



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**Regular City Commission Meeting
November 13, 2018**

Having been duly publicized, Deputy Mayor Perry called the meeting to order at 7:31 p.m.

Present: Commissioners Krzysiak, Perry, Scott, Wahl
Also Present: City Manager Breuckman, City Clerk Drealan, City Attorney Need
Absent: Mayor Metzger

Introduction of Officer Jeremy Watters

Sgt. Robert Ried introduced new officer Jeremy Watters. He has 20 years of experience in Detroit and his father works for the Ferndale Police Department.

Public Discussion

(None)

Governmental Reports

Sergeant Robert Ried, Pleasant Ridge Police Department, noted that during a traffic stop Officers Champine and Hatfield arrested an individual who was wanted for murder in Georgia. He recommended that citizens lock down their identity. He indicated that identity thefts are happening weekly at this time of year. He also recommended that residents be aware of package deliveries for both themselves and their neighbors.

City Commission Liaison Reports

Commissioner Perry reported on the Planning Commission/DDA. At its last meeting the Commission discussed a request made by the owner of the Sunoco station to extend the hours to sell packaged beer and wine from 8:00 a.m. until midnight. Current hours are from 9:00 a.m. to 10:00 p.m. There have been no incidents reported since the sale of packaged liquor began at the station. There will be a public hearing on December 10th to further discuss the issue. The Chariot program continues to show great success. The Hessel Park stop has the most users. Riders can use the Chariot Thursday through Sunday from 4:00 p.m. until midnight. It stops every fifteen minutes during the peak times of 5:00 p.m. until 10:00 p.m. At other times it stops every half hour. The next meeting will be Monday, January 21st.

Commissioner Scott reported on the Historical Commission. The next meeting will be rescheduled for late November. There are three open positions for next year. Residents can apply at city hall. The 100-year anniversary is being planned as well as a new "Then and Now" book. The inventory in the museum will be cataloged through the upcoming year.

Commissioner Wahl reported on the Recreation Commission. There are two open positions available. Breakfast with Santa is December 1st at 10:00 a.m. Tree lighting is December 3rd at Memorial Park. Letters to Santa begins November 19th. The deadline to submit letters is December 13th. Holiday shopping in Birmingham is December 19th. Deputy City Manager Pietrzak summarized the Halloween events which included taking a group of teenagers to Cedar Point, a toddler Boo Bash and Halloween Hayride. Candy is being collected at the Community Center for Operation Gratitude which sends care packages to troops overseas. The pounds of candy sent continues to increase. Last year 136 pounds of candy was donated to the program. This year 304 pounds of candy was collected. There is a coat drive being conducted with the Oakland County Sheriff Department through the end of November. There is a donation box for the coats at city hall. The next meeting is being rescheduled.

Commissioner Krzysiak reported on Ferndale Public Schools. Zoe Butters reported regarding Ferndale High School's senior parent college application event. Sydney Embry reported on University High School's offsite Homecoming event which was very successful. The Superintendent's Excellence Award was presented to Nia Jenkins at Ferndale High School. The entire Enrollment Staff received the Eagle of the Month Award to acknowledge the 1500 new applications that were processed for this school year. Malania Stanley and Lyandria Williams received special recognition for their quick response to a medical emergency involving a fellow student. Lower Elementary Principal Keefe presented regarding the Jump Start program which allows kindergarteners to start school a week before the regular schedule to better prepare them for the upcoming year. This year 110 students participates. In response to a survey, 97% of parents felt the program was a great success. The marching band took 2nd place at the state finals for general effect.

Consent Agenda

18-3389

Motion by Commissioner Krzysiak, second by Commissioner Wahl, to approve the consent agenda as presented.

Adopted: Yeas: Commissioners Krzysiak, Wahl, Scott, Deputy Mayor Perry
 Nays: None

2019-2023 Parks and Recreation Master Plan

Breuckman noted that the plan has been available on the website since September. Lea Groya from LivingLab gave a presentation regarding the Master Plan. The plan will provide guidance for future budgets and project priorities. It will also allow the City to apply for certain grants. It can be amended during the five-year timeframe. Over the summer there were many opportunities throughout the city for residents to submit their input regarding the plan. If adopted the Plan is filed with MDNR, SEMCOG and Oakland County.

Deputy Mayor Perry opened the public hearing at 8:00 p.m. With no comments or discussion, the public hearing was closed at 8:01 p.m.

