

**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

**City Commission Meeting  
November 14, 2017  
Agenda**

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Public Hearing and Regular City Commission Meeting to be held Tuesday, November 14, 2017, 7:30 P.M., in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

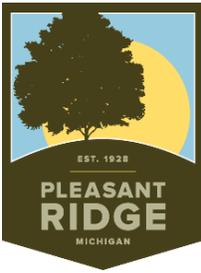
**PUBLIC HEARING AND REGULAR MEETING–7:30 P.M.**

1. **Meeting Called to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **PUBLIC DISCUSSION – items not on the Agenda.**
5. **Oakland County Community Development Block Grant Program Year 2018 Community Application and Subrecipient Agreement.**
  - a. **PUBLIC HEARING** – Oakland County Community Development Block Grant Program Year 2018 Community Application and Subrecipient Agreement.
  - b. Oakland County Community Development Block Grant Program Year 2018 Community Application and Subrecipient Agreement.
6. **Ordinance to amend Chapter 74, Utilities, by the addition of a new Article, Article VIII, Entry onto Private Property, Section 74-340, Intent, Section 74-341, Definitions, Section 74-342, Regulation, and Section 74-343, Trespass.**
  - a. **PUBLIC HEARING** – Solicitation of public comments on Ordinance to amend Chapter 74, Utilities, by the addition of a new Article, Article VIII, Entry onto Private Property, Section 74-340, Intent, Section 74-341, Definitions, Section 74-342, Regulation, and Section 74-343, Trespass.
  - b. Ordinance 426 to amend Chapter 74, Utilities, by the addition of a new Article, Article VIII, Entry onto Private Property, Section 74-340, Intent, Section 74-341, Definitions, Section 74-342, Regulation, and Section 74-343, Trespass.
7. **City Commission Liaison Reports.**
  - **Commissioner Scott – Historical Commission.**
  - **Commissioner Krzysiak – Recreation Commission.**
  - **Commissioner Foreman – Ferndale Public Schools.**
  - **Commissioner Perry – Planning/DDA, Committee Liaison.**

8. **Consideration of the Official Certification and Election Report of the General Election held Tuesday, November 7, 2017.**
9. **Administration of the Oath of Office to Mayor Kurt Metzger.**
10. **Administration of the Oath of Office to City Commissioner Bret Scott.**
11. **Administration of the Oath of Office to City Commissioner Amanda Wahl.**
12. **Governmental Reports.**
13. **Consent Agenda.**  
*All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.*
  - a. Consideration of the minutes of the Regular City Commission Meeting held Tuesday, October 10, 2017, and the Special City Commission Meeting held Wednesday, November 8, 2017.
  - b. Consideration of the Monthly Disbursement Report.
  - c. Resolution declaring change in the Charter reflecting the change of date of filing nominating petitions.
  - d. Authorization of Mayor Kurt Metzger, City Commissioner Ann Perry, City Commissioner Jason Krzysiak, Assistant City Manager Scott Pietrzak, City Clerk Amy M. Drealan, and Police Chief Kevin Nowak and to sign checks on behalf of the City of Pleasant Ridge.
14. **City Manager's Report.**
15. **Other Business.**
16. **Adjournment.**

**Please join us for a light reception  
to welcome of our newly elected  
City Commissioners Amanda Wahl and Bret Scott  
and  
Mayor Kurt Metzger**

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



# City of Pleasant Ridge

Amy M. Drealan, City Clerk

From: Amy M. Drealan, City Clerk  
 To: Jim Breuckman, City Manager  
 Date: November 14, 2017  
 Re: 2018 CDBG Program

In order to qualify for Federal funding through the Community Development Block Grant (CDBG) Program, a Public Hearing must be held and a resolution adopted by the governing body to approve the application and Subrecipient agreement. Pleasant Ridge qualifies for the minimum funding level, which has been \$6,000. Since the City receives funding at the minimum level, all the funds must be programed into one designated category.

It has been increasingly difficult to find an appropriate way to spend the City's eligible CDBG funds. Several years ago, the City's low/moderate income area was eliminated and the city lost its ability to designate funds for programs such as sidewalk repairs, tree planting, and street improvements, which require at least a portion of the project be in the low/mod area. Listed below is the program category and recommended funding for the 2018 Program year. This is the same program the City funded for the last several years.

Public Services/ - \$6,000  
 Senior Services

Public Service funds are designated to provide seniors, age 62 and above, transportation services for the Senior Travel Club, meals at the 50+ club events and other related workshops geared towards residents 62 and above. This program also may be used for the reasonable costs of overall program management, coordination, monitoring and evaluation for the program.

## Requested Action

After the public hearing, City Commission approval of the 2018 Community Development Block Grant (CDBG) Community Application and Subrecipient Agreement.



# City of Pleasant Ridge

James Breuckman, City Manager

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From: Jim Breuckman, City Manager  
To: City Commission  
Date: November 9, 2017  
Re: Utility Identification Ordinance

## Overview

Attached is a proposed ordinance which would require utility employees, contractors, or subcontractors working on utility lines located in easements on private property to provide advance notification to the City and to property owners.

## Background

The proposed ordinance is designed to address some of the issues the City and our residents recently experienced with ATT subcontractors who were working on the utility lines that run along rear property lines in the City. Some of these contractors did not provide advance notification to property owners, and the City and residents did not have any way to contact the contractors when problems arose.

The proposed ordinance would require utilities or their subcontractors to provide at least 3 days advance notice, to provide contact information, and to require that employees of the utility or contractor working on site have photo identification available at all times.

