



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

Pleasant Ridge Historical Commission
Wednesday, September 4, 2019

Members of the Historical Commission and Residents: This shall serve as your official notification of the Regular Historical Commission Meeting to be held on Wednesday, September 4, 2019, at 7:00 p.m., at the **Pleasant Ridge City Hall, in the City Commission Conference Room, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069**. The following items are on the Agenda for your consideration:

HISTORICAL COMMISSION MEETING – 7:00 P.M.

1. Meeting Called to Order.
2. Roll Call.
3. Minutes:
 - Regular Meeting Minutes held Wednesday, June 5, 2019.
4. PUBLIC COMMENTS – Items not on the Agenda.
5. Treasurer’s Report.
6. Historical Commission updates:
 - a. 2019 Home and Garden Tour.
 - i. Signage.
 - ii. Docents.
 - iii. Homeowner gifts.
 - iv. Afterglow.
 - b. Museum Items
 - i. Staffing.
 - c. Then and Now update.
 - d. Centennial Celebration update.
 - e. Pewabic Tiles/Centennial Tiles.
7. City Commission Liaison Report.
8. Other Business.
9. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.

Pleasant Ridge Historical Commission Minutes

June 5, 2019

1. Meeting called to order-7:04
2. Roll Call: In attendance; Lisa Wetzen, Jaclyn Huffman, Erik Krogol, John Wright, Samantha Chapman, Lauran Howard, Don Daniels, City Clerk/Asst. City Manager Amy Drealan. Absent; Nick Kokotovich, City Commission Liaison Bret Scott.
3. Minutes: Regular meeting minutes for meeting held Wednesday, May 1, 2019 Motion to approve, Jaclyn Huffman, seconded, Erik Krogol. Motion passes unanimously.
4. Public Comments-Items not on the Agenda. Chairperson Howard discussed shipping container found at 46 Kensington with materials that residents willing to donate to Museum...She volunteers to inspect and decide if we wish to accept contents.
5. Treasurer's Report. Treasurer Daniels reports ending balance of \$ **7,068.08**. Treasurer's report attached. Motion to approve Treasurer's report: Samantha Chapman, seconded Don Daniels. Motion passes unanimously.
6. Historical Commission Updates:
 - a. 2019 Home and Garden Tour: Six homes and one garden, plus one more garden as a "maybe" are selected for the tour. House captains are named, following timeline is in effect:

Homeowner's letter and questionnaire to homeowners June 8th.

Home and garden visits by house captains and John Wright by June 31st. Write ups to homeowners for review. Write ups to Nick Kokotovich for book prep by July 15th.

Book to printer by August 1st.

Home and Garden Tour Saturday September 21st, 2019
 - b. Museum Items: June 15th...Erik Krogol, Museum closed in July and August
 - c. Workshop planned for Home and Garden Tour booklet advertising to be held at Museum June 13th at 7:00
 - d. Speaker's Series: Erik Krogol to pick suggested homes for Dr. Legibal to research for his talk on "Researching Your Historic Home" on August 8th.
 - e. Pleasant Ridge Then and Now book update, coming along, many chapters complete including new introduction by Charlie LeDuff, Book due to printer by Sept. 7th

7. Centennial Celebration Update: June 7th event will have a table staffed by Lisa Wetzen and Jaclyn Huffman plus Nick Kokotovitch.
8. Pewabic Tiles/Centennial Tiles: Twenty centennial tiles have been pre-ordered and paid for at \$50.00. Frames are available from Pewabic Tile for \$100.00.
9. City Commission Liaison Report: Commission Scott absent, City Clerk Amy Drealan reported that notice for new Recreation Director has been posted and deadline to reply is June 7th, and 12 people have applied. Amy also reports that she is now the asst. City Manager along with her current position as City Clerk.
10. Other Business: Chairman Howard is working to find a consensus for a date for dinner to honor former Historic Commission members. Suggested restaurant is *Pops for Italian* in Ferndale.

Adjournment: Motion to adjourn by Samantha Chapman, second by Lisa Wetzen. Motion passes unanimously, meeting adjourned 8:45 pm



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

From: Amy M. Drealan, City Clerk
To: Jim Breuckman, City Manager
Date: August 29, 2019
Re: Historical Commission Treasurer's Report

Below is the July - August 2019 Historical Commission Treasurer's Report. Here is the detail for the revenues and expenses listed:

Beginning Balance **\$ 7,068.08**

Revenues

Sales		
	Pewabic Tile Orders	\$ 1,850.00
Interest		
	Interest Income Feb-July	\$ 21.10
Contributions/Donation		
	Home Tour Guidebook Ads	\$ 2,050.00

Expenditures

Operating Supplies		
	Clover Stones-Home Tour Gifts	\$ (480.00)
	Dr. Ted Legibel-Speaker Series	\$ (500.00)
Service Charges		
	Bank Service Charges - July	\$ (1.04)
Building Maintenance		
	Museum Cleaning	\$ (150.00)
Capital Outlay		
	Pewabic Pottery Tile Balance	\$ (2,725.00)
Transfers Out		
	Cash allocation of 2018-2019 p card acct	\$ (102.91)

Ending Balance **\$ 7,030.23**

Please feel free to contact me should you wish to discuss this matter further.