

Pleasant Ridge Historical Commission
Meeting Minutes
Wednesday, March 7, 2018

1. Meeting was called to order 7:03 pm by Lauren Howard.
2. In attendance: Don Daniels, Jessica Herzig, Lauran Howard, James Koeppen, Eric Krogol, Nick Kokotovich, Conrad Stack and John Wright. Missing: Amber Herrick and Brett Scott. Also in attendance: Amy Drealan – City Clerk.
3. Consideration of Jan 10, 2018 meeting minutes: Motion to approve by Lauren Howard, second by Nick Kokotovich. All in favor.
4. Public Comments – Items not on the Agenda:
 - a. Light project in Stevenson Park is on its way and we needed to kick in \$1,850.00 more. Voted on it and James Koeppen motion to approve and John Wright second. All approved. Update – from memo from City Manager Jim Breuckman.
5. Treasurer's report for January and February 2018 by Conrad Stack: Revenues: \$73.36; Expenditures: \$1,948.20; Ending balance: \$3,856.74. Motion to approve by James Koeppen, second by John Wright. All in favor.
6. Consideration of the election of the following offices:
 - a. Chairman – Lauren Howard. Motioned to approve John Wright, second Conrad Stack and all in favor.
 - b. Vice Chairman – Nick Kokotovich. Motioned to approve James Koeppen, second John Wright and all in favor.
 - c. Treasurer – Conrad Stack. Motioned to approve John Wright, second James Koeppen and all in favor.
 - d. Secretary – James Koeppen. Motioned to approve Lauren Howard, second John Wright and all in favor.
7. Consideration of the Historical Commission updates:
 - a. 2018 Home and Garden Tour
 - i. The 2018 tour is planned for June 2nd from 10:00 am – 4:00 pm.
 - ii. Current status for 2018 tour:
 1. 6 Norwich **confirmed** – House Captain – Don Daniels
 2. 21 Norwich **confirmed** – House Captain – James Koeppen
 3. 3 Oxford **confirmed** – House Captain – Conrad Stack

4. 3 Poplar Park **confirmed** – House Captain – Jessica Herzig
 5. 27 Oakdale – **confirmed** – House Captain – Nick Kokotovich
 6. 22 Devonshire – **confirmed** (Sandy) – House Captain – John Wright
 7. 85 Amherst garden **confirmed** (Stacey) – House Captain – Lauren Howard
 8. Tickets/Cash – Amber Herrick and Eric Krogol
 9. Secure Docents.
 10. Docent letter – Lauren Howard
 11. Media form – Every household to sign off on. Jessica Herzig will update us on the Media Blast about the tour.
- iii. Afterglow Budget previously decided.
1. Budget limited to \$1,000.
 - a. Holiday Market – 3 cases of beer (24 in each case), 3 cases of wine (different types), bags of ice and bottles of water.
 2. Luran Howard will host Afterglow at her home on Oakland Park Blvd.
- iv. 2018 Ticket Prices previously decided.
1. Day of tour \$25, purchased in advance \$20 and docent \$15. All in favor. Media has this information.
- v. Book Printing
1. Amber Herrick checked with her contact at Birmingham schools and was told they can print the books for \$740. Oakland Books - \$566.85
 2. Write up need to be done last weekend in April.
 3. Mickie Smith – Edit Book write ups and Jessica Herzig will find out how involved she wants to be.
 4. Home Pics for the book – Tom Treuter and invite to afterglow.
 5. Advertising – James Koeppen
 - a. Amy Drealan – will invoice the advertisers
- b. Museum Staffing
- i. Third Saturday of the month from 10:00 am – 12:00 pm.
 1. May 19, 2018 – John Wright
 2. June, day of tour - Amber Herrick and Eric Krogol

- ii. General museum notes: The property database is available on CD for Historical Commissioners to send home files. \$10 donation to email home files. The person holding the museum key should bring it to our meeting and give to the next person opening the museum. A few days prior to the museum opening, do a Facebook post notifying residents when it will be open.
 - iii. Have Scott come and show the database in a future meeting for new members – Pending.
- c. Centennial Home Tiles – Green Tiles cost \$40.00 Frame cost – Lauren Howard will find out for next meeting.
- d. Speaker Series Ideas:
 - i. Kit homes – Set for Aug 9, 2018 7PM and advertise at the Home Tour
 - ii. We are willing to offer a stipend for up to \$100 for the speaker.
- 8. Consideration of the City Commission Liaison Report:
 - a. N/A – Brett Scott missing from meeting.
- 9. Other Business:
 - a. Pleasant Ridge Then and Now Book – 1981
 - a. Jessica Herzig will talk to her contact and see if she would like to revamp or create a new one for Pleasant Ridge. Add 696, parks and new resident stories.
 - b. Maybe ask other groups to assist. Woman Club?
 - c. Maybe create a sub-committee.
 - d. We have 5 boxes of these books – talked about giving them out for free with a purchase of tiles at the home tour in June.
- 10. Adjournment at 9:10 pm. Motion by James Koeppen, second by Jessica Herzig. All in favor.

