

City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

City Commission Meeting
May 8, 2018
Agenda

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Regular City Commission Meeting to be held Tuesday, May 8, 2018, at 7:30 p.m., in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

REGULAR CITY COMMISSION MEETING – 7:30 P.M.

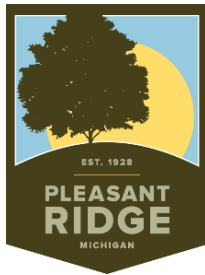
1. **Meeting Called to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **PUBLIC DISCUSSION – items not on the Agenda.**
5. **Governmental Reports.**
 - **Recognition of exemplary service by Officer Andrew Shelton presented by Interim Police Chief Vincent Palazzolo, Ferndale Police Department.**
6. **City Commission Liaison Reports.**
 - **Commissioner Wahl – Recreation Commission**
 - **Commissioner Krzysiak – Ferndale Public Schools**
 - **Commissioner Perry – Planning/DDA**
 - **Commissioner Scott – Historical Commission**
7. **Consent Agenda.**

All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.

 - a. **Minutes of the Regular City Commission Meeting held Tuesday, April 10, 2018.**
 - b. **Monthly Disbursement Report.**
 - c. **Resolution recognizing May as Mental Health Awareness Month.**
 - d. **Resolution recognizing Saturday, May 12, 2018 as National Association of Letter Carriers Food Drive Day.**
 - e. **Proclamation declaring Tuesday, May 15, 2018 as Police Memorial Day and May 13–19, 2018 as Police Week.**
 - f. **Resolution recognizing Tuesday, May 22, 2018 as Volunteers Recognition Day in the City of Pleasant Ridge.**
 - g. **Proclamation declaring the first Friday in June as National Gun Violence Awareness Day.**

8. **Establishing public hearings on Tuesday, June 12, 2018 at 7:30 p.m., to solicit public comments on the following:**
 - a. Proposed fiscal year 2018-2019 Millage Rates.
 - b. Proposed fiscal year 2018-2019 Combined City Budgets.
9. **2018-2019 Utility Bill rates.**
10. **City Manager's Report.**
11. **Other Business.**
12. **Adjournment.**

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



City of Pleasant Ridge
 23925 Woodward Avenue
 Pleasant Ridge, Michigan 48069

**Regular City Commission Meeting
 April 10, 2018**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:30 p.m.

Present: Commissioners Krzysiak, Perry, Scott, Wahl, Mayor Metzger
 Also Present: City Manager Breuckman, City Clerk Drealan
 Absent: None

Public Discussion

Ms. Jodi McGuire, 6 Woodside Park, discussed the Ridge Resale which is part of the Pleasant Ridge Foundation. They are entirely volunteer and 100% of the proceeds go to back into the community. Ridge Resale is located at 92 Amherst. They take donations every day that there is a sale. The first sale will be Friday, April 20th from 6:00 to 8:00 p.m. The kick-off date is Saturday, April 25th from 9:00 a.m. to 1:00 p.m. That sale day will be in collaboration with the Ferndale Fine Arts program which will receive 50% of the proceeds from that day. The dates of the sales for this season are in the Ridger. It is the second Saturday of every month from April through October or November.

Ms. Cheryl Ramos, 59 Kensington, inquired about access to the dog park. There have been problems with small dogs having to go through the large dog part of the park. Pietrzak indicated that a new pass card system needs to be installed on the new gate which will be done when the weather improves. Residents will then be able to use the same pass that accesses the Wellness Center.

Mr. Mike Ross, 19 Kensington, indicated that he has owned two ducks for six years which he keeps in his back yard. Rats have been a problem in the city. He has taken several steps to eliminate the rats from his duck feeders and hay bales. A neighbor has recently complained about the rats. He is requesting permission to keep the ducks for the remainder of their lives which will likely only be a couple of years. The City Manager and City Attorney will meet to discuss whether a variance is possible.

Governmental Reports

Mr. Gary McGillivray, Oakland County Commissioner, noted that next year is the last year for the local road pilot program. The county has invested \$1.5 million with a 50/50 local match to improve or maintain non-county roads. The application deadline is April 20th. A new school drinking fountain program has been started. The application deadline is also April 20th. The County provides the fountain and the school provides the installation. Local municipalities can also buy the fountains at approximately half price. On Saturday the Detroit Zoo is hosting a GreenFest in partnership with the County.

Sergeant Robert Ried, Pleasant Ridge Police, advised that it is severe weather awareness week. Sirens will be tested at 1:00 pm on April 11th. Officer Julie Reid accepted another position and has left the department. He encouraged people to check with the credit bureaus to ensure prevention of identity theft. He noted that you should open any mailings regarding unemployment benefits. People have been creating unemployment benefit accounts in other people's names.

City Commission Liaison Reports

Commissioner Scott reported on the Historical Commission. The Home and Garden Tour will be June 2nd. The proceeds go back into the community. On August 9th at 7:00 p.m. there will be a speaker regarding kit homes.

Commissioner Wahl reported on the Recreation Commission. Summer program registration begins Monday. The swim team registration also begins Monday. The next meeting is Wednesday, April 25th at 7:00 p.m. Spring Bingo is May 3rd from 6:00 to 8:00 p.m. The Citywide Garage Sale is May 12th. Permits cost \$25. The Foundation auction is May 19th with an '80s theme.

Commissioner Krzysiak reported on Ferndale Public Schools. He discussed the CASA program which brings students from other districts to take collective classes and field trips. On April 24th there is a program called Screenagers, an examination of the impact of technology on development. April 28th is the Ferndale Students Got Talent program. Two students qualified for the State Honors Orchestra. The Robotics Team is preparing for the statewide competition. The Ferndale Education Foundation Derby Party will be held at the Recreation Center on April 27th at 6:00 p.m. A strategic planning session is scheduled for April 21st to discuss the outcomes from the input sessions. Commissioner Perry attended the school scavenger hunt.

Commissioner Perry reported on the Planning Commission/DDA. They did not meet in March. The next meeting is April 23rd at 7:00 p.m.

Consent Agenda

18-3364

Motion by Commissioner Perry, second by Commissioner Wahl, to approve the consent agenda as presented.

Adopted: Yeas: Commissioners Perry, Wahl, Krzysiak, Scott, Mayor Metzger
 Nays: None

2018 HMA Resurfacing Project Bid Alternates

City Manager Breuckman presented an overview of the plan to install corner expansions at the intersections involved in the road resurfacing project. The expansions would improve both safety, walkability and add green space to the intersections. There has been a high level of input most of it against the project. The current design of the streets prioritizes the free flow of vehicle travel which encourages higher speeds. He noted that volume, speed and intersections are the primary elements to be considered when looking at "traffic calming." There has been a study into possibly installing a stop sign at Oakland Park and Ridge. Breuckman noted that stop signs are intersection control devices, not speed control. A lot of information is considered to determine whether a stop sign is warranted at a certain intersection. Pursuant to the study a stop sign is not warranted on Ridge. One would be warranted on Oakland Park but there has not been a history of accidents there. He noted that unwarranted stop signs are often ignored by drivers. He discussed the problems with the stop

signs on Woodward Heights. He will be putting together a summary of all the traffic control options that are available or currently in use. A pedestrian crossing will be installed on Ridge at Roosevelt School. A presentation of other alternatives will be made in the future.

Commissioner Krzysiak inquired regarding plans for enforcement. Breuckman noted that enforcement does not address the cause of any speeding problem. The best way to deal with traffic issues is by applying the right street design but enforcement on residential streets will also be increased. Eighty-five percent of drivers comply with the speed limits so it is difficult to consistently ticket the violators at any given time. Sgt. Reid indicated that officers do patrol the problem streets but agreed that enforcement will be increased. Speed limit trailers are also used.

Mr. Bob Obringer, 22 Oakland Park, is the block captain for Oakland Park. He indicated that the responses that were received from 16 residents on Oakland Park were strongly opposed narrowing the street. He indicated that many residents stated that historically there had been no problems for pedestrians at that intersection.

Mr. Tom Treuter, 11 Oakland Park, appreciated the online survey. He inquired whether the money coming from the state could be used for other projects. Breuckman noted that it is Act 51 money is used for major or local streets which covers all the streets in Pleasant Ridge. Some of the money is coming from the infrastructure millage which can be used on Woodward which is a state road. Treuter discussed eliminating the right turn lane on Woodward at Oakland Park. He indicated that he would be in favor of slowing down the traffic on Oakland Park. Breuckman noted that the test was narrower than the actual proposal which may have influenced some of the negative response. Mayor Metzger indicated the fact that government funds often cannot be moved freely from one project to another. There was discussion regarding the difficulty of communicating complex issues like this one to the residents. There was general agreement with Loretta, 32 Oakland Park, that Facebook is not the appropriate method for this kind of communication.

Ms. Jodi McGuire, 6 Woodside, discussed building more block clubs that could then be used for better communication. Commissioner Scott agreed that this would be a good way to address road construction projects that are primarily a block by block issue.

Mr. Richard Burr, 48 Woodward Heights, indicated that he supported the use of Facebook for communication. Krzysiak discussed the need for open communication and trust as well as responsibility and respect. Perry and Scott supported the use of Facebook as one communication tool. They both also indicated that they support the overall idea of narrowing the intersections as one way to slow down traffic which is a common concern for residents. Wahl indicated that pedestrian safety and traffic speeds are the number one concern among citizens.

18-3365

Motion by Commissioner Scott, second by Commissioner Krzysiak, to not move forward with Agenda Item #8, the 2018 HMA Resurfacing Project bid alternates.

Adopted: Yeas: Commissioners Scott, Krzysiak, Perry, Wahl, Mayor Metzger
Nays: None

.2018 City Commission Goals and Objectives

Breuckman indicated that this document is created annually and included in the budget each year. Mayor Metzger stated that it is informative to note the progress that is achieved each year and apply that to the priorities for the upcoming year. Krzysiak encouraged residents to review the city's goals.

18-3366

Motion by Commissioner Wahl, second by Commissioner Scott, to adopt the City Commission Goals and Objectives as presented.

Adopted: Yeas: Commissioners Wahl, Scott, Krzysiak, Perry, Mayor Metzger
 Nays: None

City Manager's Report

Breuckman noted that reconstructing the intersection of Oakland Park and Woodward may be included in MDOT's plans to redo all the pedestrian crossings in 2019. The city is working on a new website which will interact better with Facebook and provide other means of obtaining public input.

Other Business

Commissioner Krzysiak noted that the April book is *Hotel on the Corner of Bitter and Sweet*, by Jamie Ford. The meeting is April 11th. The next meeting is May 9th and the book is *Grownup Anger* by Daniel Wolf. It traces the history of the Calumet massacre of 1913.

With no further business or discussion, Mayor Metzger adjourned the meeting at 9:04 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk

/dleg

April 2018

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	6,842.27
TAX LIABILITIES	\$	158,509.27
ACCOUNTS PAYABLE	\$	151,941.65
TOTAL	\$	317,293.19

PAYROLL

April 10, 2018	\$	36,476.88
April 25, 2018	\$	35,496.17

TOTAL	\$	71,973.05
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CHECK REGISTER FOR CITY OF PLEASANT RIDGE
PAYROLL LIABILITIES
April 2018

PG 1

Check Date	Check	Vendor Name	Description	Amount
4/11/2018	2095	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 417.80
4/11/2018	2096	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,414.01
4/11/2018	2097	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,003.47
4/11/2018	2098	MIFOP	UNION DUES	\$ 188.00
4/11/2018	2099	MISDU	FOC DEDUCTIONS	\$ 224.60
4/11/2018	2100	ALERUS FINANCIAL	RHSP CONTRIBUTIONS	\$ 326.86
4/25/2018	2103	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 417.80
4/25/2018	2104	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,294.60
4/25/2018	2105	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 999.51
4/25/2018	2106	MISDU	FOC DEDUCTIONS	\$ 224.60
4/25/2018	2107	ALERUS FINANCIAL	RHSP CONTRIBUTIONS	\$ 331.02
TOTAL PAYROLL LIABILITIES				<u>\$ 6,842.27</u>

CITY OF PLEASANT RIDGE CHECK REGISTER
TAX LIABILITIES
April 2018

PG 2

Check Date	Check	Vendor Name	Description	Amount
04/10/2018	2556	CITY OF PLEASANT RIDGE-DDA	2017 TAX COLLECTIONS - FINAL	\$ 2,281.18
04/10/2018	2557	CITY OF PLEASANT RIDGE-GENERAL	2017 TAX COLLECTIONS - FINAL	\$ 32.93
04/10/2018	2558	CITY OF PLEASANT RIDGE-TAXES	2017 TAX COLLECTIONS - FINAL	\$ 63,983.44
04/10/2018	2559	ERIC STAJDA	2017 TAX OVERPAYMENT - REISSUED	\$ 137.20
04/10/2018	2560	FERNDAL SCHOOL DISTRICT	2017 TAX COLLECTIONS - FINAL	\$ 28,827.61
04/10/2018	2561	HOWARD AND MARY TRACEY	2017 TAX OVERPAYMENT - REISSUED	\$ 195.87
04/10/2018	2562	OAKLAND COUNTY TREASURER	2017 TAX COLLECTIONS - FINAL	\$ 63,051.04
TOTAL TAX LIABILITIES				<u>\$ 158,509.27</u>

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
April 11, 2018

PG 3

Check Date	Check	Vendor Name	Description	Amount
4/11/2018	21949	45TH DISTRICT COURT	TICKET EXPENSE	\$ 510.00
4/11/2018	21950	ALL PRO EXERCISE, INC.	FITNESS CENTER SUPPLIES	\$ 118.00
4/11/2018	21951	ALLIANCE MOBILE HEALTH	PRISONER FEES	\$ 138.00
4/11/2018	21952	AQUATIC SOURCE	POOL MAINTENANCE EXPENSES	\$ 468.79
4/11/2018	21953	BADGER METER, INC.	WATER METER SUPPLIES	\$ 69.84
4/11/2018	21954	BRILAR	DPW SERVICES	\$ 26,570.62
4/11/2018	21955	CLOVER STONES	2018 HOME & GARDEN TOUR EXPENSE	\$ 330.00
4/11/2018	21956	DEBORAH GREEN	TRANSCRIPTION SERVICES	\$ 50.00
4/11/2018	21957	DETROIT EDISON COMPANY	STREETLIGHTING EXPENSE	\$ 3,102.99
4/11/2018	21958	EUGENE LUMBERG	CITY ATTORNEY SERVICES	\$ 468.75
4/11/2018	21959	GREAT AMERICA	TELECOMMUNICATION SERVICES	\$ 433.00
4/11/2018	21960	JANI-KING OF MICHIGAN, INC	JANITORIAL SERVICES	\$ 2,161.00
4/11/2018	21961	MICH DEPT OF TRANSPORTATION	SIGNAL ENERGY CHARGES	\$ 158.37
4/11/2018	21962	MICHELLE DELACOURT	NEWSLETTER DESIGN SERVICES	\$ 400.00
4/11/2018	21963	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMP QTRLY PYMT	\$ 77.82
4/11/2018	21964	MUNICIPAL CODE CORPORATION	ANNUAL WEB HOSTING FOR CODE	\$ 350.00
4/11/2018	21965	O'REILY AUTO PARTS	PD VEHICLE MAINTENACE SUPPLIES	\$ 32.64
4/11/2018	21966	OAKLAND COUNTY TREASURER	CLEMIS SUPPORT SERVICES	\$ 3,509.00
4/11/2018	21967	PEWABIC POTTERY	HISTORICAL TILE PURCHASES	\$ 1,760.00
4/11/2018	21968	PLANTE MORAN BENEFIT ADVISORS	QUATERLY BENEFITS SERVICES	\$ 1,000.00
4/11/2018	21969	RAY KEE	INSPECTION SERVICES	\$ 1,350.00
4/11/2018	21970	SCHEER'S ACE HARDWARE	BUILDING MAINTENANCE SUPPLIES	\$ 65.03
4/11/2018	21971	SHAWNIE STAMPER	SWIM TEAM EXPENSES-WEBSITE	\$ 53.90
4/11/2018	21972	SOCRRA	REFUSE COLLECTION CONTRACT	\$ 8,923.00
4/11/2018	21973	SOCWA	WATER PURCHASES	\$ 12,265.94
4/11/2018	21974	SOLTMAN HEATING & COOLING	BUILDING MAINTENANCE	\$ 99.00
4/11/2018	21975	TEPEL BROTHER PRINTING	NEWSLETTER PRINTING SERVICES	\$ 2,149.00
4/11/2018	21976	TOSHIBA FINANCIAL SERVICES	COPIER LEASE SERVICES	\$ 1,143.66
4/11/2018	21977	UNIFIRST CORPORATION	JANITORIAL SUPPLIES & MAT RENTAL	\$ 1,453.57

Total for 4-11-2018

\$ 69,211.92

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
April 17, 2018

PG 4

Check Date	Check	Vendor Name	Description	Amount
4/17/2018	21978	ADVANCED MARKETING PARTNERS, I	INTERIM BOND RECEIPT ENVELOPES	\$ 131.87
4/17/2018	21979	ALBANA KOKA	HISTORICAL MUSEUM CLEANING	\$ 100.00
4/17/2018	21980	APPLIED CONCEPTS, INC.	RADAR EQUIPMENT	\$ 155.00
4/17/2018	21981	BLUE CROSS BLUE SHIELD OF MICHIGAN	HOSPITALIZATION BENEFITS	\$ 9,483.78
4/17/2018	21982	BRILAR	DPW SERVICES AGREEMENT - FEB 2018	\$ 20,855.57
4/17/2018	21983	COMMUNITY MEDIA NETWORK	COMMISSION MEETING RECORDING	\$ 200.00
4/17/2018	21984	GREAT LAKES WATER AUTHORITY	IWC CHARGES-FEB 2018	\$ 863.36
4/17/2018	21985	ICMA RETIREMENT CORPORATION	ANNUAL PLAN FEE	\$ 250.00
4/17/2018	21986	LEGAL SHIELD	LEGAL SERVICES BENEFIT	\$ 25.90
4/17/2018	21987	MICHIGAN ASSOCIATION OF PLANNI	MEMBERSHIP DUES	\$ 650.00
4/17/2018	21988	OAKLAND COUNTY TREASURER	SEWERAGE TREATMENT - MARCH 2018	\$ 47,998.25
4/17/2018	21989	OAKLAND SCHOOLS	PRINTING AND MAILING UTILITY BILLS	\$ 605.61
4/17/2018	21990	PRINTING SYSTEMS, INC.	PRINTING SERVICES	\$ 461.56
4/17/2018	21991	SAFEBUILT	CODE ENFORCEMENT SERVICES	\$ 660.00
4/17/2018	21992	UNIFIRST CORPORATION	JANITORIAL SUPPLIES	\$ 82.83
4/17/2018	21993	UNUM LIFE INSURANCE COMPANY	LIFE INSURANCE BENEFITS	\$ 156.00
4/17/2018	21994	WEST BEND MUTUAL INSUR CO	FOUNDATION LIQUOR BOND FEES	\$ 50.00
Total for 4-17-2018				\$ 82,729.73



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

RESOLUTION

- WHEREAS,** *mental health is important for our individual well-being and vitality, as well as that of our families, communities and businesses; and*
- WHEREAS,** *one in five Americans experience a mental health illness that required treatment at some point in their lives; and*
- WHEREAS,** *one in ten children has a serious emotional disturbance that, if untreated, can lead to school failure, physical illness, substance use, jail and even suicide; and*
- WHEREAS,** *May 10th has been designated as the Nation Children's Mental Health Awareness Day; and*
- WHEREAS,** *stigma and stereotypes associated with mental illnesses often keep people from seeking treatment that could improve their quality of life; and*
- WHEREAS,** *mental illness is a biologically based brain disorder that cannot be overcome through "will power" and is not related to a defect in a person's "character" or intelligence; and*
- WHEREAS,** *mental health recovery is a journey of healing and transformation, enabling people with a mental illness to live in a community of his or her choice while striving to achieve his or her full potential; and*
- WHEREAS,** *mental health recovery not only benefits individuals with mental health disorders by focusing on their abilities to live, work, learn and fully participate and contribute to our society, but also enriches the culture of our community life; and*
- WHEREAS,** *the Oakland Community Health Network (OCHN), and its service provide agencies, are committed to inspiring hope, empowering people, and strengthening communities.*

NOW, THEREFORE, BE IT RESOLVED that the City of Pleasant Ridge hereby proclaim May 2018 as Mental Health Month. The Mayor and City Commission call upon all citizens, government agencies, public and private institutions, businesses and schools to recommit to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illness.

In Witness Whereof, I Kurt Metzger, Mayor of the City of Pleasant Ridge, do hereby set my hand and affix the official Seal of the City on this 8th day of May 2018, affirming the vote of the Pleasant Ridge City Commission.

Kurt Metzger Mayor



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

RESOLUTION

National Association of Letter Carriers Stamp Out Hunger Food Drive Day

WHEREAS, America's Second Harvest reports that 38 million Americans are food insecure, hungry or at risk of hunger. 25 million Americans receive food assistance from large and small food banks across the Nation; and

WHEREAS, nearly 9 million children and 3 million seniors who live in America at the poverty level receive food assistance. One in four people in a soup kitchen line is a child; and

WHEREAS, poverty adversely affects birth weight, child deaths, abuse and neglect, education and the general health of our most precious resource, our children and also affects our seniors; and

WHEREAS, the National Association of Letter Carriers (NALC) in conjunction with the United States Postal Service (USPS) is sponsoring the twenty-sixth Annual National Association of Letter Carriers Stamp Out Hunger Food Drive on Saturday, May 12, 2018; and

WHEREAS, the NALC Branch 3126, which includes the City of Pleasant Ridge, is participating in the National Stamp Out Hunger Food Drive Day; and

WHEREAS, the cost of inaction is too high, particularly in the face of many negative outcomes for our children and community which are preventable;

NOW, THEREFORE, BE IT RESOLVED, that the City of Pleasant Ridge endorses and supports the National Association of Letter Carriers Food Drive; and

THEREFORE, BE IT FURTHER RESOLVED, that the City of Pleasant Ridge publicly advocates that the residents of Pleasant Ridge leave non-perishable food at their mailboxes on Saturday, May 12, 2018; and

THEREFORE, BE FINALLY RESOLVED that the City of Pleasant Ridge go on record proclaiming Saturday, May 12, 2018, as National Association of Letter Carriers Stamp Out Hunger Food Drive Day.

*Signed this 8th day of May 2018, in the City of Pleasant Ridge
State of Michigan in witness whereof the official seal
and signature of the city.*

Kurt Metzger, Mayor



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

PROCLAMATION

WHEREAS, *the Congress of the United States of America has designated the week of May 15 to be dedicated as "National Police Week" and May 15 of each year to be "Police Memorial Day," and*

WHEREAS, *the law enforcement officers are our guardian of life and property, defenders of the individual right to be free men, warriors in the war against crime and dedicated to the preservation of life, liberty and the pursuit of happiness, and*

WHEREAS, *the City of Pleasant Ridge desires to honor the valor, service and dedication of its own police officers, and*

WHEREAS, *in 2017, 129 Police Officers were killed in the line of duty somewhere in the United States and more than 100 officers will be seriously assaulted in the performance of their duties.*

NOW, THEREFORE, *as evidence of our sincere appreciation for our police officers and all others, the Mayor and City Commission are proud to proclaim the week of May 13 to May 19, 2018, as **Police Week in the City of Pleasant Ridge** and May 15, 2018, as **Police Memorial Day**.*

FURTHER, *The City of Pleasant Ridge hereby joins with other communities across this nation to honor all peace officers for their dedicated service and call upon all our citizens to make every effort to express their thanks to our men and women who make it possible for us to leave our homes and family in safety each day and return knowing they are protected by men and women willing to sacrifice their lives if necessary, to guard our loved ones, property and government against all who would violate the law.*

In Witness Whereof, *I Kurt Metzger, Mayor of the City of Pleasant Ridge, do hereby set my hand and affix the official Seal of the City on this 8th day of May 2018, affirming the vote of the Pleasant Ridge City Commission.*

Kurt Metzger Mayor



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

RESOLUTION

VOLUNTEER'S DAY May 22, 2018

WHEREAS, a basic ingredient in the foundation of this nation is the voluntary acceptance of initiative and responsibility by private citizens, and voluntary organizations, and this fact is largely responsible for the progress and development of our great country; and

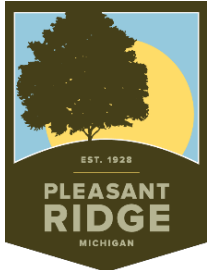
WHEREAS, many citizens of this community contribute to the well-being of fellow residents and the welfare of all our citizens by giving tirelessly of their time and energy without desire for recognition, or for personal gain; and

WHEREAS, for many years these individuals and organizations have worked quietly, often unnoticed and unappreciated by the general public;

NOW, THEREFORE, I, Kurt Metzger, Mayor of the City of Pleasant Ridge do hereby declare May 22, 2018, as Volunteer's Day in Pleasant Ridge and urge all citizens to be aware of the contributions made by our service organizational and volunteer workers, and to participate in and support their various programs and projects.

In Witness Whereof, I Kurt Metzger, Mayor of the City of Pleasant Ridge, do hereby set my hand and affix the official Seal of the City on this 8th day of May 2018, affirming the vote of the Pleasant Ridge City Commission.

Kurt Metzger
Mayor



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

PROCLAMATION NATIONAL GUN VIOLENCE AWARENESS DAY

WHEREAS, every day, 96 Americans are killed by gun violence and on average there are nearly 13,000-gun homicides every year; and

WHEREAS, Americans are 25 times more likely to be killed with guns than people in other developed countries; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from dangerous people; and

WHEREAS, mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, in January 2013, Hadiya Pendleton, a teenager who marched in President Obama's second inaugural parade and was tragically shot and killed just weeks later, should be now celebrating her 21st birthday; and

WHEREAS, to help honor Hadiya – and the 96 Americans whose lives are cut short and the countless survivors who are injured by shootings every day – a national coalition of organizations has designated June 1, 2018, the first Friday in June, as the 4th National Gun Violence Awareness Day; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to Wear Orange on June 1st, the first Friday in June in 2018, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 1, 2018 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands and encourage responsible gun ownership to help keep our children safe.

NOW, THEREFORE BE IT RESOLVED, that I Kurt Metzger, Mayor of the City of Pleasant Ridge, declare the first Friday in June, June 1, 2018, to be National Gun Violence Awareness Day and encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

*Signed this 8th day of May 2018, in the City of Pleasant Ridge
State of Michigan in witness whereof the official seal
and signature of the city.*

Kurt Metzger, Mayor



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
 To: City Commission
 Date: May 3, 2018
 Re: Proposed Fiscal Year 2018-2019 Budget Call for Public Hearing

Overview

Attached is the proposed Fiscal Year 2017-2018 budget which will take effect July 1 of this year, if approved.

Background

Revenue

Financial projections for Fiscal Year 2017-2018 are stable. After many consecutive years of 6-10% increases in assessed values, the rate of increase slowed this year, with the City seeing a modest 2% growth in assessed values. However, our total taxable value grew 5% due to home sales causing the taxable value on many properties to be uncapped. When a home sale occurs, the taxable value is uncapped and is reset to equal the assessed value of the property.

The State inflation multiplier for FY 18-19 is 2.1%, so our local tax rate has been again adjusted downward to ensure that total property tax revenues only increase 2.1% compared to last year. Even with the police pension millage starting to phase in this year and adding 0.35 mills to our local tax rate, the total City property tax rate will decrease from 21.5677 mills in 2017 to 21.4388 mills in 2018.

Accomplishments

The City has made significant progress addressing capital investment and maintenance items which had been deferred during the first half of this decade in the face of declining property tax and State shared revenues. These include:

- Substantial completion of the Gainsboro Park project
- Energy efficiency upgrades at the City Hall and the Community Center
- Providing the Police with regular replacement of patrol vehicles and fully funding an annual capital improvements budget to ensure equipment will be replaced on-time
- Sidewalk maintenance and replacement
- Street tree plantings
- Replacement of the roof over the large room at the Community Center
- Replacing the marcite surface in the pool

- New workout equipment and flooring in the wellness center
- Installation of a 26kWh solar energy system at the Community Center
- Stabilizing and, over time, eliminating the City's unfunded pension liability

These efforts are bringing tangible benefits to our residents by: allowing our Police to continue to provide reliable service; investing in the most significant recreation project since the construction of the pool and fitness center in 2003; completing necessary maintenance and upkeep at our Community Center; and making our streets a nicer, safer place to be by ensuring that we have smooth sidewalks, slow traffic, and a mature tree canopy.

