

**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

**City Commission Meeting**  
**January 9, 2018**  
**Agenda**

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Public Hearing and Regular City Commission Meeting to be held Tuesday, January 9, 2018, at 7:30 p.m., in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

**PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING – 7:30 P.M.**

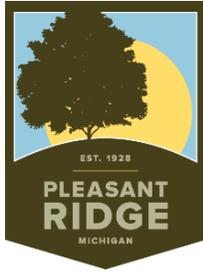
1. **Meeting Called to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **PUBLIC DISCUSSION – items not on the Agenda.**
5. **Governmental Reports.**
6. **City Commission Liaison Reports.**
7. **Consent Agenda.**

*All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.*

  - a. Minutes of the Regular City Commission Meeting held Tuesday, December 12, 2017.
  - b. Monthly Disbursement Report.
  - c. Resolution in honor of the birthday of Dr. Martin Luther King, Jr.
  - d. Proclamation recognizing January as Volunteer Blood Donor Month.
8. **Ordinance to amend Chapter 82, Zoning, of the Pleasant Ridge City Code by the elimination of Section 82-197(b)(1)(m):**
  - a. **Public Hearing** – Solicitation of public comments on an Ordinance to amend Chapter 82, Zoning, of the Pleasant Ridge City Code by the elimination of Section 82-197(b)(1)(m).
  - b. Ordinance to amend Chapter 82, Zoning, of the Pleasant Ridge City Code by the elimination of Section 82-197(b)(1)(m).

9. **Ordinance to amend Chapter 82, Zoning, of the Pleasant Ridge City Code, Section 82.204, Solar Panels:**
  - a. **Public Hearing** – Solicitation of public comments on an Ordinance to amend Chapter 82, Zoning, of the Pleasant Ridge City Code, Section 82.204, Solar Panels.
  - b. Ordinance to amend Chapter 82, Zoning, of the Pleasant Ridge City Code, Section 82.204, Solar Panels.
  
10. **Annual Meeting Schedule for the following Commissions:**
  - a. City Commission.
  - b. Historical Commission.
  - c. Planning Commission/Downtown Development Authority.
  - d. Recreation Commission.
  
11. **Junior Commission Appointments.**
  - a. Historical Commission.
  - b. Planning Commission/Downtown Development Authority.
  - c. Recreation Commission.
  - d. Board of Review.
  
12. **City Manager’s Report.**
  
13. **Other Business.**
  
14. **Adjournment.**

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

**City Commission Meeting  
December 12, 2017**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:33 p.m.

Present: Commissioners Krzysiak, Perry, Scott, Wahl, Mayor Metzger  
Also Present: City Manager Breuckman, City Clerk Drealan  
Absent: None

**Annual Audit**

City Manager Breuckman introduced auditor, Dane Porter, from Stevens, Kirinovic & Tucker. Tucker presented a "clean" opinion which is the highest level of assurance possible. He noted that revenues have exceeded expenditures in the last three years. The largest revenue source is property taxes. The largest expenditure is public safety. The fund balance has increased since 2014.

**17-3338**

Motion by Commissioner Perry, second by Commissioner Wahl, to receive and file the financial audit for the fiscal year ending June 30, 2017.

Adopted: Yeas: Commissioners Perry, Wahl, Krzysiak, Scott, Mayor Metzger  
Nays: None

**Resolution Recognizing Former City Commissioner Jay Foreman**

Mayor Metzger read a resolution recognizing the contributions of former City Commissioner Jay Foreman.

**17-3339**

Motion by Commissioner Krzysiak, second by Commissioner Scott, to approve the resolution as presented.

Adopted: Yeas: Commissioners Krzysiak, Scott, Perry, Wahl, Mayor Metzger  
Nays: None

**Resolution Recognizing Water Clerk Darren Humphreys**

Mayor Metzger read a resolution recognizing the contributions of Water Clerk Darren Humphreys.

**17-3340**

Motion by Commissioner Wahl, second by Commissioner Scott, to approve the resolution as presented.

Adopted: Yeas: Commissioners Wahl, Scott, Krzysiak, Perry, Mayor Metzger  
Nays: None

**Centennial Homes Presentation**

Historical Commissioner John Wright presented plaques for 100 year old homes to Jacob Wilson, 71 Kensington and Helen Stojic, 28 Elm Park.

**Governmental Reports**

Chief Kevin Nowak, Pleasant Ridge Police Department, commented that people are stealing packages from porches in neighboring cities. Pleasant Ridge has not experienced this problem. Patrols have been monitoring deliveries to prevent theft.

**City Commission Liaison Reports**

Commissioner Scott reported on the Historical Commission. There was no meeting in December. The next meeting is January 10th at 7:00 p.m. There is one opening on the Commission. Applications will be accepted until December 28th.

Commissioner Krzysiak reported on the Recreation Commission. There will be two vacancies on the Recreation Commission. He acknowledged the service of Jean Russell and Jacquelyn Scully who are leaving the Commission. Applications will be accepted until December 28th. Commissioner Wahl will be the next Commission liaison to the Recreation Commission. Commissioner Krzysiak thanked everyone involved with the Recreation Commission and Department.

Commissioner Perry reported on the Planning Commission/DDA. The Commission had two public hearings. The first was regarding allowing the Sunoco gas station to sell beer and wine. That proposal was approved and will be on the January agenda. The second was regarding allowing solar panels on the street side of houses. That proposal was forwarded to the City Commission which will hold a public hearing at the January 9th meeting. The next meeting is January 22nd at 7:00 p.m.

Commissioner Krzysiak will become the new liaison to the Ferndale Public Schools.

**Consent Agenda - Removal of Items 11e(i) and (ii)**

Commissioner Krzysiak requested the removal of Items 11e(i) and (ii) to become item 13a of the agenda.

**17-3341**

Motion by Commissioner Krzysiak, second by Commissioner Perry, to remove Items 11e(i) and (ii) from the consent agenda to become item 13a of the general agenda.

Adopted:                      Yeas: Commissioners Krzysiak, Perry, Scott, Wahl, Mayor Metzger  
   Nays: None

**Consent Agenda**

**17-3342**

Motion by Commissioner Krzysiak, second by Commissioner Scott, to approve the consent agenda as amended.

Adopted:                      Yeas: Commissioners Krzysiak, Scott, Perry, Wahl, Mayor Metzger  
   Nays: None

**Organizational Items**

The Regular City Commission Meeting will be held on the second Tuesday of each month at 7:30 p.m. The City adopts Roberts' Rules of Order for the Commission and other appointed bodies. Perry is appointed Deputy Mayor. Krzysiak is appointed to the Police Board. Wahl is appointed liaison to the Recreation Commission. Perry is appointed as liaison to the Planning Commission and DDA, the WA3 and the Woodward Avenue Transit Committee. Scott is appointed as liaison to the Historical Commission. Krzysiak is appointed as representative to the Ferndale Public Schools Superintendent's Advisory Committee. Metzger is appointed as the Legislative Coordinator to the Michigan Municipal League. Charles Digby is appointed as the Police Commissioner. All of the above appointments expire November 12, 2019.

Breuckman is appointed as the City representative to the ICCA. Drealan is the alternate. Metzger, Perry, Breuckman and Pietrzak are appointed as the City's representatives to the Fire Protection Agreement Committee. Pietrzak is appointed as delegate to the Woodward Dream Cruise Board of Directors. Drealan is the alternate. Pietrzak is appointed as delegate to the SOCRRA Board of Trustees. Breuckman is the alternate. Pietrzak is appointed as delegate to the SOCWA Board of Trustees. Breuckman is the alternate. Metzger is appointed as the City's delegate to SEMCOG. Breuckman is the alternate. Breuckman is appointed as the Act 51 Administrator. Metzger is appointed as delegate to the MML annual meeting. Breuckman is the alternate. Drealan is appointed as officer delegate to the MERS annual meeting.

**17-3343**

Motion by Commissioner Perry, second by Commissioner Wahl, to approve the organizational items as presented.

Adopted:                   Yeas: Commissioners Perry, Wahl, Krzysiak, Scott, Mayor Metzger  
                                  Nays: None

**Community Action Alliance Water Residential Assistance Program (WRAP) Grant Program**

Breuckman noted that WRAP is a program that was created with the development of the Great Lakes Water Authority. It provides water bill payment and plumbing repair assistance to low income households. There is no cost to the city to participate. The only requirement is that the City provide administrative support to the program including record keeping and reporting. To be a Tier One community, the City also agrees not to roll unpaid water bills onto the tax rolls. Applications are made through WRAP and they provide a chart that defines eligibility using total income and number of residents in the household.

**17-3344**

Motion by Commissioner Krzysiak, second by Commissioner Scott, to approve the memorandum of agreement for the program.

