

City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**City Commission Meeting
October 15, 2019
Agenda**

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Regular City Commission Meeting to be held Tuesday, October 15, 2019, at 7:30 p.m., at the Pleasant Ridge Community Center, 4 Rudge Road, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

REGULAR CITY COMMISSION MEETING – 7:30 P.M.

1. **Meeting Called to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **2019 Beautification Awards.**
5. **PUBLIC DISCUSSION – items not on the Agenda.**
6. **Governmental Reports.**
7. **City Commission Liaison Reports.**
 - **Commissioner Krzysiak – Ferndale Public Schools**
 - **Commissioner Perry – Planning/DDA**
 - **Commissioner Scott – Historical Commission**
 - **Commissioner Wahl – Recreation Commission**
8. **Consent Agenda.**

All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.

 - a. Minutes of the Regular City Commission Meeting held Tuesday, September 10, 2019.
 - b. Monthly Disbursement Report.
 - c. Establish public hearing on Tuesday, November 12, 2019, at 7:30 p.m., to solicit public comments on the proposed Oakland County Community Development Block Grant Program Year 2020 Community Application and Subrecipient Agreement.
 - d. 2020 Annual Permit for Work on State Trunkline Right-of-Way.
9. **Establishing a public hearing on Tuesday, November 12, 2019, at 7:30pm, to solicit public comments on the request by Whistle Stop I, LLC, 24060 Woodward Avenue, Pleasant Ridge, Michigan, regarding an amendment to the Class C Liquor License and Operating Agreement.**

10. Establishing a public hearing on Tuesday, November 12, 2019, at 7:30pm to solicit public comments on an ordinance regarding trimming or cutting of trees susceptible to Oak Wilt.
11. Discussion regarding consolidation of election precincts beginning with the election to be held Tuesday, March 10, 2020.
12. City Manager's Report.
13. Other Business.
14. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



City of Pleasant Ridge

Amy M. Drealan, City Clerk

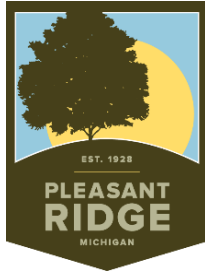
From: Amy M. Drealan, City Clerk
To: Mayor and City Commission
Date: October 15, 2019
Re: 2019 Beautification Awards

Members of the Beautification Committee will present the 2019 City of Pleasant Ridge Beautification Awards.

The 2019 Beautification Award winners are:

- 56 Ridge Road – Robert and Judith Wachler
- 22 Poplar Park Blvd – Brian and Amy Roemer
- A11 Devonshire – Michael and Nichole Holmes
- 54 Woodward Heights – Michele Varady
- Special Recognition - "Ridge Roots-" Pleasant Ridge Community Garden – Rick Cook and Michael Yoskovich.

Please feel free to contact me should you wish to discuss this matter further.



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**Regular City Commission Meeting
September 10, 2019**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:30 p.m.

Present: Commissioners Krzysiak, Perry, Scott, Wahl, Mayor Metzger
Also Present: City Manager Breuckman, City Clerk Drealan
Absent: None

Public Discussion

(None)

Governmental Reports

Chief Kevin Nowak, Pleasant Ridge Police Department, noted that the Dream Cruise went well. He reminded everyone of the times when children are being picked up now that school is back in session. Drivers should avoid the area of the school during those times, if possible, to help alleviate the congestion. He reminded residents to lock their cars, homes and garages. There have been numerous complaints about the traffic on Woodward Heights. Drivers that don't live on that street are encouraged to use an alternate route. Breuckman indicated that the project is planned to go through November. He noted that the city's plans for traffic calming tests may need to be delayed until spring.

Captain John Theut, Ferndale Fire Department, reported that the department enjoyed participating in the city's 100-year celebration.

City Manager Breuckman introduced Shawnie Stamper as the permanent Recreation Director, and Greg Callbeck, the new Assistant Recreation Director. Callbeck came from the Troy Parks and Recreation Department. He will be receiving training as a certified pool operator.

City Commission Liaison Reports

Commissioner Wahl reported on the Recreation Commission. The September 19 monthly movie will be Rocketman. Flu shots will be available Thursday, October 3rd from 1:00 to 5:00 p.m. There will be a DIA tour that day as well. Youth trip to Cedar Point is Saturday, October 19th. Toddler Halloween Party is Saturday, October 26th. The Halloween Hayride is the same day from 3:30 to 5:30 at Gainsboro Park. Residents can email Callbeck at gcallbeck@cityofpleasantridge.org by 10/20 to register for Halloween House Decorating Contest. Over 300 people attended the 100 year celebration.