Upcoming Projects

We will complete all the projects programmed for 2018-2019 in the City's 2018-2023 capital improvements plan. The most significant project for this year will be the resurfacing of Ridge, Indiana, and Bermuda. When these streets are completed, all streets in the City will have been reconstructed since 1995 and we will be able to focus our efforts in the coming years to maintaining our streets, sewers, and water mains in good condition. With proper maintenance, the lifespan of a street is 40 years. This means that we do not expect there to be a need to reconstruct streets until the mid 2030s, which is when our current infrastructure millage which has funded street replacement to-date runs out.

This year we will also complete a major overhaul of the Big Room at the Community Center. This project, funded by the City's parks endowment fund (the SCAF-PSRF fund) and the Pleasant Ridge Foundation, will see the addition of large overhead doors and man-doors to the west side of the room to better connect the Big Room with the new outdoor patio space. Other improvements will include new flooring, removal of the drop ceiling, installation of a new HVAC system, refreshing the wall coverings and paint, updating the windows, and installing sound absorbing surfaces in the room.

Challenges

We have made great progress in addressing challenges to the City in recent years, and the City is on a more stable and sustainable footing now than at any time in the past 10 years. This is due to a combination of the voters supporting numerous millages over the past 4 years to provide funding to replace the reduction in support we receive from the State, and because of measures implemented by the City to reduce operating and employee benefit costs.

However, there will always be challenges facing the City:

- The largest challenge facing the City is our underfunded pension system. The City's pension system is currently 53% funded, with the police group, which accounts for about two-thirds of the overall pension system, being 48% funded. The pension system became underfunded over the course of multiple decades, and it will take us a decade or more to restore the pension system to a fully-funded state.

The overall funding level has been stable at 53% for the past four years, so we have managed to arrest the decline in funding levels. The good news is that the passage of the police pension millage by the voters in November of 2017 will provide new funding over the next 15 years that will be dedicated solely to increasing the funding level of the police pension group. This additional funding, along with the changes we have made in benefits provided to recent and future hires, has placed us on a sustainable path towards eliminating our unfunded liability in the pension system over time.

In FY18-19, our total police pension expenses (for active employees and retirees) will be \$185,000. The police pension millage will generate about \$52,500 of revenue which will be used to pay for those police pension expenses. The remainder will be paid for out of the General Fund. The police pension millage will phase in over the next 3 years, increasing our ability to accelerate payments into the police pension fund to eliminate our unfunded liability.

- With the pension issue being on a pathway towards resolution, our most significant ongoing challenge will be keeping our infrastructure updated and in good condition. By this fall, all our streets will have been reconstructed. Maintaining them in that condition until the end of their useful life will become the priority for streets. We are already seeing some premature decay on some of our streets., so replacing degrading sections of concrete and sidewalks will be a focus in the coming years.
- Our sewers are also in good shape, and we have implemented a program over the past few years to inspect and clean all sewers every 10 years, and to make any necessary repairs identified during the inspection. This past year, we cleaned and inspected the sewers on Kensington, Devonshire, Wellesley, Amherst, and ePrize Drive. There was only one issue that was identified that required immediate attention – there was a defect in the sewer at a manhole structure on ePrize drive that has since been repaired.

This coming year we will clean and inspect the sewers under Maywood, Sylvan, Fairwood, and Woodward Heights.

- The water distribution system is functioning well with very few breaks or service issues. Our water testing continues to show that the quality of water in our system meets and exceeds all State requirements for purity, including lead and copper levels.

However, the water distribution system is nearing 100 years old and will require inspection and possibly some replacements in the coming years. Most of our water mains are over 80 years old, and while we have no evidence of issues with them, they are reaching the limits of their design life. It would cost many millions of dollars to replace all our aging water mains, so we will have to prioritize our preventative maintenance/replacement work based on our available resources. This will be an ongoing process over the coming years.

Projections

We continue to present a three-year budget. The budget now shows FY18-19 budget numbers to be adopted, alongside projections for FY18-19 and 19-20 (only the 18-19 budget is adopted, the two following years are for planning purposes only). The presentation of three budget years helps the City to plan for future expenses, and to ensure that budgetary decisions for the coming year consider future events and expenditures to ensure that we are making sound budget decisions. Examples include setting aside money each year in the capital improvement fund to support the purchase of a police car every other year. In this way, we can plan to fund large, non-annual capital expenditures over multiple budget years rather than bearing the full cost in one budget year. The three-year projection is also used to set utility rates for the coming year, smoothing out large capital expenditures over three years to avoid large increases in utility rates in any given year.

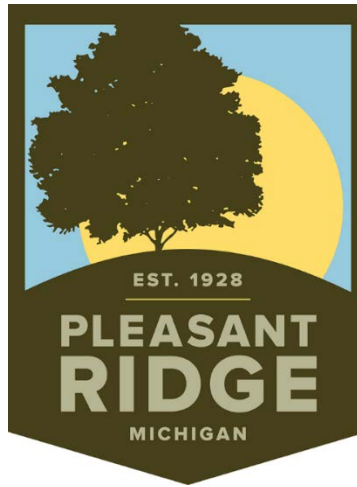
Conclusion

I thank the Commission and our residents for the trust and support that you provide to City Staff, and I thank all our talented City employees for their dedicated efforts. We have a small group of City employees

who wear many hats, and I am proud that they always go above and beyond to provide excellent service to our residents. Most of all, we acknowledge that the community-mindedness and support of our residents is the primary reason that Pleasant Ridge is such a great City.

Requested Action

Scheduling the public hearing for the proposed FY2018-2019 budget and property tax millage rates for June 12, 2018



City of Pleasant Ridge 2018-2019 Annual Budget

DRAFT: May 1, 2018

Mayor

Kurt Metzger

City Commissioners

Jason Krzysiak

Ann Perry

Bret Scott

Amanda Wahl

City Manager

James Breuckman

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A. Introduction

1. City Manager's Letter



City of Pleasant Ridge

May 3, 2018

RE: Proposed Fiscal Year 2017-2018 Operating Budget

Honorable Mayor Metzger and members of the Pleasant Ridge City Commission:

Please accept this letter as my transmittal of the City budget for the fiscal year 2018-2019 for your review and consideration. A public hearing to solicit public comment on this document is scheduled for June 12, 2018 at 7:30pm.

Revenue

Financial projections for Fiscal Year 2017-2018 are stable. After many consecutive years of 6-10% increases in assessed values, the rate of increase slowed this year, with the City seeing a modest 2% growth in assessed values. However, our total taxable value grew 5% due to home sales causing the taxable value on many properties to be uncapped. When a home sale occurs, the taxable value is uncapped and is reset to equal the assessed value of the property.

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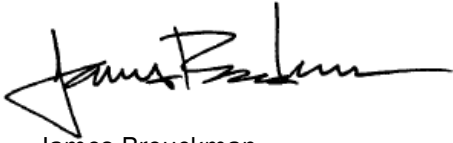
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Respectfully,

A handwritten signature in black ink, appearing to read "James Breuckman". The signature is stylized with a large, sweeping initial "J" and a long, horizontal flourish extending to the right.

James Breuckman
City Manager

2. Public Hearing Notice – Proposed 2018-19 Annual Budget

City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

NOTICE OF A PUBLIC HEARING ON THE PROPOSED FY2018-2019 CITY BUDGET AND 2018 MILLAGE RATES

NOTICE IS HEREBY GIVEN in accordance with Section 4.03 of the Pleasant Ridge City Charter that a public hearing will be held on Tuesday, June 12, 2018, at 7:30 p.m. in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan, to solicit public comments on the following:

THE PROPOSED 2017-2018 COMBINED CITY BUDGET AND MILLAGE RATES.

The last fiscal year (July 1, 2017 through June 30, 2018) and the proposed FY2018-2019 (July 1, 2018 through June 30, 2019) millage rates are as follows:

	17-18	18-19
General Operating - Charter	10.6232	10.3714
General Operating (2015)	2.7239	2.6593
General Operating – Police Pension		0.3500
Infrastructure Improvement (2015)	2.7894	2.7232
Community Promotion	0.3375	0.3200
Parks Improvement (2015)	0.7044	0.6877
Rubbish	1.5929	1.5551
Pool Operations	1.1827	1.1546
Library	0.3687	0.3675
Debt	1.2450	1.2500
Total Millage:	21.5677	21.4388

The City may not adopt its proposed FY 2018-2019 budget until after the public hearing. A copy of the proposed FY 2018-2019 budget and the proposed 2018 property tax millage rates is available for public inspection during normal business hours in the office of the City Clerk, at 23925 Woodward Avenue, Pleasant Ridge, Michigan. Public comments, oral or written, are welcome at the hearing on the proposed budget for Fiscal Year 2018-2019 and the proposed property tax millage rate. All interested citizens are encouraged to attend and to submit comments.

Amy M. Drealan
City Clerk

Published: The Daily Tribune
May __, 2018
AFFIDAVIT REQUESTED

3. Budget Resolution

**City of Pleasant Ridge
Budget Resolution
General Appropriations Act
Fiscal Year 2018-2019**

WHEREAS, the City Manager has prepared and submitted to the City Commission the proposed budget for fiscal year 2018-2019; and

WHEREAS, the City Commission has advertised the tentative millage rates in the Daily Tribune on May __, 2018, and held the public hearing on the budget and the tentative millage rates pursuant to Section 16 of the Uniform Budgeting and Accounting Act (Truth in Budgeting) on Tuesday, June 12, 2018; and

WHEREAS, the City Commission has reviewed the proposed property tax rates and budget.

NOW, THEREFORE LET IT BE RESOLVED, that the budget for the fiscal year commencing July 1, 2018 and ending June 30, 2019 be adopted; and

BE IT FURTHER RESOLVED, that the revenue and transfers-in for the fiscal year 2018-2019 are estimated as follows:

BE IT FURTHER RESOLVED, that the expenditures and transfers-out are hereby appropriated by the City Commission to meet the liabilities of the City of Pleasant Ridge in the ensuing fiscal year as follows:

BE IT FURTHER RESOLVED, the following property tax rates be authorized and that the City Treasurer is ordered to levy such funds and rates and collect and deposit the various specific uses and funds as required by ordinance and resolution:

General Operating - Charter	10.3714
General Operating (2015)	2.6593
General Operating – Police Pension	0.3500
Infrastructure Improvement (2015)	2.7232
Community Promotion	0.3200
Parks Improvement (2015)	0.6877
Rubbish	1.5551
Pool Operations	1.1546
Library	0.3675
Debt	1.2500
Total Millage:	21.4388

BE IT FURTHER RESOLVED, that the City Commission recognizes that the City of Pleasant Ridge Downtown Development Authority will capture taxes levied from all millages,

BE IT FURTHER RESOLVED, that the City Treasurer shall levy a 1% Tax Administration Fee on all property taxes collected by the City of Pleasant Ridge from all taxing jurisdictions, as permitted by State Law.

AND, BE IT FINALLY RESOLVED, that the legal budgetary level be at the departmental level in the General Fund and at the fund level for all other funds as indicated above.

I, Amy M. Drealan, duly certified clerk of the City of Pleasant Ridge, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Commission of the City of Pleasant Ridge, County of Oakland, Michigan at the Regular City Commission Meeting held Tuesday, June 12, 2018.

REVENUES		
101	GENERAL FUND	
	TAXES AND SPECIAL ASSESSMENTS	\$2,128,759
	LICENSES AND PERMITS	56,150
	FEDERAL AND STATE GRANTS	26,000
	STATE SHARED REVENUE	246,250
	CHARGES FOR SERVICES	208,340
	FINES AND FORFEITS	62,500
	INTEREST AND RENTS	8,500
	OTHER REVENUE	99,500
	TRANSFERS-IN	0
	TOTAL GENERAL FUND REVENUE:	2,835,999
202	MAJOR STREETS	141,915
203	LOCAL STREETS	124,200
218	INFRASTRUCTURE IMPROVEMENTS	3,583,599
226	SOLID WASTE	341,464
251	POOL/FITNESS FACILITY	199,639
258	SCAF PARKS SPECIAL REVENUE FUND	180,000
259	SCAF REMAINDER FUND	102,865
260	DOWNTOWN DEVELOPMENT AUTHORITY	96,039
266	DRUG FORFEITURE FUND	0

A. Introduction
3. Budget Resolution

271	LIBRARY SERVICES	51,465
297	HISTORICAL FUND	6,860
301	DEBT SERVICE - VOTED	165,335
401	CAPITAL IMPROVEMENTS	37,000
592	WATER AND SEWER	1,307,243

EXPENDITURES

101	GENERAL FUND	
	MAYOR AND COMMISSION	\$28,050
	CITY MANAGER	\$163,492
	ELECTIONS	\$10,410
	CITY ATTORNEY	\$44,000
	CITY CLERK	\$100,740
	INFORMATION TECHNOLOGY	\$76,100
	GENERAL GOVERNMENT	\$155,500
	CABLE TV	\$4,110
	CITY TREASURER	\$120,305
	ASSESSMENT	\$21,645
	POLICE SERVICES	\$1,003,005
	FIRE/RESCUE	\$256,581
	BUILDING DEPARTMENT	\$65,150
	PLANNING COMMISSION	\$0
	PUBLIC WORKS	\$202,530
	STREET LIGHTING	\$36,500
	RECREATION	\$380,486
	RETIREMENT SERVICES	\$5,000
	TRANSFERS OUT	\$37,000
	TOTAL GENERAL FUND EXPENDITURES:	2,710,604
	INCREASE IN GENERAL FUND FUND	
	BALANCE:	21,020
202	MAJOR STREETS	197,515
203	LOCAL STREETS	150,119
218	INFRASTRUCTURE IMPROVEMENTS	1,360,000
226	SOLID WASTE	372,618
251	POOL/FITNESS FACILITY	193,231
258	SCAF PARKS SPECIAL REVENUE FUND	0
259	SCAF REMAINDER FUND	759,000
260	DOWNTOWN DEVELOPMENT AUTHORITY	86,532
266	DRUG FORFEITURE FUND	0
271	LIBRARY SERVICES	55,681
297	HISTORICAL FUND	5,310
301	DEBT SERVICE - VOTED	176,524
401	CAPITAL IMPROVEMENTS	37,000
592	WATER AND SEWER	1,251,126



Amy M. Drealan, City Clerk

B. Budget Summary

1. Key Budget Information

All Funds Budget Summary

The following table presents key information and a summary of revenues and expenditures for all funds for the preceding five years, the proposed 2018-2019 budget year, and the projected budget for the next two years. Note that the budget projections for 2019-20 and 2020-2021 are for planning purposes only, and are not adopted budgets.

	Actual 2013-14	Actual 2014-15	Actual 2015-16	Actual 2016-17	Budget 2017-18	Approved Budget 2018-19	Projected Budget 2019-20	Projected Budget 2020-21
Assessed Valuation								
Real	141,185,920	156,207,830	171,421,930	189,097,190	199,597,430	203,876,640	206,934,790	210,038,811
Personal	3,221,970	3,237,250	3,420,020	2,867,430	1,976,670	2,052,320	2,083,105	2,114,351
Total	144,407,890	159,445,080	174,841,950	191,964,620	201,572,100	205,928,960	209,017,894	212,153,163
Taxable Valuation								
Real	125,139,900	129,164,540	133,845,550	138,859,980	143,747,780	150,913,980	153,177,690	155,475,355
Personal	3,221,970	3,237,250	3,420,020	2,867,430	1,974,670	2,052,320	2,083,105	2,114,351
Total	128,361,870	132,401,790	137,265,570	141,727,410	145,722,450	152,966,300	155,260,795	157,589,706
Millage Rate								
General Operating - Charter	11.4248	11.3094	11.1364	10.8434	10.6232	10.3714	10.1536	9.9404
General Operating - 2015	0.0000	0.0000	2.8556	2.7804	2.7239	2.6593	2.6035	2.5488
General Operating - Police Pension						0.3500	0.7000	1.0500
Community Promotion	0.0000	0.0000	0.2704	0.3481	0.3375	0.3200	0.3133	0.3067
Infrastructure - 2015	2.4124	2.3880	2.9242	2.8472	2.7894	2.7232	2.6660	2.6100
Parks Improvement - 2015	0.0000	0.0000	0.7385	0.7190	0.7044	0.6877	0.6733	0.6591
Rubbish	1.7134	1.6960	1.6700	1.6260	1.5929	1.5551	1.5224	1.4905
Pool Operations	1.2722	1.2593	1.2400	1.2073	1.1827	1.1546	1.1304	1.1066
Library - 2015	0.3700	0.4949	0.3865	0.3763	0.3687	0.3675	0.3598	0.3522
Pool Debt	1.3000	1.5000	1.3380	1.2123	1.2450	1.2500	1.3550	1.3265
Total	18.4928	18.6476	22.5596	21.9600	21.5677	21.4388	21.4772	21.3909
Total Revenues								
101 General Fund	2,441,920	2,491,437	2,773,167	2,679,162	2,708,833	2,835,999	2,921,237	3,008,551
202 Major Streets	119,687	114,575	148,492	141,915	161,090	170,050	172,600	175,188
203 Local Streets	103,937	114,814	104,944	124,200	105,796	112,040	112,933	113,838
218 Infrastructure Improvements	302,787	309,218	594,568	3,583,599	437,400	407,517	413,629	419,834
226 Solid Waste	421,630	437,177	336,137	341,464	375,267	385,795	391,547	397,385
251 Pool/Fitness Facility	287,748	217,995	220,257	199,639	214,417	218,702	220,893	223,524
258 SCAF Parks Special Revenue Fund	0	(27,762)	10,246	180,000	65,000	65,000	65,000	65,000
259 SCAF Remainder Fund	70,252	43,242	7,189	102,865	104,143	107,159	109,400	111,896
260 Downtown Development Authority	71,252	77,739	103,522	96,039	94,128	94,126	95,521	96,939
266 Drug Forfeiture Fund	0	137	0	0	0	0	0	0
271 Library Services	46,480	64,086	51,850	51,465	52,542	55,015	55,840	56,677
297 Historical Fund	10,144	10,520	6,710	6,860	6,960	7,110	7,110	7,110
301 Debt Service - Voted	163,054	194,218	179,453	165,335	177,373	191,208	190,000	187,500
401 Capital Improvements	0	672,308	70,080	37,000	107,000	120,000	70,000	70,000
592 Water and Sewer	1,321,495	1,133,057	1,234,474	1,307,243	1,344,900	1,369,065	1,395,231	1,422,686
Total	5,360,386	5,852,761	5,937,409	9,016,786	5,954,849	6,138,785	6,220,941	6,356,128

B. Budget Summary

1. Key Budget Information

	Actual 2013-14	Actual 2014-15	Actual 2015-16	Actual 2016-17	Budget 2017-18	Approved Budget 2018-19	Projected Budget 2019-20	Projected Budget 2020-21
Total Expenditures								
101 General Fund	2,592,051	2,462,428	2,719,248	2,679,162	2,701,404	2,814,388	2,894,435	2,984,500
202 Major Streets	125,347	184,210	110,471	197,515	148,500	156,000	156,000	156,000
203 Local Streets	71,724	93,274	148,210	150,119	92,700	102,200	102,200	102,200
218 Infrastructure Improvements	211,980	772,135	705,890	1,360,000	982,250	1,037,750	313,175	313,450
226 Solid Waste	416,457	425,128	350,198	372,618	373,931	377,279	381,422	385,536
251 Pool/Fitness Facility	287,470	218,273	219,291	193,231	212,144	216,075	216,430	216,792
258 SCAF Parks Special Revenue Fund	0	0	0	0	0	20,000	20,000	20,000
259 SCAF Remainder Fund	55,061	33,174	409	759,000	100	25,100	100	100
260 Downtown Development Authority	49,540	93,748	145,324	86,532	89,730	70,730	153,230	93,230
266 Drug Forfeiture Fund	0	2	0	0	0	0	0	0
271 Library Services	53,636	53,722	53,719	55,681	53,970	55,940	56,776	57,624
297 Historical Fund	4,479	18,974	4,025	5,310	4,780	6,780	6,780	4,280
301 Debt Service - Voted	160,806	183,562	183,756	176,524	171,524	192,500	187,220	181,900
401 Capital Improvements	0	779,519	622	37,000	120,000	260,000	10,000	55,000
592 Water and Sewer	1,124,723	1,119,751	1,063,001	1,251,126	1,461,573	1,316,378	1,377,495	1,405,188
Total	5,153,274	6,437,900	5,976,057	7,323,818	6,412,606	6,651,121	5,875,263	5,975,800
End of Year Fund Balance								
101 General Fund	500,099	532,257	586,172	586,172	593,602	692,440	719,242	743,293
202 Major Street Fund	116,934	47,299	85,322	29,722	42,312	56,362	72,962	92,150
203 Local Street Fund	67,154	88,694	45,427	19,508	32,604	52,142	62,875	74,513
218 Infrastructure Improvements	90,807	(372,110)	(483,433)	1,740,166	1,195,316	852,665	953,119	1,059,503
226 Solid Waste Fund	34,174	46,221	32,161	1,007	2,343	30,459	40,584	52,433
251 Pool/Fitness Facility Fund	279	0	966	7,374	9,647	9,738	14,202	20,934
258 SCAF Parks Special Revenue Fund	0	1,972,238	1,982,484	2,162,484	2,227,484	2,202,746	2,247,746	2,292,746
259 SCAF Remainder Fund	3,260,566	1,270,634	1,277,415	445,707	549,750	581,745	691,045	802,841
260 Downtown Development Authority	89,551	73,542	31,740	41,247	45,645	72,940	15,231	18,939
266 Drug Forfeiture Fund	323	429	425	425	429	429	429	429
271 Library Fund	4,631	14,996	13,127	8,911	7,483	7,426	6,490	5,543
297 Historical Fund	17,167	8,713	11,399	12,949	15,129	5,809	6,139	8,969
301 Debt Service Fund	9,874	20,531	16,228	5,039	10,888	8,595	11,375	16,975
401 Capital Improvements	0	0	69,458	69,458	56,458	44,167	104,167	119,167
592 Water and Sewer	1,807,169	1,820,475	1,978,642	665,508	548,835	673,407	691,143	708,641
Total	5,998,728	5,523,919	5,471,960	5,795,677	5,337,925	5,291,070	5,636,748	6,017,077

Grant Summary

Following is a summary of grants awarded to the City of Pleasant Ridge from 2015 to-date.

Year	Grant	Amount
2015	Tree Planting (DTE Energy Foundation/MDNR)	\$4,000
2015	Woodward Corridor Neighborhood Bicycle Network (MDOT Transportation Alternatives Program)	\$2,200
2015	Woodward Streetscape Tree Plantings (MDOT)	\$2,580
2016	Community Energy Management (Michigan Energy Office)	\$5,825
2016	Gainsboro Park Project (CN EcoConnexions From the Ground Up/America In Bloom)	\$25,000
2018	Tree Planting (DTE Energy Foundation/MDNR)	\$3,000

2. Summary Graphs and Tables

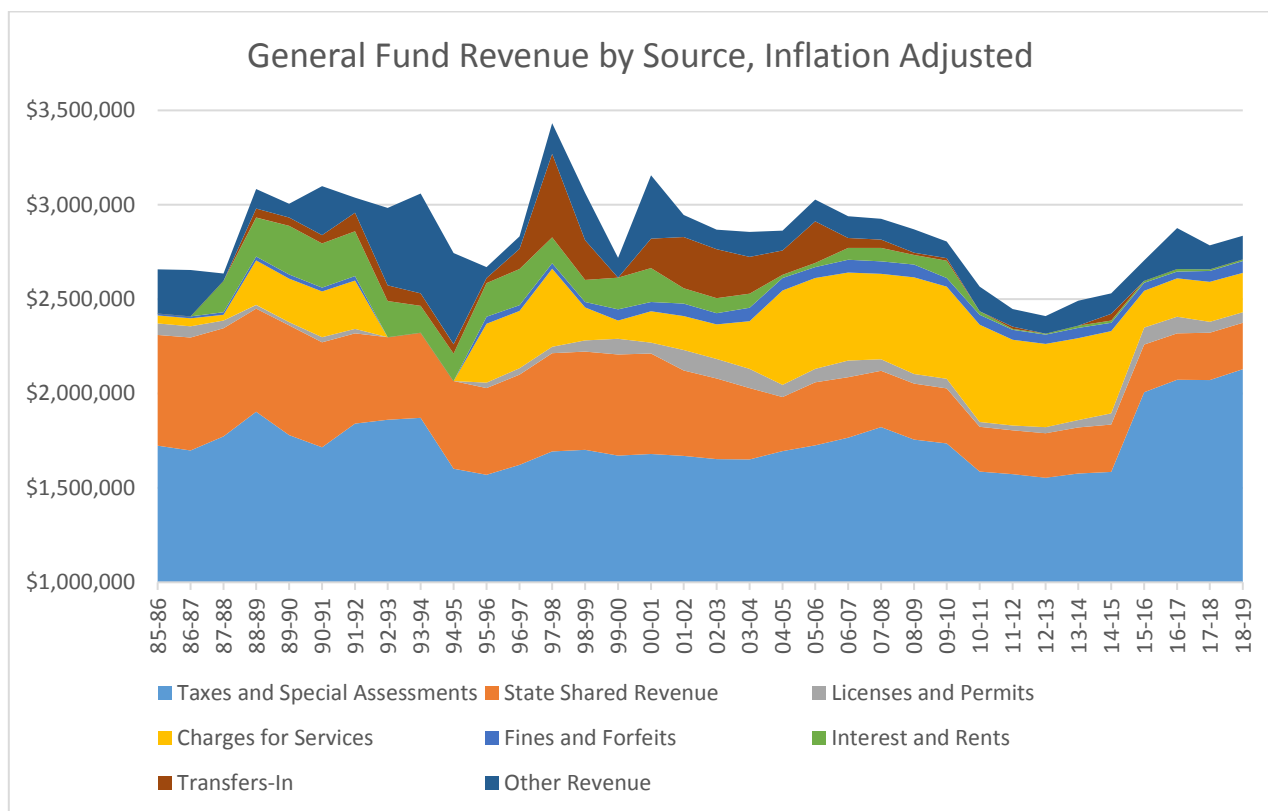
General Fund Revenue Trends. The following Figure 1 shows general fund revenue trends for the 1985-2018 period. All dollar values are adjusted into 2018 equivalent dollars to provide a consistent point of comparison. The figure shows that revenues generated by property taxes remained consistent at about \$1,600,000 per year until 2010, when they dropped to about \$1,500,000 per year. The voter approved millages passed since 2014 have increased total City property tax revenue to about \$2.1 million per year.

The figure also shows that state revenue sharing as a source of general fund revenue has dropped precipitously over the years. In 1985 it provided the equivalent of nearly \$600,000 in today's dollars, while it is projected to provide less than half of that - \$246,000 - in budget year 2018-19. Thus, other sources of revenue have had to be found over the years and service cutbacks have been made to compensate for revenue sharing reductions.

Total inflation-adjusted general fund revenue held in a steady range between \$2.7 and \$2.9 million per year between 1988 and 2010. From budget year 2010-11 until 2014-15, general fund revenue dropped to about \$2.35 million per year. With the voter-approved passage of the general operating millage in November 2014, general fund revenue was restored to close to its long-term average at about \$2,800,000 starting in budget year 2015-16.

While the City will be able to again operate and provide the level of service that has come to be expected by our residents, the reality is that we have had to tax ourselves at a higher rate to do so. Whatever tax reductions have been implemented at the State level have been offset by our need to increase local property tax rates.