Adopted:                   Yeas: Commissioners Krzysiak, Scott, Perry, Wahl, Mayor Metzger  
                                  Nays: None

**Establish Public Hearing - January 9, 2018**

A public hearing will be held on January 9, 2018 to solicit public comments on two zoning ordinance amendments regarding the installation of solar panels on the street side of houses and to allow the sale of beer and wine at the Sunoco station. The Planning Commission held a public hearing and recommended both amendments to the City Commission for approval. A special land use permit will

be required for the gas station to proceed. Residents within 300 feet will be notified of that hearing. Package liquor sales are limited to between 9:00 a.m. and 10:00 p.m. An ordinance amendment and new application process would be necessary to extend those times. It was discussed that these time limits are more restrictive than most communities. Krzysiak expressed concern regarding the use of the adjacent ice cream shop. Perry commented that ice cream can be consumed on the premises but beer and wine cannot. The Planning Commission held a public hearing and recommended both amendments to the City Commission for approval.

Breuckman noted that solar system costs have dropped significantly in recent years. Residents can now see a return on their investment in six or seven years. As a result, interest in installing residential solar systems has increased. The current ordinance does not allow the installation of solar panels on any structure if it is visible from the street. Most streets run east and west which means that, under the current ordinance, nearly half the households are prohibited from installing solar energy systems. Newer solar panels are more monochrome and less reflective than older systems. Breuckman commented that the installation of solar panels does not permanently alter the historic nature of the structure and can be removed without damage. The ordinance amendment would allow monochrome roof installation on the street side of structures. Ground installation would have to comply with the ordinances regarding accessory buildings which would limit installation to covering a maximum of 40% of the rear yard only. Installing a Tesla roof would also be allowed but they are still prohibitively expensive. Scott discussed the fact that there would also need to be a converter box installed on the side of the house which would likely be where the other utility boxes are currently located. A survey was conducted earlier in the year and approximately 60% of the responses were in favor of the amendment.

#### 17-3345

Motion by Commissioner Perry, second by Commissioner Scott, to establish public hearings on January 9, 2018 for both zoning ordinance amendments as presented.

Adopted:                      Yeas: Commissioners Perry, Scott, Krzysiak, Wahl, Mayor Metzger  
   Nays: None

#### **City Manager's Report**

City Manager Breuckman presented an update on the leaf pick up program. He noted that the leaves fell late in the fall and were quickly covered with snow. The schedule is set based on a typical year but every year is somewhat different. The pick-up schedule was extended by a week and most streets have been picked up. Brilar is the leaf collection contractor. There are very few leaf collections companies available. Leaf pick-up costs \$10,000 per week. Schedule updates are posted on the website and Facebook. Pietrzak mentioned that residents should not try to pick up the snow-covered leaf piles themselves. If the leaves have not yet been picked up, residents are asked to not park on the street.

#### **Other Business**

Commissioner Krzysiak noted that book for the January Book Club meeting will be *Citizens of London*, by Lynne Olson. It is a non-fiction story about Americans who stood with Britain during it's darkest hours. The meeting will be held on January 10th at 7:00 p.m. at the Community Center. February's book is *Underground Railroad*, by Colson Whitehead.

Commissioner Perry noted that there will be one vacancy on the Planning Commission/DDA. The applications are on the website and at City Hall. The deadline is December 28th.

Mayor Metzger thanked everyone involved in the tree lighting.

With no further business or discussion, Mayor Metzger adjourned the meeting at 8:46 p.m.

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Mayor Kurt Metzger

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Amy M. Drealan, City Clerk  
/dleg

December 2017

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	7,522.82
TAX LIABILITIES	\$	541,532.74
ACCOUNTS PAYABLE	\$	1,498,128.91
<b>TOTAL</b>	<b>\$</b>	<b>2,047,184.47</b>

PAYROLL

December 6, 2017	\$	39,833.34
December 20, 2017	\$	48,625.42
<b>TOTAL</b>	<b>\$</b>	<b>88,458.76</b>

CHECK REGISTER FOR CITY OF PLEASANT RIDGE  
 PAYROLL LIABILITIES  
 December 2017

Check Date	Check	Vendor Name	Description	Amount
12/6/2017	2039	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 381.40
12/6/2017	2040	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,269.47
12/6/2017	2041	MIFOP	UNION DUES	\$ 141.00
12/6/2017	2042	MISDU	FOC DEDUCTIONS	\$ 224.60
12/6/2017	2043	ALERUS FINANCIAL	RHSP CONTRIBUTIONS	\$ 248.86
12/6/2017	2044	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,305.16
12/20/2017	2050	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 707.03
12/20/2017	2051	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 1,190.16
12/20/2017	2052	ALERUS FINANCIAL	RHSP CONTRIBUTIONS	\$ 1,317.46
12/20/2017	2053	MISDU	FOC DEDUCTIONS	\$ 224.60
12/20/2017	2054	ALERUS FINANCIAL	RETIRMENT CONTRIBUTIONS	\$ 513.08
TOTAL PAYROLL LIABILITIES				\$ 7,522.82

CITY OF PLEASANT RIDGE CHECK REGISTER  
TAX LIABILITIES  
December 2017

Check Date	Check	Vendor Name	Description	Amount
12/11/2017	2515	CITY OF PLEASANT RIDGE-DDA	2017 TAX COLLECTIONS	\$ 6,404.45
12/11/2017	2516	CITY OF PLEASANT RIDGE-GENERAL	2017 TAX COLLECTIONS	\$ 1,886.91
12/11/2017	2517	CITY OF PLEASANT RIDGE-TAXES	2017 TAX COLLECTIONS	\$ 153,790.90
12/11/2017	2518	FERNDALE PUBLIC SCHOOL	2017 TAX COLLECTIONS	\$ 71,706.77
12/11/2017	2519	MICHAEL SOKOL	2017 TAX OVERPAYMENT	\$ 537.55
12/11/2017	2520	OAKLAND COUNTY TREASURER	2017 TAX COLLECTIONS	\$ 128,612.11
12/11/2017	2521	TITLE RESOURCE AGENCY	2017 TAX OVERPAYMENT	\$ 277.48
12/28/2017	2522	CAPITAL TITLE	2017 TAX OVERPAYMENT	\$ 1,427.11
12/28/2017	2523	CITY OF PLEASANT RIDGE-DDA	2017 TAX COLLECTIONS	\$ 3,807.51
12/28/2017	2524	CITY OF PLEASANT RIDGE-GENERAL	2017 TAX COLLECTIONS	\$ 80.16
12/28/2017	2525	CITY OF PLEASANT RIDGE-TAXES	2017 TAX COLLECTIONS	\$ 58,627.08
12/28/2017	2526	EXECUTIVE RESIDENTIAL PROPERTIES	2017 TAX OVERPAYMENT	\$ 1,708.61
12/28/2017	2527	FERNDALE SCHOOL DISTRICT	2017 TAX COLLECTIONS	\$ 26,794.77
12/28/2017	2528	OAKLAND COUNTY TREASURER	2017 TAX COLLECTIONS	\$ 85,871.33
TOTAL TAX LIABILITIES				\$ 541,532.74

