019-2020 total City millage rates are reduced by 0.0268 mills compared to last year due to Headlee rollback. While the City experienced robust home sales and strong growth in sales prices, Headlee limits the City to a total tax revenue growth rate of 2.4%, requiring a rollback in local tax rates.

The community promotion millage authorized by PA 359 of 1925 (MCL 123.881) may generate up to \$50,000 annually. The 0.3000 mill levy will generate about \$48,000 for the City. The revenues are used to pay for community publications such as the Ridger, website maintenance, and maintenance of the City website.

Total Homestead Millage Rate Breakdown. The total homestead property tax rate for a property owner in Pleasant Ridge in 2020 is expected to be about 45.9961 mills.² Of every tax dollar paid by residents, 46% goes to the City, 31% goes to the Ferndale school district, and the remaining 23% goes to the County and other regional entities including SMART, the intermediate school district, community college, and “other” entities that include Oakland County Parks (0.2306 mills), the Detroit Zoo (0.0963 mills), the Art Institute Authority (0.1910 mills), and the Huron Clinton Metro Parks (0.2096 mills).

Figure 9. Total Pleasant Ridge Homestead Millage Rate Breakdown, 2020

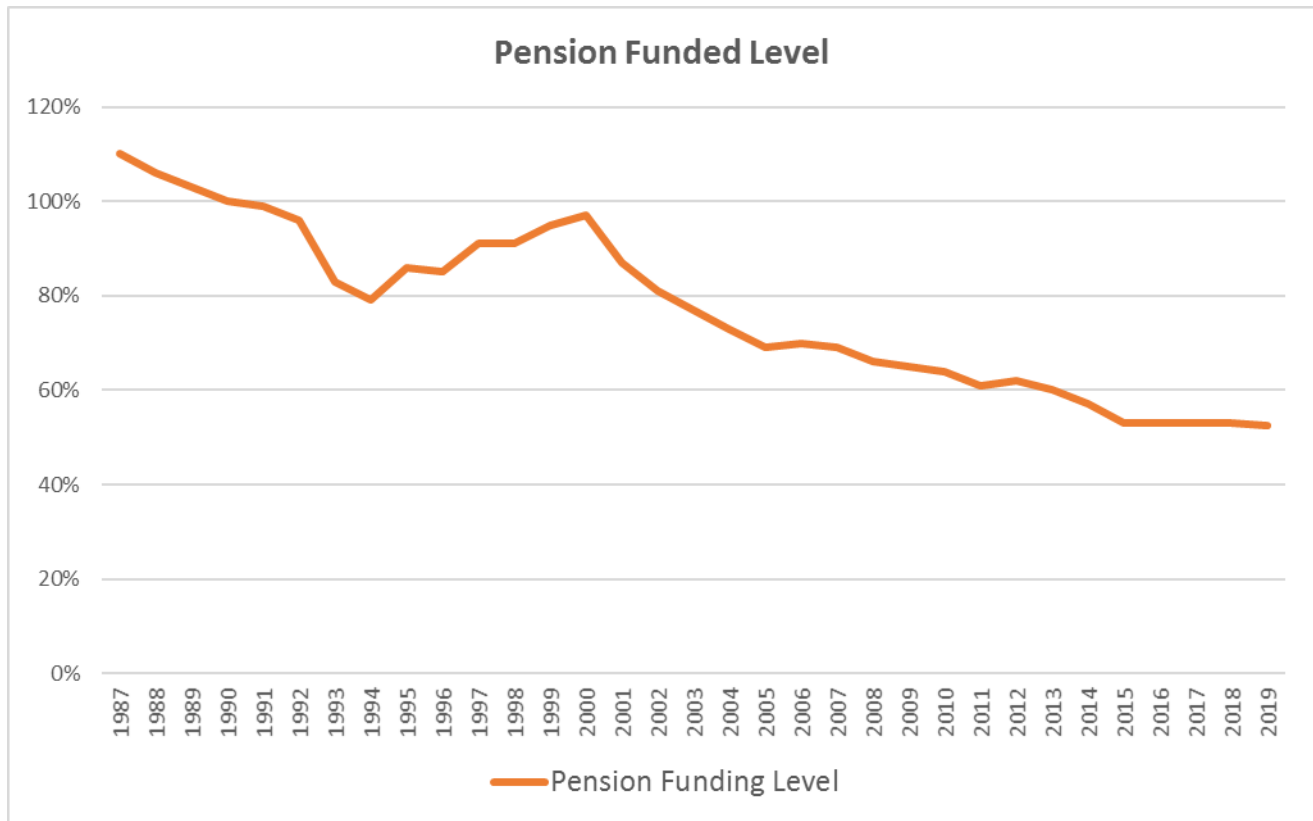


² As of the date of adoption of this budget, final tax rates for outside, non-Pleasant Ridge jurisdictions is not known. Those outside jurisdictions are also subject to Headlee Rollbacks, and their adopted tax rates have not yet been published. For the purposes of this document, the total millage rate uses estimated millage rates for non-Pleasant Ridge property taxes.

7. Pension Unfunded Liability

The City has had an underfunded pension fund since the early 2000s. The problem has grown steadily year over year since the early 2000s and has become an acute financial problem in recent years. The following Figure 10 summarizes the funding level of the City's pension funds (left scale).

Figure 10. City Pension Funding Level



The above Figure 10 shows that the City has experienced a decline from being close to 100% funded in the year 2000, to being just over 50% funded in 2019. Over the same 2000 – 2019 time period, pension costs have gone from 1.8% of general fund expenditures to 12.2% of general fund expenditures.

Passage of the police pension millage in November 2017 has allowed the City to increase our annual contribution to the pension fund and has helped stem the decline in funding level. However, MERS changed their actuarial assumptions again in 2019, reducing the expected rate of return on assets, which again has lowered the actuarial funded level of the pension fund.

Actions Taken to Address Unfunded Liability

The 01, 02, 10, and 11 divisions are now closed to new hires. These represent the large majority of the fund's assets and liabilities. These groups include retired police officers and administrators, and employees hired before 2011.

Employees hired after 2011 are in different pension divisions with lower benefit levels and higher employee contribution amounts. The pension divisions for employees hired after 2011 – groups 12, 20, and HA are fully funded or nearly so. Divisions 12 and 20 are overfunded due to departure of employees before they vested, leaving excess funds in those groups. However, the total amount of valuation assets in divisions 12, 20 and HA are small, representing only 1.5% of the City's overall pension fund actuarial liability.

In short, the unfunded liability issue is one that we are on a path to resolving, but it will take time to unwind the underfunding status of older pension divisions.

The following table is reproduced from the City's most recent Annual Actuarial Valuation Report published by MERS shows accrued liabilities, assets, and funding levels for all the City's employee groups.³

**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2018**

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
01 - Gnr/Oth	\$ 0	\$ 272,296	\$ 222,572	\$ 0	\$ 494,868	\$ 310,967	62.8%	\$ 183,901
02 - Police	783,567	4,279	2,621,315	0	3,409,161	1,530,863	44.9%	1,878,298
10 - NonUnion	875,847	60,856	727,080	0	1,663,783	941,992	56.6%	721,791
11 - City Mgr	0	0	691,210	0	691,210	430,448	62.3%	260,762
12 - Non-Union after 7/1/2011	14,980	0	0	9,685	24,665	43,228	175.3%	(18,563)
20 - Police as of 7/1/2011	59,445	0	0	5,103	64,548	77,521	120.1%	(12,973)
HA - Police hired after 7/1/17	2,972	0	0	0	2,972	2,666	89.7%	306
Total	\$ 1,736,811	\$ 337,431	\$ 4,262,177	\$ 14,788	\$ 6,351,207	\$ 3,337,685	52.6%	\$ 3,013,522

The above table shows that the City's total unfunded liability is \$3,013,522, with nearly two-thirds of that unfunded liability being in the 02 – Police division. Given that the police group is the largest single source of the unfunded liability, the City has closed division 20 (which was created in 2011) and creating a new hybrid plan division HA for new police officers hired after July 1, 2017. The hybrid plan combines a defined benefit with a 401k-style defined contribution component as a way of further controlling the City's future pension liabilities.

Summary of Actions Taken

Following is a summary of actions taken by the City to address the unfunded liability issue:

- Police and Administrative divisions 02 and 10 were closed to new hires in 2011, replaced by divisions 12, 20, and HA with lower benefit levels. The new divisions are fully or nearly fully funded.
- City Manager division 11 closed in 2014. Current City Manager does not receive a defined benefit pension.
- Police employee contribution increased from 0% to 2.5% in 2011.
- New police hires will receive a hybrid plan that has a small pension that is combined with a defined contribution, 401k-style plan.

³ AAV reports are available on the City's website at: https://cityofpleasantridge.org/lsvr_document/pension-fund-annual-actuarial-valuation-reports/

- No retirement health care benefit for any administrative employees hired after 2011 and police hired after 2017. Instead, employees have access to a Health Care Savings Plan that allows them to save for retirement health care costs with a small City match.

Police Pension Millage

The voters approved a 1.4 mill police pension millage in November of 2017, with the first levy of 0.35 mills beginning July 1, 2018 and phasing in at an additional 0.35 mills per year until the maximum levy is reached. The millage will continue through FY2032-33.

In FY2020-21, the 1.0500 mill levy is expected to generate \$175,312. The amount budgeted for police pension expenses for active and retired officers is \$300,000.

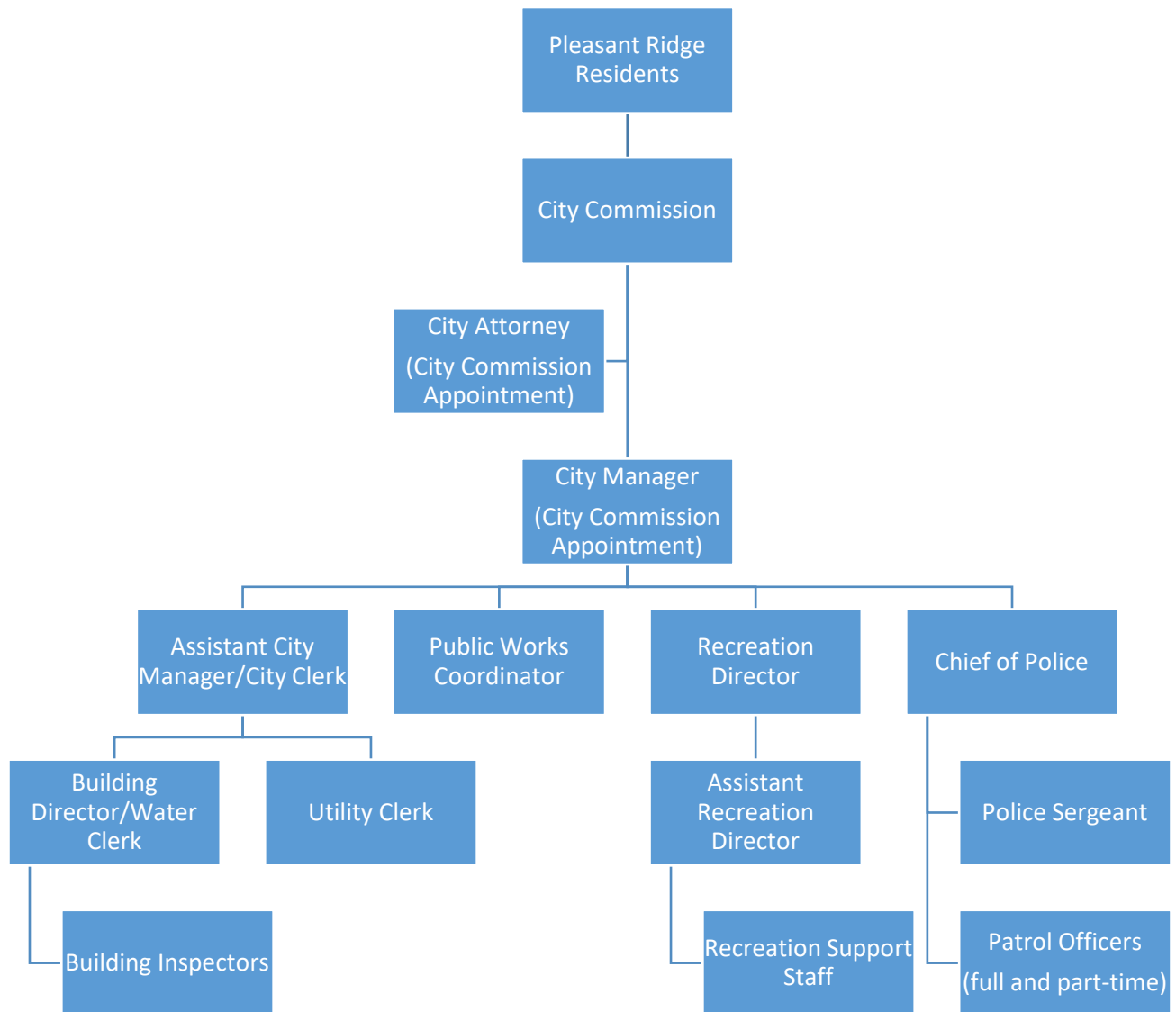
8. Personnel

The City of Pleasant Ridge is a service-oriented organization with a large percentage of expenditures associated with staff salaries and related costs. In addition to part-time and full-time non-union employees, there is one bargaining unit - the Pleasant Ridge Police Officers Association, represented by the Fraternal Order of Police Labor Council.

The City outsources its Fire/EMS, Public Works, Treasury, Assessing, Police and Fire Dispatch, and City Attorney positions.

Position	Status	FY21
City Hall		
City Manager	Full-Time	1.00
City Clerk	Full-Time	1.00
City Treasurer	Part-Time	0.00
Public Works Manager	Full-Time	1.00
Utility/Building Clerk	Full-Time	1.00
Solid Waste Clerk	Part-Time	0.33
City Hall Total		4.33
Police Department		
Chief	Full-Time	1.00
Sergeant	Full-Time	1.00
Patrol Officer	Full-Time	4.00
Patrol Officer (2)	Part-Time	0.48
Office Clerk	Part-Time	0.25
Crossing Guard	Part-Time	0.33
Police Total		7.06
Recreation Department		
Director	Full-Time	1.00
Recreation Assistant	Full-Time	1.00
Building Supervisor	Part-Time	1.00
Playground Supervisor	Seasonal	0.44
Life Guard (senior)	Seasonal	0.44
Life Guard	Seasonal	1.75
Pool Instructors	Seasonal	0.10
Recreation Total		5.73
Full Time Positions		12.00
Part Time Positions (FTE)		5.12
All Departments		17.12

Organization Chart



Not shown in the organization chart are the Charter-established positions of City Treasurer and City Assessor. These positions are outsourced by the City to Plante Moran (City Treasurer) and Oakland County Equalization (Assessor).

C. General Fund

101. Summary

The General Fund functions as the City's operating fund and accounts for taxes and other general revenues and expenditures that are not restricted for other specific purposes. It is the City's policy goal to maintain a minimum 25-30% undesignated General Fund fund balance to maintain cash flow, solvency, and to set aside for unforeseen emergencies or cash shortfalls caused by revenue declines or delays. The FY2019-20 budget includes revenues of \$2,987,878 and expenditures of \$2,966,691 with a projected end of year fund balance percentage of 28.3%.

REVENUES

SOURCE	Actual 2016-17	Actual 2017-18	Actual 2018-19	Budget 2019-20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Taxes and special assessments	2,000,312	2,030,066	2,137,853	2,248,477	2,371,666	2,275,552	2,314,118
Licenses and Permits	84,902	117,153	133,085	72,280	53,780	59,780	71,280
Federal and State Grants	23,111	56,818	47,419	22,500	22,500	22,500	22,500
State Shared Revenue	249,415	258,266	266,525	252,650	236,000	241,000	246,000
Charges for Services	242,542	232,688	286,841	214,071	206,088	218,619	221,195
Fines and Forfeits	56,409	95,648	107,920	70,000	50,000	60,000	60,000
Interest and Rents	12,235	16,720	27,166	13,300	9,000	12,500	12,500
Other revenue	161,927	128,070	159,657	104,600	98,800	98,800	98,800
Transfers-In	9	0	0	0	0	0	0
REVENUE TOTAL	2,830,862	2,935,429	3,166,466	2,997,878	3,047,835	2,988,751	3,046,393

EXPENDITURES

DEPARTMENT							
Mayor and Commission	14,234	29,313	15,490	22,550	22,550	22,550	22,550
City Manager	153,544	157,713	167,267	185,388	187,276	189,941	194,857
Elections	7,100	5,446	7,442	9,010	9,510	9,510	9,510
City Attorney	31,137	33,794	17,083	38,000	26,500	26,500	26,500
City Clerk	103,474	100,231	103,617	108,600	110,177	111,688	113,954
Information Technology	58,094	68,654	92,627	74,000	58,000	56,000	56,000
General Government	152,687	144,312	152,121	157,100	144,900	144,900	144,900
Cable TV	3,069	3,799	2,400	5,110	3,410	3,410	3,410
City Treasurer	108,756	117,249	113,776	115,819	117,050	120,733	124,347
Assessment	21,064	21,495	21,347	22,155	22,155	22,355	22,555
Police Services	1,027,663	978,006	1,061,769	1,157,371	1,219,015	1,256,585	1,282,884
Fire/Rescue	256,581	256,581	256,581	277,981	256,581	256,581	256,581
Building Department	70,059	55,721	75,951	69,068	66,767	64,469	64,675
Planning Commission	0	0	0	0	0	0	0
Public Works	206,075	245,125	262,262	238,675	258,993	249,285	251,669
Street Lighting	30,015	34,605	37,227	36,500	38,000	38,000	38,000
Recreation	406,877	402,155	382,869	410,274	387,773	368,794	373,327
Retirement Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Transfers Out	107,000	162,000	180,000	60,000	50,000	40,000	50,000
EXPENDITURES TOTAL	2,762,429	2,821,199	2,954,829	2,992,601	2,983,656	2,986,300	3,040,719
Revenue over (under) expenditures	68,433	114,230	211,637	5,277	64,179	2,451	5,674
Fund Balance, beginning of the year	586,168	654,603	768,837	980,448	985,725	1,049,904	1,052,355
Fund Balance adjustments							
Fund Balance, end of the year	654,601	768,833	980,474	985,725	1,049,904	1,052,355	1,058,029
General Fund Balance %	23.70%	27.25%	33.18%	32.94%	35.19%	35.24%	34.80%

101. General Fund Revenues

The General Fund revenues provide funding for City services that have a city-wide benefit. General Fund revenues are categorized as taxes and special assessments, community development permit fees and charges, intergovernmental transfers (state revenue sharing), and other revenues.

Total property tax revenue is projected to grow modestly vs. fiscal year 2018-19. This modest increase is due to growth in tax revenue of 1.9% as allowed by the Headlee amendment, and as calculated by the state. Projected property tax revenue is projected to decline by 6% in FY22 due to economic impacts of COVID-19. The actual economic impact and duration of recovery on the City budget is unknown, so the projected 6% decline is a best guess estimation for now.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
GENERAL FUND REVENUE DETAIL							
Taxes and Special Assessments							
101-000-401.000	Property Taxes - Operating	1,948,178	2,009,719	2,004,884	2,063,382	1,939,579	1,974,491
101-000-401.001	Chargebacks from County	(1,154)	0	0	0	0	0
101-000-401.400	Property Taxes - Police Pension						
101-000-401.500	Millage	53,533	109,684	111,988	175,312	203,000	206,654
101-000-410.000	Property Taxes - Community Promo	47,836	48,574	48,623	48,973	48,973	48,973
101-000-410.500	Personal Property Taxes	0	0	0	0	0	0
101-000-445.000	Delinquent Tax Collection	24	0	145	0	0	0
101-000-447.000	Interest on Taxes	15,895	10,000	25,718	10,000	10,000	10,000
	Property Tax Admin Fee	73,541	70,500	76,944	74,000	74,000	74,000
	<i>Total taxes and special assessments</i>	<i>2,137,853</i>	<i>2,248,477</i>	<i>2,268,302</i>	<i>2,371,666</i>	<i>2,275,552</i>	<i>2,314,118</i>
Licenses and Permits							
101-000-476.000	Landlord Licenses	2,140	500	740	500	500	500
101-000-477.000	Electrical Permits	11,305	8,500	6,560	7,500	7,500	7,500
101-000-478.000	Building Permits	97,359	50,000	71,643	35,000	40,000	50,000
101-000-479.000	Plumbing and Mechanical Permits	20,628	12,000	15,610	9,500	10,500	12,000
101-000-480.000	Liquor License Fee Revenue	839	780	866	780	780	780
101-000-485.000	Dog Licenses	814	500	691	500	500	500
	<i>Total licenses and permits</i>	<i>133,085</i>	<i>72,280</i>	<i>96,110</i>	<i>53,780</i>	<i>59,780</i>	<i>71,280</i>
Federal and State Grants							
101-000-522.000	CDBG	5,538	5,000	1,996	5,000	5,000	5,000
101-000-530.000	CDBG	0	0	0	0	0	0
101-000-540.000	State Grant	0	0	4,255	0	0	0
101-000-544.000	302 Training Funds	1,033	1,000	1,040	1,000	1,000	1,000
101-000-573.000	Local Community Stabilization	40,848	16,500	16,809	16,500	16,500	16,500
	<i>Total federal and state grants</i>	<i>47,419</i>	<i>22,500</i>	<i>24,100</i>	<i>22,500</i>	<i>22,500</i>	<i>22,500</i>
State Shared Revenue							
101-000-576.500	Sales Taxes - Statutory	46,232	46,250	32,920	46,000	46,000	46,000
101-000-576.750	Sales Taxes - Constitutional	218,252	205,000	154,391	190,000	195,000	200,000
101-000-576.751	Sales Taxes - Supplemental	2,041	1,400	0	0	0	0
	<i>Total state shared revenue</i>	<i>266,525</i>	<i>252,650</i>	<i>187,311</i>	<i>236,000</i>	<i>241,000</i>	<i>246,000</i>

C. General Fund
101. General Fund Revenues

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Charges for Services							
101-000-607.000	NSF Fees	416	400	360	400	400	400
101-000-608.000	Registration Fees	5,295	3,000	2,250	3,000	3,000	3,000
101-000-609.000	Administrative Fees	11,080	7,500	7,175	7,500	7,500	7,500
101-000-627.000	Administrative Charges	103,792	103,619	103,619	104,701	106,052	107,429
101-000-627.100	Charges for Services - Personnel	11,860	12,555	12,555	12,555	12,781	13,011
101-000-627.200	Charges for Services - IT	50,777	51,997	51,997	52,933	53,886	54,856
101-000-635.000	Copying Charges	377	50	957	50	50	50
101-000-641.100	Election Reimbursement	0	0	70	0	0	0
101-000-641.200	Spraying Reimbursement	331	0	0	0	0	0
101-000-641.300	Tree Planting Reimbursement	2,030	750	1,600	750	750	750
101-000-642.000	Sales	0	0	50	0	0	0
101-000-651.000	Use & Admission Fees	2,238	1,000	1,906	1,000	1,000	1,000
101-000-651.208	Admission - Dog Park	4,940	3,200	4,440	3,200	3,200	3,200
101-000-653.000	Registration Program Fees	93,705	30,000	34,583	20,000	30,000	30,000
<i>Total charges for services:</i>		<i>286,841</i>	<i>214,071</i>	<i>221,562</i>	<i>206,088</i>	<i>218,619</i>	<i>221,195</i>
Fines and Forfeits							
101-000-656.000	Municipal Fines	66,320	35,000	45,908	20,000	30,000	30,000
101-000-657.000	District Court Fines	41,600	35,000	28,280	30,000	30,000	30,000
<i>Total fines and forfeits:</i>		<i>107,920</i>	<i>70,000</i>	<i>74,188</i>	<i>50,000</i>	<i>60,000</i>	<i>60,000</i>
Interest and Rents							
101-000-665.000	Interest & Dividend Income	18,963	5,000	16,728	5,000	5,000	5,000
101-000-667.000	4 Ridge Rental	5,410	5,500	10,897	4,000	7,500	7,500
101-000-669.000	Property Rental	2,793	2,800	400	0	0	0
<i>Total interest and rents:</i>		<i>27,166</i>	<i>13,300</i>	<i>28,025</i>	<i>9,000</i>	<i>12,500</i>	<i>12,500</i>
Other Revenue							
101-000-670.000	Cable Franchise and PEG Fees	62,375	60,000	33,286	60,000	60,000	60,000
101-000-671.000	Miscellaneous Other Revenues	21,300	10,800	18,208	5,000	5,000	5,000
101-000-674.000	Zoning Board of Appeal Fees	0	0	0	0	0	0
101-000-675.000	Contributions & Donations	40,000	5,000	410	5,000	5,000	5,000
101-000-679.000	Refunds & Rebates	23,636	24,500	2,789	24,500	24,500	24,500
101-000-679.300	Refunds & Rebates - Public Safety	2,702	4,000	0	4,000	4,000	4,000
101-000-681.000	Sidewalk Replacement/residents	0	0	0	0	0	0
101-000-695.000	Other Financing Sources	(26)	0	0	0	0	0
101-000-696.000	Bond & Insurance Recoveries	9,644	300	0	300	300	300
<i>Total other revenue:</i>		<i>159,631</i>	<i>104,600</i>	<i>54,693</i>	<i>98,800</i>	<i>98,800</i>	<i>98,800</i>
Transfers-In							
101-000-699.208	Transfer In - Dog Park	0	0	0	0	0	0
101-000-699.212	Transfers In - Tree Planting	0	0	0	0	0	0
101-000-699.351	Transfers In - Debt Service	0	0	0	0	0	0
<i>Total transfers-in:</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
TOTAL REVENUES		3,166,440	2,997,878	2,954,291	3,047,835	2,988,751	3,046,393