Commissioner Krzysiak reported on Ferndale Public Schools. The bond survey is important to the formation of the bond ballot question for 2020. The bond proposal will be an extension of the current

bond with the goal to raise \$125 million over six years. Questions regarding the future of Roosevelt Elementary and CASA will also be part of the survey. The survey can be found at the ferndaleschools.org website. There will be a union construction apprenticeship night on Tuesday, October 1st at Ferndale High School from 6:00 to 8:00 p.m. Ferndale Schools is launching a new communications system that includes a social media dashboard. The Education Foundation dinner and auction will be held at the PR Recreation Center on September 14th.

Commissioner Perry reported on the Planning Commission/DDA. The next meeting will be September 23rd. It will be a special meeting to consider an application from the Whistlestop to expand their dining room.

Commissioner Scott reported on the Historical Commission. The Home and Garden Tour will be September 21st. Currently eight houses are registered to be shown. The PR Then and Now Committee has been working to update the Then and Now Book. He indicated that there are three streets for which they would like to get more information and photos from long-time residents. Those streets are Kensington, Millington and Woodward Heights. He reported that the 100-year commemorative tiles are in. They are 4x6 inch green tiles and sell for \$50. Only 100 have been ordered. Sixty-three have been sold. Frames can also be ordered for \$100.

Consent Agenda

19-3436

Motion by Commissioner Wahl, second by Commissioner Scott, to approve the consent agenda as presented.

Adopted: Yeas: Commissioners Perry, Wahl, Krzysiak, Scott, Mayor Metzger
Nays: None

City Manager's Report

Breuckman noted that renovation of the commission chambers is scheduled to begin on September 11th. The October meeting will be held at Four Ridge. They will not be able to broadcast the meeting on cable but will livestream it on the YouTube channel. The September Planning Commission meeting will be held in the conference room.

Other Business

Krzysiak noted that the book for September 18th is *Where the Crawdads Sing*. There will be a second book called *Our Crowd: The Great Jewish Families of New York*. The book for October is *Jazz* by Toni Morrison. The club is open to suggestions for future books.

Scott noted that advance tickets for the Home and Garden Tour are available.

Drealan reported on the upcoming election. Two city commission seats will be on the ballot along with a library millage renewal. There is also a renewal millage for Oakland Community College. Absentee ballots will be available soon. Anyone can apply to vote absentee. New e-poll books will be used for the first time in this election.

Metzger congratulated Dave Coulter as the new Oakland County Executive and Dan Martin who will serve out his term as Mayor.

With no further business or discussion, Mayor Metzger adjourned the meeting at 8:01 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk

/dleg

September 2019

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	8,208.42
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ACCOUNTS PAYABLE	\$	632,436.33
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TAX LIABILITIES	\$	468,278.86
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TOTAL	\$	640,644.75
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PAYROLL

September 11, 2019	\$	39,150.01
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September 25, 2019	\$	37,418.65
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TOTAL	\$	76,568.66
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CHECK REGISTER FOR CITY OF PLEASANT RIDGE
PAYROLL LIABILITIES
September 2019

PG 1

Check Date	Check	Vendor Name	Description	Amount
9/11/2019	2412	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 460.00
9/11/2019	2413	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,639.84
9/11/2019	2414	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,109.75
9/11/2019	2415	MIFOP	UNION DUES	\$ 188.00
9/11/2019	2416	MISDU	FOC DEDUCTIONS	\$ 224.60
9/11/2019	2417	ALERUS FINANCIAL	RHSP CONTRIBUTIONS	\$ 551.55
9/11/2019	2518	ICMA - VANTANGEPOINT	RETIRMENT CONTRIBUTIONS	\$ 80.00
9/25/2019	2419	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 460.00
9/25/2019	2420	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,531.59
9/25/2019	2421	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,101.53
9/25/2019	2422	MISDU	FOC DEDUCTIONS	\$ 224.60
9/25/2019	2423	ALERUS FINANCIAL	RHSP CONTRIBUTIONS	\$ 556.96
9/25/2019	2424	ICMA - VANTANGEPOINT	RETIRMENT CONTRIBUTIONS	\$ 80.00
TOTAL PAYROLL LIABILITIES				<u>\$ 8,208.42</u>

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
TAX LIABILITIES
September 2019

