



**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

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Pleasant Ridge Historical Commission  
Wednesday, March 4, 2020

Members of the Historical Commission and Residents: This shall serve as your official notification of the Regular Historical Commission Meeting to be held on Wednesday, March 4, 2020, at 7:00 p.m., at the **Pleasant Ridge City Hall, in the City Commission Conference Room, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069.** The following items are on the Agenda for your consideration:

**HISTORICAL COMMISSION MEETING – 7:00 P.M.**

1. Meeting Called to Order.
2. Roll Call.
3. Minutes:
  - Regular Meeting Minutes held Wednesday, January 8, 2020.
4. PUBLIC COMMENTS – Items not on the Agenda.
5. Treasurer’s Report.
6. Historical Commission updates:
  - a. 2020 Home and Garden Tour – Saturday, September 12, 2020.
    1. Co-Chairs.
    2. Booklet.
    3. Afterglow chairman and planning.
    4. Advertising.
    5. Docents.
    6. Publicity.
    7. Tickets.
  - b. Museum Staffing.
    8. March 21, 2020.
    9. April 18, 2020.
    10. May 16, 2020.
    11. June 20, 2020.
  - c. Museum Organization.
  - d. Speaker Series.
  - e. Then and Now update.
  - f. Pewabic Centennial tile framing.
  - g. Historic Marker near 4 Ridge discussion.
  - h. Website update.
7. City Commission Liaison Report.
8. Other Business.

9. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.

# Pleasant Ridge Historical Commission

January 8, 2020

## Historical Commission Meeting – 7:00 P.M.

1. Meeting called to order: 7:05.
2. Roll Call-In attendance: Lauran Howard, Erik Krogol, Jaclyn Huffman, Lisa Wetzen, Amber Herrick, John Wright, Samantha Chapman, Nick Kokotovich, Administrative Clerk Kirsten Emsley, via conference call- Don Daniels, City Commissioner Liaison Bret Scott.
3. Minutes: Regular meeting held Tuesday, November 6, 2019.  
Minutes corrected to include *“in attendance Jaclyn Huffman”*  
Motion to approve- Lisa Wetzen, second: Stephanie Chapman, approved unanimously.
4. Public Comments- Items not on agenda.  
No Public comments.
5. Consideration of Treasurer’s Report.  
December Treasurer’s report- ending balance \$14,729.10  
Motion to approve- Jaclyn Huffman, second, Amber Herrick. Approved unanimously.
6. Election of Historical Commission Officers:  
Chairman of the Historical Commission-Lauran Howard nominated by Erik Krogol,  
Seconded by Jaclyn Huffman. Approved unanimously.  
Vice Chairman of the Historical Commission- Amber Herrick nominated by Nick Kokotovich, seconded by Lisa Wetzen. Approved unanimously.  
Treasurer of the Historical Commission – Erik Krogol nominated by John Wright,  
Seconded by Nick Kokotovich. Approved unanimously.  
Secretary of the Historical Commission. John Wright nominated by Lisa Wetzen, seconded by Stephanie Chapman. Approved unanimously.

7. Historical Commission Updates:

Pleasant Ridge Then and Now update.

Chairman Howard reports that all chapters are written, editing, layout and funding will be Discussed at next meeting of rewrite group Monday January 13, 2020.

Home and Garden Tour Discussion: 2019 tour went well, good leadership, 2020 co-chairs and check list to be discussed in March...Possible homes discussed, need more east side homes...Lisa Wetzen home will be on 2020 tour...Not too early to send out survey to the community to seek homes and gardens for this year...Kirsten Emsley will identify homes undergoing remodels and construction which might be candidates...Think about seeking non-Commission members to help sell tickets day of the event...Consider using Rizzo Catering for set up and food for after- glow at Community Center...Stephanie Chapman to create a slide show...

8. Consideration of City liaison Report:

City Commissioner Bret Scott reported City website discusses 2019 leaf collection  
Not much else to report.

9. Other Business.

Historical Commission will not meet in February

Workshop planned for February 5<sup>th</sup>...Discussion points; Museum re-do, organization of Drawers, file tour books into home folders, open Museum for hour before regular meetings  
Nick to study and review scanners for use in Museum, Chairman Howard reports she has prepared a list of Historical Commission events and accomplishments in 2019 to be shared with Historical Commission, City Manager and Commissioner Liaison Scott.

Workshop for February motion to approve made by Erik Krogol, second by Nick Kokotovich. Approved unanimously.

10. Motion to adjourn at 8:30 made and seconded and approved unanimously

Respectfully submitted, John Wright Recording Secretary.



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From: Amy M. Allison, City Clerk  
To: Jim Breuckman, City Manager  
Date: February 27, 2020  
Re: Historical Commission Treasurer's Report

Below is the January – February 2020 Historical Commission Treasurer's Report. Here is the detail for the revenues and expenses listed:

<b>Beginning Balance</b>		<b>\$ 14,729.10</b>
	<b>Revenues</b>	
Interest		
	Interest Income November - January	\$ 8.37
	<b>Expenditures</b>	
Maintenance to Buildings		
	Museum Cleaning	\$ (150.00)
Clear Pcard purchases		
	Clears pcard purchase placeholder and pulls from cash – pcard are credit card purchases.	\$ (474.70)
<b>Ending Balance</b>		<b>\$ 14,112.77</b>

Please feel free to contact me should you wish to discuss this matter further.