101. General Fund Expenditures

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
GENERAL FUND APPROPRIATIONS							
Department 101 - Mayor and Commission							
101-101-715.000	Worker's Compensation	46	50	48	50	50	50
101-101-955.000	Miscellaneous Expenses	12,570	15,000	10,318	15,000	15,000	15,000
101-101-956.000	Conferences and Workshops	0	1,000	100	1,000	1,000	1,000
101-101-958.000	Memberships and Dues	2,874	6,500	4,577	6,500	6,500	6,500
<i>Totals for Department 101 - Mayor and Commission</i>		<i>15,490</i>	<i>22,550</i>	<i>15,043</i>	<i>22,550</i>	<i>22,550</i>	<i>22,550</i>
Department 172 - City Manager							
101-172-702.000	Administration Wages	102,655	105,020	82,914	107,125	107,125	109,053
101-172-702.250	Comptime Payout	0	0	0	0	0	0
101-172-711.000	Social Security & Medicare	8,690	7,500	6,847	7,500	7,635	7,772
101-172-712.000	Medical Insurance	5,138	6,150	3,946	6,150	6,150	6,150
101-172-712.001	Medical Insurance - Employee Cont.	0	0	0	0	0	0
101-172-712.003	Medical Insurance - Retirees	5,995	14,000	5,191	14,000	14,500	15,000
101-172-712.004	Medical Insurance - Retiree Cont.	(566)	(600)	(1,108)	(600)	(600)	(600)
101-172-712.006	Medical Insurance - HSA (Retirees)	0	950	0	950	950	950
101-172-713.000	Life Insurance	672	750	621	750	750	750
101-172-714.000	Retirement - DB (Active Employees)	0	0	0	0	0	0
101-172-714.003	Retirement - DB (Retirees)	16,596	20,124	15,093	20,000	22,030	23,985
101-172-714.500	Retirement - DC (Active Employees)	21,144	22,054	17,358	21,961	21,961	22,356
101-172-715.000	Worker's Compensation	57	50	59	50	50	50
101-172-716.000	Unemployment Compensation	22	40	19	40	40	40
101-172-720.000	Tuition, Training and Education	0	100	0	100	100	100
101-172-727.000	Office Supplies	0	0	0	0	0	0
101-172-728.000	Postage	0	0	0	0	0	0
101-172-731.000	Operating Supplies	79	100	53	100	100	100
101-172-790.000	Books & Periodicals	198	400	0	400	400	400
101-172-862.000	Automobile Allowance	6,000	6,000	5,000	6,000	6,000	6,000
101-172-956.000	Conferences and Workshops	0	2,000	100	2,000	2,000	2,000
101-172-958.000	Memberships and Dues	587	750	758	750	750	750
<i>Totals for Department 172 - City Manager</i>		<i>167,267</i>	<i>185,388</i>	<i>136,851</i>	<i>187,276</i>	<i>189,941</i>	<i>194,857</i>
Department 191 - Elections							
101-191-704.000	Part-Time Wages	4,075	4,500	5,288	4,500	4,500	4,500
101-191-711.000	Social Security & Medicare	0	0	8	0	0	0
101-191-715.000	Worker's Compensation	12	10	12	10	10	10
101-191-728.000	Postage	0	250	284	250	250	250
101-191-731.000	Operating Supplies	2,298	3,000	1,482	3,000	3,000	3,000
101-191-809.000	Contractual Services	1,057	1,250	2,379	1,250	1,250	1,250
101-191-900.000	Printing & Publishing	0	0	2,496	500	500	500
<i>Totals for Department 191 - Elections</i>		<i>7,442</i>	<i>9,010</i>	<i>11,949</i>	<i>9,510</i>	<i>9,510</i>	<i>9,510</i>
Department 210 - City Attorney							
101-210-815.000	City Attorney Services	9,556	30,000	9,064	20,000	20,000	20,000
101-210-815.250	Court Prosecutions	5,771	7,500	3,341	6,000	6,000	6,000

C. General Fund

101. General Fund Expenditures

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
101-210-815.500	Labor Relations Attorney	1,756	500	0	500	500	500
<i>Totals for Department 210 - City Attorney</i>		<i>17,083</i>	<i>38,000</i>	<i>12,405</i>	<i>26,500</i>	<i>26,500</i>	<i>26,500</i>
Department 215 - City Clerk							
101-215-702.000	Administration Wages	74,843	78,825	61,072	80,402	80,402	81,849
101-215-711.000	Social Security & Medicare	5,684	5,650	4,741	5,650	5,752	5,855
101-215-712.000	Medical Insurance	6,443	7,750	4,860	7,750	7,983	8,222
101-215-712.001	Medical Insurance - Employee Cont.	(482)	(775)	(485)	(775)	(798)	(822)
101-215-712.005	Medical Insurance - HSA	975	950	863	950	1,900	1,900
101-215-713.000	Life Insurance	566	195	538	195	195	195
101-215-714.000	Retirement - DB (Active Employees)	12,754	13,250	8,226	13,250	13,500	14,000
101-215-715.000	Worker's Compensation	133	125	138	125	125	125
101-215-716.000	Unemployment Compensation	15	30	13	30	30	30
101-215-728.000	Postage	0	0	0	0	0	0
101-215-731.000	Operating Supplies	936	1,250	525	1,250	1,250	1,250
101-215-861.000	Mileage Allowance	591	200	295	200	200	200
101-215-955.000	Miscellaneous Expenses	0	100	0	100	100	100
101-215-956.000	Conferences and Workshops	929	750	461	750	750	750
101-215-958.000	Memberships and Dues	230	300	60	300	300	300
101-215-970.000	Capital Outlay	0	0	0	0	0	0
<i>Totals for Department 215 - City Clerk</i>		<i>103,617</i>	<i>108,600</i>	<i>81,307</i>	<i>110,177</i>	<i>111,688</i>	<i>113,954</i>
Department 228 - Information Technology							
101-228-809.000	Contractual Services	23,143	20,000	17,391	20,000	20,000	20,000
101-228-851.000	Communications	52,016	35,000	9,798	17,500	17,500	17,500
101-228-928.000	Software Maintenance	8,784	8,000	8,148	8,000	8,000	8,000
101-228-970.000	Capital Outlay	3,065	5,500	6,827	7,000	5,000	5,000
101-228-983.000	Leased Assets	5,619	5,500	5,697	5,500	5,500	5,500
<i>Totals for Department 228 - Information Technology</i>		<i>92,627</i>	<i>74,000</i>	<i>47,861</i>	<i>58,000</i>	<i>56,000</i>	<i>56,000</i>
Department 248 - General Government							
101-248-727.000	Office Supplies	2,385	6,000	281	3,000	3,000	3,000
101-248-728.000	Postage	4,208	3,500	1,784	3,000	3,000	3,000
101-248-731.000	Operating Supplies	13,595	7,500	4,533	4,500	4,500	4,500
101-248-734.000	Building Maintenance Supplies	0	200	0	200	200	200
101-248-803.000	Janitorial Contract	2,338	2,500	1,948	2,500	2,500	2,500
101-248-809.000	Contractual Services	7,313	6,500	3,998	6,500	6,500	6,500
101-248-809.002	Payroll Administration	9,610	9,700	7,693	10,000	10,000	10,000
101-248-809.600	Contractual Services (Flag)	0	0	0	0	0	0
101-248-814.000	Engineering Services	0	0	0	0	0	0
101-248-851.000	Communications	0	0	0	0	0	0
101-248-880.000	Community Promotion	21,694	17,700	9,813	17,700	17,700	17,700
101-248-900.000	Printing & Publishing	12,004	12,000	10,208	12,000	12,000	12,000
101-248-910.000	Insurance & Bonds	58,324	60,000	48,806	60,000	60,000	60,000
101-248-920.000	Public Utilities	9,363	16,000	5,311	10,000	10,000	10,000
101-248-929.000	Equipment Maintenance	72	500	63	500	500	500
101-248-931.000	Building Maintenance	7,190	12,500	5,334	12,500	12,500	12,500
101-248-955.000	Miscellaneous Expenses	4,025	2,500	1,933	2,500	2,500	2,500
101-248-970.000	Capital Outlay	0	0	0	0	0	0
101-248-983.000	Leased Assets	0	0	0	0	0	0
<i>Totals for Department 248 - General Government</i>		<i>152,121</i>	<i>157,100</i>	<i>101,705</i>	<i>144,900</i>	<i>144,900</i>	<i>144,900</i>

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Department 249 - Cable TV							
101-249-715.000	Worker's Compensation	0	10	0	10	10	10
101-249-731.000	Operating Supplies	0	1,500	0	500	500	500
101-249-809.000	Contractual Services	2,400	2,400	2,275	2,400	2,400	2,400
101-249-958.000	Memberships and Dues	0	1,200	0	500	500	500
<i>Totals for Department 249 - Cable TV</i>		<i>2,400</i>	<i>5,110</i>	<i>2,275</i>	<i>3,410</i>	<i>3,410</i>	<i>3,410</i>
Department 253 - City Treasurer							
101-253-714.003	Retirement - DB (Retirees)	25,507	24,000	16,453	24,000	26,436	28,782
101-253-715.000	Worker's Compensation	0	0	0	0	0	0
101-253-728.000	Postage	0	0	0	0	0	0
101-253-801.000	Audit Contract	19,900	19,000	21,100	19,000	19,000	19,000
101-253-809.001	Accounting Services	66,204	68,019	56,500	69,250	70,497	71,765
101-253-890.000	Service Charges	1,987	4,500	1,746	4,500	4,500	4,500
101-253-905.000	Printing Checks	0	0	0	0	0	0
101-253-928.000	Software Maintenance	0	0	0	0	0	0
101-253-954.000	Overage/shortage	0	50	0	50	50	50
101-253-955.000	Miscellaneous Expenses	78	200	340	200	200	200
101-253-960.100	Credit Card Service Charge	100	50	80	50	50	50
<i>Totals for Department 253 - City Treasurer</i>		<i>113,776</i>	<i>115,819</i>	<i>96,219</i>	<i>117,050</i>	<i>120,733</i>	<i>124,347</i>
Department 254 - Assessing							
101-254-702.000	Administration Wages	810	810	1,020	810	810	810
101-254-711.000	Social Security & Medicare	62	25	78	25	25	25
101-254-804.000	County Assessor Fees	19,555	19,700	0	19,700	19,900	20,100
101-254-901.000	Printing Tax Bills	900	1,600	1,397	1,600	1,600	1,600
101-254-956.000	Conferences and Workshops	20	20	60	20	20	20
<i>Totals for Department 254 - Assessment</i>		<i>21,347</i>	<i>22,155</i>	<i>2,555</i>	<i>22,155</i>	<i>22,355</i>	<i>22,555</i>
Department 301 - Police Services							
101-301-702.000	Administration Wages	79,994	83,505	68,115	87,950	87,950	89,533
101-301-702.250	Comptime Payout	0	0	0	0	0	0
101-301-703.000	Overtime	16,869	17,500	17,448	17,500	17,500	17,500
101-301-704.000	Part-Time Wages	67,281	55,000	47,587	50,000	50,000	50,000
101-301-705.000	Full Time Wages	328,979	340,000	247,580	352,500	352,500	359,550
101-301-708.000	Crossing Guard Wages	4,430	3,800	3,525	3,800	3,868	3,938
101-301-711.000	Social Security & Medicare	28,626	26,000	22,962	28,000	28,000	28,000
101-301-712.000	Medical Insurance	61,623	85,000	50,895	77,000	78,386	79,797
101-301-712.001	Medical Insurance - Employee Cont.	(4,854)	(8,500)	(4,570)	(7,700)	(7,839)	(7,980)
101-301-712.002	Retirement - HCSP	5,497	4,500	5,202	4,500	4,581	4,663
101-301-712.003	Medical Insurance - Retirees	115,860	130,000	95,276	130,000	132,340	134,722
101-301-712.004	Medical Insurance - Retiree Cont.	(11,097)	(10,400)	(14,007)	(10,400)	(10,587)	(10,778)
101-301-712.005	Medical Insurance - HSA	8,038	10,450	6,900	9,000	9,000	9,000
101-301-712.006	Medical Insurance - HSA (Retirees)	3,925	6,000	4,675	6,000	6,000	6,000
101-301-713.000	Life Insurance	3,277	5,000	3,122	5,000	5,000	5,000
101-301-714.000	Retirement - DB (Active Employees)	61,024	80,000	53,249	70,000	72,500	75,000
101-301-714.001	Retirement - Employee Contribution	0	0	0	0	0	0
101-301-714.003	Retirement - DB (Retirees)	154,940	175,000	150,938	230,000	260,000	270,000
101-301-714.500	Retirement - DC (Active Employees)	0	0	7,981	10,000	10,000	10,000
101-301-715.000	Worker's Compensation	6,326	6,000	6,540	6,500	6,500	6,500

C. General Fund

101. General Fund Expenditures

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
101-301-716.000	Unemployment Compensation	82	200	69	200	200	200
101-301-717.000	Longevity	0	0	0	0	0	0
101-301-718.000	Uniform Allowance	6,442	4,750	4,489	6,500	6,500	6,500
101-301-718.100	Uniform Cleaning Allowance	3,750	4,000	4,200	4,000	4,000	4,000
101-301-718.200	Firearm Allowance	0	0	0	0	0	0
101-301-720.000	Tuition, Training and Education	2,364	5,000	1,883	5,000	5,000	5,000
101-301-720.500	302 Training Funds	787	650	0	650	650	650
101-301-727.000	Office Supplies	2,521	1,500	730	1,500	1,500	1,500
101-301-728.000	Postage	0	0	0	0	0	0
101-301-731.000	Operating Supplies	24,011	16,000	7,342	16,000	16,000	16,000
101-301-751.000	Gas & Oil	19,133	17,500	11,131	17,500	17,815	18,136
101-301-790.000	Books & Periodicals	0	0	0	0	0	0
101-301-803.000	Janitorial Contract	3,506	3,500	2,922	3,500	3,500	3,500
101-301-809.000	Contractual Services	0	12,000	2,770	12,000	12,000	12,000
101-301-809.200	Clemis/LEIN Services	11,053	12,000	3,590	12,000	12,360	12,731
101-301-809.911	Dispatch Contract	39,000	41,350	35,750	41,350	42,094	42,852
101-301-827.200	Charges for Services - IT	5,387	5,516	5,516	5,615	5,716	5,819
101-301-851.000	Communications	0	0	0	0	0	0
101-301-852.000	Radio Maintenance	0	0	0	0	0	0
101-301-929.000	Equipment Maintenance	739	1,500	1,761	1,500	1,500	1,500
101-301-930.000	Vehicle Maintenance	9,519	10,000	7,445	10,000	10,000	10,000
101-301-955.000	Miscellaneous Expenses	240	500	110	500	500	500
101-301-956.000	Conferences and Workshops	927	1,250	875	1,250	1,250	1,250
101-301-958.000	Memberships and Dues	365	300	0	300	300	300
101-301-970.000	Capital Outlay	1,205	11,000	4,246	10,000	10,000	10,000
101-301-995.100	Interest: Governmental Debt	0	0	0	0	0	0
<i>Totals for Department 301 - Police Services</i>		<i>1,061,769</i>	<i>1,157,371</i>	<i>868,247</i>	<i>1,219,015</i>	<i>1,256,585</i>	<i>1,282,884</i>
Department 339 - Fire/Rescue							
101-339-802.000	Fire Services Contract	256,581	277,981	235,199	256,581	256,581	256,581
<i>Totals for Department 339 - Fire/Rescue</i>		<i>256,581</i>	<i>277,981</i>	<i>235,199</i>	<i>256,581</i>	<i>256,581</i>	<i>256,581</i>
Department 371 - Community Development							
101-371-715.000	Worker's Compensation	17	25	18	25	25	25
101-371-727.000	Office Supplies	0	0	0	0	0	0
101-371-728.000	Postage	0	0	0	0	0	0
101-371-731.000	Operating Supplies	108	0	0	0	0	0
101-371-809.000	Contractual Services	24,864	22,500	8,926	17,500	15,000	15,000
101-371-811.000	Electrical Inspector Fees	1,800	2,000	1,350	2,000	2,000	2,000
101-371-812.000	Mechanical Inspector Fees	9,641	7,250	6,604	9,000	9,000	9,000
101-371-813.000	Building Inspector Fees	14,400	14,400	10,800	14,400	14,400	14,400
101-371-827.100	Charges for Services - Personnel	11,860	11,860	12,555	11,860	11,860	11,860
101-371-827.200	Charges for Services - IT	10,774	11,033	11,033	11,232	11,434	11,640
101-371-955.000	Miscellaneous Expenses	2,487	0	0	750	750	750
101-371-970.000	Capital Outlay	0	0	0	0	0	0
<i>Totals for Department 371 - Community Development</i>		<i>75,951</i>	<i>69,068</i>	<i>51,286</i>	<i>66,767</i>	<i>64,469</i>	<i>64,675</i>
Department 400 - Planning Commission							
101-400-809.000	Contractual Services	0	0	0	0	0	0
101-400-958.000	Memberships and Dues	0	0	0	0	0	0
<i>Totals for Department 400 - Planning Commission</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Department 440 - Public Works							
101-440-702.000	Administration Wages	22,963	27,200	20,477	27,744	27,744	28,243
101-440-711.000	Social Security & Medicare	1,676	1,775	1,450	1,775	1,807	1,839
101-440-712.000	Medical Insurance	11,871	12,100	8,748	12,100	12,584	13,087
101-440-712.001	Medical Insurance - Employee Cont.	(1,057)	(1,210)	(890)	(1,210)	(1,258)	(1,309)
101-440-712.002	Retirement - HCSP	0	3,500	0	0	0	0
101-440-712.003	Medical Insurance - Retirees	3,001	3,000	2,596	3,500	3,605	3,713
101-440-712.004	Medical Insurance - Retiree Cont.	(283)	0	(277)	0	0	0
101-440-712.005	Medical Insurance - HSA	975	950	863	950	1,900	1,900
101-440-713.000	Life Insurance	243	60	225	200	200	200
101-440-714.000	Retirement - DB (Active Employees)	0	0	(140)	0	0	0
101-440-714.003	Retirement - DB (Retirees)	12,372	17,500	9,657	12,500	13,769	14,991
101-440-714.500	Retirement - DC (Active Employees)	3,418	3,250	3,064	3,884	3,884	3,954
101-440-715.000	Worker's Compensation	9	0	9	0	0	0
101-440-716.000	Unemployment Compensation	0	0	0	0	0	0
101-440-731.000	Operating Supplies	6,975	5,000	4,625	5,000	5,000	5,000
101-440-809.000	Contractual Services	0	0	0	0	0	0
101-440-809.110	Contractual Services - General	0	0	0	0	0	0
101-440-809.130	Contractual Services - Parks	0	0	0	0	0	0
101-440-809.140	Contractual Services - Facilities	0	0	0	0	0	0
101-440-810.000	Public Works Contract	180,670	145,000	120,918	175,000	165,000	165,000
101-440-920.000	Public Utilities	4,587	3,500	2,001	3,000	3,000	3,000
101-440-931.000	Building Maintenance	23	0	0	0	0	0
101-440-955.000	Miscellaneous Expenses	429	2,000	1,069	2,000	2,000	2,000
101-440-958.000	Memberships and Dues	695	50	20	50	50	50
101-440-970.000	Capital Outlay	13,695	15,000	0	12,500	10,000	10,000
<i>Totals for Department 440 - Public Works</i>		<i>262,262</i>	<i>238,675</i>	<i>174,415</i>	<i>258,993</i>	<i>249,285</i>	<i>251,669</i>
Department 448 - Street Lighting							
101-448-921.000	Streetlighting	37,227	36,500	33,218	38,000	38,000	38,000
<i>Totals for Department 448 - Street Lighting</i>		<i>37,227</i>	<i>36,500</i>	<i>33,218</i>	<i>38,000</i>	<i>38,000</i>	<i>38,000</i>
Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Department 750 - Recreation							
101-750-702.000	Administration Wages	107,329	125,000	81,187	112,300	112,300	114,321
101-750-704.000	Part-Time Wages	32,782	30,000	21,903	30,000	30,000	30,000
101-750-711.000	Social Security & Medicare	13,016	11,000	7,613	11,000	11,000	11,000
101-750-712.000	Medical Insurance	19,517	23,500	11,121	16,500	17,160	17,846
101-750-712.001	Medical Insurance - Employee Cont.	(1,555)	(2,350)	(1,131)	(1,250)	(1,250)	(1,250)
101-750-712.002	Retirement - HCSP	1,417	1,000	2,473	2,250	2,250	2,250
101-750-712.003	Medical Insurance - Retirees	0	0	0	0	0	0
101-750-712.004	Medical Insurance - Retiree Cont.	0	0	0	0	0	0
101-750-712.005	Medical Insurance - HSA	3,900	3,800	2,421	4,100	4,100	4,100
101-750-713.000	Life Insurance	1,010	350	792	350	350	350
101-750-714.000	Retirement - DB (Active Employees)	15,129	12,500	9,013	12,500	13,769	14,991
101-750-714.001	Retirement - Employee Contribution	0	0	0	0	0	0
101-750-714.003	Retirement - DB (Retirees)	0	0	7,153	8,000	8,000	8,000
101-750-714.500	Retirement - DC (Active Employees)	0	0	0	0	0	0
101-750-715.000	Worker's Compensation	2,259	2,100	2,336	2,100	2,100	2,100

C. General Fund

101. General Fund Expenditures

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
101-750-716.000	Unemployment Compensation	21	50	18	50	50	50
101-750-720.000	Tuition, Training and Education	0	750	0	750	750	750
101-750-727.000	Office Supplies	1,622	3,500	255	2,000	2,000	2,000
101-750-728.000	Postage	0	0	0	0	0	0
101-750-728.500	Newsletter Delivery	301	750	1,090	750	750	750
101-750-729.000	Recreation Program Supplies	11,258	12,500	3,839	7,500	6,000	6,000
101-750-730.000	Special Program Supplies	40,625	32,500	24,589	30,000	27,500	27,500
101-750-731.000	Operating Supplies	21,585	7,500	1,170	5,000	4,000	4,000
101-750-733.000	Janitorial Supplies	0	0	1,091	0	0	0
101-750-736.000	Computer Supplies	0	0	0	0	0	0
101-750-790.000	Books & Periodicals	0	0	0	0	0	0
101-750-803.000	Janitorial Contract	12,054	12,100	11,795	12,100	12,100	12,100
101-750-803.700	Exterminator Service	633	1,200	1,240	600	600	600
101-750-809.000	Contractual Services	33,780	32,000	16,772	28,000	28,000	28,000
101-750-809.700	Alarm System	0	0	0	0	0	0
101-750-827.200	Charges for Services - IT	8,080	8,274	8,274	8,423	8,575	8,729
101-750-851.000	Communications	0	0	0	0	0	0
101-750-861.000	Mileage Allowance	437	500	173	500	500	500
101-750-883.000	Sports	4,391	7,500	4,554	7,500	6,000	6,000
101-750-884.000	Spring & Summer Sports	0	0	0	0	0	0
101-750-890.000	Service Charges	457	0	349	0	0	0
101-750-904.000	Printing Newsletter	0	0	0	0	0	0
101-750-920.000	Public Utilities	23,800	24,500	19,586	24,500	24,941	25,390
101-750-929.000	Equipment Maintenance	2,505	2,500	39	2,500	2,500	2,500
101-750-931.000	Building Maintenance	8,291	15,000	15,626	15,000	15,000	15,000
101-750-934.000	Parks Maintenance	6,315	7,500	6,920	7,500	7,500	7,500
101-750-955.000	Miscellaneous Expenses	0	0	24	0	0	0
101-750-955.300	Transportation	0	0	0	0	0	0
101-750-956.000	Conferences and Workshops	2,144	1,500	478	1,500	1,500	1,500
101-750-958.000	Memberships and Dues	610	750	565	750	750	750
101-750-961.000	Misc Program Supplies	0	0	0	0	0	0
101-750-970.000	Capital Outlay	9,156	32,500	30,692	35,000	20,000	20,000
<i>Totals for Department 750 - Recreation</i>		<i>382,869</i>	<i>410,274</i>	<i>294,020</i>	<i>387,773</i>	<i>368,794</i>	<i>373,327</i>
Department 863 - Retirement Services							
101-863-712.000	Medical Insurance	0	0	0	0	0	0
101-863-712.001	Medical Insurance - Employee Cont.	0	0	0	0	0	0
101-863-714.000	Retirement - DB (Active Employees)	0	0	0	0	0	0
101-863-714.002	OPEB Trust Contributions	5,000	5,000	5,000	5,000	5,000	5,000
<i>Totals for Department 863 - Retirement Services</i>		<i>5,000</i>	<i>5,000</i>	<i>5,000</i>	<i>5,000</i>	<i>5,000</i>	<i>5,000</i>
Department 966 - Transfers Out							
101-966-999.218	Transfers Out - Infrastructure	0	0	0	0	0	0
101-966-999.251	Transfers Out - Pool Operating	5,000	0	0	0	0	0
101-966-999.259	Transfers Out - SCAF-RF	0	0	0	0	0	0
101-966-999.351	Transfers Out - Debt Service	0	0	0	0	0	0
101-966-999.401	Transfers Out - Capital Improvement	175,000	60,000	0	50,000	40,000	50,000
<i>Totals for Department 966 - Transfers Out</i>		<i>180,000</i>	<i>60,000</i>	<i>0</i>	<i>50,000</i>	<i>40,000</i>	<i>50,000</i>
TOTAL APPROPRIATIONS		2,954,829	2,992,601	2,169,555	2,983,656	2,986,300	3,040,719