PG 2

Check Date	Check	Vendor Name	Description	Amount
09/10/2019	2657	CITY OF PLEASANT RIDGE-DDA	2019 TAX COLLECTIONS	8,106.57
09/10/2019	2658	CITY OF PLEASANT RIDGE-TAXES	2019 TAX COLLECTIONS	155,359.42
09/10/2019	2659	CORELOGIC CENTRALIZED REFUNDS	2019 TAX OVERPAYMENT	2,695.42
09/10/2019	2660	FERNDALE SCHOOL DISTRICT	2019 TAX COLLECTIONS	76,712.90
09/10/2019	2661	OAKLAND COUNTY TREASURER	2019 TAX COLLECTIONS	107,483.83
09/25/2019	2662	CITY OF PLEASANT RIDGE-DDA	2019 TAX COLLECTIONS	484.41
09/25/2019	2663	CITY OF PLEASANT RIDGE-GENERAL	2019 TAX COLLECTIONS	156.22
09/25/2019	2664	CITY OF PLEASANT RIDGE-TAXES	2019 TAX COLLECTIONS	51,267.14
09/25/2019	2665	FERNDALE SCHOOL DISTRICT	2019 TAX COLLECTIONS	28,256.60
09/25/2019	2666	KORI HARVEY	2019 TAX OVERPAYMENT	968.87
09/25/2019	2667	OAKLAND COUNTY TREASURER	2019 TAX COLLECTIONS	34,697.07
09/25/2019	2668	STEPHANIE AUGUSTYNIAK	2019 TAX COLLECTIONS	2,090.41
TOTAL TAX LIABILITIES				<u>\$ 468,278.86</u>

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
September 10, 2019

PG 3

Check Date	Check	Vendor Name	Description	Amount
09/10/2019	23231	ADKISON, NEED & ALLEN P.L.L.C.	ATTORNEY SERVICES	\$ 1,355.75
09/10/2019	23232	AMERICAN SOCCER COMPANY, INC	YOUTH SPORTS SUPPLIES	\$ 1,017.80
09/10/2019	23233	ANDERSON, ECKSTEIN & WESTRICK	ENGINEERING SERVICES	\$ 39,489.95
09/10/2019	23234	BADGER METER, INC.	WATER METER SUPPLIES	\$ 93.33
09/10/2019	23235	BRILAR	DPW SERVICES-JUNE 2019	\$ 21,689.27
09/10/2019	23236	BSN SPORTS, INC	YOUTH SPORTS SUPPLIES	\$ 308.83
09/10/2019	23237	CITY OF FERNDALE	INSPECTION SERVICES	\$ 112.50
09/10/2019	23238	COMMUNITY MEDIA NETWORK	MEETING RECORDING SERVICES	\$ 200.00
09/10/2019	23239	DAVEY TREE EXPERT COMPANY	TREE MAINTENANCE SERVICES	\$ 4,242.00
09/10/2019	23240	DETROIT EDISON COMPANY	STREETLIGHTING	\$ 3,458.91
09/10/2019	23241	DIVERSIFIED INFRASTRUCTURE SRVS	SEWER CLEANING AND TELEVISIONING	\$ 29,943.24
09/10/2019	23242	FERNDALE PIZZA CO., INC.	SYNCHO SHOW SUPPLIES	\$ 64.77
09/10/2019	23243	FERNDALE PUBLIC SCHOOL	SUMMER TRIP TRANSPORTATION	\$ 3,290.00
09/10/2019	23244	FLAME FURNACE	COMMUNITY CENTER REPAIRS	\$ 379.00
09/10/2019	23245	GREAT LAKES WATER AUTHORITY	IWC CHARGES-JULY 2019	\$ 260.26
09/10/2019	23246	HOLIDAY FOOD CENTER	RECREATION PROGRAM SUPPLIES	\$ 244.73
09/10/2019	23247	HUSCH ELECTRIC LLC	PARK MAINTENANCE	\$ 585.00
09/10/2019	23248	INLAND WATERS	SEWER REPAIR/REHAB PROGRAM	\$ 12,870.40
09/10/2019	23249	JANI-KING OF MICHIGAN, INC	JANITORIAL SERVICES	\$ 2,161.00
09/10/2019	23250	KENNETH BORYCZ	INSPECTION SERVICES	\$ 1,732.50
09/10/2019	23251	LUIGI FERDINANDI & SON CEMENT CO	2019 SIDEWALK REPAIR PROGRAM	\$ 189,956.53
09/10/2019	23252	OAKLAND CO. PARKS & RECREATION	SUMMER CAMP FIELD TRIP	\$ 375.00
09/10/2019	23253	OAKLAND COUNTY TREASURER	SEWERAGE TREATMENT	\$ 49,825.91
09/10/2019	23254	PATRICK THOMPSON DESIGNS, INC	CITY HALL RENOVATIONS	\$ 1,223.62
09/10/2019	23255	RAY KEE	INSPECTION SERVICES-AUG	\$ 1,350.00
09/10/2019	23256	SCHEER'S ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 79.36
09/10/2019	23257	SOCRRA	REFUSE COLLECTION CONTRACT	\$ 9,424.00
09/10/2019	23258	SOCWA	WATER PURCHASES	\$ 27,654.49
09/10/2019	23259	SUSAN EGGLY	ROOM RENTAL REFUND	\$ 100.00
09/10/2019	23260	TOSHIBA FINANCIAL SERVICES	COPIER SUPPLIES	\$ 901.33
09/10/2019	23261	UNIFIRST CORPORATION	MAT RENTAL & JANITORIAL SUPPLIES	\$ 167.95
09/10/2019	23262	VINCE RIZZO	RECREATION PROGRAM SUPPLIES	\$ 423.00
09/10/2019	23263	XFER COMMUNICATIONS	COMPUTER SUPPORT SERVICES	\$ 115.00

