



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**Regular City Commission Meeting
December 13, 2016**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:30 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger
Also Present: City Manager Breuckman, City Attorney Need, City Clerk Drealan
Absent: None.

Public Discussion

(None)

FY16 Annual Audit

Presentation by Aaron Stevens, Abraham and Gaffney. He thanked Plante Moran and city staff for their cooperation. Revenues exceeded expenditures in 2016. The city added \$56, 598 to the fund balance. The fund balance was just under \$600,000 as of June 30, 2016. The largest source of revenue is property taxes at 72%, slightly higher than in the previous two years. Public Safety represents the largest use of funds at 41%, followed by General Government at 23%. This has been fairly consistent over the last several years. The unassigned fund balance went from a high of 30% in 2012 to a low of 17% in 2014. It is recommended that the city keep a minimum of 17% of unassigned fund balance. The city has met or exceeded that recommended minimum fund balance over the last five years.

16-3281

Motion made by Commissioner Foreman, second by Commissioner Scott, that the 2016 fiscal audit be received and filed.

Adopted: Yeas: Commissioners Foreman, Perry, Krzysiak, Scott, Mayor Metzger
Nays: None.

Centennial Homes Presentation

Mr. John Wright, Pleasant Ridge Historical Commission, recognized the homes that were 100 years old in 2016. Homeowners will receive a Pewabic tile plaque. The homes that will be recognized are: 21 Kensington, 93 Kensington, 15 Devonshire, 7 Kenberton, and 17 Oakdale. Residents Kirk and Pam Felch from Devonshire received their plaque. Most of the photos came from the 1957 assessor's report. Anyone can see their file from that report by visiting the Historical Commission on the third Saturday of most months from 10:00 a.m. to noon.

Governmental Reports

Sergeant Robert Reid, Pleasant Ridge Police Department, noted that it was a relatively uneventful month. He reminded everyone to lock their cars and doors. An iPad that was stolen in September from an unlocked car was recently found in Fayetteville, North Carolina. There were not as many reports of identity theft as recent months but the crime still is occurring. He suggested that shipping items to a business that accepts packages, or a to neighbor's that you know will be home is safer than having them left on the porch. Any type of camouflage of packages on the porch can be helpful.

City Commission Liaison Reports

Commissioner Scott gave an update on the Historical Commission. The Home and Garden Tour will be June 10, 2017. There are still openings on the Commission. Four applications have been received and there is still time to apply. There are three seats open.

Commissioner Krzysiak reported on the Recreation Commission. There are also two openings on the Recreation Commission. Citizens can apply for multiple junior Commissions but can only serve on one at a time. The next Recreation Commission meeting is Wednesday, December 28, 2016.

Commissioner Foreman reported on Ferndale Public Schools. Ferndale High School students travelled to Lansing on December 7th to meet with state legislators and discuss technology in schools. They had a booth and participated in the Student Technology Showcase. The trip coincided with a meeting that had been scheduled with Representative Wittenberg. Detroit Concert for a Cure will be held on January 16th, from 7:00 to 10:00 p.m. at the Loving Touch. The program will feature a national touring cast from "Phantom of the Opera" performing show tunes and rock hits. The concert benefits Broadway Cares and the Ferndale Orchestra. Loving Touch has donated the space and they continue to provide support for the schools. Search Facebook for "Detroit Concert for a Cure" to learn more. The next School Board meeting will be Monday, December 19, 2016, at the High School.

Commissioner Perry reported on the Planning Commission and DDA. The DDA discussed a letter that was sent to business owners regarding a grant for improvements along Woodward Avenue including sidewalk improvement and a tree maintenance program. The letter also presented the results of the business district survey. The results aligned well with the currently planned projects. They also discussed the holiday lights project. The Planning Commission discussed the Ferndale Master Plan that is out for public review. The City Manager sent a letter of support. Both organizations discussed term limits, number of members and the upcoming meeting schedule. Currently the DDA has nine members. The workload is down so, while they will leave the monthly meetings open if needed, the plan is to begin to meet quarterly. Discussion was held regarding putting a City Commissioner on the Planning Commission board. It is common in other communities because there are a lot of issues that affect both boards. There are two upcoming vacancies on the Planning Commission. Next meeting is January 23, 2017.