If the notification requirements are not met, the utility and their agents or contractors will be considered to be trespassing and may be removed by the police.

The City has received no comments regarding the proposed ordinance as of today.

## Requested Action

City Commission adopt the attached ordinance after the public hearing.

City of Pleasant Ridge  
Ordinance No. 426

AN ORDINANCE TO AMEND THE CITY OF PLEASANT RIDGE CODE OF ORDINANCES,  
CHAPTER 74 – UTILITIES

THE CITY OF PLEASANT RIDGE ORDAINS:

**Section 1.**

A new Chapter 74, Article VIII is added to read as follows:

**ARTICLE VIII. – Entry onto Private Property**

**Sec. 74-340. - Intent.**

The City Commission has determined that a regulation requiring advance notification of, and identification of individuals working on, utility projects on private property within the City is sufficiently connected to the City's interest in preventing crime and protecting its citizens' quiet enjoyment and peace.

**Sec. 74-341. - Definition.**

For purposes of this article, the term "utility" shall mean any person or entity supplying to the public electrical energy, gas, water or sewer service, cable, telecommunications, wireless communications, internet service, other services through or associated with telephone, fiber, or cable, and similar public services.

**Sec. 74-342. - Regulation.**

No utility, or any agents, employees, or subcontractors working on behalf of such utility, shall enter onto any private property in the City without the specific consent of the property owner, without complying with all the following:

- (1) Provide notification to the City Clerk all items listed below, and to the property owner the items listed in subsection i-iii only, in writing at least three days prior to such entry. Such notification shall include:
  - i. identification of the utility;
  - ii. a general description of the work to be performed and the dates and times such work will be performed;
  - iii. a listing of the specific individuals who are authorized to enter onto such property;
  - iv. a listing of the addresses for the properties which will be entered;

- v. a copy of the easement, or other proof of legal authorization, which purportedly allows such person to enter the property or properties listed.
- vi. contact information including name and phone number for a representative of the utility, or its subcontractor, who shall be available at all times work is being done on the private property.

(2) Any person who shall enter onto private property shall wear a photographic identification badge. The badge shall identify such person as being on the listing provided to the City Clerk, and shall include the person's name, company, and the address and telephone number for the company. The badge shall be provided to the property owner upon request.

**Sec. 74-343. – Trespass.**

Should any person, including any agents, employees, or subcontractors working on behalf of a utility, enter onto any private property without complying with this Article, such person and utility shall be guilty of a trespass as provided in Sec. 42-74 of this Code.

**Sec. 74-344. – Exceptions.**

This section shall not apply to entry onto private property by any utility, or any agents, employees, or subcontractors working on behalf of such utility, in response to an emergency situation. "Emergency Situation" means restoration of power after an outage, or any condition which poses imminent danger to life or property.

**Section 2. Severability.**

Should any provision or part of this Article be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of the balance of this Article, which shall remain in full force and effect.

**Section 3. Repealer.**

All other ordinances or parts of ordinances in conflict with this ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 4. Savings clause.**

Nothing in this Article shall be construed to affect any suit or proceeding pending in any court or any rights acquired or any liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this Ordinance; nor

shall any just or legal right or remedy of any character be lost, impaired, or affected by this Ordinance.

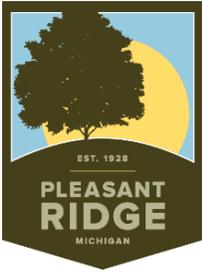
**Section 5. Effective Date.**

This Ordinance shall become effective fifteen days after enactment and upon publication as provided by law.

**Section 6. Adoption.**

This Ordinance is hereby declared to have been adopted by the City Commission of the City of Pleasant Ridge at a meeting duly called and held on the \_\_\_\_ day of \_\_\_\_\_, 2017, and ordered to be given publication in the manner prescribed by law.

Introduced: Tuesday, October 10, 2017  
Public Hearing: Tuesday, November 14, 2017  
Adopted:  
Published:  
Effective:



# City of Pleasant Ridge

Amy M. Drealan, City Clerk

From: Amy M. Drealan, City Clerk  
 To: Mayor and City Commission  
 Date: November 9, 2017  
 Re: November 7, 2017 Election Results

The City General Election was held Tuesday, November 7, 2017. Approximately 44% of the registered voters cast a ballot on Election Day, as compared with 24% in 2015, 52% in 2013, 45 % in 2011, 33% in 2009, 10% in 2007 and 13% in 2005.

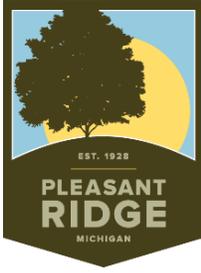
	Precinct 1	Precinct 2	Total
<u>Mayor</u>			
Kurt Metzger	435	447	882

<u>City Commissioner</u>			
Sean Campbell	144	129	273
Alex Lenko	159	185	344
Bret Scott	308	324	632
Amanda Wahl	308	329	637

<u>Police Pension Stabilization Millage</u>			
Yes	415	412	827
No	93	102	195

<u>Total Voters</u>	
TOTAL PRECINCT 1	513
TOTAL PRECINCT 2	525
 TOTAL VOTERS	 1038

There was a total of 513 ballots cast in Precinct #1, and 525 in Precinct #2. Both precincts include absentee ballots. I have not received the official Certification and Election Report from the Oakland County Board of Canvassers, however, I anticipate I will have it by the meeting. The official Certification and Election Report will be received and filed.



