

City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**City Commission Meeting
February 14, 2017
Agenda**

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Public Hearing and Regular City Commission Meeting to be held Tuesday, February 14, 2017, at 7:30 p.m., in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

REGULAR CITY COMMISSION MEETING – 7:30 P.M.

1. **Meeting Called to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **PUBLIC DISCUSSION – items not on the Agenda.**
5. **Governmental Reports.**
6. **City Commission Liaison Reports.**
 - **Commissioner Foreman – Ferndale Public Schools**
 - **Commissioner Perry – Planning/DDA, Committee Liaison**
 - **Commissioner Scott – Historical Commission**
 - **Commissioner Krzysiak – Recreation Commission**
7. **Consent Agenda.**

All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.

 - a. Minutes of the Public Hearing and Regular City Commission Meeting held Tuesday, January 10, 2017.
 - b. Monthly Disbursement Report.
8. **Ordinance Amending Chapter 10, Animals, Section 10-1, Definitions, and Section 10-8, Hoarding of Animals and Section 10-9 Wild and Farm Animals and Non-Household Pets Prohibited of the Pleasant Ridge City Code.**
9. **Multi-Jurisdictional Transit Circulator service (Fab Cab).**
10. **City Manager's Report.**

11. **Other Business.**
12. **Adjournment.**

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



City of Pleasant Ridge
 23925 Woodward Avenue
 Pleasant Ridge, Michigan 48069

**Regular City Commission Meeting
 January 10, 2017**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:31 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger
 Also Present: City Manager Breuckman, City Attorney Need, City Clerk Drealan
 Absent: None.

Amend the Agenda

17-3285

Motion by Commissioner Foreman, second by Commissioner Krzysiak to amend the agenda to include appointments to the Historical Commission, Recreation Commission and the Planning Commission/Downtown Development Authority. Added to agenda as item 9A.

Adopted: Yeas: Commissioners Foreman, Perry, Krzysiak, Scott, Mayor Metzger
 Nays: None.

Public Discussion

Ms. Sha Buikema, 20 Kensington, requested to use the kitchen at the Community Center to make soup to be delivered to homeless shelters. This request had been previously denied due to liability concerns. Commissioner Krzysiak presented information regarding requirements to combat foodborne illnesses. He also expressed support for the proposed activity. He asked that the request be considered and that specific reasons be expressed if the activity is not allowed. Assistant City Manager Pietrzak indicated that the long-standing policy has been to not rent out the kitchen independent of other city functions. The rental agreement contemplates that the kitchen be rented along with the use of the meeting room. Cooking in the Community Center does affect other areas of the Center. Ms. Buikema offered to execute a hold harmless agreement or waiver of liability for the City. City Manager Breuckman indicated that it was not the intent to use the kitchen to prepare food to be taken offsite. City Attorney Need addressed concerns about health department regulations. It was recommended that a meeting be scheduled to further discuss this issue.

Mr. Rob Sakat, 8 Fairwood, commended the Women's Club Lasagna Dinner.

Governmental Reports

Chief Kevin Sullivan, Ferndale Fire Department, indicated that the first female fire fighter has been hired. Another new fire fighter will start in about three weeks. A third hire will be finalized in the

near future. This holiday season was the first in many years with no serious emergencies. The department has been helping fight fires for other local communities.

Chief Kevin Nowak, Pleasant Ridge Police Department, noted that there has been an increase in drunk driving arrests recently. He cautioned citizens to avoid drinking and driving. There was also an increase in package thefts from porches. Recently a perpetrator was arrested with the aid of Troy Police. He recommended that citizens look into alternatives for safe package delivery.

Amy Butters, Ferndale Public School Board, thanked the Commissioners for purchasing raffle tickets for the Ferndale Fine Arts Boosters raffle to be held January 28th. The drawing will be held at the All-City Concert. February 1st will be the Kindergarten Open House at the Lower Elementary campus. February 2nd is the Preschool Open House at 6:00 p.m. at the Ferndale Early Childhood Center.

City Commission Liaison Reports

Commissioner Krzysiak reported on the Recreation Commission. He commended Commissioners Sue Terpak and Amanda Wahl for their many years of service. The Daddy/Daughter Dance will be February 3rd, at 6:30 p.m. Soccer Sign-up has begun. There is a need for teenage applications for camp counselors and life guards. The application deadline is March 2nd. Certification is not needed to apply for life guards, but must be acquired before the pools open.

Commissioner Foreman reported on Ferndale Public Schools. Detroit Concert for a Cure is upcoming on January 16th at Loving Touch with the cast from Phantom of the Opera. The program benefits Broadway Cares and the Ferndale Orchestra. Principal Roger Smith will be retiring at the end of the school year after 34 years of service. A special event honoring him will be held later this year. Kevin Deegan Krause attended his final School Board meeting on December 19, 2016. His service to the school and community was applauded. He will be replaced by Mike Davison at the next meeting - January 23, 2017, at the High School.

Commissioner Perry reported on the Planning Commission and DDA. They have not met since the last City Commission meeting. The next meeting will be January 23, 2017, at 7:00 p.m. at City Hall.

Commissioner Scott reported on the Historical Commission. He thanked the nine applicants for the vacant positions. The Home and Garden Tour is scheduled for June 10. The next meeting is February 1, 2017. (Later corrected to March 1, 2017)

Consent Agenda

17-3286

Motion by Commissioner Perry, second by Commissioner Foreman, that the Consent Agenda be approved as presented.

Adopted: Yeas: Commissioners Perry, Foreman, Krzysiak, Scott, Mayor Metzger.
 Nays: None.