Consent Agenda

16-3282

Motion by Commissioner Perry, second by Commissioner Scott, that the Consent Agenda be approved as presented.

Adopted: Yeas: Commissioners Perry, Foreman, Krzysiak, Scott, Mayor Metzger
 Nays: None

2017 CDBG Annual Application and Subrecipient Agreement

City Clerk Drealan explained that as part of the annual application process for participation in the Oakland County Community Development Block Grant Program, the City is required to hold a public hearing on programming of available funds. The plan for the 2017 grant year is \$6,000.00 to help fund the Senior Services Program. In addition to funding programs such as Bingo Night, movie nights and the 50+ Travel Club, the Senior Services Program will fund a portion of wages for the Assistant Recreation Director and the Recreation Director to administer the program. She requested that the Mayor be authorized to sign the application after public hearing.

Mayor Metzger opened the public hearing at 7:56 pm.

With no comments or discussion, Mayor Metzger closed the public hearing at 7:57 pm.

16-3283

Motion by Commissioner Foreman, second by Commissioner Scott, to approve the Oakland County Community Development Block Grant Program for 2017 in the amount of \$6000 and that the Mayor be authorized to sign the Subrecipient Agreement.

Adopted: Yeas: Commissioners Foreman, Scott, Krzysiak, Perry, Mayor Metzger.
 Nays: None.

Schedule Public Hearing - Ordinance to amend Chapter 10 - Animals

Mayor Metzger presented a request that a public hearing be scheduled for Tuesday, January 10, 2017, at 7:30 p.m. to solicit public comments regarding amending Chapter 10 - Animals, specifically Section 10-1: Definition and Section 10-5: Number of Household Pets Limited. City Manager Breuckman noted that current regulations are limited in that they only define household pets as cats and dogs, and limit the number of cats or dogs per household to three or less. The ordinance is silent as to other animals. Some issues regarding large numbers of other types of animals being kept in one house have been discovered. The proposed ordinance would broaden the definition of a household pet to include many other types of animals. The limitation on dogs and cats would remain at no more than three with an additional limit of no more than five household pets in total, excluding fish in an aquarium. Discussion was held stating that most of these issues come to the city's attention through complaints. City Attorney Need noted that the draft ordinance was developed after researching similar ordinances from other cities. Commissioner Foreman expressed concerns with the extent of the limitations on fish and small animals. Additional discussion was held regarding enforcement and the difficulty of relying on nuisance ordinances alone.

16-3284

Motion by Commissioner Perry, second by Commissioner Scott, to establish a public hearing on Tuesday, January 10, 2017, to solicit public comments to amend Ordinance Chapter 10 - Animals, Section 10-1: Definitions and Section 10-5: Number of Household Pets Limited.

Adopted: Yeas: Commissioners Perry, Scott, Krzyiak, Mayor Metzger
 Nays: Commissioner Foreman

City Manager's Report

Report included wishing everyone a happy holiday.

Other Business

Commissioner Foreman inquired regarding the status of the key card access system at the Community Center. Assistant City Manager Pietrzak responded that parts were being received and installers acquired. Ideally the system will be installed by the end of the year but the holidays may interfere.

Commissioner Krzysiak mentioned that the Book Club took the month of December off. The January book will be "Salt: A World History," by Mark Kurlansky.

Commissioner Perry presented new Pleasant Ridge T-shirts. Cost is \$25.00 each. Proceeds support various community projects.

Mayor Metzger recognized staff for the excellent December Tree Lighting. It was estimated that over two hundred people were in attendance with 120 pictures taken with Santa. The Mayor noted that the city does not declare snow emergencies. He would prefer to avoid towing and simply encourage people to remove their vehicles from the street and assist their neighbors to do so as well.

With no further business or discussion, Mayor Metzger adjourned the meeting at 8:20 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk
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