

Pleasant Ridge Historical Commission Minutes

May 1, 2019

1. Meeting called to order, 7:04
2. Roll Call: In attendance: Lisa Wetzen, Jaclyn Huffman, Erik Krogol, Don Daniels, Nick Kokotovich, John Wright, Samantha Chapman, Laurant Howard, Amber Herrick, city Clerk/Acting Assistant City Manager Amy Drealan. Absent: City Commission Liaison Bret Scott
3. Minutes: Regular Meeting Minutes held Wednesday, April 3, 2019. Motion to approve: Lisa Wetzen, Second Erik Krogol...approved unanimously.
4. Public Comments: No public comments.
5. Treasurer's Report: Motion to approve: Jaclyn Huffman, Second Samantha Chapman. Motion to approve passed unanimously.

6. Historical Commission Updates:

Home and Garden Tour: Committee: Don Daniels, Amber Herrick and Lisa Wetzen

Three homes are a "yes", one a strong 99.99% maybe, ten more being considered.

Docent List: Past docents will be sent a letter to seek assistance for this year's tour

Media Coverage: Samantha Chapman working on media coverage

Booklet: Will seek to reach out to larger audience

Advertising: Rates to advertise in book this year will stay the same as 2018

Donations for the Historical Commission will be sought in a space in book, we will add a

Thank You Donors page for those who contributed to the event

Idea for "After Glow" sponsorships discussed

Free wrist bands for advertisers to the Home and Garden Tour, as given out in the past

Don Daniels motioned and Erik Krogol seconded that no wristbands will be given to advertisers for 2019 Home and Garden Tour.

Price or tickets (wrist bands) will be the same in 2019 as in 2018. Order more this year.

Chairman Howard requests copy of media release to peruse verbiage and copy

Home owner gift stones: We will use same vendor as used in 2018

Vendor requests 10 to 12 week lead time.

Don, Amber and Lisa to decide where to issue wristbands day of event, City Hall or

4 Ridge Community Center.

6b. Museum Staffing: May 18, John Wright

June 16, Jaclyn Huffman

June 5, 2019, Museum will open one hour, 6-7 pm

6c. Archival Updates:

Nick Kokotovich discussed his efforts with general museum digitization, data storage Strategy, access to digitized items, and Metadata strategy to establish a file naming Convention.

Nick also volunteered to offer a home research item for the PR Foundation Auction. Commission discussed storing any home plans offered to the Museum. Consensus Agreed that Museum will not keep home plans though Nick can scan plans and return originals to homeowners.

6d. Speaker Series: Erik Krogol has secured Ted Legibel to speak on “Researching your Historic Home” for August 8, 2019. Community Center has been reserved and event will Be highlighted in next *Ridger*. Event will last around one hour twenty minutes with time for questions.

Majority consensus on Historical Commission voted 8-0, with John Wright abstaining, to grant Dr. Legibel a \$500 speaker’s honorarium.

6e. Centennial Celebration update:

Members of the Historical Commission should be prepared to staff a table at the June 7th Centennial Celebration at the Community Center to highlight the mission and activities of the commission. Nick Kokotovich will coordinate the Commission’s participation at this event.

6f. Pewabic Tiles/ Centennial Tiles:

Chairman Howard reported that there are 100 tiles on order to be here in August in time

For the September Centennial event in September.

6f. Tiles

Commission consensus that there will be no charge for Centennial tiles for 100 year home's Homeowners in 2019.

7. City Commission Liaison Report: Bret Scott reports (via E-mail);

City Manager is okay with Historical Commission use of "100th" symbology ahead of any city-sponsored event. Mr. Breukman has also agreed that Commission can make the tiles available on the website as pre-sale and when in stock. Mr. Scott didn't ask about the tile frame, but imagine we can also make it work.

The city commission has begun its annual budget planning for the 19-20 budget year. The city is in good financial standing, and aside from a few tenuous months toward the end of last year, our investments have performed very well. It looks like we'll be in good shape for the next year.

with Scott Pietrzak's resignation earlier this month, City Manager Breukman has named Shawnie Stamper our interim Recreation Director.

8. Other Business: None

9. Adjournment ...Meeting adjourned at 9:16 pm

Respectfully submitted, John Wright, Recording Secretary.