Figure 1. General Fund Revenues by Source, Adjusted for inflation in 2018 equivalent dollars, 1985-Present

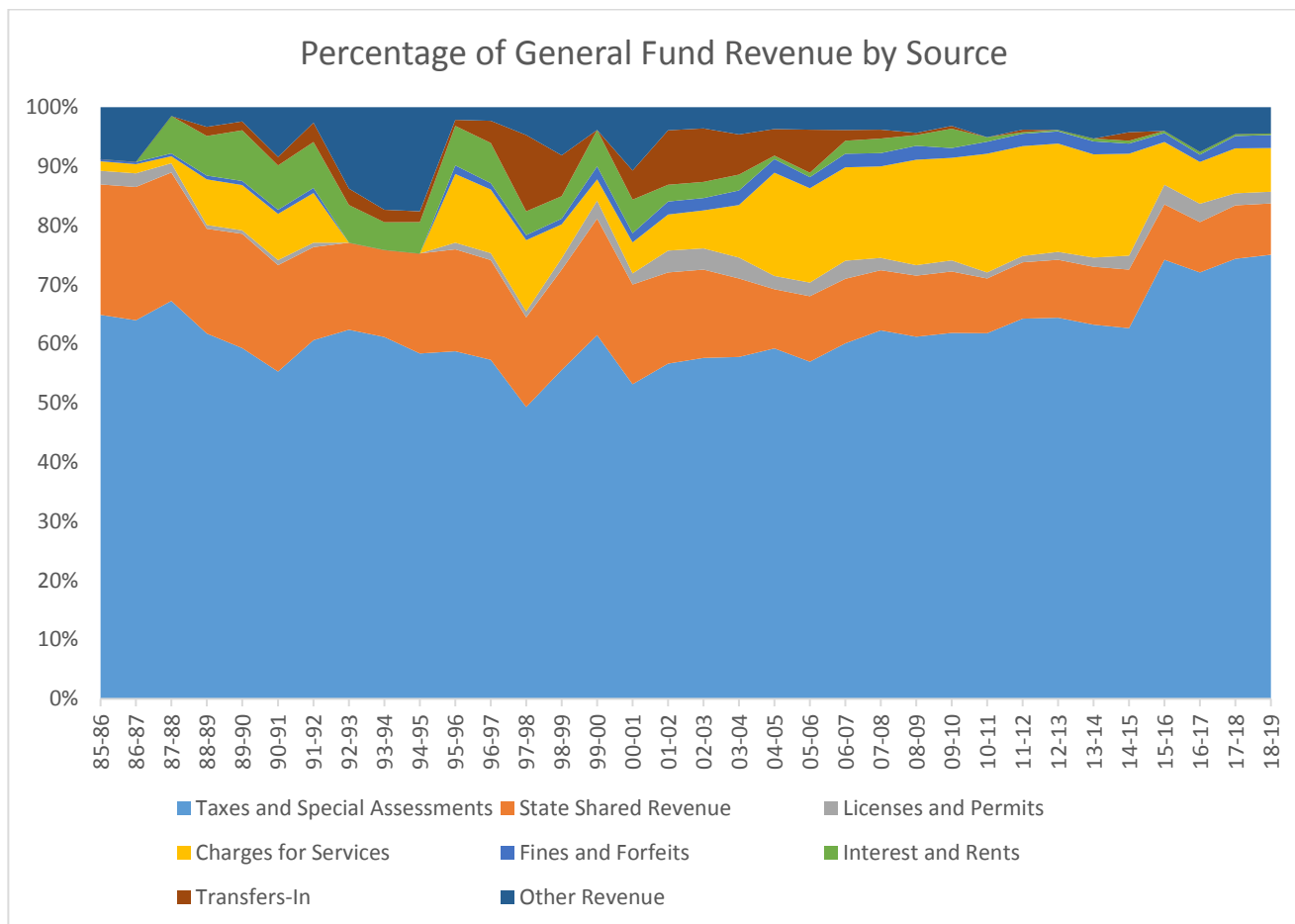


Source: Pleasant Ridge Budget Documents and BLS CPI-U data for the Detroit-Ann Arbor-Flint MSA

The following Figure 2 presents the same data as Figure 1, except that each revenue source is presented as a percentage of the whole. This figure demonstrates that as other funding sources have decreased the general fund has become more reliant on locally-generated property tax revenue. Today, property taxes provide nearly 75% of general fund revenue, compared to an average of 59% of revenue over the 1985-2014 period.

The primary and most significant cause of property taxes representing a higher share of all City revenue is state shared revenue to the City has been decreasing as a percentage of overall City funding since the beginning of the 00s, highlighting the long-standing disinvestment in local government by Michigan's State government.

Figure 2. Percentage of General Fund Revenue by Source, 1985-Present



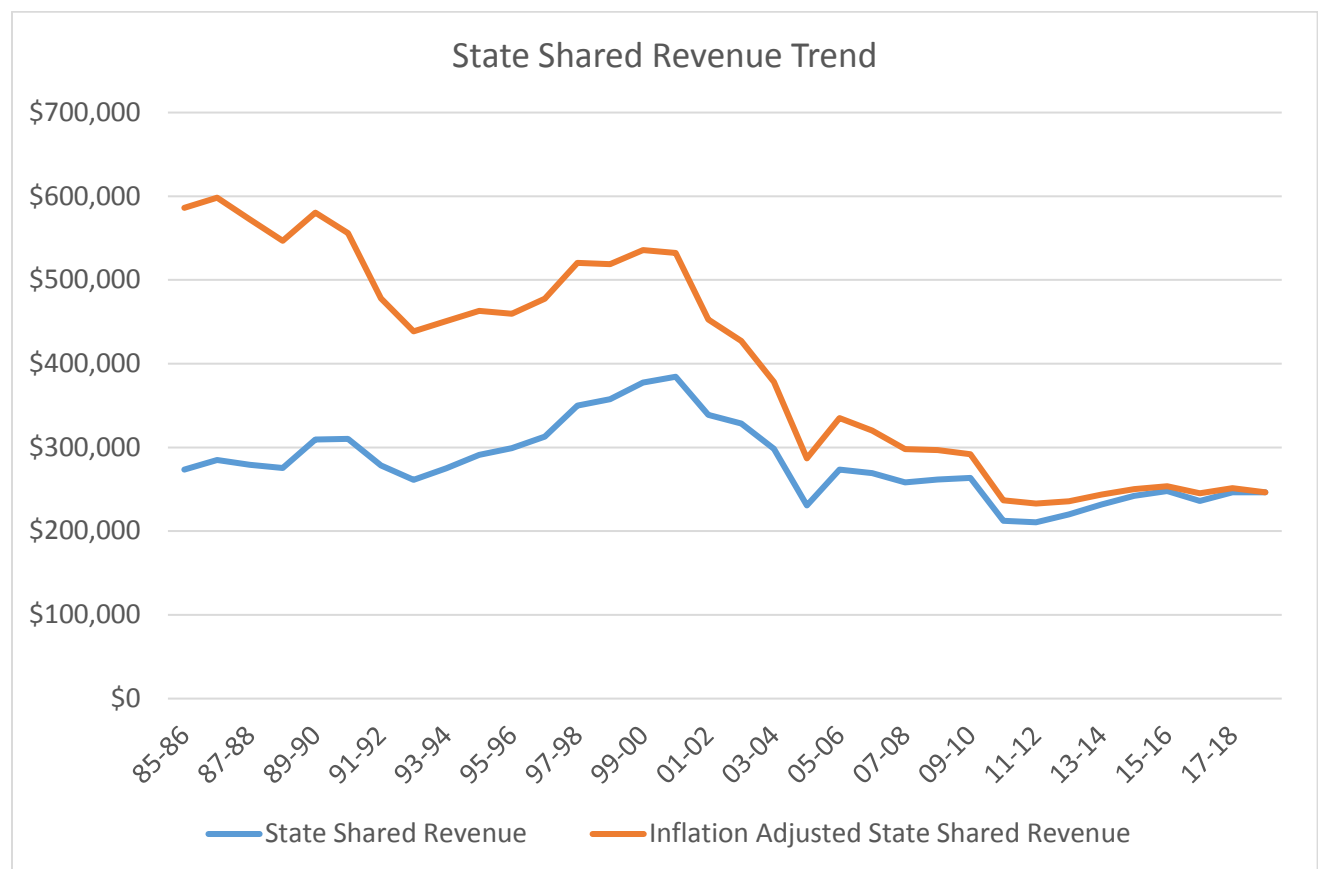
Source: Pleasant Ridge Budget Documents and BLS CPI-U data for the Detroit-Ann Arbor-Flint MSA

State Shared Revenue Trend. One of the main drivers impacting Pleasant Ridge's general fund budget over the past 15 years has been the decline in state shared revenues. Figure 3 shows that, on an inflation adjusted basis, State revenue sharing has declined from the equivalent of nearly \$600,000 per year in the late 1980s to less than \$250,000 today. Shared revenues represented 23% of the City's general fund revenues in 1985, while today they represent just 8.5%.

Even on a non-inflation adjusted basis, the City received over \$300,000 from the state in the early 1990s, while this budget year we expect to receive about \$246,500.

Much of the financial stress under which local units of government operate today is explainable by this figure. It is an unfortunate fact that local municipalities have had to tax themselves at higher rates to make up for losses in shared revenues coming from the State. Had the State fulfilled its constitutional and statutory obligation to continue to fund local governments, Pleasant Ridge would be able to reduce local property taxes by 2.5 mills a year; to invest in pressing issues such as our underfunded pension, public infrastructure; or some combination thereof.

Figure 3. Pleasant Ridge Total Taxable Property Value, 1985-Present



Source: Pleasant Ridge Budget Documents and BLS CPI-U data for the Detroit-Ann Arbor-Flint MSA

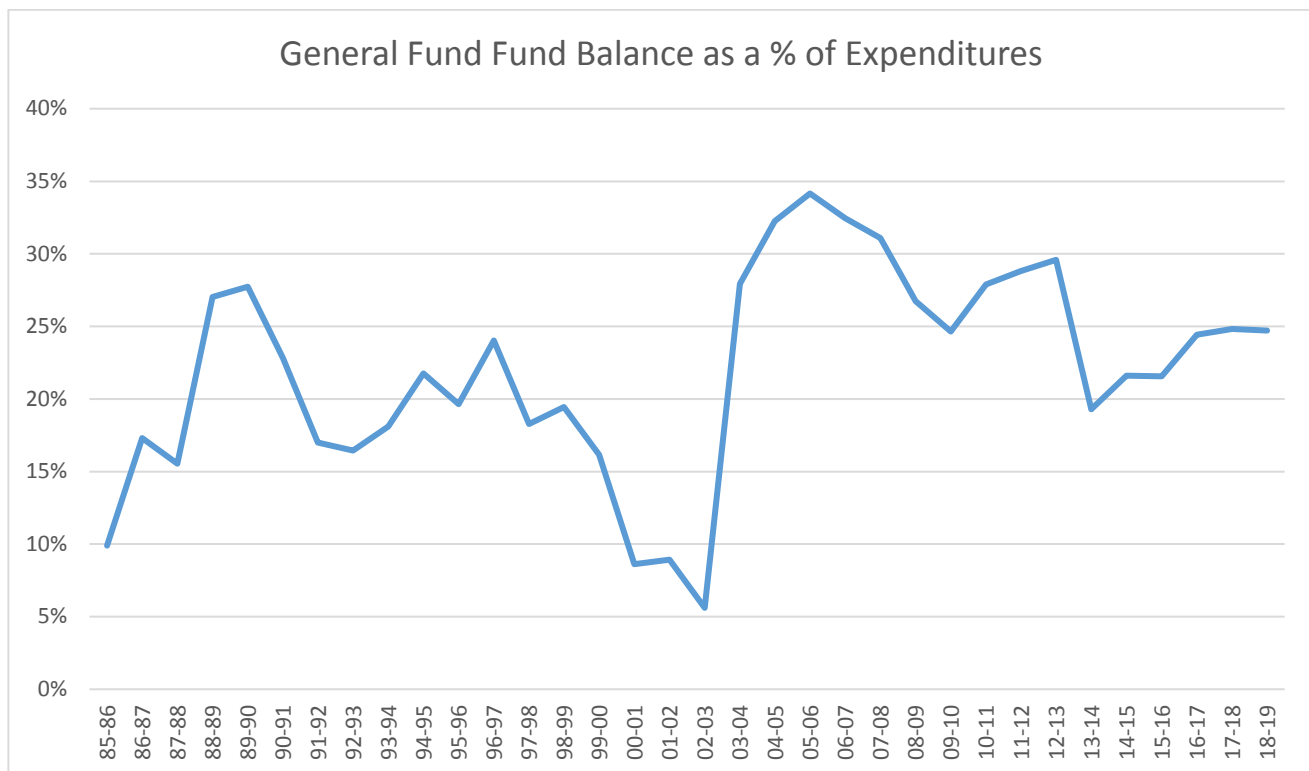
General Fund Fund Balance Trends. The Government Finance Officers Association (GFOA) recommends that local governments maintain a minimum of two-months' worth of expenses, or 16.66%, in unrestricted fund balance. It is further recommended that a small unit of government like Pleasant Ridge maintain a higher fund balance due to the small size of our budget and the ability for relatively small unexpected expenses to dramatically impact our fund balance. Accordingly, it is the stated policy goal of the City to maintain a general fund balance equal to 25-30% of general fund expenditures.

Figure 4 shows the long-term trend for Pleasant Ridge's fund balance as a percentage of general fund expenditures. The figure shows that the City has generally maintained a fund balance percentage of about 20%, until the mid-00s when the sale of the 24000 Woodward property increased fund balance to about 30%. The recession and drop in revenues required fund balance draws to maintain services, which drew fund balance down to about 20%. Since FY13-14, fund balance has been slowly but steadily increasing, and is project to be about 23.4% at the end of FY17-18.

The proposed 2017-18 budget proposes a modest increase in fund balance. As in previous years, there is little margin as the City continues to reinvest in maintenance items that were deferred during the recession when revenues declined. Outside pressures such as increasing annual required pension contributions continue to pressure our bottom line, although the police pension millage approved by the voters in November 2017 will provide significant relief from increasing costs related to our underfunded pension plan.

We have maintained a 25% fund balance over the past few years, and will work to keep ourselves in the 25-30% range in future years.

Figure 4. General Fund Fund Balance as a Percentage of Expenditures, 1985-Present

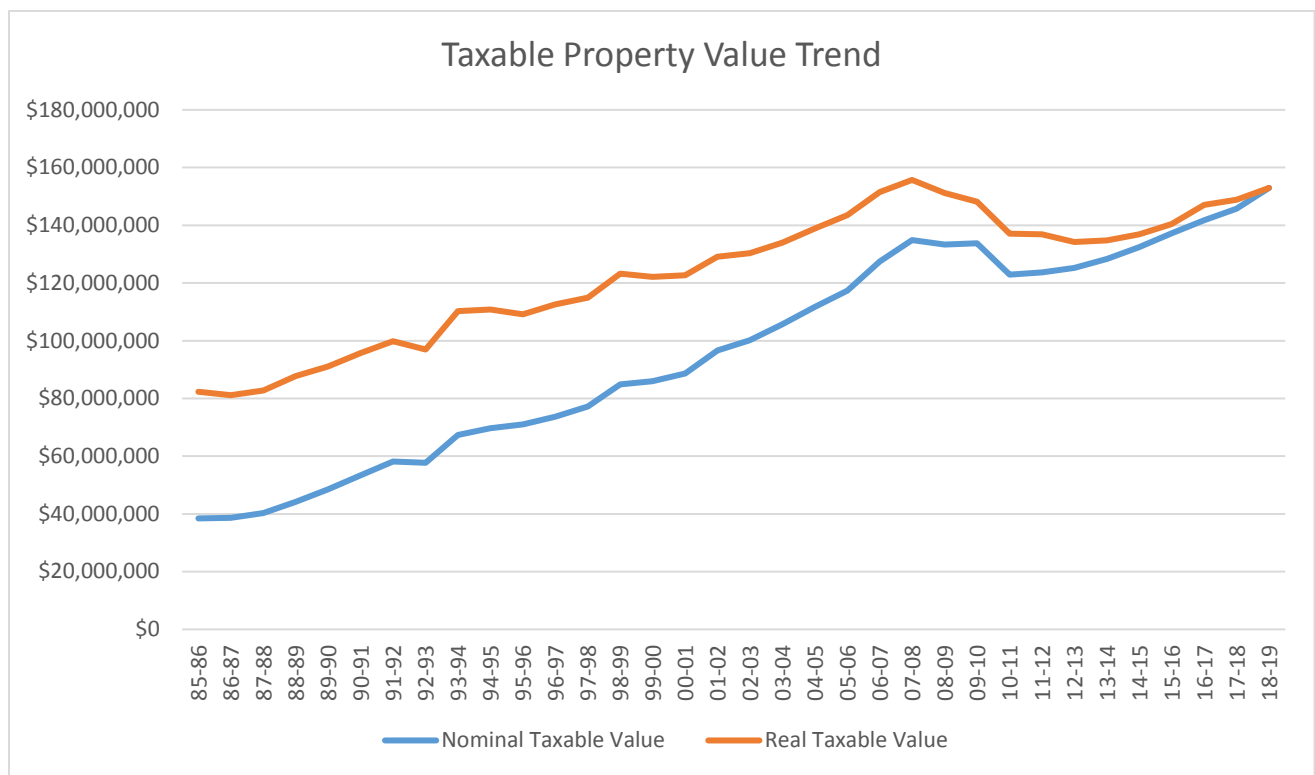


Property Value Trends. The following Figure 5 shows total (real + personal) taxable property value trends in the City of Pleasant Ridge. The inflation adjusted taxable property value has increased at a rate of about 1.8% per year. This small increase over the inflation rate is the result of certain development activities that are exempt from Headlee rollback, most notably new construction.

The figure also shows the impact of the recent recession on taxable property values. In nominal terms, it took until 2015 for the City's tax base to again equal the peak pre-recession value from 2007.

However, on an inflation-adjusted basis the City is just now approaching, but has not yet equaled, taxable value levels last seen in 2007. This chart shows that in real terms, the City's tax base in has still not fully recovered from the 2008-2009 economic downturn.

Figure 5. Pleasant Ridge Total Taxable Property Value, 1985-Present

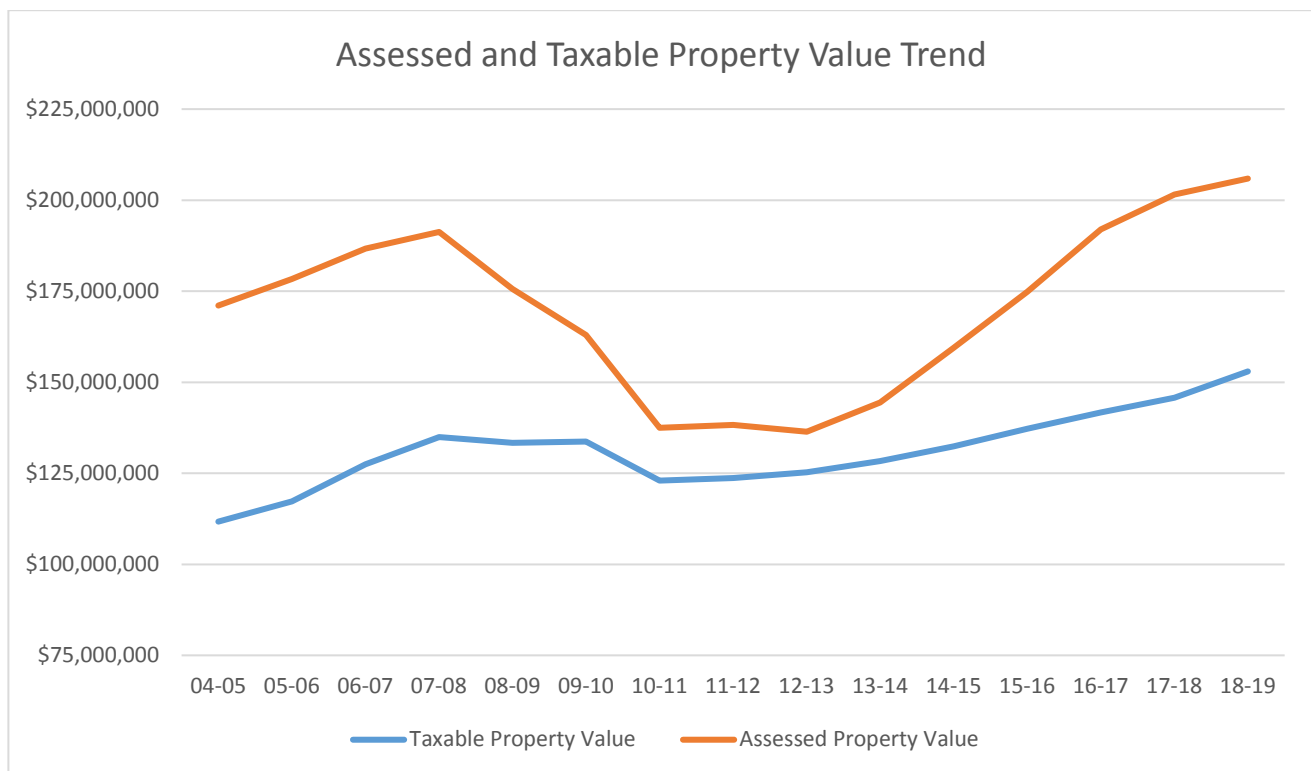


The following Figure 6 shows how Pleasant Ridge’s total assessed and taxable property values have changed over time since 2004. Assessed value is the true market value of all property in the City as determined by Oakland County Equalization (the City’s assessor). Taxable value is the value of property against which property taxes are levied.

The taxable value of a property may not increase more than 5% or the rate of inflation in any given year, whichever is lower. Over time, assessed property values tend to rise faster than taxable property values. The cap on taxable property value is removed when a property is sold, and the taxable value for that property becomes equal to the assessed value in the year following the sale.

When properties become uncapped, they usually cause the City’s total taxable property value to increase at a rate higher than inflation. To compensate for this, the Headlee Amendment then adjusts the City’s millage rate down to ensure that the total tax revenue collected by the City does not increase at a rate higher than inflation.

Figure 6. Taxable and Assessed Property Value, 2004-Present



3. City Commission Goals and Objectives

Following are the City Commission's 2018-2019 goals and objectives. These goals and objectives form the basis for evaluating and prioritizing budgeting decisions.

Note that the order in which these goals are presented is not intended to convey importance.

a. **Goal: Maintain a Safe and Secure Community**

Objectives:

- (1) Preserve effective levels of police staffing and equipment to ensure high quality public safety service delivery.
- (2) Maintain or improve existing fire/EMS service delivery.
- (3) Review any strategies possible to improve police, fire/EMS, and dispatch service.
- (4) Implement traffic calming measures where necessary to ensure appropriate vehicle travel speeds.
- (5) Preserve and enhance Neighborhood Watch program.
- (6) Seek methods to promote school safety.

b. **Goal: Ensure Good Stewardship of Municipal Infrastructure**

Objectives:

- (1) Continue the City's ongoing street reconstruction program.
- (2) Implement a continuing maintenance program for previously reconstructed streets and alleys to extend their useful life.
- (3) Implement continuing maintenance and monitoring program for previously rehabilitated combined sewers to extend their useful life.
- (4) Improve bike and pedestrian infrastructure (sidewalks) throughout the City.
- (5) Complete capital projects identified in the Capital Improvements Plan.
- (6) Work with local transit authorities to improve existing bus stops.

c. **Goal: Maintain Financial Sustainability**

Objectives:

- (1) Maintain a competitive property tax rate position relative to other cities in the region.
- (2) Achieve and maintain an unrestricted fund balance of 20-25% and a total fund balance of 25-30% of annual general fund expenses.
- (3) Maintain a capital outlay reserve of 75% to 100% of expenditures in the Water and Sewer Enterprise Fund.
- (4) Continue to explore other revenue sources. Aggressively identify and pursue grant opportunities.
- (5) Increase funding for the defined benefit pension to reduce the City's unfunded liability.

d. **Goal: Maintain Excellent Parks and Recreation Program**

Objectives:

- (1) Improve utilization of the Community Center.
- (2) Complete necessary maintenance tasks at the community center, pool, and parks.
- (3) Achieve excellence in the offering and delivery of recreation services to residents of all ages.
- (4) Encourage active, healthy lifestyles for City residents.
- (5) Continue incremental facility upgrades at the community center and wellness center.

e. Goal: Preserve and Enhance Community & Neighborhood Character

Objectives:

- (1) Improve City code enforcement efforts to effectively preserve the character of the City's neighborhoods.
- (2) Protect the City's established historic character from destruction or erosion by inappropriate additions or modifications to existing buildings, or inappropriate construction of new buildings.
- (3) Work to influence future changes and enhancements to Woodward Avenue to reflect Pleasant Ridge's preferred plan.
- (4) Ensure that planning, development, and infrastructure projects enhance Pleasant Ridge as a walkable, bikeable community.
- (5) Continue to foster a welcoming community to all people.

f. Goal: Foster Community Trust & Participation

Objectives:

- (1) Use a variety of outlets, including the City's website, traditional media, social media, town hall meetings, and the Ridger to inform and engage residents.
- (2) When more than one feasible choice exists for issues of major consequence, consult or collaborate with residents prior to making decisions.
- (3) Encourage, support, and recognize volunteers and community members who do good work in the community.
- (4) Conduct a statistically valid community survey at least bi-annually to measure City performance in delivering services and public sentiment on important issues facing the community.
- (5) Support resident-driven and managed initiatives.

g. Goal: Strive for Excellence in Governance

Objectives:

- (1) Develop and maintain a first-rate workforce by supporting the continued training and professional development for City employees.
- (2) Continue to pursue excellence in customer service by exploring alternative methods for improving delivery of services.
- (3) Facilitate increased use of technology during City meetings.
- (4) Continue to look for new ways to partner with nearby communities or private partners to improve the delivery of City services.
- (5) Continually evaluate and adjust the City's goals and objectives, Master Plan, Recreation Master Plan, and Capital Improvements Plan to ensure that policy decisions are being made that further the long-term interest of the City.

h. Goal: Protect the Environment

Objectives:

- (1) Reduce the City's carbon footprint through energy conservation, efficiency, and renewable generation measures.
- (2) Invest in maintaining the City's tree canopy by maintaining existing trees and planting new trees to fill gaps.
- (3) Explore ways to incorporate green infrastructure to infiltrate stormwater in place and reduce the amount of runoff that enters the City's sewer system.

4. Budget Policies and Procedures

a. Role of the Budget

The budget provides the annual financial plan for the management of the City's affairs. The document compiles the financial data needed to support Pleasant Ridge's comprehensive decision making/policy development process. This Budget is based on the City Commission's Goals and Objectives, the Capital Improvements Plan, the City's financial policies, and City Manager and departmental review of operations.

b. Budget Strategy

The current financial plan is based upon Commission direction and current revenue constraints. These factors govern the stewardship of public funds and reflect the following principles:

- (1) Basic services will be maintained at least at current levels and will be funded adequately
- (2) Program costs will reflect the true picture of the cost of operations. Depreciation will not be included in program costs (except in the enterprise fund), and some City-wide expenses will be separated from program expenditures for ease of administration.
- (3) Program services will be provided in the most efficient method while meeting the needs of the public.
- (4) Necessary infrastructure improvements will be completed to meet needs.
- (5) Revenue will be estimated at realistic levels.
- (6) Reserves will be programmed at appropriate levels to protect the City from future uncertainties. It is the City's goal to maintain unappropriated general fund reserves of at least 25% of general fund expenditures.
- (7) The budget will comply with provisions of the State Constitution, City Charter, Municipal Code, and sound fiscal policy.

c. Balanced Operating Budget

A balanced budget is a basic budgetary constraint intended to ensure that the City does not spend beyond its means. The City must function within the limits of the financial resources available and under normal circumstances requires commitment to a balanced budget. The appropriated budget cannot exceed available resources, defined as revenues generated in the current period added to balances carried forward from prior years. Any deviation from a balanced operating budget requires disclosure when it occurs.

d. Impact of Capital Budget on the Operating Budget

As new policies and programs are approved, both the operating and capital budgets are impacted. For example, an increase in service levels approved as part of the operating budget would have long-term effects on the Capital Improvements Program. Conversely, a restrictive change to the use of long-term debt would slow capital programs.

Regardless of the difference between the operating and capital budgets, the two are interdependent. Budgetary policy states that all foreseeable operating costs related to capital projects be estimated and provided for as part of the review process associated with the Capital Improvements Program. In addition, departments are required to include costs associated with operating and maintaining capital projects that are requested for the upcoming year.

e. Budgeting Controls

- (1) Internal Controls. The annual adopted budget provides a basis of control over financial operations. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the approved budget. Activities of the General Fund and Special Revenue

Funds are included in the annual approved budget. The level of budgetary control (that is the level at which expenditures cannot exceed the appropriated amount) is established by function and category (Personnel Services, Supplies, Other Services and Charges, Capital Outlay and Debt Service) within each individual fund.

- (2) Independent Audit. State statutes and the City Charter require an annual audit of all accounts of the City by certified public accountants selected by the City Commission. Stevens, Kirinovic & Tucker P.C. have fulfilled this requirement. The auditor's report is included in the City's Comprehensive Annual Financial Report (CAFR) and is available to the public on the City's website and through the State of Michigan Department of Treasury local audit and finance division website.¹

¹ See: <https://treas-secure.state.mi.us/LAFDocSearch/> for CAFR files for units of local government from 2003 to present

5. Fund Structure

The accounts of the City are organized by funds and account groups, each of which is considered a separate accounting entity. Funds are established to segregate specific activities or objectives of a government in accordance with special regulations, restrictions, or limitations. The various funds are grouped into generic fund types in two broad categories as follows:

a. *Governmental Funds*

- (1) General Fund: The general fund contains the records of the ordinary activities of the City that are not accounted for in another fund. General fund activities are financed by revenue from general property taxes, state shared revenue and other sources.
- (2) Special Revenue Funds: Special revenue funds are used to account for the proceeds of earmarked special revenue from financing activities requiring separate accounting because of legal or regulatory provisions. Special revenue funds include Major Streets, Local Streets, Infrastructure, Solid Waste, Pool/Community Center Operations, Segregated Capital Asset Fund (SCAF), Library Services, and Parks Capital Improvement Fund.
- (3) Debt Service Funds: Debt service funds are used to account for the annual payment of principal and interest concerning certain long-term debt other than debt payable from the operations of an enterprise fund. The Pool/Community Center debt service fund is the City's only debt service fund.
- (4) Capital Projects Funds: Capital projects funds are used to account for the development of capital facilities other than those financed by the operations of the enterprise fund.

b. *Proprietary Funds*

- (1) Enterprise Fund: The water and sewer fund is used to account for the results of operations that provide a service to citizens financed by a user charge for the provision of that service.