**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

**Regular City Commission Meeting October 10, 2017**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:33 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger  
Also Present: City Manager Breuckman, City Attorney Need, City Clerk Drealan  
Absent: None

**Recognition of the Pleasant Ridge Royals Pony League and Pleasant Ridge Phillies Major League Baseball Teams as the Tri-City Pony and Major League Champions**

Assistant City Manager Pietrzak introduced Royals Coach John Blasé who noted that the team won the season 9-2-1. He introduced the team and presented their stats for the year. He thanked the assistant coaches, parents, the Recreation Department and the Commission. He presented a team jersey to the Mayor.

Pietrzak noted that the Minor League Team, the Brewers finished second place. He introduced Head Coach Eric Scheible and the other coaches of the Phillies. They commented on the team's longevity and success. They presented a team jersey to the Mayor and thanked the Recreation Department. Some of the parents presented Assistant Recreation Director Shawnie Stamper with a thank you gift for all her work this season.

**Public Discussion**

Ms. Amanda Wahl, 3 Oxford, noted that the Pleasant Ridge Foundation will host a "Plan it Together" night on October 18th at 7:00 p.m. at the Pleasant Ridge Community Center. They are soliciting opinions regarding auction themes.

Ms. Esther Winer, 78 Kensington, would like residents to volunteer to provide assistance for senior citizens for outdoor maintenance services. Mayor Metzger agreed that the block clubs would be a good network to provide this assistance. Pietrzak offered to help distribute the information.

Mr. Sean Campbell, 58 Sylvan, noted that there are concerns about speeding and running stop signs on Woodward Heights. He inquired whether the police could patrol the area during the morning rush hour before they cover the schools.

Ms. Betty Howe, 31 Cambridge, supported the need for assistance for senior citizens. She acknowledged that the police force does an excellent job and encouraged support for the millage vote. She discussed the history of the Headlee Amendment.

### **Governmental Reports**

Chief Kevin Nowak, Pleasant Ridge Police Department, noted that the police have been patrolling the Woodward Heights area and have issued a number of tickets. He is also working on coordinating with the Boy Scouts or high school students to assist senior citizens with yard maintenance. Crime is down in the City so the Neighborhood Watch meeting on November 2nd will be Coffee with the Cops. All of the police force will be there. Residents are welcome to attend and express any concerns or ideas. Commissioner Foreman thanked Sgt. Reed and other officers who assisted in Oakdale. He inquired whether there was any process for residents to notify the city when they have installed security cameras on their homes. Chief Nowak encouraged residents to notify the police at [policechief@cityofpleasantridge.org](mailto:policechief@cityofpleasantridge.org) if they have security cameras but there is no requirement to do so.

### **City Commission Liaison Reports**

Commissioner Perry reported on the Planning Commission/DDA. The next meeting is October 23rd. They are considering a post-holiday DDA gathering.

Commissioner Scott reported on the Historical Commission. The next Home and Garden Tour will be June 2nd. They will be looking for homes earlier than usual.

Commissioner Krzysiak reported on the Recreation Commission. The next meeting is October 25th. He encouraged residents to attend and present ideas for winter activities.

Commissioner Foreman reported on Ferndale Public Schools. He presented an update on the High School Homecoming. A video of students and faculty singing the fight song has been posted on Facebook. The Marching Band won Flight Three of the Lampher Invitational. The Southeast Oakland Coalition and Fiat-Chrysler will be supporting Ferndale High School's Challenge Day which uses various exercises to communicate inclusiveness throughout the schools. The next School Board meeting is October 16th. November 4th is Ferndale Mom's Night Out.

### **2017 Community Pool Season Report**

Pietrzak reported that the pool has used approximately 10 million gallons of water since 2004. It holds 253,000 gallons of water. Over 261,000 swimmers have used the pool since it opened. The busiest year was 2012 and the slowest year was 2014. He discussed the amounts and types of chemicals needed to keep the pool safe for swimmers throughout the season. The 2017 season saw about average attendance at 18,309. The variations in the attendance coordinate with the weather. There were no safety issues this year. The pool will reopen on May 25, 2018. Metzger inquired as to the maximum capacity for the pool. Pietrzak responded that the pool enclosure can only hold 440 people at one time. They have approached maximum capacity on some occasions but have never had to turn anyone away. Krzysiak thanked the Recreation Department and pool staff for their hard work. He noted that the Health Department has reviewed the duck situation. Pietrzak stated that in the spring

there had been zero violations from the Health Inspector. Later in the year there were some complaints regarding the presence of ducks and their droppings. The ducks had remained in the area for much longer than normal. The pool has a protocol for dealing with the ducks and cleaning up after them. The pool chemistry already exceeds the recommendations from the Center for Disease Control. The Health Department noted that the complaint was valid but that the pool was taking adequate measures to address the situation. In the spring they will focus on dealing with the ducks before they nest. They have discussed the issue with a local duck sanctuary for ideas.

### **Consent Agenda**

**17-3328**

Motion by Commissioner Foreman, second by Commissioner Scott, that the Consent Agenda be approved as presented.

