



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**City Commission Meeting
June 14, 2016
Agenda**

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Public Hearing and Regular City Commission Meeting to be held Tuesday, June 14, 2016, at 7:30 p.m., in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING – 7:30 P.M.

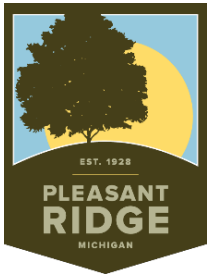
1. **Meeting Called to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **PUBLIC DISCUSSION – items not on the Agenda.**
5. **Governmental Reports.**
6. **City Commission Liaison Reports.**
 - **Commissioner Perry – Planning/DDA, Committee Liaison.**
 - **Commissioner Scott – Historical Commission.**
 - **Commissioner Krzysiak – Recreation Commission.**
 - **Commissioner Foreman – Ferndale Public Schools.**
7. **Consideration of the following Consent Agenda.**

All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.

 - a. Minutes of the Special City Commission Meeting held Tuesday, May 3, 2016.
 - b. Minutes of the Regular City Commission Meeting held Tuesday, May 10, 2016.
 - c. Minutes of the Special City Commission Meeting held Tuesday, May 24, 2016.
 - d. Monthly Disbursement Report.
 - e. Resolution recognizing June as Gay Pride Month.
 - f. Proclamation recognizing June as Immigrant Heritage Month.
 - g. Resolution regarding the concept of increasing the use of energy efficiency and renewable energy.

8. **2015-2016 Budget Amendments.**
9. **2016-2017 Utility Bill Rates:**
 - a. Proposed fiscal year 2016-2017 Water and Sewer Rates.
 - b. Proposed 2016 Industrial Waste Control rates.
10. **Fiscal year 2016-2017 Combined City Budget and the 2016-2017 Millage Rates:**
 - a. **Public Hearing** – Solicitation of public comments on the proposed fiscal year 2016-2017 Combined City Budget and the 2016-2017 Millage Rates.
 - b. Fiscal year 2016-2017 Combined City Budget and the 2016-2017 Millage Rates.
11. **City Manager's Report.**
12. **Other Business.**
13. **Adjournment.**

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

Special City Commission Meeting May 3, 2016

Having been duly publicized, Mayor Metzger called the meeting to order at 6:07 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger.
Also Present: City Manager Breuckman.
Absent: None.

Budget Discussion

Discussion was held regarding the status of the proposed 2016-2017 City of Pleasant Ridge Budget.

Closed Session

16-3258

Motion by Commissioner Scott, second by Commissioner Foreman that the City Commission move into Closed Session to discuss the City Manager's Performance Evaluation. (6:10 p.m.)

Adopted: Yeas: Commissioners Scott, Krzysiak, Foreman, Perry, Mayor Metzger.
Nays: None.

Mayor Metzger reconvened the Special City Commission Meeting at 6:53 p.m.

With no further business or discussion, Mayor Metzger adjourned the meeting at 6:54 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

Regular City Commission Meeting May 10, 2016

Having been duly publicized, Mayor Metzger called the meeting to order at 7:30 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger.
Also Present: City Manager Breuckman, City Attorney Greg Need, Assistant City Manager Scott Pietrzak.
Absent: None.

Public Discussion

Ms. Amanda Wahl, Vice President of the Pleasant Ridge Foundation, reported that the Auction will be held Saturday, May 21st. There are many interesting items up for auction. Chicken Shack will be providing the food for the auction, along with a donated prize of their food truck for a party of 50 for the auction. Axle Brewing is donating the beer for the auction. Monies raised will be donated to Roosevelt Park, providing new computers for the police department, purchasing covered areas for the city pool, and also installing a swipe card system for the gym area. Tickets may be purchased in advance for a discount rate. A raffle for \$10,000 is also being hosted with only 200 tickets available. Friday, May 20th, the Polar Plunge will be held at the city pool. Kids are also included this year to participate in the plunge.

Mr. Ted Zachary, 68 Devonshire, representing the Environmental Committee, reported that the recycled tonnage for February was 21 tons; March was 22.5 tons; and April was 28 tons. There is an event Monday, May 23, 7:00p, Community Center, about native plants and a sale of native plants will be held Saturday, June 4, which is the same date of the Home & Garden Tour. Because of the construction of the parking lot, there will be no community garden in Pleasant Ridge this year. Mr. Zachary invited residents that want to partake in a community garden to come to Drayton Avenue Presbyterian Church on Ridge Road. There is no charge and you can contact Mr. Zachary for more information. "Ted's Terrific Tip" is in order to save heat in the winter and cool air in the summer, attach a small tab to a rubber band, and attach the rubber band to a magnet. Place the magnet on the mailbox and insert the tab where the lid of the mailbox meets the box itself, thus, when the mailbox is opened and mail inserted, you will be able to tell you have mail by the fact the tab is hanging below the box and saving you energy from opening/closing the house door several times to check for mail. Another tip is if you have a larger item that you put on the curb for trash, mark on a piece of junk mail the word "free" and stick it on the item, thus, someone may take it and save it from going to the landfill.

Governmental Reports

County Commissioner Gary McGillivray gave an update on the tri-party road program, a program sponsored by a one-third investment by the local community, the county, and the road commission, and reported that there are more county roads in the Lake Orion area than there are in the south end of the county. An alternative bi-party program has been proposed for maintenance projects, 50-percent funded by each the local community and the county. Another resolution presented in support of SB 557 is in support of funding trunk lines along I-75.

Chief Kevin Nowak, Pleasant Ridge Police Department, reported that there have been a large number of identity theft crimes reported by residents and advised residents to be aware of how things are paid for, changing passwords, and be mindful of your credit report. A number of recent complaints have been made about parking for longer than 48 hours on the street. Chief Nowak asked that residents be mindful of their neighbors and the parking situation. Also, residents should maintain their lawns to avoid high grass and weeds. The home invasion suspect arrested in December has recently pled guilty and awaiting sentencing. National Law Enforcement week is May 15th to May 21st. The Oakland County Commissioners issued a resolution honoring all law enforcement agencies in Oakland County which was read by Chief Nowak.

