

Pleasant Ridge Historical Commission
Meeting Minutes
Wednesday, January 4, 2017

1. Meeting was called to order 7:01 pm by Don Hoefler, Chair.
2. In attendance: Cathie Gillis, Jessica Herzig, Don Hoefler, James Koeppen, Conrad Stack and John Wright. Missing: N/A. Also in attendance: Amy Drealan – City Clerk, Darren Humphrey and Bret Scott – City Commission Liaison.
3. Consideration of December 7, 2016 meeting minutes: Motion to approve by James Koeppen, second by Jessica Herzig. All in favor.
4. Public Comments – Items not on the Agenda: N/A
5. Treasurer’s report for December 2016 by Don Hoefler: Revenues: \$240.00; Expenditures: \$50.00; Ending balance: \$13,949.03. Motion to approve by John Wright, second by Cathie Gillis. All in favor.
 - a. Missing \$250 in advertising revenues from Kastler Construction. Rick is going to reissue his check.
 - b. Don mentioned that we need to plan for our next project to spend money on and that he and Robert Campbell (representing the Garden Club) are wanting to pool funds together to put lighting in Stephenson Park. Darren is going to provide Don the phone number of resident Andy K. who has done other lighting projects in PR.
6. Consideration of the Historical Commission updates:
 - a. Speaker Series
 - i. There are no confirmed speakers at this time. The following are ideas we have been tossing around in the last several meetings:
 - ii. John Wright and Scott Pietrzak are planning a session on the history of the Pleasant Ridge pool. It will be scheduled in the summer.
 - iii. Andrew Mutch writes a blog about southeastern Michigan Sears kit homes. Specific to Pleasant Ridge, he has confirmed two homes are Sears’s kit homes. One on Kensington and one on Devonshire. Andrew did a speaker series in Huntington Woods on September 21st and is willing to also do something in Pleasant Ridge. John Wright and James Koeppen went to the presentation and it was very interesting. Becky Uber thinks there other kit homes in PR and can provide details.

- iv. Don Hoefler and James Koeppen met with Dave and Sandra Smith on Oxford and obtained the remaining videos that aired on the cities government channel. They brought up the subject of the Smith's doing a speaker series and they are thinking it over. Don Hoefler will contact Scott Pietrzak who has the rest of the videos which we believe may have been digitized.
 - v. James Koeppen will reach out to Dan Austin who wrote "Forgotten Landmarks of Detroit" or Gregory C. Piazza who wrote "A History of Detroit Palmer Woods" to see if they have interest.
 - vi. There is a strong interest by residents to learn how to research their homes. We discussed doing a field trip to learn ourselves. We would include information on how to research your home through the Burton Historical Collection at the Detroit Public Library and Oakland County records in Pontiac.
- b. 2017 Home and Garden Tour
- i. 2017 tour date will be June 10th.
 - ii. Cathie will discuss possible homes and gardens at the March meeting.
- c. Museum Staffing
- i. Third Saturday of the month from 10:00 am – 12:00 pm.
 - 1. January 21, 2016 – John Wright
 - 2. February 18, 2017 – Jessica Herzig
 - 3. March 18, 2017 – James Koeppen
 - ii. The property database is available on CD for Historical Commissioners to send home files. We will also see if we can put these files in the cloud or private network so we can access from home.
 - iii. General museum notes: \$10 donation to email home file. The person holding the museum key should bring it to our meeting and give to the next person opening the museum. A few days prior to the museum opening, have someone do a Facebook post notifying residents when it will be open.
- d. Applications
- i. There are three openings on the Historical Commission starting in January.
 - ii. The City Commission will consider applicants at the February 14th meeting.
 - iii. Applications are included in the meeting packet.

7. Consideration of the election of the following offices:
 - a. Don Hoefler nominated as Chair of the Historical Commission. Nominated by Cathie Gillis, second by Jessica Herzig. All in favor.
 - b. Jessica Herzig nominated as Vice Chair of the Historical Commission. Nominated by Don Hoefler, second by John Wright. All in favor.
 - c. Conrad Stack nominated as Treasurer of the Historical Commission. Nominated by John Wright, second by Don Hoefler. All in favor.
 - d. James Koeppen nominated as Secretary of the Historical Commission. Nominated by Don Hoefler, second by Cathie Gillis. All in favor.
8. Consideration of the City Commission Liaison Report by Bret Scott:
 - a. 4 Ridge will roll out electronic access cards in 2017. Hours will be 4:00 am or 5:00 am until about midnight 365 days a year. Residents would get one card that should work everywhere. Staffed hours will remain the same. Cameras will be installed in the entrance way and in the gym area. There has been some delays in the install and the target date to start is February or March.
 - b. There will be a public hearing in January to discuss a possible animal ordinance.
9. Other Business:
 - a. Code enforcer continuing to focus on peeling paint, missing railings, etc. Residents with concerns can contact the code enforcer directly.
 - b. Centennial home article running in Detroit News, date to be determined.
 - c. 2017 Meetings: Confirmed no meeting in February, July, August and December.
 - d. Don Hoefler will coordinate a full re-vamp of the Historical Commission website with Scott Pietrzak.
10. Adjournment at 7:28 pm. Motion by Conrad Stack, second by James Koeppen. All in favor.