Ordinance to amend Chapter 10 Animals, Sec 10-1, Definitions and Sec 10-5, Number of Household Pets Limited

City Manager Breuckman explained the background regarding this proposed amendment. City code limits the number of cats or dogs but is silent to other animals. Some problems have arisen regarding large numbers of other animals in homes. The code is only enforced when a problem is brought to the city's attention. Normally the homeowner is required to remove the excess number of pets from the home. The focus is the health and wellness issue caused by large numbers of animals in a house. City Attorney Need explained the process regarding the creation of the ordinance amendment. He relied on Michigan State University Law School resources regarding animal law. Those resources are posted on the City's website. A reasonable number limit on animals has been supported by case law. This is a more common and enforceable approach than a nuisance approach. He researched information regarding non-traditional household pets that led to new definition with a list of additional animals. Questions were raised regarding the inclusion of weight and length of animals, over and above the number of animals, as well as the size of aquariums.

Mayor Metzger opened the public hearing at 8:27 pm.

Mark McManus, 107 Cambridge, expressed concerns about infringement on private citizens' pursuit of hobbies. He owned a pet shop that carried non-traditional animals. He would rather see a list of things that would not be allowed - outdoor animals, for instance - rather than limiting what citizens can have in their home. He would prefer to see the use of a nuisance standard for indoor animals like has been done in the past. A discussion was held regarding standard ways to keep a reptile.

Sha Weber Buikema, 20 Kensington, showed a picture of her granddaughter's pet lizard. She thinks issue of weights and measures needs to be set aside. She thinks the community should be as accepting as possible while still being concerned about health and safety.

Mayor Metzger closed the public hearing at 8:40 pm.

17-3287

Motion by Commissioner Foreman, second by Commissioner Krzysiak, to postpone consideration of the proposed amendments to the ordinance to allow more time for study and revision. Further moved to form a subcommittee to work on that study and revision with a target date of Tuesday, February 14, 2017, to report back to the Commission. The subcommittee would consist of one member from the police department, one member from the city commission, the city attorney, one to two members from city staff, and up to three residents.

Adopted: Yeas: Commissioners Foreman, Scott, Krzysiak, Perry, Mayor Metzger.
 Nays: None.

Annual Meeting Schedule

17-3288

Motion by Commissioner Perry, second by Commissioner Scott, to approve the proposed annual meeting schedules for the City Commission, Historical Commission, Recreation Commission and the Planning Commission/Downtown Development Authority.

Commissioner Krzysiak raised concerns that there should be more meetings scheduled for the Recreation Commission. Some scheduled meetings are not held when there is no quorum. Motion by Commissioner Krzysiak to amend the schedule to include Recreation Commission meetings for the last Wednesday of every month except December. Commissioner Foreman agreed that the meeting schedule should not be changed to accommodate the fact that attendance is low. The Planning/DDA schedule is not driven by attendance but more due to the amount of business. The quarterly meeting schedule works well for Planning/DDA. Commissioner Krzysiak's friendly amendment to the motion was not accepted.

Adopted: Yeas: Commissioners Perry, Scott, Mayor Metzger.
Nays: Foreman, Krzysiak.

Historical Commission Appointments

17-3289

Motion by Commissioner Scott, second by Commissioner Perry, that the appointments to the Pleasant Ridge Historical Commission of Mr. Nicholas Kokotovich, to fill a partial term to expire December 31, 2018, and the appointment of Ms. Amber Herrick and Ms. Luran Howard, to fill full terms to expire December 31, 2019, be approved.

Adopted: Yeas: Commissioners Perry, Scott, Foreman, Krzysiak, Mayor Metzger.
Nays: None.

Recreation Commission Appointments

17-3290

Motion by Commissioner Krzysiak, second by Commissioner Perry, that the appointments to the Pleasant Ridge Recreation Commission of Mr. Mark Campbell and Ms. Wendy Schrag, to fill full terms to expire December 31, 2019, be approved.

Adopted: Yeas: Commissioners Perry, Scott, Foreman, Krzysiak, Mayor Metzger.
Nays: None.

Planning Commission/DDA Appointments

17-3291

Motion by Commissioner Perry, second by Commissioner Foreman, that the appointments to the Pleasant Ridge Planning Commission/Downtown Development Authority of Mr. Tom Wilkinson, to fill a partial term to expire December 31, 2017; Ms. Patricia Corrigan to fill a partial term to expire December 31, 2018; and Ms. Megan Martin-Campbell and Mr. Lawrence Stiffman to fill full terms to expire December 31, 2019, be approved.

Adopted: Yeas: Commissioners Perry, Scott, Foreman, Krzysiak, Mayor Metzger.
Nays: None.

City Manager's Report

Assistant City Manager Pietrzak addressed the issue of single stream recycling, which means that all recyclables can be put into one bin to be sorted at the Materials Recovery Facility. Residents will receive a large cart to put recycling in. These carts will replace the blue bins. 110,000 carts will be distributed to all SOCRRA communities. Cart delivery is scheduled to start in June and end in September. Part of the cost of the carts is covered by a grant. There was a discussion of what to do with the old bins. The city does not plan to collect them and it was suggested that citizens repurpose them.

Commissioner Foreman asked about key card system at the fitness center. The system should be rolling very soon. New pieces of cardio equipment are being delivered. This equipment is leased for three years. Before summer there will also be a new rubber floor installed.

City Manager Breuckman discussed energy efficiency upgrades to parking lot lights. The City is collaborating with other communities and received a grant to retrofit lights in the city hall offices. The City was also approved for DTE energy efficiency rebates to replace lights at the Community Center. Hanover and Norwich are being prepared for upgrades to be completed in 2017. Ridge and Indiana are targeted for improvement in 2018. The plan is to have all roads reconstructed in the next two to three years.