6. Millage Rate Information

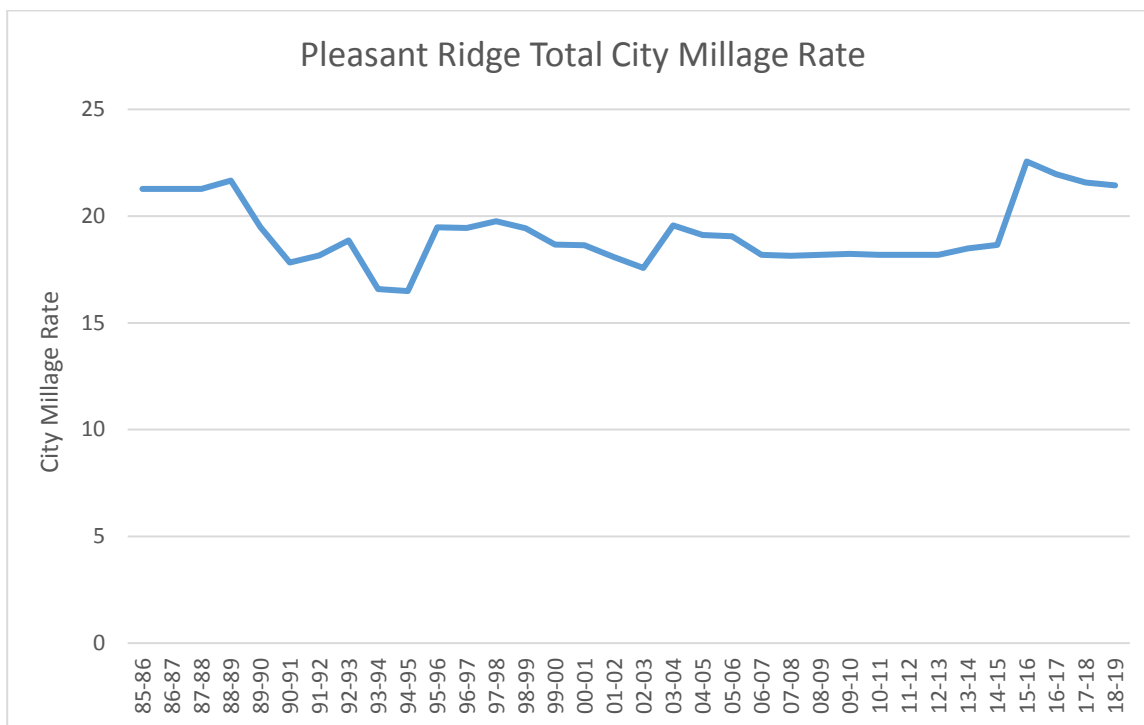
Millage Rate Information. The following Table 1 shows the breakdown of Pleasant Ridge millage rates from 2009 to present.

Table 1. Pleasant Ridge Property Tax Millage Components, 2009 to Present

	Original Amount	Expiration	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19
General Operating - Charter	20.0000	--	11.4248	11.4248	11.4248	11.4248	11.4248	11.3094	11.1363	10.8434	10.6232	10.3714
General Operating (2015)	2.9000	--							2.8556	2.7804	2.7239	2.6593
Police Pension (2018)	1.400	2032										0.3500
Infrastructure (2015)	3.0000	2034	2.4124	2.4124	2.4124	2.4124	2.4124	2.3880	2.9242	2.8472	2.7894	2.7232
Community Promotion	0.3431	--							0.2704	0.3481	0.3375	0.3200
Parks Improvement (2015)	0.7500	2024							0.7385	0.7190	0.7044	0.6877
Rubbish	3.0000	--	1.7134	1.7134	1.7134	1.7134	1.7134	1.6960	1.6700	1.6260	1.5929	1.5551
Pool Operations (2003)	1.4000	2028	1.2722	1.2722	1.2722	1.2722	1.2722	1.2593	1.2400	1.2073	1.1827	1.1546
Library (2015)	0.5000	2019	0.4100	0.3700	0.3700	0.3700	0.3700	0.4949	0.3865	0.3763	0.3687	0.3675
Pool Debt (2003)	unlimited	2028	1.0000	1.0000	1.0000	1.0000	1.3000	1.5000	1.3380	1.2123	1.2450	1.2500
Total Millage			18.2328	18.1928	18.1928	18.1928	18.4928	18.6476	22.5595	21.9600	21.5677	21.4388

The following Figure 7 shows the long term total Pleasant Ridge city millage rate trend from 1985 to present.

Figure 7. Total City Millage Rate (Homestead), 1985-Present



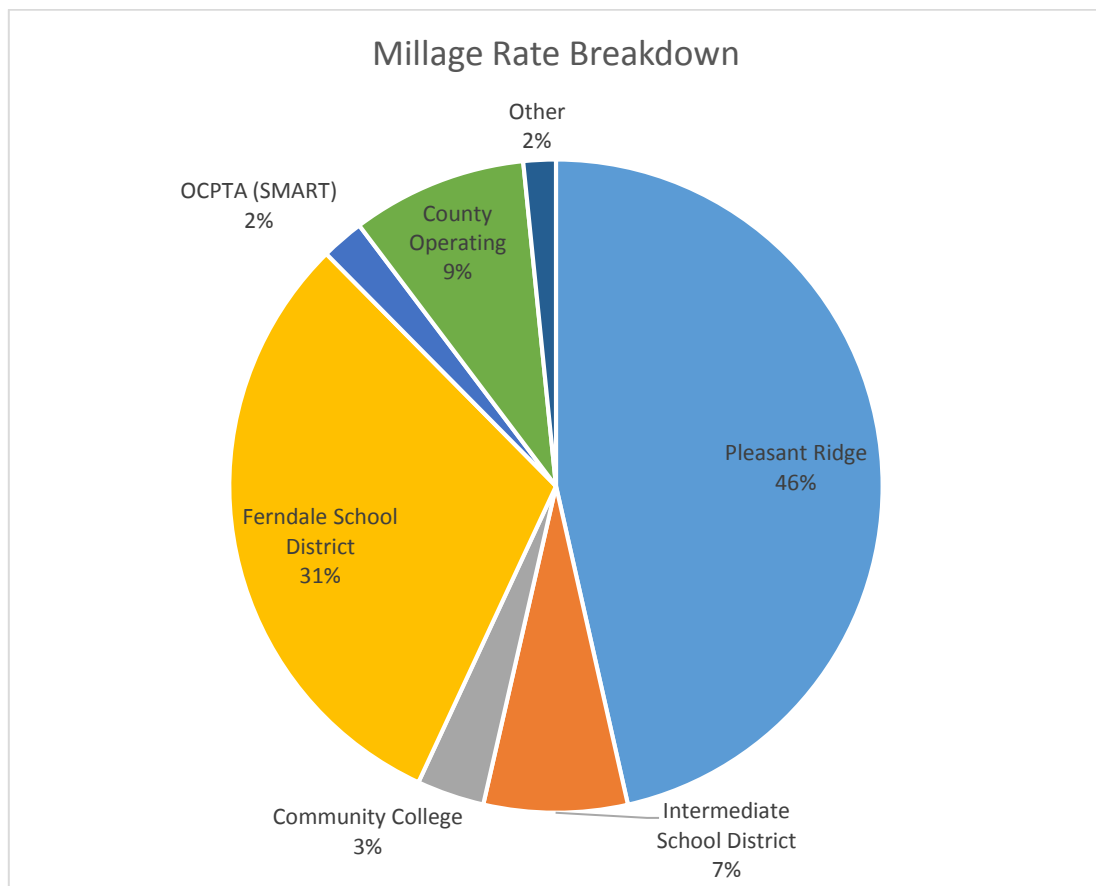
The 2018-2019 total City millage rates are reduced by 0.1289 mills compared to last year due to Headlee rollback. While the City experienced robust home sales and strong growth in sales prices, Headlee limits the City to a total tax revenue growth rate of 2.1%, requiring a rollback in local tax rates.

The community promotion millage authorized by PA 359 of 1925 (MCL 123.881) may generate up to \$50,000 annually. The 0.3200 mill levy will generate about \$48,000 for the City. The revenues are used to pay for community publications such as the Ridger, website maintenance, and the development of a new City website to replace our current one which is functionally obsolete.

Total Homestead Millage Rate Breakdown. The total homestead property tax rate for a property owner in Pleasant Ridge in 2018 is expected to be about 46.1406 mills.² Of every tax dollar paid by residents, 46% goes to the City, 31% goes to the Ferndale school district, and the remaining 23% goes to the County and other regional entities including SMART, the intermediate school district, community college, Oakland County parks, Metro Parks, the Zoo, and the Detroit Institute of Arts.

The following Figure 8 shows the breakdown of how each tax dollar paid by residents is allocated to taxing entities. Note that the “other” category includes property taxes levied by Oakland County Parks (0.2368 mills), the Detroit Zoo (0.0972 mills), the Art Institute Authority (0.1945 mills), and the Huron Clinton Metro Parks (0.2140 mills).

Figure 8. Total Pleasant Ridge Homestead Millage Rate Breakdown, 2017

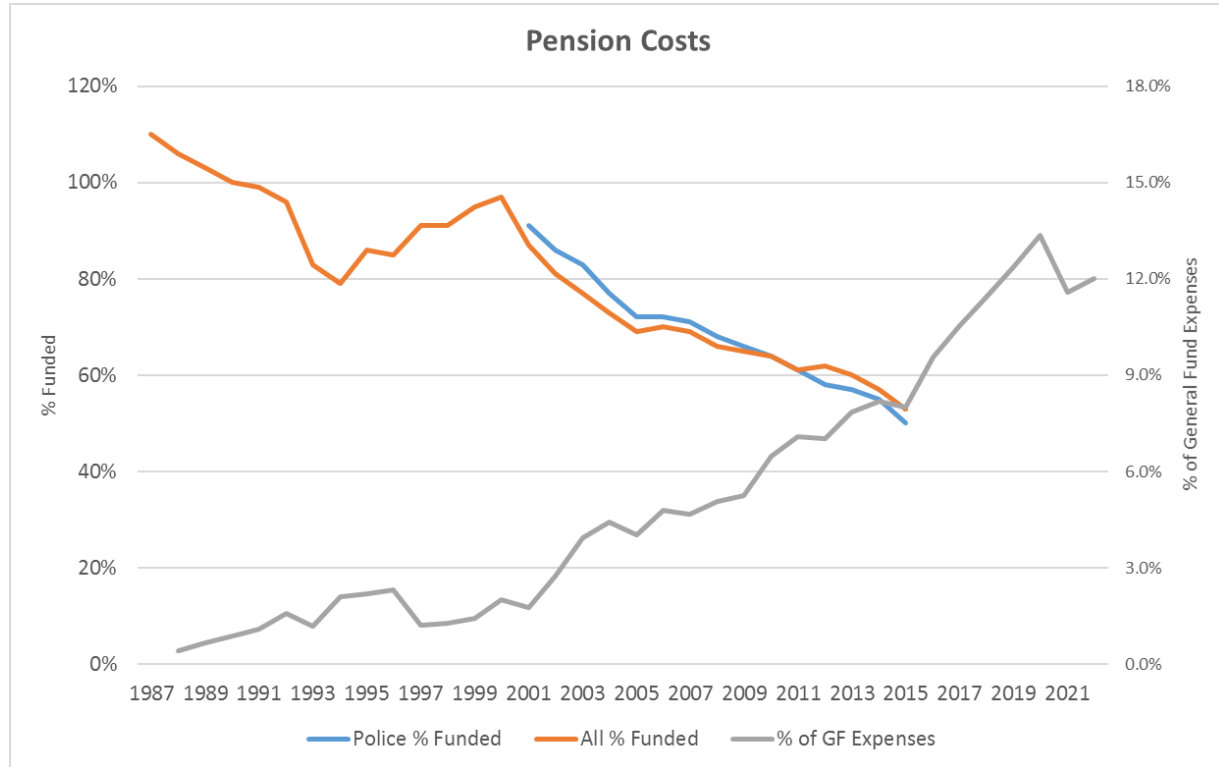


² As of the date of adoption of this budget, final tax rates for outside, non-Pleasant Ridge jurisdictions is not known. Those outside jurisdictions are also subject to Headlee Rollbacks, and their adopted tax rates have not yet been published. For the purposes of this document, the total millage rate uses estimated millage rates for non-Pleasant Ridge property taxes.

7. Pension Unfunded Liability

The City has had an underfunded pension fund since the early 1990s. The problem has grown steadily year over year since the early 2000s, and has become an acute financial problem in recent years. The following Figure 9 summarizes the funding level of the City's total and police pension funds (left scale), along with the City's actual and projected pension funding cost as a percentage of general fund expenses.

Figure 9. City Pension Funding Level and Expenses as a Percentage of General Fund Expenditures



The above Figure 9 shows that the City has experienced a decline from being 100% funded in the year 2000, to being just over 50% funded in 2016. Over the same 2000 – 2016 time period, pension costs have gone from 1.8% of general fund expenditures to 9.6% of general fund expenditures. By 2020, pension costs will represent 13.4% of general fund expenditures.

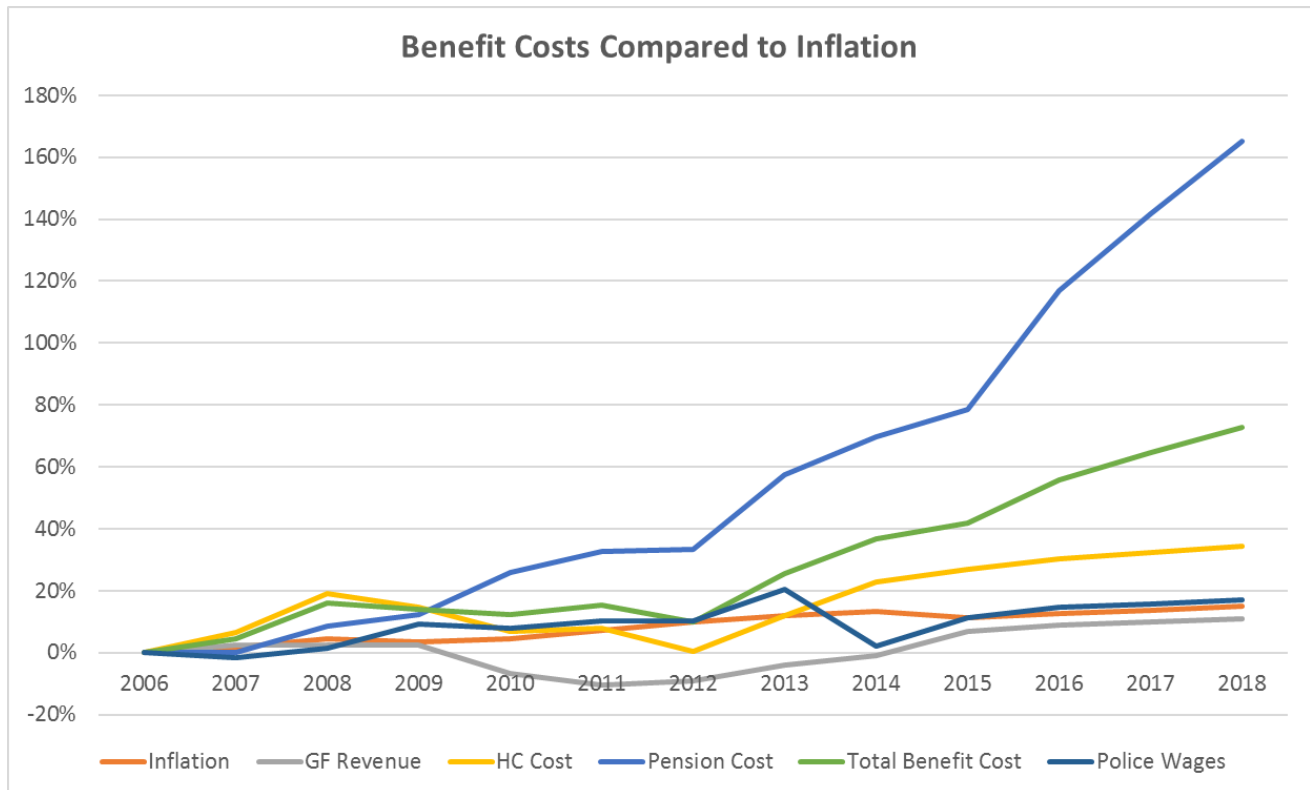
Benefit Costs Compared to Inflation.

Another way of presenting costs is to benchmark them to inflation. The following chart shows how costs have increased using 2006 as a baseline. The chart shows that since 2006:

- Inflation has increased 13%
- General fund revenue has increased 9%³
- Pension costs have increased 120% (projected to increase by 165% by 2018)
- Total benefit costs have increased 56%
- Health care costs have increased 30%
- Police wages have increased 15%

This chart highlights how pension costs are increasing at a much, much higher rate than both revenues and other benefit and salary costs.

Figure 10. Benefit Costs Compared to Inflation, 2006 to 2018



³ General fund revenue has increased at a rate lower than inflation due to the loss in property values during the recession and limits on subsequent taxable value growth

Actions Taken To-Date to Address Unfunded Liability

The 01, 02, 10, and 11 groups are now closed to new hires. Employees hired after 2011 are in different pension groups with lower benefit levels and higher employee contribution amounts. The pension groups for employees hired after 2011 – groups 12 and 20, are fully funded or nearly so.

The following table is reproduced from the City's most recent Annual Actuarial Valuation Report published by MERS shows accrued liabilities, assets, and funding levels for all the City's employee groups. The full document is available for review at: <http://cityofpleasantridge.org/documents/budget/aav2016.pdf>

Actuarial Accrued Liabilities and Valuation Assets As of December 31, 2016

Table 6

Division	Actuarial Accrued Liability	Valuation Assets¹	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - GnrI Oth				
Active Employees	\$ 0	\$ 0	0.0%	\$ 0
Vested Former Employees	275,696	15,878	5.8%	259,818
Retirees And Beneficiaries	215,865	215,865	100.0%	0
Pending Refunds	0	0	0.0%	0
Total	\$ 491,561	\$ 231,743	47.1%	\$ 259,818
02 - Police				
Active Employees	\$ 1,054,481	\$ 122,435	11.6%	\$ 932,046
Vested Former Employees	52,322	0	0.0%	52,322
Retirees And Beneficiaries	2,218,596	1,493,245	67.3%	725,351
Pending Refunds	0	0	0.0%	0
Total	\$ 3,325,399	\$ 1,615,680	48.6%	\$ 1,709,719
10 - NonUnion				
Active Employees	\$ 735,830	\$ 68,146	9.3%	\$ 667,684
Vested Former Employees	94,962	94,962	100.0%	0
Retirees And Beneficiaries	684,140	684,140	100.0%	0
Pending Refunds	0	0	0.0%	0
Total	\$ 1,514,932	\$ 847,248	55.9%	\$ 667,684
11 - City Mgr				
Active Employees	\$ 0	\$ 0	0.0%	\$ 0
Vested Former Employees	0	0	0.0%	0
Retirees And Beneficiaries	693,891	470,734	67.8%	223,157
Pending Refunds	0	0	0.0%	0
Total	\$ 693,891	\$ 470,734	67.8%	\$ 223,157
12 - Non-Union after 7/1/2011				
Active Employees	\$ 24,908	\$ 25,612	102.8%	\$ (704)
Vested Former Employees	0	0	0.0%	0
Retirees And Beneficiaries	0	0	0.0%	0
Pending Refunds	2,263	2,263	100.0%	0
Total	\$ 27,171	\$ 27,875	102.6%	\$ (704)
20 - Police as of 7/1/2011				
Active Employees	\$ 41,093	\$ 36,630	89.1%	\$ 4,463
Vested Former Employees	0	0	0.0%	0
Retirees And Beneficiaries	0	0	0.0%	0
Pending Refunds	0	0	0.0%	0
Total	\$ 41,093	\$ 36,630	89.1%	\$ 4,463

The above table shows that the City's total unfunded liability is \$2,864,137, with nearly 60% of that unfunded liability being in the 02 – Police group. Given that the police group is the largest single source of the unfunded liability, the City is in the process of closing group 20 (which was created in 2011) and creating a new hybrid plan for new police officers hired after July 1, 2017. The hybrid plan combines a defined benefit with a 401k-style defined contribution component as a way of further controlling the City's future pension liabilities.

Actions Taken

Following is a summary of actions taken by the City to address the unfunded liability issue:

- Police and Administrative groups 02 and 10 were closed to new hires in 2010, replaced by groups with lower benefit levels. The new groups are fully or nearly fully funded.
- City Manager group closed. Current City Manager does not receive a pension.
- Police employee contribution increased from 0% to 2.5% in 2011.
- New police hires will receive a hybrid plan that has a small pension that is combined with a defined contribution, 401k-style plan.
- No retirement health care benefit for any administrative employees hired after 2011 and police hired after 2017. Instead, employees have access to a Health Care Savings Plan that allows them to save for retirement health care costs with a small City match.

Police Pension Millage

The voter approved 1.4 mill police pension millage was approved in November of 2017, with the first levy of 0.35 mills beginning July 1, 2018 and continuing through FY2032-33. The millage will phase in at 0.35 mills per year over four years until the maximum levy is reached.

In FY2018-19, the 0.35 mill levy is expected to generate \$52,538. The amount budgeted for police pension expenses for active and retired officers is \$185,000.

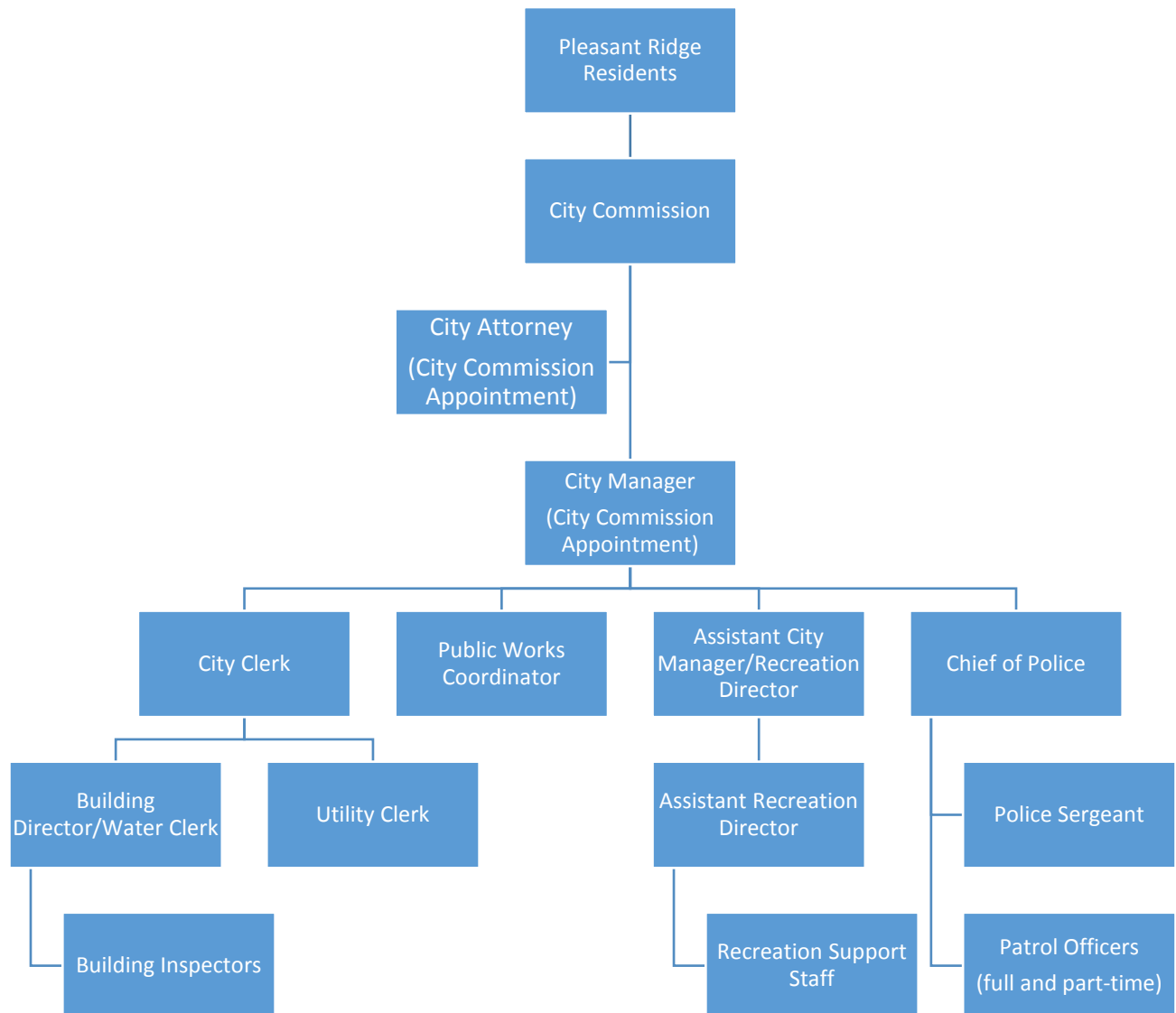
8. Personnel

The City of Pleasant Ridge is a service-oriented organization with a large percentage of expenditures associated with staff salaries and related costs. In addition to part-time and full-time non-union employees, there is one bargaining unit - the Pleasant Ridge Police Officers Association, represented by the Fraternal Order of Police Labor Council.

The City outsources its Fire/EMS, Public Works, Treasury, Assessing, Police and Fire Dispatch, and City Attorney positions.

Position	Status	FY16-17	FY17-18	FY18-19
City Hall				
City Manager	Full-Time	1.00	1.00	1.00
City Clerk	Full-Time	1.00	1.00	1.00
City Treasurer	Part-Time	0.00	0.00	0.00
Public Works Manager	Full-Time	0.00	1.00	1.00
Utility/Building Clerk	Full-Time	1.00	1.00	1.00
Solid Waste Clerk	Part-Time	0.33	0.33	0.33
City Hall Total		3.33	4.33	4.33
Police Department				
Chief	Full-Time	1.00	1.00	1.00
Sergeant	Full-Time	1.00	1.00	1.00
Patrol Officer	Full-Time	4.00	4.00	4.00
Patrol Officer (2)	Part-Time	0.48	0.48	0.48
Office Clerk	Part-Time	0.00	0.00	0.25
Crossing Guard	Part-Time	0.33	0.33	0.33
Police Total		6.81	6.81	7.06
Recreation Department				
Director	Full-Time	1.00	1.00	1.00
Recreation Assistant	Full-Time	1.00	1.00	1.00
Building Supervisor	Part-Time	1.00	1.00	1.00
Playground Supervisor	Seasonal	0.44	0.44	0.44
Life Guard (senior)	Seasonal	0.44	0.44	0.44
Life Guard	Seasonal	1.75	1.75	1.75
Pool Instructors	Seasonal	0.10	0.10	0.10
Recreation Total		5.73	5.73	5.73
Full Time Positions		11.00	12.00	12.00
Part Time Positions (FTE)		4.87	4.87	5.12
All Departments		15.87	16.87	17.12

Organization Chart



Not shown in the organization chart are the Charter-established positions of City Treasurer and City Assessor. These positions are outsourced by the City to Plante Moran (City Treasurer) and Oakland County Equalization (Assessor).

C. General Fund

101. Summary

The General Fund functions as the City's operating fund and accounts for taxes and other general revenues and expenditures that are not restricted for other specific purposes. The City strives to maintain an undesignated fund balance of 25-30% of General Fund expenditures to maintain cash flow, solvency, and to set aside for unforeseen emergencies or cash shortfalls caused by revenue declines or delays. The FY2018-19 budget includes revenues of \$2,833,554 and expenditures of \$2,814,978 with a projected fund balance increase of \$18,575 resulting in a fund balance percentage of 24.49%.

