



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

Pleasant Ridge Historical Commission
Wednesday, January 9, 2019

Members of the Historical Commission and Residents: This shall serve as your official notification of the Regular Historical Commission Meeting to be held on Wednesday, January 9, 2019, at 7:00 p.m., at the **Pleasant Ridge City Hall, in the City Commission Conference Room, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069**. The following items are on the Agenda for your consideration:

HISTORICAL COMMISSION MEETING – 7:00 P.M.

1. Meeting Called to Order.
2. Roll Call and introduction of new members.
3. Minutes:
 - Regular Meeting Minutes held Tuesday, November 27, 2018.
4. PUBLIC COMMENTS – Items not on the Agenda.
5. Treasurer’s Report.
6. Election of the following offices:
 - a. Chairman.
 - b. Vice Chairman.
 - c. Treasurer.
 - d. Secretary.
7. Historical Commission updates:
 - a. 2019 Home and Garden Tour
 - b. Museum Staffing.
 - c. Museum Porch Repairs.
 - d. Donation Acknowledgement.
8. Consideration of the City Commission Liaison Report.
9. Other Business.
10. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.

Minutes of the Pleasant Ridge Historical Commission

Tuesday, November 27, 2018

1. Meeting, rescheduled from November 7 due to lack of quorum, called to order at 7:01 by Chairperson Lauran Howard.
2. In attendance Amber Herrick, James Koeppen, Erik Krogol, Lauran Howard, John Wright, Don Daniels. Also in attendance Amy Drealan-City Clerk. Missing: Conrad Stack and Nick Kokotovich and City Commissioner Bret Scott.
3. Consideration of October 3, 2018 meeting minutes: Corrections-
 - a. Item 7-It was moved, seconded and approved by majority vote that the Historic Commission hold a home tour in the fall, a weekend after Labor Day to be determined. No date was set.
 - b. Item 9b-The City Manager explained to Lauran that the *Pleasant Ridge Then and Now* project is one that should be completed by the Historic Commission. He did not require a deadline for the project. The commission has set an informal deadline to attempt to complete it within the Centennial Year.
 - c. Item 9c- The mission statement arose from a discussion of the commission and Lauran's attendance at a MHS program "Taming the Chaos" not from the city manager.
 - d. Item 9d-There was discussion only; no motion made to purchase or agree upon Past Perfect as a tool to organize the museum.
 - e. Item 11d-. Lauran was not in attendance at the October meeting so could not have participated in the discussion regarding the home tour.

Motion to approve the minutes was made by Amber, second by James. Motion approved.

4. No Public Comments
5. Treasurer's report (attached), motion to approve Don Daniels, second Erik Krogol, motion approved.
6. Museum staffing **January 19, Erik Krogol, February 16, John Wright**, Tree Lighting December Staffing, Conrad and Carol Stack in the Museum with Christmas Village display, Jim and John to assist. Scott P. and Amy to assist Santa Photos. **Home and Garden tour tentatively set for September 21, 2019**, Amy checking any conflicts with religious observances. Motion passes, five in favor.
7. Museum porch repairs. Porch still being inspected, waiting for quote for Trex product, looking to have porch and step repaired and replaced in house through Brilar. Motion to have City install step, up to \$100 in cost, and for city to terminate any other agreement for repair and replacement work, made by Lauran Howard. Motion passed.

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8. Reappointment interest: Per City Clerk Amy Drealan, we have interested applicants. City will accept additional applications through December 3, and City Commission will appoint three new Historical Commissioners at the December Commission Meeting.
9. Mission Statement for Museum; the committee of Erik, Amber, John and Luran presented two versions of the statement to the commission. Version 2 which is as follows “*The museum exists to preserve and exhibit information and items of historic value relating to the home and residents of the city of Pleasant Ridge.*” This version was preferred by the commission but consideration was tabled until January Historical Commission Meeting when new members would be present. Motion by Don Daniels to “cogitate” and send a recommendation to the City Commission for failed due to lack of second.
10. Outgoing member’s dinner...to be considered in January/February with arrival of new Historical Commissioners.
11. City Commission Liaison Report: Commissioner Scott not in attendance.
12. Other Business: Eight Homes will be 100 years old this year and be recognized at the December City Commission Meeting. Amy Drealan will send each home a letter inviting homeowners to the meeting to receive their tiles. John Wright will present Pewabic tiles at the Commission Meeting.

Luran reported that over forty tiles were sold on Election Day! Thank you to Amber and Erick who worked shifts and sold tiles. Amber used an app to sell a tile to a citizen. She is going to pay the city for the tile.