Account Number Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
NET OF REVENUES/APPROPRIATIONS - FUND 101	211,611	5,277	784,736	64,179	2,451	5,674
BEGINNING FUND BALANCE	768,837	980,448	980,448	985,725	1,049,904	1,052,355
FUND BALANCE ADJUSTMENTS	0	0	0	0	0	0
ENDING FUND BALANCE	980,448	985,725	1,765,184	1,049,904	1,052,355	1,058,029

D. Special Revenue Funds

202. Major Street Fund

Fund 202 provides for the maintenance of major streets. Major activities include the maintenance and repair of traffic directional signage, pothole patching and other ongoing maintenance, street sweeping, and winter snow and ice removal.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
FUND 202 - MAJOR STREET FUND							
REVENUES							
202-000-579.000	Act 51 Gas Tax Funding	179,594	192,383	150,112	170,000	180,000	195,000
202-000-579.750	Extra Public Act Funding	0	0	0	0	0	0
202-000-665.000	Interest & Dividend Income	253	50	153	50	50	50
TOTAL REVENUES		179,847	192,433	150,265	170,050	180,050	195,050
APPROPRIATIONS							
Department 463 - Street Maintenance							
202-463-731.000	Operating Supplies	0	1,000	0	1,000	1,000	1,000
202-463-809.000	Contractual Services	2,520	0	0	0	0	0
202-463-810.000	Public Works Contract	21,846	20,000	21,790	27,500	27,500	27,500
202-463-827.000	Administrative Service Charge	0	0	0	0	0	0
202-463-890.000	Service Charges	0	0	0	0	0	0
202-463-955.000	Miscellaneous Expenses	0	0	0	0	0	0
<i>Totals for Department 463 - Street Maintenance</i>		<i>24,366</i>	<i>21,000</i>	<i>21,790</i>	<i>28,500</i>	<i>28,500</i>	<i>28,500</i>
Department 474 - Traffic Services							
202-474-731.000	Operating Supplies	2,596	2,500	300	2,500	2,500	2,500
202-474-810.000	Public Works Contract	0	1,500	0	1,500	1,500	1,500
202-474-935.000	Traffic Control	15,062	6,500	6,276	6,500	6,500	6,500
<i>Totals for Department 474 - Traffic Services</i>		<i>17,658</i>	<i>10,500</i>	<i>6,576</i>	<i>10,500</i>	<i>10,500</i>	<i>10,500</i>
Department 478 - Winter Services							
202-478-731.000	Operating Supplies	16,667	12,500	6,016	12,500	12,500	12,500
202-478-810.000	Public Works Contract	14,282	25,000	8,288	25,000	25,000	25,000
<i>Totals for Department 478 - Winter Services</i>		<i>30,949</i>	<i>37,500</i>	<i>14,304</i>	<i>37,500</i>	<i>37,500</i>	<i>37,500</i>
Department 910 - Capital Assets							
202-910-970.446	Capital Outlay - Streets & Alleys	10,761	60,000	66,962	40,000	40,000	40,000
<i>Totals for Department 910 - Capital Assets</i>		<i>10,761</i>	<i>60,000</i>	<i>66,962</i>	<i>40,000</i>	<i>40,000</i>	<i>40,000</i>
Department 920 - Administration							
202-920-827.000	Administrative Service Charges	11,500	11,500	11,500	11,500	11,500	11,500
202-920-890.000	Service Charges	0	500	12	500	500	500
202-920-955.000	Miscellaneous Expenses	405	2,000	270	2,000	2,000	2,000
<i>Totals for Department 920 - Administration</i>		<i>11,905</i>	<i>14,000</i>	<i>11,782</i>	<i>14,000</i>	<i>14,000</i>	<i>14,000</i>

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Department 966 - Transfers Out							
202-966-999.203	Transfers Out - Local Streets	45,000	45,000	45,000	45,000	45,000	45,000
202-966-999.401	Transfers Out - Capital Improvement	0	0	0	0	0	0
<i>Totals for Department 966 - Transfers Out</i>		<i>45,000</i>	<i>45,000</i>	<i>45,000</i>	<i>45,000</i>	<i>45,000</i>	<i>45,000</i>
TOTAL APPROPRIATIONS		140,639	188,000	166,414	175,500	175,500	175,500
NET OF REVENUES/APPROPRIATIONS - FUND 202							
BEGINNING FUND BALANCE		39,208	4,433	(16,149)	(5,450)	4,550	19,550
ENDING FUND BALANCE		73,846	113,054	113,054	117,487	112,037	116,587
		113,054	117,487	96,905	112,037	116,587	136,137

D. Special Revenue Funds

203. Local Street Fund

203. Local Street Fund

Fund 203 provides for the maintenance of local streets. Major activities include the maintenance and repair of traffic directional signage, pothole patching and other ongoing maintenance, street sweeping, and winter snow and ice removal.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 203 - LOCAL STREET FUND							
REVENUES							
203-000-569.000	State Grants - Other	28,395	0	0	0	0	0
203-000-574.048	METRO Act	8,582	7,500	0	7,500	7,500	7,500
203-000-579.000	Act 51 Gas Tax Funding	61,225	65,631	51,160	57,500	58,535	59,589
203-000-665.000	Interest & Dividend Income	498	40	191	40	40	40
203-000-679.000	Refunds & Rebates	0	0	0	0	0	0
203-000-699.202	Transfers In - Major Streets	45,000	45,000	45,000	45,000	45,000	45,000
TOTAL REVENUES		143,700	118,171	96,351	110,040	111,075	112,129
APPROPRIATIONS							
Department 463 - Street Maintenance							
203-463-731.000	Operating Supplies	0	1,000	0	1,000	1,000	1,000
203-463-809.000	Contractual Services	3,780	0	0	0	0	0
203-463-810.000	Public Works Contract	41,204	40,000	41,003	25,000	25,000	25,000
203-463-814.000	Engineering Services	0	0	0	0	0	0
203-463-827.000	Administrative Service Charge	0	0	0	0	0	0
203-463-890.000	Service Charges	0	0	0	0	0	0
203-463-955.000	Miscellaneous Expenses	0	0	0	0	0	0
<i>Totals for Department 463 - Street Maintenance</i>		44,984	41,000	41,003	26,000	26,000	26,000
Department 474 - Traffic Services							
203-474-731.000	Operating Supplies	6,751	4,000	2,304	4,000	4,000	4,000
203-474-810.000	Public Works Contract	503	3,000	905	3,000	3,000	3,000
<i>Totals for Department 474 - Traffic Services</i>		7,254	7,000	3,209	7,000	7,000	7,000
Department 478 - Winter Services							
203-478-731.000	Operating Supplies	22,732	12,500	4,011	12,500	12,500	12,500
203-478-810.000	Public Works Contract	21,423	30,000	8,794	27,500	27,500	27,500
<i>Totals for Department 478 - Winter Services</i>		44,155	42,500	12,805	40,000	40,000	40,000
Department 910 - Capital Assets							
203-910-970.446	Capital Outlay - Streets & Alleys	0	60,000	47,775	30,000	30,000	30,000
<i>Totals for Department 910 - Capital Assets</i>		0	60,000	47,775	30,000	30,000	30,000
Department 920 - Administration							
203-920-814.000	Engineering Services	4,449	1,000	0	1,000	1,000	1,000
203-920-827.000	Administrative Service Charges	3,900	3,900	3,900	3,900	3,900	3,900
203-920-890.000	Service Charges	16	300	11	300	300	300
203-920-955.000	Miscellaneous Expenses	0	1,000	0	1,000	1,000	1,000
<i>Totals for Department 920 - Administration</i>		8,365	6,200	3,911	6,200	6,200	6,200

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Department 966 - Transfers Out							
203-966-999.218	Transfers Out - Infrastructure	0	0	0	0	0	0
	<i>Totals for Department 910 - Transfers Out</i>	0	0	0	0	0	0
<hr/>							
TOTAL APPROPRIATIONS		104,758	156,700	108,703	109,200	109,200	109,200
<hr/>							
NET OF REVENUES/APPROPRIATIONS - FUND 203		38,942	(38,529)	(12,352)	840	1,875	2,929
BEGINNING FUND BALANCE		65,665	104,607	104,607	66,078	66,918	68,793
ENDING FUND BALANCE		104,607	66,078	92,255	66,918	68,793	71,722

218. Infrastructure Improvements

Fund 218 provides for the City's infrastructure improvement program, consisting primarily of road reconstruction projects. The program is funded by a 20-year infrastructure improvement approved by the voters in 2014 as a renewal of an earlier 20-year millage. The City sold bonds with a face value of \$3,000,000 in April of 2017 to provide funding for the completion of the street reconstruction program in 2017 and 2018. The term of the bond is 15 years and it is being repaid using the annual infrastructure millage funds.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 218 - INFRASTRUCTURE IMPROVEMENTS							
ESTIMATED REVENUES							
218-000-406.000	Infrastructure Taxes	407,131	419,995	418,975	431,208	405,335	412,631
218-000-406.500	Parks Improvement Taxes	0	0	0	0	0	0
218-000-532.000	Local Grants	8,865	0	0	0	0	0
218-000-573.000	Local Community Stabilization	3,303	3,330	3,332	3,000	3,000	3,000
218-000-665.000	Interest & Dividend Income	23,492	5,000	19,306	5,000	5,000	5,000
218-000-675.000	Contributions & Donations	0	0	0	0	0	0
218-000-679.000	Refunds & Rebates	0	0	0	0	0	0
218-000-698.000	Bond/Note Issuance @ Face Value	0	0	0	0	0	0
218-000-699.101	Transfers In - General Fund	0	0	0	0	0	0
218-000-699.203	Transfers In - Local Roads	0	0	0	0	0	0
218-000-699.259	Transfers In - SCAF	0	0	0	0	0	0
218-000-699.260	Transfers In - DDA	0	0	0	0	70,000	70,000
TOTAL REVENUES		442,791	428,325	441,613	439,208	483,335	490,631
APPROPRIATIONS							
Department 905 - Long-Term Debt Retirement							
218-905-816.000	Paying Agent Fees	0	500	500	0	0	0
218-905-816.001	Bond Issuance Costs	0	0	0	0	0	0
218-905-991.044	Principal: 2017 Street Bonds	150,000	155,000	155,000	160,000	170,000	175,000
218-905-995.044	Interest: 2017 Street Bonds	87,750	83,175	83,175	78,450	73,500	68,325
<i>Totals for department 910 - Long-Term Debt Retirement</i>		<i>237,750</i>	<i>238,675</i>	<i>238,675</i>	<i>238,450</i>	<i>243,500</i>	<i>243,325</i>
Department 910 - Capital Outlay							
218-910-970.003	Capital Outlay - Facilities	0	10,000	2,092	0	0	0
218-910-970.446	Capital Outlay - Streets & Alleys	571,937	525,000	442,504	400,000	150,000	150,000
218-910-970.750	Capital Outlay - Recreation	234,664	205,000	153,882	75,000	0	0
<i>Totals for department 910 - Capital Outlay</i>		<i>806,601</i>	<i>740,000</i>	<i>598,478</i>	<i>475,000</i>	<i>150,000</i>	<i>150,000</i>
Department 920 - Service Charges							
218-920-890.000	Service Charges	539	0	307	0	0	0
<i>Totals for department 910 - Capital Outlay</i>		<i>539</i>	<i>0</i>	<i>307</i>	<i>0</i>	<i>0</i>	<i>0</i>
Department 966 - Transfers Out							
218-966-999.259	Transfers Out - SCAF-RF	0	0	0	0	0	0
218-966-999.401	Transfers Out - Capital Improvement	0	0	0	0	0	0
<i>Totals for department 966 - Transfers Out</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>

D. Special Revenue Funds
218. Infrastructure Improvements

Account Number Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
TOTAL APPROPRIATIONS	1,044,890	978,675	837,460	713,450	393,500	393,325
NET OF REVENUES/APPROPRIATIONS - FUND 218	(602,099)	(550,350)	(395,847)	(274,242)	89,835	97,306
BEGINNING FUND BALANCE	1,776,770	1,174,671	1,174,671	624,321	350,079	439,914
ENDING FUND BALANCE	1,174,671	624,321	778,824	350,079	439,914	537,220

D. Special Revenue Funds

226. Solid Waste Fund

226. Solid Waste Fund

Fund 226 provides for the collection and disposal of all solid waste, recycling services, and brush pickup/removal.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 226 - SOLID WASTE FUND							
ESTIMATED REVENUES							
226-000-403.000	Refuse Collection Taxes	232,492	239,831	239,246	246,237	231,462	235,629
226-000-531.000	Federal Grants	0	0	0	0	0	0
226-000-573.000	Local Community Stabilization	1,886	1,900	1,903	0	0	0
226-000-630.000	Service Charges	159,527	152,196	129,815	160,000	165,000	170,000
226-000-642.000	Sales	180	300	140	300	300	300
226-000-662.000	Utility Bill Penalties	2,680	2,000	1,940	2,000	2,000	2,000
226-000-665.000	Interest & Dividend Income	253	30	226	30	30	30
TOTAL REVENUES		397,018	396,257	373,270	408,567	398,792	407,959
APPROPRIATIONS							
Department 248 - General Government							
226-248-702.000	Administration Wages	24,658	27,800	23,586	30,500	30,500	31,049
226-248-704.000	Part-Time Wages	0	3,200	0	3,200	3,258	3,316
226-248-711.000	Social Security & Medicare	1,825	2,400	1,744	2,400	2,443	2,487
226-248-712.000	Medical Insurance	6,074	5,750	4,625	5,750	5,865	5,982
226-248-712.001	Medical Insurance - Employee Cont.	(581)	0	(491)	0	0	0
226-248-712.002	Retirement - HCSP	536	500	530	500	500	500
226-248-712.003	Medical Insurance - Retirees	900	1,500	779	1,500	1,500	1,500
226-248-712.004	Medical Insurance - Retiree Cont.	(85)	0	(83)	0	0	0
226-248-712.005	Medical Insurance - HSA	780	100	690	100	100	100
226-248-713.000	Life Insurance	250	100	241	100	100	100
226-248-714.000	Retirement - DB (Active Employees)	687	750	162	750	841	841
226-248-714.001	Retirement - Employee Contribution	0	0	0	0	0	0
226-248-714.003	Retirement - DB (Retirees)	0	1,050	0	1,050	1,050	1,050
226-248-714.500	Retirement - DC (Active Employees)	1,105	1,050	877	1,050	1,050	1,050
226-248-715.000	Worker's Compensation	196	250	202	250	250	250
226-248-716.000	Unemployment Compensation	8	25	7	25	25	25
226-248-890.000	Service Charges	0	500	6	500	500	500
<i>Totals for department 248 - General Government</i>		<i>36,353</i>	<i>44,975</i>	<i>32,875</i>	<i>47,675</i>	<i>47,982</i>	<i>48,751</i>
Department 528 - Refuse Collection & Disposal							
226-528-805.000	Refuse Collections Contract	206,388	217,459	167,601	225,070	229,121	233,246
226-528-806.250	Special Household Waste Prog	2,832	3,000	1,879	3,000	3,000	3,000
226-528-810.000	Public Works Contract	33,206	35,000	34,531	35,000	35,000	35,000
226-528-810.001	Leaf Collection	63,286	60,000	64,440	60,000	60,000	60,000
226-528-810.100	Street Sweeping	10,630	13,000	4,770	13,000	13,000	13,000
226-528-827.000	Administrative Service Charge	15,517	15,889	15,889	16,175	16,466	16,763
226-528-827.200	Charges for Services - IT	7,681	7,866	7,866	8,008	8,152	8,298
<i>Totals for department 528 - Refuse Collection & Disposal</i>		<i>339,540</i>	<i>352,214</i>	<i>296,976</i>	<i>360,253</i>	<i>364,739</i>	<i>369,307</i>
TOTAL APPROPRIATIONS		375,893	397,189	329,851	407,928	412,721	418,057

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
NET OF REVENUES/APPROPRIATIONS - FUND 226		21,125	(932)	43,419	639	(13,929)	(10,099)
BEGINNING FUND BALANCE		16,688	37,813	37,813	36,881	37,520	23,591
ENDING FUND BALANCE		37,813	36,881	81,232	37,520	23,591	13,492

D. Special Revenue Funds

251. Pool/Fitness Facility

251. Pool/Fitness Facility

Fund 251 provides for the operation and maintenance of the community pool and wellness center. Most revenues are provided by a 25-year operating millage approved by the voters in 2003.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 251 - POOL/FITNESS FACILITY							
ESTIMATED REVENUES							
251-000-408.000	Pool Operating Taxes	172,614	178,064	177,628	182,816	171,847	174,941
251-000-573.000	Local Community Stabilization	1,401	2,400	1,413	1,400	1,400	1,400
251-000-636.100	Pool Visitor Fees	0	2,575	2,090	500	500	500
251-000-636.200	Swimming Lesson Fees	5,388	4,000	1,925	4,000	4,000	4,000
251-000-636.300	Swim Team Fees	34,607	37,500	5,675	37,500	37,500	37,500
251-000-636.400	Synchronized Swimming Fees	0	0	0	0	0	0
251-000-665.000	Interest & Dividend Income	258	20	141	20	20	20
251-000-698.000	Bond/Note Issuance @ Face Value	0	0	0	0	0	0
251-000-699.101	Transfers In - General Fund	5,000	0	0	0	0	0
251-000-699.258	Transfers In - SCAF-PSRF	0	0	0	0	0	0
251-000-699.259	Transfers In - SCAF	0	0	0	0	0	0
TOTAL REVENUES		219,268	224,559	188,872	226,236	215,267	218,361
APPROPRIATIONS							
Department 750 - Recreation							
251-750-970.000	Capital Outlay	0	20,000	0	12,000	12,000	12,000
251-750-983.000	Leased Assets	22,843	9,750	9,692	0	0	0
<i>Totals for department 750 - Recreation</i>		<i>22,843</i>	<i>29,750</i>	<i>9,692</i>	<i>12,000</i>	<i>12,000</i>	<i>12,000</i>
Department 759 - Pool/Fitness Facility Operations							
251-759-702.000	Administration Wages	14,777	0	0	0	0	0
251-759-704.000	Part-Time Wages	45,860	42,000	28,395	42,000	42,000	42,000
251-759-711.000	Social Security & Medicare	3,826	5,200	2,883	5,200	5,200	5,200
251-759-712.000	Medical Insurance	0	3,325	0	0	0	0
251-759-712.001	Medical Insurance - Employee Cont.	0	(333)	0	0	0	0
251-759-712.002	Retirement - HCSP	250	330	0	0	0	0
251-759-713.000	Life Insurance	0	0	0	0	0	0
251-759-714.000	Retirement - DB (Active Employees)	0	0	0	0	0	0
251-759-714.001	Retirement - Employee Contribution	0	0	0	0	0	0
251-759-715.000	Worker's Compensation	917	1,050	948	1,050	1,050	1,050
251-759-716.000	Unemployment Compensation	0	0	0	0	0	0
251-759-727.000	Office Supplies	0	750	0	0	0	0
251-759-728.000	Postage	0	0	0	0	0	0
251-759-731.000	Operating Supplies	11,200	8,500	978	8,500	8,500	8,500
251-759-731.500	Pool Chemicals	3,381	7,500	0	7,500	7,500	7,500
251-759-738.000	Licenses & Permits	153	150	70	150	150	150
251-759-803.000	Janitorial Contract	8,034	9,000	6,695	9,000	9,000	9,000
251-759-809.000	Contractual Services	0	0	0	0	0	0
251-759-827.000	Administrative Service Charge	12,932	13,242	13,992	13,480	13,723	13,970
251-759-827.200	Charges for Services - IT	2,694	2,759	2,759	2,809	2,859	2,911
251-759-851.000	Communications	0	0	0	0	0	0

D. Special Revenue Funds

251. Pool/Fitness Facility

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
251-759-880.200	Swim Team	44,519	40,000	18,918	42,500	42,500	42,500
251-759-880.300	Suits & Sweats/uniforms	3,344	2,000	(725)	0	0	0
251-759-880.400	Synchronized Swimming	58	250	260	250	250	250
251-759-890.000	Service Charges	3	200	3	200	200	200
251-759-920.000	Public Utilities	12,409	12,500	9,417	12,500	12,500	12,500
251-759-920.300	Utilities - Water	7,934	16,000	6,695	16,000	16,000	16,000
251-759-929.000	Equipment Maintenance	946	6,000	20	6,000	6,000	5,000
251-759-929.500	Pool Maintenance	31,977	8,000	7,790	12,500	12,500	12,500
251-759-931.000	Building Maintenance	9,094	7,000	3,305	12,500	12,500	12,500
251-759-970.000	Capital Outlay	0	0	0	0	0	0
<i>Totals for dept 759 - Pool/Fitness Facility Operations</i>		<i>214,308</i>	<i>185,423</i>	<i>102,403</i>	<i>192,139</i>	<i>192,432</i>	<i>191,731</i>
TOTAL APPROPRIATIONS		237,151	215,173	112,095	204,139	204,432	203,731
NET OF REVENUES/APPROPRIATIONS - FUND 251		(17,883)	9,386	76,777	22,097	10,835	14,630
BEGINNING FUND BALANCE		21,341	3,458	3,458	12,844	34,941	45,777
ENDING FUND BALANCE		3,458	12,844	80,235	34,941	45,777	60,407

258. Segregated Capital Assets Fund – Parks Special Revenue Fund (SCAF-PSRF)

The Segregated Capital Assets Fund (SCAF) includes settlement funds that are invested in various accounts. SCAF consists of two constituent parts – a Parks Special Revenue Fund invested under the terms of Section 7a of Public Act 20 of 1943 (MCL 129.97a), and a Remainder Fund invested under the terms of Section 1 of Public Act 20 of 1943 (MCL 129.91).

As restricted by Sections 2-255 through 2-263 of the City's Code of Ordinances, the City may use interest and investment returns for purposes specified in the Ordinance. The principal balance of the funds ("corpus") may not be used, spent, or diverted without a supermajority vote of the Commission following the procedures set forth in Section 2-261 of the Code of Ordinances.

The restricted corpus (principal) amount of the SCAF is \$3,242,872, which was the settlement amount received by the City during fiscal year 1995. On January 13, 2015 the City Commission passed ordinance 408 which created the SCAF Parks Special Revenue Fund (SCAF-PSRF) and allocated \$2,000,000 of the total SCAF principal balance to that newly-created fund, and by ordinance established that that protected corpus (principal) balance be indexed for inflation. This left \$1,242,872 as the restricted corpus (principal) balance of the SCAF Remainder Fund (SCAF-RF). The SCAF-RF principal balance is not indexed for inflation.

The SCAF-PSRF was invested in March of 2015. For the purposes of inflation indexing, the City uses the Consumer Price Index for All Urban Consumers (CPI-U) for the Detroit-Ann Arbor-Flint, MI region as calculated by the United States Bureau of Labor Statistics.⁴ The baseline CPI-U value for the SCAF-PSRF is 221.784, the annual value for 2014 which was the most recent available annual published value when the SCAF-PSRF was invested. The SCAF-PSRF restricted corpus (principal) balance is updated each year using the annual CPI-U value for the year preceding for budgeting purposes.

The following table summarizes the yearly performance of the parks special revenue fund, the CPI-U value, and preceding year cash returns. The funds available for spending are the greater of the market value of the fund minus the inflation-indexed corpus value, or the preceding year cash returns. The SCAF-PSRF fund is projected to return \$50,000 in cash returns over the July 1, 2019 through June 30, 2020 period.

A total of \$200,000 has been withdrawn from the SCAF-PSRF over the course of its existence to support recreation capital investments: \$100,000 in FY17-18 to fund the renovation of the Big Room at the Community Center, and \$100,000 in FY19-20 to support the construction of the pavilions at the pool and Gainsboro Park.