Adopted:                      Yeas: Commissioners Foreman, Scott, Krzysiak, Perry, Mayor Metzger  
   Nays: None

### **Bid Award - 2017-2020 Sewer Cleaning and CCTV Investigation**

City Manager Breuckman noted that this is regular preventative maintenance that has been included in the current budget. It is a four-year contract to clean the sewers and conduct CCTV investigations on all streets that were rebuilt prior to 2010. The low bid was from Diversified Infrastructure Services at an average cost of \$43,400 each year. The work will be done in a quadrant approach around the City. The bid was under the engineer's estimate and under what had been budgeted. There may be another contract for those streets that were recently rebuilt which would put the City on a ten-year cleaning and investigation cycle. Esther Winer inquired regarding the annual insurance premium that she pays. Breuckman responded that that insurance covers the homeowner's lines that connect to the city sewer system. Krzysiak inquired whether, if the inspection of the main line revealed any problem with the homeowner's line, the city share that information with the homeowner. Breuckman confirmed that they would.

**17-3329**

Motion by Commissioner Perry, second by Commissioner Scott, to award the bid to Diversified Infrastructure Services in the amount of \$173,612.24.

Adopted:                      Yeas: Commissioners Perry, Scott, Foreman, Krzysiak, Mayor Metzger  
   Nays: None

### **Bid Award - 2017 Sewer Rehabilitation by Full and Section C.I.P.P. Lining**

Breuckman indicated that the need for repairing some sections of sewer lines was identified during the recent reconstruction of some streets. Lining is a less invasive measure to keep the sewers properly functioning. They did not need to be completely replaced but some sections needed some attention. The lining is fed in through the existing manhole covers. No excavation is necessary. The City had budgeted \$235,000 for the project. The low bid was \$165,600 from Inland Waters Pollution Control. Krzysiak inquired as to how the repairs identified by the inspections will be funded. Breuckman replied that the three-year budget includes funds for planned maintenance.

**17-3330**

Motion by Commissioner Foreman, second by Commissioner Scott, to award the bid to Inland Waters Pollution Control in the amount of \$165,621.25.

Adopted:                   Yeas: Commissioners Foreman, Scott, Krzysiak, Perry, Mayor Metzger  
                                  Nays: None

**Establishing a public hearing on Tuesday, November 14, 2017 at 7:30 p.m., to solicit public comments on an ordinance to amend Chapter 74, Utilities, by the addition of a new Article, Article VIII, Entry onto Private Property; Section 74-340, Intent; Section 74-341, Definitions; Section 74-342, Regulation; and Section 74-343, Trespass**

Breuckman noted that this has been proposed in response to some of the recent issues regarding the behavior of some sub-contractors hired by utility companies. Contractors must provide advance notice of the need to enter onto homeowner's property to both the city and the homeowner and all personnel entering onto the property must carry identification. Commissioner Scott inquired as to whether notice would need to be provided if a homeowner called for service that required entry onto a neighbor's property. Breuckman indicated that that issue may need to be clarified. Krzysiak inquired regarding the penalties for trespass. Both the individual and the company can be ticketed for any violation. Breuckman indicated that the overall intent was not to ticket people but rather to send them away to correct the situation.

**17-3331**

Motion by Commissioner Scott, second by Commissioner Perry, to schedule a public hearing on November 14, 2017 to solicit public comments on the proposed ordinance.

Adopted:                   Yeas: Commissioners Scott, Perry, Foreman, Krzysiak, Mayor Metzger  
                                  Nays: None

**City Manager's Report**

City Manager Breuckman noted that a millage information session will be held on October 17th. He encouraged residents to see the new patio behind the Community Center. He thanked the Foundation for their support of the project. Perry noted that the fact sheets regarding the millage are available on the city website.

Pietrzak commented that city just underwent a mandatory lead and copper testing of the water system. He noted that the city passed with excellent results.

**Other Business**

Mayor Metzger thanked Commissioner Foreman for his service and contributions.

Commissioner Krzysiak noted that the book for October is *The Little Paris Book Shop*. That meeting is October 11th at 7:00 p.m. The November book is *Can't We Talk About Something More Pleasant?* It is a memoir and includes drawings and graphics. The meeting is November 8th. He noted that there are many resources available for senior citizens throughout the community. The Welcoming Cities

roundtable was very successful. He noted that Halloween is a great opportunity to show off the openness of Pleasant Ridge.

Commissioner Foreman noted that there will be a candy collection after Halloween. Any candy collected will be donated and sent to troops overseas.

Mayor Metzger commented on the number of activities in October and November published in the Ridger. He especially noted the Halloween Hayride and the grand reopening of Gainsboro Park.

City Clerk Drealan noted that election day is November 7th. Polls will be open from 7:00 a.m. to 8:00 p.m. All voting is at the Community Center. Absentee ballots are available. The last day to apply for an absentee ballot is November 4th.

With no further business or discussion, Mayor Metzger adjourned the meeting at 9:06 pm.

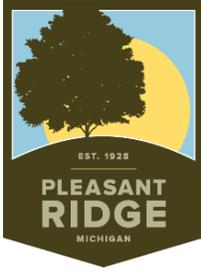
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Mayor Kurt Metzger

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Amy M. Drealan, City Clerk

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**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

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**Special City Commission Meeting  
November 8, 2017**

Having been duly publicized, Mayor Metzger called the meeting to order at 6:30 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger  
Also Present: City Manager Breuckman, City Clerk Drealan  
Absent: None

**Closed Session**

**17-3332**

Motion by Commissioner Foreman, second by Commissioner Scott, that the City Commission move into closed session pursuant to MCL15.268, to discuss attorney/client privileged information. (6:31pm)

Adopted: Yeas: Commissioners Foreman, Scott, Krzysiak, Perry Mayor Metzger  
Nays: None

Mayor Metzger reconvened the Special City Commission Meeting at 7:11pm.