CITY OF PLEASANT RIDGE CHECK REGISTER  
 ACCOUNTS PAYABLE  
 December 12, 2017

Check Date	Check	Vendor Name	Description	Amount
12/12/2017	21665	45TH DISTRICT COURT	TICKET EXPENSE	\$ 165.00
12/12/2017	21666	ADKISON, NEED & ALLEN P.L.L.C.	CITY ATTORNEY SERVICES	\$ 272.50
12/12/2017	21667	ADVANCED MARKETING PARTNERS	WINTER TAX STMTS & 1099 STMTS	\$ 331.28
12/12/2017	21668	ANDERSON, ECKSTEIN & WESTRICK	ENGINEERING SERVICES	\$ 4,086.56
12/12/2017	21669	BADGER METER, INC.	SOFTWARE MAINTENANCE	\$ 139.68
12/12/2017	21670	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH BENEFITS	\$ 20,295.15
12/12/2017	21671	BRET SCOTT	EQUIPMENT REIMBURSEMENT	\$ 694.29
12/12/2017	21672	BRILAR	DPW SERVICES-SEPTEMBER	\$ 99,086.47
12/12/2017	21673	BS&A SOFTWARE	ANNUAL SOFTWARE MAINT AGREEMENT	\$ 3,081.00
12/12/2017	21674	BSN SPORTS, INC	RECREATION PROGRAM	\$ 190.00
12/12/2017	21675	CITY OF FERNDALE	FIRE SERVICES AGREEMENT	\$ 21,381.72
12/12/2017	21676	CITY OF HUNTINGTON WOODS	ATTORNEY SERVICES COST SHARE	\$ 8,165.25
12/12/2017	21677	CITY OF ROYAL OAK	DPW SERVICES	\$ 1,284.65
12/12/2017	21678	CLINTON RIVER WATERSHED COUNCIL	2018 MEMBERSHIP DUES	\$ 500.00
12/12/2017	21679	COMMUNITY MEDIA NETWORK	COMMISSION MEETING TAPING	\$ 200.00
12/12/2017	21680	DEBORAH GREEN	TRANSCRIPTION SERVICES	\$ 50.00
12/12/2017	21681	DETROIT EDISON COMPANY	STREETLIGHTING	\$ 4,076.54
12/12/2017	21682	ELECTION SOURCE	ELECTION EQUIPMENT TESTING	\$ 650.00
12/12/2017	21683	EUGENE KEPLER	POOL REPAIR SERVICES	\$ 1,555.00
12/12/2017	21684	EUGENE LUMBERG	COURT PROSECUTIONS	\$ 406.25
12/12/2017	21685	FIRE EXTINGUISHER SALES & SERV	FIRE EXTINGUISHER INSPECTIONS	\$ 310.50
12/12/2017	21686	G2 CONSULTING GROUP	ROAD RECONSTRUCTION PROJECTS	\$ 3,575.00
12/12/2017	21687	GREAT AMERICAN FINANCIAL SRVS	TELECOMMUNICATION LEASE	\$ 433.00
12/12/2017	21688	GREAT LAKES WATER AUTHORITY	IWC CHARGES	\$ 431.68
12/12/2017	21689	INLAND WATERS	SEWER REHABILITATION PROJECT	\$ 13,925.25
12/12/2017	21690	J & J AUTO TRUCK CENTER	PD VEHICLE MAINTENANCE	\$ 167.85
12/12/2017	21691	JANI-KING OF MICHIGAN, INC	JANITORIAL SERVICES	\$ 4,322.00
12/12/2017	21692	KENNETH BORYCZ	INSPECTION SERVICES-NOV 2017	\$ 1,035.00
12/12/2017	21693	KIRK, HUTH & LANGE PLC	LABOR ATTORNEY SERVICES	\$ 123.75
12/12/2017	21694	LEGAL SHIELD	LEGAL SERVICES BENEFIT	\$ 25.90
12/12/2017	21695	LIGHTING SUPPLY COMPANY	BUILDING MAINTENANCE SUPPLIES	\$ 6.44
12/12/2017	21696	MAMC	MEMBERSHIP DUES-DREALAN	\$ 60.00
12/12/2017	21697	MELANIE SEVALD	RECREATION PROGRAM	\$ 196.00
12/12/2017	21698	MICH RECREATIONAL CONSTRUCTION	COMMUNITY CENTER PARK PROJECT	\$ 16,589.00
12/12/2017	21699	MICH.MUNICIPAL WORKER'S COMP.	WORKERS COMP CONTRIBUTION	\$ 43.00
12/12/2017	21700	MICHIGAN MUNICIPAL LEAGUE	TRAINING SESSION-WAHL	\$ 95.00
12/12/2017	21701	NYE UNIFORM	UNIFORM SUPPLIES-POLICE	\$ 702.50
12/12/2017	21702	OAKLAND COUNTY ANIMAL CONTROL	DOG LICENSE EXPENSE	\$ 2,346.50
12/12/2017	21703	OAKLAND COUNTY TREASURER	SEWERAGE TREATMENT- NOV 2017	\$ 47,998.25
12/12/2017	21704	OAKLAND SCHOOLS	UTILITY BILL PROCESSING	\$ 1,200.88
12/12/2017	21705	PATRICK THOMPSON DESIGNS, INC	COMMUNITY CENTER RENOVATIONS	\$ 2,400.00
12/12/2017	21706	PENCHURA	GAINSBORO PARK PROJECT	\$ 57,491.00
12/12/2017	21707	PLANTE & MORAN PLLC	ACCOUNTING SERVICES	\$ 5,403.00
12/12/2017	21708	QMI GROUP INC	NAMEPLATES-CITY COMMISSION	\$ 40.00
12/12/2017	21709	RAY KEE	INSPECTION SERVICES	\$ 1,350.00
12/12/2017	21710	ROOTMASTERS	BOND RETURN PB170003	\$ 5,000.00
12/12/2017	21711	SAFEBUILT	CODE ENFORCEMENT SERVICES	\$ 275.00
12/12/2017	21712	SCHEER'S ACE HARDWARE	BUILDING MAINTENANCE SUPPLIES	\$ 140.15
12/12/2017	21713	SIR SPEEDY	PRINTING SERVICES	\$ 447.62
12/12/2017	21714	SOCPPWA	MEMBERSHIP DUES-SCHULTZ	\$ 20.00
12/12/2017	21715	SOCRRA	REFUSE COLLECTION CONTRACT	\$ 224.46
12/12/2017	21716	SOCWA	WATER PURCHASES-NOV 2017	\$ 12,155.92
12/12/2017	21717	SOCRRA	REFUSE COLLECTION CONTRACT	\$ 16,677.00
12/12/2017	21718	STEVENS, KIRINOVIC & TUCKER P.C.	AUDIT SERVICES	\$ 3,500.00
12/12/2017	21719	THE DAVEY TREE EXPERT COMPANY	TREE MAINTENANCE SERVICES	\$ 29,720.00
12/12/2017	21720	TOSHIBA FINANCIAL SERVICES	COPIER LEASE SERVICES	\$ 1,092.72
12/12/2017	21721	UNIFIRST CORPORATION	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 1,157.22
12/12/2017	21722	VERIZON	WIRELESS SERVICES	\$ 105.16
12/12/2017	21723	VINCE RIZZO	PROGRAM SUPPLIES	\$ 1,000.00
12/12/2017	21724	W-S CITY OF PLEASANT RIDGE	WATER PURCHASES	\$ 15,529.27
12/12/2017	21725	WEB MATTERS BY KRISTIE	WEBSITE HOSTING SERVICES	\$ 24.95
12/12/2017	21726	WEX BANK	FUEL PURCHASES-PD	\$ 1,576.58
12/12/2017	21727	OAKLAND COUNTY TREASURER	BOND PROCEEDS INVESTMENT #77305	\$ 1,000,000.00

Total for 12-12-2017

\$ 1,415,528.89

CITY OF PLEASANT RIDGE CHECK REGISTER  
 ACCOUNTS PAYABLE  
 December 28, 2017

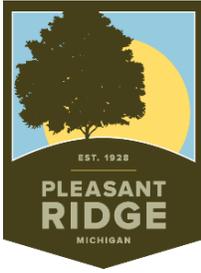
Check Date	Check	Vendor Name	Description	Amount
12/28/2017	21728	45TH DISTRICT COURT	TICKET EXPENSE	\$ 340.00
12/28/2017	21729	ANDERSON, ECKSTEIN & WESTRICK	ENGINEERING SERVICES	\$ 15,892.55
12/28/2017	21730	APPLIED CONCEPTS, INC.	POLICE RADAR REPAIRS	\$ 242.00
12/28/2017	21731	CITY OF FERNDALE	FIRE SERVICES CONTRACT	\$ 21,381.72
12/28/2017	21732	DETROIT SALT COMPANY LLC	BULK ROAD SALT PURCHASES	\$ 1,542.88
12/28/2017	21733	HUNT SIGN COMPANY, LTD	SIGN MAINTENANCE SUPPLIES	\$ 48.00
12/28/2017	21734	JASON NAGY	UNIFORM REIMBURSEMENT	\$ 163.17
12/28/2017	21735	LEGAL SHIELD	PREPAID LEGAL BENEFIT	\$ 25.90
12/28/2017	21736	MICHELLE DELACOURT	RIDGER DESIGN AND PRODUCTION	\$ 485.00
12/28/2017	21737	NYE UNIFORM	POLICE UNIFORM SUPPLIES	\$ 214.71
12/28/2017	21738	O'REILY AUTO PARTS	PD VEHICLE SUPPLIES	\$ 6.43
12/28/2017	21739	OAKLAND COUNTY TREASURER	TAX SYSTEM ANNUAL BILLING	\$ 394.82
12/28/2017	21740	PLANTE & MORAN PLLC	ACCOUNTING SERVICES	\$ 5,403.00
12/28/2017	21741	PLANTE MORAN BENEFIT ADVISORS	BENEFITS CONSULTING SERVICES	\$ 1,000.00
12/28/2017	21742	RAMTEL CORPORATION	REPLACEMENT POLICE CALL SYSTEM	\$ 4,651.43
12/28/2017	21743	SOCRRA	REFUSE COLLECTION CONTRACT	\$ 7,978.46
12/28/2017	21744	UNIFIRST CORPORATION	JANITORIAL SUPPLIES & MAT RENTAL	\$ 287.63
12/28/2017	21745	UNUM LIFE INSURANCE COMPANY	LIFE INSURANCE BENEFIT	\$ 39.00
12/28/2017	21746	WEB MATTERS BY KRISTIE	WEBSITE HOSTING SERVICES	\$ 102.45
12/28/2017	21747	WETMORE TIRE AND AUTO	PD VEHICLE MAINTENANCE & SUPPLIES	\$ 30.00
12/28/2017	21748	VOID CHECK	VOID CHECK	\$ -
12/28/2017	21749	VOID CHECK	VOID CHECK	\$ -
12/28/2017	21750	VOID CHECK	VOID CHECK	\$ -
12/28/2017	21751	VOID CHECK	VOID CHECK	\$ -
12/28/2017	21752	VOID CHECK	VOID CHECK	\$ -
12/28/2017	21753	OPTUM BANK	2018 HSA CONTRIBUTIONS	\$ 237.50

Total for 12-28-2017

\$ 60,466.65

CITY OF PLEASANT RIDGE CHECK REGISTER  
ACCOUNTS PAYABLE  
ELECTRONIC TRANSFERS

Check Date	Check	Vendor Name	Description	Amount
12/7/2017	1000	MUNICIPAL EMP.RETIREMENT SYST.	RETIREMENT CONTRIBUTIONS	\$ 22,133.37
Total for Electronic Transfers				\$ 22,133.37