REVENUES

SOURCE	Actual 2013-14	Actual 2014-15	Actual 2016-17	Budget 2017-18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Taxes and special assessments	1,510,071	1,542,534	1,998,594	2,028,116	2,126,314	2,209,412	2,294,553
Licenses and Permits	69,560	61,581	85,577	56,150	56,150	56,150	56,150
Federal and State Grants	5,569	7,979	16,095	24,920	26,000	26,000	26,000
State Shared Revenue	234,957	240,814	236,248	246,232	246,250	246,250	246,250
Charges for Services	445,529	423,505	196,409	206,915	208,340	210,381	212,452
Fines and Forfeits	39,071	40,515	33,088	56,500	62,500	62,500	62,500
Interest and Rents	14,782	7,730	13,804	8,500	8,500	8,500	8,500
Other revenue	121,381	161,883	193,334	99,500	99,500	99,500	99,500
Transfers-In	0	4,896	18	0	0	0	0
REVENUE TOTAL	2,441,920	2,491,437	2,773,167	2,726,833	2,833,554	2,918,693	3,005,905

EXPENDITURES

SOURCE	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
Mayor and Commission	33,028	14,897	15,631	28,050	22,300	22,300	22,300
City Manager	129,668	126,756	133,499	163,492	171,486	175,486	179,451
Elections	4,903	11,015	8,318	10,410	8,910	8,910	8,910
City Attorney	44,663	49,490	38,304	44,000	40,000	40,000	40,000
City Clerk	107,903	116,649	110,733	100,740	102,975	104,973	107,675
Information Technology	15,040	6,660	67,748	76,100	76,600	72,100	72,100
General Government	187,532	154,056	136,283	155,500	156,500	156,500	156,500
Cable TV	1,478	5,401	1,222	4,110	4,110	4,110	4,110
City Treasurer	92,116	86,433	82,606	120,305	113,920	117,856	121,216
Assessment	20,949	21,605	21,023	21,645	21,845	22,045	22,245
Police Services	841,777	785,101	777,024	1,003,005	1,054,687	1,120,270	1,192,278
Fire/Rescue	250,000	254,000	256,581	256,581	256,581	256,581	256,581
Building Department	24,658	37,297	60,349	65,150	65,059	65,399	65,743
Planning Commission	72,347	13,121	650	0	0	0	0
Public Works	150,179	125,886	196,132	202,530	220,875	225,223	228,564
Street Lighting	45,993	52,798	37,249	36,500	36,500	36,500	36,500
Recreation	400,871	363,897	425,808	380,486	397,630	408,495	412,867
Retirement Services	168,237	235,372	272,588	5,000	5,000	5,000	5,000
Transfers Out	709	1,994	77,500	37,000	60,000	50,000	50,000
EXPENDITURES TOTAL	2,592,051	2,462,428	2,719,248	2,710,604	2,814,978	2,891,747	2,982,041
Revenue over (under) expenditures	(150,131)	29,009	53,919	16,229	18,575	26,946	23,864
Fund Balance, beginning of the year	650,230	500,104	532,253	654,601	670,830	689,405	716,351
Fund Balance adjustments		3,144					
Fund Balance, end of the year	500,099	532,257	586,172	670,830	689,405	716,351	740,216
General Fund Balance %	19.29%	21.62%	21.56%	24.75%	24.49%	24.77%	24.82%

101. General Fund Revenues

The General Fund revenues provide funding for City services that have a city-wide benefit. General Fund revenues are categorized as taxes and special assessments, community development permit fees and charges, intergovernmental transfers (state revenue sharing), and other revenues.

Total property tax revenue is projected remain flat during Fiscal Year 2016-2017 over the budgeted Fiscal Year 2015-2016 revenue. This small increase is due to an allowed growth in tax revenue of 0.9% by the Headlee amendment, and as calculated by the state. Projected property tax revenue growth in future years is estimated at 1.5% annually.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
GENERAL FUND REVENUE DETAIL							
Taxes and Special Assessments							
101-000-401.000	Property Taxes - Operating	1,864,322	1,901,533	1,873,555	1,947,670	1,976,885	2,006,539
101-000-401.001	Chargebacks from County	0	0	(1,567)	0	0	0
101-000-401.400	Property Taxes - Police Pension Millage	0	0	0	52,314	106,197	161,685
101-000-401.500	Property Taxes - Community Promo	47,618	48,083	47,370	47,830	47,830	47,830
101-000-410.000	Personal Property Taxes	0	0	0	0	0	0
101-000-410.500	Delinquent Tax Collection	313	0	344	0	0	0
101-000-445.000	Interest on Taxes	19,625	10,000	6,896	10,000	10,000	10,000
101-000-447.000	Property Tax Admin Fee	68,434	68,500	69,111	68,500	68,500	68,500
	<i>Total taxes and special assessments</i>	<i>2,000,312</i>	<i>2,028,116</i>	<i>1,995,709</i>	<i>2,126,314</i>	<i>2,209,412</i>	<i>2,294,553</i>
Licenses and Permits							
101-000-476.000	Landlord Licenses	0	300	200	300	300	300
101-000-477.000	Electrical Permits	7,340	5,000	9,650	5,000	5,000	5,000
101-000-478.000	Building Permits	64,923	42,500	78,352	42,500	42,500	42,500
101-000-479.000	Plumbing and Mechanical Permits	12,638	7,500	13,990	7,500	7,500	7,500
101-000-480.000	Liquor License Fee Revenue	784	850	784	850	850	850
101-000-485.000	Dog Licenses	(783)	0	1,058	0	0	0
	<i>Total licenses and permits</i>	<i>84,902</i>	<i>56,150</i>	<i>104,034</i>	<i>56,150</i>	<i>56,150</i>	<i>56,150</i>
Federal and State Grants							
101-000-530.000	CDBG	2,968	5,000	7,345	5,000	5,000	5,000
101-000-540.000	State Grant	0	0	3,000	0	0	0
101-000-544.000	302 Training Funds	1,223	1,000	575	1,000	1,000	1,000
101-000-573.000	Local Community Stabilization	18,920	18,920	48,474	20,000	20,000	20,000
	<i>Total federal and state grants</i>	<i>23,111</i>	<i>24,920</i>	<i>59,394</i>	<i>26,000</i>	<i>26,000</i>	<i>26,000</i>
State Shared Revenue							
101-000-576.500	Sales Taxes - Statutory	46,232	46,232	23,115	46,250	46,250	46,250
101-000-576.750	Sales Taxes - Constitutional	203,183	200,000	108,459	200,000	200,000	200,000
101-000-576.751	Sales Taxes - Supplemental	0	0	1,023	0	0	0
	<i>Total state shared revenue</i>	<i>249,415</i>	<i>246,232</i>	<i>132,597</i>	<i>246,250</i>	<i>246,250</i>	<i>246,250</i>
Charges for Services							
101-000-607.000	NSF Fees	120	400	180	400	400	400
101-000-608.000	Registration Fees	3,008	3,000	3,165	3,000	3,000	3,000
101-000-609.000	Administrative Fees	8,225	5,000	7,940	5,000	5,000	5,000

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
101-000-627.000	Administrative Charges	100,000	101,384	101,384	102,308	103,398	104,505
101-000-627.100	Charges for Services - Personnel	11,755	12,555	11,860	12,555	12,743	12,934
101-000-627.200	Charges for Services - IT	49,580	50,026	50,027	50,777	51,539	52,312
101-000-635.000	Copying Charges	140	50	270	50	50	50
101-000-641.100	Election Reimbursement	0	0	0	0	0	0
101-000-641.200	Spraying Reimbursement	514	250	0	0	0	0
101-000-641.300	Tree Planting Reimbursement	625	750	1,375	750	750	750
101-000-642.000	Sales	0	0	160	0	0	0
101-000-651.000	Use & Admission Fees	1,140	1,000	188	1,000	1,000	1,000
101-000-651.208	Admission - Dog Park	4,654	2,500	2,718	2,500	2,500	2,500
101-000-653.000	Registration Program Fees	62,781	30,000	24,989	30,000	30,000	30,000
<i>Total charges for services:</i>		<i>242,542</i>	<i>206,915</i>	<i>204,256</i>	<i>208,340</i>	<i>210,381</i>	<i>212,452</i>
Fines and Forfeits							
101-000-656.000	Municipal Fines	27,599	24,000	36,353	27,500	27,500	27,500
101-000-657.000	District Court Fines	28,810	32,500	32,359	35,000	35,000	35,000
<i>Total fines and forfeits:</i>		<i>56,409</i>	<i>56,500</i>	<i>68,712</i>	<i>62,500</i>	<i>62,500</i>	<i>62,500</i>
Interest and Rents							
101-000-665.000	Interest Income	7,350	4,000	7,918	4,000	4,000	4,000
101-000-667.000	4 Ridge Rental	4,885	4,500	4,795	4,500	4,500	4,500
<i>Total interest and rents:</i>		<i>12,235</i>	<i>8,500</i>	<i>12,713</i>	<i>8,500</i>	<i>8,500</i>	<i>8,500</i>
Other Revenue							
101-000-670.000	Cable Franchise and PEG Fees	88,361	60,000	33,942	60,000	60,000	60,000
101-000-671.000	Miscellaneous Other Revenues	24,216	5,000	11,815	5,000	5,000	5,000
101-000-674.000	Zoning Board of Appeal Fees	0	0	200	0	0	0
101-000-675.000	Contributions & Donations	12,019	5,000	5,000	5,000	5,000	5,000
101-000-679.000	Refunds & Rebates	26,292	24,500	26,434	24,500	24,500	24,500
101-000-679.300	Refunds & Rebates - Public Safety	7,789	4,000	3,574	4,000	4,000	4,000
101-000-681.000	Sidewalk Replacement/residents	3,250	0	0	0	0	0
101-000-696.000	Bond & Insurance Recoveries	0	1,000	362	1,000	1,000	1,000
<i>Total other revenue:</i>		<i>161,927</i>	<i>99,500</i>	<i>81,327</i>	<i>99,500</i>	<i>99,500</i>	<i>99,500</i>
Transfers-In							
101-000-699.208	Transfer In - Dog Park	0	0	0	0	0	0
101-000-699.212	Transfers In - Tree Planting	0	0	0	0	0	0
101-000-699.351	Transfers In - Debt Service	9	0	0	0	0	0
<i>Total transfers-in:</i>		<i>9</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
TOTAL REVENUES		2,830,862	2,726,833	2,658,742	2,833,554	2,918,693	3,005,905

101. General Fund Expenditures

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
GENERAL FUND APPROPRIATIONS							
Department 101 - Mayor and Commission							
101-101-715.000	Worker's Compensation	52	50	47	50	50	50
101-101-955.000	Miscellaneous Expenses	7,290	20,500	20,167	15,000	15,000	15,000
101-101-956.000	Conferences and Workshops	292	1,000	95	750	750	750
101-101-958.000	Memberships and Dues	6,600	6,500	3,569	6,500	6,500	6,500
<i>Totals for Department 101 - Mayor and Commission</i>		<i>14,234</i>	<i>28,050</i>	<i>23,878</i>	<i>22,300</i>	<i>22,300</i>	<i>22,300</i>
Department 172 - City Manager							
101-172-702.000	Administration Wages	93,147	92,737	65,292	97,350	98,810	100,292
101-172-702.250	Comptime Payout	0	0	0	0	0	0
101-172-711.000	Social Security & Medicare	7,967	8,000	5,573	7,500	7,613	7,727
101-172-712.000	Medical Insurance	4,861	6,150	3,551	6,150	6,150	6,150
101-172-712.001	Medical Insurance - Employee Cont.	0	0	0	0	0	0
101-172-712.003	Medical Insurance - Retirees	14,441	14,000	7,726	14,000	14,500	15,000
101-172-712.004	Medical Insurance - Retiree Cont.	(5,664)	(1,400)	(594)	(1,400)	(1,450)	(1,500)
101-172-712.006	Medical Insurance - HSA (Retirees)	950	950	0	950	950	950
101-172-713.000	Life Insurance	1,012	1,050	991	1,050	1,050	1,050
101-172-714.000	Retirement - DB (Active Employees)	0	0	0	0	0	0
101-172-714.003	Retirement - DB (Retirees)	10,164	13,215	8,808	16,596	18,281	19,903
101-172-714.500	Retirement - DC (Active Employees)	19,572	19,500	13,639	19,500	19,793	20,089
101-172-715.000	Worker's Compensation	64	50	58	50	50	50
101-172-716.000	Unemployment Compensation	23	40	19	40	40	40
101-172-720.000	Tuition, Training and Education	0	100	0	100	100	100
101-172-727.000	Office Supplies	0	0	0	0	0	0
101-172-728.000	Postage	0	0	0	0	0	0
101-172-731.000	Operating Supplies	19	100	0	100	100	100
101-172-790.000	Books & Periodicals	253	500	99	500	500	500
101-172-862.000	Automobile Allowance	6,000	6,000	4,000	6,000	6,000	6,000
101-172-956.000	Conferences and Workshops	37	1,500	0	2,000	2,000	2,000
101-172-958.000	Memberships and Dues	698	1,000	717	1,000	1,000	1,000
<i>Totals for Department 172 - City Manager</i>		<i>153,544</i>	<i>163,492</i>	<i>109,879</i>	<i>171,486</i>	<i>175,486</i>	<i>179,451</i>
Department 191 - Elections							
101-191-704.000	Part-Time Wages	3,923	4,000	2,008	4,000	4,000	4,000
101-191-711.000	Social Security & Medicare	0	0	0	0	0	0
101-191-715.000	Worker's Compensation	13	10	12	10	10	10
101-191-728.000	Postage	350	400	0	400	400	400
101-191-731.000	Operating Supplies	1,534	4,000	2,377	3,000	3,000	3,000
101-191-809.000	Contractual Services	1,280	2,000	966	1,500	1,500	1,500
<i>Totals for Department 191 - Elections</i>		<i>7,100</i>	<i>10,410</i>	<i>5,363</i>	<i>8,910</i>	<i>8,910</i>	<i>8,910</i>
Department 210 - City Attorney							
101-210-815.000	City Attorney Services	29,918	38,000	23,116	32,500	32,500	32,500
101-210-815.250	Court Prosecutions	1,219	6,000	4,188	7,500	7,500	7,500
101-210-815.500	Labor Relations Attorney	0	0	124	0	0	0
<i>Totals for Department 210 - City Attorney</i>		<i>31,137</i>	<i>44,000</i>	<i>27,428</i>	<i>40,000</i>	<i>40,000</i>	<i>40,000</i>

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Department 215 - City Clerk							
101-215-702.000	Administration Wages	72,555	70,165	50,059	73,350	74,450	75,567
101-215-711.000	Social Security & Medicare	5,393	5,650	3,727	5,650	5,735	5,821
101-215-712.000	Medical Insurance	12,032	7,750	6,009	7,750	7,983	8,222
101-215-712.001	Medical Insurance - Employee Cont.	(1,076)	(775)	(328)	(775)	(798)	(822)
101-215-712.005	Medical Insurance - HSA	1,900	1,900	238	950	1,900	1,900
101-215-713.000	Life Insurance	151	195	143	195	195	195
101-215-714.000	Retirement - DB (Active Employees)	10,481	13,100	8,698	13,100	12,754	14,038
101-215-715.000	Worker's Compensation	148	125	135	125	125	125
101-215-716.000	Unemployment Compensation	15	30	13	30	30	30
101-215-728.000	Postage	0	0	0	0	0	0
101-215-731.000	Operating Supplies	1,050	1,250	729	1,250	1,250	1,250
101-215-861.000	Mileage Allowance	394	200	236	200	200	200
101-215-955.000	Miscellaneous Expenses	0	100	12	100	100	100
101-215-956.000	Conferences and Workshops	186	750	709	750	750	750
101-215-958.000	Memberships and Dues	245	300	245	300	300	300
101-215-970.000	Capital Outlay	0	0	0	0	0	0
<i>Totals for Department 215 - City Clerk</i>		<i>103,474</i>	<i>100,740</i>	<i>70,625</i>	<i>102,975</i>	<i>104,973</i>	<i>107,675</i>
Department 228 - Information Technology							
101-228-809.000	Contractual Services	9,892	18,000	11,273	16,500	12,000	12,000
101-228-851.000	Communications	40,956	42,500	27,436	42,500	42,500	42,500
101-228-928.000	Software Maintenance	6,061	6,000	6,847	6,000	6,000	6,000
101-228-970.000	Capital Outlay	0	3,500	6,781	5,500	5,500	5,500
101-228-983.000	Leased Assets	1,185	6,100	3,278	6,100	6,100	6,100
<i>Totals for Department 228 - Information Technology</i>		<i>58,094</i>	<i>76,100</i>	<i>55,615</i>	<i>76,600</i>	<i>72,100</i>	<i>72,100</i>
Department 248 - General Government							
101-248-727.000	Office Supplies	4,010	6,000	6,019	6,000	6,000	6,000
101-248-728.000	Postage	2,499	3,000	1,879	3,000	3,000	3,000
101-248-731.000	Operating Supplies	2,824	8,500	4,757	8,500	8,500	8,500
101-248-734.000	Building Maintenance Supplies	0	200	0	200	200	200
101-248-803.000	Janitorial Contract	2,338	3,000	1,948	3,000	3,000	3,000
101-248-809.000	Contractual Services	4,920	4,000	5,767	6,500	6,500	6,500
101-248-809.002	Payroll Administration	10,363	10,500	6,540	10,500	10,500	10,500
101-248-809.600	Contractual Services (Flag)	0	300	0	300	300	300
101-248-814.000	Engineering Services	0	0	0	0	0	0
101-248-851.000	Communications	0	0	0	0	0	0
101-248-880.000	Community Promotion	16,338	16,500	11,869	16,500	16,500	16,500
101-248-900.000	Printing & Publishing	12,472	14,000	2,657	5,000	5,000	5,000
101-248-910.000	Insurance & Bonds	54,694	56,000	60,437	60,000	60,000	60,000
101-248-920.000	Public Utilities	14,073	18,000	12,577	16,000	16,000	16,000
101-248-929.000	Equipment Maintenance	1,339	500	39	500	500	500
101-248-931.000	Building Maintenance	13,028	10,000	14,843	15,000	15,000	15,000
101-248-955.000	Miscellaneous Expenses	8,923	5,000	1,447	5,000	5,000	5,000
101-248-970.000	Capital Outlay	634	0	0	500	500	500
101-248-983.000	Leased Assets	4,232	0	0	0	0	0
<i>Totals for Department 248 - General Government</i>		<i>152,687</i>	<i>155,500</i>	<i>130,779</i>	<i>156,500</i>	<i>156,500</i>	<i>156,500</i>
Department 249 - Cable TV							

C. General Fund

101. General Fund Expenditures

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
101-249-715.000	Worker's Compensation	4	10	9	10	10	10
101-249-731.000	Operating Supplies	1,075	1,500	0	1,500	1,500	1,500
101-249-809.000	Contractual Services	800	1,400	2,000	1,400	1,400	1,400
101-249-958.000	Memberships and Dues	1,190	1,200	1,190	1,200	1,200	1,200
<i>Totals for Department 249 - Cable TV</i>		<i>3,069</i>	<i>4,110</i>	<i>3,199</i>	<i>4,110</i>	<i>4,110</i>	<i>4,110</i>
Department 253 - City Treasurer							
101-253-714.003	Retirement - DB (Retirees)	20,962	26,205	17,395	24,000	26,436	28,782
101-253-715.000	Worker's Compensation	52	0	0	0	0	0
101-253-728.000	Postage	0	0	0	0	0	0
101-253-790.000	Books & Periodicals	0	0	0	0	0	0
101-253-801.000	Audit Contract	17,500	23,700	23,700	18,500	19,000	19,000
101-253-809.001	Accounting Services	65,200	65,250	48,627	66,620	67,620	68,634
101-253-890.000	Service Charges	5,012	4,500	1,922	4,500	4,500	4,500
101-253-905.000	Printing Checks	0	0	253	0	0	0
101-253-928.000	Software Maintenance	0	0	0	0	0	0
101-253-954.000	Overage/shortage	0	50	0	50	50	50
101-253-955.000	Miscellaneous Expenses	20	500	115	200	200	200
101-253-960.100	Credit Card Service Charge	10	100	10	50	50	50
<i>Totals for Department 253 - City Treasurer</i>		<i>108,756</i>	<i>120,305</i>	<i>92,022</i>	<i>113,920</i>	<i>117,856</i>	<i>121,216</i>
Department 254 - Assessing							
101-254-702.000	Administration Wages	300	300	90	300	300	300
101-254-711.000	Social Security & Medicare	23	25	7	25	25	25
101-254-804.000	County Assessor Fees	19,403	19,300	0	19,500	19,700	19,900
101-254-901.000	Printing Tax Bills	1,318	2,000	1,010	2,000	2,000	2,000
101-254-956.000	Conferences and Workshops	20	20	63	20	20	20
<i>Totals for Department 254 - Assessment</i>		<i>21,064</i>	<i>21,645</i>	<i>1,170</i>	<i>21,845</i>	<i>22,045</i>	<i>22,245</i>
Department 301 - Police Services							
101-301-702.000	Administration Wages	77,386	74,848	52,827	80,300	81,505	82,727
101-301-702.250	Comptime Payout	0	0	0	0	0	0
101-301-703.000	Overtime	17,056	15,000	9,359	17,500	17,500	17,500
101-301-704.000	Part-Time Wages	40,166	32,000	46,466	50,000	50,000	50,000
101-301-705.000	Full Time Wages	332,223	307,500	176,295	330,500	337,110	343,852
101-301-708.000	Crossing Guard Wages	3,580	3,600	2,100	3,600	3,654	3,709
101-301-711.000	Social Security & Medicare	21,363	20,000	16,103	22,400	22,400	22,400
101-301-712.000	Medical Insurance	79,779	81,500	66,125	81,500	84,760	88,150
101-301-712.001	Medical Insurance - Employee Cont.	(7,571)	(8,150)	(2,653)	(8,150)	(8,476)	(8,815)
101-301-712.002	Retirement - HCSP	0	0	1,554	4,000	0	0
101-301-712.003	Medical Insurance - Retirees	161,896	150,000	120,891	130,000	135,850	141,963
101-301-712.004	Medical Insurance - Retiree Cont.	(12,356)	(12,000)	(13,659)	(10,400)	(10,868)	(11,357)
101-301-712.005	Medical Insurance - HSA	8,550	8,550	2,613	10,450	8,550	8,550
101-301-712.006	Medical Insurance - HSA (Retirees)	8,550	8,550	713	8,550	8,550	8,550
101-301-713.000	Life Insurance	981	1,200	741	7,200	7,200	7,200
101-301-714.000	Retirement - DB (Active Employees)	49,022	63,500	33,448	67,500	77,500	95,000
101-301-714.001	Retirement - Employee Contribution	0	0	0	0	0	0
101-301-714.003	Retirement - DB (Retirees)	107,741	117,300	95,257	117,500	160,000	195,000
101-301-714.500	Retirement - DC (Active Employees)	2,843	3,100	111	3,100	3,200	3,300
101-301-715.000	Worker's Compensation	7,036	6,000	6,423	6,000	6,000	6,000
101-301-716.000	Unemployment Compensation	84	200	70	200	200	200

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
101-301-717.000	Longevity	0	0	0	0	0	0
101-301-718.000	Uniform Allowance	2,690	4,500	2,943	4,500	4,500	4,500
101-301-718.100	Uniform Cleaning Allowance	2,850	3,450	3,950	4,000	4,000	4,000
101-301-718.200	Firearm Allowance	0	0	0	0	0	0
101-301-720.000	Tuition, Training and Education	1,468	4,000	7,071	5,000	5,000	5,000
101-301-720.500	302 Training Funds	696	1,000	0	650	650	650
101-301-727.000	Office Supplies	2,526	1,500	2,835	1,500	1,500	1,500
101-301-728.000	Postage	0	0	0	0	0	0
101-301-731.000	Operating Supplies	18,438	14,000	14,278	14,000	15,000	16,000
101-301-751.000	Gas & Oil	14,823	16,500	10,774	16,500	16,748	16,999
101-301-803.000	Janitorial Contract	3,506	3,500	2,922	3,500	3,500	3,500
101-301-809.000	Contractual Services	1,371	1,500	900	1,500	1,500	1,500
101-301-809.200	Clemis/LEIN Services	11,522	11,500	12,811	12,000	12,500	13,000
101-301-809.911	Dispatch Contract	40,540	40,500	32,500	41,350	41,970	42,600
101-301-827.200	Charges for Services - IT	5,260	5,307	5,307	5,387	5,467	5,549
101-301-851.000	Communications	0	0	0	0	0	0
101-301-852.000	Radio Maintenance	0	0	0	0	0	0
101-301-929.000	Equipment Maintenance	107	1,500	1,036	1,500	1,500	1,500
101-301-930.000	Vehicle Maintenance	6,994	8,500	15,346	8,500	8,500	8,500
101-301-955.000	Miscellaneous Expenses	659	500	239	500	500	500
101-301-956.000	Conferences and Workshops	1,097	1,250	248	1,250	1,250	1,250
101-301-958.000	Memberships and Dues	285	300	964	300	300	300
101-301-970.000	Capital Outlay	14,038	11,000	3,312	11,000	11,250	11,500
101-301-995.100	Interest: Governmental Debt	464	0	238	0	0	0
<i>Totals for Department 301 - Police Services</i>		<i>1,027,663</i>	<i>1,003,005</i>	<i>732,458</i>	<i>1,054,687</i>	<i>1,120,270</i>	<i>1,192,278</i>
Department 339 - Fire/Rescue							
101-339-802.000	Fire Services Contract	256,581	256,581	213,817	256,581	256,581	256,581
<i>Totals for Department 339 - Fire/Rescue</i>		<i>256,581</i>	<i>256,581</i>	<i>213,817</i>	<i>256,581</i>	<i>256,581</i>	<i>256,581</i>
Department 371 - Community Development							
101-371-715.000	Worker's Compensation	19	25	17	25	25	25
101-371-727.000	Office Supplies	0	0	0	0	0	0
101-371-728.000	Postage	0	0	0	0	0	0
101-371-731.000	Operating Supplies	0	0	67	0	0	0
101-371-809.000	Contractual Services	23,775	20,500	6,063	20,000	20,000	20,000
101-371-811.000	Electrical Inspector Fees	1,950	2,000	1,350	2,000	2,000	2,000
101-371-812.000	Mechanical Inspector Fees	5,104	5,000	5,679	5,250	5,250	5,250
101-371-813.000	Building Inspector Fees	15,600	14,400	10,800	14,400	14,400	14,400
101-371-827.100	Charges for Services - Personnel	11,755	11,860	11,860	11,860	12,038	12,218
101-371-827.200	Charges for Services - IT	10,520	10,615	10,615	10,774	10,936	11,100
101-371-955.000	Miscellaneous Expenses	1,236	750	18	750	750	750
101-371-970.000	Capital Outlay	100	0	0	0	0	0
<i>Totals for Department 371 - Community Development</i>		<i>70,059</i>	<i>65,150</i>	<i>46,469</i>	<i>65,059</i>	<i>65,399</i>	<i>65,743</i>
Department 400 - Planning Commission							
101-400-809.000	Contractual Services	0	0	0	0	0	0
101-400-958.000	Memberships and Dues	0	0	0	0	0	0
<i>Totals for Department 400 - Planning Commission</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Department 440 - Public Works							