SCAF-PSRF Summary Table

Date	Market Value	CPI-U Value	Inflation-Indexed Corpus Value	Preceding Year Cash Returns	Available Funds
March 31, 2015	\$2,000,000	221.784	\$2,000,000	--	--
March 31, 2016	\$1,947,373	218.706	\$1,972,243	\$17,547	\$17,547
March 31, 2017	\$2,132,749	222.167	\$2,003,454	\$49,386	\$129,295
March 31, 2018	\$2,196,323	226.896	\$2,046,099	\$52,867	\$150,224
March 31, 2019	\$2,309,551	232.250	\$2,094,380	\$58,791	\$215,171
March 31, 2020	\$2,104,435	235.267	\$2,121,587	\$48,802*	\$48,802

* Cash returns (dividends + capital gains) are for partial FY19-20 as of 3/31/19

⁴ https://www.bls.gov/regions/midwest/data/consumerpriceindexhistorical_detroit_table.pdf

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 258 - SCAF PARKS SPECIAL REVENUE FUND							
ESTIMATED REVENUES							
258-000-665.000	Interest & Dividend Income	58,791	50,000	48,812	50,000	52,500	55,000
258-000-665.100	Unrealized/Realized Gain/Loss	75,231	20,000	(227,413)	0	0	0
TOTAL REVENUES		134,022	70,000	(178,601)	50,000	52,500	55,000
APPROPRIATIONS							
Department 966 - Transfers Out							
258-966-999.101	Transfers Out - General Fund	0	0	0	0	0	0
258-966-999.251	Transfers Out - Pool Operating	0	0	0	0	0	0
258-966-999.401	Transfers Out - Capital Improvement	0	20,000	100,000	0	0	0
<i>Totals for department 966 - Transfers Out</i>		<i>0</i>	<i>20,000</i>	<i>100,000</i>	<i>0</i>	<i>0</i>	<i>0</i>
TOTAL APPROPRIATIONS		0	20,000	100,000	0	0	0
NET OF REVENUES/APPROPRIATIONS - FUND 258							
		134,022	50,000	(278,601)	50,000	52,500	55,000
BEGINNING FUND BALANCE		2,249,015	2,383,037	2,383,037	2,433,037	2,483,037	2,535,537
ENDING FUND BALANCE		2,383,037	2,433,037	2,104,436	2,483,037	2,535,537	2,590,537

D. Special Revenue Funds

259. Segregated Capital Assets Fund Remainder Fund (SCAF-RF)

259. Segregated Capital Assets Fund Remainder Fund (SCAF-RF)

\$1,242,872 is the restricted corpus (principal) balance of the SCAF Remainder Fund (SCAF-RF). The SCAF-RF principal balance is not indexed for inflation. The SCAF-RF has been used to finance the construction of Gainsboro Park. The recreation expenditures will be repaid using the park improvement millage which runs through FY24-25.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 259 - SCAF REMAINDER FUND							
ESTIMATED REVENUES							
259-000-406.500	Parks Improvement Taxes	102,810	106,064	105,802	105,973	99,615	101,408
259-000-540.000	State Grant	0	0	0	0	0	0
259-000-573.000	Local Community Stabilization	910	0	842	0	0	0
259-000-665.000	Interest & Dividend Income	2,629	1,000	10,519	1,000	1,000	1,000
259-000-665.100	Unrealized/Realized Gain/Loss	0	0	0	0	0	0
259-000-665.260	Interest Income - DDA	0	0	0	0	0	0
259-000-699.218	Transfers In - Infrastructure	0	0	0	0	0	0
259-000-699.101	Transfers In - General Fund	0	0	0	0	0	0
TOTAL REVENUES		106,349	107,064	117,163	106,973	100,615	102,408
APPROPRIATIONS							
Department 248 - General Government							
259-248-890.000	Service Charges	51	100	155	100	100	100
<i>Totals for department 248 - General Government</i>		<i>51</i>	<i>100</i>	<i>155</i>	<i>100</i>	<i>100</i>	<i>100</i>
Department 910 - Capital Assets							
259-910-970.750	Capital Outlay - Recreation	23,649	0	0	0	0	0
<i>Totals for department 248 - General Government</i>		<i>23,649</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Department 966 - Transfers Out							
259-966-999.218	Transfers Out - Infrastructure	0	0	0	0	0	0
259-966-999.251	Transfers Out - Pool Operating	0	0	0	0	0	0
259-966-999.351	Transfers Out - Debt Service	0	0	0	0	0	0
<i>Totals for department 966 - Transfers Out</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
TOTAL APPROPRIATIONS		23,700	100	155	100	100	100
NET OF REVENUES/APPROPRIATIONS - FUND 259		82,649	106,964	117,008	106,873	100,515	102,308
BEGINNING FUND BALANCE		526,133	608,782	608,782	715,746	822,619	923,134
FUND BALANCE ADJUSTMENTS							
ENDING FUND BALANCE		608,782	715,746	725,790	822,619	923,134	1,025,442

260. Downtown Development Authority

Fund 260 provides for the collection of TIFA taxes and the expenditure of funds on activities in support of the Downtown Development Authority's Development Plan. The DDA paid for the alley reconstruction from 10 Mile to Devonshire during the 2015-16 through 2017-18 budget years. In FY 21 the DDA will fund the reconstruction of the Woodward streetscape, including the addition of a cycle track from Sylvan to I-696, a \$1.6 million project that is being funded in part by \$1 million in grants from EGLE and MDOT.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 260 - DOWNTOWN DEVELOPMENT AUTHORITY							
ESTIMATED REVENUES							
260-000-405.000	T.I.F.A. Taxes	93,102	102,380	93,651	91,873	86,360	87,915
260-000-410.500	Delinquent Tax Collection	348	100	165	100	100	102
260-000-540.000	State Grant	0	0	0	0	0	0
260-000-573.000	Local Community Stabilization	2,453	2,500	3,514	2,500	2,500	2,545
260-000-665.000	Interest & Dividend Income	555	25	416	25	25	25
260-000-671.000	Miscellaneous Other Revenues	120	250	0	250	250	250
260-000-675.000	Contributions & Donations	0	0	5,000	0	0	0
TOTAL REVENUES		96,578	105,255	102,746	94,748	89,235	90,837
APPROPRIATIONS							
Department 730 - Development Activities							
260-730-731.000	Operating Supplies	110	0	0	0	0	0
260-730-740.200	Sales Tax Expense	1	30	0	30	30	30
260-730-809.000	Contractual Services	11,878	50,000	7,560	50,000	0	0
260-730-827.000	Administrative Service Charge	14,200	14,200	14,200	14,200	14,200	14,200
260-730-880.000	Community Promotion	790	4,500	1,350	3,000	3,000	3,000
260-730-890.000	Service Charges	12	500	20	500	500	500
260-730-955.000	Miscellaneous Expenses	0	500	0	500	500	500
260-730-955.200	Concerts in the Park	0	0	0	0	0	0
260-730-955.400	Brick Paver Program	190	0	61	0	0	0
260-730-955.500	Development Grant	0	3,000	0	3,000	3,000	3,000
260-730-970.000	Capital Outlay	1,679	10,000	0	170,000	0	0
260-730-991.100	Principal: Governmental Debt	0	0	0	0	0	0
260-730-995.100	Interest: Governmental Debt	0	0	0	0	0	0
260-730-999.218	Transfers Out - Infrastructure	0	0	0	0	70,000	70,000
<i>Totals for department 730 - Development Activities</i>		<i>28,860</i>	<i>82,730</i>	<i>23,191</i>	<i>241,230</i>	<i>91,230</i>	<i>91,230</i>
TOTAL APPROPRIATIONS		28,860	82,730	23,191	241,230	91,230	91,230
NET OF REVENUES/APPROPRIATIONS - FUND 260							
		67,718	22,525	79,555	(146,482)	(1,995)	(393)
BEGINNING FUND BALANCE		74,572	142,290	142,290	164,815	18,333	16,338
ENDING FUND BALANCE		142,290	164,815	221,845	18,333	16,338	15,945

D. Special Revenue Funds

271. Library Fund

271. Library Fund

Fund 271 provides for the collection of library services taxes and the annual payment of Pleasant Ridge's contract with the Huntington Woods library. Library services are funded by a 0.5 mill property tax adopted by the voters in 2019 for tax years 2020-21 through 2014-25. The City levies 0.3564 mills to generate the required revenue.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 271 - LIBRARY FUND							
ESTIMATED REVENUES							
271-000-407.000	Library Taxes	54,938	56,675	56,532	58,180	59,227	60,293
271-000-573.000	Local Community Stabilization	437	0	450	0	0	0
271-000-665.000	Interest & Dividend Income	106	20	74	20	20	20
TOTAL REVENUES		55,481	56,695	57,056	58,200	59,247	60,313
APPROPRIATIONS							
Department 299 - Library							
271-299-800.000	Library Services Contract	42,236	43,400	43,038	43,400	44,181	44,976
271-299-827.000	Administrative Service Charge	13,345	13,665	13,665	13,911	14,161	14,416
271-299-890.000	Service Charges	1	225	3	225	225	225
<i>Totals for department 299 - Library</i>		<i>55,582</i>	<i>57,290</i>	<i>56,706</i>	<i>57,536</i>	<i>58,568</i>	<i>59,618</i>
TOTAL APPROPRIATIONS		55,582	57,290	56,706	57,536	58,568	59,618
NET OF REVENUES/APPROPRIATIONS - FUND 271		(101)	(595)	350	664	680	696
BEGINNING FUND BALANCE		10,677	10,576	10,576	9,981	10,645	11,325
ENDING FUND BALANCE		10,576	9,981	10,926	10,645	11,325	12,020

297. Historical Fund

Fund 297 provides for the funding of projects and activities undertaken by the Historical Commission. These activities are funded by the Commission's annual Home and Garden tour.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 297 - HISTORICAL FUND							
ESTIMATED REVENUES							
297-000-642.000	Sales	2,990	4,150	4,150	250	250	250
297-000-651.000	Use & Admission Fees	0	6,425	6,441	0	5,500	5,500
297-000-654.000	Ticket Sales & Field Trips	0	0	0	0	0	0
297-000-665.000	Interest & Dividend Income	34	10	27	10	10	10
297-000-675.000	Contributions & Donations	148	2,550	2,550	350	350	350
TOTAL REVENUES		3,172	13,135	13,168	610	6,110	6,110
APPROPRIATIONS							
Department 803 - Historic Activities							
297-803-727.000	Office Supplies	0	0	0	0	0	0
297-803-728.500	Newsletter Delivery	0	0	0	0	0	0
297-803-731.000	Operating Supplies	2,800	5,500	5,930	500	5,500	5,500
297-803-740.200	Sales Tax Expense	60	30	0	30	30	30
297-803-827.000	Administrative Service Charge	0	0	0	0	0	0
297-803-890.000	Service Charges	0	100	1	100	100	100
297-803-931.000	Building Maintenance	545	650	150	650	650	650
297-803-955.000	Miscellaneous Expenses	40	500	40	500	500	500
297-803-970.000	Capital Outlay	0	0	0	0	0	0
<i>Totals for department 803 - Historic Activities</i>		<i>3,445</i>	<i>6,780</i>	<i>6,121</i>	<i>1,780</i>	<i>6,780</i>	<i>6,780</i>
TOTAL APPROPRIATIONS		3,445	6,780	6,121	1,780	6,780	6,780
NET OF REVENUES/APPROPRIATIONS - FUND 297		(273)	6,355	7,047	(1,170)	(670)	(670)
BEGINNING FUND BALANCE		7,345	7,072	7,072	13,427	12,257	11,587
ENDING FUND BALANCE		7,072	13,427	14,119	12,257	11,587	10,917

301. Debt Service (Voted Bonds)

This fund accounts for the repayment of the current portion of debt principal and interest due during the current fiscal year on general obligation unlimited tax debt, as approved by the electors. The debt was used to construct the pool and wellness center and was issued in 2003, and the final payment will be in 2029.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 301 - Debt Service (Voted Bonds)							
ESTIMATED REVENUES							
301-000-404.000	Debt Service Property Taxes	191,205	190,651	190,384	195,347	198,864	202,443
301-000-573.000	Local Community Stabilization	1,608	1,675	1,687	0	0	0
301-000-665.000	Interest & Dividend Income	0	0	0	0	0	0
TOTAL REVENUES		192,813	192,326	192,071	195,347	198,864	202,443
APPROPRIATIONS							
Department 905 - Long-Term Debt Retirement							
301-905-809.000	Contractual Services	1,000	1,500	1,000	1,500	1,500	1,500
301-905-816.000	Paying Agent Fees	750	750	0	750	750	750
301-905-991.047	Principal: Community Center Debt	125,000	125,000	125,000	125,000	150,000	150,000
301-905-995.047	Interest: Community Center Debt	67,525	62,212	62,213	56,899	51,587	45,212
<i>Totals for department 905 - Long-Term Debt Retirement</i>		<i>194,275</i>	<i>189,462</i>	<i>188,213</i>	<i>184,149</i>	<i>203,837</i>	<i>197,462</i>
TOTAL APPROPRIATIONS		194,275	189,462	188,213	184,149	203,837	197,462
NET OF REVENUES/APPROPRIATIONS - FUND 301		(1,462)	2,864	3,858	11,198	(4,973)	4,981
BEGINNING FUND BALANCE		14,878	13,416	13,416	16,280	27,478	22,505
ENDING FUND BALANCE		13,416	16,280	17,274	27,478	22,505	27,486

401. Capital Improvement Fund

The Capital Improvement Fund provides for non-infrastructure capital projects over \$5,000 in cost. The Capital Improvement Fund will allow the City to save for large purchases over multiple budget years to ensure that the City can maintain investment in its facilities and equipment. The Capital Improvement Fund pays for new police vehicles and is used to fund building and facilities maintenance and improvements as necessary. The major project planned for 2020 is the construction of covered pavilions at Gainsboro Park and the pool.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 401 - Capital Improvement Fund							
ESTIMATED REVENUES							
401-000-665.000	Interest & Dividend Income	2,940	0	2,111	0	0	0
401-000-675.000	Contributions & Donations	45,000	35,000	35,000	30,000	0	0
401-000-699.101	Transfers In - General Fund	175,000	60,000	0	50,000	40,000	50,000
401-000-699.202	Transfers In - Major Streets	0	0	0	0	0	0
401-000-699.218	Transfers In - Infrastructure	0	0	0	0	0	0
401-000-699.258	Transfers In - SCAF-PSRF	0	80,000	100,000	0	0	0
TOTAL REVENUES		222,940	175,000	137,111	80,000	40,000	50,000
APPROPRIATIONS							
Department 901 - Capital Outlay							
401-901-970.440	Capital Outlay - Public Works	0	0	0	0	0	0
	<i>Totals for department 910 - Capital Assets</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Department 910 - Capital Assets							
401-910-970.003	Capital Outlay - Facilities	161,259	175,000	139,486	0	0	0
401-910-970.300	Capital Outlay - Police	58,447	60,000	59,165	0	50,000	0
401-910-970.446	Capital Outlay - Streets & Alleys	0	0	0	0	0	0
401-910-970.750	Capital Outlay - Recreation	4,038	105,000	53,457	75,000	20,000	20,000
	<i>Totals for department 910 - Capital Assets</i>	<i>223,744</i>	<i>340,000</i>	<i>252,108</i>	<i>75,000</i>	<i>70,000</i>	<i>20,000</i>
Department 910 - Capital Assets							
401-920-890.000	Service Charges	76	100	49	100	100	100
	<i>Totals for department 910 - Capital Assets</i>	<i>76</i>	<i>100</i>	<i>49</i>	<i>100</i>	<i>100</i>	<i>100</i>
TOTAL APPROPRIATIONS		223,820	340,100	252,157	75,100	70,100	20,100
NET OF REVENUES/APPROPRIATIONS - FUND 401							
		(880)	(165,100)	(115,046)	4,900	(30,100)	29,900
BEGINNING FUND BALANCE							
		282,812	281,932	281,932	116,832	121,732	91,632
ENDING FUND BALANCE							
		281,932	116,832	166,886	121,732	91,632	121,532

Revolving Energy Fund

The Capital Improvement Fund also serves as the City's revolving energy fund. The intent is to establish a self-sustaining fund that finances energy efficiency and renewable energy projects that captures a set portion of the cost savings generated by completed energy projects.

The revolving loan fund supports the previous and ongoing community energy management work undertaken by the City of Pleasant Ridge with support from EcoWorks and the Southeast Michigan Energy Office (SEMREO) and funded by the Michigan Energy Office. This fund provides a financing mechanism for the Pleasant Ridge Strategic Energy Plan, which was adopted in 2017.

The City has committed to allocating at least 50% of the savings achieved through energy efficiency and renewable energy projects to the Capital Improvement Fund, which will provide funding for future energy efficiency and renewable energy projects. The savings achieved from energy projects are calculated using calendar year 2016 as the baseline year. Each year, the metered energy use from all City facilities for the preceding calendar year is compiled and compared to the 2016 baseline year. The reduction in energy usage is calculated and converted into a dollar amount using the most recent years' average utility rates. 50% of this savings is then included in the General Fund transfer to the Capital Improvement Fund to serve as seed funding for additional energy efficiency and renewable energy projects.

The City Manager serves as the City's Energy Manager and has responsibility for management and oversight of the revolving energy fund, energy project implementation, and implementation of the Strategic Energy Plan.

Specific energy fund policies are as follows:

- The purpose of the energy fund is to support the implementation of the City's Strategic Energy Plan.
- 50% of energy project savings are reinvested into the energy fund on an ongoing basis until the capital cost of all energy projects has been repaid. If all projects have been repaid, then the aggregate savings amount will be contributed to the energy fund for a minimum of 5 additional years.
- Savings are evaluated using metered energy usage when available. If metered payback is not available or measurable, an estimated payback may be used. If weather-adjusted energy usage is available, it can be used as a metric if appropriate.
- Energy projects will be prioritized based on 1) expected payback period, 2) recommendations of the Strategic Energy Plan, 3) total capital cost of project, and 4) discretion of the energy manager and City Commission.
- The use and funding of the revolving energy fund may be evaluated and adjusted from time to time by the energy manager and the City Commission.

Baseline City Facility Energy Use – 2015-2016 Two-Year Average

Utility	City Hall Usage	Community Center Usage	Total Usage	Cost per Unit
Electricity	44,594 kWh	182,360 kWh	226,954 kWh	\$0.121
Natural Gas	250 kcf	997.5 kcf	1,247.5 kcf	\$6.069

Annual Energy Usage Comparison

Year	Electricity			Natural Gas			Savings*
	Total kWh Used	Total Cost	Cost per kWh	Total MCF Used	Total Cost	Cost per MCF	
2016 Baseline	226,954	\$27,461	\$0.121	1,248	\$7,571	\$6.07	
2017	185,152	\$22,072	\$0.119	1,318	\$8,320	\$6.31	\$4,983
2018	162,655	\$19,474	\$0.120	1,208	\$8,012	\$6.64	\$7,698
2019	158,323	\$20,875	\$0.132	1,145	\$7,613	\$6.65	\$9,049
TOTAL							\$21,730

* total savings is calculated by multiplying the current year cost per energy unit times the reduction/increase in usage for the current year compared to the baseline year

Completed Energy Project List

The following table lists energy projects completed since the creation of the revolving energy fund.

Project	Date Completed	Project Cost
City Hall LED Lighting Conversion	December 2016	\$800
Community Center LED Lighting Conversion	February 2017	\$8,900
Community Center 26 kWh Solar Energy System	September 2017	\$56,000
TOTAL		\$65,700

E. Enterprise Funds

592. Water and Sewer Fund

The water and sewer fund is responsible for the distribution of water and maintenance and repair of water mains, valves, hydrants, meters and other appurtenant parts of the system. This department is also responsible for the removal of sanitary sewerage and storm water, and maintenance of catch basins and other parts of the combined sewer system. Finally, the department also handles billing, record maintenance, and other customer-related activities associated with the utility.

The 2020-2021 projected budget includes a capital outlay of \$200,000 for water meter transponder head replacements. The transponder heads will be reaching their end of life in the next few years, and the City plans to begin a wholesale replacement project in 2020 or after.

The budget also includes increasing capital outlays for lead service line replacement. By State mandate the water utility is responsible for replacing all lead service leads, both public and private portions, from the main to the meter inside of each home and business. About 70% of water customers have complete or partial lead service leads, so this will be an extraordinary cost that will be borne by the ratepayers to the utility over the coming 20 years. Water customers should anticipate large rate increases over the coming 3-5 years to fund this replacement project as required by the State of Michigan.

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
Fund 592 - WATER AND SEWER FUND							
ESTIMATED REVENUES							
592-000-642.000	Sales	908,536	1,044,340	826,118	1,101,188	1,123,211	1,145,675
592-000-645.000	Storm Water Runoff Fees	354,307	349,500	294,121	365,670	372,941	380,399
592-000-650.000	IWC Charges	6,465	6,000	3,928	4,500	4,500	4,500
592-000-662.000	Utility Bill Penalties	19,645	10,000	14,603	10,000	10,000	10,000
592-000-665.000	Interest & Dividend Income	15,407	2,500	13,512	7,500	7,500	7,500
592-000-671.000	Miscellaneous Other Revenues	1,855	0	0	0	0	0
592-000-678.000	Res. Sewer Lead Reimbursement	0	0	0	0	0	0
592-000-679.000	Refunds & Rebates	7,097	2,000	0	0	0	0
TOTAL REVENUES		1,313,312	1,414,340	1,152,282	1,488,858	1,518,152	1,548,075

APPROPRIATIONS

Department 536 - Water & Sewer Systems

592-536-702.000	Administration Wages	34,933	38,200	29,907	41,050	41,050	41,789
592-536-704.000	Part-Time Wages	0	7,500	0	7,500	7,500	7,500
592-536-711.000	Social Security & Medicare	2,583	3,600	2,187	3,600	3,600	3,600
592-536-712.000	Medical Insurance	10,814	8,200	8,124	8,200	8,200	8,200
592-536-712.001	Medical Insurance - Employee Cont.	(1,030)	0	(826)	0	0	0
592-536-712.002	Retirement - HCSP	527	500	479	500	500	500
592-536-712.003	Medical Insurance - Retirees	2,101	800	1,817	800	800	800
592-536-712.004	Medical Insurance - Retiree Cont.	(198)	0	(194)	0	0	0
592-536-712.005	Medical Insurance - HSA	1,170	500	1,035	500	500	500

Account Number	Description	Actual 2018-19	Budget 2019-20	Activity to 05/06/20	Requested 2020-21	Projected 2021-22	Projected 2022-23
592-536-713.000	Life Insurance	339	150	323	150	150	150
592-536-714.000	Retirement - DB (Active Employees)	687	0	162	0	0	0
592-536-714.001	Retirement - Employee Contribution	0	0	0	0	0	0
592-536-714.003	Retirement - DB (Retirees)	4,124	18,000	3,219	18,000	19,827	21,586
592-536-714.500	Retirement - DC (Active Employees)	2,579	2,450	2,047	2,450	2,450	2,450
592-536-715.000	Worker's Compensation	196	225	202	225	225	225
592-536-716.000	Unemployment Compensation	6	20	5	20	20	20
592-536-728.000	Postage	2,762	3,000	1,915	3,000	3,000	3,000
592-536-736.000	Computer Supplies	0	0	0	0	0	0
592-536-809.000	Contractual Services	1,066	15,000	6,433	15,000	15,000	15,000
592-536-810.000	Public Works Contract	23,868	45,000	10,888	45,000	45,000	45,000
592-536-814.000	Engineering Services	810	5,000	4,416	5,000	5,000	5,000
592-536-818.000	Water Purchases	189,259	213,700	136,847	221,821	228,475	235,329
592-536-819.000	Sewage Treatment	236,588	239,650	160,005	240,087	244,889	249,787
592-536-819.500	Storm Water Treatment	348,708	358,500	239,654	365,628	372,941	380,399
592-536-820.000	IWC Charges	3,285	6,200	2,082	6,200	6,200	6,200
592-536-827.000	Administrative Service Charge	30,913	31,222	31,222	31,534	32,102	32,680
592-536-827.200	Charges for Services - IT	16,161	16,549	16,549	16,847	17,150	17,459
592-536-890.000	Service Charges	268	2,000	221	2,000	2,000	2,000
592-536-906.000	Printing Water Bills	1,449	3,900	589	3,900	3,900	3,900
592-536-910.000	Insurance & Bonds	20,000	20,000	20,000	10,000	10,000	10,000
592-536-929.000	Equipment Maintenance	1,980	2,000	0	2,000	2,000	2,000
592-536-937.000	Water Meter Maintenance	1,268	1,000	1,094	200,000	50,000	50,000
592-536-939.000	Sewer Maintenance	58,355	85,000	66,648	75,000	30,000	30,000
592-536-955.000	Miscellaneous Expenses	1,886	1,000	0	1,000	1,000	1,000
592-536-956.000	Conferences and Workshops	3,600	350	0	350	350	350
592-536-958.000	Memberships and Dues	1,838	2,000	1,339	2,000	2,000	2,000
592-536-964.000	Refunds	0	2,000	0	2,000	2,000	2,000
592-536-968.000	Depreciation & Depletion	0	0	0	0	0	0
592-536-970.000	Capital Outlay	0	30,000	1,144	150,000	200,000	250,000
592-536-970.594	Capital Outlay - Sewer Projects	141,387	50,000	34,388	60,000	30,000	30,000
592-536-991.000	Principal: GWK Drain Debt	282	94,000	83,846	94,000	94,000	94,000
592-536-995.000	Interest: GWK Drain Debt	13,806	17,000	25,871	17,000	17,000	17,000
592-536-996.001	Paying Agent Fees	7	250	3	250	250	250
<i>Totals for department 536 - Water & Sewer Systems</i>		<i>1,158,377</i>	<i>1,324,466</i>	<i>893,641</i>	<i>1,652,612</i>	<i>1,499,079</i>	<i>1,571,674</i>
TOTAL APPROPRIATIONS		1,158,377	1,324,466	893,641	1,652,612	1,499,079	1,571,674
NET OF REVENUES/APPROPRIATIONS - FUND 592		154,935	89,874	258,641	(163,754)	19,073	(23,599)
BEGINNING FUND BALANCE		847,082	1,002,017	1,002,017	1,091,891	928,137	947,210
ENDING FUND BALANCE		1,002,017	1,091,891	1,260,658	928,137	947,210	923,611

Water and Sewer Enterprise Fund Fund Balance Notes

- Reported Fund Balance. In prior budgets, the fund balance for the water and sewer fund has been based on the net position in the City's annual financial statements. However, the net position includes noncurrent (i.e. non-liquid) assets such as capital assets that are being depreciated (mostly the pipes in the ground), along with noncurrent liabilities such as the noncurrent portion of long-term debt. Neither capital assets nor noncurrent debt has any impact on the ability of the water fund to handle the day to day operations of the water and sewer department. Similarly, they have no bearing on the ability of the water and sewer fund to fix a water main break or to repair a sewer.