Other Business

Commissioner Krzysiak mentioned that the January book is "Salt: A World History," by Mark Kurlansky. It will be discussed on Tuesday, January 17, 2017 at 7:00 p.m. The perils of gerrymandering and legislative districts at both national and state levels was discussed. Mayor Metzger and Commissioner Perry are also very concerned about this issue. A meeting is scheduled with Kevin Deegan-Krause at the Community Center, Wednesday, February 1, 2017, at 7:00 p.m. to discuss this topic.

With no further business or discussion, Mayor Metzger adjourned the meeting at 9:35 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk
/dleg

January 8, 2017

Dear Mayor Metzger and members of the City Council,

I am writing about the proposed ordinance regulating household pets that will be discussed at the City Council meeting on Tuesday January 10. As I will be out of town and unable to attend the meeting, I ask that you read these comments aloud and enter them into the record.

Let me be blunt: In my view, the proposed ordinance is poorly written, poorly thought out, and overly restrictive. The following are but a few of the many flaws in the language of the proposed ordinance:

- A quick look at the list of approved household pets shows several errors and omissions: There is no mention of amphibians such as toads, frogs, newts and salamanders. There is also no mention of Sugar Gliders (a marsupial) or any mention of invertebrates such as hermit crabs, tarantulas or ant farms. The list includes tropical fish but not goldfish (which are two distinct classifications) and refers to "poisonous" snakes rather than venomous snakes (There are no poisonous snakes). If a cursory examination of the approved list comes up with these errors and omissions, how many more will become apparent as time goes by? Are we to expect an amendment to the ordinance every time someone has a desire to keep a pet that is not on the list? To avoid such a scenario, I would suggest the ordinance include a "prohibited" list rather than an "approved" list. I believe it will be much less confusing in the long run.
- The limit of 5 pets per household is unrealistically low and does not take into account the varying sizes and maintenance requirements of different animals. As written the ordinance would allow someone to own five 59 pound pot belly pigs, but not 6 parakeets. Obviously this is just silly. It is not unusual for a family to have more than 5 small pets, and it certainly would not impact the community or the neighbors. For example, why should a family with three children not have a pair of hamsters for each child if they want?
- The ordinance spells out accepted measurements of pets, but does give instruction about how measurements are to be made. Typically small animals and birds are measured from the top of the head to the end of the hips rather than tip of the tail. This is an important distinction. If when measuring you include the tail you will have prohibited many parrots and reptiles that are really not very big. A 4 pound parrot can easily be 24 inches from head to tail.
- The ordinance prohibits aquariums over 70 gallons. What is the concern here? At the December meeting Mr. Need seemed to indicate that the weight of the water in the tanks was a potential issue which is nonsense. As the retired owner of an Aquarium Shop for over 30 years I can assure the council members and Mr. Need that I have never heard of a single incident where a fish tank posed a threat to a community. Unless a compelling reason is brought forth the language regarding aquariums should be stricken from the ordinance completely.
- There is no mention in the proposal of whether or not there will be a grandfather clause for people who are not currently in compliance. That needs to be plainly stated.

After watching the December meeting, I have two additional concerns that are not about the language of the ordinance, but are about the intent and execution of it:

- There was discussion of amending the ordinance after approving it to make it less restrictive and more appropriate to the reality of pet ownership in our community. I would ask why rush to approve and amend, why not come up with a well written ordinance that would stand the test of time and serve the community well.

- There was also discussion about only enforcing the ordinance when necessary. This concerns me greatly. Selective enforcement of the law is not something I believe our community should embrace. While I have complete confidence that the current administration and police department would use any ordinance responsibly and with good intent, there is no guarantee that this will always be the case. Any ordinance passed must be good law when the next generation interprets it.

In closing I would like to say that I understand Pleasant Ridge needs laws they can use to prevent unsanitary and unsafe conditions. An ordinance to address those issues directly, rather than restricting pet ownership across the board is more appropriate and will serve our community better in the long run than the proposal in question.

Thank you for listening, and thank you for your continued and excellent service to our wonderful city!

David Assemany

January 2017

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	7,833.70
TAX LIABILITIES	\$	739,348.15
ACCOUNTS PAYABLE	\$	167,616.83
TOTAL	\$	914,798.68

PAYROLL

January 4, 2017	\$	32,162.62
January 18, 2017	\$	32,635.58
TOTAL	\$	64,798.20

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
PAYROLL LIABILITIES
JANUARY 2017

PG 1

Check Date	Check	Vendor Name	Description	Amount
1/4/2017	1825	MIFOP	UNION DUES-JAN 2017	\$ 188.00
1/4/2017	1826	MISDU	FOC DEDUCTIONS	\$ 224.60
1/4/2017	1827	M&T BANK-ICMA - 401a	RETIRMENT CONTRIBUTIONS	\$ 1,430.63
1/4/2017	1828	ICMA RETIREMENT TRUST - 457	RETIRMENT CONTRIBUTIONS	\$ 2,864.82
1/18/2017	1821	MISDU	FOC DEDUCTIONS	\$ 224.60
1/18/2017	1822	M&T BANK-ICMA - 401a	RETIRMENT CONTRIBUTIONS	\$ 1,054.16
1/18/2017	1823	ICMA RETIREMENT TRUST - 457	RETIRMENT CONTRIBUTIONS	\$ 1,846.89
TOTAL PAYROLL LIABILITIES				<u>\$ 7,833.70</u>

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
TAX LIABILITIES
JANUARY 2017