**45<sup>th</sup> District Court Settlement Agreement and Release and the Interlocal Agreement between the City of Pleasant Ridge, the City of Huntington Woods and the City of Oak Park**

**17-3333**

Motion by Commissioner Foreman, second by Commissioner Scott, that the City Commission approve the 45th District Court Settlement Agreement and Release, and the Interlocal Agreement between the City of Pleasant Ridge, City of Huntington Woods and the City of Oak Park, as presented, and that the Mayor, City Manager, and City Clerk be authorized to sign the agreements.

Adopted: Yeas: Commissioners Foreman, Scott, Krzysiak, Perry Mayor Metzger  
Nays: None

With no further business or discussion, Mayor Metzger adjourned the meeting at 7:12pm.

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Mayor Kurt Metzger

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Amy M. Drealan, City Clerk

October 2017

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	6,748.11
TAX LIABILITIES	\$	313,915.69
ACCOUNTS PAYABLE	\$	298,319.81
<b>TOTAL</b>	<b>\$</b>	<b>618,983.61</b>

PAYROLL

October 11, 2017	\$	33,905.49
October 25, 2017	\$	33,411.75

<b>TOTAL</b>	<b>\$</b>	<b>67,317.24</b>
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CHECK REGISTER FOR CITY OF PLEASANT RIDGE  
 PAYROLL LIABILITIES  
 October 2017

Check Date	Check	Vendor Name	Description	Amount
10/11/2017	1997	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 289.23
10/11/2017	1998	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,389.64
10/11/2017	1999	MIFOP	UNION DUES	\$ 141.00
10/11/2017	2000	MISDU	FOC DEDUCTIONS	\$ 224.60
10/11/2017	2001	ALERUS FINANCIAL	RHSP CONTRIBUTIONS	\$ 248.86
10/11/2017	2002	ICMA RETIREMENT TRUST -401	RETIRMENT CONTRIBUTIONS	\$ 1,306.15
10/25/2017	2003	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 289.23
10/25/2017	2004	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,195.78
10/25/2017	2005	MISDU	FOC DEDUCTIONS	\$ 224.60
10/25/2017	2006	ALERUS FINANCIAL	RHSP CONTRIBUTIONS	\$ 248.86
10/25/2017	2007	ICMA RETIREMENT TRUST - 401a	RETIRMENT CONTRIBUTIONS	\$ 1,190.16
TOTAL PAYROLL LIABILITIES				\$ 6,748.11

CITY OF PLEASANT RIDGE CHECK REGISTER  
 ACCOUNTS PAYABLE  
 October 11, 2017

Check Date	Check	Vendor Name	Description	Amount
10/11/2017	21551	ALL GRAPHICS CORP	BASEBALL HATS AND SUPPLIES	\$ 19.00
10/11/2017	21552	AMY DREALAN	MILEAGE	\$ 137.28
10/11/2017	21553	BADGER METER, INC.	MOBILE HOSTING SERVICES	\$ 69.84
10/11/2017	21554	BARRY KNISTER	ROAD PROJECT SPRINKLER REPAIRS	\$ 2,022.55
10/11/2017	21555	BRILAR	DPW CONTRACTED SERVICES	\$ 16,993.54
10/11/2017	21556	CITY OF FERNDALE	SOCMA MEETING REIMBURSEMENT	\$ 515.45
10/11/2017	21557	CITY OF HUNTINGTON WOODS	CITY ATTORNEY SERVICES	\$ 5,636.42
10/11/2017	21558	CITY OF PLEASANT RIDGE-GENERAL	CITY UTILITIES - WATER/SEWER	\$ 3,901.74
10/11/2017	21559	CITY OF PLEASANT RIDGE-PETTY C	PETTY CASH REPLENISHMENT	\$ 565.69
10/11/2017	21560	COURSAL ACRE FARM	2017 TREE LIGHTING CEREMONY	\$ 350.00
10/11/2017	21561	DEBBIE MIKULA	ROAD PROJECT SPRINKLER REPAIRS	\$ 149.00
10/11/2017	21562	DEBORAH GREEN	CITY COMMISSION MEETING MINUTES	\$ 100.00
10/11/2017	21563	DETROIT EDISON COMPANY	COMMUNITY STREET LIGHTING	\$ 2,984.92
10/11/2017	21564	DEWOLF AND ASSOCIATES	POLICE TRAINING	\$ 745.00
10/11/2017	21565	EUGENE LUMBERG	CITY ATTORNEY SERVICES	\$ 468.75
10/11/2017	21566	GREAT AMERICA	TELEPHONE SERVICES	\$ 433.00
10/11/2017	21567	GREAT LAKES WATER AUTHORITY	IWC CHARGES AUGUST 2017	\$ 431.68
10/11/2017	21568	J & J AUTO TRUCK CENTER	POLICE CAR MAINTENANCE	\$ 37.00
10/11/2017	21569	JANI-KING OF MICHIGAN, INC	JANITORIAL CLEANING SERVICES	\$ 2,161.00
10/11/2017	21570	KORI HARVEY	ROAD PROJECT SPRINKLER REPAIRS	\$ 538.00
10/11/2017	21571	MELANIE SEVALD	CSF CLASS	\$ 672.00
10/11/2017	21572	MICHELLE DELACOURT	NEWSLETTER DESIGN SERVICES	\$ 540.00
10/11/2017	21573	MICHIGAN STATE POLICE	POLICE TRAINING	\$ 1,000.00
10/11/2017	21574	MOUNTAIN PAVER CONSTRUCTION INC	COMMUNITY CENTER IMPROVEMENTS	\$ 18,859.00
10/11/2017	21575	O.P. AQUATICS	POOL CHEMICALS AND SUPPLIES	\$ 436.09
10/11/2017	21576	OAKLAND COUNTY TREASURER	POLICE DEPARTMENT SUPPLIES	\$ 63.90
10/11/2017	21577	OAKLAND COUNTY TREASURER	SEWERAGE TREATMENT SEPT 2017	\$ 47,998.25
10/11/2017	21578	OAKLAND COUNTY TREASURER	ELECTION SUPPLIES	\$ 75.42
10/11/2017	21579	PAM KAMPF	SEPT 2017 CLASS	\$ 464.00
10/11/2017	21580	PLANTE MORAN BENEFIT ADVISORS	BENEFITS CONSULTING SERVICES	\$ 1,000.00
10/11/2017	21581	RAY KEE	BUILDING INSPECTOR SERVICES	\$ 1,350.00
10/11/2017	21582	ROCKET ENTERPRISE, INC	FLAG RENEWAL SERVICES	\$ 870.00
10/11/2017	21583	SCOTT PIETRZAK	RIDGER MAILING REIMBURSEMENT	\$ 305.00
10/11/2017	21584	SNR ENTERTAINMENT	SANTA 2017	\$ 250.00
10/11/2017	21585	SOUTHEASTERN OAKLAND COUNTY	REFUSE COLLECTION CONTRACT	\$ 8,923.00
10/11/2017	21586	SOUTHEASTERN OAKLAND COUNTY	WATER PURCHASES SEPT 2017	\$ 21,650.91
10/11/2017	21587	TEPEL BROTHER PRINTING	PRINTING OF THE NEWSLETTER	\$ 2,498.07
10/11/2017	21588	THE DAVEY TREE EXPERT COMPANY	CITY TREE SERVICES	\$ 7,875.00
10/11/2017	21589	UNIFIRST CORPORATION	MAT RENATL AND JANITORIAL SUPPLIES	\$ 540.95
10/11/2017	21590	VICTORIA DICKINSON	RECREATION PROGRAM	\$ 80.00
10/11/2017	21591	VINCE RIZZO	EVENT SUPPLIES	\$ 160.00
10/11/2017	21592	WEB MATTERS BY KRISTIE	WEBSITE HOSTING OCTOBER 2017	\$ 102.45
10/11/2017	21593	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT CONTRIBUTION	\$ 45.38
10/11/2017	21594	45TH DISTRICT COURT	TICKET EXPENSE - PASSANANTE	\$ 165.00
10/11/2017	21595	BCBSM	HEALTH CARE BENEFITS	\$ 28,097.08
10/11/2017	21596	PEWABIC POTTERY	HISTORICAL TILE DEPOSIT	\$ 767.50
10/11/2017	21597	PEWABIC POTTERY	HISTORICAL TILE ORDER BALANCE	\$ 767.50