**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

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**RESOLUTION**  
*in honor of*  
***Dr. Martin Luther King, Jr.***

**Whereas,** *Monday, January 15, 2018, will be recognized as a National Day of Observance in honor of the birthday of Dr. Martin Luther King, Jr., and*

**Whereas,** *the Reverend Dr. Martin Luther King Jr. became a martyr by assassination April 4, 1968; his life ending at thirty-nine years by the bullet of bigotry; and*

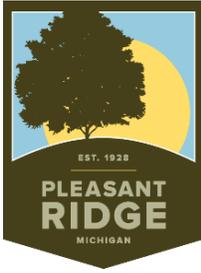
**Whereas,** *the world has always feared and crucified the spiritual giants among mankind who become effective through example, dedication to true spiritual growth and personal sacrifice; and*

***NOW, THEREFORE, I, Kurt Metzger by virtue of the authority vested in me as Mayor, do hereby urge all our residents to recognize this special day and join us as we rededicate ourselves to the principles of justice and equality for all.***

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*Kurt Metzger, Mayor*

***SIGNED AND SEALED THIS 9<sup>TH</sup> DAY OF JANUARY, 2018***



**City of Pleasant Ridge**  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

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# **Mayoral Proclamation**

## **January 2018 Volunteer Blood Donor Month**

**WHEREAS,**

*In Southeast Michigan, there is need for 250,000 units of blood per year for the protection of patients, and there is a need for additional healthy, regular volunteer donors to join the ranks of those who already give of themselves so generously.*

**NOW, THEREFORE,**

*I, Kurt Metzger, on behalf of the entire City Commission, do hereby proclaim the month of January as "Volunteer Blood Donor Month" for the City of Pleasant Ridge and urge all citizens to pay tribute to those among us who donate for others in need. I urge all citizens in good health to donate regularly. I also urge all civic and service organizations and businesses, if they have not already done so, to form blood donors groups to provide for others.*

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*Kurt Metzger, Mayor*

*SIGNED AND SEALED THIS 9<sup>TH</sup> DAY OF JANUARY, 2018*



# City of Pleasant Ridge

James Breuckman, City Manager

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From: Jim Breuckman, City Manager  
To: City Commission  
Date: January 5, 2018  
Re: Request to Amend Zoning Ordinance Section 82-197(b)(1)(m)

## Overview

Sunny Singh, owner of the Sunoco Station, has applied to the State for a SDM (Specially Designated Merchant) liquor license. This would allow him to sell packaged beer and wine at his gas station for consumption off the premises. These liquor licenses are not subject to quotas. The Planning Commission held a public hearing on the proposed amendment and recommended it forward to the City Commission on December 11, 2017.

## Background

Section 82-197(b)(1) establishes specific requirements for automobile service stations. Subsection (m) states that “the sale of alcoholic beverages on the premises is expressly prohibited.”

Mr. Singh is asking the City Commission to consider amending the Zoning Ordinance to eliminate subsection (m), which would allow him to proceed with securing a SDM liquor license for the site.

If approved, the ordinance amendment would allow the sale of package liquor at the Sunoco station if a special land use permit is approved by the Planning Commission. Approval of the ordinance amendment would not grant the owner of the Sunoco station a by-right ability to sell packaged liquor. Rather, he would have to apply for a special use permit and comply with the requirements of Section 82-197(b)(9) for the liquor sales portion of the use. Section 82-197(b)(9) limits liquor sales to the hours of 9 am to 10 pm.

Direct mailed notice will be sent to all properties within 300 feet of the Sunoco station if a special land use permit is applied for.

## Requested Action

City Commission consideration of the request to eliminate 82-197(b)(1)(m) after holding the public hearing. The City Commission may choose to approve, approve with changes, postpone action, or to decline to act on the proposed amendment (effectively denying it).

**CITY OF PLEASANT RIDGE**  
**Ordinance No \_\_\_\_**

AN ORDINANCE TO AMEND THE CITY OF PLEASANT RIDGE CODE OF ORDINANCES, CHAPTER 82 – ZONING.

THE CITY OF PLEASANT RIDGE ORDAINS:

**Section 1.**

The following sections of Chapter 82, Zoning, of the Pleasant Ridge City Code are amended as follows:

1. Section 82-197(b)(1), Automobile Service Stations and Oil Change Establishments, is amended to read as follows:

~~m. The sale of alcoholic beverages on the premises is expressly prohibited.~~

The remaining subsections n through p shall be amended to be new subsections m through o.

**Section 2. Severability.**

Should any provision or part of this Article be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of the balance of this Article, which shall remain in full force and effect.

**Section 3. Repealer.**

All other ordinances or parts of ordinances in conflict with this ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 4. Savings clause.**

Nothing in this Article shall be construed to affect any suit or proceeding pending in any court or any rights acquired or any liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 8 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this Ordinance.

**Section 4. Effective Date.**

This Ordinance shall become effective seven days after publication of a notice of adoption, as provided by law.

**Section 5. Adoption.**

This Ordinance is hereby declared to have been adopted by the Commission of the City of Pleasant Ridge at a meeting duly called and held on the \_\_\_ day of \_\_\_, 20\_\_\_, and ordered to be given publication in the manner prescribed by law.



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Amy M. Drealan, City Clerk

Planning Commission Public Hearing: .....Monday, December 11, 2017  
Planning Commission Recommendation: ...Monday, December 11, 2017  
City Commission Introduction: .....Tuesday, December 12 2017  
City Commission Public Hearing: .....  
City Commission Adoption: .....  
Published: .....  
Effective: .....



# City of Pleasant Ridge

James Breuckman, City Manager

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From: Jim Breuckman, City Manager  
To: City Commission  
Date: January 5, 2018  
Re: Solar Energy System Regulations

## Overview

A proposed zoning amendment to allow solar energy systems where visible from the street has been developed and is attached. The amendment was recommended forward by the Planning Commission on December 11, 2017.

## Background

The crux of the question before us is that historic preservation is a significant concern in Pleasant Ridge. Our Zoning Ordinance recognizes this in many ways, large and small. Our exterior design standards are a major example. So is the current prohibition of solar panels anywhere on a property where they are visible from the street.

The question is, do historic preservation considerations that strive to keep houses looking as close as possible to how they looked when they were built outweigh the need to allow for solar energy systems where they are visible from the street.

The reason why this is a particularly salient question for Pleasant Ridge is that the majority of our residential streets (20 out of 22) run east and west, meaning that houses face either north or south. A house on the north side of the street can only install a roof-mounted solar energy system on the south-facing roof, which means that it is visible from the street. In effect, our current solar energy standards prohibit nearly half of our properties from installing a rooftop solar energy system.

## Survey Results

A short, three question survey was conducted on this issue prior to scheduling the public hearing for the proposed ordinance. The survey was published online and was included in the summer edition of the Ridger. We received a total of 64 responses to the survey.

The first question asked if solar panels should be allowed where visible from the street. 62.5% were in favor and 37.5% were opposed.

The second question asked if all black panels, or other design requirements to make the panels less noticeable and obtrusive, should be required. 54.84% agreed, 45.16% disagreed.

There were also a number of open-ended comments that were provided, which are included in the attached survey results summary.

## Considerations

I offer the following as thought-starters for your consideration as we examine this issue.

- Solar panels aesthetically change the appearance of a historic structure, but do not necessarily change the structural integrity of the house. They do not destroy or permanently alter the historic resource. When the panels are removed, the house can easily be restored to its original appearance. We do not run the risk of permanently altering or destroying historic resources, so objections on historic preservation grounds are purely aesthetic.

*Is it appropriate to prohibit solar energy systems based on aesthetic concerns alone?*

- An oft-cited reason to wait on doing something with solar panels is because technology is advancing. A common opinion for this matter is that solar shingles will obviate this discussion. However, it is uncertain if solar shingles will ever be as cost effective as traditional solar panels. Perhaps they will, but there is still a large price difference. Solar shingles have been the next big thing for at least 10 years now. I was at a conference in 2007 where Dow Chemical was displaying and marketing solar shingles that would be coming to market “soon.” Instead, Dow shut down the program because it was never market viable.

Furthermore, regulations can be changed. If emerging technologies that are more aesthetically pleasing and are cost-competitive with solar panels do pan out, we can revise our regulations accordingly in the future.

*Is it worth waiting for a technological outcome that may or may not materialize?*

- Prices on solar energy systems have declined to the point where it is now feasible for homeowners to put in a residential system. Payback periods are now in the 7-10 year range, meaning that homeowners can reasonably put in systems which will save them money over time, and also reduce the carbon intensity of our energy system.

*Is it appropriate to retain a regulatory barrier in the short term that impacts the economic and environmental bottom lines in the hope that a more aesthetically pleasing hardware option will be price effective at some point in the future?*

## Example Photographs

On the following pages are photographs of solar energy system installations on historic or traditionally styled houses. These are intended only to provide context for what visible solar energy systems look like. Please note the difference in appearance between the panels with silver frames and grids, vs. the uniform black panels that have black frames and grids.