PG 2

Check Date	Check	Vendor Name	Description	Amount
01/04/2017	2436	CITY OF PLEASANT RIDGE-DDA	2016 TAX COLLECTIONS	\$ 8,599.60
01/04/2017	2437	CITY OF PLEASANT RIDGE-TAXES	2016 TAX COLLECTIONS	\$ 152,834.54
01/04/2017	2438	CORELOGIC REFUND DEPT	2016 TAX OVERPAYMENTS	\$ 874.55
01/04/2017	2439	FERNDALE PUBLIC SCHOOL	2016 TAX COLLECTIONS	\$ 172,471.37
01/04/2017	2440	LEGACY TITLE	2016 TAX OVERPAYMETN	\$ 76.78
01/04/2017	2441	OAKLAND COUNTY TREASURER	2016 TAX COLLECTIONS	\$ 249,416.14
01/04/2017	2442	TITLE PARTNERS, LLC	2016 TAX OVERPAYMENT	\$ 1,787.82
01/04/2017	2443	WELLS FARGO ELECTRONIC TAX SRV	2016 TAX OVERPAYMENTS	\$ 294.45
01/31/2017	2444	CITY OF PLEASANT RIDGE-DDA	2016 TAX COLLECTIONS	\$ 4,395.89
01/31/2017	2445	CITY OF PLEASANT RIDGE-GENERAL	2016 TAX COLLECTIONS	\$ 49,519.13
01/31/2017	2446	DOUGLAS PASSON	2016 TAX OVERPAYMENT	\$ 206.11
01/31/2017	2447	FERNDALE PUBLIC SCHOOL	2016 TAX COLLECTIONS	\$ 40,113.43
01/31/2017	2448	H ROBERT LABUDA	2016 TAX OVERPAYMENT	\$ 68.04
01/31/2017	2449	LEADING EDGE TITLE AGENCY	2016 TAX OVERPAYMENT	\$ 201.28
01/31/2017	2450	LERETA	2016 TAX OVERPAYMENT	\$ 177.35
01/31/2017	2451	LIBERTY TITLE	2016 TAX OVERPAYMENT	\$ 212.48
01/31/2017	2452	OAKLAND COUNTY TREASURER	2016 TAX COLLECTIONS	\$ 58,099.19
TOTAL TAX LIABILITIES				\$ 739,348.15

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
JANUARY 5, 2017

PG 3

Check Date	Check	Vendor Name	Description	Amount
01/05/2017	20905	ALEXIS BECK	HANDRAIL REIMBURSEMENT	\$ 100.00
01/05/2017	20906	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE BENEFITS JANUARY 2017	\$ 22,691.39
01/05/2017	20907	DETROIT EDISON COMPANY	DETROIT EDISON STREET LIGHTING	\$ 3,024.41
01/05/2017	20908	ERADICO SERVICES INC	EXTERMINATOR SERVICES	\$ 102.00
01/05/2017	20909	HOLIDAY LIGHTING SERVICE	HOLIDAY TREE LIGHTING	\$ 1,815.00
01/05/2017	20910	J & J AUTO TRUCK CENTER	POLICE CAR REPAIRS AND MAINTENANCE	\$ 89.01
01/05/2017	20911	KENNETH BORYCZ	MECHANICAL INSPECTOR SERVICES	\$ 930.00
01/05/2017	20912	NYE UNIFORM	UNIFORM REIMBURSEMENT	\$ 143.00
01/05/2017	20913	OPTUM BANK	2017 HSA CONTRIBUTION	\$ 950.00
01/05/2017	20914	PLANTE & MORAN PLLC	PROFESSIONAL SERVICES	\$ 5,355.00
01/05/2017	20915	RAY KEE	BUILDING INSPECTOR SERVICES	\$ 1,350.00
01/05/2017	20916	SOUTHEASTERN OAKLAND COUNTY	REFUSE COLLECTION CONTRACT	\$ 224.46
01/05/2017	20917	THE DAVEY TREE EXPERT COMPANY	CITY TREE SERVICES	\$ 2,670.00
01/05/2017	20918	TOSHIBA FINANCIAL SERVICES	CITY COPIER LEASE	\$ 130.91
01/05/2017	20919	WEX BANK	FUEL PURCHASES FOR POLICE CARS	\$ 2,263.63
Total for 1/05/2017				\$ 41,838.81