For the above reasons, beginning with the 2017-18 budget, working capital is the water and sewer enterprise fund balance that is reported for budgetary purposes. Working capital is defined as cash and cash equivalents plus liquid investments minus current liabilities. Refer to the water and sewer enterprise fund statement of net position in the City's most recent financial statements for a detailed accounting of all current and noncurrent assets and liabilities.

- Water and Sewer Enterprise Fund Fund Balance Policy. The City's policy is to maintain a minimum fund balance of \$640,000 in the Water and Sewer Enterprise Fund. This is to provide sufficient liquidity to meet current, future, and emergency spending needs. The minimum fund balance target is derived as follows:
 - 90 days of operations ($\$1,657,010/4 = \$414,250$); plus
 - Annual debt service (\$111,000); plus
 - Emergency capital replacement, or 5% of net book value of assets ($\$962,699 * 0.05 = \$48,135$); plus
 - Planned capital replacement (average of \$150,000 annually)

The target minimum fund balance is therefore $\$414,250 + \$111,000 + \$48,135 + \$150,000 = \$637,735$, which rounds up to \$723,385.

Projected fund balance at the end of FY21 is \$928,137. For budgetary purposes, we are building fund balance in excess of our target reserve to save in advance for the expense to replace all water meter heads in the City and for future water main and lead service line replacement projects.



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
 To: City Commission
 Date: May 7, 2020
 Re: Fiscal Year 2020-21 Utility Bill Rates

Overview

Following are the proposed utility rates for FY21, including the water and sewer usage rate, ready-to-serve charge, storm water runoff treatment charge, and garbage pick-up fee.

Wholesale cost increases to the City for water, sanitary sewer, and stormwater treatment are 1.9%. The average Pleasant Ridge utility customer will see a 6.2% increase in their total bill. The cost increase is being driven by the State's mandate that the City replace all public and private lead service lines at public cost. Starting this fiscal year the City must replace at least 5% of all lead service lines annually.

Proposed Rate Structure

The proposed rate structure is as follows:

Ready-to-Serve Charge per bill (6 bills) (residential):	\$42.50
Ready-to Serve Charge per bill (6 bills) (nonresidential):	
5/8 inch meter	\$42.50
3/4 inch meter	\$58.96
1 inch meter	\$86.18
1 ½ inch meter	\$108.86
2 inch meter	\$122.45
3 inch meter	\$163.28
Water charge per 1,000 cubic feet of water:	\$44.00
Sewage disposal charge per 1,000 cubic feet of water:	\$34.75
Garbage Collection Charge per bill (6 bills):	\$23.20
Stormwater Charge per equivalent residential unit per bill (6 bills):	\$48.50

Wholesale Costs

The largest expense component in our water and sewer fund budget is wholesale costs for water purchases, sewage treatment, and storm water runoff treatment. These costs account for about 2/3 of the total expenditures of the water and sewer fund. These wholesale costs will be increasing by the following percentages starting July 1:

Water Wholesale Cost Increase	3.8%
Sewage Treatment Cost Increase.....	0.2%
<u>Storm Water Treatment Cost Increase.....</u>	<u>2.0%</u>
<i>Total Wholesale Cost Increase</i>	<i>1.9%</i>

Water and Sewer Usage Rate

The water and sewer usage rate will increase by 4.9% in the coming fiscal year, from \$75.08 to \$78.75. The increase in the water and sewer usage rate is a pass-through cost reflecting increased wholesale water cost and increased sewer and storm water treatment costs, and also increased capital expenditures related to lead service line replacement.

Stormwater Charge per Equivalent Residential Unit (ERU)

The storm water charge will cover the city's share of the cost to treat storm water runoff that enters the combined sewer system. Oakland County operates the George W. Kuhn storm water treatment facility which handles wet-weather sewer flows. Oakland County will bill the City \$365,628 for our share of that facility's costs in FY20-21. The ERU storm water charge methodology allocates those costs to each property in the City based on how much storm water runoff each property generates. This is calculated based on the size of each property, and the amount of pervious and impervious surface on each property. For more information, refer to the Equivalent Residential Unit Apportionment Study available on the City's website at: https://cityofpleasantridge.org/lsvr_document_cat/water_sewer/

Fixed Ready-to-Serve (RTS) Charge

Approximately 80% of the City's total cost to maintain and operate the water and sewer system is fixed, and not tied to actual usage. The City's water and sewer system is nearly 100 years old and requires annual maintenance and repairs. Those costs cannot be avoided if we are to provide safe and reliable water and sewer service. The cost to maintain and operate our system is entirely borne by the users of the system. The ready-to-serve charge covers a portion of the city's fixed maintenance and operation costs which allow us to maintain the system so that we can reliably deliver water to residents and businesses and take the waste water away.

The ready to serve charge is proposed to increase 14.9% over last year. The reason for this large increase is to cover the costs related to both lead service line replacements, and an upcoming water meter encoder and transponder head replacement project. The transponder head (pictured at right) is a device that attaches to the water meter and transmits the meter reading to the City's billing software. The transponder heads have batteries in them that have a lifespan of about 15-20 years. The transponders are now 15 years old, and we are starting to see some failures.



The new transponders will use cellular technology. By default, the meter is pinged every 15 minutes and a reading is collected. This will allow residents to monitor their water usage in near real-time using a phone app. The City can also identify potential leaks and notify residents much more quickly and we will have greater analytical tools available to us when we need to investigate issues with the water system or with an individual customer. This will help us help residents avoid the large bills that residents sometimes receive when they have an unknown leak in their house that causes water usage to spike. Currently, we do not discover these spikes in usage until the end of the billing period when we collect reads throughout the City.

For more information about the new analytical tools that this upgrade will afford us, refer to [this link](#).¹

The RTS charge is increasing this year and next to pay for this project. Each transponder head costs about \$200 to purchase and install, so the increase in the RTS is an offset for this capital expenditure.

Total Cost Increase

For the average user (one who uses 8.4 MCF of water per year), the total cost increase will be 6.2% compared to the 2019-20 utility bill rates. Most of this increase is being driven by the upcoming meter transponder head replacement project. The service charges for water, sewer, and trash pickup are pass-through costs related to wholesale cost increases to the City by our providers.

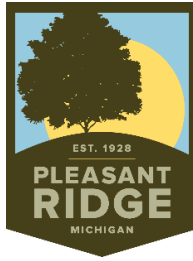
Effective Date of Changes

The City's fiscal year starts on July 1 and runs until June 30 of the next calendar year. A bill for May and June water usage and garbage pickup under the current rates in effect for the 2019-20 fiscal year will be mailed in July. This bill will be due in late August. The bill for July and August water usage will be the first bill using the new 20-21 rates and will be sent to residents in late September and due in late October.

Requested Action

Approval of the resolution setting utility bill rates for FY 2020-21.

¹ Full link text: <https://www.badgermeter.com/resources/a4dc33f5-0d23-414f-8acb-e0d25f107a98/beacon%20advanced%20metering%20analytics%20ama%20brochure%20bea-br-00556-en.pdf/>



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

RESOLUTION

Adopting 2020-2021 Utility Bill Rates

WHEREAS, Section 74-255 of the Pleasant Ridge City Code provides that the City Commission shall by resolution establish a consumption rate and a ready-to-serve charge for water and sewer services, and Section 70-262 of the Pleasant Ridge City Code provides that the City Commission shall by resolution establish a storm water service charge.

BE IT RESOLVED, that effective for the period beginning July 1, 2020 the rates to be charged for each premise having a connection to the city water distribution and sewer system shall be:

Ready-to-Serve Charge per bill (6 bills) (residential):	\$42.50
Ready-to Serve Charge per bill (6 bills) (nonresidential):	
5/8 inch meter	\$42.50
3/4 inch meter	\$58.96
1 inch meter	\$86.18
1 ½ inch meter	\$108.86
2 inch meter	\$122.45
3 inch meter	\$163.28
Water charge per 1,000 cubic feet of water:	\$44.00
Sewage disposal charge per 1,000 cubic feet of water:	\$34.75
Garbage collection charge (6 bills)	\$23.20
Storm water charge per equivalent residential unit (6 bills)	\$48.50

I, Amy M. Allison, do hereby attest that the foregoing is a true and accurate copy of a Resolution adopted by the Pleasant Ridge City Commission at its meeting held Tuesday, May 12, 2020.

Amy M. Allison, City Clerk



* Berkley * Beverly Hills * Bingham Farms * Birmingham
* Clawson * Huntington Woods * Lathrup Village * Pleasant Ridge
* Royal Oak * Southfield * Southfield Township

February 15, 2020

Mr. Jim Breuckman
City Manager
City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, MI 48069

Subject: Budget Estimate - Water Service

Dear Mr. Breuckman:

Enclosed is a copy of our preliminary budget estimate for water service to the City of Pleasant Ridge for the fiscal year 2020/21.

We have estimated that the City of Pleasant Ridge will have an average day of 0.23 million gallons of water for the fiscal year 2020/21.

We are proposing a fixed rate of \$1,640 per month and a commodity rate of \$15.96/mcf for 2020/21.

Any comments you may have on our estimates would be appreciated.

Very truly yours,

Jeffrey A. McKeen, P.E.
General Manager

JAM
Encl.

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY

BUDGET ESTIMATES

CITY OF PLEASANT RIDGE

Fiscal Year	Daily Average M.G.D.
2011/12	0.26
2012/13	0.25
2013/14	0.23
2014/15	0.21
2015/16	0.24
2016/17	0.24
2017/18	0.25
2018/19	0.22
2019/20*	0.21
2020/21*	0.23

Fiscal Year	2016/17	2017/18	2018/19	2019/20*	2020/21*
1,000 Cu Ft	12,137	11,700	10,821	10,300	11,100
Cost	\$204,982	\$201,600	\$189,259	\$179,200	\$196,800
Fixed Monthly Charge \$/Month	\$1,628	\$1,741	\$1,698	\$1,698	\$1,640
Commodity Rate per 1,000 Cu Ft	\$15.28	\$15.56	\$15.57	\$15.42	\$15.96
Average/1,000 Cu Ft	\$16.89	\$17.30	\$17.49	\$17.40	\$17.73

*Estimated



Jim Nash

April 30, 2020

Mr. James Breuckman
City Manager
City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, MI 48069

Re: George W. Kuhn Drain Drainage District 2020-21 Rate Change

Dear Mr. Breuckman:

I have enclosed the Schedule of Rates and Charges for each community served by the George W. Kuhn Drain Drainage District. These rates and charges were approved at the April 28, 2020 Board meeting.

The combined sewage and stormwater charges will result in an overall 1.1 percent increase from the previous year. As you will see from the enclosed documents, this higher amount is attributable to increases in operating expenditures. I've also included related documents which provide a thorough overview of what was presented at the Drain Board meeting.

As with previous years, we will continue our practice of following the rate share calculation based on a five-year average of water volume to determine each community's monthly sewer charge. The stormwater charge continues to be based on the apportionment percentages previously adopted by the Board.

If you have any questions or would like additional detailed information, please contact Raphael Chirolla via email at Chirollar@oakgov.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim Nash", is written over a light blue circular stamp that is partially visible.

Jim Nash

Enclosures



Great Lakes Water Authority
 Approved FY 2021 Sewage Disposal System Allocated Revenue Requirements and Service Charges
 Approved by the GLWA Board on March 11, 2020

		Fixed Monthly <u>Charge</u> \$/mo	Annual Revenue <u>Requirement</u> \$
	<u>Suburban Wholesale</u>		
1	OMID	6,400,000	76,799,400
2	Rouge Valley	4,575,900	54,910,700
3	Oakland GWK	3,821,000	45,851,800
4	Evergreen Farmington	2,944,100	35,329,000
5	SE Macomb San Dist	2,097,000	25,164,500
6	Dearborn	1,646,200	19,754,700
7	Grosse Pointe Farms	232,300	2,787,700
8	Grosse Pointe Park	153,000	1,835,600
9	Melvindale	129,600	1,554,600
10	Farmington	97,200	1,166,900
11	Center Line	87,300	1,047,900
12	Allen Park	72,200	866,300
13	Highland Park	478,900	5,747,300
14	Hamtramck	337,000	4,044,200
15	Grosse Pointe	75,400	904,300
16	Harper Woods	18,500	222,100
17	Redford Township	22,300	267,500
18	Wayne County #3	4,300	51,500
19	Subtotal "Regional Wholesale Revenues from Charges"		278,306,000
20	Industrial Specific Revenues		14,038,200
21	Subtotal "Regional Wholesale Revenues from Charges"		292,344,200
22	less: Highland Park Bad Debt		(1,294,200)
23	Total "Regional Wholesale Revenues" (a)		291,050,000
	<i>* Wholesale charges will be effective July 1, 2020</i>		
	Detroit Customer Class - \$		
24	Wholesale Revenue Requirement (c)		195,628,100
25	less: Ownership Benefit per Lease		(5,516,000)
26	Net Wholesale Revenue Requirement		190,112,100
27	Indirect Retail Revenue Requirements (d)		36,245,300
28	less: Use of Lease Payment for Debt Service		(3,257,200)
29	Net Indirect Retail Revenue Requirements (d)		32,988,100
30	Subtotal Subject to GLWA Board Approval (26) + (29)		223,100,200
31	Direct Retail Revenue Requirements (e)		72,771,700
32	Total Local System Revenue Requirement (29) + (31)		105,759,800
33	Net Requirement from Detroit Customer Class (a)		295,871,900

(a) Agrees with GLWA Budget "Schedule 3A"

(b) Reserved

(c) Wholesale revenue requirements for the Detroit Customer Class.

(d) Local System revenue requirements related to Master Bond Ordinance (local debt service, etc.)

(e) Local System operating expenses (net of shared services reimbursement) and I&E deposit. Not Subject to GLWA Board approval.

Great Lakes Water Authority
 Approved FY 2021 Industrial Specific Retail Sewer Charges
 Approved by the GLWA Board on March 11, 2020

Industrial Waste Control Charges		Pollutant Surcharges	
Meter Size - inches	Charge \$/mo	Pollutant	Charge \$/lb
5/8	3.45	BIOCHEMICAL OXYGEN DEMAND (BOD)	
3/4	5.18	for concentrations > 275 mg/l	0.502
1	8.63		
1-1/2	18.98		
2	27.60	TOTAL SUSPENDED SOLIDS (TSS)	
3	50.03	for concentrations > 350 mg/l	0.51
4	69.00		
6	103.50		
8	172.50	PHOSPHORUS (P)	
10	241.50	for concentrations > 12 mg/l	7.519
12	276.00		
14	345.00		
16	414.00	FATS, OIL AND GREASE (FOG)	
18	483.00	for concentrations > 100 mg/l	0.484
20	552.00		
24	621.00		
30	690.00	SEPTAGE DISPOSAL FEE	
36	759.00	Per 500 gallons of disposal	48.00
48	828.00		

George W. Kuhn Sewage and Twelve Towns

58510 and 58530

Financial Summary

Page 4 of 13

	2020 Budget	2021 Forecast	Inc / (Dec)	% Variance
<u>Operating Revenues</u>				
Operating Rate Revenue	\$ 25,797,170.00	\$ 24,427,530.00	\$ (1,369,640.00)	-5.3%
Operating Non-Rate Revenue	99,950.00	134,120.00	34,170.00	34.2%
Operating Revenues	<u>\$ 25,897,120.00</u>	<u>\$ 24,561,650.00</u>	<u>\$ (1,335,470.00)</u>	<u>-5.2%</u>
<u>By Expense Category</u>				
Operating Expenses:				
Personnel	\$ 142,890.00	\$ 148,670.00	\$ 5,780.00	4.0%
Contractual Services	25,705,420.00	24,357,290.00	(1,348,130.00)	-5.2%
Commodities	8,430.00	5,210.00	(3,220.00)	-38.2%
Internal Services	40,380.00	50,480.00	10,100.00	25.0%
Other Expense	-	-	-	
Total Operating Expenses	<u>\$ 25,897,120.00</u>	<u>\$ 24,561,650.00</u>	<u>\$ (1,335,470.00)</u>	<u>-5.2%</u>
<u>Operating Expenses</u>				
Sewage Treatment	\$ 22,043,570.00	\$ 21,963,110.00	\$ (80,460.00)	-0.4%
Sewer System Maintenance	220,420.00	234,040.00	13,620.00	6.2%
Sewer System Engineering	59,550.00	68,750.00	9,200.00	15.4%
Water Purchases	-	-	-	
Water Maintenance Unit	-	-	-	
Water Systems Engineering	-	-	-	
Septage Unloading Facility	-	-	-	
Pump Maintenance Unit	51,960.00	31,930.00	(20,030.00)	-38.5%
Systems Control Unit	134,790.00	139,550.00	4,760.00	3.5%
Plan Review and Permitting	32,380.00	57,500.00	25,120.00	77.6%
Inspection	5,770.00	8,070.00	2,300.00	39.9%
IPP	-	-	-	
Laboratory	-	-	-	
Mapping Unit	12,810.00	13,370.00	560.00	4.4%
Miss Dig	3,720.00	2,740.00	(980.00)	-26.3%
Billing Services Unit	-	-	-	
General and Administrative	3,332,150.00	2,042,590.00	(1,289,560.00)	-38.7%
Total Operating Expenses	<u>25,897,120.00</u>	<u>24,561,650.00</u>	<u>(1,335,470.00)</u>	<u>-5.2%</u>
Net Income	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Depreciation	(23,760.00)	(22,100.00)	1,660.00	-7.0%
<u>Reserves</u>				
Non-Operating Revenue	\$ -	\$ 500,000.00	\$ 500,000.00	
Non-Operating Expense	-	-	-	
Major Maintenance Reserve Revenue	669,500.00	689,590.00	20,090.00	3.0%
Major Maintenance Reserve Expense	(399,180.00)	(496,250.00)	(97,070.00)	24.3%
Emergency Reserve Revenue	100,000.00	100,000.00	-	0.0%
Emergency Reserve Expense	-	-	-	
Capital Reserve Revenue	448,960.00	1,350,000.00	901,040.00	200.7%
Capital Reserve Expense	(700,000.00)	(700,000.00)	-	0.0%
Change in Net Assets	<u>\$ 95,520.00</u>	<u>\$ 1,421,240.00</u>	<u>\$ 1,325,720.00</u>	<u>1387.9%</u>
<u>Rate Revenue</u>				
Revenue Requirements:				
Operating Expense	\$ 25,897,120.00	\$ 24,561,650.00	\$ (1,335,470.00)	-5.2%
Non-Operating	-	500,000.00	500,000.00	
Major Maintenance	669,500.00	689,590.00	20,090.00	3.0%
Emergency Maintenance	100,000.00	100,000.00	-	0.0%
Capital	448,960.00	1,350,000.00	901,040.00	200.7%
Total Revenue Requirements	<u>\$ 27,115,580.00</u>	<u>\$ 27,201,240.00</u>	<u>\$ 85,660.00</u>	<u>0.3%</u>
Non-Rate Revenue	<u>\$ (99,950.00)</u>	<u>\$ (134,120.00)</u>	<u>\$ (34,170.00)</u>	<u>34.2%</u>
Rate Required Revenue	<u>\$ 27,015,630.00</u>	<u>\$ 27,067,120.00</u>	<u>\$ 51,490.00</u>	<u>0.2%</u>

George W. Kuhn Pollution Control

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Financial Summary

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	2020 Budget	2021 Forecast	Inc / (Dec)	% Variance
<u>Operating Revenues</u>				
Operating Rate Revenue	\$ 25,892,510.00	\$ 26,416,560.00	\$ 524,050.00	2.0%
Operating Non-Rate Revenue	504,510.00	696,360.00	191,850.00	38.0%
Operating Revenues	<u>\$ 26,397,020.00</u>	<u>\$ 27,112,920.00</u>	<u>\$ 715,900.00</u>	<u>2.7%</u>
<u>By Expense Category</u>				
Operating Expenses:				
Personnel	\$ 1,173,290.00	\$ 1,206,650.00	\$ 33,360.00	2.8%
Contractual Services	24,865,210.00	25,524,350.00	659,140.00	2.7%
Commodities	135,870.00	141,260.00	5,390.00	4.0%
Internal Services	222,650.00	240,660.00	18,010.00	8.1%
Other Expense	-	-	-	
Total Operating Expenses	<u>\$ 26,397,020.00</u>	<u>\$ 27,112,920.00</u>	<u>\$ 715,900.00</u>	<u>2.7%</u>
<u>Operating Expenses</u>				
Sewage Treatment	\$ 23,289,390.00	\$ 23,976,540.00	\$ 687,150.00	3.0%
Sewer System Maintenance	251,040.00	299,460.00	48,420.00	19.3%
Sewer System Engineering	331,740.00	260,710.00	(71,030.00)	-21.4%
Water Purchases	-	-	-	
Water Maintenance Unit	-	-	-	
Water Systems Engineering	-	-	-	
Septage Unloading Facility	-	-	-	
Pump Maintenance Unit	1,417,620.00	1,519,290.00	101,670.00	7.2%
Systems Control Unit	96,200.00	105,210.00	9,010.00	9.4%
Plan Review and Permitting	-	-	-	
Inspection	-	-	-	
IPP	-	-	-	
Laboratory	5,520.00	8,450.00	2,930.00	53.1%
Mapping Unit	350.00	800.00	450.00	128.6%
Miss Dig	-	-	-	
Billing Services Unit	-	-	-	
General and Administrative	1,005,160.00	942,460.00	(62,700.00)	-6.2%
Total Operating Expenses	<u>26,397,020.00</u>	<u>27,112,920.00</u>	<u>715,900.00</u>	<u>2.7%</u>
Net Income	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Depreciation	(18,480.00)	(15,960.00)	2,520.00	-13.6%
<u>Reserves</u>				
Non-Operating Revenue	\$ -	\$ -	\$ -	
Non-Operating Expense	-	-	-	
Major Maintenance Reserve Revenue	300,000.00	309,000.00	9,000.00	3.0%
Major Maintenance Reserve Expense	(327,150.00)	(460,470.00)	(133,320.00)	40.8%
Emergency Reserve Revenue	50,000.00	50,000.00	-	0.0%
Emergency Reserve Expense	-	-	-	
Capital Reserve Revenue	515,000.00	530,450.00	15,450.00	3.0%
Capital Reserve Expense	(4,215,000.00)	(215,000.00)	4,000,000.00	-94.9%
Change in Net Assets	<u>\$ (3,695,630.00)</u>	<u>\$ 198,020.00</u>	<u>\$ 3,893,650.00</u>	<u>-105.4%</u>
<u>Rate Revenue</u>				
Revenue Requirements:				
Operating Expense	\$ 26,397,020.00	\$ 27,112,920.00	\$ 715,900.00	2.7%
Non-Operating	-	-	-	
Major Maintenance	300,000.00	309,000.00	9,000.00	3.0%
Emergency Maintenance	50,000.00	50,000.00	-	0.0%
Capital	515,000.00	530,450.00	15,450.00	3.0%
Total Revenue Requirements	<u>\$ 27,262,020.00</u>	<u>\$ 28,002,370.00</u>	<u>\$ 740,350.00</u>	<u>2.7%</u>
Non-Rate Revenue	<u>\$ (504,510.00)</u>	<u>\$ (696,360.00)</u>	<u>\$ (191,850.00)</u>	<u>38.0%</u>
Rate Required Revenue	<u>\$ 26,757,510.00</u>	<u>\$ 27,306,010.00</u>	<u>\$ 548,500.00</u>	<u>2.0%</u>

Monthly Charge Breakdown

SEWAGE CHARGE

Flat Rate Sewage Charge	Effective July 1, 2020
	<u>Annual Charge</u>
GLWA Purchased Expense	\$ 21,963,110.00
OCWRC Operating Expense	2,598,540.00
Non-Operating	500,000.00
Major Maintenance Reserve	689,590.00
Emergency Maintenance Reserve	100,000.00
Capital Improvement Reserve	1,350,000.00
Less: Misc. Revenue	<u>(134,120.00)</u>
Total:	\$ 27,067,120.00

	Effective July 1, 2020	Effective July 1, 2020
	<u>Annual Charge</u>	<u>Monthly Charge</u>
City of Berkley	\$ 1,088,368	\$ 90,697.33
Village of Beverly Hills	73,353	6,112.75
City of Birmingham	819,051	68,254.26
City of Clawson	804,705	67,058.75
City of Ferndale	1,476,240	123,019.99
City of Hazel Park	1,108,128	92,344.00
City of Huntington Woods	497,223	41,435.25
City of Madison Heights	2,782,229	231,852.41
City of Oak Park	2,093,100	174,425.00
City of Pleasant Ridge	240,087	20,007.26
City of Royal Oak	5,198,781	433,231.74
Royal Oak Twp	255,785	21,315.42
City of Southfield	1,788,054	149,004.51
City of Troy	8,507,466	708,955.49
Detroit Zoological Park	297,197	24,766.42
County of Oakland	-	-
Rackham Golf Course	37,353	3,112.75
State Of Michigan	-	-
Total	\$ 27,067,120	\$ 2,255,593.33