## Requested Action

City Commission consideration of the attached ordinance amendment after the public hearing. The City Commission may approve, approve with changes, or postpone the amendment. The Commission may also choose to decline taking action on the amendment, in effect declining it.









**CITY OF PLEASANT RIDGE**  
**Ordinance No \_\_\_\_**

AN ORDINANCE TO AMEND THE CITY OF PLEASANT RIDGE  
CODE OF ORDINANCES, CHAPTER 82 – ZONING.

THE CITY OF PLEASANT RIDGE ORDAINS:

**Section 1.**

The following Section 82-204 of Chapter 82, Zoning, of the Pleasant Ridge City Code is amended as follows:

**Section 82-204. Solar Energy Systems**

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Solar energy systems include solar collector surfaces and ancillary electrical equipment that are either affixed to a permanent principal or accessory building, or as a freestanding structure. A solar energy system collects, stores, and/or distributes solar energy for heating or cooling, generating electricity, or heating water.

Solar energy systems are permitted in all districts as an accessory use subject to the following:

- (1) Ground mounted solar energy systems shall meet the location and setback requirements applicable to detached accessory buildings (see Section 82-193).
- (2) Roof mounted solar energy equipment shall be permitted on principal and accessory buildings provided that the panels or solar collector surface does not increase the total height of the structure above the maximum allowable height of the structure on which it is located, in accordance with the applicable zoning regulations.
- (3) Solar energy collectors shall be designed to either:
  - a. Faithfully replicate the appearance of standard roofing materials, or
  - b. Minimize glare and be uniform in color. Frames (internal and external) shall be the same color as the collector surface. All panels shall have an anti-reflective coating.

**Section 2. Severability.**

Should any provision or part of this Article be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of the balance of this Article, which shall remain in full force and effect.

**Section 3. Repealer.**

All other ordinances or parts of ordinances in conflict with this ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 4. Savings clause.**

Nothing in this Article shall be construed to affect any suit or proceeding pending in any court or any rights acquired or any liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 8 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this Ordinance.

**Section 4. Effective Date.**

This Ordinance shall become effective seven days after publication of a notice of adoption, as provided by law.

**Section 5. Adoption.**

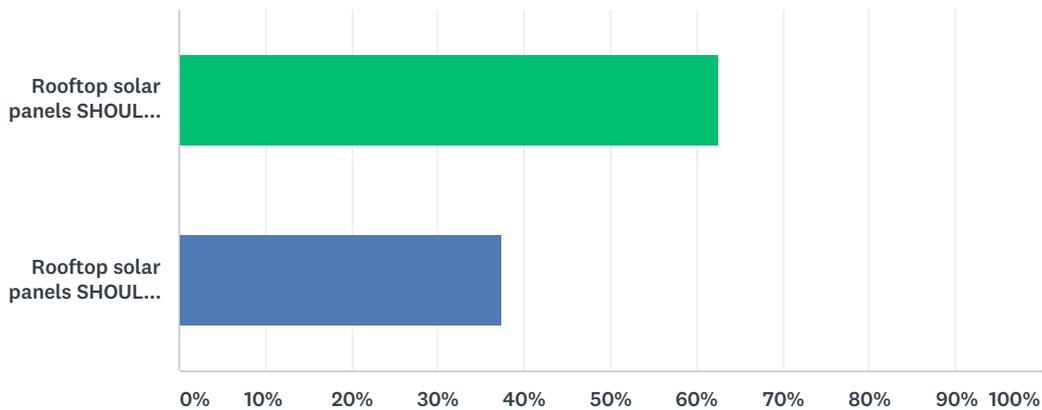
This Ordinance is hereby declared to have been adopted by the Commission of the City of Pleasant Ridge at a meeting duly called and held on the \_\_\_ day of \_\_\_, 2018, and ordered to be given publication in the manner prescribed by law.

\_\_\_\_\_  
Amy M. Drealan, City Clerk

Planning Commission Public Hearing: .....Monday, December 11, 2017  
Planning Commission Recommendation: ...Monday, December 11, 2017  
City Commission Introduction:.....Tuesday, December 12, 2017  
City Commission Public Hearing: .....Tuesday, January 9, 2018  
City Commission Adoption: .....  
Published:.....  
Effective:.....

Q1 Solar energy systems continue to decrease in price each year, and now residential systems can pay back in as little as 7 years. As solar energy becomes more affordable, more residents are interested in installing solar panels on their house. However, Pleasant Ridge's zoning prohibits solar panels on the front side of houses, where they are visible from the street. This is a problem for nearly half of our residents because most of our streets run east and west. If your house is on the north side of the street, the only good place to put solar panels is on the side of the house that faces the street. Our zoning standards prohibit nearly half of our residents from installing a solar energy system. At this time, the City is re-examining our solar energy system regulations to decide if we should allow them to be installed where they are visible from the street. This survey is intended to gauge public interest in this topic to help the Planning and City Commissions as they consider this matter. Please indicate which of the following statements you most agree with:

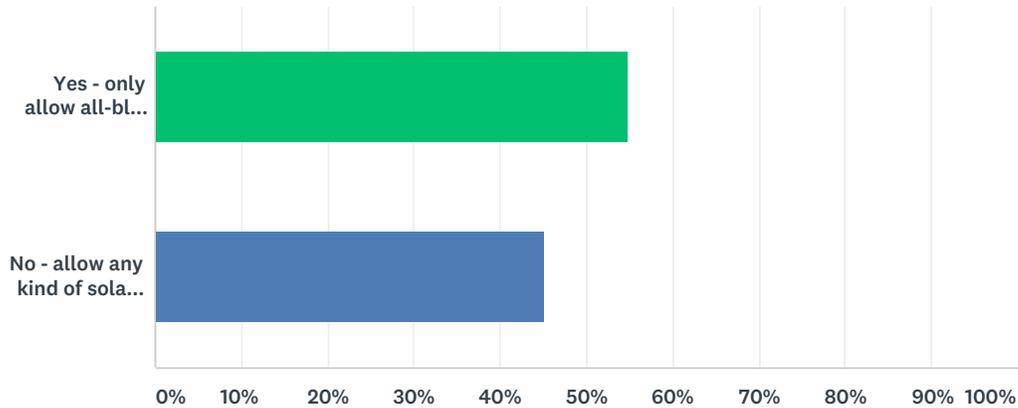
Answered: 64 Skipped: 0



ANSWER CHOICES	RESPONSES	
Rooftop solar panels SHOULD be allowed where they are visible from the street.	62.50%	40
Rooftop solar panels SHOULD NOT be allowed where they are visible from the street.	37.50%	24
TOTAL		64

Q2 All-black solar panels are now readily available, and are considered by some to be less obtrusive or noticeable than the traditional solar panels with silver-colored grid materials. All-Black Panel Example: Traditional Solar Panel Example: If Pleasant Ridge allows solar panels on the sides of houses that are visible from the street, should we require that only all-black panels may be used?

Answered: 62 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes - only allow all-black panels	54.84%	34
No - allow any kind of solar panel	45.16%	28
TOTAL		62

Pleasant Ridge Residential Solar Survey

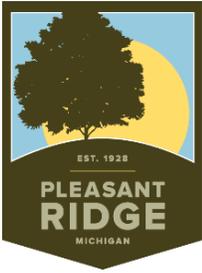
### Q3 Is there anything else you want to share with us regarding residential solar panels?

Answered: 34 Skipped: 30

#	RESPONSES	DATE
1	make designs be in good taste!	10/13/2017 7:46 PM
2	We are installing a 15 kWh system with the 1st Tesla powerwall 2.0 back up battery system in Michigan this November. We are strong advocates of solar and welcome any questions, and believe limited (if any) restrictions should be in place for rooftop solar. -52 Oakdale Boulevard	10/13/2017 7:42 PM
3	Solar panels are somewhat unsightly and I prefer they are not visible from the street.	10/13/2017 7:59 AM
4	As a city we have strived to maintain the historical elements and atmosphere of the community. The current offerings of solar panels are not aesthetically adequate to uphold the current appearances of the community. At this time solar panels should not be allowed on the front of homes.	10/11/2017 6:44 PM
5	I think they're great and lucky to live in a city that will allow solar power!!!	10/11/2017 1:18 PM
6	Solar power is good.	10/5/2017 12:16 PM
7	Many roofs are not black in our city, so requiring all back panels as a way to make the panels blend seems pointless.	9/5/2017 2:11 PM
8	Please prioritize training for Ferndale Fire, as they need to understand how to fight fires in spite of the panels	9/4/2017 9:01 PM
9	How about garage roofs that you can't see from the street.	9/4/2017 5:45 PM
10	We have a responsibility to be good stewards of our natural resources. It's time to put away the outdated requirements that are driven by esthetics.	9/4/2017 2:42 PM
11	Do not restrict to black only. Instead, broaden restrictions to allow a wider range -- All one color with minimal reflectivity OR Constructed to look similar to traditional roofing shingles such as the ones Tesla is touting. An all-black restriction is very short-sighted. Research what may be coming to the market soon, not just a single product that is now available. Prohibit bright metal and highly reflective surfaces.	9/4/2017 2:20 PM
12	Sustainability is more important than aesthetics.	9/4/2017 10:14 AM
13	While solar panels are green energy and saves money they look terrible.	9/4/2017 8:25 AM
14	Can you see if Elon Musk will use PR as a test study for his solar shingles? Kidding. AP	9/3/2017 10:08 AM
15	Does not fit our historical district. Reduces property value in historic neighborhood.	9/2/2017 11:46 PM
16	I don't know if this is consider to be a solar panel but I definitely think the new Tesla roofs should be allowed as well.	9/2/2017 9:53 AM
17	I'm more concerned about the "view" of the neighborhood (and reflection) when looking out my second storey windows. FYI this could be an unforeseen problem that comes up.	9/2/2017 7:09 AM
18	I'm really pro environment. But I'm also pro historic neighborhood, which is why I bought here. There needs to be a balance. Until solar tiles like those in design by Tesla are readily available, I will not support any solar panels on the front of homes.	9/2/2017 2:51 AM
19	I'm all for renewable energy, but it doesn't sound like the city has done its homework. There are still a number of challenges and problems with solar power.	9/2/2017 12:52 AM
20	Stop being ridiculous and allow people to efficiently energize their home.	9/1/2017 11:02 PM
21	No	9/1/2017 10:19 PM
22	No visible solar panels should be allowed, they destroy the historical character of our beautiful unique city. Also some home have portions of there roofs which are flat on top so it is inaccurate to say that half of the city is excluded under the current ordinance.	9/1/2017 9:13 PM

