

**Pleasant Ridge**  
**Historical Commission**

**November 6, 2019**

1. Meeting called to order- 7:04
2. Roll Call- In attendance Samantha Chapman, Lauran Howard, Nick Kokotovich, Erik Krogol, Amber Herrick, John Wright, Lisa Wetzen, Assistant City Manager Amy Drealan, City Commission Liaison Bret Scott, Administrative Clerk Kirstein Emsley. Absent Don Daniels.
3. Minutes- Regular meeting minutes for meeting held October 3, 2019.  
Motion to approve: Jaclyn Huffman, Second Lisa Wetzen, approved unanimously.
4. Public Comments- No public comments.
5. Treasurers Report- Ending balance \$ 15,305.69  
Discussion regarding charge back of \$75.00 ticket price and fee for customer claiming fraudulent use of credit card. Policy needed in future to prevent disputes over chargeback claims.
6. Historical Commission updates:
  - a. Tree Lighting Staffing-December 2, 2019-John Wright to staff museum, other Commissioners in attendance if available. Tiles will be available for sale.  
Christmas Village from Carol Boyd and Conrad Stack will be on display.  
Samantha Chapman motioned, Jaclyn Huffman second, to keep tile from city hall  
As sample for future orders. Motion passed unanimously.
  - b. 2019 Home and Garden update-Lauran Howard to write notes for *Ridger* thanking homeowners and docents and also reach out for homes and gardens for 2020.  
There are 75 tour books left over, suggest placing booklet in museum file of each Home in tour. Suggestion for use of Google Docs to record tour thoughts.

Samantha Chapman will host Museum Saturday November 16, 2019.

- c. Pleasant Ridge Then and Now booklet update-project moving along still need story about PR Police, also looking for additional pictures on all subjects.

Next meeting of Then and Now group is Monday November 18, 2019.

- d. Centennial Homes Presentation- presentation to be during December 10<sup>th</sup> City

Commission meeting. John Wright to make presentation, Amber Herrick and Nick

Kokotovich working on PowerPoint presentation of this year's centennial homes. Letters have been sent to 21 homeowners of this year's centennial homes to attend presentation.

- e. 2020 Home and Garden Tour- Motion for 2020 Pleasant Ridge Home and Garden Tour will be Saturday **September 12, 2010** made by Lisa Wetzen, second, Erik Krogol. Motion Passes unanimously.

Nick Kokotovich to research putting home's pictures and descriptions on phones.

- f. 2020 Speaker Series- Erik Krogol to reach out to possible speakers from Eastern Michigan University with historical home knowledge, also a resource having background with The Henry Ford institutions.

- 7. City Commission Liaison Report. City Commissioner Bret Scot reported that November City Commission meeting will mark the farewell of Commissioner Jason Krysiak and the swearing in of newly elected City Commissioner Christopher Budnick. He also reported results from the November 5<sup>th</sup> election.

- 8. Other Business-Recent donations to the Museum were reviewed, thank you letters to be sent to donors..

Nick Kokotovich suggested including ghost stories in Then and Now update.

No Historical Commission meeting in December.

Museum to be open before next Historical Commission meeting January 8<sup>th</sup> 2019

Materials close to furnace in museum closet need to be removed

- 9. Motion to adjourn, John Wright, second Erik Krogol, passes unanimously.

Respectfully submitted by John Wright, Recording Secretary