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
JANUARY 11, 2017

PG 4

Check Date	Check	Vendor Name	Description	Amount
01/11/2017	20920	21ST CENTURY MEDIA-MICHIGAN	PRINTING OF LEGAL ADS	\$ 242.25
01/11/2017	20921	ACCUSHRED, LLC	CITY SHREDDING SERVICES	\$ 55.00
01/11/2017	20922	ADKISON, NEED & ALLEN P.L.L.C.	CITY ATTORNEY SERVICES	\$ 1,178.75
01/11/2017	20923	ARROW UNIFORM RENTAL	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 522.42
01/11/2017	20924	CITY OF BERKLEY	DECEMBER PRISIONER BOARD	\$ 135.00
01/11/2017	20925	COMMUNITY MEDIA NETWORK	CITY COMMISSION MEETING RECORDING	\$ 200.00
01/11/2017	20926	DEBORAH GREEN	MINUTE TRANSCRIPTION	\$ 50.00
01/11/2017	20927	EUGENE LUMBERG	CITY ATTORNEY SERVICES	\$ 437.50
01/11/2017	20928	GREAT AMERICA	TELEPHONE SERVICES	\$ 433.00
01/11/2017	20929	GREAT LAKES WATER AUTHORITY	IWC CHARGES - NOVEMBER 2016	\$ 429.48
01/11/2017	20930	MAT COURT RECORDING AND COURT SRVS	MINUTE TRANSCRIPTION	\$ 50.00
01/11/2017	20931	MELANIE SEVALD	CSF CLASS	\$ 868.00
01/11/2017	20932	MICHIGAN MUNICIPAL LEAGUE	Q-4 2016 UNEMPLOYMENT	\$ 7.27
01/11/2017	20933	NYE UNIFORM	UNIFORM PURCHASES	\$ 14.50
01/11/2017	20934	OAKLAND COUNTY TREASURER	BS&A TAX SUPPORT FEE 2017	\$ 46,922.13
01/11/2017	20935	PK CONTRACTING	CITY TREE MAINTENANCE	\$ 1,950.00
01/11/2017	20936	PLANTE & MORAN PLLC	BENEFITS CONSULTING SERVICES	\$ 1,000.00
01/11/2017	20937	SOUTHEASTERN OAKLAND COUNTY	REFUSE COLLECTION CONTRACT	\$ 8,706.00
01/11/2017	20938	SOUTHEASTERN OAKLAND COUNTY	WATER PURCHASES DEC 2016	\$ 13,414.64
01/11/2017	20939	VICTORIA DICKINSON	SIT AND GET FIT CLASS	\$ 48.00
01/11/2017	20940	WEB MATTERS BY KRISTIE	WEBSITE SERVICES	\$ 102.45

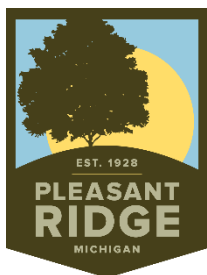
Totals for 1/11/2017

\$ 76,766.39

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
ACH AND PCARD TRANSACTION

PG 5

Check Date	Check	Vendor Name	Description	Amount
01/04/2017	691	CAPITAL ONE COMMERCIAL	RECREATION, OFFICE, POOL SUPPLIES	\$ 9,050.94
01/04/2017	692	MUNICIPAL EMP.RETIREMENT SYST.	RETIREMENT BENEFITS-NOVEMBER 2016	\$ 19,968.94
01/06/2017	693	MUNICIPAL EMP.RETIREMENT SYST.	RETIREMENT BENEFITS-DECEMBER 2016	\$ 19,991.75
Total Electronic Payments				<u>\$ 49,011.63</u>



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: City Commission
Date: February 9, 2017
Re: City Code Amendment Public Hearing – Animal Regulations

Overview

Attached is a revised ordinance for introduction to amend the City Code regarding household pets and establishing animal hoarding regulations.

Background

We have recently run into a situation where a resident was keeping over 50 rabbits in their house as pets, in a very unsanitary manner. The ordinance in its current form no longer contains number, size, or weight limits on household pets. Rather, it provides a mechanism to address conditions that arise when a person keeps animals in unsanitary manner. The ordinance defines such behavior as animal hoarding, which is a recognized specific form of hoarding.

A key point of distinction between this approach and the previously proposed approach is that the animal hoarding approach recognizes that one resident may have 10 animals in their house with no issues, while another resident who has 4 animals but does not properly care for them can create notable issues, and provides a way to leave the resident with 10 animals alone.

The revised ordinance also includes definitions for household pets, non-household pets, farm animals, and wild animals. Only the animals included in the household pets definition are permitted to be kept in the City.

A subcommittee of interested residents and Commissioner Foreman has reviewed and contributed to the development of this draft of the ordinance, and recommended it forward to the City Commission following a meeting on February 2.

Requested Action

City Commission consideration of the proposed ordinance for adoption.

City of Pleasant Ridge
Ordinance No. ____

AN ORDINANCE TO AMEND THE CITY OF PLEASANT RIDGE CODE OF ORDINANCES, CHAPTER 10 – ANIMALS.

THE CITY OF PLEASANT RIDGE ORDAINS:

Section 1.

The following sections within Chapter 10 are hereby amended:

a. New definitions are added to Section 10-1 to read as follows:

Animal Hoarder means a person or entity that owns, houses, or possesses one or more animals and

- i. fails to provide them with adequate care, including, without limitation, proper nutritional sustenance, hydration, shelter, and/or veterinary care; or
- ii. is responsible for any act of cruelty; or
- iii. houses or harbors animals in filthy, unsanitary conditions that constitute a health hazard to the animals being kept, the residents of those premises, and/or to residents or animals of adjacent or nearby property; or
- iv. houses or harbors animals in a manner that results in offensive odors detectable on adjacent or nearby property.

Farm Animal means, but is not limited to, a cow, donkey, goat, horse, llama, mule, pony, poultry, sheep, swine, or any animal held or raised for purposes of food or other commercial consumption.

Household Pet includes dogs, cats, or any other traditional companion animal species. By way of illustration, this includes animals which may reasonably be kept in a domestic residence with proper care such as ferret, hedgehog, pet bird, rabbit, aquarium fish, domestic rodents (gerbil, guinea pig, hamster, chinchillas or domestic mouse or rat), turtles, miniature potbelly pigs and other similar purebred miniature pigs, non-venomous snakes, reptiles, and amphibians.

Non-Household Pet means any live monkey, alligator, crocodile, cayman, raccoon, skunk, fox, bear, sea mammal, venomous snake, member of the feline species other than domestic cat, member of the canine species other than domestic dog, or any other animal that would require a standard of care and control greater than that required for customary household pets sold by commercial pet shops.

Wild Animal means any animal that generally lives in its original and natural habitat, and is not normally considered a Household Pet.

- b. Section 10-8 is added to read in its entirety as follows:

Sec. 10-8. – Hoarding of Animals.