Monthly Charge Breakdown

STORM CHARGE

Flat Rate Storm Charge	Effective July 1, 2020
	Annual Charge
GLWA Purchased Expense	\$ 23,976,540.00
OCWRC Operating Expense	3,136,380.00
Non-Operating	-
Major Maintenance	309,000.00
Emergency Maintenance	50,000.00
Capital Improvement	530,450.00
Less: Interest Income	(696,360.00)
Total:	\$ 27,306,010.00

	Effective July, 1 2020	Effective July 1, 2020
	Annual Charge	Monthly Charge
City of Berkley	\$ 1,772,025	\$ 147,668.76
Village of Beverly Hills	228,524	19,043.67
City of Birmingham	1,333,544	111,128.66
City of Clawson	1,618,210	134,850.84
City of Ferndale	2,809,377	234,114.75
City of Hazel Park	615,860	51,321.67
City of Huntington Woods	673,667	56,138.91
City of Madison Heights	1,786,086	148,840.50
City of Oak Park	3,724,074	310,339.49
City of Pleasant Ridge	365,628	30,469.00
City of Royal Oak	8,110,649	675,887.40
Royal Oak Twp	348,833	29,069.42
City of Southfield	2,106,822	175,568.49
City of Troy	677,162	56,430.16
Detroit Zoological Park	91,856	7,654.67
County of Oakland	417,073	34,756.09
Rackham Golf Course	52,237	4,353.08
State Of Michigan	574,383.00	47,865.26
Total	\$ 27,306,010	\$ 2,275,500.82

Share & Monthly Charge Comparison

SEWAGE CHARGE

	FY 2019-20 (July - June)		FY 2020-21 (July - June)		% Change Mthly Charge
	Share % of System	Monthly Charge	Share % of System	Monthly Charge	
City of Berkley	3.911%	\$ 88,048.42	4.021%	\$ 90,697.33	3.0%
Village of Beverly Hills	0.273%	6,146.09	0.271%	6,112.75	-0.5%
City of Birmingham	3.034%	68,304.49	3.026%	68,254.26	-0.1%
City of Clawson	2.898%	65,242.75	2.973%	67,058.75	2.8%
City of Ferndale	5.374%	120,985.00	5.454%	123,019.99	1.7%
City of Hazel Park	4.108%	92,483.50	4.094%	92,344.00	-0.2%
City of Huntington Woods	1.811%	40,771.17	1.837%	41,435.25	1.6%
City of Madison Heights	10.759%	242,217.67	10.279%	231,852.41	-4.3%
City of Oak Park	7.837%	176,434.66	7.733%	174,425.00	-1.1%
City of Pleasant Ridge	0.887%	19,968.91	0.887%	20,007.26	0.2%
City of Royal Oak	19.306%	434,636.51	19.207%	433,231.74	-0.3%
Royal Oak Twp	0.957%	21,544.92	0.945%	21,315.42	-1.1%
City of Southfield	6.709%	151,039.91	6.606%	149,004.51	-1.3%
City of Troy	30.917%	696,035.17	31.431%	708,955.49	1.9%
Detroit Zoological Park	1.090%	24,539.16	1.098%	24,766.42	0.9%
County of Oakland	0.000%	-	-	-	-
Rackham Golf Course	0.129%	2,904.17	0.138%	3,112.75	7.2%
State Of Michigan	0.000%	-	-	-	-
Total	100.00%	\$ 2,251,302.50	100.00%	\$ 2,255,593.33	0.2%

Charges have been rounded

George W. Kuhn Drainage District, Effective July 1, 2020

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Share & Monthly Charge Comparison

STORM CHARGE

	FY 2019-20 (July - June)		FY 2020-21 (July - June)		% Change Mthly Charge
	Share % of System	Monthly Charge	Share % of System	Monthly Charge	
City of Berkley	6.4895%	\$ 144,702.33	6.4895%	\$ 147,668.76	2.1%
Village of Beverly Hills	0.8369%	18,661.09	0.8369%	19,043.67	2.1%
City of Birmingham	4.8837%	108,896.42	4.8837%	111,128.66	2.0%
City of Clawson	5.9262%	132,142.00	5.9262%	134,850.84	2.0%
City of Ferndale	10.2885%	229,412.18	10.2885%	234,114.75	2.0%
City of Hazel Park	2.2554%	50,290.75	2.2554%	51,321.67	2.0%
City of Huntington Woods	2.4671%	55,011.16	2.4671%	56,138.91	2.1%
City of Madison Heights	6.5410%	145,850.75	6.5410%	148,840.50	2.0%
City of Oak Park	13.6383%	304,105.75	13.6383%	310,339.49	2.0%
City of Pleasant Ridge	1.3390%	29,857.00	1.3390%	30,469.00	2.0%
City of Royal Oak	29.7028%	662,310.67	29.7028%	675,887.40	2.0%
Royal Oak Twp	1.2775%	28,485.67	1.2775%	29,069.42	2.0%
City of Southfield	7.7156%	172,041.84	7.7156%	175,568.49	2.0%
City of Troy	2.4799%	55,296.74	2.4799%	56,430.16	2.0%
Detroit Zoological Park	0.3364%	7,501.00	0.3364%	7,654.67	2.0%
County of Oakland	1.5274%	34,057.83	1.5274%	34,756.09	2.1%
Rackham Golf Course	0.1913%	4,265.58	0.1913%	4,353.08	2.1%
State Of Michigan	2.1035%	46,903.75	2.1035%	47,865.26	2.0%
Total	100.0000%	\$ 2,229,792.51	100.0000%	\$ 2,275,500.82	2.0%

Charges have been rounded

**OAKLAND COUNTY WATER RESOURCES COMMISSIONER
GEORGE W. KUHN DRAINAGE DISTRICT
SCHEDULE OF RATES AND CHARGES, EFFECTIVE JULY 1, 2020**

1. Sewerage Disposal Charge

<u>Municipality</u>	Effective July 1, 2020 <u>Monthly</u>
City of Berkley	\$ 90,697.33
Village of Beverly Hills	6,112.75
City of Birmingham	68,254.26
City of Clawson	67,058.75
City of Ferndale	123,019.99
City of Hazel Park	92,344.00
City of Huntington Woods	41,435.25
City of Madison Heights	231,852.41
City of Oak Park	174,425.00
City of Pleasant Ridge	20,007.26
City of Royal Oak	433,231.74
Royal Oak Twp	21,315.42
City of Southfield	149,004.51
City of Troy	708,955.49
Detroit Zoological Park	24,766.42
County of Oakland	-
Rackham Golf Course	3,112.75
State Of Michigan	-
	<hr/>
Toal:	<hr/> \$ 2,255,593.33 <hr/>

Where communities have individual sewer customers with metered sewage, permitted and approved by the Oakland County Water Resources Commissioner (WRC), then each community shall also report, within ten days following the end of each month, the total metered sewage within the community, in lieu of water consumption.

2. Pollutant Surcharge - APPROVED BY GLWA

A Pollutant Surcharge shall be levied against industrial and commercial customers contributing sewage to the system with concentrations of pollutants exceeding the levels described as follows:

- A. 275 milligrams per liter (mg/l) of Biochemical Oxygen Demand (BOD)
- B. 350 milligrams per liter (mg/l) of Total Suspended Solids (TSS)
- C. 12 milligrams per liter (mg/l) of Phosphorus (P)
- D. 100 milligrams per liter (mg/l) of Fats, Oils & Grease (FOG)

<u>Pollutant</u>	<u>Effective July 1, 2020</u> <u>Total Charge Per lb.</u> <u>of Excess Pollutants</u>
Biochemical Oxygen Demand (BOD)	\$ 0.502
Total Suspended Solids (TSS)	0.510
Phosphorus (P)	7.519
Fats, Oils & Grease (FOG)	0.484

It is assumed that normal residential customers do not contribute sewage with concentration of pollutants exceeding the above levels, therefore, the Pollutant Surcharge shall not apply to residential customers. Further, restaurants shall also be exempt from Pollutant Surcharge per the federal court "Second Interim Order", dated July 10, 1981.

3. Industrial Waste Control Charge - APPROVED BY GLWA

Based on the reported number of water meter sizes for non-residential users of the System, each community shall pay a monthly Industrial Waste Control Charge (IWC) in accordance with the following schedule:

<u>Non-Residential</u> <u>Meter Size</u> <u>in Inches</u>	<u>Effective July 1, 2020</u> <u>\$/Month</u>
5/8	\$ 3.45
3/4	5.18
1	8.63
1 1/2	18.98
2	27.60
3	50.03
4	69.00
6	103.50
8	172.50
10	241.50
12	276.00
14	345.00
16	414.00
18	483.00
20	552.00
24	621.00
30	690.00
36	759.00
48	828.00

Non-residential users shall be defined as all users other than those in single family houses, apartment buildings, condominiums, town houses, mobile homes, schools, churches and municipal buildings.

4. **Flat Rate Storm Charge**

<u>Municipality</u>	Effective July 1, 2020
	<u>Monthly</u>
City of Berkley	\$ 147,668.76
Village of Beverly Hills	19,043.67
City of Birmingham	111,128.66
City of Clawson	134,850.84
City of Ferndale	234,114.75
City of Hazel Park	51,321.67
City of Huntington Woods	56,138.91
City of Madison Heights	148,840.50
City of Oak Park	310,339.49
City of Pleasant Ridge	30,469.00
City of Royal Oak	675,887.40
Royal Oak Twp	29,069.42
City of Southfield	175,568.49
City of Troy	56,430.16
Detroit Zoological Park	7,654.67
County of Oakland	34,756.09
Rackham Golf Course	4,353.08
State Of Michigan	<u>47,865.26</u>
Total:	<u><u>\$ 2,275,500.82</u></u>

5. Total Sewer and Storm Water Charge

The following schedule identifies the total of the sewer charge and the storm water charge. The combined amount will be billed monthly to each customer:

Combined Monthly Sewer and Storm Charges

<u>Municipality</u>	Effective July 1, 2020 <u>Monthly</u>
City of Berkley	\$ 238,366.09
Village of Beverly Hills	25,156.42
City of Birmingham	179,382.92
City of Clawson	201,909.59
City of Ferndale	357,134.74
City of Hazel Park	143,665.67
City of Huntington Woods	97,574.16
City of Madison Heights	380,692.91
City of Oak Park	484,764.49
City of Pleasant Ridge	50,476.26
City of Royal Oak	1,109,119.14
Royal Oak Twp	50,384.84
City of Southfield	324,573.00
City of Troy	765,385.65
Detroit Zoological Park	32,421.09
County of Oakland	34,756.09
Rackham Golf Course	7,465.83
State Of Michigan	47,865.26
Total:	<u><u>\$ 4,531,094.15</u></u>

MEMORANDUM

TO: Pleasant Ridge City Commission
FROM: Gregory K. Need
RE: Small Cell Wireless Ordinance
DATE: May 6, 2020

In 2017, the City adopted an ordinance regulating the deployment of “small cell” wireless facilities in the right-of-way. At the time, we were one of the first communities in Michigan to adopt such an ordinance. Unfortunately, the Michigan Legislature adopted legislation and the FCC adopted regulations that make our current ordinance provisions unenforceable. The legislation does allow some limited ability to issue permits, regulate aesthetic aspects of these small cell facilities, and require insurance, indemnity provisions, and bonds, but only if the City adopts an ordinance to do so. City administration recommends adoption of this draft ordinance to allow us to exercise the limited rights we do have.

As previously noted, new technology favored by the wireless communication industry involves the use of antennas placed much closer together and at generally lower heights as traditional cellular towers. To facilitate deployment of this technology, the wireless communication industry convinced the State Legislature and FCC to adopt laws and rules that, with a few limitations, require municipalities to approve antennas and related facilities or utility poles.

This issue is further complicated by the fact that there are some inconsistencies between the state and federal regulations. State law allows a height limit of 40’, plus 5’ for the antenna. Federal law permits 50’ or 10%. In addition, there are some differences in the allowed fees. We have adopted in this ordinance the state restrictions.

I recognize that this is far longer than the current ordinance; however, the draft ordinance includes the provisions contained in the state legislation (a copy of which is attached). This ordinance is modelled after one adopted by the City of Berkley earlier this year.

Please note that the FCC regulations are the subject of challenges currently pending in the federal courts. It is, therefore, certainly possible that the federal restrictions may be modified in the future. There are also possible challenges to the Michigan legislation. For all these reasons, language in Sec 62-195 preserves our ability to challenge those restrictions or amend this ordinance based upon subsequent court proceedings.

Please feel free to send Jim any questions or comments in advance of the meeting and I will respond. Otherwise, I will be more than happy to answer any questions on the 12th.

AN ORDINANCE

to amend the City of Pleasant Ridge Code of Ordinance Chapter 62 – Streets, Sidewalks, and Other Public Places

THE CITY OF PLEASANT RIDGE ORDAINS:

SECTION 1: Chapter 62 of the Code is amended by deleting Section 62.29 – DAS/Small Cell/Wireless Facilities in the Public Rights-of-Way and adding a new Article IV – Small Cell Wireless Facilities Deployment, to read as follows:

ARTICLE IV. – SMALL CELL WIRELESS FACILITIES DEPLOYMENT

Sec. 62-181. – Title and purpose.

The purpose of this Article is to regulate small cell wireless infrastructure and the activities of wireless infrastructure providers and wireless service providers in regard to the placement and siting of “Small Cell” facilities.

Sec. 62-182. – Definitions.

- (a) “Act” means the Small Wireless Facilities Deployment Act, 2018 PA 365, MCL 460.1301 et seq, as may be amended from time to time.
- (b) “Antenna” means communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.
- (c) “Applicant” means a wireless provider or wireless infrastructure provider that submits an application described in this article.
- (d) “City pole” means a utility pole owned or operated by the City and located in the public right-of-way.
- (e) “Colocate” means to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole. “Collocation” has a corresponding meaning.
- (f) “Fee” means a City one-time per small cell site charge for application processing.
- (g) “Rate” means the City’s annual charge per site.
- (h) “Make-ready work” means work necessary to enable a City pole or utility pole to support collocation, which may include modification or replacement of utility poles or modification of lines.

- (i) “Micro wireless facility” means a small cell wireless facility that is not more than 24 inches in length, 15 inches in width, and 12 inches in height and that does not have an exterior antenna more than 11 inches in length.
- (j) “Public right-of-way” or “ROW” means the area on, below, or above a public roadway, highway, street, alley, bridge, sidewalk, or utility easement dedicated for compatible uses. Public right-of-way does not include any of the following:
 - (1) A private right-of-way; or
 - (2) Land owned or controlled by a railroad as defined in section 109 of the Railroad Code of 1993, MCL 462.109.
- (k) “Small cell wireless facility” means a wireless facility that meets both of the following requirements:
 - (1) Each antenna is not more than 6 cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements would fit within an imaginary enclosure of not more than 6 cubic feet; and
 - (2) All other wireless equipment associated with the facility is cumulatively not more than 25 cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meters, concealment elements, telecommunications demarcation boxes, grounding equipment, power transfer switches, cut-off switches, and vertical cable runs for the connection of power and other services.
- (l) “Utility pole” means a pole or similar structure that is or may be used to support small cell wireless facilities. Utility pole does not include a sign pole less than 15 feet in height above ground.
- (m) “Wireless facility” means equipment at a fixed location that enables the provision of wireless services between user equipment and a communications network, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. Wireless facility includes a small cell wireless facility. Wireless facility does not include coaxial or fiber-optic cable between utility poles or wireless support structures.
- (n) “Wireless provider” is a regulated provider of telecommunications services and a “wireless infrastructure provider” is an installer of wireless equipment at small cell sites and, both terms are interchangeable terms for purposes of this article.
- (o) “Wireless services” means any services, provided using licensed or unlicensed spectrum, including the use of Wi-Fi, whether at a fixed location or mobile.

- (p) “Wireless support structure” means a freestanding structure designed to support or capable of supporting small cell wireless facilities. Wireless support structure does not include a utility pole.
- (q) “Wireline” means a facility used to transport services by wire or fiber- optic cable from a wireless facility to a network.

Sec. 62-183. – Scope of authority.

- (a) Except as provided in this article or the Act, the City shall not prohibit, regulate, or charge for the collocation of small cell wireless facilities.
- (b) The approval of a small cell wireless facility under this article authorizes only the collocation of a small cell wireless facility and does not authorize either of the following:
 - (1) The provision of any services; or
 - (2) The installation, placement, modification, maintenance, or operation of a wireline in the ROW.

Sec. 62-184. – Small cell ROW access; permitted use; height; underground; downtown; residential districts.

- (a) This section applies only to activities of a wireless provider within the public right-of-way for the deployment of small cell wireless facilities and associated new or modified utility poles.
- (b) The City shall not enter into an exclusive arrangement with any person for use of the ROW for the construction, operation, or maintenance of utility poles or the collocation of small cell wireless facilities.
- (c) The City shall not charge a wireless provider an annual rate more than:
 - (1) \$20.00 annually, unless subdivision (2), below, applies.
 - (2) \$125.00 annually, if a new utility pole or wireless support structure was erected at a new site by or on behalf of the wireless provider on or after the effective date of this article. This subdivision does not apply to the replacement of an existing utility pole.
 - (3) Every five years after the effective date of the Act, the maximum fees then authorized under this subsection shall be increased by 10% and rounded to the nearest dollar.
- (d) All greater rates and fees in current agreements shall be modified within 90 days of application receipt, so as not to exceed the fees provided here, except for new small cell dedicated utility poles installed and operational in the ROW before the effective date of this article or related agreements, which shall remain in effect for the duration of this article or the agreement.

- (e) Except as set forth in Section 62-185, below, or the Zoning Ordinance, and as limited in this section, small cell siting is a permitted use and not subject to zoning regulation if it complies with all other sections of this article and if:
 - (1) A utility pole in the ROW installed or modified on or after the effective date of this article shall not exceed 40 feet above ground level, unless a taller height is agreed to by the City; and
 - (2) A small cell wireless facility in the ROW installed or modified after the effective date of this article shall not extend more than 5 feet above a utility pole or wireless support structure on which the small cell wireless facility is colocated.
- (f) A proposed utility pole or other support structure that exceeds the height limits under subsection (e), above, is subject to zoning review.

Sec. 62-185. – Aesthetics limitations and requirements.

- (a) Undergrounding: A wireless provider shall comply with reasonable and nondiscriminatory requirements, including concealment measures, that do not prohibit communications service providers from installing structures on or above ground in the ROW in an area designated solely for underground or buried cable and utility facilities, if:
 - (1) The City has required all cable and utility facilities to place all their facilities underground;
 - (2) The City does not prohibit replacement of the City’s poles by a wireless provider in the designated area; and
 - (3) A wireless provider may apply for a waiver of the undergrounding requirements.
- (b) Downtown, Historic, and Residential Districts: A wireless provider shall comply with written, objective requirements for reasonable, technically feasible, nondiscriminatory, and technologically neutral designs or concealment measures in a historic district, downtown district or residential zoning district. Such requirement shall not have the effect of prohibiting any wireless provider’s technology. Any such design or concealment measures are not included in size restrictions in the definition of small wireless facility.
- (c) Aesthetics Requirements: Wireless Providers shall install, modify, collocate or otherwise provide all wireless facilities, equipment, poles, support structures and all other related wireless objects in a manner, size and appearance that is consistent and in conformity with the existing requirements and existing practices in fact, pertaining to such districts as defined by the applicable ordinances, rules and codes of the City and the applicable rules and laws of this State, in such fashion as to create the least negative impact on the district as possible. Such accommodations may include use of similar height, materials, color, design, number and appearance of other similar structures utilized by other occupiers of the rights of way and public spaces.

- (1) Collocation including replacement of existing poles or support structures is strongly encouraged over the installation of additional new poles or support structures in the ROW.
 - (2) Placement of all equipment inside the pole or support structure is favored over placement outside the pole, including ground mountings.
 - (3) The smallest equipment, antennas and poles and support structures feasible is preferred.
 - (4) Camouflaging, stealth or concealment elements are preferred.
 - (5) Installations generally are favored in the following Districts in the following order of preference:
 - a. 1st Preference: Industrial
 - b. 2nd Preference: Commercial
 - c. 3rd Preference: Residential
 - (6) Disagreements as between the provider and the City on specific aesthetics issues shall be addressed by the City Commission upon timely written request of the provider. City staff and Commission may consider incentives favoring installations in preferred districts.
- (d) Wireless providers shall repair all damage to the ROW caused by the activities of the wireless provider while occupying, constructing, installing, mounting, maintaining, modifying, operating, or replacing small cell wireless facilities, utility poles, or wireless support structures in the ROW and shall return the ROW to its prior condition. Following 60 days written notice, the City may make those repairs and charge the wireless provider the cost of the repairs.

Sec. 62-186. – Provider and City responsibilities; application information; shot clocks; tolling; deemed approved; basis for denial; resubmittal; batch applications; application fees; micro wireless facility exemption; alternate siting; decommissioning sites.

- (a) This section applies to activities of a wireless provider within the public right-of-way.
- (b) Except as otherwise provided in subsection (c) below, the provider/applicant shall seek a City ROW access permit to colocate a small cell wireless facility or install, modify, or replace a utility pole on which a small cell wireless facility will be colocated as required of all ROW users. The processing of an application for such a permit is subject to all of the following:
 - (1) In-kind contributions to the City are not permitted in lieu of rates and fees described above unless all parties voluntarily agree in furtherance of the interests of both.
 - (2) The provider shall provide all the information and documentation required by the City to enable the City to make an informed decision with regard to its criteria for authorizing ROW access including the following:
 - a. A certificate of compliance with FCC rules related to radio frequency emissions from a small cell wireless facility,
 - b. Proof of notification to every other affected authority and all necessary permits, permit applications, or easements to ensure all necessary permissions for the proposed activity are obtained, and
 - c. An attestation that the small cell wireless facilities will be operational for use by a wireless services provider within 1 year after the permit issuance date. Failure to abide by this term shall result in termination of any permit issued in reliance on such attestation.
 - (3) Within 25 days after receiving an initial application, the City shall notify the applicant in writing whether the application is complete. If incomplete, the notice will delineate all missing documents or information. The notice tolls the running of the time for approving or denying an application under subdivision (6), below.
 - (4) If the applicant makes a supplemental submission in response to the City's notice of incompleteness, the City will so notify the applicant in writing within 10 days, delineating the previously requested and missing documents or information. The time period for approval or denial is tolled in the case of second or subsequent notices.
 - (5) The City shall approve or deny the application and notify the applicant in writing within the period of time listed in subsection (c) after the completed application is received:

- (c) The following “Shot Clock” deadlines apply:
- (1) Collocation Shot Clock: For an application for the collocation of small cell wireless facilities on a utility pole, 60 days, subject to the following adjustments:
 - a. Add 15 days if an application from another wireless provider was received within 1 week of the application in question.
 - b. Add 15 days if, a timely extension is requested.
 - (2) New or Replacement 40’ Pole and Limited Equipment: For an application for a new or replacement utility pole that meets the height requirements of subsection 62-184(e), above, and associated small cell facility, 90 days, subject to the following adjustments:
 - a. Add 15 days if an application from another wireless provider was received within 1 week of the application in question.
 - b. Add 15 days if, a timely extension is requested.
- (d) Deemed Approved: A completed application is considered to be approved if not timely acted upon by the City and, if the City receives a notice not less than 7 days before, the applicant may proceed with the work pursuant to this automatic approval.
- (e) Basis for Denial: The City may deny a completed application for a proposed collocation of a small cell wireless facility or installation, modification, or replacement of a utility pole that meets the height requirements in subsection 62-184(e), above, if the proposed activity would do any of the following:
- (1) Materially interfere with the safe operation of traffic control equipment.
 - (2) Materially interfere with sight lines or clear zones for transportation or pedestrians.
 - (3) Materially interfere with compliance with the Americans with Disabilities Act of 1990, or similar federal, state, or local standards regarding pedestrian access or movement.
 - (4) Materially interfere with maintenance or full unobstructed use of public utility infrastructure under the jurisdiction of the City or other authority.
 - (5) With respect to drainage infrastructure under the jurisdiction of the City or other authority, either of the following:
 - a. Materially interfere with maintenance or full unobstructed use of the drainage infrastructure as it was originally designed, or

- b. Not be located a reasonable distance from the drainage infrastructure to ensure maintenance under the Drain Code of 1956, MCL 280.1 to 280.630, and access to the drainage infrastructure.
- (6) Fail to comply with reasonable, nondiscriminatory, written spacing requirements of general applicability adopted by ordinance or otherwise that apply to the location of ground-mounted equipment and new utility poles and that do not prevent a wireless provider from serving any location.
- (7) Fail to comply with all other applicable codes.
- (8) Fail to comply with section 62-185, above.
- (9) Fail to meet reasonable, objective, written stealth or concealment criteria for small cell wireless facilities applicable in a downtown or residential district or other designated area, as specified in an ordinance or otherwise and nondiscriminatory applied to all other occupants of the ROW, including electric utilities, incumbent or competitive local exchange carriers, fiber providers, cable television operators, and the City.
- (f) Reasons for Denial; Resubmission and 30 Day Shot Clock: If the completed application is denied, the notice under subdivision 62-186(b)(5), above, shall explain the reasons for the denial and, if applicable, cite the specific provisions of applicable codes on which the denial is based. The applicant may cure the deficiencies identified by the City and resubmit the application within 30 days after the denial without paying an additional application fee. The City shall approve or deny the revised application within 30 days. The City shall limit its review of the revised application to the deficiencies cited in the denial.
- (g) Batch Applications: An applicant may file an application and receive a single permit for the collocation of up to 20 substantially similar small cell wireless installations. The City may approve or deny 1 or more small cell wireless facilities included in such consolidated application.
- (h) Approval of an application authorizes the wireless provider to undertake the installation, collocation and maintenance of such facilities.
- (i) The City shall not institute a moratorium on filing, receiving, or processing applications or issuing permits for the collocation of small cell wireless facilities or the installation, modification, or replacement of utility poles on which small cell wireless facilities will be colocated.
- (j) The City and an applicant may extend a time period under this subsection by mutual agreement.
- (k) Application Fee for a permit under Sec. 62-186(b)(2) shall not exceed the lesser of the following:

- (1) \$200.00 for each small cell wireless facility alone; or
 - (2) \$300.00 for each small cell wireless facility and a new utility pole to which it will be attached.
 - (3) Every five years after the effective date of the Act, the maximum fees then authorized under this subsection shall be increased by 10% and rounded to the nearest dollar.
- (l) The City may revoke a permit, upon 30 days notice and an opportunity to cure, if the permitted small cell wireless facilities and any associated utility pole fail to meet the requirements of this article.
 - (m) Exemptions: The City shall not require a permit or any other approval or require fees or rates for ordinance compliant replacement, maintenance or operation of a small cell wireless facility or ordinance compliant installation, replacement, maintenance or operation of a micro wireless facility that is suspended on cables strung between utility poles or wireless support structures in compliance with applicable codes.
 - (n) Alternate Siting: Upon receipt of an application to place a new utility pole, the City may propose and the applicant shall use an alternate location within the ROW or on property or structures owned or controlled by the City within 75 feet of the applicants proposed location if reasonably achievable.
 - (o) Decommissioning Sites: A wireless provider shall notify the City in writing before discontinuing use of a small cell wireless facility, utility pole, or wireless support structure. The notice shall specify when and how the wireless provider intends to remove the small cell wireless facility, utility pole, or wireless support structure. The wireless provider shall return the property to its pre-installation condition. If the wireless provider does not complete the removal within 45 days after the discontinuance of use, the authority may complete the removal and assess the costs of removal against the wireless provider. A permit under this section for a small cell wireless facility expires upon removal of the small cell wireless facility.
 - (p) A provider shall obtain a permit for any work that will affect traffic patterns or obstruct vehicular or pedestrian traffic in the ROW.