John Wright showed two items recently donated to the Museum: A milk bottle from the Staff Dairy, over 100 years old, and an aerial photo from MDOT of the Ten Mile Woodward intersection before construction of the 696 interchange.

Luran reported on the activities of the *Pleasant Ridge Then and Now* book update.

Erik reported on a possible Speaker’s Series presenter, Ted Legibal “Researching a Historic Home”. He will check about possible dates.

Luran shared a painting of the police booth that was donated to the museum by Susan Wooten, a former resident. Luran also discovered drawings of certain homes by Ellen Bailey as she was working in the Museum organizing and cataloging. Luran and Cathie Gillis began cataloging items in the museum.

Nick Kokotovich discovered and brought a museum donation letter to the October meeting used by Ferndale. Luran will edit and bring the letter to the next meeting for review.

Amber created and presented an order for to be used when residents request a picture of their home to be created through the City. It will be used with the list of duties for those who staff the museum.

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13. Meeting was adjourned at 8:34, Motion by Amber Herrick, second Erik Krogol

Submitted by John Wright and Luran Howard



City of Pleasant Ridge
 23925 Woodward Avenue
 Pleasant Ridge, Michigan 48069

From: Amy M. Drealan, City Clerk
 To: Jim Breuckman, City Manager
 Date: January 7, 2019
 Re: Historical Commission Treasurer's Report

Below is the November and December 2018 Historical Commission Treasurer's Report. Here is the detail for the revenues and expenses listed:

| | |
|-----------------------------------|--------------------|
| Beginning Balance | \$ 7,645.91 |
| Revenues | |
| Sales | \$ 1,400.00 |
| Pewabic Tile & Then and Now Sales | |
| Interest Income | \$ 8.69 |
| Bank Interest | |
| Expenditures | |
| Service Changes | \$ (1.21) |
| Bank Service Charges | |
| Maintenance Supplies | |
| Museum Cleaning | \$ (100.00) |
| Step Replacement Misc Supplies | \$ (14.36) |
| Ending Balance | \$ 8,939.03 |

Please feel free to contact me should you wish to discuss this matter further.

Pleasant Ridge Home and Garden Tour

Thank you for your consideration and interest in involvement in the 2019 Pleasant Ridge Home Tour. The tour will be held on September 21, 2019 and will feature up to 9 homes or gardens. Please answer the below questions and one of our commission member will reach out to discuss your interest. Filling out this form does not commit your participation, this is just a conversation starter!

* Required

Name of homeowners

Your answer

Contact Information (email and phone numbers) *

Your answer

What is your address? *

Your answer

What year do you believe your house was built?

Your answer

What style is your home?

Your answer

What are your favorite things about your house?

Your answer

What updates have you done to your home? (none necessary for consideration)

Your answer



What areas of your home would you consider displaying?

- Full home
- Limited rooms
- Garden
- Home and Garden

SUBMIT

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Police Booth Porch

[James Breuckman](#)

Mon 1/7/2019 5:07 PM

To: Amy Drealan <cityclerk@cityofpleasantridge.org>;

Amy –

We were able to secure a time and materials quote to replace the police booth porch from the roofing contractor who will be replacing the roof at City Hall. As you know, we were unable to locate a contractor who was interested in the police booth job on its own. It is a very small job, and contractors are busy.

The porch will be replaced with a trex decking product that is more rot resistant than the existing wood. The porch is not an original or integral element of the building, and as such we are comfortable using a modern product that reasonably replicates the look and feel of wood for the porch. We believe that the posts and rails are in good shape and expect them to remain.

Best,
Jim

Pleasant Ridge Historical Commission
23925 Woodward Avenue
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December 16, 2018

Mr. and Mrs. Michael Fegley
UP North, Michigan

Re: Item number 1; milk bottle from the Staff Dairy

Dear Bonnie and Mike:

The Pleasant Ridge Historical Museum appreciates very much your donation to its collection. You were very kind to think of us.

As you know our museum is very small and although we are very interested in maintaining your donation we want you to know the following policies govern donations to the museum:

1. All property is donated with the understanding that it becomes the property of the museum and is to be used in the best interest of the museum as deemed by the commission.
2. No gift is accepted with the understanding that it is to be permanently exhibited.
3. No collection is accepted with the understanding that it will be kept intact or exhibited as a unit.
4. No donation is accepted with any limiting conditions being placed upon its use.

We will, of course, keep a record of the fact that you made this donation to the museum.

Thank you, again. We wish you well in all your future endeavors,

Sincerely,

Lauran F. Howard
Chair, Pleasant Ridge Historical Commission