## Pleasant Ridge Residential Solar Survey

23	As much as I see the need to save on energy costs, I also feel that being a historic district PR's ambience would be forever changed by allowing these to be present from the street.	9/1/2017 5:57 PM
24	Limiting the discussion to only these two panel types is in error. The full range of available solar panel types including solar shingles now being developed needs to be included in the language of any ordinance. Technology advances faster than cities can create or revise regulations and any rewrite should allow for types still to be developed, such as solar tracking/ movable installs. Same goes for wind power; new vertical blade systems are small, quiet and unobtrusive. If wind generation is currently prohibited in our zoning regs ( I haven't checked), it also should be considered for approval, with sound and footprint limitations.	9/1/2017 5:34 PM
25	I'd prefer not to allow panels facing the street, on the front of the house. They are unsightly. However, corner lots may allow panels facing the rear of the house to be seen from one side, and I think that should be allowed. Only the front should be restricted. For those homes being excluded by this restriction, I think it will not be long before solar shingles are ready for prime time and priced feasibly. This would be a better solution for these cases.	9/1/2017 5:27 PM
26	If solar panels are allowed on a street visible side they must blend in w the roof top of a home, garage or building. Failure to make them less obtrusive looking will significantly degrade the historical perspective look and feel of our city. While modern technologies should be allowed it should be done with the most caution and used not to ruin our city	9/1/2017 5:20 PM
27	Please do not allow the aesthetic value of our historic properties to be negatively impacted by visible solar panels. Thank you.	9/1/2017 5:15 PM
28	They are quite common visible from street views throughout historic districts in Europe. There are new solar panels (shingles) that look great. It is still an emerging technology, like CFLs to LEDs.	9/1/2017 5:13 PM
29	I am an architect and I also use to work for a solar panel company and I am totally okay with this as long as it is done "in good taste".	9/1/2017 4:53 PM
30	This topic should be re-addressed as soon as other emerging technologies are proven both affordable and robust.	9/1/2017 4:48 PM
31	I hesitate to answer either of the questions above, because I think it depends. I am for an increase in solar, but I also feel that the character of the houses would be diminished if the solar implementation is done in a poor way. But, an all-out ban of solar that can be seen from the street doesn't seem right. For example, some homes in PR have a more modern style where even visible solar panels would not be obtrusive in my opinion, and some have low pitched roofs where the panels may not be as visible. If the "non-black"solar panels were installed on a high pitched tudor revival visible from the street, I would have a problem with it. But, if solar panels were installed on the detached garage of a home, even if still visible from the street, that would probably not be bothersome for me. And of course, as your question regarding all-black panels indicates, the style of solar panels is changing. There are solar shingles coming on the market that look like slate. etc. - assuming that they do look nice enough, I don't see why there would be any ban on those regardless of where they were placed.	9/1/2017 4:18 PM
32	If possible no solar panel should be placed on a side of a house if the other side of the house does not have a neighbor. Houses on many OF streets are very close to each other.	9/1/2017 4:06 PM
33	Should not be visible at all. No matter what kind/color they are.	9/1/2017 3:57 PM
34	would love it if the City could negotiate for residents to contract individually, but en masse, with a single contractor to get solar panels installed a reduced rate	9/1/2017 3:56 PM



# City of Pleasant Ridge

Amy M. Drealan, City Clerk

From: Amy M. Drealan, City Clerk  
 To: Mayor and City Commission  
 Date: January 9, 2018  
 Re: Annual Meeting Schedule

Each year, in January, the meeting schedules for the City Commission, Historical Commission, Planning Commission/Downtown Development Authority and Recreation Commission are placed on the City Commission Agenda for approval. The following list is the proposed schedules for 2018

## City Commission

The Regular Meetings of the City Commission are held the second Tuesday of the month. The meetings are held at 7:30 p.m., in the City Commission Chambers. The meetings are proposed for the following dates:

January 9, 2018  
 February 13, 2018  
 March 13, 2018  
 April 10, 2018  
 May 8, 2018  
 June 12, 2018  
 July 10, 2018  
 August 14, 2018  
 September 11, 2018  
 October 9, 2018  
 November 13, 2018  
 December 11, 2018

Also, for ease of scheduling, the fourth Tuesday of every month be set aside for Zoning Board of Appeals Meeting, Coffee with Commissioners or Work/Study sessions for the City Commission.

## Historical Commission

The Regular Meetings of the Historical Commission are held the first Wednesday of specific months. The meetings are held at 7:00 p.m., at the Pleasant Ridge Community Center. The meetings are proposed for the following dates:

January 10, 2018  
 March 7, 2018  
 April 4, 2018  
 May 2, 2018  
 June 6, 2018  
 September 5, 2018

October 3, 2018  
November 7, 2018  
January 9, 2019

**Planning Commission/Downtown Development Authority**

The Regular Meetings of the Planning Commission/DDA are held the fourth Monday of specific months. The meetings are held at 7:00 p.m., in the City Commission Chambers. The meetings are proposed for the following dates:

January 22, 2018  
April 23, 2018  
July 23, 2018  
October 22, 2018

The fourth Monday of the non-meeting months will be set aside in case the Planning Commission/DDA has business which needs to be addressed prior to the regularly scheduled meeting.

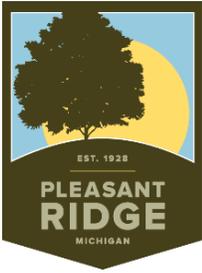
**Recreation Commission**

The Regular Meetings of the Recreation Commission are held the last Wednesday of specific months. The meetings are held at 7:00 p.m., at the Pleasant Ridge Community Center. The meetings are proposed for the following dates:

January 31, 2018  
April 25, 2018  
July 25, 2018  
October 24, 2018

The last Wednesday of the non-meeting months will be set aside in case Recreation Commission has business which needs to be addressed prior to the regularly scheduled meeting.

Of course, special meetings and workshops are called when needed. Please feel free to contact me should you require any additional information.



## City of Pleasant Ridge

Amy M. Drealan, City Clerk

From: Amy M. Drealan, City Clerk  
 To: Mayor and City Commission  
 Date: January 9, 2018  
 Re: Junior Commission and Board of Review Appointments

### Historical Commission

There is one member on the Pleasant Ridge Historical Commission, whose term expired on December 31, 2017, and would like to be reappointed to serve another term. The member eligible for reappointment Mr. John Wright. I have spoken to Mr. Wright and he wishes to be reappointed. He is eligible for his second full term, which expires December 31, 2020.

On January 1, 2018, there will be two vacancies on the Historical Commission. Both vacancies are for first full terms. These terms will expire December 31, 2020. The following individuals have applied for the vacancies:

Christopher Johnson  
 Donald Daniels  
 James Leyerle  
 Erik Krogol

### Planning Commission/Downtown Development Authority

There are two members on the Pleasant Ridge Planning Commission/Downtown Development Authority, whose terms expired on December 31, 2017, and both are eligible to be reappointed to serve another term. The members eligible for reappointment are Ms. Kristie McAuliffe and Mr. Tom Wilkinson. Both members wish to be reappointed to another term. Ms. McAuliffe will begin her second full term, and Mr. Wilkinson will begin his first full term. Both terms expire on December 31, 2020.

On January 1, 2018, there will be one vacancy for a first full term on the Planning Commission/DDA. This term will expire December 31, 2020. The following individuals have applied for the vacancy:

Marie Haener-Patti  
 Al Kaczkowski  
 Frederic McCoy

### Recreation Commission

There is three members on the Pleasant Ridge Recreation Commission, whose terms expired on December 31, 2017, one member is eligible to be reappointed to serve another term. The member eligible for reappointment is Ms. Catherine Russell. Mr. Pietrzak has spoken with Ms. Russell and she is excited to be reappointed. This will be Ms. Russell's first full term, which expires December 31, 2020.