C. General Fund

101. General Fund Expenditures

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
101-440-702.000	Administration Wages	22,548	24,745	15,672	25,500	25,883	26,271
101-440-711.000	Social Security & Medicare	1,617	1,775	1,171	1,775	1,802	1,829
101-440-712.000	Medical Insurance	5,650	6,500	10,729	12,100	12,584	13,087
101-440-712.001	Medical Insurance - Employee Cont.	(565)	(650)	(767)	(1,210)	(1,258)	(1,309)
101-440-712.002	Retirement - HCSP	0	0	0	0	0	0
101-440-712.003	Medical Insurance - Retirees	3,041	6,000	3,102	6,000	6,180	6,365
101-440-712.004	Medical Insurance - Retiree Cont.	0	0	0	0	0	0
101-440-712.005	Medical Insurance - HSA	1,900	1,900	238	950	1,900	1,900
101-440-713.000	Life Insurance	85	60	71	60	60	60
101-440-714.000	Retirement - DB (Active Employees)	0	0	0	0	0	0
101-440-714.003	Retirement - DB (Retirees)	18,231	22,900	14,338	22,900	25,224	27,463
101-440-714.500	Retirement - DC (Active Employees)	2,243	3,250	2,397	3,250	3,299	3,348
101-440-715.000	Worker's Compensation	0	0	0	0	0	0
101-440-716.000	Unemployment Compensation	0	0	0	0	0	0
101-440-731.000	Operating Supplies	2,958	4,000	3,222	3,000	3,000	3,000
101-440-809.000	Contractual Services	0	0	0	0	0	0
101-440-809.110	Contractual Services - General	7,510	0	0	0	0	0
101-440-809.130	Contractual Services - Parks	115,639	0	0	0	0	0
101-440-809.140	Contractual Services - Facilities	13,001	0	0	0	0	0
101-440-810.000	Public Works Contract	0	110,000	93,767	127,500	127,500	127,500
101-440-955.000	Miscellaneous Expenses	5,953	4,000	2,762	4,000	4,000	4,000
101-440-958.000	Memberships and Dues	20	50	20	50	50	50
101-440-970.000	Capital Outlay	6,244	18,000	0	15,000	15,000	15,000
<i>Totals for Department 440 - Public Works</i>		<i>206,075</i>	<i>202,530</i>	<i>146,722</i>	<i>220,875</i>	<i>225,223</i>	<i>228,564</i>
Department 448 - Street Lighting							
101-448-921.000	Streetlighting	30,015	36,500	25,493	36,500	36,500	36,500
<i>Totals for Department 448 - Street Lighting</i>		<i>30,015</i>	<i>36,500</i>	<i>25,493</i>	<i>36,500</i>	<i>36,500</i>	<i>36,500</i>
Department 750 - Recreation							
101-750-702.000	Administration Wages	116,610	115,525	77,732	125,000	126,875	128,778
101-750-704.000	Part-Time Wages	42,952	35,000	20,439	30,000	30,000	30,000
101-750-711.000	Social Security & Medicare	13,609	11,000	7,284	11,000	11,000	11,000
101-750-712.000	Medical Insurance	23,272	22,000	19,896	23,500	24,440	25,418
101-750-712.001	Medical Insurance - Employee Cont.	(2,251)	(2,200)	(1,263)	(2,350)	(2,444)	(2,542)
101-750-712.002	Retirement - HCSP	0	0	598	1,000	0	0
101-750-712.003	Medical Insurance - Retirees	0	0	0	0	0	0
101-750-712.004	Medical Insurance - Retiree Cont.	0	0	0	0	0	0
101-750-712.005	Medical Insurance - HSA	3,800	3,800	950	3,800	3,800	3,800
101-750-713.000	Life Insurance	340	350	286	350	350	350
101-750-714.000	Retirement - DB (Active Employees)	12,168	14,400	9,715	15,000	16,523	17,989
101-750-714.001	Retirement - Employee Contribution	0	0	0	0	0	0
101-750-714.003	Retirement - DB (Retirees)	0	0	0	0	0	0
101-750-714.500	Retirement - DC (Active Employees)	0	0	0	0	0	0
101-750-715.000	Worker's Compensation	2,511	2,100	2,294	2,100	2,100	2,100
101-750-716.000	Unemployment Compensation	21	50	18	50	50	50
101-750-720.000	Tuition, Training and Education	0	750	600	750	750	750
101-750-727.000	Office Supplies	5,850	3,500	3,410	3,500	3,500	3,500
101-750-728.000	Postage	0	0	900	0	0	0
101-750-728.500	Newsletter Delivery	1,895	2,000	305	750	750	750
101-750-729.000	Recreation Program Supplies	9,408	9,000	11,353	10,000	10,000	10,000

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
101-750-730.000	Special Program Supplies	45,888	30,000	35,208	37,500	37,500	37,500
101-750-731.000	Operating Supplies	7,458	6,500	9,201	7,500	7,500	7,500
101-750-736.000	Computer Supplies	0	0	0	0	0	0
101-750-790.000	Books & Periodicals	0	0	0	0	0	0
101-750-803.000	Janitorial Contract	12,175	8,500	10,044	13,000	13,000	13,000
101-750-803.700	Exterminator Service	519	750	489	600	600	600
101-750-809.000	Contractual Services	28,163	30,000	29,582	32,000	32,000	32,000
101-750-809.700	Alarm System	0	0	0	0	0	0
101-750-827.200	Charges for Services - IT	7,890	7,961	7,961	8,080	8,202	8,325
101-750-851.000	Communications	0	0	0	0	0	0
101-750-861.000	Mileage Allowance	316	500	0	500	500	500
101-750-883.000	Sports	6,696	6,000	8,374	7,500	7,500	7,500
101-750-884.000	Spring & Summer Sports	0	0	0	0	0	0
101-750-890.000	Service Charges	0	0	49	0	0	0
101-750-904.000	Printing Newsletter	0	0	0	0	0	0
101-750-920.000	Public Utilities	23,873	25,000	23,484	24,500	24,500	24,500
101-750-929.000	Equipment Maintenance	1,105	2,500	1,385	2,500	2,500	2,500
101-750-931.000	Building Maintenance	17,772	10,000	8,755	10,000	10,000	10,000
101-750-934.000	Parks Maintenance	2,209	6,000	2,376	5,000	5,000	5,000
101-750-955.000	Miscellaneous Expenses	(17)	0	0	0	0	0
101-750-955.300	Transportation	0	0	0	0	0	0
101-750-956.000	Conferences and Workshops	1,318	1,500	45	1,500	1,500	1,500
101-750-958.000	Memberships and Dues	435	500	603	500	500	500
101-750-961.000	Misc Program Supplies	0	0	2,550	0	0	0
101-750-970.000	Capital Outlay	20,892	27,500	10,111	22,500	30,000	30,000
<i>Totals for Department 750 - Recreation</i>		<i>406,877</i>	<i>380,486</i>	<i>304,734</i>	<i>397,630</i>	<i>408,495</i>	<i>412,867</i>
Department 863 - Retirement Services							
101-863-712.000	Medical Insurance	0	0	0	0	0	0
101-863-712.001	Medical Insurance - Employee Cont.	0	0	0	0	0	0
101-863-714.000	Retirement - DB (Active Employees)	0	0	0	0	0	0
101-863-714.002	OPEB Trust Contributions	5,000	5,000	5,000	5,000	5,000	5,000
<i>Totals for Department 863 - Retirement Services</i>		<i>5,000</i>	<i>5,000</i>	<i>5,000</i>	<i>5,000</i>	<i>5,000</i>	<i>5,000</i>
Department 966 - Transfers Out							
101-966-999.218	Transfers Out - Infrastructure	0	0	0	0	0	0
101-966-999.251	Transfers Out - Pool Operating	0	0	0	0	0	0
101-966-999.259	Transfers Out - SCAF-RF	0	0	0	0	0	0
101-966-999.351	Transfers Out - Debt Service	0	0	0	0	0	0
101-966-999.401	Transfers Out - Capital Improvement	107,000	37,000	37,000	60,000	50,000	50,000
<i>Totals for Department 966 - Transfers Out</i>		<i>107,000</i>	<i>37,000</i>	<i>37,000</i>	<i>60,000</i>	<i>50,000</i>	<i>50,000</i>
TOTAL APPROPRIATIONS		2,762,429	2,710,604	2,031,651	2,814,978	2,891,747	2,982,041
NET OF REVENUES/APPROPRIATIONS - FUND 101		68,433	16,229	627,091	18,575	26,946	23,864
BEGINNING FUND BALANCE		586,168	654,601	654,601	670,830	689,405	716,351
FUND BALANCE ADJUSTMENTS		0	0	0	0	0	0
ENDING FUND BALANCE		654,601	670,830	1,281,692	689,405	716,351	740,216

D. Special Revenue Funds

202. Major Street Fund

Fund 202 provides for the maintenance of major streets. Major activities include the maintenance and repair of traffic directional signage, pothole patching and other ongoing maintenance, street sweeping, and winter snow and ice removal.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
FUND 202 - MAJOR STREET FUND							
REVENUES							
202-000-579.000	Act 51 Gas Tax Funding	141,781	161,040	111,564	170,000	172,550	175,138
202-000-579.750	Extra Public Act Funding	0	0	0	0	0	0
202-000-665.000	Interest Income	53	50	23	50	50	50
TOTAL REVENUES		141,834	161,090	111,587	170,050	172,600	175,188
APPROPRIATIONS							
Department 463 - Street Maintenance							
202-463-731.000	Operating Supplies	1,212	4,000	502	4,000	4,000	4,000
202-463-810.000	Public Works Contract	13,036	17,500	19,310	20,000	20,000	20,000
202-463-827.000	Administrative Service Charge	0	0	0	0	0	0
202-463-890.000	Service Charges	0	0	0	0	0	0
202-463-955.000	Miscellaneous Expenses	0	0	0	0	0	0
<i>Totals for Department 463 - Street Maintenance</i>		<i>14,248</i>	<i>21,500</i>	<i>19,812</i>	<i>24,000</i>	<i>24,000</i>	<i>24,000</i>
Department 474 - Traffic Services							
202-474-731.000	Operating Supplies	1,175	3,500	0	3,500	3,500	3,500
202-474-810.000	Public Works Contract	4,928	5,000	0	5,000	5,000	5,000
202-474-935.000	Traffic Control	4,118	4,500	3,638	4,500	4,500	4,500
<i>Totals for Department 474 - Traffic Services</i>		<i>10,221</i>	<i>13,000</i>	<i>3,638</i>	<i>13,000</i>	<i>13,000</i>	<i>13,000</i>
Department 478 - Winter Services							
202-478-731.000	Operating Supplies	2,571	10,000	10,610	10,000	10,000	10,000
202-478-810.000	Public Works Contract	16,844	20,000	30,674	20,000	20,000	20,000
<i>Totals for Department 478 - Winter Services</i>		<i>19,415</i>	<i>30,000</i>	<i>41,284</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>
Department 910 - Capital Assets							
202-910-970.446	Capital Outlay - Streets & Alleys	55,487	25,000	4,681	30,000	30,000	30,000
<i>Totals for Department 910 - Capital Assets</i>		<i>55,487</i>	<i>25,000</i>	<i>4,681</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>
Department 920 - Administration							
202-920-827.000	Administrative Service Charges	11,515	11,500	11,500	11,500	11,500	11,500
202-920-890.000	Service Charges	379	500	0	500	500	500
202-920-955.000	Miscellaneous Expenses	1,223	2,000	0	2,000	2,000	2,000
<i>Totals for Department 920 - Administration</i>		<i>13,117</i>	<i>14,000</i>	<i>11,500</i>	<i>14,000</i>	<i>14,000</i>	<i>14,000</i>
Department 966 - Transfers Out							
202-966-999.203	Transfers Out-Local Streets	70,000	45,000	45,000	45,000	45,000	45,000
202-966-999.401	Transfers Out - Capital Improvement	0	0	0	0	0	0

D. Special Revenue Funds
202. Major Street Fund

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
	<i>Totals for Department 966 - Transfers Out</i>	70,000	45,000	45,000	45,000	45,000	45,000
TOTAL APPROPRIATIONS		182,488	148,500	125,915	156,000	156,000	156,000
NET OF REVENUES/APPROPRIATIONS - FUND 202		(40,654)	12,590	(14,328)	14,050	16,600	19,188
BEGINNING FUND BALANCE		85,321	29,722	44,667	42,312	56,362	72,962
ENDING FUND BALANCE		44,667	42,312	30,339	56,362	72,962	92,150

D. Special Revenue Funds

203. Local Street Fund

203. Local Street Fund

Fund 203 provides for the maintenance of local streets. Major activities include the maintenance and repair of traffic directional signage, pothole patching and other ongoing maintenance, street sweeping, and winter snow and ice removal.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 203 - LOCAL STREET FUND							
REVENUES							
203-000-574.048	METRO Act	8,004	5,800	500	7,500	7,500	7,500
203-000-579.000	Act 51 Gas Tax Funding	48,356	54,916	38,056	59,500	60,393	61,298
203-000-665.000	Interest Income	43	40	27	40	40	40
203-000-679.000	Refunds & Rebates	5,627	0	0	0	0	0
203-000-699.202	Transfers In - Major Streets	70,000	45,000	45,000	45,000	45,000	45,000
TOTAL REVENUES		132,030	105,756	83,583	112,040	112,933	113,838
APPROPRIATIONS							
Department 463 - Street Maintenance							
203-463-731.000	Operating Supplies	715	1,000	377	1,000	1,000	1,000
203-463-810.000	Public Works Contract	14,459	12,500	12,980	17,500	17,500	17,500
203-463-814.000	Engineering Services	0	0	0	0	0	0
203-463-827.000	Administrative Service Charge	0	0	0	0	0	0
203-463-890.000	Service Charges	0	0	0	0	0	0
203-463-955.000	Miscellaneous Expenses	0	0	0	0	0	0
<i>Totals for Department 463 - Street Maintenance</i>		<i>15,174</i>	<i>13,500</i>	<i>13,357</i>	<i>18,500</i>	<i>18,500</i>	<i>18,500</i>
Department 474 - Traffic Services							
203-474-731.000	Operating Supplies	2,984	2,500	478	3,000	3,000	3,000
203-474-810.000	Public Works Contract	3,353	5,000	0	4,000	4,000	4,000
<i>Totals for Department 474 - Traffic Services</i>		<i>6,337</i>	<i>7,500</i>	<i>478</i>	<i>7,000</i>	<i>7,000</i>	<i>7,000</i>
Department 478 - Winter Services							
203-478-731.000	Operating Supplies	3,857	12,000	8,124	12,000	12,000	12,000
203-478-810.000	Public Works Contract	25,266	27,500	46,011	27,500	27,500	27,500
<i>Totals for Department 478 - Winter Services</i>		<i>29,123</i>	<i>39,500</i>	<i>54,135</i>	<i>39,500</i>	<i>39,500</i>	<i>39,500</i>
Department 910 - Capital Assets							
203-910-970.446	Capital Outlay - Streets & Alleys	92,841	25,000	3,121	30,000	30,000	30,000
<i>Totals for Department 910 - Capital Assets</i>		<i>92,841</i>	<i>25,000</i>	<i>3,121</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>
Department 920 - Administration							
203-920-814.000	Engineering Services	1,288	2,000	0	2,000	2,000	2,000
203-920-827.000	Administrative Service Charges	3,219	3,900	3,900	3,900	3,900	3,900
203-920-890.000	Service Charges	230	300	0	300	300	300
203-920-955.000	Miscellaneous Expenses	0	1,000	0	1,000	1,000	1,000
<i>Totals for Department 920 - Administration</i>		<i>4,737</i>	<i>7,200</i>	<i>3,900</i>	<i>7,200</i>	<i>7,200</i>	<i>7,200</i>
Department 966 - Transfers Out							
203-966-999.218	Transfers Out - Infrastructure	0	0	0	0	0	0
<i>Totals for Department 910 - Transfers Out</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
TOTAL APPROPRIATIONS		148,212	92,700	74,991	102,200	102,200	102,200
NET OF REVENUES/APPROPRIATIONS - FUND 203		(16,182)	13,056	8,592	9,840	10,733	11,638
BEGINNING FUND BALANCE		45,428	29,246	29,246	42,302	52,142	62,875
ENDING FUND BALANCE		29,246	42,302	37,838	52,142	62,875	74,513

218. Infrastructure Improvements

Fund 218 provides for the City's infrastructure improvement program, consisting primarily of road reconstruction projects. The program is funded by a 20-year infrastructure improvement approved by the voters in 2014 as a renewal of an earlier 20-year millage. The City sold bonds with a face value of \$3,000,000 in April of 2017 to provide funding for the completion of the street reconstruction program in 2017 and 2018. The term of the bond is 15 years and it will be repaid using the infrastructure millage funds.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 218 - INFRASTRUCTURE IMPROVEMENTS							
ESTIMATED REVENUES							
218-000-406.000	Infrastructure Taxes	389,521	397,400	391,549	407,031	413,136	419,333
218-000-406.500	Parks Improvement Taxes	0	0	0	0	0	0
218-000-532.000	Local Grants	0	0	5,627	0	0	0
218-000-573.000	Local Community Stabilization	0	0	12,515	0	0	0
218-000-665.000	Interest Income	152,886	0	3,164	0	0	0
218-000-675.000	Contributions & Donations	0	36,000	35,550	0	0	0
218-000-679.000	Refunds & Rebates	29,460	0	0	0	0	0
218-000-698.000	Bond/Note Issuance @ Face Value	3,000,000	0	0	0	0	0
218-000-699.101	Transfers In - General Fund	0	0	0	0	0	0
218-000-699.203	Transfers In - Local Roads	0	0	0	0	0	0
218-000-699.259	Transfers In - SCAF	0	0	0	0	0	0
218-000-699.260	Transfers In - DDA	40,000	40,000	40,000	0	0	0
TOTAL REVENUES		3,611,867	473,400	488,405	407,031	413,136	419,333
APPROPRIATIONS							
Department 905 - Long-Term Debt Retirement							
218-905-816.000	Paying Agent Fees	0	0	0	0	0	0
218-905-816.001	Bond Issuance Costs	56,500	0	1,535	0	0	0
218-905-991.044	Principal: 2017 Street Bonds	0	0	0	150,000	155,000	160,000
218-905-995.044	Interest: 2017 Street Bonds	0	82,250	82,250	87,750	83,175	78,450
<i>Totals for department 910 - Long-Term Debt Retirement</i>		<i>56,500</i>	<i>82,250</i>	<i>83,785</i>	<i>237,750</i>	<i>238,175</i>	<i>238,450</i>
Department 910 - Capital Outlay							
218-910-970.446	Capital Outlay - Streets & Alleys	931,706	850,000	247,094	700,000	75,000	75,000
218-910-970.750	Capital Outlay - Recreation	108,359	90,000	121,537	100,000	0	0
<i>Totals for department 910 - Capital Outlay</i>		<i>1,040,065</i>	<i>940,000</i>	<i>368,631</i>	<i>800,000</i>	<i>75,000</i>	<i>75,000</i>
Department 920 - Service Charges							
218-920-890.000	Service Charges	122	0	81	0	0	0
<i>Totals for department 910 - Capital Outlay</i>		<i>122</i>	<i>0</i>	<i>81</i>	<i>0</i>	<i>0</i>	<i>0</i>
Department 966 - Transfers Out							
218-966-999.259	Transfers Out - SCAF-RF	0	0	0	0	0	0
218-966-999.401	Transfers Out - Capital Improvement	0	0	0	0	0	0
<i>Totals for department 966 - Transfers Out</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
TOTAL APPROPRIATIONS		1,096,687	1,022,250	452,497	1,037,750	313,175	313,450
NET OF REVENUES/APPROPRIATIONS - FUND 218		2,515,180	(548,850)	35,908	(630,719)	99,961	105,883

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
	BEGINNING FUND BALANCE	(483,432)	2,031,748	2,031,748	1,482,898	852,179	952,140
	ENDING FUND BALANCE	2,031,748	1,482,898	2,067,656	852,179	952,140	1,058,023

D. Special Revenue Funds

226. Solid Waste Fund

226. Solid Waste Fund

Fund 226 provides for the collection and disposal of all solid waste, recycling services, and brush pickup/removal.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 226 - SOLID WASTE FUND							
ESTIMATED REVENUES							
226-000-403.000	Refuse Collection Taxes	222,448	226,937	223,593	232,437	235,924	239,463
226-000-531.000	Federal Grants	0	0	0	0	0	0
226-000-573.000	Local Community Stabilization	0	0	8,591	0	0	0
226-000-630.000	Service Charges	133,651	146,000	121,797	150,750	153,011	155,306
226-000-642.000	Sales	100	300	10	300	300	300
226-000-662.000	Utility Bill Penalties	1,773	2,000	2,037	2,000	2,000	2,000
226-000-665.000	Interest Income	105	30	48	30	30	30
TOTAL REVENUES		358,077	375,267	356,076	385,517	391,265	397,099
APPROPRIATIONS							
Department 248 - General Government							
226-248-702.000	Administration Wages	27,988	28,700	22,667	24,500	24,868	25,241
226-248-704.000	Part-Time Wages	4,264	3,200	1,706	3,200	3,248	3,297
226-248-711.000	Social Security & Medicare	2,546	2,400	764	2,400	2,436	2,473
226-248-712.000	Medical Insurance	3,501	5,050	5,778	5,750	5,865	5,982
226-248-712.001	Medical Insurance - Employee Cont.	(170)	0	(279)	0	0	0
226-248-712.002	Retirement - HCSP	0	0	936	500	500	500
226-248-712.003	Medical Insurance - Retirees	912	1,500	930	1,500	1,500	1,500
226-248-712.005	Medical Insurance - HSA	0	0	190	100	100	100
226-248-713.000	Life Insurance	25	100	93	100	100	100
226-248-714.000	Retirement - DB (Active Employees)	922	750	441	750	841	841
226-248-714.001	Retirement - Employee Contribution	0	0	0	0	0	0
226-248-714.003	Retirement - DB (Retirees)	7,447	0	0	1,050	1,050	1,050
226-248-714.500	Retirement - DC (Active Employees)	950	1,050	719	1,050	1,050	1,050
226-248-715.000	Worker's Compensation	166	250	199	250	250	250
226-248-716.000	Unemployment Compensation	8	25	7	25	25	25
226-248-890.000	Service Charges	627	500	0	500	500	500
<i>Totals for department 248 - General Government</i>		<i>49,186</i>	<i>43,525</i>	<i>34,151</i>	<i>41,675</i>	<i>42,333</i>	<i>42,908</i>
Department 528 - Refuse Collection & Disposal							
226-528-805.000	Refuse Collections Contract	196,263	203,000	150,093	210,105	213,257	216,455
226-528-806.250	Special Household Waste Prog	1,347	3,000	1,796	3,000	3,000	3,000
226-528-810.000	Public Works Contract	33,943	32,500	27,776	32,500	32,500	32,500
226-528-810.001	Leaf Collection	56,660	55,000	67,315	55,000	55,000	55,000
226-528-810.100	Street Sweeping	10,630	13,000	4,360	13,000	13,000	13,000
226-528-827.000	Administrative Service Charge	15,152	15,288	15,288	15,517	15,750	15,986
226-528-827.200	Charges for Services - IT	7,500	7,568	7,568	7,682	7,797	7,914
<i>Totals for department 528 - Refuse Collection & Disposal</i>		<i>321,495</i>	<i>329,356</i>	<i>274,196</i>	<i>336,804</i>	<i>340,303</i>	<i>343,855</i>
TOTAL APPROPRIATIONS		370,681	372,881	308,347	378,479	382,636	386,764
NET OF REVENUES/APPROPRIATIONS - FUND 226		(12,604)	2,386	47,729	7,039	8,629	10,335

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
	BEGINNING FUND BALANCE	32,161	19,557	19,557	21,943	28,982	37,611
	ENDING FUND BALANCE	19,557	21,943	67,286	28,982	37,611	47,946

D. Special Revenue Funds

251. Pool/Fitness Facility

251. Pool/Fitness Facility

Fund 251 provides for the operation and maintenance of the community pool and wellness center. Most revenues are provided by a 25-year operating millage approved by the voters in 2003.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 251 - POOL/FITNESS FACILITY							
ESTIMATED REVENUES							
251-000-408.000	Pool Operating Taxes	165,165	168,497	166,013	172,576	175,164	177,792
251-000-573.000	Local Community Stabilization	0	0	6,379	0	0	0
251-000-636.100	Pool Visitor Fees	363	500	322	500	500	500
251-000-636.200	Swimming Lesson Fees	8,588	5,000	2,575	5,000	5,000	5,000
251-000-636.300	Swim Team Fees	38,837	40,000	6,488	40,000	40,000	40,000
251-000-636.400	Synchronized Swimming Fees	400	400	0	400	0	0
251-000-665.000	Interest Income	56	20	22	20	20	20
251-000-698.000	Bond/Note Issuance @ Face Value	67,957	0	0	0	0	0
251-000-699.101	Transfers In - General Fund	0	0	0	0	0	0
251-000-699.258	Transfers In - SCAF-PSRF	0	0	0	0	0	0
251-000-699.259	Transfers In - SCAF	0	0	0	0	0	0
TOTAL REVENUES		281,366	214,417	181,799	218,496	220,684	223,312
APPROPRIATIONS							
Department 750 - Recreation							
251-750-970.000	Capital Outlay	67,957	0	0	0	0	0
251-750-983.000	Leased Assets	21,757	21,757	0	21,757	21,757	21,757
<i>Totals for department 750 - Recreation</i>		<i>89,714</i>	<i>21,757</i>	<i>0</i>	<i>21,757</i>	<i>21,757</i>	<i>21,757</i>
Department 759 - Pool/Fitness Facility Operations							
251-759-702.000	Administration Wages	7,220	10,000	9,161	13,500	13,500	13,500
251-759-704.000	Part-Time Wages	44,125	42,000	37,549	42,000	42,000	42,000
251-759-711.000	Social Security & Medicare	5,417	5,200	4,952	5,200	5,200	5,200
251-759-712.000	Medical Insurance	0	3,325	44	3,325	3,458	3,596
251-759-712.001	Medical Insurance - Employee Cont.	0	(333)	0	(333)	(346)	(360)
251-759-712.002	Retirement - HCSP	0	0	191	330	330	330
251-759-713.000	Life Insurance	0	0	0	0	0	0
251-759-714.000	Retirement - DB (Active Employees)	0	0	0	0	0	0
251-759-714.001	Retirement - Employee Contribution	0	0	0	0	0	0
251-759-715.000	Worker's Compensation	1,071	1,050	931	1,050	1,050	1,050
251-759-716.000	Unemployment Compensation	0	0	0	0	0	0
251-759-727.000	Office Supplies	724	750	642	750	750	750
251-759-728.000	Postage	0	0	0	0	0	0
251-759-731.000	Operating Supplies	9,855	7,000	8,281	7,000	7,000	7,000
251-759-731.500	Pool Chemicals	7,586	7,000	4,392	7,000	7,000	7,000
251-759-738.000	Licenses & Permits	145	300	70	300	300	300
251-759-803.000	Janitorial Contract	8,035	12,500	6,696	12,500	12,500	12,500
251-759-809.000	Contractual Services	31	0	0	0	0	0
251-759-827.000	Administrative Service Charge	12,627	12,741	12,741	12,932	13,126	13,323
251-759-827.200	Charges for Services - IT	2,630	2,654	2,654	2,694	2,734	2,775
251-759-851.000	Communications	0	0	0	0	0	0
251-759-880.200	Swim Team	41,038	40,000	24,336	40,000	40,000	40,000

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
251-759-880.300	Suits & Sweats/uniforms	1,236	2,000	0	2,000	2,000	2,000
251-759-880.400	Synchronized Swimming	195	500	0	500	500	500
251-759-890.000	Service Charges	386	200	0	200	200	200
251-759-920.000	Public Utilities	11,984	12,000	11,100	12,000	12,000	12,000
251-759-920.300	Utilities - Water	11,552	18,000	17,174	18,000	18,000	18,000
251-759-929.000	Equipment Maintenance	2,816	5,000	3,930	5,000	5,000	5,000
251-759-929.500	Pool Maintenance	5,390	5,000	7,725	5,000	5,000	5,000
251-759-931.000	Building Maintenance	13,715	3,500	5,075	3,500	3,500	3,500
<i>Totals for dept 759 - Pool/Fitness Facility Operations</i>		<i>187,778</i>	<i>190,387</i>	<i>157,644</i>	<i>194,448</i>	<i>194,803</i>	<i>195,165</i>
TOTAL APPROPRIATIONS		277,492	212,144	157,644	216,205	216,560	216,922
NET OF REVENUES/APPROPRIATIONS - FUND 251		3,874	2,273	24,155	2,290	4,125	6,390
BEGINNING FUND BALANCE		965	4,839	4,839	7,112	9,402	13,527
ENDING FUND BALANCE		4,839	7,112	28,994	9,402	13,527	19,917

258. Segregated Capital Assets Fund – Parks Special Revenue Fund (SCAF-PSRF)

The Segregated Capital Assets Fund (SCAF) includes settlement funds that are invested in various accounts. SCAF consists of two constituent parts – a Parks Special Revenue Fund invested under the terms of Section 7a of Public Act 20 of 1943 (MCL 129.97a), and a Remainder Fund invested under the terms of Section 1 of Public Act 20 of 1943 (MCL 129.91).

As restricted by Sections 2-255 through 2-263 of the City's Code of Ordinances, the City may use interest and investment returns for purposes specified in the Ordinance. The principal balance of the funds ("corpus") may not be used, spent, or diverted without a supermajority vote of the Commission following the procedures set forth in Section 2-261 of the Code of Ordinances.

The restricted corpus (principal) amount of the SCAF is \$3,242,872, which was the settlement amount received by the City during fiscal year 1995. On January 13, 2015 the City Commission passed ordinance 408 which created the SCAF Parks Special Revenue Fund (SCAF-PSRF) and allocated \$2,000,000 of the total SCAF principal balance to that newly-created fund, and by ordinance established that that protected corpus (principal) balance be indexed for inflation. This left \$1,242,872 as the restricted corpus (principal) balance of the SCAF Remainder Fund (SCAF-RF). The SCAF-RF principal balance is not indexed for inflation.

The SCAF-PSRF was invested in March of 2015. For the purposes of inflation indexing, the City uses the Consumer Price Index for All Urban Consumers (CPI-U) for the Detroit-Ann Arbor-Flint, MI region as calculated by the United States Bureau of Labor Statistics.⁴ The baseline CPI-U value for the SCAF-PSRF is 221.784, the annual value for 2014 which was the most recent available annual published value when the SCAF-PSRF was invested. In future years, the SCAF-PSRF restricted corpus (principal) balance will be updated using the annual CPI-U value for the year preceding for budgeting purposes.

