

Pleasant Ridge Historical Commission  
Meeting Minutes  
Wednesday, October 3, 2018

1. Meeting was called to order 7:04PM by Nick Kokotovich.
2. In attendance: Amber Herrick, James Koeppen, Erik Krogol, Nick Kokotovich and John Wright.  
Also, in attendance: Ann Perry – City Commissioner. Missing: Lauran Howard, Don Daniels, Brett Scott – City Commissioner and Amy Drealan – City Clerk.
3. Consideration of September 5, 2018 meeting minutes: Motion to approve by Amber Herrick, second by Conrad Stack. All in favor.
4. Public Comments – Items not on the Agenda:
  - a. N/A
5. Treasurer’s report for September 2018 by Conrad Stack: Beginning balance: \$7,382.54; Revenues: \$67.12; Expenditures: \$100.00; Ending balance: \$7,349.66. Motion to approve by James Koeppen, second by John Wright. All in favor.
6. Consideration of the Historical Commission updates:
7. Discussed Pleasant Ridge Historical Home Tour – Voted on “**Approved**”, weekend after Labor Day. Sub-committee for Summer meetings.
  - a. Museum Staffing
    - i. Third Saturday of the month from 10:00 am – 12:00 pm.
      1. Nov 6, 2018 – Election Day 7am-8pm (breeze way set up to sell tiles)
        - a. Lauren Howard and Amber Herrick morning shift. Conrad Stack and Erik Krogol afternoon shift.
      2. Dec 3, 2018 – Need extra folks – Tree Lighting – Winter Village set up by Carol and Conrad. 6pm for Lauren Howard, James Koeppen, John Wright to help out with Santa and Scott Pietrzak with the pictures.
8. Consideration of the City Commission Liaison Report: 100 Year celebration, city Chair is Amanda Wahl.
9. Other Business:
  - a. Pleasant Ridge Then and Now Book – 1981
    - a. Updated pics, 100-year-old homes for 2019. List of volunteers.

- b. Pleasant Ridge Manager Jim Breuckman stated in an e-mail to Chairperson Lauren Howard that the “Then and Now” book project would be a Historical Commission charge per the Charter. – Project must be completed before the 100 Year Celebration Party, fall of 2019.
  - c. Stated that the Pleasant Ridge Historical Commission needs to come up with a “Mission Statement” – Sub Committee: John Wright, Lauren Howard, Erik Krogol and Amber Herrick.
  - d. Taming the Chaos: All agreed that this needs to be completed by everyone and needs to be done by fall of 2019. Signing up staffing schedule to keep organized. (toss out box, bring to a meeting box and catalog everything that is kept at the same time) All agreed on buying a computer and a new scanner for better organized museum. Program Past Perfect was discussed but not sure about the price. Erik Krogol will find out. Also discussed setting up a simple excel spreadsheet on the new computer and back up will be stored in the city building.
  - e. Out of town purchases of tiles will be handled by the city clerk Amy Drealan. Payment and shipping.
  - f. John Wright stated we should have a note in the Ridger that we are looking for homes for the 2019 Pleasant Ridge Historical Home Tour.
  - g. Amber Herrick will be working on a form, so residence can order a copy of their house picture from us. We can then get a copy done at Birmingham Camera. Amber to check on the cost that will be pasted on the resident. This will help get a good 5x7 or 8x10 copy.
  - h. Next Speaker series ideas – Author Sean Doerr about his book and research “Lost Detroit: Stories Behind the Motor City’s Majestic Ruins. Another idea was to have local resident Charlie LeDuff discuss his books and Detroit.
10. Porch: Fix for \$800.00 – Motion to approve by Don Daniels, second by Nick Kokotovich. All in favor. Pending quotes and estimated time of completion from Amy Drealan.
11. Next Year Home Tour and approved projects:
- a. Concentrate on organizing and cataloging museum, Then and Now book, 100 year old tile form and mission statement.

- b. Lauren Howard and James Koeppen stated that the list above is enough for 2019, rest of commission voted yes. Home Tour is on for next year pending enough homes. 4 or more was agreed on.
  - c. John Wright will pick up the Pleasant Ridge Home Tour signs from Cathie Gillis and store them in his garage for next year tour.
12. Adjournment at 8:35PM, Motion by James Koeppen, second by Eric Krogol. All in favor.