City Commissioner Liaison Reports

Commissioner Foreman reported that the Roosevelt play structure and improvements are underway and the workers are in need of wheelbarrows and perennial plants donated. There is a green tarp near the playground area where the plants can be left. You can call for pickup of the wheelbarrow to be used on Thursday, May 12th. A new program for 4th and 5th graders will be the First Lego League which will have groups of up to 10 students with a coach and specific robotic design is given every year. Kennedy Elementary has received the highest status for the 7th year in a row by the Oakland County Green School Program. The sinking fund millage proposal will be on the August ballot and is a limited property tax considered a “pay-as-you-go” method for funding building maintenance and infrastructure projects without having to acquire debt for interest expense. The levy designated is used for building update and repairs. These monies are audited by the Department of Treasury and cannot be used for general expenditures. The district will be requesting an increase of 1.3 mills for 15 years. If approved, \$850,000.00 will be raised every year for facility improvements. An informational meeting will be held at the high school on May 26th, 7:00p, and additional information can be found on the district’s website. Next school board meeting is May 17th, 7:00p, at the high school.

Commissioner Perry reported that the DDA met April 25th and discussed the 2016-2017 Budget which includes further contributions to the 10 Mile to Devonshire alley and the alley from Amherst to Sylvan, along with work for permanent traffic calming measures on Main Street, maintaining and improving the Woodward streetscape, and reintroducing a development grant for façade improvements. A survey will be submitted to the business district to see how the DDA can best serve them. Next meeting is Monday, May 23rd, 7:00p. Commissioner Foreman inquired if the façade grant program is a matching program and City Manager Breuckman responded that that is still being determined. Examples from other DDAs will be considered.

Commissioner Scott on behalf of the Historical Commission reminded residents that the Home & Garden Tour will be held June 4th, 10:00a to 4:00p.m., and tickets are available at City Hall. The plant sale will also be held on June 4th, either at the Community Center or City Hall. Next Historical Commission meeting will be in July.

Commissioner Krzysiak mentioned the official pool opening is May 27th. A special group through the Recreation Commission is working on the playground component for Gainsboro Park and will meet again in June to finalize plans. Mayor Metzger added that there has been a press release by Jessica Herzig on the project.

Consent Agenda

16-3259

Motion by Commissioner Perry, second by Commissioner Scott, that the Consent Agenda be approved, as recommended.

Adopted: Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger
 Nays: None.

2015-2016 Budget Amendments

City Manager Breuckman explained that this is part of the budget process to close out 2015-2016 Budget. Ms. Carolyn Lorenz, Plante Moran, reviewed the minor amendments to the Commission.

16-3260

Motion by Commissioner Perry, second by Commissioner Foreman, that the 2015-2016 Budget Amendments be approved, as listed.

Adopted: Yeas: Commissioner Perry, Foreman, Krzysiak, Scott, Mayor Metzger
 Nays: None.

Establishing Public Hearings on June 14, 2016, at 7:30 p.m., to solicit public comments on the following: (a) Proposed Fiscal Year 2016-2017 Millage Rates; (b) Proposed Fiscal Year 2016-2017 Combined City Budget

City Manager Breuckman presented a PowerPoint highlighting the proposed 2016-2017 Budget. This year's budget will cover a 3-year period to plan for future endeavors. The budget has to be adopted by July 1st. Pleasant Ridge has the highest rollback millage factor in all of Oakland County which reduces millage rates as a result of higher property values. The reduced rates will save the average homeowner approximately \$70.00-\$80.00 per year on the Pleasant Ridge portion. Assessed values in Pleasant Ridge have gone up 10-percent. Property taxes fund 75-percent of city operations. Only 49-percent of the property taxes goes to the City and 51-percent goes to the schools, SMART, County, and other jurisdictions. The general fund revenue increased by \$7,600.00; and general fund expenses increased by \$20,000.00 mainly due to the purchase of a new police car and personnel costs due to health care and retirements. The Infrastructure Improvement Fund 218 entered the 2015-2016 FY with a \$372,000 fund deficit due to the road construction projects and increased costs of cement. This FY will end with a \$474,000 deficit on the Oxford project. Money will be transferred from the SCAF account and repaid next year. Options are being looked into in order to keep up with the road improvement projects, especially on Indiana and Ridge before 2022. Proposed water rates are as follows: Ready-to-serve charge \$29.40; water/sanitary usage rate \$70.50; garbage pickup fee \$16.95; and ERU Storm Water fee \$275.75 per ERU. Mayor Metzger commended Breuckman on his educational presentation.

16-3261

Motion by Commissioner Foreman, second by Commissioner Scott, that a public hearing be established for Tuesday, June 14, 2016, at 7:30 p.m., to solicit public comments on the proposed fiscal year 2016-2017 combined city budgets.

Adopted: Yeas: Commissioner Foreman, Scott, Krzysiak, Perry, Mayor Metzger
 Nays: None.

Update by the City Attorney Regarding Dog Leash Law Provisions

City Attorney Need reported that other community leash law ordinances were reviewed and their language is very similar to Pleasant Ridge's with a few exceptions. Ann Arbor's ordinance has no specific leash length requirement, but does have a more detailed definition of "reasonable control." Bloomfield Township's ordinance has another definition of "reasonable control." Farmington Hills' ordinance has one of the more detailed definitions of a suitable leash with a 15-foot maximum length requirement; Section 6-34 of that ordinance deals with confinement and control. Grand Rapids' ordinance has a 6-foot maximum length leash requirement.

Commissioner Foreman thanked City Attorney Need for his useful memorandum. Foreman prefers the Farmington Hills' ordinance and feels it strikes a good balance between common sense and practicality. Leash strength and length are important factors.

Mayor Metzger agrees with Commissioner Foreman's comments and mentioned that control of the animal is the most important factor regarding the leash.

Commissioner Scott added that if you add a length and strength requirement then you have to be prepared to enforce it.

Commissioner Krzysiak agrees with Mayor Metzger and Commissioner Foreman's comments, and also commended City Attorney Need on his memorandum. Krzysiak recommends having the restrictions in the Farmington Hills' ordinance added to Pleasant Ridge's ordinance for further review and discussion.

Chief Nowak mentioned that every situation will be different and that a general guideline should be considered especially in an exact length in order to enforce effectively. Commissioner Perry inquired if there has been a noticeable difference in the city since word has gotten out about the enforcement of the leash law and Chief Nowak reported that the police department has noticed that more residents have their pets on a leash and fewer violations have been issued as of late. Commissioner Foreman agrees that a range of numbers as to length and strength would be a better approach to amend the ordinance. Chief Nowak suggested having a small questionnaire/test that a pet owner would answer at the time of applying for a dog license that focuses on the understanding of the leash law ordinance.

Mayor Metzger suggests that this matter should be given some more consideration before amending the actual ordinance.

City Manager's Report

City Manager Breuckman reported that the City applied for a grant through the Canadian Railroad and won \$25,000 for the Gainsboro Park project. These monies will be used for the plantings and beautification of the park.