The following table summarizes the yearly performance of the parks special revenue fund, the CPI-U value, and preceding year cash returns. The funds available for spending are the greater of the market value of the fund minus the inflation-indexed corpus value, or the preceding year cash returns. The SCAF-PSRF fund is projected to return \$45,000 in cash returns over the July 1, 2018 through June 30, 2019 period. A \$20,000 annual cash expenditure from the SCAF-PSRF for recreation capital projects is planned annually the next three budget years.

SCAF-PSRF Summary Table

Date	Market Value	CPI-U Value	Inflation-Indexed Corpus Value	Preceding Year Cash Returns	Available Funds
March 31, 2015	\$2,000,000	221.784	\$2,000,000	--	--
March 31, 2016	\$1,947,373	218.706	\$1,972,243	\$17,547	\$17,547
March 31, 2017	\$2,132,749	222.167	\$2,003,454	\$49,386	\$129,295
March 31, 2018	\$2,196,323	226.896	\$2,046,099	\$37,839*	\$150,224

* Cash returns (dividends + capital gains) are for partial FY17-18 as of 3/31/18

⁴ https://www.bls.gov/regions/midwest/data/consumerpriceindexhistorical_detroit_table.pdf

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 258 - SCAF PARKS SPECIAL REVENUE FUND							
ESTIMATED REVENUES							
258-000-665.000	Interest Income	49,386	45,000	37,839	45,000	45,000	45,000
258-000-665.100	Unrealized/Realized Gain/Loss	160,876	20,000	105,738	20,000	20,000	20,000
TOTAL REVENUES		210,262	65,000	143,577	65,000	65,000	65,000
APPROPRIATIONS							
Department 966 - Transfers Out							
258-966-999.101	Transfers Out - General Fund	0	0	0	0	0	0
258-966-999.251	Transfers Out - Pool Operating	0	0	0	0	0	0
258-966-999.401	Transfers Out - Capital Improvement	0	100,000	40,000	20,000	20,000	20,000
	<i>Totals for department 966 - Transfers Out</i>	<i>0</i>	<i>100,000</i>	<i>40,000</i>	<i>20,000</i>	<i>20,000</i>	<i>20,000</i>
TOTAL APPROPRIATIONS		0	100,000	40,000	20,000	20,000	20,000
NET OF REVENUES/APPROPRIATIONS - FUND 258							
		210,262	(35,000)	103,577	45,000	45,000	45,000
BEGINNING FUND BALANCE							
		1,982,484	2,192,746	2,192,746	2,157,746	2,202,746	2,247,746
ENDING FUND BALANCE							
		2,192,746	2,157,746	2,296,323	2,202,746	2,247,746	2,292,746

D. Special Revenue Funds

259. Segregated Capital Assets Fund Remainder Fund (SCAF-RF)

259. Segregated Capital Assets Fund Remainder Fund (SCAF-RF)

\$1,242,872 is the restricted corpus (principal) balance of the SCAF Remainder Fund (SCAF-RF). The SCAF-RF principal balance is not indexed for inflation. The SCAF-RF has been used to finance the construction of Gainsboro Park. The recreation expenditures will be repaid using the park improvement millage which runs through FY24-25.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 259 - SCAF REMAINDER FUND							
ESTIMATED REVENUES							
259-000-406.500	Parks Improvement Taxes	98,361	100,354	98,872	102,912	104,455	106,022
259-000-540.000	State Grant	0	0	25,000	0	0	0
259-000-665.000	Interest Income	1,668	3,789	729	4,247	4,945	5,874
259-000-665.100	Unrealized/Realized Gain/Loss	(435)	0	0	0	0	0
259-000-665.260	Interest Income - DDA	0	0	0	0	0	0
259-000-699.218	Transfers In - Infrastructure	0	0	0	0	0	0
259-000-699.101	Transfers In - General Fund	0	0	0	0	0	0
TOTAL REVENUES		99,594	104,143	124,601	107,159	109,400	111,896
APPROPRIATIONS							
Department 248 - General Government							
259-248-890.000	Service Charges	17	100	13	100	100	100
<i>Totals for department 248 - General Government</i>		<i>17</i>	<i>100</i>	<i>13</i>	<i>100</i>	<i>100</i>	<i>100</i>
Department 910 - Capital Assets							
259-910-970.750	Capital Outlay - Recreation	725,776	80,000	32,068	25,000	0	0
<i>Totals for department 248 - General Government</i>		<i>725,776</i>	<i>80,000</i>	<i>32,068</i>	<i>25,000</i>	<i>0</i>	<i>0</i>
Department 966 - Transfers Out							
259-966-999.218	Transfers Out - Infrastructure	0	0	0	0	0	0
259-966-999.251	Transfers Out - Pool Operating	0	0	0	0	0	0
259-966-999.351	Transfers Out - Debt Service	0	0	0	0	0	0
<i>Totals for department 966 - Transfers Out</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
TOTAL APPROPRIATIONS		725,793	80,100	32,081	25,100	100	100
NET OF REVENUES/APPROPRIATIONS - FUND 259		(626,199)	24,043	92,520	82,059	109,300	111,796
BEGINNING FUND BALANCE		1,277,415	475,643	475,643	499,686	581,745	691,045
FUND BALANCE ADJUSTMENTS		(175,573)					
ENDING FUND BALANCE		475,643	499,686	568,163	581,745	691,045	802,841

260. Downtown Development Authority

Fund 260 provides for the collection of TIFA taxes and the expenditure of funds on activities in support of the Downtown Development Authority's Development Plan. The DDA paid for the alley reconstruction from 10 Mile to Devonshire during the 2015-16 through 2017-18 budget years. Other notable DDA activities include maintenance and capital improvements to the Woodward Avenue streetscape, and beginning in 2016-17 the reinstatement of a development grant program to assist property owners in the DDA in making façade or property beautification improvements. In 2018-19 the DDA will continue to refine the development plans for a future project to comprehensively refresh the Woodward Avenue streetscape.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 260 - DOWNTOWN DEVELOPMENT AUTHORITY							
ESTIMATED REVENUES							
260-000-405.000	T.I.F.A. Taxes	93,069	93,003	89,396	99,416	100,907	102,420
260-000-410.500	Delinquent Tax Collection	341	100	583	100	100	102
260-000-540.000	State Grant	0	0	1,233	0	0	0
260-000-665.000	Interest Income	105	25	56	25	25	25
260-000-671.000	Miscellaneous Other Revenues	10	1,000	500	1,000	1,000	1,000
260-000-675.000	Contributions & Donations	0	0	0	0	0	0
TOTAL REVENUES		93,525	94,128	91,768	100,541	102,032	103,547
APPROPRIATIONS							
Department 730 - Development Activities							
260-730-731.000	Operating Supplies	0	0	0	0	0	0
260-730-740.200	Sales Tax Expense	0	30	1	30	30	30
260-730-809.000	Contractual Services	4,819	12,000	10,000	35,000	7,500	7,500
260-730-827.000	Administrative Service Charge	14,152	14,200	14,200	14,200	14,200	14,200
260-730-880.000	Community Promotion	0	6,500	1,766	4,500	4,500	4,500
260-730-890.000	Service Charges	503	500	0	500	500	500
260-730-955.000	Miscellaneous Expenses	51	1,000	55	1,000	1,000	1,000
260-730-955.200	Concerts in the Park	0	0	0	0	0	0
260-730-955.400	Brick Paver Program	0	0	0	0	0	0
260-730-955.500	Development Grant	594	5,500	0	5,500	5,500	5,500
260-730-970.000	Capital Outlay	0	30,000	20,000	10,000	120,000	60,000
260-730-991.100	Principal: Governmental Debt	0	0	0	0	0	0
260-730-995.100	Interest: Governmental Debt	0	0	0	0	0	0
260-730-999.218	Transfers Out - Infrastructure	40,000	40,000	40,000	0	0	0
<i>Totals for department 730 - Development Activities</i>		<i>60,119</i>	<i>109,730</i>	<i>86,022</i>	<i>70,730</i>	<i>153,230</i>	<i>93,230</i>
TOTAL APPROPRIATIONS		60,119	109,730	86,022	70,730	153,230	93,230
NET OF REVENUES/APPROPRIATIONS - FUND 260		33,406	(15,602)	5,746	29,811	(51,198)	10,317
BEGINNING FUND BALANCE		31,740	65,146	65,146	49,544	79,355	28,157
ENDING FUND BALANCE		65,146	49,544	70,892	79,355	28,157	38,474

D. Special Revenue Funds

271. Library Fund

271. Library Fund

Fund 271 provides for the collection of library services taxes and the annual payment of Pleasant Ridge's contract with the Huntington Woods library. Library services are funded by a 0.5 mill property tax adopted by the voters in 2014 for tax years 2015-16 through 2019-20. The City levies 0.3675 mills to generate the required revenue.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 271 - LIBRARY FUND							
ESTIMATED REVENUES							
271-000-407.000	Library Taxes	51,476	52,522	51,749	54,929	55,753	56,590
271-000-573.000	Local Community Stabilization	0	0	1,939	0	0	0
271-000-665.000	Interest Income	41	20	21	20	20	20
TOTAL REVENUES		51,517	52,542	53,709	54,949	55,773	56,610
APPROPRIATIONS							
Department 299 - Library							
271-299-800.000	Library Services Contract	40,597	41,597	41,409	42,370	43,006	43,651
271-299-827.000	Administrative Service Charge	13,031	13,148	13,148	13,345	13,545	13,749
271-299-890.000	Service Charges	236	225	0	225	225	225
<i>Totals for department 299 - Library</i>		<i>53,864</i>	<i>54,970</i>	<i>54,557</i>	<i>55,940</i>	<i>56,776</i>	<i>57,624</i>
TOTAL APPROPRIATIONS		53,864	54,970	54,557	55,940	56,776	57,624
NET OF REVENUES/APPROPRIATIONS - FUND 271		(2,347)	(2,428)	(848)	(991)	(1,003)	(1,015)
BEGINNING FUND BALANCE		13,126	10,779	10,779	8,351	7,360	6,358
ENDING FUND BALANCE		10,779	8,351	9,931	7,360	6,358	5,343

297. Historical Fund

Fund 297 provides for the funding of projects and activities undertaken by the Historical Commission. These activities are funded by the Commission's annual Home and Garden tour.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 297 - HISTORICAL FUND							
ESTIMATED REVENUES							
297-000-642.000	Sales	751	350	1,423	500	500	500
297-000-651.000	Use & Admission Fees	7,736	6,250	40	6,250	6,250	6,250
297-000-654.000	Ticket Sales & Field Trips	0	0	50	0	0	0
297-000-665.000	Interest Income	20	10	7	10	10	10
297-000-675.000	Contributions & Donations	2,265	350	149	350	350	350
TOTAL REVENUES		10,772	6,960	1,669	7,110	7,110	7,110
APPROPRIATIONS							
Department 803 - Historic Activities							
297-803-727.000	Office Supplies	0	0	0	0	0	0
297-803-728.500	Newsletter Delivery	0	0	0	0	0	0
297-803-731.000	Operating Supplies	4,015	3,500	4,026	5,500	5,500	3,000
297-803-740.200	Sales Tax Expense	10	30	23	30	30	30
297-803-827.000	Administrative Service Charge	0	0	0	0	0	0
297-803-890.000	Service Charges	94	100	0	100	100	100
297-803-931.000	Building Maintenance	399	650	625	650	650	650
297-803-955.000	Miscellaneous Expenses	704	500	385	500	500	500
297-803-970.000	Capital Outlay	0	13,650	11,850	0	0	0
<i>Totals for department 803 - Historic Activities</i>		<i>5,222</i>	<i>18,430</i>	<i>16,909</i>	<i>6,780</i>	<i>6,780</i>	<i>4,280</i>
TOTAL APPROPRIATIONS		5,222	18,430	16,909	6,780	6,780	4,280
NET OF REVENUES/APPROPRIATIONS - FUND 297		5,550	(11,470)	(15,240)	330	330	2,830
BEGINNING FUND BALANCE		11,399	16,949	16,949	5,479	5,809	6,139
ENDING FUND BALANCE		16,949	5,479	1,709	5,809	6,139	8,969

301. Debt Service (Voted Bonds)

This fund accounts for the repayment of the current portion of debt principal and interest due during the current fiscal year on general obligation unlimited tax debt, as approved by the electors. The debt was used to construct the pool and wellness center and was issued in 2003, and the final payment will be in 2029.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 301 - Debt Service (Voted Bonds)							
ESTIMATED REVENUES							
301-000-404.000	Debt Service Property Taxes	165,835	177,373	174,758	191,208	190,000	187,500
301-000-573.000	Local Community Stabilization	0	0	5,377	0	0	0
301-000-665.000	Interest Income	0	0	0	0	0	0
TOTAL REVENUES		165,835	177,373	180,135	191,208	190,000	187,500
APPROPRIATIONS							
Department 905 - Long-Term Debt Retirement							
301-905-809.000	Contractual Services	1,000	1,500	1,000	0	0	0
301-905-816.000	Paying Agent Fees	0	0	750	750	750	750
301-905-991.047	Principal: Community Center Debt	100,000	100,000	100,000	125,000	125,000	125,000
301-905-995.045	Interest: Community Center (Nat'l City)	0	0	0	33,750	31,110	28,450
301-905-995.047	Interest: Community Center Debt	75,525	71,524	71,525	33,750	31,110	28,450
<i>Totals for department 905 - Long-Term Debt Retirement</i>		<i>176,525</i>	<i>173,024</i>	<i>173,275</i>	<i>193,250</i>	<i>187,970</i>	<i>182,650</i>
TOTAL APPROPRIATIONS		176,525	173,024	173,275	193,250	187,970	182,650
NET OF REVENUES/APPROPRIATIONS - FUND 301		(10,690)	4,349	6,860	(2,042)	2,030	4,850
BEGINNING FUND BALANCE		16,228	5,538	5,538	9,887	7,845	9,875
ENDING FUND BALANCE		5,538	9,887	12,398	7,845	9,875	14,725

401. Capital Improvement Fund

The Capital Improvement Fund is being re-established to provide for non-infrastructure capital projects over \$5,000 in cost. The Capital Improvement Fund will allow the City to save for large purchases over multiple budget years to ensure that the City can maintain investment in its facilities and equipment. The Capital Improvement Fund has/will pay for new police cars in 2016 and 2018, and will be used to handle necessary buildings and facilities maintenance and improvements as necessary. The major project planned for 2018 is the renovation of the Big Room at the Community Center.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 401 - Capital Improvement Fund							
ESTIMATED REVENUES							
401-000-665.000	Interest Income	98	0	40	0	0	0
401-000-675.000	Contributions & Donations	0	88,000	88,637	40,000	0	0
401-000-699.101	Transfers In - General Fund	107,000	37,000	37,000	60,000	50,000	50,000
401-000-699.202	Transfers In - Major Streets	0	0	0	0	0	0
401-000-699.218	Transfers In - Infrastructure	0	0	0	0	0	0
401-000-699.258	Transfers In - SCAF-PSRF	0	100,000	80,000	20,000	20,000	20,000
TOTAL REVENUES		107,098	225,000	205,677	120,000	70,000	70,000
APPROPRIATIONS							
Department 901 - Capital Outlay							
401-901-970.440	Capital Outlay - Public Works	14,692	0	0	0	0	0
	<i>Totals for department 910 - Capital Assets</i>	<i>14,692</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Department 910 - Capital Assets							
401-910-970.003	Capital Outlay - Facilities	23,248	10,000	2,400	10,000	10,000	10,000
401-910-970.300	Capital Outlay - Police	27,018	0	0	50,000	0	45,000
401-910-970.446	Capital Outlay - Streets & Alleys	0	0	0	0	0	0
401-910-970.750	Capital Outlay - Recreation	0	142,000	140,238	200,000	0	0
	<i>Totals for department 910 - Capital Assets</i>	<i>50,266</i>	<i>152,000</i>	<i>142,638</i>	<i>260,000</i>	<i>10,000</i>	<i>55,000</i>
Department 910 - Capital Assets							
401-920-890.000	Service Charges	431	0	0	0	0	0
	<i>Totals for department 910 - Capital Assets</i>	<i>431</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
TOTAL APPROPRIATIONS		65,389	152,000	142,638	260,000	10,000	55,000
NET OF REVENUES/APPROPRIATIONS - FUND 401		41,709	73,000	63,039	(140,000)	60,000	15,000
BEGINNING FUND BALANCE		69,458	111,167	111,167	184,167	44,167	104,167
ENDING FUND BALANCE		111,167	184,167	174,206	44,167	104,167	119,167

Revolving Energy Fund

The Capital Improvement Fund also serves as the City's revolving energy fund. The intent is to establish a self-sustaining fund that finances energy efficiency and renewable energy projects that captures a set portion of the cost savings generated by completed energy projects.

The revolving loan fund supports the previous and ongoing community energy management work undertaken by the City of Pleasant Ridge with support from EcoWorks and the Southeast Michigan Energy Office (SEMREO) and funded by the Michigan Energy Office. This fund provides a financing mechanism for the Pleasant Ridge Strategic Energy Plan, which is expected to be adopted in July of 2017.

The City has committed to allocating at least 50% of the savings achieved through energy efficiency and renewable energy projects to the Capital Improvement Fund, which will provide funding for future energy efficiency and renewable energy projects. The savings achieved from energy projects are calculated using calendar year 2016 as the baseline year. Each year, the metered energy use from all City facilities for the preceding calendar year is compiled and compared to the 2016 baseline year. The reduction in energy usage is calculated and converted into a dollar amount using the most recent years' average utility rates. 50% of this savings is then included in the General Fund transfer to the Capital Improvement Fund to serve as seed funding for additional energy efficiency and renewable energy projects.

The City Manager serves as the City's Energy Manager, and has responsibility for management and oversight of the revolving energy fund, energy project implementation, and implementation of the Strategic Energy Plan.

Specific energy fund policies are as follows:

- The purpose of the energy fund is to support the implementation of the City's Strategic Energy Plan.
- 50% of energy project savings are reinvested into the energy fund on an ongoing basis until the capital cost of all energy projects has been repaid. If all projects have been repaid, then the aggregate savings amount will be contributed to the energy fund for a minimum of 5 additional years.
- Savings are evaluated using metered energy usage when available. If metered payback is not available or measurable, an estimated payback may be used. If weather-adjusted energy usage is available, it can be used as a metric if appropriate.
- Energy projects will be prioritized based on 1) expected payback period, 2) recommendations of the Strategic Energy Plan, 3) total capital cost of project, and 4) discretion of the energy manager and City Commission.
- The use and funding of the revolving energy fund may be evaluated and adjusted from time to time by the energy manager and the City Commission.

City Facility Baseline Energy Use – 2015-2016 Average

Utility	City Hall	Community Center	Total	Cost per Unit
Electricity	44,594 kWh	182,360 kWh	226,954 kWh	\$0.121
Natural Gas	250 kcf	997.5 kcf	1,247.5 kcf	\$6.069

Annual Energy Usage Comparison

Year	Electricity			Natural Gas			Total Savings*
	Total kWh Used	Total Cost	Cost per kWh	Total MCF Used	Total Cost	Cost per MCF	
Baseline	226,954	\$27,461	\$0.121	1,248	\$7,571	\$6.07	
2017	185,152	\$22,072	\$0.119	1,318	\$8,320	\$6.31	\$4,983

* total savings is calculated by multiplying the current year cost per unit times the reduction/increase in usage for the current year compared to the baseline year

Completed Energy Project List

The following table lists energy projects completed since the creation of the revolving energy fund.

Project	Date Completed	Project Cost
City Hall LED Lighting Conversion	December 2016	\$800
Community Center LED Lighting Conversion	February 2017	\$8,900
Community Center 26 kWh Solar Energy System	September 2017	\$56,000

E. Enterprise Funds

592. Water and Sewer Fund

The water and sewer fund is responsible for the distribution of water and maintenance and repair of water mains, valves, hydrants, meters and other appurtenant parts of the system. This department is also responsible for the removal of sanitary sewerage and storm water, and maintenance of catch basins and other parts of the combined sewer system. Finally, the department also handles billing, record maintenance, and other customer-related activities associated with the utility.

The 2018-19 budget includes \$70,000 for sewer cleaning and inspection in the maintenance and repair line. A capital outlay project line of \$75,000 is also included. No specific projects are planned, but these capital outlay funds are budgeted to handle any sewer maintenance issues that are identified as part of the ongoing sewer cleaning and inspection project.

The 2019-20 and 2020-2021 projected budgets include capital outlays of \$65,000 for water meter head replacements. The current water meter heads will be reaching their end of life in the next few years, and the City plans to begin a wholesale replacement project in 2019 or after. The decision to begin the project will be influenced by our experience with meter head failures. Once a significant number of meter heads begin to fail, it is an indication that wholesale replacement of all meter heads in the City is necessary.

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
Fund 592 - WATER AND SEWER FUND							
ESTIMATED REVENUES							
592-000-642.000	Sales	905,280	979,900	842,429	997,065	1,017,006	1,037,346
592-000-645.000	Storm Water Runoff Fees	339,837	342,500	282,394	349,500	355,725	362,840
592-000-650.000	IWC Charges	6,109	8,000	3,751	8,000	8,000	8,000
592-000-662.000	Utility Bill Penalties	15,514	10,000	15,645	10,000	10,000	10,000
592-000-665.000	Interest Income	6,046	2,500	6,535	2,500	2,500	2,500
592-000-671.000	Miscellaneous Other Revenues	0	0	293	0	0	0
592-000-678.000	Res. Sewer Lead Reimbursement	0	0	0	0	0	0
592-000-679.000	Refunds & Rebates	2,935	2,000	0	2,000	2,000	2,000
TOTAL REVENUES		1,275,721	1,344,900	1,151,047	1,369,065	1,395,231	1,422,686

APPROPRIATIONS

Department 536 - Water & Sewer Systems

592-536-702.000	Administration Wages	36,861	38,722	28,390	35,000	35,525	36,058
592-536-704.000	Part-Time Wages	9,717	9,516	6,269	9,659	9,659	9,659
592-536-711.000	Social Security & Medicare	3,586	3,600	3,543	3,600	3,600	3,600
592-536-712.000	Medical Insurance	5,334	8,200	10,069	8,200	8,200	8,200
592-536-712.001	Medical Insurance - Employee Cont.	30	0	(586)	0	0	0
592-536-712.002	Retirement - HCSP	0	0	95	500	500	500
592-536-712.003	Medical Insurance - Retirees	2,129	800	2,168	800	800	800
592-536-712.005	Medical Insurance - HSA	0	0	285	500	500	500
592-536-713.000	Life Insurance	158	150	122	150	150	150
592-536-714.000	Retirement - DB (Active Employees)	923	1,400	441	1,400	841	1,500
592-536-714.001	Retirement - Employee Contribution	0	0	0	0	0	0
592-536-714.003	Retirement - DB (Retirees)	17,936	22,900	13,512	22,900	25,224	27,463

E. Enterprise Funds
592. Water and Sewer Fund

Account Number	Description	Actual 2016-17	Budget 2017-18	Activity to 05/01/18	Requested 2018-19	Projected 2019-20	Projected 2020-21
592-536-714.500	Retirement - DC (Active Employees)	1,293	2,450	1,678	2,450	2,450	2,450
592-536-715.000	Worker's Compensation	166	225	199	225	225	225
592-536-716.000	Unemployment Compensation	7	20	5	20	20	20
592-536-728.000	Postage	1,396	3,000	1,969	3,000	3,000	3,000
592-536-736.000	Computer Supplies	1,985	1,000	0	1,000	1,000	1,000
592-536-809.000	Contractual Services	33,197	17,500	6,505	22,500	27,500	32,500
592-536-810.000	Public Works Contract	55,853	40,000	23,125	40,000	40,000	40,000
592-536-814.000	Engineering Services	3,500	5,000	0	5,000	5,000	5,000
592-536-818.000	Water Purchases	193,113	209,305	154,473	213,700	220,111	226,715
592-536-819.000	Sewage Treatment	217,820	234,156	175,613	236,700	241,434	246,263
592-536-819.500	Storm Water Treatment	340,506	342,500	256,371	348,750	355,725	362,840
592-536-820.000	IWC Charges	6,001	5,100	3,456	5,100	5,100	5,100
592-536-827.000	Administrative Service Charge	30,304	30,607	30,607	30,913	31,377	31,847
592-536-827.200	Charges for Services - IT	15,780	15,922	15,922	16,161	16,403	16,649
592-536-890.000	Service Charges	1,175	2,000	174	2,000	2,000	2,000
592-536-906.000	Printing Water Bills	3,305	3,900	2,216	3,900	3,900	3,900
592-536-910.000	Insurance & Bonds	10,000	10,000	10,000	10,000	10,000	10,000
592-536-929.000	Equipment Maintenance	829	3,000	1,630	2,000	2,000	2,000
592-536-937.000	Water Meter Maintenance	0	0	3,010	1,000	1,000	1,000
592-536-939.000	Sewer Maintenance	3,197	70,000	64,595	70,000	70,000	70,000
592-536-955.000	Miscellaneous Expenses	173	2,000	12	1,000	1,000	1,000
592-536-956.000	Conferences and Workshops	1,115	350	0	350	350	350
592-536-958.000	Memberships and Dues	1,464	2,000	1,792	2,000	2,000	2,000
592-536-968.000	Depreciation & Depletion	133,304	0	0	0	0	0
592-536-970.000	Capital Outlay	54,455	30,000	0	30,000	65,000	65,000
592-536-970.594	Capital Outlay - Sewer Projects	(55,136)	235,000	173,328	75,000	75,000	75,000
592-536-991.000	Principal: GWK Drain Debt	(1,753)	0	0	0	0	0
592-536-995.000	Interest: GWK Drain Debt	17,992	111,000	109,312	111,000	111,000	111,000
592-536-996.001	Paying Agent Fees	4	250	0	250	250	250
<i>Totals for department 536 - Water & Sewer Systems</i>		<i>1,147,719</i>	<i>1,461,573</i>	<i>1,100,300</i>	<i>1,316,728</i>	<i>1,377,845</i>	<i>1,405,538</i>
TOTAL APPROPRIATIONS		1,147,719	1,461,573	1,100,300	1,316,728	1,377,845	1,405,538
NET OF REVENUES/APPROPRIATIONS - FUND 592		128,002	(116,673)	50,747	52,337	17,386	17,148
BEGINNING FUND BALANCE		609,391	737,393	737,393	620,720	673,057	690,443
ENDING FUND BALANCE		737,393	620,720	788,140	673,057	690,443	707,591

Water and Sewer Enterprise Fund Fund Balance Notes

- Reported Fund Balance. In prior budgets, the fund balance for the water and sewer fund has been based on the net position in the City's annual financial statements. However, the net position includes noncurrent (i.e. non-liquid) assets such as capital assets that are being depreciated (mostly the pipes in the ground), along with noncurrent liabilities such as the noncurrent portion of long-term debt. Neither capital assets nor noncurrent debt has any impact on the ability of the water fund to handle the day to day operations of the water and sewer department. Similarly, they have no bearing on the ability of the water and sewer fund to fix a water main break or to repair a sewer.

For the above reasons, beginning with the 2017-18 budget, working capital is the water and sewer enterprise fund balance that is reported for budgetary purposes. Working capital is defined as cash and cash equivalents plus liquid investments minus current liabilities. Refer to the water and sewer enterprise fund statement of net position in the City's most recent financial statements for a detailed accounting of all current and noncurrent assets and liabilities.

- Water and Sewer Enterprise Fund Fund Balance Policy. The City's policy is to maintain a minimum fund balance of \$635,000 in the Water and Sewer Enterprise Fund. This is to provide sufficient liquidity to meet current, future, and emergency spending needs. The minimum fund balance target is derived as follows:
 - 90 days of operations ($\$1,390,000/4 = \$347,500$); plus
 - Annual debt service (\$111,000); plus
 - Emergency capital replacement, or 5% of net book value of assets ($\$962,699 * 0.05 = \$48,135$); plus
 - Planned capital replacement (average of \$125,000 annually)

The target minimum fund balance is therefore $\$362,180 + \$111,000 + \$48,135 + \$125,000 = \$631,635$, which rounds up to \$635,000.

Projected fund balance at the end of FY18-19 is \$673,407. For budgetary purposes, we are building fund balance in excess of our target reserve to save in advance for the expense to replace all water meter heads in the City.



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
 To: City Commission
 Date: May 3, 2018
 Re: 2018-19 Utility Bill Rates

Overview

Following are the proposed water and sewer usage rate, ready-to-serve charge, storm water runoff treatment charge, and garbage pick-up fee.