On January 1, 2018, there will be two vacancies for first full terms on the Recreation Commission. These terms will expire December 31, 2020. The following individuals have applied to the vacancies:

Jeffrey Williams  
Al Kaczowski  
Karin Jahn  
James Leyerle

#### Board of Review

The Board of Review consists of three residents, who sit in review of the actions of the Assessor. The board meets three times each year.

On January 1, 2018, there will be one vacancy on the Board of Review. At this time, I am requesting the City Commission appoint one member and one alternate to this board. Two individuals applied to serve on the Board of Review:

Thomas Treuter  
Al Kaczowski

I have attached all of the applications by commission/board to this memo. Please feel free to contact me should you wish to discuss this matter further.

# HISTORICAL COMMISSION



# City of Pleasant Ridge

Candidate Questionnaire

Name: CHRISTOPHER JOHNSON	
Date: Dec. 1, 2015	Pleasant Ridge Resident For (years): 29 yrs.
Occupation: PROFESSOR Emeritus, WSU (History Dept)	

Commissions On Which You Want to Serve (please check all applicable boxes):

- |   |   |
|---|---|
| <input type="checkbox"/> Board of Review                  | <input type="checkbox"/> Recreation Commission          |
| <input checked="" type="checkbox"/> Historical Commission | <input type="checkbox"/> Zoning Advisory Committee      |
| <input type="checkbox"/> Planning Commission              | <input type="checkbox"/> Huntington Woods Library Board |

Interests/Reasons/Qualifications

I am a professional ~~history~~ historian with a substantial publication record in European and American history (including Detroit). I would like to work on an updated version of P.R. Past and Present.

Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)

P. R. Planning Commission 2004-08 (I think)  
P. R. Historical Commission 2010-14 (I was bumped because I missed three winter meetings while in Florida for my wife's health last year) (I believed that rule has changed)

Other Organizations

- Board Member, Ferndale Education Foundation, chair of annual fundraiser two years. (2004-10, 2013-14)  
- Volunteer, DIA.

Education

B.A. Wabash College  
M.S., Ph.D. University of Wisconsin (Madison)

Additional Information

I have a strong interest in historical preservation and architectural history.



# City of Pleasant Ridge

Candidate Questionnaire

Name: <u>DONALD DANIELS</u>	
Date: <u>11/30/2016</u>	Pleasant Ridge Resident For (years): <u>24</u>
Occupation: <u>CHURCH MUSICIAN</u>	

Commissions On Which You Want to Serve (please check all applicable boxes):

- |   |   |
|---|---|
| <input type="checkbox"/> Board of Review                  | <input type="checkbox"/> Recreation Commission          |
| <input checked="" type="checkbox"/> Historical Commission | <input type="checkbox"/> Zoning Advisory Committee      |
| <input type="checkbox"/> Planning Commission              | <input type="checkbox"/> Huntington Woods Library Board |

Interests/Reasons/Qualifications

HAVE SUPPORTED AND ASSISTED HISTORICAL COMMISSION, CULINARY CLUBS, AND GARDEN CLUBS IN PAST YEARS.

Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)

∅

Other Organizations

PR CULINARY CLUBS

Education

BA - OLIVET COLLEGE  
MA - EMU  
MAT - MSU

Additional Information



# City of Pleasant Ridge

## Candidate Questionnaire

Name: <u>James Leverle</u>	
Date: <u>1/10/17</u>	Pleasant Ridge Resident For (years): <u>9 yrs</u>
Occupation: <u>PSAP Database Manager, GM OnStar</u>	

Commissions On Which You Want to Serve (please check all applicable boxes):

- |   |  |
|---|--|
| <input type="checkbox"/> Board of Review                  | <input checked="" type="checkbox"/> Recreation Commission          |
| <input checked="" type="checkbox"/> Historical Commission | <input type="checkbox"/> Zoning Advisory Committee                 |
| <input type="checkbox"/> Planning Commission              | <input checked="" type="checkbox"/> Huntington Woods Library Board |

### Interests/Reasons/Qualifications

Very interested in suburban history as growth, transit and social factors intersected in P.R. Research technology and how it has impacted our lives in communities

### Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)

Neighborhood Assn Vice-President + Treasurer Dekalb Highlands, Dunwoody, GA 2000-2004. Arlington Heights, IL Festival, 1996-1998

### Other Organizations

VP-BOD, Rackham ChOI - 2010-2015. Board, Team Detroit Aquatics, 2007-2012

### Education

MBA, Univ of Cincinnati  
BA, Michigan State

### Additional Information

Particular interest in MCM (mid-century modern) architecture as it returns to vintage.



# City of Pleasant Ridge

## Candidate Questionnaire

Name: <b>Erik Krogol</b>	
Date: <b>1/10/17</b>	Pleasant Ridge Resident For (years): <b>2 years</b>
Occupation: <b>Compliance Supervisor</b>	

### Commissions On Which You Want to Serve (please check all applicable boxes):

- |   |   |
|---|---|
| <input type="checkbox"/> Board of Review                  | <input type="checkbox"/> Recreation Commission          |
| <input checked="" type="checkbox"/> Historical Commission | <input type="checkbox"/> Zoning Advisory Committee      |
| <input type="checkbox"/> Planning Commission              | <input type="checkbox"/> Huntington Woods Library Board |

### Interests/Reasons/Qualifications

I have always been looking for a reason to get back into the history side of things. My degrees are in the historical field yet unfortunately when I graduated I was unable to pursue a job in that field. I have done field work and internships at historical sites and always enjoyed the history/research aspect.

### Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)

I have never served on a board/commission/committee before.

### Other Organizations

During grad school I was an active member of Preservation Eastern.

### Education

B.S. History - Eastern Michigan University - Graduated 2008  
M.S. Historic Preservation (Focus on Heritage Interpretation, Administration & Museum Practices) Eastern Michigan University - Graduated 2011

### Additional Information

I have worked in the automotive world for the last 6 years and would love a chance to become more involved in the Pleasant Ridge community and with my background and love for all things history, the Pleasant Ridge Historical Commission would be the perfect opportunity for me to put my degrees to a good use.

PLANNING  
COMMISSION/  
DDA



# City of Pleasant Ridge

Candidate Questionnaire

Name: <b>Marie Haener-Patti</b>	
Date: <b>12/28/2017</b>	Pleasant Ridge Resident For (years): <b>28</b>
Occupation: <b>Architect/ Construction Project Manager</b>	

**Commissions On Which You Want to Serve (please check all applicable boxes):**

- |   |   |
|---|---|
| <input type="checkbox"/> Board of Review                | <input type="checkbox"/> Recreation Commission                |
| <input type="checkbox"/> Historical Commission          | <input checked="" type="checkbox"/> Zoning Advisory Committee |
| <input checked="" type="checkbox"/> Planning Commission | <input type="checkbox"/> Huntington Woods Library Board       |

**Interests/Reasons/Qualifications**

Architecture/ Facilities Assessment/ Urban Planning. Over 30 years of experience in planning, design and documentation of architectural, urban planning, and redevelopment projects. Experience as an adjunct professor teaching building codes to architecture and engineering students

**Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)**

Ferndale Public Schools: Bond Committees, 1994, 2004, 2014: board member, and co-chair  
Ferndale Public Schools: Facilities Committee, School board appointee  
Ferndale DDA 1998- 2006: Board member, Board vice chair, Design Committee Chair

**Other Organizations**

YWCA of Metro Detroit: Board Member, Finance Committee  
Michigan Metro Girl Scout Council: Facilities Assessment Committee, Outdoor Skills trainer, troop leader  
FPS Fine Arts Boosters: volunteer for Marching Band

**Education**

Bachelor of Architecture University of Detroit Mercy,  
Certificate in Project Management Oakland University

**Additional Information**

Currently employed as a Construction Project Manager, Medxcel Facilities Management for projects at Providence Hospital Southfield, Providence Park Novi, and Brighton Center for Recovery.



# City of Pleasant Ridge

Candidate Questionnaire

Name: <b>Al Kaczkowski</b>	
Date: <b>12/26/17</b>	Pleasant Ridge Resident For (years): <b>11 years</b>
Occupation: <b>Retired ( Executive Director, Non Profit Management)</b>	

**Commissions On Which You Want to Serve (please check all applicable boxes):**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Board of Review     | <input checked="" type="checkbox"/> Recreation Commission     |
| <input type="checkbox"/> Historical Commission          | <input checked="" type="checkbox"/> Zoning Advisory Committee |
| <input checked="" type="checkbox"/> Planning Commission | <input type="checkbox"/> Huntington Woods Library Board       |

**Interests/Reasons/Qualifications**

To take part in my community and help in anyway I can.

**Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)**

Parks and Recreation - Village of Wolverine Lake MI 85-90  
Planning Commissioner -Village of Wolverine Lake MI 80-85  
Council Member - Village of Wolverine Lake MI 91-94  
Walled Lake Schools Strategic Planning Committee Memeber 90-94

**Other Organizations**

Lakes Area Optimist Club - President  
Volunteers in Prevention, Parole and Prison - Board Secretary (Non-profit Mentoring)  
Youth Mentor (VIP Detroit)  
Volunteer Program Manager - Life Remodled  
Non-profit consultant - Rebuilding Together Oakland County

**Education**

BS Human Resources Development / Management Oakland University  
Grad Studies Central Michigan University - MSA  
Grad Studies Oakland University - Counseling

**Additional Information**

I enjoy helping others and being part of a committed group.