Breuckman mentioned that the State of Michigan is auditing the Oakland County Assessor and Pleasant Ridge is one of the communities selected. Letters have been sent to residents who will be part of this audit process. If anyone has someone appearing at your door expecting to do a walkthrough assessment and you did not receive a letter, call City Hall or the Oakland County Assessor immediately.

Breuckman reported that residents have inquired about the water quality after the concerns of Flint. Assistant City Manager Pietrzak reported that the DEQ requires the City to do a testing every 3 years. The last samples were checked in 2014 and were at zero percent lead. The same homes are checked as part of this testing process. Breuckman added that there is no demonstrative problem in the testing in Pleasant Ridge and the City continues to monitor the situation. The 2014 DEQ report will be on the City's website. Commissioner Perry added that several residents have had private tests performed and all have come back negative. Breuckman encouraged residents who have those reports to share with the City.

Other Business

Commissioner Foreman mentioned that a number of residents on Fairwood have received letters regarding handrail violations by the new code enforcement officer and asked for additional information as to why this is happening. City Manager Breuckman explained that the City has never had a code enforcement officer in the past addressing issues and only acted upon complaints that would have been made by residents. There are two parts to code enforcement: Property maintenance and life safety element that falls under the building code. The contracted code enforcement officer started in February and suggested that handrails would be the first priority due to the safety element to enforce. Property maintenance will also be enforced as to peeling paint and blight. A number of letters have been sent out to many streets and nine homes have complied with adding the handrails to date. There have been instances with homes that have "historical" handrails that do not meet today's code requirements. Follow-up letters will be sent to these homeowners explaining that they do not have to replace the handrail at this time, but for a safety factor, it is suggested to comply. Mr. Robert Sakat, 8

Fairwood indicated that he received a phone call from the code enforcement officer and returned his call leaving a message, and it has been two weeks and he has not heard from him. Breuckman indicated he would follow up on this matter.

Commissioner Krzysiak reported that the next book for the Book Club will be "Once in a Great City" by David Maraniss and will be discussed on Monday, June 6th (due to Memorial Day), at 7:00 p.m., Gainsboro Park. The next book to be discussed is "The Elegance of the Hedgehog" by Muriel Barbery on June 27th, 7:00 p.m., Hessell Park. Krzysiak was able to pick up a bag of these books from the library so contact him if you would like a copy.

Commissioner Perry reported that the Regional Authority will be hosting workshops over the next week or so to discuss express service along Woodward and Gratiot Avenues: Wednesday, May 11th, 11:00a-2:00p, Roosevelt Public Library; Thursday, May 12th, 4:00p-7:00p, U of M Detroit Center (Woodward Avenue). Public hearings will be Wednesday, May 25th, 12:00-2:00p, St. James Church (Ferndale) and 5:00p-7:00p at the Matrix Center (Detroit).

Commissioner Perry reported that Ridge Resale will be open on Saturday, May 14th, 9:00a-3:00p and the proceeds will benefit the Foundation.

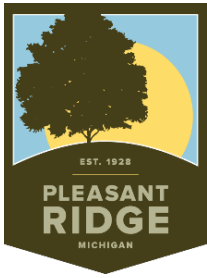
Mayor Metzger inquired if the Regional Authority is presenting its master plan that will be voted on in November and Perry reported that it is on May 31st, at Lawrence Tech, and Breuckman added 10:00a-1:00p.

Commissioner Foreman reminded that the Auction is May 21st, 5:30 p.m., and that raffle tickets are available.

With no further business or discussion, Mayor Metzger adjourned the meeting at 9:26 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk
/mat



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

Special City Commission Meeting May 24, 2016

Having been duly publicized, Mayor Metzger called the meeting to order at 7:30 p.m.

Present: Commissioners Foreman, Perry, Scott, Mayor Metzger.
Also Present: City Manager Breuckman.
Absent: Commissioner Krzysiak.

Gainsboro Park Improvement Project Bids

16-3262

Motion by Commissioner Perry, second by Commissioner Foreman that the City Commission award the Gainsboro Park construction contract to Pavex Corporation of Trenton, Michigan for the total bid amount of \$688,399.82.

Adopted: Yeas: Commissioners Perry, Foreman, Scott, Mayor Metzger.
Nays: None.

With no further business or discussion, Mayor Metzger adjourned the meeting at 7:45 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk

MAY 2016

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	5,419.99
ACCOUNTS PAYABLE	\$	357,762.22
TOTAL	\$	363,182.21

PAYROLL

May 11, 2016	\$	27,828.54
May 25, 2016	\$	34,386.18
TOTAL	\$	62,214.72

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
PAYROLL LIABILITIES
May 2016

Check Date	Check	Vendor Name	Description	Amount
5/11/2016	1606	MIFOP	UNION DUES-MAR 2016	\$ 188.00
5/11/2016	1607	MISDU	FOC DEDUCTIONS	\$ 224.60
5/11/2016	1608	M&T BANK-ICMA - 401a	RETIRMENT CONTRIBUTIONS	\$ 1,103.14
5/11/2016	1609	ICMA RETIREMENT TRUST - 457	RETIRMENT CONTRIBUTIONS	\$ 1,286.75
5/25/2016	1612	MISDU	FOC DEDUCTIONS	\$ 224.60
5/25/2016	1613	M&T BANK-ICMA - 401a	RETIRMENT CONTRIBUTIONS	\$ 988.14
5/25/2016	1614	ICMA RETIREMENT TRUST - 457	RETIRMENT CONTRIBUTIONS	\$ 1,404.76
TOTAL PAYROLL LIABILITIES				<u>\$ 5,419.99</u>