Sec. 62-187. – City owned poles: rates; terms.

- (a) The City shall not enter into an exclusive arrangement with any person for the right to attach to City poles. A person who purchases, controls, or otherwise acquires a City pole is subject to the requirements of this section.
- (b) Rate: The rate for the collocation of small cell wireless facilities on authority poles shall be nondiscriminatory regardless of the services provided by the collocating person. The rate shall not exceed \$30.00 per year per City pole plus any rate charged for the use of the ROW under section 62-184(c).

- (c) Within 90 days after receiving the first request to colocate a small cell wireless facility on a City pole, the City shall make available, through ordinance or otherwise, the rates, fees, and terms for the collocation of small cell wireless facilities on City poles. The rates, fees, and terms shall comply with all of the following:
- (1) The rates, fees, and terms shall be nondiscriminatory, competitively neutral, and commercially reasonable and shall comply with this article and the Act;
 - (2) The City shall provide a good-faith estimate for any make-ready work within 60 days after receipt of a complete application. Make-ready work shall be completed within 60 days of written acceptance of the good-faith estimate by the applicant;
 - (3) The person owning or controlling the City pole shall not require more make-ready work than required to comply with law or industry standards; and
 - (4) Fees for make-ready work shall not do any of the following:
 - a. Include costs related to preexisting or prior damage or noncompliance unless the damage or noncompliance was caused by the applicant;
 - b. Include any unreasonable consultant fees or expenses; or
 - c. Exceed actual costs imposed on a nondiscriminatory basis.
- (d) This section does not require the City to install or maintain any specific City pole or to continue to install or maintain City poles in any location if the City makes a nondiscriminatory decision to eliminate aboveground poles of a particular type generally, such as electric utility poles, in a designated area of its geographic jurisdiction. For City poles with colocated small cell wireless facilities in place when the City makes a decision to eliminate aboveground poles of a particular type, the City shall do one of the following:
- (1) Continue to maintain the City pole;
 - (2) Install and maintain a reasonable alternative pole or wireless support structure for the collocation of the small cell wireless facility;
 - (3) Offer to sell the pole to the wireless provider at a reasonable cost;
 - (4) Allow the wireless provider to install its own utility pole so it can maintain service from that location; or
 - (5) Proceed as provided by an agreement between the City and the wireless provider.

Sec. 62-188. – No requirement to provide service.

This article does not require wireless facility deployment or regulate wireless services.

Sec. 62-189. – Appeals.

The applicant may appeal any City determinations related to this article to the City Commission or the Oakland County Circuit Court.

Sec. 62-190. – Defense, indemnity and insurance.

All applicant wireless providers shall:

- (1) Defend, indemnify, and hold harmless the City and its elected and appointed officials, officers, agents, and employees against any claims, demands, damages, lawsuits, judgments, costs, liens, losses, expenses, and attorney fees resulting from the installation, construction, repair, replacement, operation, or maintenance of any wireless facilities, wireless support structures, or utility poles to the extent caused by the applicant and all entities acting on its behalf including but not limited to its contractors, its subcontractors, and the officers, employees, or agents of any of these, except as to liabilities or losses due to or caused by the sole negligence of the City or its officers, agents, or employees; and
- (2) Obtain insurance naming the City and those acting on its behalf including but not limited to its officers, agents, and employees as additional insureds against any claims, demands, damages, lawsuits, judgments, costs, liens, losses, expenses, and attorney fees. A wireless provider may meet all or a portion of the City's insurance coverage and limit requirements by self-insurance, conditioned upon providing to the City evidence demonstrating to the City's satisfaction the wireless provider's financial ability to meet the City's insurance coverage and limit requirements throughout the life of the provider's use of the ROW. To the extent it self-insures, a wireless provider is not required to name additional insureds under this section.

Sec. 62-191. – Bonding.

- (a) As a condition of a permit described in this article, the wireless provider shall provide a \$1,000 bond per site, for the purpose of providing for the removal of abandoned or improperly maintained small cell wireless facilities, including those that the City determines should be removed to protect public health, safety, or welfare, to repair the ROW as provided under subsection 62-185(d), above, and, to recoup rates or fees that have not been paid by a wireless provider in more than 12 months, if the wireless provider has received 60-day advance notice from the City of the noncompliance.
- (b) The City shall not require a cash bond, unless the wireless provider has failed to obtain or maintain a bond required under this section or the surety has defaulted or failed to perform on a bond given to the City on behalf of a wireless provider.

Sec. 62-192. – Labelling.

A small cell wireless facility for which a permit is issued shall be labeled with the name of the wireless provider, emergency contact telephone number, and information that identifies the small cell wireless facility and its location.

Sec. 62-193. – Electric costs.

A wireless provider is responsible for arranging and paying for the electricity used to operate a small cell wireless facility.

Sec. 62-194. – Investor-owned utilities.

- (a) This article does not add to, replace, or supersede any law regarding poles or conduits, similar structures, or equipment of any type owned or controlled by an investor-owned utility whose rates are regulated by the MPSC, an affiliated transmission company, an independent transmission company, or a cooperative electric utility.
- (b) This article does not impose or otherwise affect any rights, controls, or contractual obligations of an investor-owned utility whose rates are regulated by the MPSC, an affiliated transmission company, an independent transmission company or a cooperative electric utility with respect to its poles or conduits, similar structures, or equipment of any type.
- (c) Except for purposes of a wireless provider obtaining a permit to occupy a right-of-way, this ordinance does not affect an investor-owned utility whose rates are regulated by the MPSC. Notwithstanding any other provision of this article, pursuant to and consistent with section 6g of 1980 PA 470, MCL 460.6g, the MPSC has sole jurisdiction over attachment of wireless facilities on the poles, conduits, and similar structures or equipment of any type or kind owned or controlled by an investor-owned utility whose rates are regulated by the MPSC.

Sec. 62-195. – Authority reservation of rights.

- (a) This article is adopted in compliance with Michigan 2018 PA 365; MCL 460.1301 and 2018 PA 366; MCL 125.3205(1)(c) as amended and MCL 125.3514(10). However, the City takes specific note of inconsistencies as between these State Acts and certain potentially preemptive FCC Rulings concerning “Small Cells” known as the “Moratoria Order”; FCC 3rd Report and Order and Declaratory Ruling of 8/13/2018 FCC 18-111 <https://docs.fcc.gov/public/attachments/FCC-18-111A1.pdf> and “Small Cell Order”; FCC Declaratory Ruling and 3rd Report and Order of 9/27/2018 FCC 18-133 <https://docs.fcc.gov/public/attachments/FCC-18-133A1.pdf>.
- (b) The City also notes inconsistencies with the Michigan Constitution of 1963 including but not limited to Article VII Sections 22, 26, 29, 30, 31 and 34. Adoption of this article shall not be construed as a waiver of the City’s right to engage in or otherwise support a legal challenge to either the State Acts or FCC rules referenced above. In the event of any interpretations, including Judicial, Legislative or Administrative, contrary

to the Michigan Public Acts and/or FCC rules referenced above, the City reserves the right to amend and or repeal this article and to cancel all related agreements, policies and procedures undertaken in furtherance hereof.

- (c) The City further reserves the right to revoke or suspend any permits or approvals issued pursuant to this article if based on compelling and credible scientific or medical evidence or report from a qualified and credible public agency or health organization, the City Commission determines that wireless facilities or infrastructure deployed hereunder present or constitute an imminent, serious, and credible threat or danger to the public health, welfare, or safety.

SECTION 2: Severability Clause

Should any word, phrase, sentence, paragraph, or section of this Ordinance be held invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.

SECTION 3: Effective Date

This Ordinance shall become effective 30 days following the date of adoption.

SECTION 4: Publication

The City Commission directs the City Clerk to publish a summary of this ordinance in compliance with Public Act 182 of 1991, as amended, and Section ____ of the Pleasant ridge City Charter.

City Commission Introduction:
City Commission Public Hearing:
City Commission Adoption:
Published:
Effective:

Tuesday, May 12, 2020

Attest:

Amy Allison
City Clerk

SMALL WIRELESS COMMUNICATIONS FACILITIES DEPLOYMENT ACT
Act 365 of 2018

AN ACT to provide for the regulation by state or local government authorities and municipally owned electric utilities of the activities of wireless infrastructure providers and wireless services providers and of wireless facilities, wireless support structures, and utility poles; to regulate rates and fees concerning wireless facilities, wireless support structures, communications service provider pole attachments, and utility poles charged by state or local government authorities and municipally owned electric utilities; to provide for collocation of wireless facilities and of communications service provider pole attachments; to provide for use of public rights-of-way; to regulate certain permitting processes and zoning reviews; to prohibit certain commercially discriminatory actions by state or local government authorities and municipally owned electric utilities; to prohibit state and local government authorities from entering into exclusive arrangements with any person for the right to attach to certain utility poles; to authorize indemnification and insurance requirements; to authorize certain bonding requirements; and to provide for charges for electricity to operate small cell wireless facilities.

History: 2018, Act 365, Eff. Mar. 12, 2019.

The People of the State of Michigan enact:

460.1301 Short title; purpose of act.

Sec. 1. (1) This act shall be known and may be cited as the "small wireless communications facilities deployment act".

(2) The purpose of the act is to do all of the following:

(a) Increase investment in wireless networks that will benefit the citizens of this state by providing better access to emergency services, advanced technology, and information.

(b) Increase investment in wireless networks that will enhance the competitiveness of this state in the global economy.

(c) Encourage the deployment of advanced wireless services by streamlining the process for the permitting, construction, modification, maintenance, and operation of wireless facilities in the public rights-of-way.

(d) Allow wireless services providers and wireless infrastructure providers access to the public rights-of-way and the ability to attach to poles and structures in the public rights-of-way to enhance their networks and provide next generation services.

(e) Ensure the reasonable and fair control and management of public rights-of-way by governmental authorities within this state.

(f) Address the timely design, engineering, permitting, construction, modification, maintenance, and operation of wireless facilities as matters of statewide concern and interest.

(g) Provide for the management of public rights-of-way in a safe and reliable manner that does all of the following:

(i) Supports new technology.

(ii) Avoids interference with right-of-way use by existing public utilities and cable communications providers.

(iii) Allows for a level playing field for competitive communications service providers.

(iv) Protects public health, safety, and welfare.

(h) Increase the connectivity for autonomous and connected vehicles through the deployment of small cell wireless facilities with full access and compatibility for connected and autonomous vehicles as determined and approved by the state transportation department, county road commissions, and authorities.

(i) Prioritize, as provided in this act, the use of existing utility poles and wireless support structures for collocation over the installation of new utility poles or wireless support structures.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1303 Definitions; A, B.

Sec. 3. As used in this act:

(a) "Affiliated transmission company" means that term as defined in section 2 of the electric transmission line certification act, 1995 PA 30, MCL 460.562.

(b) "Antenna" means communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.

(c) "Applicable codes" means uniform building, fire, electrical, plumbing, or mechanical codes adopted under the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531,

or adopted by the United States Occupational Safety and Health Administration or by a state or national code organization, including, but not limited to, the "National Electrical Safety Code" published by the Institute of Electrical and Electronics Engineers.

(d) "Applicant" means a wireless provider that submits an application described in this act.

(e) "Attaching entity" means a public or private party or entity, other than the municipally owned electric utility, that, pursuant to an agreement with the municipally owned electric utility, places a wire or cable attachment on a nonauthority pole or related infrastructure within the communication space. Attaching entity includes, but is not limited to, both of the following:

(i) A telecommunication provider as that term is defined in section 102 of the metropolitan extension telecommunications rights-of-way oversight act, 2002 PA 48, MCL 484.3102.

(ii) A video service provider as that term is defined in the uniform video services local franchise act, 2006 PA 480, MCL 484.3301.

(f) "Authority", unless the context implies otherwise, means this state, or a county, township, city, village, district, or subdivision thereof if authorized by law to make legislative, quasi-judicial, or administrative decisions concerning an application described in this act. Authority does not include any of the following:

(i) A municipally owned electric utility.

(ii) An investor-owned utility whose rates are regulated by the MPSC.

(iii) A state court having jurisdiction over an authority.

(g) "Authority pole" means a utility pole owned or operated by an authority and located in the ROW.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1305 Definitions; C to I.

Sec. 5. As used in this act:

(a) "Colocate" means to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole. "Collocation" has a corresponding meaning. Colocate does not include make-ready work or the installation of a new utility pole or new wireless support structure.

(b) "Communications facility" means the set of equipment and network components, including wires, cables, antennas, and associated facilities, used by a communications service provider to provide communications service.

(c) "Communication space" means that term as defined in the "National Electric Safety Code" published by the Institute of Electrical and Electronics Engineers.

(d) "Communications service" means service provided over a communications facility, including cable service as defined in 47 USC 522, information service as defined in 47 USC 153, telecommunications service as defined in 47 USC 153, or wireless service.

(e) "Communications service provider" means any entity that provides communications services.

(f) "FCC" means the Federal Communications Commission.

(g) "Fee" means a nonrecurring charge for services.

(h) "Historic district" means a historic district established under section 3 of the local historic districts act, 1970 PA 169, MCL 399.203, or a group of buildings, properties, or sites that are either listed in the National Register of Historic Places or formally determined eligible for listing by the Keeper of the National Register, the individual who has been delegated the authority by the federal agency to list properties and determine their eligibility for the National Register, in accordance with Section VI.D.1.a.i-v of the Nationwide Programmatic Agreement codified at 47 CFR Part 1, appendix C.

(i) "Independent transmission company" means that term as defined in section 2 of the electric transmission line certification act, 1995 PA 30, MCL 460.562.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1307 Definitions; L to S.

Sec. 7. As used in this act:

(a) "Law" means federal, state, or local law, including common law, a statute, a rule, a regulation, an order, or an ordinance.

(b) "Make-ready work" means work necessary to enable an authority pole or utility pole to support collocation, which may include modification or replacement of utility poles or modification of lines.

(c) "Micro wireless facility" means a small cell wireless facility that is not more than 24 inches in length, 15 inches in width, and 12 inches in height and that does not have an exterior antenna more than 11 inches in length.

(d) "MPSC" means the Michigan Public Service Commission created in section 1 of 1939 PA 3, MCL 460.1.

(e) "Municipally owned electric utility" means a system owned by a municipality or combination of municipalities to furnish power or light and includes a cooperative electric utility that, on or after the effective date of this act, acquired all or substantially all of the assets of a municipal electric utility, when applying this act to the former territory of the municipal electric utility.

(f) "Nonauthority pole" means a utility pole used for electric delivery service and controlled by the governing body of a municipally owned electric utility.

(g) "Person" means an individual, corporation, limited liability company, partnership, association, trust, or other entity or organization, including an authority.

(h) "Public right-of-way" or "ROW" means the area on, below, or above a public roadway, highway, street, alley, bridge, sidewalk, or utility easement dedicated for compatible uses. Public right-of-way does not include any of the following:

(i) A private right-of-way.

(ii) A limited access highway.

(iii) Land owned or controlled by a railroad as defined in section 109 of the railroad code of 1993, 1993 PA 354, MCL 462.109.

(iv) Railroad infrastructure.

(i) "Rate" means a recurring charge.

(j) "Small cell wireless facility" means a wireless facility that meets both of the following requirements:

(i) Each antenna is located inside an enclosure of not more than 6 cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements would fit within an imaginary enclosure of not more than 6 cubic feet.

(ii) All other wireless equipment associated with the facility is cumulatively not more than 25 cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meters, concealment elements, telecommunications demarcation boxes, grounding equipment, power transfer switches, cut-off switches, and vertical cable runs for the connection of power and other services.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1309 Definitions; U to W.

Sec 9. As used in this act:

(a) "Utility pole" means a pole or similar structure that is or may be used in whole or in part for cable or wireline communications service, electric distribution, lighting, traffic control, signage, or a similar function, or a pole or similar structure that meets the height requirements in section 13(5) and is designed to support small cell wireless facilities. Utility pole does not include a sign pole less than 15 feet in height above ground.

(b) "Wireless facility" means equipment at a fixed location that enables the provision of wireless services between user equipment and a communications network, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. Wireless facility includes a small cell wireless facility. Wireless facility does not include any of the following:

(i) The structure or improvements on, under, or within which the equipment is colocated.

(ii) A wireline backhaul facility.

(iii) Coaxial or fiber-optic cable between utility poles or wireless support structures or that otherwise is not immediately adjacent to or directly associated with a particular antenna.

(c) "Wireless infrastructure provider" means any person, including a person authorized to provide telecommunications services in this state but not including a wireless services provider, that builds or installs wireless communication transmission equipment, wireless facilities, or wireless support structures and who, when filing an application with an authority under this act, provides written authorization to perform the work on behalf of a wireless services provider.

(d) "Wireless provider" means a wireless infrastructure provider or a wireless services provider. Wireless provider does not include an investor-owned utility whose rates are regulated by the MPSC.

(e) "Wireless services" means any services, provided using licensed or unlicensed spectrum, including the use of Wi-Fi, whether at a fixed location or mobile.

(f) "Wireless services provider" means a person that provides wireless services.

(g) "Wireless support structure" means a freestanding structure designed to support or capable of supporting small cell wireless facilities. Wireless support structure does not include a utility pole.

(h) "Wireline backhaul facility" means a facility used to transport services by wire or fiber-optic cable from a wireless facility to a network.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1311 Collocation of small cell wireless facilities; prohibited authority.

Sec. 11. (1) Except as provided in this act, an authority shall not prohibit, regulate, or charge for the collocation of small cell wireless facilities.

(2) The approval of a small cell wireless facility under this act authorizes only the collocation of a small cell wireless facility and does not authorize either of the following:

(a) The provision of any particular services.

(b) The installation, placement, modification, maintenance, or operation of a wireline backhaul facility in the ROW.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1313 Activities of wireless provider in public right of way; exclusive arrangement prohibited; rates; ordinance compliance; installation and concealment requirements; waiver of undergrounding requirements; repair damage to right of way.

Sec. 13. (1) This section applies only to activities of a wireless provider within the public right-of-way for the deployment of small cell wireless facilities and associated new or modified utility poles.

(2) An authority shall not enter into an exclusive arrangement with any person for use of the ROW for the construction, operation, or maintenance of utility poles or the collocation of small cell wireless facilities.

(3) An authority shall not charge a wireless provider a rate for each utility pole or wireless support structure in the ROW in the authority's geographic jurisdiction on which the wireless provider has colocated a small cell wireless facility that exceeds the following:

(a) \$20.00 annually, unless subdivision (b) applies.

(b) \$125.00 annually, if the utility pole or wireless support structure was erected by or on behalf of the wireless provider on or after the effective date of this act. This subdivision does not apply to the replacement of a utility pole that was not designed to support small cell wireless facilities.

Every 5 years after the effective date of this act, the maximum rates then authorized under subdivisions (a) and (b) are increased by 10% and rounded to the nearest dollar.

(4) If, on the effective date of this act, an authority has a rate or fee in an ordinance or in an agreement with a wireless provider for the use of the ROW to colocate a small cell wireless facility or to construct, install, mount, maintain, modify, operate, or replace a utility pole, and the rate or fee does not comply with subsection (3), the authority shall, not later than 90 days after the effective date of this act, revise the rate or fee to comply with subsection (3). Both of the following apply:

(a) For installations of utility poles designed to support small cell wireless facilities or collocations of small cell wireless facilities installed and operational in the ROW before the effective date of this act, the fees, rates, and terms of an agreement or ordinance for use of the ROW remain in effect subject to the termination provisions contained in the agreement or ordinance.

(b) For installations of utility poles designed to support small cell wireless facilities or collocations of small cell wireless facilities installed and operational in the ROW after the effective date of this act, the fees, rates, and terms of an agreement or ordinance for use of the ROW shall comply with subsection (3).

(5) A wireless provider may, as a permitted use not subject to zoning review or approval, except that an application for a permitted use is still subject to approval by the authority under section 15, colocate small cell wireless facilities and construct, maintain, modify, operate, or replace utility poles in, along, across, upon, and under the ROW. Such structures and facilities shall be constructed and maintained so as not to obstruct or hinder the usual travel or public safety on the ROW or obstruct the legal use of the authority's ROW or uses of the ROW by other utilities and communications service providers. Both of the following apply:

(a) A utility pole in the ROW installed or modified on or after the effective date of this act shall not exceed 40 feet above ground level, unless a taller height is agreed to by the authority.

(b) A small cell wireless facility in the ROW installed or modified after the effective date of this act shall not extend more than 5 feet above a utility pole or wireless support structure on which the small cell wireless facility is colocated.

(6) Subject to this section, section 17, and applicable zoning regulations, a wireless provider may colocate a small cell wireless facility or install, construct, maintain, modify, operate, or replace a utility pole that exceeds the height limits under subsection (5), or a wireless support structure, in, along, across, upon, and under the ROW.

(7) A wireless provider shall comply with reasonable and nondiscriminatory requirements otherwise provided that prohibit communications service providers from installing structures on or above ground in the ROW in an area designated solely for underground or buried cable and utility facilities if all of the following apply:

(a) The authority has required all cable and utility facilities, other than authority poles, along with any attachments, or poles used for street lights, traffic signals, or other attachments necessary for public safety, to be placed underground by a date that is not less than 90 days before the submission of the application.

(b) The authority does not prohibit the replacement of authority poles by a wireless provider in the designated area.

(c) The authority allows wireless providers to apply for a waiver of the undergrounding requirements for the placement of a new utility pole to support small cell wireless facilities, and the waiver applications are addressed in a nondiscriminatory manner.

(8) Subject to section 15(2), and except for facilities excluded from evaluation for effects on historic properties under 47 CFR 1.1307(a)(4)(ii), an authority may adopt written, objective requirements for reasonable, technically feasible, nondiscriminatory, and technologically neutral design or concealment measures in a historic district, downtown district, or residential zoning district. Any such requirement shall not have the effect of prohibiting any wireless provider's technology. Any such design or concealment measures are not considered a part of the small wireless facility for purposes of the size restrictions in the definition of small wireless facility in section 7.

(9) An authority's administration and regulation of activities of wireless providers in the ROW shall be reasonable, nondiscriminatory, and competitively neutral and shall comply with applicable law.

(10) An authority may require a wireless provider to repair all damage to the ROW directly caused by the activities of the wireless provider while occupying, constructing, installing, mounting, maintaining, modifying, operating, or replacing small cell wireless facilities, utility poles, or wireless support structures in the ROW and to return the ROW to its functional equivalent before the damage. If the wireless provider fails to make the repairs required by the authority within 60 days after written notice, the authority may make those repairs and charge the wireless provider the reasonable, documented cost of the repairs.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1315 Permitted activities of wireless provider in right of way; application; determination; notice; denial; consolidated application; extension; fees; revocation; moratorium prohibited; notice of discontinuance of use.

Sec. 15. (1) This section applies to activities of a wireless provider within the public right-of-way.

