

City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

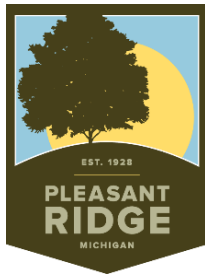
Regular Downtown Development Authority Meeting Monday, February 5, 2018

Members of the Downtown Development Authority and Residents: This shall serve as your official notification of the Regular Downtown Development Authority Meeting to be held Monday, February 5, 2018, immediately following the Regular Planning Commission Meeting, in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

DOWNTOWN DEVELOPMENT AUTHORITY MEETING

1. Meeting Called to Order.
2. Roll Call.
3. Consideration of the following minutes:
 - a. Regular Downtown Development Authority Meeting held Monday, October 23, 2017.
4. **PUBLIC DISCUSSION** – Items not on the Agenda.
5. Formation of DDA Budget Subcommittee.
6. DDA Decorative Planters.
7. City Manager's Update.
8. Other Business.
9. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



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**Downtown Development Meeting
October 23, 2017**

Having been duly publicized, Chairman Treuter called the meeting to order at 7:59 p.m.

Present: Commissioners Martin-Campbell, Stiffman, Schlesinger, Treuter,
McCutcheon, Corrigan, Wilkinson.
Also Present: City Manager Breuckman, City Commission liaison Perry.
Absent: Commissioner McAuliffe.

Minutes

DDA-2017-1530

Motion by Commissioner Martin-Campbell, second by Commissioner Schlesinger, that the minutes of the Regular Downtown Development Authority meeting held Monday, July 24, 2017, be approved.

Adopted: Yeas: Commissioner, Martin-Campbell, Schlesinger, Corrigan, Martin-Campbell, McCutcheon, Stiffman, Treuter, Wilkinson.
Nays: None.

City Managers Update

Have been in contact with the banner company regarding the replacement of missing banners along Woodward. Hardware may be replaced to coincide with the size of the banners.
Adopt a planter program for business will be kicked off next year.
No update regarding the multi-jurisdiction trolley program or the holiday light initiative.

With no further comments or discussion, Chairman Treuter adjourned the meeting at 8:01 p.m.

Chairman Treuter

Martha Schlesinger, Secretary



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: Downtown Development Authority
Date: February 1, 2018
Re: DDA Planter Program

We have purchased a few sample planters and will review those with you at next week's meeting. Our goal is to implement the planter program this coming spring. Our next steps will be to determine the final selection of planters that we will offer, and how the specifics of the program will work.

Planter Selections

Following is a list of the planters we purchased for review. The planters are all square or round, but they have coordinating or matching rectangular planters if we want to offer rectangular options along with round or square ones.

Tusco CT22BK Cosmo Square Planter, 22 inch (\$75)

<http://www.tuscoproducts.com/products/cosmopolitan-collection/>

Southern Patio Metro Poly-Resin Planter, 23 inch (\$65)

<http://www.southernpatio.com/products/metro/rmt2004mz-dynamic-design-20-metro-planter-monzonite/>

Garden by Artech Resin Barcelona Planter, Large (\$90)

<http://www.gardenbyartech.com/products/>

Madeira Cube Planter, Brushed Metal, 16 inch (\$155)

<https://nmndesigns.com/products/madeira-cube-planter>

Draft Planter Program Guidelines

Planter Selection:

- DDA Provided Planters. The DDA will provide planters chosen from our pre-selected list. The DDA will fill the planters with dirt. At the property owner's option, the DDA will also provide plant materials for a cost of \$__.
- Property Owner/Business Provided Planters. Property owners who wish to use a different planter in the right of way that is not on the DDA's planter list may do so at their own cost, so long as the planter meets the location and design criteria. The planter and location must be approved by the City prior to installation.

Planter Location Criteria:

- Height. Planters located in the right of way may have a maximum height of 24 inches.
- Clear Sidewalk Area. Maintain clear, unobstructed passage along the sidewalk. Planters must be set back at least one foot from the sidewalk, either on the building side or the street side.
- Curb Separation. Maintain minimum 1.5-foot separation between the curb and the edge of planter.
- Plant Materials and Visibility.
 - Plant materials shall be chosen to maintain unobstructed views for drivers. This is more important at the north end of blocks, as drivers will be looking south to view oncoming traffic on Woodward.
 - Planters and plant materials shall not obstruct views of buildings, or unduly block views of pedestrians on sidewalks. Tall plants may be used periodically in planters.
 - Planters should contain plants that overflow and spill down the sides of the planter.
 - Bold use of color is encouraged
 - Planters should be full of plants. Weak plantings will be lost in the Woodward environment.

Next Steps

The next steps are for the DDA to provide input on the sample planters and program guidelines. Staff will then finalize the list of options and the program guidelines and roll out the program to our business owners.