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
MAY 2016

Check Date	Check	Vendor Name	Description	Amount
05/11/2016	20312	21ST CENTURY MEDIA-MICHIGAN	PRINTING OF LEGAL ADDS	\$ 729.10
05/11/2016	20313	ACCUSHRED, LLC	CITY SHREDDING SERVICES	\$ 55.00
05/11/2016	20314	ADKISON, NEED & ALLEN P.L.L.C.	CITY ATTORNEY CONTRACT	\$ 584.25
05/11/2016	20315	ANDERSON, ECKSTEIN & WESTRICK	CITY ENGINEERING SERVICES	\$ 3,011.75
05/11/2016	20316	ANN FANCY	ESSENTIAL OILS CLASS	\$ 90.00
05/11/2016	20317	ARROW UNIFORM RENTAL	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 756.14
05/11/2016	20318	ASTI ENVIROMENTAL SERVICES	MDEQ MEETING & PLAN FOR 92 AMHERST	\$ 1,602.66
05/11/2016	20319	BRILAR	DPW COTRACTED SERVICES	\$ 12,782.91
05/11/2016	20320	CARLA KRZYSIAK	YOGA INSTRUCTION	\$ 556.80
05/11/2016	20321	CITY OF BERKLEY	APRIL DISPATCH SERVICES	\$ 3,409.61
05/11/2016	20322	CITY OF PLEASANT RIDGE-GENERAL	UTILITY SERVICES	\$ 506.90
05/11/2016	20323	CONSUMERS ENERGY	CITY UTILITY SERVICES	\$ 668.31
05/11/2016	20324	DELL MARKETING LP	POLICE DEPARTMENT SUPPLIES	\$ 637.39
05/11/2016	20325	DETROIT EDISON COMPANY	COMMUNITY LIGHTING	\$ 2,880.32
05/11/2016	20326	DILISIO CONTRACTING INC	OXFORD RECONSTRUCTION PROJECT	\$ 98,924.83
05/11/2016	20327	EGT GROUP, INC	PRINTING OF THE NEWSLETTER	\$ 2,024.33
05/11/2016	20328	ENGRAVING SPECIALISTS, INC.	MEMORIAL TREE PLAQUES	\$ 110.00
05/11/2016	20329	EUGENE LUMBERG	CITY ATTORNEY CONTRACT	\$ 437.50
05/11/2016	20330	GREAT AMERICA	TELEPHONE SYSTEM	\$ 476.30
05/11/2016	20331	GREAT LAKES WATER AUTHORITY	IWC CHARGES FOR MARCH 2016	\$ 418.00
05/11/2016	20332	J & J AUTO TRUCK CENTER	POLICE MAINTENANCE REPAIRS	\$ 158.18
05/11/2016	20333	JANI-KING OF MICHIGAN, INC	JANITRIAL CLEANING SERVICES	\$ 4,322.00
05/11/2016	20334	JENNY MARCHECK	PILATES	\$ 257.60
05/11/2016	20335	KENNETH BORYCZ	MECHANICAL INPSECTOR SERVICES	\$ 360.00
05/11/2016	20336	LEGAL SHIELD	PRE PAID LEGAL SHIELD	\$ 25.90
05/11/2016	20337	LIVING LAB	GAINBORO PARK	\$ 20,562.50
05/11/2016	20338	MAT COURT RECORDING	CITY COMMISSION MEEETING MINUTES	\$ 225.00
05/11/2016	20339	MICH DEPT OF TRANSPORTATION	SIGNAL ENERGY	\$ 91.92
05/11/2016	20340	MICHELLE O'BRIEN	YOGA CLASSES	\$ 160.00
05/11/2016	20341	MIDWEST FENCE	DOG PARK KEYS	\$ 515.00
05/11/2016	20342	MODERN MARKETING INC	POLICE DEPARTMENT SUPPLIES	\$ 768.97
05/11/2016	20343	MUNICIPAL CODE CORPORATION	ONLINE CODE	\$ 350.00
05/11/2016	20344	NANCY KARPUS	SPRINKLING REIMBURSEMENT	\$ 390.00
05/11/2016	20345	NYE UNIFORM	POLICE UNIFORM REIMBURSEMENT	\$ 91.10
05/11/2016	20346	OAKLAND COUNTY CLERKS ASSOC.	2016 MEMBERSHIP DUES-HUMPHREYS	\$ 25.00
05/11/2016	20349	PLANTE & MORAN PLLC	ACCOUNTING SERVICES	\$ 5,339.00
05/11/2016	20350	PSYCHOLOGICAL CONSULTANTS	CONTRACTED SERVICES	\$ 3,650.00
05/11/2016	20351	RENE KINWEN	APRIL CLASS	\$ 192.00
05/11/2016	20352	SAFEBUILT	CODE ENFORCEMENT SERVICES	\$ 715.00
05/11/2016	20353	SHERMAN NURSERY FARMS	CITY WIDE TREE PROGRAM	\$ 18,924.39
05/11/2016	20354	SIR SPEEDY	BUILDING DEPARTMENT SUPPLIES	\$ 67.43
05/11/2016	20355	SOCRRA	REFUSE COLLECTION CONTRACT	\$ 15,292.09
05/11/2016	20356	SOCWA	WATER PURCHASES APRIL 2016	\$ 12,696.75
05/11/2016	20357	TOSHIBA FINANCIAL SERVICES	COPIER LEASE AGREEMENTS	\$ 1,624.63
05/11/2016	20358	VERIZON	WIRELESS SERVICES	\$ 50.08
05/11/2016	20359	VICTORIA DICKINSON	SIT AND GET FIT CLASS	\$ 48.00
05/11/2016	20360	VINCE RIZZO	ELECTION DINNER AND 50+ DINNER	\$ 455.00
05/11/2016	20361	WEB MATTERS BY KRISTIE	MAY 2016 WEBSITE HOSTING	\$ 24.95
05/11/2016	20362	WEX BANK	POLICE CAR FUEL PURCHASES	\$ 845.56
05/25/2016	20364	ADKISON, NEED & ALLEN P.L.L.C.	CITY ATTORNEY SERVICES	\$ 584.25
05/25/2016	20365	ALL GRAPHICS CORP	2016 YOUTH BASEBALL	\$ 1,047.45
05/25/2016	20366	ANDERSON, ECKSTEIN & WESTRICK	CITY WIDE PAVEMENT PATCHING	\$ 393.90
05/25/2016	20367	AQUATIC SOURCE	OPENING OF THE POOL	\$ 4,660.71
05/25/2016	20368	ARROW UNIFORM RENTAL	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 756.14
05/25/2016	20369	BCBS OF MICHIGAN	BLUE CROSS HEALTH CARE BENEFITS	\$ 25,862.96
05/25/2016	20370	BOSTON MUTUAL LIFE INS. CO	HEALTH CARE BENEFITS	\$ 170.50
05/25/2016	20371	BRILAR	DPW CONTRACT	\$ 17,413.87
05/25/2016	20372	CARRS MOTORCOACH LLC	CHURCH TRIP - SENIOR DAY TRIP	\$ 650.00
05/25/2016	20373	CITY OF BERKLEY	APRIL PRISONER BOARD	\$ 75.00
05/25/2016	20374	CITY OF HUNTINGTON WOODS	CITY ATTORNEY SERVICES	\$ 3,156.87
05/25/2016	20375	CITY OF ROYAL OAK	WATER AND SEWER MAINTENANCE	\$ 6,082.59
05/25/2016	20376	COMMUNITY MEDIA NETWORK	CITY COMMISSION MEETING RECORDING	\$ 200.00
05/25/2016	20377	CORY TRUEDELL	SWIM TEAM REIMBURSEMENT	\$ 29.95
05/25/2016	20378	J & J AUTO TRUCK CENTER	POLICE CAR MAINTENANCE	\$ 1,076.43
05/25/2016	20379	LEGAL SHIELD	PREPAID LEGAL	\$ 25.90
05/25/2016	20380	MATTHEW BENDER & CO., INC	MOTOR VEHICLE 2016 UPATE	\$ 44.44
05/25/2016	20381	MELANIE SEVALD	CSF CLASS	\$ 672.00
05/25/2016	20382	MICHIGAN ASSOCIATION OF PLANNI	SCHOLARSHIP	\$ 109.00
05/25/2016	20383	OAKLAND COMMUNITY COLLEGE	POLICE TRAINING	\$ 350.00
05/25/2016	20384	OAKLAND COUNTY TREASURER	SEWAGE TREATMENT - APRIL 2016	\$ 45,225.25