Proposed Rate Structure

The proposed rate structure is as follows:

Ready-to-Serve Charge per bill (6 bills) (residential):	\$32.60
Ready-to-Serve Charge per bill (6 bills) (nonresidential):	
5/8 inch meter	\$32.60
3/4 inch meter	\$45.23
1 inch meter	\$66.11
1 1/2 inch meter	\$83.50
2 inch meter	\$93.93
3 inch meter	\$125.25
Water charge per 1,000 cubic feet of water:	\$41.25
Sewage disposal charge per 1,000 cubic feet of water:	\$32.28
Garbage Collection Charge per bill (6 bills):	\$21.79
Stormwater Charge per equivalent residential unit per bill (6 bills):	\$46.22

Wholesale Costs

The largest expense component in our water and sewer fund budget is wholesale costs for water purchases, sewage treatment, and storm water runoff treatment. These costs account for about 2/3 of the total expenditures of the water and sewer fund. These wholesale costs will be increasing by the following percentages starting July 1:

Water Wholesale Cost Increase	3.1%
Sewage Treatment Cost Increase.....	1.0%
Storm Water Treatment Cost Increase.....	2.0%

Water and Sewer Usage Rate

The water and sewer usage rate will increase by just 1.0% in the coming fiscal year, from \$72.80 to \$73.53. Wholesale water rates will be going up by about 3.1% and wholesale sewer rates (combined) will

be increasing by 1.5%. The reason the City water rate can go up by a lower percentage is that our capital project budget is projected to be at moderately lower levels over the coming three years compared to this past year. The Norwich, Hanover, Cambridge, and Oxford sewer lining project was a large expense.

Stormwater Charge per Equivalent Residential Unit (ERU)

The storm water charge will cover the city's share of the cost to treat storm water runoff that enters the combined sewer system. Oakland County operates the George W. Kuhn storm water treatment facility which handles wet-weather sewer flows. Oakland County will bill the City \$348,750 for our share of that facility's costs in FY18-19. The ERU storm water charge methodology allocates those costs to each property in the City based on how much storm water runoff each property generates. This is calculated based on the size of each property, and the amount of pervious and impervious surface on each property. For more information, refer to the Equivalent Residential Unit Apportionment Study available on the City's website at: <http://cityofpleasantridge.org/documents/ERUstudy.pdf>.

Overall, moving to the ERU methodology has resulted in residential properties paying slightly less on average, and nonresidential properties paying slightly more on average. This is because nonresidential properties tend to have much larger percentages of impervious surface. The actual difference in residents' bills will be dependent on the ERU value for their property and the amount of water they use.

Fixed Ready-to-Serve Charge

Approximately 80% of the City's total cost to maintain and operate the water and sewer system is fixed, and not tied to actual usage. The City's water and sewer system is nearly 100 years old and requires annual maintenance and repairs. Those costs cannot be avoided if we are to provide safe and reliable water and sewer service. The cost to maintain and operate our system is entirely borne by the users of the system. The ready-to-serve charge covers a portion of the city's fixed maintenance and operation costs which allow us to maintain the system so that we can reliably deliver water to residents and businesses, and take the waste water away. The ready to serve charge is proposed to increase 4.7% over last year.

Total Cost Increase

For the average user (one who uses 8.4 MCF of water per year), the total cost increase will be 2% compared to the 2017-18 utility bill rates. This cost increase reflects the increased wholesale costs for water and sewer service to the City, increased garbage and recycling pickup costs associated with the upcoming implementation of single-stream recycling, and with more modest capital improvement projects such as water main inspection and new meter heads in the coming years.

Effective Date of Changes

The City's fiscal year starts on July 1 and runs until June 30 of the next calendar year. A bill for May and June water usage and garbage pickup under the current rates in effect for the 2017-18 fiscal year will be mailed in July. This bill will be due in late August. The bill for July and August water usage will be the first bill using the new rates and will be sent to residents in late September and due in late October.

Requested Action

Approval of the resolution setting utility bill rates for FY 2018-19.



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

RESOLUTION

Adopting 2018-2019 Utility Bill Rates

WHEREAS, Section 74-255 of the Pleasant Ridge City Code provides that the City Commission shall by resolution establish a consumption rate and a ready-to-serve charge for water and sewer services, and Section 70-262 of the Pleasant Ridge City Code provides that the City Commission shall by resolution establish a storm water service charge.

BE IT RESOLVED, that effective for the period beginning July 1, 2018, the rates to be charged for each premise having a connection to the city water distribution and sewer system shall be:

Ready-to-Serve Charge per bill (6 bills) (residential):	\$32.60
Ready-to Serve Charge per bill (6 bills) (nonresidential):	
5/8 inch meter	\$32.60
3/4 inch meter	\$45.23
1 inch meter	\$66.11
1 ½ inch meter	\$83.50
2 inch meter	\$93.93
3 inch meter	\$125.25
Water charge per 1,000 cubic feet of water:	\$41.25
Sewage disposal charge per 1,000 cubic feet of water:	\$32.28
Garbage collection charge (6 bills)	\$21.79
Storm water charge per equivalent residential unit (6 bills)	\$46.22

I, Amy M. Drealan, do hereby attest that the foregoing is a true and accurate copy of a Resolution adopted by the Pleasant Ridge City Commission at its meeting held Tuesday, May 8, 2018.

Amy M. Drealan, City Clerk



* Berkley * Beverly Hills * Bingham Farms * Birmingham
* Clawson * Huntington Woods * Lathrup Village * Pleasant Ridge
* Royal Oak * Southfield * Southfield Township

February 22, 2018

Mr. Scott Pietrzak
Assistant City Manager – Recreation Director
City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, MI 48069

Subject: Budget Estimate - Water Service

Dear Mr. Pietrzak:

Enclosed is a copy of our preliminary budget estimate for water service to the City of Pleasant Ridge for the fiscal year 2018/19.

We have estimated that the City of Pleasant Ridge will have an average day of 0.25 million gallons of water for the fiscal year 2018/19.

We are proposing a fixed rate of \$1,741 per month and a commodity rate of \$15.67/mcf for 2018/19.

Any comments you may have on our estimates would be appreciated.

Very truly yours,

Jeffrey A. McKeen, P.E.
General Manager

JAM/cf
Encl.

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY

BUDGET ESTIMATES

CITY OF PLEASANT RIDGE

Fiscal Year	Daily Average M.G.D.
2009/10	0.24
2010/11	0.25
2011/12	0.26
2012/13	0.25
2013/14	0.23
2014/15	0.21
2015/16	0.24
2016/17	0.24
2017/18*	0.25
2018/19*	0.25

Fiscal Year	2014/15	2015/16	2016/17	2017/18*	2018/19*
1,000 Cu Ft	10,472	11,824	11,553	12,800	12,000
Cost	\$151,421	\$193,977	\$193,113	\$204,400	\$208,900
Fixed Monthly Charge \$/Month	0	\$1,552	\$1,527	\$1,628	\$1,741
Commodity Rate per 1,000 Cu Ft	\$14.46	\$14.83	\$15.13	\$15.28	\$15.67
Average/1,000 Cu Ft	\$14.46	\$16.41	\$16.72	\$16.89	\$17.41

*Estimated

April 24, 2018

Mr. James Breuckman
City Manager
City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, MI 48069

Re: George W. Kuhn Drain Drainage District 2018-19 Rate Change

Dear Mr. Breuckman:

I have enclosed the Schedule of Rates and Charges for each community served by the George W. Kuhn Drain Drainage District. These rates and charges were approved by the Board at its April 24, 2018 meeting.

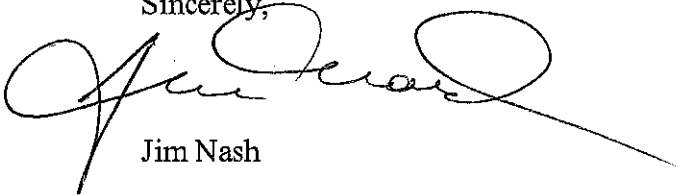
At our GWK customer meeting of March 22, 2018, it was decided to approve the GWK charges utilizing the preliminary GLWA charge. After GLWA approves charges, we will inform you of the GLWA pollutant surcharges and Industrial Waste Control charges.

You'll note that the combined sewage and stormwater charges will result in an overall 1.5 percent increase from the previous year. As you will see from the enclosed documents, this higher amount largely is attributable to increases in operating expenditures. I've also included related documents which provide a thorough overview of what will be presented at the meeting.

As with previous years, the Board agreed to continue its practice of following the rate share calculation based on a five-year average of water volume to determine each community's monthly sewer charge. The stormwater charge continues to be based on the apportionment percentages previously adopted by the Board.

If you have any questions or would like additional detailed information, please contact Raphael Chirolla at 248-858-1440 or via email at Chirollar@oakgov.com.

Sincerely,



Jim Nash

Enclosures



Preliminary Proposed FY 2019 Sewage Disposal System
Schedule of Wholesale Monthly Charges *
and Total Revenue Requirement for the Detroit Customer Class

	Fixed Monthly Charge \$/mo
<u>Suburban Wholesale</u>	
1 Oakland Macomb Interceptor District	6,524,200
2 Rouge Valley	4,523,700
3 Oakland County - George W. Kuhn	3,784,100
4 Evergreen Farmington	2,909,500
5 Northeast Wayne County	2,076,000
6 Dearborn	1,630,100
7 Grosse Pointe Farms	229,500
8 Grosse Pointe Park	151,600
9 Melvindale	128,100
10 Farmington	96,200
11 Center Line	86,400
12 Allen Park	71,300
13 Highland Park	472,400
14 Hamtramck	333,400
15 Grosse Pointe	74,800
16 Harper Woods	18,400
17 Redford Township	21,900
18 Wayne County #3	4,100

* Wholesale charges are proposed to be effective July 1, 2018

	Annual Revenue Requirement \$
<u>Allocated Detroit Annual Revenue Requirement</u>	
19 <u>Wholesale</u> Revenue Requirements (a)	183,007,600
20 <u>Indirect Retail</u> Revenue Requirements (b)	TBD
21 <u>Direct Retail</u> Revenue Requirements (c)	TBD
22 Total	TBD

(a) Reflects Great Lakes Water Authority (GLWA) wholesale amounts only.

(b) Reflects amounts assigned to the Detroit Local System pursuant to the GLWA Master Bond Ordinance flow of funds and the Water and Sewer Services Agreement.

(c) Reflects amounts allocable to the Local System, for which GLWA transfers monies to DWSD, pursuant to the terms of the Master Bond Ordinance.

TFG

THE FOSTER GROUP

SOCSDS Sewage Disposal and Twelve Towns

58510 and 58530

Financial Summary

Page 3 of 12

	2017 Actual	2018 Budget	2019 Forecast	Inc / (Dec)	% Variance
<u>Operating Revenues</u>					
Operating Rate Revenue	\$ 24,515,809.98	\$ 25,575,230.00	\$ 25,760,270.00	\$ 185,040.00	0.7%
Operating Non-Rate Revenue	231,087.35	63,260.00	79,900.00	16,640.00	26.3%
Operating Revenues	<u>\$ 24,746,897.33</u>	<u>\$ 25,638,490.00</u>	<u>\$ 25,840,170.00</u>	<u>\$ 201,680.00</u>	<u>0.8%</u>
<u>Operating Expenses</u>					
Sewage Treatment	\$ 23,259,925.43	\$ 23,516,120.00	\$ 22,931,040.00	\$ (585,080.00)	-2.5%
Sewer System Maintenance	21,741.59	50,830.00	38,580.00	(12,250.00)	-24.1%
Sewer System Engineering	45,357.37	38,370.00	45,540.00	7,170.00	18.7%
Water Purchases	-	-	-	-	
Water Maintenance Unit	-	-	-	-	
Water Systems Engineering	-	-	-	-	
Septage Unloading Facility	-	-	-	-	
Pump Maintenance Unit	65,469.02	67,180.00	70,990.00	3,810.00	5.7%
Systems Control Unit	108,648.16	113,830.00	109,370.00	(4,460.00)	-3.9%
Plan Review and Permitting	25,442.66	10,190.00	13,470.00	3,280.00	32.2%
Inspection	4,468.30	5,310.00	5,910.00	600.00	11.3%
IPP	-	-	-	-	
Laboratory	-	-	-	-	
Mapping Unit	23,053.90	14,160.00	18,740.00	4,580.00	32.3%
Miss Dig	3,081.87	7,410.00	3,710.00	(3,700.00)	-49.9%
Billing Services Unit	-	-	-	-	
General and Administrative	2,068,859.93	1,815,090.00	2,602,820.00	787,730.00	43.4%
Total Operating Expenses	<u>25,626,048.23</u>	<u>25,638,490.00</u>	<u>25,840,170.00</u>	<u>201,680.00</u>	<u>0.8%</u>
Net Income	<u>\$ (879,150.90)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Depreciation	(208,776.45)	(774,040.00)	(208,870.00)	565,170.00	-73.0%
<u>Reserves</u>					
Non-Operating Revenue	\$ -	\$ -	\$ -	\$ -	
Non-Operating Expense	691,544.38	-	-	-	
Major Maintenance Reserve Revenue	780,049.21	557,540.00	650,000.00	92,460.00	16.6%
Major Maintenance Reserve Expense	(479,587.21)	(394,040.00)	(394,110.00)	(70.00)	0.0%
Emergency Reserve Revenue	99,999.96	100,000.00	100,000.00	-	0.0%
Emergency Reserve Expense	-	-	-	-	
Capital Reserve Revenue	274,253.31	435,880.00	435,880.00	-	0.0%
Capital Reserve Expense	(705,084.83)	(150,000.00)	(450,000.00)	(300,000.00)	200.0%
Change in Net Assets	<u>\$ (426,752.53)</u>	<u>\$ (224,660.00)</u>	<u>\$ 132,900.00</u>	<u>\$ 357,560.00</u>	<u>-159.2%</u>

SOCSDS Pollution Control

58520

Financial Summary

Page 4 of 12

	2017 Actual	2018 Budget	2019 Forecast	Inc / (Dec)	% Variance
<u>Operating Revenues</u>					
Operating Rate Revenue	\$ 25,008,418.27	\$ 24,707,640.00	\$ 25,292,410.00	\$ 584,770.00	2%
Operating Non-Rate Revenue	307,985.14	287,850.00	359,140.00	71,290.00	25%
Operating Revenues	<u>\$ 25,316,403.41</u>	<u>\$ 24,995,490.00</u>	<u>\$ 25,651,550.00</u>	<u>\$ 656,060.00</u>	<u>3%</u>
<u>Operating Expenses</u>					
Sewage Treatment	\$ 22,640,647.07	\$ 22,290,380.00	\$ 22,533,770.00	\$ 243,390.00	1%
Sewer System Maintenance	355,553.22	295,720.00	374,090.00	78,370.00	27%
Sewer System Engineering	260,864.69	234,630.00	264,370.00	29,740.00	13%
Water Purchases	-	-	-	-	
Water Maintenance Unit	-	-	-	-	
Water Systems Engineering	-	-	-	-	
Septage Unloading Facility	-	-	-	-	
Pump Maintenance Unit	1,437,140.85	1,487,780.00	1,530,150.00	42,370.00	3%
Systems Control Unit	121,290.37	64,490.00	103,320.00	38,830.00	60%
Plan Review and Permitting	-	-	-	-	
Inspection	-	-	-	-	
IPP	-	-	-	-	
Laboratory	5,181.61	4,220.00	5,480.00	1,260.00	30%
Mapping Unit	85.46	1,940.00	490.00	(1,450.00)	-75%
Miss Dig	-	850.00	430.00	(420.00)	-49%
Billing Services Unit	-	-	-	-	
General and Administrative	1,056,025.79	615,480.00	839,450.00	223,970.00	36%
Total Operating Expenses	<u>25,876,789.06</u>	<u>24,995,490.00</u>	<u>25,651,550.00</u>	<u>656,060.00</u>	<u>3%</u>
Net Income	<u>\$ (560,385.65)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Depreciation	(26,309.30)	(21,520.00)	(26,310.00)	(4,790.00)	22%
<u>Reserves</u>					
Non-Operating Revenue	\$ -	\$ -	\$ -	\$ -	
Non-Operating Expense	(41,967.46)	-	-	-	
Major Maintenance Reserve Revenue	97,960.02	241,840.00	200,000.00	(41,840.00)	-17%
Major Maintenance Reserve Expense	(72,119.72)	(241,840.00)	(275,190.00)	(33,350.00)	14%
Emergency Reserve Revenue	50,000.04	50,000.00	50,000.00	-	0%
Emergency Reserve Expense	-	-	-	-	
Capital Reserve Revenue	513,278.70	530,110.00	500,000.00	(30,110.00)	-6%
Capital Reserve Expense	(78,771.39)	(200,000.00)	(3,230,000.00)	(3,030,000.00)	1515%
Change in Net Assets	<u>\$ (118,314.76)</u>	<u>\$ 358,590.00</u>	<u>\$ (2,781,500.00)</u>	<u>\$ (3,140,090.00)</u>	<u>-876%</u>

SEWAGE CHARGE

Flat Rate Sewage Charge	GLWA FY 2018-19 Annual Charge
GLWA Purchased Expense	\$ 22,931,040.00
OCWRC Operating Expense	2,909,130.00
Major Maintenance Reserve	650,000.00
Emergency Maintenance Reserve	100,000.00
Capital Improvement Reserve	435,880.00
Less: Misc. Revenue	(79,900.00)
Total:	\$ 26,946,150.00

	GLWA FY 2018-19 Annual Charge	GLWA FY 2018-19 Monthly Charge
City of Berkley	\$ 1,035,272.00	\$ 86,272.66
Village of Beverly Hills	74,910.00	6,242.50
City of Birmingham	816,468.00	68,038.99
City of Clawson	773,624.00	64,468.67
City of Ferndale	1,411,978.00	117,664.83
City of Hazel Park	1,074,343.00	89,528.58
City of Huntington Woods	492,575.00	41,047.91
City of Madison Heights	3,003,957.00	250,329.76
City of Oak Park	2,154,614.00	179,551.18
City of Pleasant Ridge	236,588.00	19,715.67
City of Royal Oak	5,195,756.00	432,979.68
Royal Oak Twp	254,910.00	21,242.49
City of Southfield	1,829,644.00	152,470.33
City of Troy	8,256,301.00	688,025.09
Detroit Zoological Park	297,486.00	24,790.50
County of Oakland	-	-
Rackham Golf Course	37,724.00	3,143.66
State Of Michigan	-	-
Total	\$ 26,946,150.00	\$ 2,245,512.50

STORM CHARGE

Flat Rate Storm Charge		GLWA FY 2018-19 Annual Charge
GLWA Purchased Expense	\$	22,533,770.00
OCWRC Operating Expense		3,117,780.00
Major Maintenance		200,000.00
Emergency Maintenance		50,000.00
Capital Improvement		500,000.00
Less: Interest Income		(359,140.00)
Total:	\$	26,042,410.00

	GLWA FY 2018-19 Annual Charge	GLWA FY 2018-19 Monthly Charge
City of Berkley	\$ 1,690,022.00	\$ 140,835.17
Village of Beverly Hills	217,949.00	18,162.42
City of Birmingham	1,271,833.00	105,986.08
City of Clawson	1,543,325.00	128,610.42
City of Ferndale	2,679,373.00	223,281.09
City of Hazel Park	587,361.00	48,946.75
City of Huntington Woods	642,492.00	53,541.00
City of Madison Heights	1,703,435.00	141,952.92
City of Oak Park	3,551,742.00	295,978.49
City of Pleasant Ridge	348,708.00	29,059.01
City of Royal Oak	7,735,324.00	644,610.33
Royal Oak Twp	332,693.00	27,724.41
City of Southfield	2,009,328.00	167,444.00
City of Troy	645,825.00	53,818.75
Detroit Zoological Park	87,606.00	7,300.50
County of Oakland	397,772.00	33,147.67
Rackham Golf Course	49,819.00	4,151.59
State Of Michigan	547,803.00	45,650.25
Total	\$ 26,042,410.00	\$ 2,170,200.85

SEWAGE CHARGE

	GLWA FY 2017-18		GLWA FY 2018-19		% Change Mthly Charge
	Share % of System	Monthly Charge	Share % of System	Monthly Charge	
City of Berkley	3.812%	\$ 84,717.42	3.842%	\$ 86,272.66	1.8%
Village of Beverly Hills	0.281%	6,244.92	0.278%	6,242.50	0.0%
City of Birmingham	3.008%	66,849.41	3.030%	68,038.99	1.8%
City of Clawson	2.897%	64,382.50	2.871%	64,468.67	0.1%
City of Ferndale	5.210%	115,786.42	5.240%	117,664.83	1.6%
City of Hazel Park	3.864%	85,873.00	3.987%	89,528.58	4.3%
City of Huntington Woods	1.843%	40,958.50	1.828%	41,047.91	0.2%
City of Madison Heights	11.373%	252,752.17	11.148%	250,329.76	-1.0%
City of Oak Park	8.091%	179,813.42	7.996%	179,551.18	-0.1%
City of Pleasant Ridge	0.878%	19,512.59	0.878%	19,715.67	1.0%
City of Royal Oak	19.306%	429,054.17	19.282%	432,979.68	0.9%
Royal Oak Twp	0.930%	20,668.24	0.946%	21,242.49	2.8%
City of Southfield	6.853%	152,300.25	6.790%	152,470.33	0.1%
City of Troy	30.392%	675,428.07	30.640%	688,025.09	1.9%
Detroit Zoological Park	1.124%	24,979.59	1.104%	24,790.50	-0.8%
County of Oakland	0.000%	-	0.000%	-	
Rackham Golf Course	0.138%	3,066.83	0.140%	3,143.66	2.5%
State Of Michigan	0.000%	-	0.000%	-	
Total	100.00%	\$ 2,222,387.50	100.00%	\$ 2,245,512.50	1.0%

Charges have been rounded

STORM CHARGE

	GLWA FY 2017-18		GLWA FY 2018-19		% Change Mthly Charge
	Share % of System	Monthly Charge	Share % of System	Monthly Charge	
City of Berkley	6.4895%	\$ 138,056.50	6.4895%	\$ 140,835.17	2.0%
Village of Beverly Hills	0.8369%	17,804.00	0.8369%	18,162.42	2.0%
City of Birmingham	4.8837%	103,895.09	4.8837%	105,986.08	2.0%
City of Clawson	5.9262%	126,073.08	5.9262%	128,610.42	2.0%
City of Ferndale	10.2885%	218,875.83	10.2885%	223,281.09	2.0%
City of Hazel Park	2.2554%	47,981.00	2.2554%	48,946.75	2.0%
City of Huntington Woods	2.4671%	52,484.59	2.4671%	53,541.00	2.0%
City of Madison Heights	6.5410%	139,152.25	6.5410%	141,952.92	2.0%
City of Oak Park	13.6383%	290,138.91	13.6383%	295,978.49	2.0%
City of Pleasant Ridge	1.3390%	28,485.66	1.3390%	29,059.01	2.0%
City of Royal Oak	29.7028%	631,892.33	29.7028%	644,610.33	2.0%
Royal Oak Twp	1.2775%	27,177.33	1.2775%	27,724.41	2.0%
City of Southfield	7.7156%	164,140.42	7.7156%	167,444.00	2.0%
City of Troy	2.4799%	52,757.00	2.4799%	53,818.75	2.0%
Detroit Zoological Park	0.3364%	7,156.58	0.3364%	7,300.50	2.0%
County of Oakland	1.5274%	32,493.67	1.5274%	33,147.67	2.0%
Rackham Golf Course	0.1913%	4,069.58	0.1913%	4,151.59	2.0%
State Of Michigan	2.1035%	44,749.51	2.1035%	45,650.25	2.0%
Total	100.0000%	\$ 2,127,383.33	100.0000%	\$ 2,170,200.85	2.0%

Charges have been rounded

**OAKLAND COUNTY WATER RESOURCES COMMISSIONER
GEORGE W. KUHN DRAINAGE DISTRICT
SCHEDULE OF RATES AND CHARGES, EFFECTIVE JULY 1, 2018**

1. Sewerage Disposal Charge

<u>Municipality</u>	GLWA FY 2018-19 <u>Monthly</u>
City of Berkley	\$ 86,272.66
Village of Beverly Hills	6,242.50
City of Birmingham	68,038.99
City of Clawson	64,468.67
City of Ferndale	117,664.83
City of Hazel Park	89,528.58
City of Huntington Woods	41,047.91
City of Madison Heights	250,329.76
City of Oak Park	179,551.18
City of Pleasant Ridge	19,715.67
City of Royal Oak	432,979.68
Royal Oak Twp	21,242.49
City of Southfield	152,470.33
City of Troy	688,025.09
Detroit Zoological Park	24,790.50
County of Oakland	0.00
Rackham Golf Course	3,143.66
State Of Michigan	0.00
 Toal:	 <u><u>\$ 2,245,512.50</u></u>

Where communities have individual sewer customers with metered sewage, permitted and approved by the Oakland County Water Resources Commissioner (WRC), then each community shall also report, within ten days following the end of each month, the total metered sewage within the community, in lieu of water consumption.

2. Pollutant Surcharge - PENDING APPROVAL FROM GLWA

A Pollutant Surcharge shall be levied against industrial and commercial customers contributing sewage to the system with concentrations of pollutants exceeding the levels described as follows:

- A. 275 milligrams per liter (mg/l) of Biochemical Oxygen Demand (BOD)
- B. 350 milligrams per liter (mg/l) of Total Suspended Solids (TSS)
- C. 12 milligrams per liter (mg/l) of Phosphorus (P)
- D. 100 milligrams per liter (mg/l) of Fats, Oils & Grease (FOG)

Effective July 1, 2018	
Total Charge Per lb.	
<u>of Excess Pollutants</u>	
<u>Pollutant</u>	
Biochemical Oxygen Demand (BOD)	TBD
Total Suspended Solids (TSS)	TBD
Phosphorus (P)	TBD
Fats, Oils & Grease (FOG)	TBD

It is assumed that normal residential customers do not contribute sewage with concentration of pollutants exceeding the above levels, therefore, the Pollutant Surcharge shall not apply to residential customers. Further, restaurants shall also be exempt from Pollutant Surcharge per the federal court "Second Interim Order", dated July 10, 1981.

3. Industrial Waste Control Charge - PENDING APPROVAL FROM GLWA

Based on the reported number of water meter sizes for non-residential users of the System, each community shall pay a monthly Industrial Waste Control Charge (IWC) in accordance with the following schedule:

Non-Residential	
Meter Size	
<u>in Inches</u>	Effective July 1, 2018
	<u>\$/Month</u>
5/8	TBD
3/4	TBD
1	TBD
1 1/2	TBD
2	TBD
3	TBD
4	TBD
6	TBD
8	TBD
10	TBD
12	TBD
14	TBD
16	TBD
18	TBD
20	TBD
24	TBD
30	TBD
36	TBD
48	TBD

Non-residential users shall be defined as all users other than those in single family houses, apartment buildings, condominiums, town houses, mobile homes, schools, churches and municipal buildings.

4. **Flat Rate Storm Charge**

<u>Municipality</u>	GLWA FY 2018-19
	<u>Monthly</u>
City of Berkley	\$ 140,835.17
Village of Beverly Hills	18,162.42
City of Birmingham	105,986.08
City of Clawson	128,610.42
City of Ferndale	223,281.09
City of Hazel Park	48,946.75
City of Huntington Woods	53,541.00
City of Madison Heights	141,952.92
City of Oak Park	295,978.49
City of Pleasant Ridge	29,059.01
City of Royal Oak	644,610.33
Royal Oak Twp	27,724.41
City of Southfield	167,444.00
City of Troy	53,818.75
Detroit Zoological Park	7,300.50
County of Oakland	33,147.67
Rackham Golf Course	4,151.59
State Of Michigan	45,650.25
Total:	<u><u>\$ 2,170,200.85</u></u>

5. **Total Sewer and Storm Water Charge**

The following schedule identifies the total of the sewer charge and the storm water charge. The combined amount will be billed monthly to each customer:

Combined Monthly Sewer and Storm Charges

<u>Municipality</u>	GLWA FY 2018-19 <u>Monthly</u>
City of Berkley	\$ 227,107.83
Village of Beverly Hills	24,404.92
City of Birmingham	174,025.07
City of Clawson	193,079.09
City of Ferndale	340,945.92
City of Hazel Park	138,475.33
City of Huntington Woods	94,588.91
City of Madison Heights	392,282.68
City of Oak Park	475,529.67
City of Pleasant Ridge	48,774.68
City of Royal Oak	1,077,590.01
Royal Oak Twp	48,966.90
City of Southfield	319,914.33
City of Troy	741,843.84
Detroit Zoological Park	32,091.00
County of Oakland	33,147.67
Rackham Golf Course	7,295.25
State Of Michigan	45,650.25
Total:	<u><u>\$ 4,415,713.35</u></u>