Krzysiak and Perry thanked all those involved for their work in implementing the previous plan and creating the proposed new plan.

18-3390

Motion by Commissioner Wahl, second by Commissioner Scott, to approve the 2019-2023 Parks and Recreation Master Plan as presented.

Adopted: Yeas: Commissioners Wahl, Scott, Krzysiak, Deputy Mayor Perry
 Nays: None

Oakland County Community Development Block Grant Program 2019 Application and Subrecipient Agreement

Breuckman discussed the basics of the CDBG program. The City receives the minimum level of \$7000 which can be used for projects based on the parameters of the program which focus in low income areas. Since Pleasant Ridge no longer has a qualifying low income area, the funds are primarily used for services for senior citizens. Individuals who are 62 years or older are presumed to qualify for the services. The city can contract with a third party such as Haven to expand the low income services but no third party was present to make such a request. The city has not utilized a third party in the past.

Deputy Mayor Perry opened the public hearing at 8:10 p.m.

Mr. Jamie Leyerly, 33 Norwich, inquired regarding SMART whether funding is earmarked in the CDBG program. Breuckman responded that it is not earmarked, it is just included in the overall fund for community transportation. Other senior transportation services are also utilized through Royal Oak.

With no further comments or discussion, the public hearing was closed at 8:11 p.m.

Krzysiak inquired regarding the deadline for application. The deadline is December 14th and the next Commission meeting is December 11th. There was discussion regarding delaying voting on the application until the next meeting but that would leave very little time to submit the application before the deadline. Oakland County needs as much time as possible to then submit its application for the federal funding that supports the program. Krzysiak noted that Haven could be utilized to provide a broader range of services including to victims of domestic and sexual violence. He expressed support for splitting the CDBG money between Haven and the existing senior programs. He would like to consider that option for the 2010 application.

Scott inquired whether Haven requested a specific amount or just to be included in the program. City Clerk Drealan indicated that, if the fund is going to be split, it can only be divided into two projects with \$3500 allocated for each. Perry expressed her support for the senior programs and how much they have expanded in recent years. She noted that the city can be more flexible with general fund dollars.

18-3391

Motion by Commissioner Wahl, second by Commissioner Scott, to approve the Oakland County Community Development Block Grant 2019 Application and Subrecipient Agreement.

Adopted: Yeas: Commissioners Wahl, Scott, Krzysiak, Deputy Mayor Perry
 Nays: None

Request for Lot Split and Combination - 15, 17 and 19 Norwich

Breuckman gave an overview of the request. The new owners of the three lots have proposed combining them and re-dividing them into two lots. There is a house on lot 19. All three lots are platted and buildable. The proposal would result in one 51 foot lot with the existing house and a 70 foot wide buildable lot. The proposal would result in a reduction of development potential and would create one of the largest lots on Norwich. There are a variety of lot widths on the street. The proposal meets all zoning standards as well as the criteria set forth in the ordinance for approving lot splits. The staff recommendation is to approve the proposal.

Scott inquired whether there were any zoning issues regarding the existing house. There are not. The driveway may have to be relocated.

Mr. Armando Cavazos, 18 Norwich, expressed support for creating two lots.

Mr. Dave Miller, managing member of DM Homes, owns the property and indicated that the purchasers of the newly created vacant lot have requested that the address of the lot be 17 Norwich. Breuckman indicated that that address was available.

18-3392

Motion by Commissioner Scott, second by Commissioner Wahl, to approve the combination and lot split as presented.

Adopted: Yeas: Commissioners Scott, Wahl, Krzysiak, Deputy Mayor Perry
 Nays: None

City Manager's Report

Breuckman discussed the issue of leaf removal with early snowfall. December 3rd is the last day to get leaves to the curb. December 17th is the last day for bag pickup.

Other Business

Scott thanked those who supported the recent election. Turnout was very high and the process went very smoothly. Drealan acknowledge the inspectors and other members of the election team.

Krzysiak indicated that the last book for 2018 will be "A Pig in Provence" by Georgeann Brennan. The meeting is November 14th. There is not a book in December.

Wahl noted that there is a fundraiser for Ferncare on November 18th. The organization provides free healthcare to the uninsured.

Perry noted that the Chariot program helps avoid the parking problems that currently exist in Ferndale.

With no further business or discussion, Deputy Mayor Perry adjourned the meeting at 8:34 p.m.

Deputy Mayor Perry

Amy M. Drealan, City Clerk

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