Total for 9-10-2019

\$ 405,095.43

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
September 25, 2019

PG 4

Check Date	Check	Vendor Name	Description	Amount
09/25/2019	23264	ACCUSHRED, LLC	SHREDDING SERVICES	\$ 55.00
09/25/2019	23265	ADVANCED LIGHTING AND SOUND	COMMISSION CHAMBERS RENOVATATION DEPOSIT	\$ 22,130.00
09/25/2019	23266	AQUATIC SOURCE	POOL MAINTENANCE SERVICES	\$ 3,620.04
09/25/2019	23267	AXON ENTERPRISE, INC	PD EQUIPMENT PURCHASE-BODY CAMERAS	\$ 16,542.96
09/25/2019	23268	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEATHCARE BENEFITS	\$ 5,770.70
09/25/2019	23269	BRILAR	DPW SERVICES-JULY 2019	\$ 27,011.27
09/25/2019	23270	CASEY SIGN COMPANY	COMMUNITY CENTER RENOVATIONS	\$ 716.00
09/25/2019	23271	CITY OF FERNDALE	FIRE SERVICES AGREEMENT	\$ 21,381.72
09/25/2019	23272	CITY OF FERNDALE	DISPATCH SERVICES AGREEMENT	\$ 3,250.00
09/25/2019	23273	DAVEY TREE EXPERT COMPANY	TREE MAINTENANCE SERVICES	\$ 210.00
09/25/2019	23274	DON DANIELS	BEAUTIFICATION AWARD SUPPLIES	\$ 200.00
09/25/2019	23275	ERADICO SERVICES INC	EXTERMINATION SERVICES	\$ 1,414.91
09/25/2019	23276	FLAME FURNACE	MECHANICAL PERMIT OVERPAYMENT	\$ 10.00
09/25/2019	23277	G2 CONSULTING GROUP	2019 SIDEWALK REPAIR PROGRAM	\$ 1,340.00
09/25/2019	23278	GALEANA'S VAN DYKE	PD VEHICLE PURCHASE	\$ 25,260.50
09/25/2019	23279	GODFREY BROTHERS	DPW VEHICLE MAINTENANCE	\$ 236.31
09/25/2019	23280	GREAT AMERICAN FINANCIAL SRVS	TELEPHONE LEASE SERVICES	\$ 433.00
09/25/2019	23281	LEGAL SHIELD	PREPAID LEGAL SERVICES	\$ 25.90
09/25/2019	23282	OAKLAND COUNTY TREASURER	CLEMIS TECH SUPPORT	\$ 4,490.00
09/25/2019	23283	PEWABIC POTTERY	CENTENNIAL TILE FRAMING	\$ 375.00
09/25/2019	23284	PITCH BLACK MEDIA LLC	WEBSITE DESIGN SERVICES	\$ 1,849.00
09/25/2019	23285	PLANTE & MORAN PLLC	ACCOUNTING SERVICES	\$ 5,650.00
09/25/2019	23286	PLEASANT RIDGE PROFESSIONAL	SPRINKLER REPAIR REIMBURSEMENT	\$ 213.10
09/25/2019	23287	RAY KEE	INSPECTION SERVICES	\$ 1,350.00
09/25/2019	23288	ROCKET ENTERPRISE, INC	CITY FLAG PURCHASES	\$ 473.50
09/25/2019	23289	SOCRRA	REFUSE COLLECTION AGREEMENT	\$ 8,489.89
09/25/2019	23290	SOLTMAN HEATING & COOLING	MECHANICAL PERMIT OVERPAYMENT	\$ 15.00
09/25/2019	23291	THE HOWARD E NYHART COMPANY INC	AUDIT SERVICES	\$ 2,500.00
09/25/2019	23292	UNIFIRST CORPORATION	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 230.93
09/25/2019	23293	UNUM LIFE INSURANCE COMPANY	LIFE INSURANCE BENEFITS	\$ 1,050.22
09/25/2019	23294	USZTAN CONSTRUCTION	COMMUNITY CENTER RENOVATIONS	\$ 7,918.15
09/25/2019	23295	WEX BANK	FUEL PURCHASES	\$ 1,564.52
09/25/2019	23296	CITY OF FERNDALE	2019 LEAF STORAGE AGREEMENT	\$ 1,425.00