- a. It shall be unlawful for any person to act as an Animal Hoarder, as defined herein.
- b. Any person who has been found to be an Animal Hoarder, or has been required to or voluntarily relinquish ownership of such animal may not own, possess, or have on their premises any animals.

Notwithstanding the previous paragraph, a person who has been found to be hoarding animals may keep up to three Household Pets on the premises only after the following conditions are met: it has been at least one year from the date of the most recent violation, and the person has been evaluated by a psychologist/psychiatrist who has provided written clearance for the person to once again own animals.

- c. Penalties

1. A violation of this section will be considered a municipal civil infraction.
2. In addition to any other penalties that may be applied all animals shall be removed from the premises upon any violation of this law.

- c. Section 10-9 is added to read in its entirety as follows:

Sec. 10-9. – Wild and Farm Animals and Non-Household Pets Prohibited

It shall be unlawful for any person to own, harbor, keep, maintain, sell, or transfer any wild, farm, or exotic animal on their premises or at a public place within the city.

Section 2. Severability.

Should any provision or part of this Article be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of the balance of this Article, which shall remain in full force and effect.

Section 3. Repealer.

All other ordinances or parts of ordinances in conflict with this ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings clause.

Nothing in this Article shall be construed to affect any suit or proceeding pending in any court or any rights acquired or any liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this Ordinance.

Section 5. Effective Date.

This Ordinance shall become effective fifteen days after enactment and upon publication as provided by law.

Section 6. Adoption.

This Ordinance is hereby declared to have been adopted by the City Commission of the City of Pleasant Ridge at a meeting duly called and held on the ____ day of _____, 2017, and ordered to be given publication in the manner prescribed by law.

Introduced: Tuesday, December 13, 2016

Public Hearing: Tuesday, January 10, 2017

Adopted:

Published:

Effective:

Amy M. Drealan, CMC
City Clerk



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: City Commission
Date: February 9, 2017
Re: Fab Cab Weekend Transit Service

Overview

I have been working with the City of Ferndale on a potential transit circulator service that would run from UD Mercy up to the Detroit Zoo, and potentially Royal Oak. The City of Ferndale has taken the lead on this project, and at this time is soliciting commitments from area governments to help fund the service. The circulator would be similar to the K-line Trolley that services the Grosse Pointes:

<https://www.facebook.com/GPtrolley/>

The City of Ferndale has prepared a presentation which I will show you on Monday. Ferndale is requesting a funding share of \$10,000 from Pleasant Ridge for the service. The service would run from 10am until midnight on Friday, Saturday and Sunday from May until October. The service would be free to use.

Background

Please refer to the attached memo from the City of Ferndale describing the project plan. The Pleasant Ridge DDA committed to fund \$5,000 towards the project. At this time, Staff is requesting that the City Commission consider allocating a further \$5,000 towards this project. The requested funding can be provided by the contractual services line items in the General Government (Department 248), Community Development (Fund 371), and Recreation (Department 750) departments in the budget.

The final routing has not yet been determined, but the service will run between UofD Mercy at 6 and Livernois and the Detroit Zoo/Royal Oak. Pleasant Ridge will have a stop, most likely near the Sylvan/Oakland Park and Woodward intersection.

Requested Action

City Commission consideration of allocating funding of up to \$5,000 towards the operation of the new multi-jurisdictional transit circulator service.



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248-546-2525
www.ferndalemi.gov

“FAB CAB” SHUTTLE SERVICE DEMONSTRATION PROJECT

CONCEPT EXECUTIVE SUMMARY, JANUARY 2017

OVERVIEW

The CED Department is exploring a unique and exciting partnership with the Detroit Zoo and the Cities of Detroit and Pleasant Ridge. The City of Royal Oak has also expressed interest and the City of Huntington Woods will also be invited to collaborate. The partnership, tentatively called “Fab Cab” (for “Fabulous” Ferndale and “Cab” invoking transportation service), is a shuttle service providing regional connections between the Detroit Zoo and major neighborhoods and destinations, including Downtown Ferndale and Detroit’s University District/Avenue of Fashion along Livernois.

The project costs approximately **\$235K** to launch and run for one year and can be supported by projected revenues of approximately **\$315K**. The project, which aims to be a 1 to 3-year pilot depending on funding assembled, serves the following goals:

- Promoting mutually-beneficial connections between the Avenue of Fashion in Detroit, Downtown Ferndale, and the regionally-significant Detroit Zoo in Royal Oak.
- Advancing a car-free lifestyle in neighborhoods for which there is a strong demand and/or practical feasibility for that lifestyle.
- Increasing the access of Ferndale and nearby residents to the Detroit Zoo, a major regional amenity, without the use of personal vehicles.
- Mitigation of parking constraints within Downtown Ferndale on weekends and, potentially, during the construction of a new deck if approved.

RESEARCH

CED Staff investigated several options for this service, as well as leveraging research done by the City Manager’s Office for shuttle service operations. The sources investigated include:

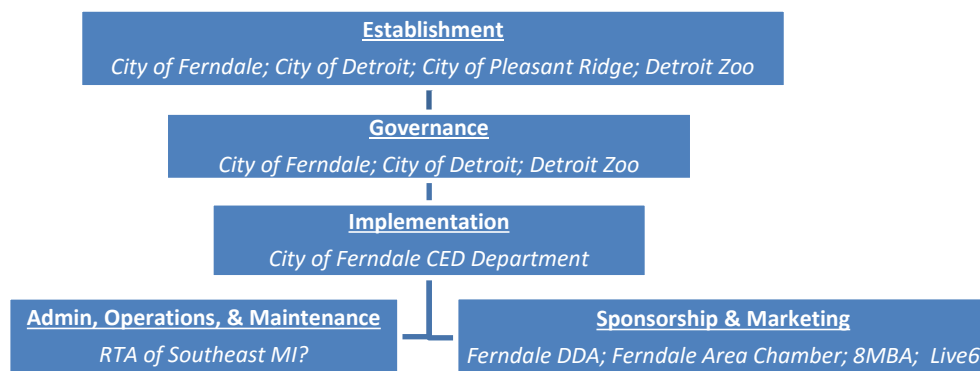
- K-Line Weekend Trolley Service (Grosse Pointe Chamber of Commerce, Grosse Pointe Park)
- Phone Interviews with Royal Transportation and Lavdas Limousines, prominent local fleet companies
- Ferndale City Manager’s Office research on shuttle service and trolley purchase/leasing (multiple sources)
- Meetings with Detroit Zoo leadership, Pleasant Ridge City Manager and City of Detroit Planning Director to discuss and refine the concept

PROJECT ORGANIZATION AND MANAGEMENT

The project will be governed by representatives from three primary investment partners – the City of Detroit, the City of Ferndale, and the Detroit Zoo. This governance will serve an establishing partnership for this service which consists of (at the time of this proposal’s writing) the primary investors and the City of Pleasant Ridge.

Additional partners can join the project as investors, whose share of investment and control will be determined in concert with the primary investment partners based on the nature of involvement desired. Royal Oak has expressed a tentative interest in becoming a primary investment partner, and this will be explored. The City of Ferndale CED Department will perform an overarching coordination and oversight role, reporting to the primary partners; the RTA is suggested to perform a management role over shuttle operations, maintenance and customer service; and the Ferndale DDA, Ferndale Area Chamber of Commerce will assist in promotion and marketing of the service, as well as soliciting sponsorship.

Organization Chart: Fab Cab Pilot Project



PROJECT BUDGET

PROJECTED COST: **\$ 235,054**

- Annual Costs: \$ 202,554
- Launch Costs: \$ 32,500

PROJECTED REVENUE: **\$ 315,000**

- Partner Investment: \$ 210,000
- Sponsorships: \$ 105,000 (estimated)

PROJECTED RESERVES: **\$ 79,946**

PROJECT COSTS DETAIL

ANNUAL COSTS **\$ 202,554**

- Trolley Lease – 2 trolleys at \$6,500 per month, per trolley: **\$ 78,000**
- Maintenance: **\$ 33,000**
 - Oil changes: \$250 ea, 1 per trolley per month (\$3,000)
 - Gasoline: \$120 per tank (80 gal), est. 1 tank/day per trolley for 72 days each (\$ 17,280)
 - Tires: \$600 each, est. 4 replacements per year (\$2,400)
 - Misc. Parts & Tuneups allowance (\$10,320)



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• Drivers – 2 drivers at \$20/hour each for 1,100 hours):	\$ 44,000
○ SMART Drivers make approx. \$14/hour	
• Trolley Tracking App – Ridehop or equivalent:	\$ 12,400
○ Annual service fee for app (\$ 10,000)	
○ Wireless service for one device in each trolley at \$100/mo per device (\$ 2,400)	
• Contingency (10%)	\$ 16,740
• Management Fee (10% of annual costs)	\$ 18,414

INITIAL LAUNCH COSTS **\$ 32,500**

• Full wrap for 2 trolleys at \$14K each	\$ 28,000
• Installation of Ridehop hardware for trolleys at \$1,000 each	\$ 2,000
• Manufacture and installation of signage for each stop, est. 10 at \$200 ea.	\$ 2,500
○ Signage with steel post and cement base (\$200 ea)	
○ Sign for sponsor acknowledgement est. 10 at \$50 ea (\$500)	

PROJECT REVENUES DETAIL

ANNUAL OPERATING ALLOCATIONS **\$ 210,000**

• City of Ferndale	\$ 50,000
• City of Detroit:	\$ 50,000
• Detroit Zoo:	\$ 50,000
• Ferndale DDA:	\$ 50,000
• City of Pleasant Ridge:	\$ 10,000

PROJECTED SPONSORSHIP REVENUE **\$ 105,000**

• Trolley Wrap Sponsorships (two total at \$30K each)	\$ 60,000
• Stop Sponsorships (Signage at each stop - ten total at \$2,500 each)	\$ 25,000
• Advertisements inside trolley (trim near roof – est. 10/trolley at \$500 each)	\$ 10,000
• Ridehop App Sponsorships (est. 10 at \$1,000) each	\$ 10,000

INVESTMENTS IN PARKING MITIGATION (not counted in revenue or expense) **\$ 210,000**

• City of Ferndale Parking Fund (downtown parking mitigation efforts)	\$ 210,000
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OPERATIONS AND PHASING

The project is structured as a three-year pilot that would run from May 1 to October 31 each year, with trolleys running from 10am to 12am every Friday, Saturday and Sunday. The City of Ferndale CED Department will coordinate the project and provide a report to the core partners every six months, detailing ridership, revenues, expenses, and other metrics as agreed upon by the partners; the project will also be audited in conjunction with the City's annual third-party audit. The goal of the project will be to establish a successful service that can be funded at least 80% by sponsorship revenues with nominal continued commitment from core partners.

ALLOCATION OF SURPLUS REVENUES

On November 1 of each operating year, any remaining budget surplus will be allocated to the following items in the order listed:

1. Unforeseen operating expenses
2. Set-aside of \$30K/year toward the purchase of two trolleys at the end of the pilot period (goal of 90K over 3 years to provide at least a down payment on the trolleys if not full purchase)
3. An amount of up to \$1K shall be provided to any nonprofit entity that formally partners with the project in assisting to solicit sponsorships for this service. Said entities must raise at least \$2K for the shuttle service in order to receive the maximum \$1K.
4. Set-aside to support the following year's expenses.