(2) Except as otherwise provided in subsection (5), an authority may require a permit to colocate a small cell wireless facility or install, modify, or replace a utility pole on which a small cell wireless facility will be colocated if the permit is of general applicability. The processing of an application for such a permit is subject to all of the following:

(a) The authority shall not directly or indirectly require an applicant to perform services unrelated to the collocation for which a permit is sought, such as reserving fiber, conduit, or pole space for the authority or making other in-kind contributions to the authority.

(b) An authority may require an applicant to provide information and documentation to enable the authority to make a decision with regard to the criteria in subdivision (i). An authority may also require a certificate of compliance with FCC rules related to radio frequency emissions from a small cell wireless facility.

(c) If the proposed activity will occur within a shared ROW or an ROW that overlaps another ROW, a wireless provider shall provide, to each affected authority to which an application for the activity is not submitted, notification of the wireless provider's intent to locate a small cell wireless facility within the ROW. An authority may require proof of other necessary permits, permit applications, or easements to ensure all necessary permissions for the proposed activity are obtained.

(d) Within 25 days after receiving an application, an authority shall notify the applicant in writing whether the application is complete. If the application is incomplete, the notice shall clearly and specifically delineate all missing documents or information. The notice tolls the running of the time for approving or denying an application under subdivision (h).

(e) The running of time period tolled under subdivision (d) resumes when the applicant makes a supplemental submission in response to the authority's notice of incompleteness. If a supplemental submission is inadequate, the authority shall notify the applicant in writing not later than 10 days after receiving the supplemental submission that the supplemental submission did not provide the information identified in the original notice delineating missing documents or information. The time period may be tolled in the case of second or subsequent notices under the procedures identified in subdivision (d). Second or subsequent notices of incompleteness may not specify missing documents or information that was not delineated in the original notice of incompleteness.

(f) The authority may require an applicant to include an attestation that the small cell wireless facilities will

be operational for use by a wireless services provider within 1 year after the permit issuance date, unless the authority and the applicant agree to extend this period or delay is caused by lack of commercial power or communications transport facilities to the site.

(g) The application shall be processed on a nondiscriminatory basis.

(h) The authority shall approve or deny the application and notify the applicant in writing within the following period of time after the application is received:

(i) For an application for the collocation of small cell wireless facilities on a utility pole, 60 days, subject to the following adjustments:

(A) Add 15 days if an application from another wireless provider was received within 1 week of the application in question.

(B) Add 15 days if, before the otherwise applicable 60-day or 75-day time period under this subparagraph elapses, the authority notifies the applicant in writing that an extension is needed and the reasons for the extension.

(ii) For an application for a new or replacement utility pole that meets the height requirements of section 13(5)(a) and associated small cell facility, 90 days, subject to the following adjustments:

(A) Add 15 days if an application from another wireless provider was received within 1 week of the application in question.

(B) Add 15 days if, before the otherwise applicable 90-day or 105-day time period under this subparagraph elapses, the authority notifies the applicant in writing that an extension is needed and the reasons for the extension.

If the authority fails to comply with this subdivision, the completed application is considered to be approved subject to the condition that the applicant provide the authority not less than 7 days' advance written notice that the applicant will be proceeding with the work pursuant to this automatic approval.

(i) An authority may deny a completed application for a proposed collocation of a small cell wireless facility or installation, modification, or replacement of a utility pole that meets the height requirements in section 13(5)(a) only if the proposed activity would do any of the following:

(i) Materially interfere with the safe operation of traffic control equipment.

(ii) Materially interfere with sight lines or clear zones for transportation or pedestrians.

(iii) Materially interfere with compliance with the Americans with Disabilities Act of 1990, Public Law 101-336, or similar federal, state, or local standards regarding pedestrian access or movement.

(iv) Materially interfere with maintenance or full unobstructed use of public utility infrastructure under the jurisdiction of an authority.

(v) With respect to drainage infrastructure under the jurisdiction of an authority, either of the following:

(A) Materially interfere with maintenance or full unobstructed use of the drainage infrastructure as it was originally designed.

(B) Not be located a reasonable distance from the drainage infrastructure to ensure maintenance under the drain code of 1956, 1956 PA 40, MCL 280.1 to 280.630, and access to the drainage infrastructure.

(vi) Fail to comply with reasonable, nondiscriminatory, written spacing requirements of general applicability adopted by ordinance or otherwise that apply to the location of ground-mounted equipment and new utility poles and that do not prevent a wireless provider from serving any location.

(vii) Fail to comply with applicable codes.

(viii) Fail to comply with section 13(7) or (8).

(ix) Fail to meet reasonable, objective, written stealth or concealment criteria for small cell wireless facilities applicable in a historic district or other designated area, as specified in an ordinance or otherwise and nondiscriminatorily applied to all other occupants of the ROW, including electric utilities, incumbent or competitive local exchange carriers, fiber providers, cable television operators, and the authority.

(j) If the completed application is denied, the notice under subdivision (h) shall explain the reasons for the denial and, if applicable, cite the specific provisions of applicable codes on which the denial is based. The applicant may cure the deficiencies identified by the authority and resubmit the application within 30 days after the denial without paying an additional application fee. The authority shall approve or deny the revised application within 30 days. The authority shall limit its review of the revised application to the deficiencies cited in the denial.

(k) An applicant may at the applicant's discretion file a consolidated application and receive a single permit for the collocation of up to 20 small cell wireless facilities within the jurisdiction of a single authority or, in the case of the state transportation department, a single designated control section as identified on the department's website. The small cell wireless facilities within a consolidated application must consist of substantially similar equipment and be placed on similar types of utility poles or wireless support structures. An authority may approve a permit for 1 or more small cell wireless facilities included in a consolidated

application and deny a permit for the remaining small cell facilities. An authority shall not deny a permit for a small cell wireless facility included in a consolidated application on the basis that a permit is being denied for 1 or more other small cell facilities included in that application.

(l) Within 1 year after a permit is granted, a wireless provider shall complete collocation of a small cell wireless facility that is to be operational for use by a wireless services provider, unless the authority and the applicant agree to extend this period or the delay is caused by the lack of commercial power or communications facilities at the site. If the wireless provider fails to complete the collocation within the applicable time, the permit is void, and the wireless provider may reapply for a permit. A permittee may voluntarily request that a permit be terminated.

(m) Approval of an application authorizes the wireless provider to do both of the following:

(i) Undertake the installation or collocation.

(ii) Subject to relocation requirements that apply to similarly situated users of the ROW and the applicant's right to terminate at any time, maintain the small cell wireless facilities and any associated utility poles or wireless support structures covered by the permit for so long as the site is in use and in compliance with the initial permit under this act.

(n) An authority shall not institute a moratorium on filing, receiving, or processing applications or issuing permits for the collocation of small cell wireless facilities or the installation, modification, or replacement of utility poles on which small cell wireless facilities will be colocated.

(o) The authority and an applicant may extend a time period under this subsection by mutual agreement.

(3) An application fee for a permit under subsection (2) shall not exceed the lesser of the following:

(a) \$200.00 for each small cell wireless facility alone.

(b) \$300.00 for each small cell wireless facility and a new utility pole to which it will be attached.

Every 5 years after the effective date of this act, the maximum fees then authorized under this subsection are increased by 10% and rounded to the nearest dollar.

(4) An authority may revoke a permit, upon 30 days' notice and an opportunity to cure, if the permitted small cell wireless facilities and any associated utility pole fail to meet the requirements of subsection (2)(i).

(5) An authority shall not require a permit or any other approval or require fees or rates for any of the following:

(a) The replacement of a small cell wireless facility with a small cell wireless facility that is not larger or heavier, in compliance with applicable codes.

(b) Routine maintenance of a small cell wireless facility, utility pole, or wireless support structure.

(c) The installation, placement, maintenance, operation, or replacement of a micro wireless facility that is suspended on cables strung between utility poles or wireless support structures in compliance with applicable codes.

(6) An authority that receives an application to place a new utility pole may propose an alternate location within the ROW or on property or structures owned or controlled by an authority within 75 feet of the proposed location to either place the new utility pole or colocate on an existing structure. The applicant shall use the alternate location if, as determined by the applicant, the applicant has the right to do so on reasonable terms and conditions and the alternate location does not impose unreasonable technical limits or significant additional costs.

(7) Before discontinuing its use of a small cell wireless facility, utility pole, or wireless support structure, a wireless provider shall notify an authority in writing. The notice shall specify when and how the wireless provider intends to remove the small cell wireless facility, utility pole, or wireless support structure. The authority may impose reasonable and nondiscriminatory requirements and specifications for the wireless provider to return the property to its preinstallation condition. If the wireless provider does not complete the removal within 45 days after the discontinuance of use, the authority may complete the removal and assess the costs of removal against the wireless provider. A permit under this section for a small cell wireless facility expires upon removal of the small cell wireless facility.

(8) This section does not prohibit an authority from requiring a permit for work that will unreasonably affect traffic patterns or obstruct vehicular or pedestrian traffic in the ROW.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1317 Zoning review and approval; application; approval or denial requirements; fees; moratorium prohibited; revocation.

Sec. 17. (1) The activities set forth in section 15(5) are exempt from zoning review. Subsections (2) to (4) apply to zoning reviews for the following activities that are subject to zoning review and approval, that are not a permitted use under section 13(5), and that take place within or outside the public right-of-way:

(a) The modification of existing or installation of new small cell wireless facilities.

(b) The modification of existing or installation of new wireless support structures used for such small cell wireless facilities.

(2) The processing of an application for a zoning approval is subject to all of the following requirements:

(a) Within 30 days after receiving an application under this section, an authority shall notify the applicant in writing whether the application is complete. If the application is incomplete, the notice shall clearly and specifically delineate all missing documents or information. The notice tolls the running of the 30-day period.

(b) The running of the time period tolled under subdivision (a) resumes when the applicant makes a supplemental submission in response to the authority's notice of incompleteness. If a supplemental submission is inadequate, the authority shall notify the applicant not later than 10 days after receiving the supplemental submission that the supplemental submission did not provide the information identified in the original notice delineating missing documents or information. The time period may be tolled in the case of second or subsequent notices under the procedures identified in subdivision (a). Second or subsequent notices of incompleteness may not specify missing documents or information that was not delineated in the original notice of incompleteness.

(c) The application shall be processed on a nondiscriminatory basis.

(d) The authority shall approve or deny the application and notify the applicant in writing within 90 days after an application for a modification of a wireless support structure or installation of a small cell wireless facility is received or 150 days after an application for a new wireless support structure is received. The time period for approval may be extended by mutual agreement between the applicant and authority. If the authority fails to comply with this subdivision, the application is considered to be approved subject to the condition that the applicant provide the authority not less than 15 days' advance written notice that the applicant will be proceeding with the work pursuant to this automatic approval.

(e) An authority shall not deny an application unless all of the following apply:

(i) The denial is supported by substantial evidence contained in a written record that is publicly released contemporaneously.

(ii) There is a reasonable basis for the denial.

(iii) The denial would not discriminate against the applicant with respect to the placement of the facilities of other wireless providers.

(3) An authority's review of an application for a zoning approval is subject to all of the following requirements:

(a) An applicant's business decision on the type and location of small cell wireless facilities, wireless support structures, or technology to be used is presumed to be reasonable. This presumption does not apply with respect to the height of wireless facilities or wireless support structures. An authority may consider the height of such structures in its zoning review, but shall not discriminate between the applicant and other communications service providers.

(b) An authority shall not evaluate or require an applicant to submit information about an applicant's business decisions with respect to any of the following:

(i) The need for a wireless support structure or small cell wireless facilities.

(ii) The applicant's service, customer demand for the service, or the quality of service.

(c) Any requirements regarding the appearance of facilities, including those relating to materials used or arranging, screening, or landscaping, shall be reasonable.

(d) Any spacing, setback, or fall zone requirement shall be substantially similar to a spacing, setback, or fall zone requirement imposed on other types of commercial structures of a similar height.

(4) An application fee for a zoning approval shall not exceed the following:

(a) \$1,000.00 for a new wireless support structure or modification of an existing wireless support structure.

(b) \$500.00 for a new small cell wireless facility or modification of an existing small cell wireless facility.

(5) Within 1 year after a zoning approval is granted, a wireless provider shall commence construction of the approved structure or facilities that are to be operational for use by a wireless services provider, unless the authority and the applicant agree to extend this period or the delay is caused by a lack of commercial power or communications facilities at the site. If the wireless provider fails to commence the construction of the approved structure or facilities within the time required pursuant to section 15(2)(l), the zoning approval is void, and the wireless provider may reapply for a zoning approval. However, the wireless provider may voluntarily request that the zoning approval be terminated.

(6) An authority shall not institute a moratorium on either of the following:

(a) Filing, receiving, or processing applications for zoning approval.

(b) Issuing approvals for installations that are not a permitted use.

(7) An authority may revoke a zoning approval, upon 30 days' notice and an opportunity to cure, if the permitted small cell wireless facilities and any associated wireless support structure fail to meet the

requirements of the approval, applicable codes, or applicable zoning requirements.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1319 Authority poles; exclusive arrangement prohibited; limitation on rates, fees, and terms; elimination of aboveground poles.

Sec. 19. (1) An authority shall not enter into an exclusive arrangement with any person for the right to attach to authority poles. A person who purchases, controls, or otherwise acquires an authority pole is subject to the requirements of this section.

(2) The rate for the collocation of small cell wireless facilities on authority poles shall be nondiscriminatory regardless of the services provided by the collocating person. The rate shall not exceed \$30.00 per year per authority pole. Every 5 years after the effective date of this act, the maximum rate then authorized under this subsection is increased by 10% and rounded to the nearest dollar. This rate for the collocation of small cell wireless facilities on authority poles is in addition to any rate charged for the use of the ROW under section 13.

(3) If, on the effective date of this act, an authority has a rate, fee, or other term in an ordinance or in an agreement with a wireless provider that does not comply with this section, the authority shall, not later than 90 days after the effective date of this act, revise the rate, fee, or term to comply with this section. Both of the following apply:

(a) An ordinance or an agreement between an authority and a wireless provider that is in effect on the effective date of this act and that relates to the collocation on authority poles of small cell wireless facilities installed and operational before the effective date of this act remains in effect as it relates to those collocations, subject to termination provisions in the ordinance or agreement.

(b) The rates, fees, and terms established under this section apply to the collocation on authority poles of small cell wireless facilities that are installed and operational after the rates, fees, and terms take effect.

(4) Within 90 days after receiving the first request to colocate a small cell wireless facility on an authority pole, the authority shall make available, through ordinance or otherwise, the rates, fees, and terms for the collocation of small cell wireless facilities on the authority poles. The rates, fees, and terms shall comply with all of the following:

(a) The rates, fees, and terms shall be nondiscriminatory, competitively neutral, and commercially reasonable and shall comply with this act.

(b) The authority shall provide a good-faith estimate for any make-ready work within 60 days after receipt of a complete application. Make-ready work shall be completed within 60 days of written acceptance of the good-faith estimate by the applicant.

(c) The person owning or controlling the authority pole shall not require more make-ready work than required to comply with law or industry standards.

(d) Fees for make-ready work shall not do any of the following:

(i) Include costs related to preexisting or prior damage or noncompliance unless the damage or noncompliance was caused by the applicant.

(ii) Include any unreasonable consultant fees or expenses.

(iii) Exceed actual costs imposed on a nondiscriminatory basis.

(5) This section does not require an authority to install or maintain any specific authority pole or to continue to install or maintain authority poles in any location if the authority makes a nondiscriminatory decision to eliminate aboveground poles of a particular type generally, such as electric utility poles, in a designated area of its geographic jurisdiction. For authority poles with colocated small cell wireless facilities in place when an authority makes a decision to eliminate aboveground poles of a particular type, the authority shall do 1 of the following:

(a) Continue to maintain the authority pole.

(b) Install and maintain a reasonable alternative pole or wireless support structure for the collocation of the small cell wireless facility.

(c) Offer to sell the pole to the wireless provider at a reasonable cost.

(d) Allow the wireless provider to install its own utility pole so it can maintain service from that location.

(e) Proceed as provided by an agreement between the authority and the wireless provider.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1321 Municipally owned electric utility; collocation on nonauthority poles; standards; application process; moratorium prohibited; rates; make-ready work.

Sec. 21. (1) The governing body of a municipally owned electric utility shall not enter into an exclusive arrangement with any person for the right to attach to nonauthority poles.

(2) The governing body of a municipally owned electric utility shall allow the collocation of small cell wireless facilities on nonauthority poles on a nondiscriminatory basis.

(3) The collocation of small cell wireless facilities on nonauthority poles by a wireless provider shall comply with the applicable, nondiscriminatory safety and reliability standards adopted by the governing body of a municipally owned electric utility and with the "National Electric Safety Code" published by the Institute of Electrical and Electronics Engineers. The governing body of a municipally owned electric utility may require a wireless provider to execute an agreement for nonauthority pole attachments if such an agreement is required of all other nonauthority pole attachments.

(4) The governing body of a municipally owned electric utility shall adopt a process for requests by wireless providers to collocate small cell wireless facilities on nonauthority poles that is nondiscriminatory and competitively neutral. If such a process has not been adopted within 90 days after the effective date of this act, the application process in section 15 applies to such requests. The governing body of a municipally owned electric utility shall not impose a moratorium on the processing of nonauthority pole collocation requests, or require a wireless provider to perform any service not directly related to the collocation. The governing body of a municipally owned electric utility may charge a fee not to exceed \$100.00 per nonauthority pole for processing the request. The governing body of a municipally owned electric utility may charge an additional fee not to exceed \$100.00 per nonauthority pole for processing the request, if a modification or maintenance of the collocation requires an engineering analysis. Every 5 years after the effective date of this act, the maximum fees then authorized under this subsection are increased by 10% and rounded to the nearest dollar.

(5) The rate for a wireless provider to collocate on a nonauthority pole in the ROW shall not exceed \$50.00 annually per nonauthority pole. Every 5 years after the effective date of this act, the maximum rate then authorized under this subsection is increased by 10% and rounded to the nearest dollar.

(6) A wireless provider shall comply with the process for make-ready work that the governing body of a municipally owned electric utility has adopted for other parties under the same or similar circumstances that attach facilities to nonauthority poles. If such a process has not been adopted, the wireless provider and the governing body of a municipally owned electric utility shall comply with the process for make-ready work under 47 USC 224 and implementing orders and regulations. A good-faith estimate established by the governing body of a municipally owned electric utility for any make-ready work for nonauthority poles shall include pole replacement if necessary. All make-ready costs shall be based on actual costs, with detailed documentation provided.

(7) If a wireless provider is required to relocate small cell wireless facilities colocated on a nonauthority pole, it shall do so in accordance with the nondiscriminatory terms adopted by the governing body of a municipally owned electric utility.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1323 Attaching entity; standards; compliance; rate; civil action.

Sec. 23. (1) An attaching entity, and all contractors or parties under its control, shall comply with reliability, safety, and engineering standards adopted by the governing body of a municipally owned electric utility, including, but not limited to, the following:

(a) Applicable engineering and safety standards governing installation, maintenance, and operation of facilities and the performance of work in or around the municipally owned electric utility nonauthority poles and facilities.

(b) The "National Electric Safety Code" published by the Institute of Electrical and Electronics Engineers.

(c) Regulations of the United States Occupational Safety and Health Administration.

(d) Other reasonable safety and engineering requirements to which municipally owned electric utility facilities are subject by law.

(2) The governing body of a municipally owned electric utility may require an attaching entity to execute an agreement for wire or cable attachments to nonauthority poles or related infrastructure.

(3) The governing body of a municipally owned electric utility shall not charge an attaching entity a rate for wire or cable pole attachments within the communication space on a nonauthority pole greater than the maximum allowable rate pursuant to 47 USC 224(d) and (e) as established in Federal Communications Commission Order on Reconsideration 15-151.

(4) Subject to section 27, an attaching entity may commence a civil action for injunctive relief for a violation of this section. The attaching entity shall not file an action under this subsection unless the attaching entity has first provided the municipally owned electric utility with a written notice of the intent to sue. Within 30 days after the municipally owned electric utility receives written notice of intent to sue, the municipally owned electric utility and the attaching entity shall meet and make a good-faith attempt to determine if there is a credible basis for the action. If the parties agree that there is a credible basis for the

action, the governing body of the municipally owned electric utility shall take all reasonable and prudent steps necessary to comply with the applicable requirements of this section within 90 days after the meeting.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1325 Jurisdiction; authority; certain interior structures, campuses, stadiums, and athletic facilities.

Sec. 25. An authority does not have jurisdiction or authority over the design, engineering, construction, installation, or operation of a small cell wireless facility located in an interior structure or upon a campus of an institution of higher education including any stadiums or athletic facilities associated with the institution of higher education, a professional stadium, or a professional athletic facility, other than to enforce applicable codes. This act does not authorize this state or any other authority to require wireless facility deployment or to regulate wireless services.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1327 Circuit courts; jurisdiction; right to appeal.

Sec. 27. The circuit court has jurisdiction to determine all disputes arising under this act. Venue lies in the judicial circuit where the authority or municipally owned electric utility is located. In addition to its right to appeal to the circuit court, an applicant may elect, at its sole discretion, to appeal a determination under the act to an authority, if the authority has an appeal process to render a decision expeditiously.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1329 Indemnification; insurance requirements.

Sec. 29. As part of the permit process under section 15, a zoning approval process under section 17, or a request process under section 21, an authority or the governing body of a municipally owned electric utility may require a wireless provider to do the following with respect to a small cell wireless facility, a wireless support structure, or a utility pole:

(a) Defend, indemnify, and hold harmless the authority or the governing body of a municipally owned electric utility and its officers, agents, and employees against any claims, demands, damages, lawsuits, judgments, costs, liens, losses, expenses, and attorney fees resulting from the installation, construction, repair, replacement, operation, or maintenance of any wireless facilities, wireless support structures, or utility poles to the extent caused by the applicant, its contractors, its subcontractors, and the officers, employees, or agents of any of these. A wireless provider has no obligation to defend, indemnify, or hold harmless an authority or the governing body of a municipally owned electric utility, or the officers, agents, or employees of the authority or governing body against any liabilities or losses due to or caused by the sole negligence of the authority or the governing body of a municipally owned electric utility or its officers, agents, or employees.

(b) Obtain insurance naming the authority or the governing body of a municipally owned electric utility and its officers, agents, and employees as additional insureds against any claims, demands, damages, lawsuits, judgments, costs, liens, losses, expenses, and attorney fees. A wireless provider may meet all or a portion of the authority's insurance coverage and limit requirements by self-insurance. To the extent it self-insures, a wireless provider is not required to name additional insureds under this section. To the extent a wireless provider elects to self-insure, the wireless provider shall provide to the authority evidence demonstrating, to the authority's satisfaction, the wireless provider's financial ability to meet the authority's insurance coverage and limit requirements.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1331 Fee and rate limitations.

Sec. 31. An authority may establish a fee or rate less than the maximum specified in section 13(3), 15(3), 17(4), or 19(2), subject to other requirements of this act.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1333 Bonding requirements; limitations.

Sec. 33. (1) As a condition of a permit described in this act, an authority may adopt bonding requirements for small cell wireless facilities if both of the following requirements are met:

(a) The authority imposes similar requirements in connection with permits issued for similarly situated users of the ROW.

(b) The purpose of the bonds is 1 or more of the following:

(i) To provide for the removal of abandoned or improperly maintained small cell wireless facilities, including those that an authority determines should be removed to protect public health, safety, or welfare.

(ii) To repair the ROW as provided under section 13(10).

(iii) To recoup rates or fees that have not been paid by a wireless provider in more than 12 months, if the wireless provider has received 60-day advance notice from the authority of the noncompliance.

(2) An authority shall not require either of the following under subsection (1):

(a) A cash bond, unless any of the following apply:

(i) The wireless provider has failed to obtain or maintain a bond required under this section.

(ii) The surety has defaulted or failed to perform on a bond given to the authority on behalf of the wireless provider.

(b) A bond in an amount exceeding \$1,000.00 per small cell wireless facility.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1335 Labeling requirement of small cell wireless facility.

Sec. 35. A small cell wireless facility for which a permit is issued shall be labeled with the name of the wireless provider, emergency contact telephone number, and information that identifies the small cell wireless facility and its location.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1337 Payment of electricity to operate small cell wireless facility.

Sec. 37. A wireless provider is responsible for arranging and paying for the electricity used to operate a small cell wireless facility.

History: 2018, Act 365, Eff. Mar. 12, 2019.

460.1339 Scope of act; application to and effect on certain electric utilities.

Sec. 39. (1) This act does not add to, replace, or supersede any law regarding poles or conduits, similar structures, or equipment of any type owned or controlled by an investor-owned utility whose rates are regulated by the MPSC, an affiliated transmission company, an independent transmission company, or, except as provided in section 7(e), a cooperative electric utility.

(2) This act does not impose or otherwise affect any rights, controls, or contractual obligations of an investor-owned utility whose rates are regulated by the MPSC, an affiliated transmission company, an independent transmission company or, except as provided in section 7(e), a cooperative electric utility with respect to its poles or conduits, similar structures, or equipment of any type.

(3) Except for purposes of a wireless provider obtaining a permit to occupy a right-of-way, this act does not affect an investor-owned utility whose rates are regulated by the MPSC. Notwithstanding any other provision of this act, pursuant to and consistent with section 6g of 1980 PA 470, MCL 460.6g, the MPSC has sole jurisdiction over attachment of wireless facilities on the poles, conduits, and similar structures or equipment of any type or kind owned or controlled by an investor-owned utility whose rates are regulated by the MPSC.

History: 2018, Act 365, Eff. Mar. 12, 2019.