Total for 9-25-2019

\$ 167,202.62

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
Electronic Payments

PG 5

Check Date	Check	Vendor Name	Description	Amount
09/04/2019	1679	MUNICIPAL EMP.RETIREMENT SYST.	RETIREMENT CONTRIBUTIONS	\$ 31,121.02
09/09/2019	1733	ADOBE SYSTEMS INC	SOFTWARE MAINTENANCE	\$ 87.95
09/09/2019	1734	AIRTIME TRAMPOLINE	SUMMER CAMP ACTIVITY	\$ 638.00
09/09/2019	1735	AMAZON.COM	WDC POLICE SUPPLIES	\$ 554.03
09/09/2019	1736	AMAZON.COM	FITNESS CENTER SUPPLIES	\$ 82.66
09/09/2019	1737	AMAZON.COM	JANITORIAL SUPPLIES	\$ 57.88
09/09/2019	1738	AMAZON.COM	PARK MAINTENANCE SUPPLIES	\$ 211.67
09/09/2019	1739	AMAZON.COM	JANITORIAL SUPPLIES	\$ 20.88
09/09/2019	1740	AMAZON.COM	SWIM TEAM SUPPLIES	\$ 19.49
09/09/2019	1741	AMAZON.COM	CAMP OUT SUPPLIES	\$ 16.95
09/09/2019	1742	AMAZON.COM	CAMP OUT SUPPLIES	\$ 62.79
09/09/2019	1743	AMAZON.COM	JANITORIAL SUPPLIES	\$ 31.49
09/09/2019	1744	AMAZON.COM	FITNESS CENTER SUPPLIES	\$ 22.31
09/09/2019	1745	AMC THEATERS	SUMMER PROGRAM ACTIVITY	\$ 399.50
09/09/2019	1746	AT&T MOBILITY	WIRELESS SERVICES	\$ 394.39
09/09/2019	1747	BLUE LAKES CHARTERS AND TOURS	SUMMER CAMP TRANSPORTATION	\$ 1,148.45
09/09/2019	1748	BOLT DEPOT	DPW SUPPLIES	\$ 60.18
09/09/2019	1749	CEDAR POINT	SUMMER CAMP ACTIVITY	\$ 919.77
09/09/2019	1750	CHICKEN SHACK	SUMMER CAMP PROGRAM	\$ 337.95
09/09/2019	1751	CJ BARRYMORES	SUMMER CAMP ACTIVITY	\$ 1,470.00
09/09/2019	1752	COMCAST	TELECOMMUNICATION SERVICES	\$ 636.21
09/09/2019	1753	CONSUMERS ENERGY	UTILITIES SERVICES	\$ 189.36
09/09/2019	1754	CPOOUTLET.COM	DPW SUPPLIES	\$ 229.00
09/09/2019	1755	CREATIVE ARTS STUDIO	SUMMER CAMP ACTIVITY	\$ 466.00
09/09/2019	1756	CROWN AWARDS	SWIM TEAM SUPPLIES	\$ 515.26
09/09/2019	1757	DAWN GAINES	SUMMER CAMP SUPPLIES	\$ 270.00
09/09/2019	1758	DETROIT TIGERS TICKET DEPARTMENT	SUMMER CAMP ACTIVITY	\$ 275.00
09/09/2019	1759	DO MY OWN.COM	PARK MAINTENANCE SUPPLIES	\$ 38.08
09/09/2019	1760	DOLLAR TREE	CAMP OUT SUPPLIES	\$ 22.08
09/09/2019	1761	DTE ENERGY	UTILITIES SERVICES	\$ 3,577.49
09/09/2019	1762	ERADICO SERVICES INC	EXTERMINATION SERVICES	\$ 111.00
09/09/2019	1763	FERNDAL FOODS	ICE CREAM SOCIAL SUPPLIES	\$ 59.64
09/09/2019	1764	FIDELITY SECURITY LIFE INS CO	HEALTHCARE BENEFITS	\$ 288.70
09/09/2019	1765	FORD FIELD	SUMMER CAMP ACTIVITY	\$ 257.00
09/09/2019	1766	GORDON FOOD CENTER	CAMP OUT SUPPLIES	\$ 356.07
09/09/2019	1767	HOME DEPOT CREDIT SERVICES	MAINTENANCE SUPPLIES	\$ 183.88
09/09/2019	1768	INTERMEDIA.NET INC.	TELEPHONE LEASE SERVICES	\$ 122.48
09/09/2019	1769	JUMP ISLAND	SUMMER CAMP ACTIVITY	\$ 606.00
09/09/2019	1770	KIDCHECK	RECREATION SOFTWARE MAINTENANCE	\$ 45.00
09/09/2019	1771	LEE MADDER	RECREATION PROGRAM SOFTWARE	\$ 21.41
09/09/2019	1772	LEXISNEXIS	POLICE SOFTWARE MAINTENANCE	\$ 50.00
09/09/2019	1773	LITTLE CAESARS	RECREATION PROGRAM SUPPLIES	\$ 5.30
09/09/2019	1774	MAILCHIMP	SOFTWARE MAINTENANCE	\$ 30.00
09/09/2019	1775	MARXMODA	CHAMBERS FURNISHINGS	\$ 6,242.50
09/09/2019	1776	MEIJER	SWIM TEAM SUPPLIES	\$ 19.00
09/09/2019	1777	MICHIGAN SCIENCE CENTER	SUMMER CAMP ACTIVITY	\$ 133.50
09/09/2019	1778	MSFT	SOFTWARE MAINTENANCE	\$ 377.19
09/09/2019	1779	OBERWEIS	ICE CREAM SOCIAL SUPPLIES	\$ 756.73
09/09/2019	1780	OLIVES BLOOMBOX	SUMMER CAMP ACTIVITY	\$ 330.00
09/09/2019	1781	PESKY CRITTER	ANIMAL DISPOSAL	\$ 200.00
09/09/2019	1782	PLANET ROCK	SUMMER CAMP ACTIVITY	\$ 476.00
09/09/2019	1783	PLANETIZEN.COM	CLASS FEES-BREUCKMAN	\$ 24.95
09/09/2019	1784	PLEASANT RIDGE SUNOCO	SUMMER CAMP ACTIVITY	\$ 79.79
09/09/2019	1785	RED OAKS	SUMMER CAMP ACTIVITY	\$ 342.00
09/09/2019	1786	ROYAL OAK FORD	DPW EQUIPMENT REPAIRS	\$ 760.32
09/09/2019	1787	SAMS CLUB	WDC, OFFICE, RECREATION SUPPLIES	\$ 844.97
09/09/2019	1788	SITE ONE LANDSCAPE SUPPLY	IRRIGATION SYSTEM SUPPLIES	\$ 499.00
09/09/2019	1789	SKATE WORLD	SUMMER CAMP ACTIVITY	\$ 368.00
09/09/2019	1790	STAMPS.COM	MONTHLY SERVICE CHARGES	\$ 17.99
09/09/2019	1791	TREERUNNER WEST BLOOMFIELD	SUMMER CAMP ACTIVITY	\$ 478.56
09/09/2019	1792	TRESHNA ENTERPRISES/GYMMASTER	RECREATION SOFTWARE MAINTENANCE	\$ 185.00
09/09/2019	1793	WOOD AVENUE	TREE MAINTENANCE SUPPLIES	\$ 398.06
09/09/2019	1794	WOW! BUSINESS	TELECOMMUNICATION SERVICES	\$ 303.90
09/09/2019	1795	XFER COMMUNICATIONS	COMPUTER SUPPORT AND BACKUP SERVICES	\$ 1,288.50