Total for 10-11-2017

\$ 183,816.36

CITY OF PLEASANT RIDGE CHECK REGISTER  
 ACCOUNTS PAYABLE  
 October 26, 2017

Check Date	Check	Vendor Name	Description	Amount
10/26/2017	21598	ACCUSHRED, LLC	CITY SHRED SERVICES	\$ 55.00
10/26/2017	21599	ANDERSON, ECKSTEIN & WESTRICK	ENGINEERING SERVICES	\$ 20,042.20
10/26/2017	21600	AQUATIC SOURCE	WINTERIZING OF THE COMMUNITY POOL	\$ 2,895.52
10/26/2017	21601	BILL SNETHKAMP DODGE	POLICE VEHICLE MAINTENANCE	\$ 36.95
10/26/2017	21602	CITY OF FERNDALE	FIRE CONTRACT PAYMENT	\$ 21,381.72
10/26/2017	21603	COMMUNITY MEDIA NETWORK	RECORDING CITY MEETINGS	\$ 400.00
10/26/2017	21604	DEBORAH YARBER	PALLET KITS	\$ 980.00
10/26/2017	21605	DETROIT SALT COMPANY LLC	BULK CITY SALT DELIVERY	\$ 3,151.97
10/26/2017	21606	DON KANTZ	ROAD PROJECT SPRINKLER REPAIRS	\$ 285.00
10/26/2017	21607	ICMA RETIREMENT CORPORATION	ANNUAL PLAN FEE	\$ 250.00
10/26/2017	21608	J & J AUTO TRUCK CENTER	POLICE CAR MAINTENANCE	\$ 17.00
10/26/2017	21609	JAX KAR WASH	POLICE CAR MAINTENANCE	\$ 13.00
10/26/2017	21610	LEGAL SHIELD	PRE PAID LEGAL SERVICES	\$ 25.90
10/26/2017	21611	O'REILY AUTO PARTS	DPW TRUCK MAINTENANCE	\$ 26.07
10/26/2017	21612	OAKLAND COMMUNITY COLLEGE	POLICE TRAINING	\$ 360.00
10/26/2017	21613	OAKLAND COUNTY TREASURER	CLEMIS	\$ 2,325.50
10/26/2017	21614	PLANTE & MORAN PLLC	PROFESSIONAL ACCOUNTING SERVICES	\$ 5,403.00
10/26/2017	21615	PRINTING SYSTEMS, INC.	PRINTING OF ELECTION SUPPLIES	\$ 58.63
10/26/2017	21616	SAFEBUILT	CODE ENFORCEMENT SERVICES	\$ 275.00
10/26/2017	21617	SCHEER'S ACE HARDWARE	DPW SUPPLIES	\$ 98.09
10/26/2017	21618	SOUTHEASTERN OAKLAND COUNTY	REFUSE COLLECTION CONTRACT	\$ 7,978.46
10/26/2017	21619	THE HOWARD E NYHART COMPANY INC	PROFESSIONAL SERVICES	\$ 3,000.00
10/26/2017	21620	U.S. POSTAL SERVICE	CITY BULK MAILING PERMIT	\$ 225.00
10/26/2017	21621	UNIFIRST CORPORATION	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 526.98
10/26/2017	21622	UNUM LIFE INSURANCE COMPANY	OCTOBER AND NOVEMBER 2017	\$ 312.00
10/26/2017	21623	WETMORE TIRE AND AUTO	POLICE CAR MAINTENANCE	\$ 144.55
10/26/2017	21624	WEX BANK	FUEL PURCHASES FOR POLICE	\$ 1,485.26

