



**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

---

Pleasant Ridge Historical Commission  
Wednesday, April 3, 2019

Members of the Historical Commission and Residents: This shall serve as your official notification of the Regular Historical Commission Meeting to be held on Wednesday, April 3, 2019, at 7:00 p.m., at the **Pleasant Ridge City Hall, in the City Commission Conference Room, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069.** The following items are on the Agenda for your consideration:

**HISTORICAL COMMISSION MEETING – 7:00 P.M.**

1. Meeting Called to Order.
2. Roll Call.
3. Minutes:
  - Regular Meeting Minutes held Wednesday, March 6, 2019.
4. PUBLIC COMMENTS – Items not on the Agenda.
5. Treasurer’s Report.
6. Historical Commission updates:
  - a. 2019 Home and Garden Tour.
  - b. Museum Staffing.
  - c. Speaker Series.
  - d. Then and Now update.
  - e. Centennial Celebration update.
  - f. Pewabic Tiles.
7. City Commission Liaison Report.
8. Other Business.
9. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.

# Pleasant Ridge Historical Commission Minutes

**March 6, 2019**

1. Meeting called to order 7:02 P.M.

2. Roll Call... In attendance, Lauran Howard, Samantha Chapman, Amber Herrick, Lisa Wetzen, Eric Krogol, John Wright, Nick Kokotovich, Bret Scott, City Clerk Amy Drealan, Don Daniels, Absent Jaclyn Huffman.

3. Minutes: Regular Meeting Minutes held January 9, 2019, motion to approve Daniels, second Erik Krogol. Motion passed unanimously.

4. Public Comments...None

5. Consideration of Treasurer's Report.

Motion to approve Lisa Wetzen, second Amber Herrick, Motion passed unanimously.

6. Historical Commission updates:

Budget report presented and discussed by Amy Drealan; Museum step replacement to be included with building maintenance.

Donation Acknowledgement letter: Approved by unanimous vote. "Fegley sample letter not to be sent as resident items were gift to neighbor who donated items to museum.

Items currently in museum will not receive donation letter. Donations in future will receive E-Mail donation letter.... Clipboard will be used to log and note donations at the museum...

Later items will be digitized. Continue to deaccession old and not relevant items.

Motion by Nick Kokotovich, second John Wright, passed unanimously.

Museum Porch Repair: Amber Herrick moved porch repair not to exceed \$250, and that yearly repair charge of \$50 by Conrad Stack be approved and accepted. Second by Nick Kokotovich. Motion passed unanimously.

6c. Home and Garden Tour

Firm date for 2019...September 21<sup>st</sup>.

Tri-Chairs Erik Krogol, Amber Herrick and Don Daniels

Erik requests ideas of “What Homeowners Should Know “ list for tour homeowners.  
Also need a list of past House Captains and docents with e-mails and phone numbers  
Suggest reaching out to hundred year homes home owners and past garden club winners  
For possible participation in Home and Garden Tour.  
Only two homes seem firm for 2019 tour, suggest that each Historical Commission  
Member work to “find a home.”

6d. Museum staffing...March 16th Samantha Chapman with Nick’s help

April 20<sup>th</sup> Erik Krogol

May 18<sup>th</sup> John Wright

Amy Drealan says new museum door lock waiting to be installed

Discussion about additional hours for Museum to be open...Nick K. suggests open one  
Hour before Historical Commission meeting May 1<sup>st</sup>.

6e. Museum Organization.

Lauran Howard and Lisa Wetzen took lots of unneeded items to Socra

Closet floor needs covering, Doug McElroy or Todd Herzig can donate material

Consensus decision to accept Todd Herzig’s offer of donated material and labor to cover  
Closet floor.

6f. Speaker’s Series...Erik Krogol suggests Dr. Ted Ligibel, historic preservation Expert  
and will reach out to him for possible dates in July and August.

6.g Then and Now Update...Chairman Howard will announce date of next meeting  
of group working on update.

6h. Centennial Celebration update...Amber states that city is handling these events

June 7 Fair Welcome event featuring city groups in evening for adults

September 7 Family event at Gainsboro with inflatables food trucks booths which  
admission charge for this event. Historical Commission booth welcome at event.

7. City Commission Liaison Report...Commissioner Scott discussed street construction  
at intersection of Woodward Heights and Bermuda plus current discussion of marihuana

Legalization and plans for city town hall meeting. He will present Museum Mission Statement at next City Commission meeting.

8. Other Business...Commissioners Howard and Huffman will investigate new 4"x4" tiles  
Motion by Amber Herrick, second John Wright...passes unanimously.  
Chairman Howard will finalize Historic Commission Dinner honoring recent past Commissioners.
9. Adjournment....Motion to adjourn by Amber Herrick, second Erik Krogol, motion Passes unanimously. Meeting adjourned 9:15

Respectfully submitted, John Wright Secretary



**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

---

From: Amy M. Drealan, City Clerk  
To: Jim Breuckman, City Manager  
Date: April 1, 2019  
Re: Historical Commission Treasurer's Report

Below is the March 2019 Historical Commission Treasurer's Report. Here is the detail for the revenues and expenses listed:

<b>Beginning Balance</b>	<b>\$ 8,849.41</b>
<b>Revenues</b>	
Interest Income	\$ 2.57
Bank Interest	
Contributions & Donations	\$ 11.35
Museum donations	
<b>Expenditures</b>	
Maintenance Supplies	
Step Replacement	\$ (0.30)
<b>Ending Balance</b>	<b>\$ 8,863.03</b>

Please note, the actual cost of the step replacement was \$77.49, but was incorrectly reported on the last report as \$77.19. Please feel free to contact me should you wish to discuss this matter further.

Report to Historic Commission  
Visit to Pewabic Pottery/Centennial Tiles

I met with Mario Lopez, a designer at Pewabic Pottery regarding the Centennial Tiles on March 20. Mr. Lopez has been with Pewabic many years. It was he who designed the first Pleasant Ridge tile with the image of the Museum/Police Booth.

I took with me the design that Amber had shared at our last meeting and I also had an e version that Amy sent with a slightly simpler design. It is the simpler design that the city prefers. Mr. Lopez needed the design in Adobe Illustrator (.AI) which both Amy and Jim sent immediately when I asked for it during the meeting. The city already owns the image so that is not an issue.

Mr. Lopez will work up a tile design from the information we provided. I have sample colors and shapes for our April meeting. He thought, based upon the design that a 4 by 6 tile would look better than a 4 by 4.

The basic fee to set up the mold is **\$850** regardless of the number of tiles ordered.

**A 4 by 4 tile is \$28; a 4 by 6 is \$42**

My consultation with Mr. Lopez was free for the first hour. They will charge us 2 hours of design work at \$150 an hour; could be only one hour, depending. I committed to the design on my own motion but no more than that. He was going on vacation but will try to have something for our meeting. It is possible to have the tiles by the September Centennial Event.

If we “scrape” on our design the cost is \$3.75 a tile.

A box for each tile is \$.50

We can break up the colors. We do not have to order all of the same color if we chose not to do so.

We must decide if we are ordering at all?

If so, how many?

What to charge per tile? Bring your calculators and math skills!

Lauran Howard (March 31, 2019)