Total Electronic Payments

\$ 60,138.28



City of Pleasant Ridge

Amy M. Drealan, City Clerk

From: Amy M. Drealan, City Clerk
 To: Jim Breuckman, City Manager
 Date: October 8, 2019
 Re: 2020 CDBG Program

In order to qualify for Federal funding through the Community Development Block Grant (CDBG) Program, a Public Hearing must be held and a resolution adopted by the governing body to approve the application and Subrecipient agreement. Pleasant Ridge qualifies for the minimum funding level, which has been \$6,000. Since the City receives funding at the minimum level, all the funds must be programed into one designated category.

It has been increasingly difficult to find an appropriate way to spend the City's eligible CDBG funds. Several years ago, the City's low/moderate income area was eliminated and the city lost its ability to designate funds for programs such as sidewalk repairs, tree planting, and street improvements, which require at least a portion of the project be in the low/mod area. Listed below is the program category and recommended funding for the 2020 Program year. This is the same program the City funded for the last several years.

Public Services/ - \$6,000
 Senior Services

Public Service funds are designated to provide seniors, age 62 and above, transportation services for the Senior Travel Club, meals at the 50+ club events and other related workshops geared towards residents 62 and above. This program also may be used for the reasonable costs of overall program management, coordination, monitoring and evaluation for the program.

Requested Action

The City Commission schedule a public hearing for Tuesday, November 12, 2019 at 7:30 p.m., to solicit public comments on the 2020 Community Development Block Grant (CDBG) Community Application and Subrecipient Agreement.

PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the City of Pleasant Ridge
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name: _____

James Breuckman, City Manager _____

Amy Allison, Assistant City Manager _____

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the _____ City Commission

(Name of Board, etc)

of the _____ City of Pleasant Ridge

(Name of GOVERNMENTAL AGENCY)

of _____ Oakland

(County)

at a _____ Regular _____ meeting held on the _____ 8th _____ day

of _____ October _____ A.D. _____ 2019 _____.

Signed _____

Title _____



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
 To: City Commission
 Date: October 15, 2019
 Re: Whistle Stop Liquor License Amendment

Overview

The owner of the Whistle Stop restaurant has leased the former Susan's Special Needs space and is proposing to expand the restaurant. The restaurant expansion will consist of 404 sq. ft. of new space connected to the existing Whistle Stop dining room. The remainder of the former Susan's space will not be used for restaurant purposes. With the addition of the proposed space, a liquor license review and operating plan amendment is required.

Background

In 2015 the owners of the Whistle Stop restaurant applied for a transfer of the liquor license formerly held by Mae's Restaurant. The transfer was conditioned upon the occupancy and seating as it had existed at the time.

With the closure of the Susan's Special Needs business, the owners of Whistle Stop leased out the additional space in order to add three (3) tables/ twelve (12) seats. The proposal is to add 404/sf of new space, which has been currently built. The remainder of the old Susan's space will be vacant and used for storage. The owners of Whistle Stop have received site plan/special land use approval from the Planning Commission at its meeting held Monday, September 23, 2019. The restaurant is an existing nonconforming use, and only the new portion of the restaurant requires special land use approval. The new portion of the restaurant must also comply with zoning ordinance requirements.

Specifically, the new portion of the restaurant must meet Zoning Ordinance off-street parking requirements and dumpster/garbage screening requirements.

1. **Parking.** Four parking spaces are required for the new restaurant parking space - 1 parking space per 100 sq. ft. of useable floor area is required for restaurants. Four parking spaces are provided to the south of the former Susan's space.
2. **Garbage.** The restaurant has long stored its garbage containers along the Amherst sidewalk. This condition preceded the Whistle Stop taking over the restaurant. As part of this special land use request, the garbage containers must be brought into compliance with Zoning Ordinance standards. The garbage storage area will now be on the Susan's side of the site, at the east side of the parking lot. The containers will be in a screened enclosure, and will be carted over to the Amherst curb on trash pickup days.

In their motion, the Planning Commission included provisions regarding the additional parking, signage for the parking lot, moving the refuse collection into the parking lot to the south of the building and limited the hours of operation to the existing hours.

The City Commission will consider amending their liquor license operating agreement, after a public hearing, to include the new approved expansion. Much of the information contained in the application is personal and confidential and, to protect the privacy of the applicant, has not been included in the packet. I am in contact with the attorney for the Whistle Stop and expect to have the development and operations agreement shortly.

Requested Action

City Commission action to schedule a public hearing on November 12, 2019 for the requested amendment to the Whistle Stop liquor license operating agreement.



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: City Commission
Date: October 8, 2019
Re: Oak Wilt Tree Trimming Ordinance

Overview

Attached is an ordinance for introduction restricting the trimming of oak trees susceptible to oak wilt between April 1 and November 1.

Background

Oak wilt is a fungal disease that affects mostly trees in the red oak group (oaks with pointy tips). White oaks, which have round-tipped leaves, are less visible. The disease is transmitted from an infected tree by sap-feeding beetles. The beetles are attracted quickly to fresh wounds on oak trees, and the beetles can then transmit the disease to the unaffected but newly-cut oak tree. Furthermore, oaks have root systems that graft together, allowing the movement of the fungus from tree to tree underground. One infected tree can cause the death of any nearby oaks in this manner, and it is very difficult and often impossible to stop the transmission of the disease once it is established in a stand of oaks.

For these reasons, it is imperative to not trim or cut down oak trees during the time period when the beetles are active. The beetles that transmit oak wilt are active when average daily temperatures are above 50 degrees. In Michigan, this corresponds to an active season from April 1 through October 31, generally, for the beetles.

The City already adheres to best practices and does not do any work on oak trees during the April 1 – November 1 period, unless in an emergency where an oak is damaged by a storm or other exogenous causes. The proposed ordinance will ensure that oak trees in the City are not cut by homeowners or third parties such as DTE doing line clearing work.

Requested Action

City Commission action to schedule a public hearing on November 12, 2019 for the proposed City Code amendment.

CITY OF PLEASANT RIDGE
Ordinance No ____

AN ORDINANCE TO AMEND THE CITY OF PLEASANT RIDGE CODE OF
ORDINANCES, CHAPTER 78 – VEGETATION

THE CITY OF PLEASANT RIDGE ORDAINS:

Section 1.