Total for 10-26-2017

\$ 71,752.80

CITY OF PLEASANT RIDGE CHECK REGISTER  
 ACCOUNTS PAYABLE  
 Electronic Disbursements

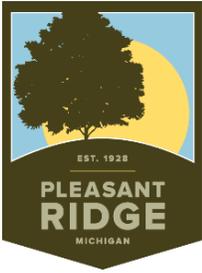
Check Date	Check	Vendor Name	Description	Amount
10/10/2017	918	5TH 3RD	MEETING & RECPROGRAM SUPPLIES	\$ 8,195.38
10/10/2017	919	ADOBE SYSTEMS INC	SOFTWARE MAINTENANCE	\$ 68.88
10/10/2017	920	AIM SUPPLIES	AMMUNITION SUPPLIES	\$ 214.14
10/10/2017	921	ALLPROCOLOR.COM	ELECTION FLYER AND MAILING	\$ 1,290.04
10/10/2017	922	AMAZON.COM	POLICE DEPARTMENT SUPPLIES	\$ 186.15
10/10/2017	923	APPLE.COM	OPERATING SUPPLIES	\$ 1,572.94
10/10/2017	924	AR500 ARMOR	POLICE DEPARTMENT SUPPLIES	\$ 87.00
10/10/2017	925	AT&T MOBILITY	WIRELESS SERVICES	\$ 48.62
10/10/2017	926	COMCAST	TELECOMMUNICATION SERVICES	\$ 116.75
10/10/2017	927	CONSUMERS ENERGY	UTILITIES SERVICES	\$ 402.74
10/10/2017	928	CROWNE PLAZA	CONFERENCE LODGING	\$ 79.50
10/10/2017	929	DTE ENERGY	UTILITIES SERVICES	\$ 3,938.75
10/10/2017	930	ERADICO SERVICES INC	EXTERMINATOR SERVICES	\$ 102.00
10/10/2017	931	GRAINGER	DPW SUPPLIES	\$ 19.22
10/10/2017	932	HOME DEPOT CREDIT SERVICES	BLACKTOP PATCH	\$ 54.85
10/10/2017	933	INTERMEDIA.NET INC.	TELECOMMUNICATION SUPPLIES	\$ 113.12
10/10/2017	934	MICRO CENTER	COMPUTER SUPPLIES	\$ 50.86
10/10/2017	935	NATIONAL LADDER	DPW SUPPLIES	\$ 18.40
10/10/2017	936	PA TURNPIKE AUTHORITY	TRAVEL EXPENSES	\$ 46.90
10/10/2017	937	POSTMASTER	POSTAGE REPLENISHMENT	\$ 200.00
10/10/2017	938	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	\$ 348.93
10/10/2017	939	RELLANCE FOUNDRY	PARK IMPROVEMENT SUPPLIES	\$ 1,533.00
10/10/2017	940	SHERWIN WILLIAMS	CITY HALL MAINTENANCE SUPPLIES	\$ 42.57
10/10/2017	941	SS GRAPHICS	ELECTION SUPPLIES	\$ 201.75
10/10/2017	942	STAMPS.COM	MONTHLY SERVICE CHARGES	\$ 15.99
10/10/2017	943	VENTIMIGLIA ITALIAN FOODS	WOODWARD DREAM CRUISE SUPPLIES	\$ 86.00
10/10/2017	944	WINGATE BY WYNDHAM	CONFERENCE LODGING	\$ 98.79
10/10/2017	945	WOW! BUSINESS	TELECOMMUNICATION SERVICES	\$ 282.63
10/10/2017	946	XFER COMMUNICATIONS	BACKUP AND RECOVERY SERVICES	\$ 1,193.50
10/12/2017	890	MUNICIPAL EMP.RETIREMENT SYST.	RETIREMENT CONTRIBUTIONS	\$ 22,141.25