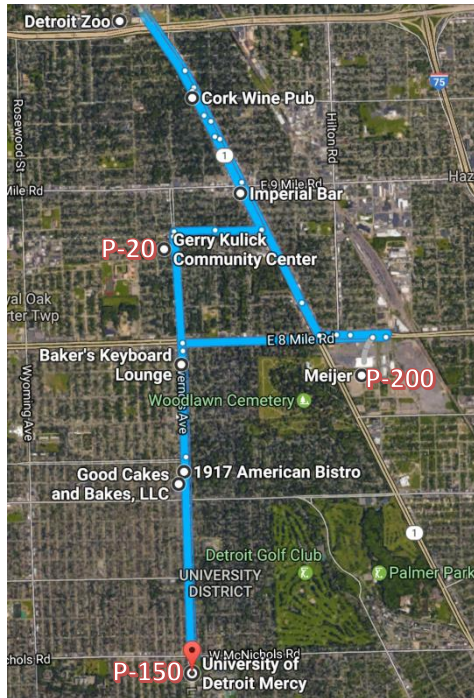
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ROUTE DETAILS AND LOGISTICS

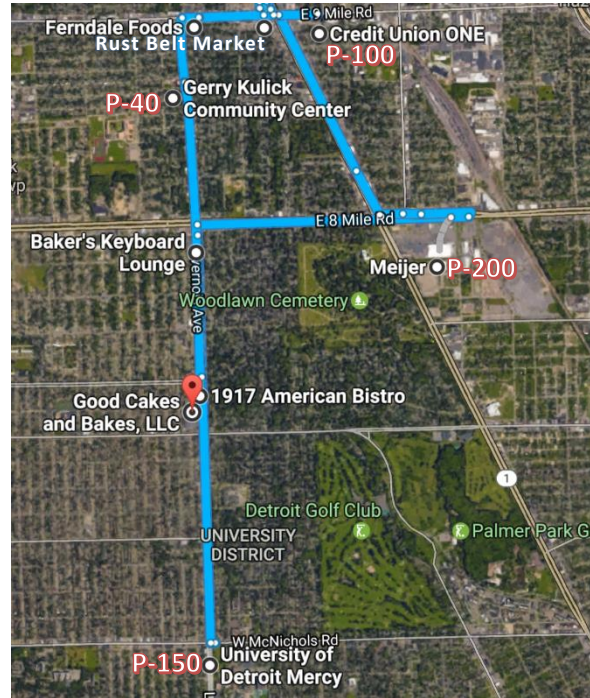
The proposed route would run from University of Detroit Mercy through the Avenue of Fashion and Downtown Ferndale to the Detroit Zoo. After the Zoo closes each evening, the shuttle would cut off at Downtown Ferndale and focus on linking UDM, Avenue of Fashion, and Downtown Ferndale from the Credit Union One Deck west to Livernois. The proposed route consists of ten suggested stops and multiple proposed parking locations. Each bus would run the full route to avoid the need for transfers, one going north-south and the other south-north.

DAYTIME ROUTE: 10:00A.M. TO 7:00P.M.



- 50 Minute Ride (1 shuttle) (35 min drive + 5 min idle at Parking locations)
- At least 370 Parking spaces available

NIGHTTIME ROUTE: 7:00P.M. TO 12:00A.M.



- 50 Minute Ride (1 shuttle) (35 min drive + 5 min idle at Parking locations)
- At least 490 Parking spaces available
- Assumes 5 min delay on E. Nine Mile

POTENTIAL EXPANSION – DOWNTOWN ROYAL OAK

The City of Royal Oak, and their robust downtown district, are a logical expansion to this partnership. If Royal Oak were to engage, it is suggested that they invest at the \$50K level, commensurate with the core project partners. If this investment does occur, it is suggested that a third trolley be added to the project, with the following implications:

- Trolleys would operate as follows:
 - Trolley 1 – Full route, Detroit to Downtown Royal Oak; approx. 65 minutes round trip
 - Trolley 2 – Detroit to (Day route – Detroit Zoo) (Night route - Downtown Ferndale w/ 9 Mile Loop); approx. 50 minutes round trip
 - Trolley 3 – Downtown Royal Oak to Downtown Ferndale (w/stop at Zoo during its operating hours); approx. 50 minutes round trip
- Net Impact on Project Budget:

The project budget without Royal Oak projects a surplus of nearly \$80K, which is designed to be invested as described above and protect against shortfalls in sponsorship or excess unforeseen costs. This projected surplus would drop by \$ 13,572.40, to \$ 66,373.60, based on the following projected impact:

 - Estimated net operating cost impact: + \$1,600
 - Projected full cost of additional trolley: \$92,100
 - Projected additional revenue: \$90,500 (sponsorship - \$40,500, Royal Oak - \$50K)
 - Estimated increase in contingency line item (10% of annual costs): \$ 9,210
 - Estimated increase in management fee (10% of annual costs+contingency): \$ 2,762.40



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: Planning Commission
Date: January 19, 2017
Re: Fab Cab Weekend Transit Service

Overview

I have been working with the City of Ferndale on a potential transit circulator service that would run from UD Mercy up to the Detroit Zoo, and potentially Royal Oak. The City of Ferndale has taken the lead on this project, and at this time is soliciting commitments from area governments to help fund the service. The circulator would be similar to the K-line Trolley that services the Grosse Pointes:

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Requested Action

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