A new Section 78-74 of the Pleasant Ridge Code of Ordinances is added as follows:

Sec. 78-74 Trimming or cutting of trees susceptible to oak wilt

- (a) Oak trees shall not be pruned or trimmed between April 1 and October 31 regardless of their location in a public right-of-way, private property, or utility easement.
- (b) Any wounds, whether made by trimming, construction or accident, shall be treated immediately with an acceptable tree pruning sealer or latex paint to mask the exposed wound from contamination. Such repair shall occur as soon as possible, but not more than 48 hours of the time of the injury.
- (c) It shall be the responsibility of the property owner or any contractor to repair or cause to be repaired any oak trees that are inadvertently damaged or injured by storms, construction, accidents, or any other cause between April 1 and October 31. Exposed jagged surfaces shall be removed and sealed in accordance with the preceding subsection.
- (d) Trees confirmed with oak wilt shall be the responsibility of the property owner to perform any of the following applicable practices, as approved in advance by the City Manager:
 - a. Members of the red oak family which have died of oak wilt shall be removed within 4 weeks.
 - b. Members of the red oak family not infected by oak wilt, but potentially root grafted to a tree that was killed or diseased with oak wilt, shall be treated by injection of fungicide.
 - c. Members of the white oak family shall be treated with an appropriate tree injection.
 - d. Trenching may be a practice in lieu or in addition to injections for oak wilt management.
 - e. Dead oak trees will be removed and properly disposed by chipping to less than 3 inches or removed to a disposal site for debarking, burning, or burial. Stumps left by the removal of oak trees shall be promptly removed or buried.

Section 2. Severability.

Should any provision or part of this Article be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of the balance of this Article, which shall remain in full force and effect.

Section 3. Repealer.

All other ordinances or parts of ordinances in conflict with this ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings clause.

Nothing in this Article shall be construed to affect any suit or proceeding pending in any court or any rights acquired or any liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 8 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this Ordinance.

Section 5. Effective Date.

This Ordinance shall become effective seven days after publication of a notice of adoption, as provided by law.

Section 6. Adoption.

This Ordinance is hereby declared to have been adopted by the Commission of the City of Pleasant Ridge at a meeting duly called and held on the ____ day of _____, 2019, and ordered to be given publication in the manner prescribed by law.

Amy M. Drealan, City Clerk

City Commission Introduction:
City Commission Public Hearing:
City Commission Adoption:
Published:
Effective:

Tuesday, October 15, 2019



City of Pleasant Ridge

Amy M. Drealan, City Clerk

From: Amy M. Drealan, City Clerk
 To: Mayor and City Commission
 Date: October 15, 2019
 Re: Combination of Election Precincts

Overview

The State of Michigan mandates “when the registration in a precinct using voting machines exceeds 2,999, the precinct shall be divided or rearranged.” As you are aware, the City of Pleasant Ridge currently has a population of 2,526 (2010) down from 2,594, (2000) and 2,775 (1990). As such, the City may choose to combine the precincts, but it must do so by November 11, 2019.

Background

MCL 168.658 provides:

“When a city, ward, township, or village is divided into 2 or more election precincts, pursuant to law, and it appears from an examination of the precinct registration records that there are not more than 2,999 active registered electors in the city, ward, township, or village using voting machines, the election commission, or other officials charged with the performance of the duty by the charter of a city or village, by resolution, may abolish the division or divisions and after that time the city, ward, township, or village shall constitute a single election precinct as if a division had not been made....”

Considerations include:

- Combining precincts would simplify voting for Pleasant Ridge electors – there would be one ballot for the entire city, and there would be no question which machine to use.
- The change would not impact the voting day experience for Pleasant Ridge voters. Both precincts already vote at the same place, and we do not anticipate this change increasing wait times for residents to vote.
- The City would be close to the maximum number of registered voters in a precinct, and potentially could be forced to re-divide the combined precinct should the 2020 census put us over the 2,999 limit, which seems doubtful given the trend over the last twenty years.
- The cost to run elections would be less due to needing fewer inspectors, lower programming costs, fewer ballot styles, and precinct materials. I anticipate losing some of our election inspectors due to our transition to electronic poll books, as some inspectors are not interested in learning and

working with the new technology, so this would be a good time to combine precincts and reduce the number of inspectors we need.

In the past several years, the City has done much to streamline the voting process, both precincts vote at the Community Center, new/updated voting machines, the implementation of the electronic poll book and the ability for the Deputy Clerk or myself to remain the Community Center on election day-allowing election inspectors' immediate access to staff to address voter related questions.

Requested Action

The item does not require action by the City Commission, however any feedback is welcome. A resolution would be presented to the Election Commission. By charter, the election commission consists of the City Manager, City Clerk and City Attorney. Should the Election Commission adopt the resolution combining precincts, notices would be printed for all voters regarding the change.