05/25/2016	20385	PLANTE & MORAN PLLC	ACCOUNTING SERVICES	\$	5,339.00
05/25/2016	20386	PROVIDENCE CORP.HEALTH SERVICE	PRE EMPLOYMENT SERVICES-PD	\$	98.00
05/25/2016	20387	PSYCHOLOGICAL SYSTEMS, INC.	PRE EMPLOYMENT SERVICES-PD	\$	700.00
05/25/2016	20388	RAY KEE	BUILDING INSPECTOR SERVICES	\$	2,700.00
05/25/2016	20389	REALGISTICS	BUILDING BOND 44 WOODWARD HEIGHTS	\$	5,000.00
05/25/2016	20390	RUOK COMPANY	HISTORICAL MUSEUM REPAIRS	\$	400.00
05/25/2016	20391	SAFEBUILT	CODE ENFORCEMENT SERVICES	\$	660.00
05/25/2016	20392	SOCRRA	REFUSE COLLECTION CONTRACT	\$	15,020.34
05/25/2016	20393	STATE OF MICH.-DEPT.OF TREAS.	2015 SUW TAX SHORTAGE	\$	13.70
05/25/2016	20394	XFER COMMUNICATIONS	TECHINCAL SUPPORT	\$	105.00
05/31/2016	20395	ICMA RETIREMENT TRUST - 457	DEFERRED COMP WTHOLDINGS	\$	248.82

Total for May 2016

\$ 357,762.22



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

PROCLAMATION Declaring June 2016 as Gay Pride Month in the City of Pleasant Ridge

- Whereas,** the City of Pleasant Ridge is a city rich in diversity and this diversity is demonstrated in the people who live, work, shop and socialize in our city; and
- Whereas,** the Pleasant Ridge City Commission values this diversity and appreciates and celebrates the rich variation of persons in our city; and
- Whereas,** this city is proud of its American heritage that accepts and welcomes diverse people, and we believe in a society that treats people on the basis of their intrinsic value as human beings without prejudice and unfair discrimination based on age, gender, race, color, religion, marital status, national origin, sexual orientation or physical challenges; and
- Whereas,** the City of Pleasant Ridge understands and appreciates the cultural, civic, and economic contributions of the Gay, Lesbian, Bisexual and Transgender communities to the greater community of Pleasant Ridge; and
- Whereas,** the City of Pleasant Ridge recognizes June as the month celebrated worldwide yearly with pride by GLBT communities and that June 2016 is the 47th anniversary of the beginning of the modern Lesbian Gay rights movement which began in June 1969 in the great City of New York.

NOW, THEREFORE, I, Kurt Metzger, on behalf of the entire City Commission, recognize and declare June 2016 as Gay Pride Month in the City of Pleasant Ridge and we pledge to continue our efforts at creating and maintaining a city which is free and open that provides equal opportunity, fair treatment and human dignity for all people.

Kurt Metzger, Mayor

SIGNED AND SEALED THIS 14th DAY OF JUNE 2016



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

PROCLAMATION

June as Immigrant Heritage Month

Whereas generations of immigrants from every corner of the globe have built our country's economy and created the unique character of our nation;

Whereas immigrants continue to grow businesses, innovate, strengthen our economy, and create American jobs in Pleasant Ridge, Michigan;

Whereas immigrants have provided the United States with unique social and cultural influence, fundamentally enriching the extraordinary character of our nation;

Whereas immigrants have been tireless leaders not only in securing their own rights and access to equal opportunity, but have also campaigned to create a fairer and more just society for all Americans; and

Whereas despite these countless contributions, the role of immigrants in building and enriching our nation has frequently been overlooked and undervalued throughout our history and continuing to the present day:

NOW, THEREFORE, I, Kurt Metzger, do hereby proclaim June 2016 as "Immigrant Heritage Month."

*Signed this 14th day of June 2016, in the City of Pleasant Ridge
State of Michigan in witness whereof the official seal
and signature of the city.*

Kurt Metzger, Mayor



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: City Commission
Date: June 9, 2016
Re: Community Energy Strategic Plan Resolution

Overview

Attached is a resolution in support of the creation of a Community Energy Strategic Plan.

Background

The energy plan is being developed as part of a grant awarded to the City through the Southeast Michigan Regional Energy Office (SEMREO). The city's match for the grant is being provided through staff time and the cost of the increased insulation that the City installed as part of the Community Center roof replacement project this past spring.

SEMREO has partnered with EcoWorks Michigan to conduct the work associated with the grant. One of EcoWorks' tasks is to prepare Community Energy Strategic Plans for each of the participating communities. EcoWorks is using an energy plan template provided by the Federal Government, and one of the things that they have requested of the City is a resolution in support of the creation of the plan.

Creation of the plan will have no direct cost to the City, and will provide a resource for us as we seek to continually improve our energy efficiency and use of renewable energy where feasible.

Requested Action

Approval of the attached resolution.



City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, MI 48069

Resolution in Support of a Community Energy Strategic Plan

WHEREAS, *The City is currently working on a Community Energy Strategic Plan as part of a Michigan Energy Office grant, administered by the Southeast Michigan Regional Energy Office and EcoWorks Michigan, and*

WHEREAS, *The grant will assist the City in benchmarking existing building performance, explore financing options and other funding sources for energy efficiency improvements, implement policies that institutionalize energy management, prepare a Community Energy Strategic Plan, and other details needed to complete municipal energy efficiency and renewable energy projects, and*

WHEREAS, *City Commission support for the development of a Community Energy Strategic Plan demonstrates that the City supports and prioritizes energy efficiency improvements.*

NOW THEREFORE LET IT BE RESOLVED, *that the City Commission supports the fundamental concept of increasing the City of Pleasant Ridge's use of energy efficiency and renewable energy. Most importantly, the City Commission supports the City's work in engaging the local community, residents, and businesses in order to increase their own efficiency and efforts to incorporate or support renewable energy resources where possible. Given these priorities, the City Commission authorizes the effort of developing a Community Energy Strategic Plan.*

In Witness Whereof, I, Kurt Metzger, Mayor of the City of Pleasant Ridge,
do hereby set my hand and affix the official Seal of the City on this 14th
day of June 2016, affirming the vote of the Pleasant Ridge City Commission.