# City of Pleasant Ridge

## Candidate Questionnaire

Name: <b>Frederic McCoy</b>	
Date: <b>January 9, 2017</b>	Pleasant Ridge Resident For (years): <b>approx. 30 (formerly at 25 Cambridge)</b>
Occupation: <b>Architect (retired), now providing consulting services</b>	

### Commissions On Which You Want to Serve (please check all applicable boxes):

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Board of Review     | <input type="checkbox"/> Recreation Commission                |
| <input type="checkbox"/> Historical Commission          | <input checked="" type="checkbox"/> Zoning Advisory Committee |
| <input checked="" type="checkbox"/> Planning Commission | <input type="checkbox"/> Huntington Woods Library Board       |

### Interests/Reasons/Qualifications

As a commercial architect, I'm interested in contributing my time and professional knowledge to these and/or any other City Boards and Commissions where I could be helpful.

### Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)

Pleasant Ridge Pool Board (approx. 1995-200), several yrs. as chairman)  
Pleasant Ridge Pool Bathhouse Renovation Project - chairman (this project kept the old bathhouse in operation for 7-8 years at modest cost before the new Rec Center was built)

### Other Organizations

American Institute of Architects (while in practice before retiring)  
US Green Building Council (USGBC, provider of the LEED Certification System)  
USGBC Detroit Chapter, Neighborhood Development Committee (2009-2011)

### Education

University of Detroit - Bachelor of Environmental Studies  
Lawrence Technological University - Bachelor of Architecture

### Additional Information

Licensed in State of Michigan

# RECREATION COMMISSION



# City of Pleasant Ridge

Candidate Questionnaire

Name: <b>JEFFREY WILLIAMS</b>	
Date: <b>1-4-17</b>	Pleasant Ridge Resident For (years): <b>2</b>
Occupation: <b>DENTAL HOUSING INSPECTOR - CITY OF ANN ARBOR</b>	

Commissions On Which You Want to Serve (please check all applicable boxes):

- |  |   |
|--|---|
| <input type="checkbox"/> Board of Review       | <input checked="" type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Zoning Advisory Committee        |
| <input type="checkbox"/> Planning Commission   | <input type="checkbox"/> Huntington Woods Library Board   |

Interests/Reasons/Qualifications

SPORTS, HIKING, PHOTOGRAPHY, DOGS  
THE RECREATION AMENITIES ARE ONE OF THE BIGGEST REASONS WE MOVED HERE. WE ENJOY THE WALKING TRAIL, DOG PARKS, POOL AND I WOULD LOVE TO HELP FURTHER THESE PROGRAMS.

Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)

BLOOMFIELD TWP. PTA - PRESIDENT  
BLOOMFIELD TWP SOCCER LEAGUE - BOARD MEMBER

Other Organizations

INTERNATIONAL ASSOC. OF FIRE FIGHTERS - LOCAL PRESIDENT/BOARD  
BLOOMFIELD HILLS LANZER HIGH SCHOOL - WRESTLING COACH  
BLOOMFIELD HILLS FORCE (TRAVEL SOCCER) - COACH

Education

OCC - ASSOC FIRE SCIENCE

Additional Information

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# City of Pleasant Ridge

Candidate Questionnaire

Name: <b>Al Kaczkowski</b>	
Date: <b>12/26/17</b>	Pleasant Ridge Resident For (years): <b>11 years</b>
Occupation: <b>Retired ( Executive Director, Non Profit Management)</b>	

**Commissions On Which You Want to Serve (please check all applicable boxes):**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Board of Review     | <input checked="" type="checkbox"/> Recreation Commission     |
| <input type="checkbox"/> Historical Commission          | <input checked="" type="checkbox"/> Zoning Advisory Committee |
| <input checked="" type="checkbox"/> Planning Commission | <input type="checkbox"/> Huntington Woods Library Board       |

**Interests/Reasons/Qualifications**

To take part in my community and help in anyway I can.

**Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)**

Parks and Recreation - Village of Wolverine Lake MI 85-90  
Planning Commissioner -Village of Wolverine Lake MI 80-85  
Council Member - Village of Wolverine Lake MI 91-94  
Walled Lake Schools Strategic Planning Committee Memeber 90-94

**Other Organizations**

Lakes Area Optimist Club - President  
Volunteers in Prevention, Parole and Prison - Board Secretary (Non-profit Mentoring)  
Youth Mentor (VIP Detroit)  
Volunteer Program Manager - Life Remodled  
Non-profit consultant - Rebuilding Together Oakland County

**Education**

BS Human Resources Development / Management Oakland University  
Grad Studies Central Michigan University - MSA  
Grad Studies Oakland University - Counseling

**Additional Information**

I enjoy helping others and being part of a committed group.



# City of Pleasant Ridge

## Candidate Questionnaire

Name: karin harabedian jahn	
Date: 8/10/17	Pleasant Ridge Resident For (years): 30 years
Occupation: currently: technical trainer and programmer	

### Commissions On Which You Want to Serve (please check all applicable boxes):

- |  |   |
|--|---|
| <input type="checkbox"/> Board of Review       | <input checked="" type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Zoning Advisory Committee        |
| <input type="checkbox"/> Planning Commission   | <input type="checkbox"/> Huntington Woods Library Board   |

### Interests/Reasons/Qualifications

Long term resident that has volunteered in many capacities. Organized, effective and interested in getting things done and be involved in the community that I love.

### Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)

Past Rec Commission- 2 + terms, Past PR Gardend Club, VP-Pres-Director, PR Club Past Board, Current Woman's Club Member, Past Pool Board President, Participated in 1.5 yr study group for new pool, co-chair for pool vote, City Diamond Jubilee Board, PR Auction co-chair for Friday Night Auction

### Other Organizations

FAB (Ferndale Art Boosters)Board, Created OrchSupport for FAB to support Orchestra program, Marching Band Parent/Volunteer, YPAC Swim Team President (YMCA) PR Swim Team Parent Board

### Education

BS - Sociology and Social Work  
Some Graduate Work - Business

### Additional Information

My work required me to travel extensively and now I am local and am able to become involved again in the community. I miss it! We live in a very unique community and I believe it is important for all of us to give back.



# City of Pleasant Ridge

## Candidate Questionnaire

Name: <u>James Leverle</u>	
Date: <u>1/10/17</u>	Pleasant Ridge Resident For (years): <u>9 yrs</u>
Occupation: <u>PSAP Database Manager, GM OnStar</u>	

Commissions On Which You Want to Serve (please check all applicable boxes):

- |   |  |
|---|--|
| <input type="checkbox"/> Board of Review                  | <input checked="" type="checkbox"/> Recreation Commission          |
| <input checked="" type="checkbox"/> Historical Commission | <input type="checkbox"/> Zoning Advisory Committee                 |
| <input type="checkbox"/> Planning Commission              | <input checked="" type="checkbox"/> Huntington Woods Library Board |

### Interests/Reasons/Qualifications

Very interested in suburban history as growth, transit and social factors intersected in P.R. Researched technology and how it has impacted our lives in communities

### Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)

Neighborhood Assn Vice-President + Treasurer Dekalb Highlands, Dunwoody, GA 2000-2004. Arlington Heights, IL Festival, 1996-1998

### Other Organizations

VP-BoD, Rackham Choir-2010-2015. Board, Team Detroit Athletics, 2007-2012

### Education

MBA, Univ of Cincinnati  
BA, Michigan State

### Additional Information

Particular interest in MCM (mid-century modern) architecture as it returns to nature.

BOARD  
OF  
REVIEW



# City of Pleasant Ridge

Candidate Questionnaire

Name: <b>TOM TRAJER</b>	
Date: <b>12/28/17</b>	Pleasant Ridge Resident For (years):
Occupation: <b>PHOTOGRAPHER</b>	

Commissions On Which You Want to Serve (please check all applicable boxes):

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Board of Review | <input type="checkbox"/> Recreation Commission          |
| <input type="checkbox"/> Historical Commission      | <input type="checkbox"/> Zoning Advisory Committee      |
| <input type="checkbox"/> Planning Commission        | <input type="checkbox"/> Huntington Woods Library Board |

Interests/Reasons/Qualifications

**I'M A WILLING, WARM BODY & HAVE DONE IT BEFORE.**

Boards/Commissions/Committees on Which You Have Served (list municipalities and dates)

**PLANNING/DDA  
CAC  
BD OF REVIEW**

Other Organizations

Education

Additional Information



# City of Pleasant Ridge

Candidate Questionnaire

Name: <b>Al Kaczkowski</b>	
Date: <b>12/26/17</b>	Pleasant Ridge Resident For (years): <b>11 years</b>
Occupation: <b>Retired ( Executive Director, Non Profit Management)</b>	

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- |   |   |
|---|---|
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**Interests/Reasons/Qualifications**

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Youth Mentor (VIP Detroit)  
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