Total for Electroinc Pymts

\$ 42,750.65

CITY OF PLEASANT RIDGE CHECK REGISTER  
TAX LIABILITIES  
OCTOBER 2017

Check Date	Check	Vendor Name	Description	Amount
10/10/2017	2496	AMBER AND JOHN LEE	2017 TAX OVERPAYMENT	\$ 205.98
10/10/2017	2497	CITY OF PLEASANT RIDGE-DDA	2017 TAX COLLECTIONS	\$ 4,840.60
10/10/2017	2498	CITY OF PLEASANT RIDGE-GENERAL	2017 TAX COLLECTIONS	\$ 2,373.02
10/10/2017	2499	CITY OF PLEASANT RIDGE-TAXES	2017 TAX COLLECTIONS	\$ 96,953.93
10/10/2017	2500	FERNDALE SCHOOL DISTRICT	2017 TAX COLLECTIONS	\$ 48,200.19
10/10/2017	2501	FIRST AMERICAN TITLE INSURANCE COMP	2017 TAX OVERPAYMENT	\$ 43.99
10/10/2017	2502	OAKLAND COUNTY TREASURER	2017 TAX COLLECTIONS	\$ 67,005.07
10/24/2017	2503	CITY OF PLEASANT RIDGE-DDA	TAX DISBURSEMENTS	\$ 2,252.07
10/24/2017	2504	CITY OF PLEASANT RIDGE-GENERAL	2017 TAX COLLECTIONS	\$ 80.16
10/24/2017	2505	CITY OF PLEASANT RIDGE-TAXES	TAX DISBURSEMENTS	\$ 42,373.35
10/24/2017	2506	FERNDALE SCHOOL DISTRICT	TAX DISBURSEMENTS	\$ 20,309.11
10/24/2017	2507	OAKLAND COUNTY TREASURER	TAX DISBURSEMENTS	\$ 29,278.22
TOTAL TAX LIABILITIES				\$ 313,915.69



# City of Pleasant Ridge

Amy M. Drealan, City Clerk

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From: Amy M. Drealan, City Clerk  
To: Mayor and City Commission  
Date: November 14, 2017  
Re: Election Law City Charter Change

## Overview

The attached resolution brings the City Charter regarding acceptance of nominating petitions in line with state law.

## Background

In 2012, the state legislature passed PA 276, amending Election law to reflect a due date for nominating petitions fifteen (15) weeks prior to an election. The 15-week deadline supersedes charter provisions, and the City has been following the state guidelines since adoption in 2012.

The Home Rule City Act allows the City Commission to pass a resolution to update the City Charter to comply with state law, I have attached a proposed resolution for City Commission consideration.

## Requested Action

City Commission adoption of the attached resolution.



# City of Pleasant Ridge

23925 Woodward Avenue, Pleasant Ridge, Michigan 48069  
Phone: 248-541-2901 • Web: [www.cityofpleasantridge.org](http://www.cityofpleasantridge.org)

City Commission  
Kurt Metzger, Mayor  
Jay Foreman  
Jason Krzysiak  
Ann Perry  
Bret Scott

City Manager  
James Breuckman

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## RESOLUTION DECLARING CHANGE IN THE CHARTER OF THE CITY OF PLEASANT RIDGE REFLECTING THE CHANGE OF DATE FOR FILING NOMINATING PETITIONS

**WHEREAS**, due to State of Michigan legislative changes, the City of Pleasant Ridge must update its City Charter to reflect these changes; and

**WHEREAS**, the state amended the Election law in 2012 (PA 276) to require that nominating petitions be filed 15 weeks prior to an election; and

**WHEREAS**, according to the Home Rule City Act, MCL 117.3(b)(3): “Notwithstanding any charter provision, the city may provide by resolution for any election provision that is consistent with the Michigan Election Law, 1954 PA 116, MCL 168.1 to 168.992, as amended.”

### **NOW, THEREFORE, BE IT RESOLVED:**

1. The City of Pleasant Ridge, to be in compliance with Michigan Election Law, shall amend Article XI, Section 11.02(a) Nominations in the City Charter to reflect a due date for filing nominating petitions 15 weeks prior to an election.
2. An annotation shall be added to the charter stating “The charter language pertaining to filing nominating petitions for regular city elections is superseded by Michigan Election Law MCL 168.644e as amended under PA 276 of 2012. The candidate nomination petition filing deadline is 4pm the 15<sup>th</sup> Tuesday prior to the November election.”
3. That any resolution in conflict with this Resolution are deemed rescinded and revoked by the adoption of this Resolution.

I, Amy M. Drealan, do hereby attest that the foregoing is a true and accurate copy of a Resolution adopted by the Pleasant Ridge City Commission at its meeting held Tuesday, November 14, 2017.

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*Amy M. Drealan, City Clerk*

Section 11.02. - Nominations.

- A. *Sponsors.* Any qualified voter of the city may be nominated for the office of city commissioner or mayor by petition of twenty-five (25) voters, who shall be designated as sponsors. A sponsor for a candidate for city office must be a registered voter of the city. No voter shall sign as a sponsor any more petitions than offices that are open for election. The signatures shall be executed in ink. Each sponsor shall indicate next to his signature the date of the signing and the place of residence, describing it sufficiently for verification.

The signed petitions shall be filed on a business day with the city clerk, not earlier than ninety (90) days nor later than forty-five (45) days before the election. Petitions for candidates in a special election must be filed no later than thirty (30) business days before such election. Official petition forms shall be made available by the city clerk.

- B. *Procedure after filing.* Within seven (7) days after the filing of a nominating petition, the election authorities shall notify the candidate and the person who filed the petition whether or not it satisfies the requirements prescribed by this Charter. All such petitions shall be open to public inspection after being filed in the office of the city clerk.

If a petition is found insufficient, the Election Board shall return it immediately to the person who filed it with a statement certifying wherein it is insufficient. Within the regular time for filing petitions, a new petition may be filed for the same candidate. The Election Board shall keep on file all petitions found to be sufficient at least until the expiration of the term for which the candidates are nominated in those petitions.

**State Law reference**— Provision for nomination of elective officers mandatory, MCL 117.3(b); nonpartisan nominating petitions, MCL 168.544a.