Kurt Metzger, Mayor



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
To: City Commission
Date: June 6, 2016
Re: Supplemental Budget Appropriation

Overview

Attached is a supplemental appropriation to amend the current fiscal year 2015-16 budget.

Background

This supplemental appropriation reflects adjustments to the current year budget as we approach the end of the year. The adjustments include:

- Recognizing \$46,000 of additional revenue from dividends paid to the City from the MMRMA's loss pool fund.
- A transfer out of \$70,500 from the general fund. This includes a \$500 transfer to the debt service fund to cover a part of the final loan installment payment on the DPW pole barn building. The remaining \$70,000 transfer will go to the capital improvements fund to cover expenses which were budgeted for this year, but which may not be paid until the next budget year. Examples include the City's contribution towards the Roosevelt playground area, the fence refurbishment at Flynn Field, and the Community Center roof replacement. The 15-16 budget also includes funding for a Commission chambers technology upgrade – this funding would also be transferred over to the Capital Improvements Fund to allow for that project funding to be rolled over into the new budget year.

If some or all of these expenses come in before the end of this budget year, the actual transfer amount to the capital improvement fund will be reduced accordingly. This transfer will help to smooth out general fund expenses year over year.

Requested Action

Approval of the attached supplemental budget appropriation.

City of Pleasant Ridge
Projected General Fund Operating and Cumulative Surplus (Deficit) - Fiscal Year 2015-2016
Fund 101

	<u>Amended Budget as</u>	<u>Amendments</u>	<u>Amended Budget as of</u>
	<u>of May 2016</u>	<u>1</u>	<u>June 2016</u>
Revenue			
Taxes	\$ 1,997,350	-	\$ 1,997,350
Licenses and Permits	87,690	-	87,690
Intergovernmental	254,000	-	254,000
Charges for services	190,580	-	190,580
Fines and Forfeitures	40,000	-	40,000
Interest and Rents	10,500	-	10,500
Other	99,800	46,000	145,800
Total Revenue	\$ 2,679,920	46,000	\$ 2,725,920
Expenditures			
Mayor & Commission	27,550	-	27,550
City Manager	127,801	-	127,801
Elections	11,363	-	11,363
City Attorney	56,750	-	56,750
City Clerk	109,614	-	109,614
Information Technology	76,870	-	76,870
General Government	135,350	-	135,350
Cable TV	5,750	-	5,750
City Treasurer	88,800	-	88,800
Assessing	21,600	-	21,600
Police Services	781,985	-	781,985
Fire/Rescue	258,000	-	258,000
Building Department	63,555	-	63,555
Planning Commission	-	-	-
Public Works	188,000	-	188,000
Street Lighting	35,400	-	35,400
Recreation	418,879	-	418,879
Retirement Services	248,600	-	248,600
Transfers Out	-	70,500	70,500
Total Expenditures	\$ 2,655,867		\$ 2,726,367
Excess: Revenue over Expenditures	24,053		(447)
Fund balance (Deficit) - Beginning	532,253		532,253
Fund balance (Deficit) - Ending	\$ 556,306		\$ 531,806

See attached for detailed description of the above budget adjustments

City of Pleasant Ridge Budget Amendment Description

1 - Budgeting to transfer \$70,000 of projected fund balance surplus to capital improvement fund for future projects. Part of this excess is expected to come from a \$46,000 rebate from MMRMA. In addition, there is \$500 being transferred to the Non-Voted Debt Service Fund to cover the annual debt service payment.

City of Pleasant Ridge
Projected Non-Voted Debt Service Operating and Cumulative Surplus (Deficit) - Fiscal Year 2015-2016
Fund 351

	Amended Budget as of May 2016	<u>Amendments</u> <u>1</u>	Amended Budget as of June 2016
Revenue			
Transfers In - General Fund	-	500	500
Total Revenue	\$ -	\$ 500	\$ 500
Expenditures			
Principal: DPW Building	-	470	470
Interest: DPW Building	-	30	30
Total Expenditures	-	500	500
Excess: Revenue over Expenditures	-		-
Fund balance (Deficit) - Beginning	-		-
Fund balance (Deficit) - Ending	\$ -		\$ -

See attached for detailed description of the above budget adjustments

City of Pleasant Ridge
Budget Amendment Description

1 -Increase principal and interest accounts for actual debt service costs. In addition, increased the budgeted transfer in from the General Fund to cover these expenditures.

City of Pleasant Ridge
Projected Capital Improvement Operating and Cumulative Surplus (Deficit) - Fiscal Year 2015-2016
Fund 401

	<u>Amended Budget as</u>	<u>Amendments</u>	<u>Amended Budget as of</u>
	<u>of May 2016</u>	<u>1</u>	<u>June 2016</u>
Revenue			
Transfers In - General Fund	-	70,000	70,000
Total Revenue	\$ -		\$ 70,000
Expenditures			
Capital Outlay - Streets & Alleys	-	-	-
Capital Outlay - Gainsboro Park	-	-	-
Total Expenditures	-	-	-
Excess: Revenue over Expenditures	-		70,000
Fund balance (Deficit) - Beginning	-		-
Fund balance (Deficit) - Ending	\$ -		\$ 70,000

See attached for detailed description of the above budget adjustments

City of Pleasant Ridge
Budget Amendment Description

1 - Increase transfer in from the General Fund's projected operating surplus.



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
 To: City Commission
 Date: June 6, 2016
 Re: 2016-17 Utility Bill Rates

Overview

Attached is a resolution approving the water and sewer rate, ready-to-serve charge, storm water runoff treatment charge, and garbage pick-up fee that will take effect on July 1, 2016.

Proposed Rate Structure

The proposed rate structure is as follows:

Ready-to-Serve Charge per bill (6 bills) (residential):	\$29.50
Ready-to-Serve Charge per bill (6 bills) (nonresidential):	
5/8 inch meter	\$28.40
3/4 inch meter	\$40.93
1 inch meter	\$59.82
1 ½ inch meter	\$75.56
2 inch meter	\$85.00
3 inch meter	\$113.34
Water charge per 1,000 cubic feet of water:	\$40.15
Sewage disposal charge per 1,000 cubic feet of water:	\$31.32
Garbage Collection Charge per bill (6 bills):	\$16.77
Stormwater Charge per equivalent residential unit per bill (6 bills):	\$45.12

Water and Sewer Usage Rate

The water and sewer usage rate will go down by about 30% in the coming fiscal year, from \$101.55 to \$71.50, despite the fact that wholesale water rates will be going up by about 4%. The reason for the decrease in our water and sewer usage rate is the implementation of the Equivalent Residential Unit (ERU) stormwater charge methodology described in the next section.

Stormwater Charge per Equivalent Residential Unit (ERU)

The stormwater charge will cover the city's share of the cost to treat stormwater runoff that enters the combined sewer system. Oakland County operates the George W. Kuhn stormwater treatment facility which handles wet-weather sewer flows. Oakland County will bill the City \$340,506 for our share of that facility's costs in FY16-17. The new ERU stormwater charge methodology allocates those costs to each property in the City based on how much stormwater runoff each property generates. This is calculated based on the

size of each property, and the amount of pervious and impervious surface on each property. For more information, refer to the Equivalent Residential Unit Apportionment Study available on the City's website at: <http://cityofpleasantridge.org/documents/ERUstudy.pdf>.

Overall, moving to the ERU methodology will result in residential properties paying slightly less on average, and nonresidential properties paying slightly more on average. This is because nonresidential properties tend to have much larger percentages of impervious surface. The actual difference in residents' bills will be dependent on the ERU value for their property and the amount of water they use.

Fixed Ready-to-Serve Charge

Approximately 80% of the City's total cost to maintain and operate the water and sewer system is fixed, and not tied to actual usage. The City's water and sewer system is nearly 100 years old and requires annual maintenance and repairs. Those costs cannot be avoided if we are to provide safe and reliable water and sewer service. The cost to maintain and operate our system is entirely borne by the users of the system. The ready-to-serve charge covers a portion of the city's fixed maintenance and operation costs which allow us to maintain the system so that we can reliably deliver water to residents and businesses, and take the waste water away.

Effective Date of Changes

The City's fiscal year starts on July 1 and runs until June 30 of the next calendar year. A bill for May and June water usage and garbage pickup under the current rates in effect for the 2015-16 fiscal year will be mailed in July. This bill will be due in late August. The bill for July and August water usage will be the first bill using the new rates and will be sent to residents in late September and due in late October.

Requested Action

Approval of the attached resolution adopting the 2016-2017 Water and Sewer rates.



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

RESOLUTION

Adopting 2016-2017 Utility Bill Rates

WHEREAS, Section 74-255 of the Pleasant Ridge City Code provides that the City Commission shall by resolution establish a consumption rate and a ready-to-serve charge for water and sewer services, and Section 70-262 of the Pleasant Ridge City Code provides that the City Commission shall by resolution establish a storm water service charge.

BE IT RESOLVED, that effective for the period beginning July 1, 2016, the rates to be charged for each premise having a connection to the city water distribution and sewer system shall be:

Ready-to-Serve Charge per bill (6 bills) (residential):	\$29.50
Ready-to Serve Charge per bill (6 bills) (nonresidential):	
5/8 inch meter	\$29.50
3/4 inch meter	\$42.51
1 inch meter	\$62.13
1 ½ inch meter	\$78.49
2 inch meter	\$88.29
3 inch meter	\$117.73
Water charge per 1,000 cubic feet of water:	\$40.15
Sewage disposal charge per 1,000 cubic feet of water:	\$31.32
Garbage collection charge (6 bills)	\$16.77
Storm water charge per equivalent residential unit (6 bills)	\$45.12

I, Amy M. Drealan, do hereby attest that the foregoing is a true and accurate copy of a Resolution adopted by the Pleasant Ridge City Commission at its meeting held Tuesday, June 14, 2016.

Amy M. Drealan, City Clerk

Jim Nash

May 24, 2016

City Manager
City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge MI 48069

Reference: George W. Kuhn Drain Drainage District 2016-17 Rate Change

Dear City Manager:

The purpose of this letter is to notify you of the George W. Kuhn Drain Drainage District (GWKDD) charges for the GLWA 2016-17 rate year. Charges were approved by the Great Lakes Water Authority (GLWA) Board on May 11, 2016 and included the GLWA monthly charges, pollutant surcharges and industrial waste control charges, which are a pass through from the GLWA (see attached pages 2 & 3). Also attached are the Oakland County Water Resources Commissioner's (OCWRC) charges associated with operating and maintaining the facilities and systems within the Drainage District. Please refer to the Schedule of Rates and Charges included with this packet for community by community information.

GLWA and OCWRC Charges

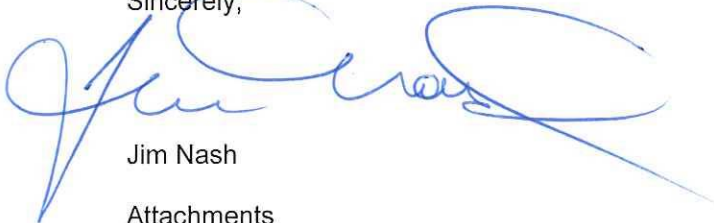
In the Fall of 2013, the DWSD approved a rate simplification methodology which eliminated the commodity charge and in-turn developed a monthly fixed charge for each of the wholesale customers. The Drainage District also implemented rate simplification using water sales for three (3) years for sewage charges. OCWRC and GWKDD communities met again to discuss the methodology for the 2015-16 share calculation and it was decided that five (5) years of water volume information (2010-11 thru 2014-15) would be averaged to determine the shares for the sewage monthly charges. These revised monthly charges will be billed for services starting July 2016. These percentages will be reviewed annually during the rate setting process.

The combined sewage and storm charges result in an overall 3.7% increase from the previous year. This increase is attributable to increases in operating expenditures. The following detailed worksheets for both sewage and storm charges are attached:

Financial Summary
Monthly Charge Breakdown
Share & Monthly Charge Comparison
Schedule of Rates and Charges

If you have any questions regarding this matter, please contact Raphael Chirolla at 248-858-1440.

Sincerely,



Jim Nash

Attachments



Great Lakes Water Authority
Proposed FY 2017 Sewage Disposal System
Schedule of Wholesale Monthly Charges and
Total Revenue Requirement for the Detroit Customer Class
Effective July 1, 2016

	Fixed Monthly Charge \$/mo
<u>Suburban Wholesale</u>	
1 OMID	5,802,300
2 Rouge Valley	4,623,900
3 Oakland GWK	3,806,900
4 Evergreen Farmington	2,681,600
5 NE Wayne Co	2,010,000
6 Dearborn	1,633,600
7 Grosse Pointe Farms	222,300
8 Grosse Pointe Park	135,500
9 Melvindale	115,100
10 Farmington	92,500
11 Center Line	77,200
12 Allen Park	56,000
13 Highland Park	484,900
14 Hamtramck	340,500
15 Grosse Pointe	78,500
16 Harper Woods	20,000
17 Redford Township	21,700
18 Wayne County #3	3,900
	Annual Revenue Requirement \$
<u>Allocated Detroit Annual Revenue Requirement</u>	
19 <u>Wholesale</u> Revenue Requirements (a)	187,304,100
20 <u>Indirect Retail</u> Revenue Requirements (b)	31,367,700
21 <u>Direct Retail</u> Revenue Requirements (c)	41,535,500
22 Total	260,207,300

(a) Reflects Great Lakes Water Authority (GLWA) wholesale amounts only.

(b) Reflects amounts allocable to the Detroit Local System which are subject to the GLWA Master Bond Ordinance flow of funds.

(c) Reflects amounts allocable to the Local System, for which GLWA transfers monies to DWSD.

Great Lakes Water Authority
Proposed FY 2017 Sewage Disposal System Service Charge Schedule
Industrial Waste Control Charges and Pollutant Surcharges
Effective July 1, 2016

Industrial Waste Control Charges	
Meter Size - inches	Charge \$/mo
5/8	5.65
3/4	8.48
1	14.13
1-1/2	31.08
2	45.20
3	81.93
4	113.00
6	169.50
8	282.50
10	395.50
12	452.00
14	565.00
16	678.00
18	791.00
20	904.00
24	1,017.00
30	1,130.00
36	1,243.00
48	1,356.00

Pollutant Surcharges	
Pollutant	Charge \$/lb
BIOCHEMICAL OXYGEN DEMAND (BOD) for concentrations > 275 mg/l	0.491
TOTAL SUSPENDED SOLIDS (TSS) for concentrations > 350 mg/l	0.498
PHOSPHORUS (P) for concentrations > 12 mg/l	7.346
FATS, OIL AND GREASE (FOG) for concentrations > 100 mg/l	0.473
SEPTAGE DISPOSAL FEE \$ per 500 gallons of disposal	47.00

SOCSDS Sewage Disposal and Twelve Towns
58510 and 58530
Financial Summary

Page 4 of 13

	2015 Actual	2016 Budget	2017 Forecast	Inc / (Dec)	% Variance
<u>Operating Revenues</u>					
Operating Rate Revenue	\$ 22,265,017.11	\$ 23,295,870.00	\$ 24,162,670.00	866,800.00	4%
Operating Non-Rate Revenue	3,199,901.25	1,459,840.00	695,150.00	(764,690.00)	-52%
Operating Revenues	<u>\$ 25,464,918.36</u>	<u>\$ 24,755,710.00</u>	<u>\$ 24,857,820.00</u>	<u>\$ 102,110.00</u>	<u>0%</u>
<u>Operating Expenses</u>					
Sewage Treatment	21,586,555.21	22,252,930.00	22,978,450.00	725,520.00	3%
Sewer System Maintenance	36,429.33	516,510.00	59,750.00	(456,760.00)	-88%
Sewer System Engineering	28,736.29	4,180.00	9,260.00	5,080.00	122%
Water Purchases	-	-	-	-	
Water Maintenance Unit	-	-	-	-	
Water Systems Engineering	-	-	-	-	
Septage Unloading Facility	-	-	-	-	
Pump Maintenance Unit	79,394.96	51,240.00	56,940.00	5,700.00	11%
Systems Control Unit	8,502.86	8,890.00	175,000.00	166,110.00	1869%
Plan Review and Permitting	5,147.44	2,820.00	3,680.00	860.00	31%
Inspection	3,976.23	10,200.00	7,470.00	(2,730.00)	-27%
IPP	-	-	-	-	
Laboratory	-	-	-	-	
Mapping Unit	12,453.38	21,450.00	17,900.00	(3,550.00)	-17%
Miss Dig	815.32	-	1,520.00	1,520.00	
Billing Services Unit	-	-	-	-	
General and Administrative	1,938,460.27	1,171,030.00	1,547,850.00	376,820.00	32%
Total Operating Expenses	<u>\$ 23,700,471.29</u>	<u>\$ 24,039,250.00</u>	<u>\$ 24,857,820.00</u>	<u>818,570.00</u>	<u>3%</u>
Net Income	<u>\$ 1,764,447.07</u>	<u>\$ 716,460.00</u>	<u>\$ -</u>	<u>(716,460.00)</u>	<u>-100%</u>
Depreciation	(774,923.67)	(775,220.00)	(774,930.00)	290.00	0%
<u>Reserves</u>					
Non-Operating Revenue	-	-	-	-	
Non-Operating Expense	600,619.68	-	-	-	
Major Maintenance Reserve Revenue	593,864.64	-	554,000.00	554,000.00	
Major Maintenance Reserve Expense	(129,144.78)	(462,500.00)	(390,500.00)	72,000.00	-16%
Emergency Reserve Revenue	440,499.84	100,000.00	100,000.00	-	0%
Emergency Reserve Expense	-	-	-	-	
Capital Reserve Revenue	222,749.96	220,000.00	220,000.00	-	0%
Capital Reserve Expense	(627,983.55)	(450,000.00)	(450,000.00)	-	0%
Change in Net Assets	<u>\$ 2,090,129.19</u>	<u>\$ (651,260.00)</u>	<u>\$ (741,430.00)</u>	<u>(90,170.00)</u>	<u>14%</u>
<u>Rate Revenue</u>					
Revenue Requirements:					
Operating Expense	\$ 23,700,471.29	\$ 24,039,250.00	\$ 24,857,820.00	818,570.00	3%
Non-Operating	-	-	-	-	
Major Maintenance	593,864.64	-	554,000.00	554,000.00	
Emergency Maintenance	440,499.84	100,000.00	100,000.00	-	0%
Capital	222,749.96	220,000.00	220,000.00	-	0%
Total Revenue Requirements	<u>\$ 24,957,585.73</u>	<u>\$ 24,359,250.00</u>	<u>\$ 25,731,820.00</u>	<u>1,372,570.00</u>	<u>6%</u>
Non-Rate Revenue	<u>(3,721,516.01)</u>	<u>(1,459,840.00)</u>	<u>(695,150.00)</u>	<u>764,690.00</u>	<u>-52%</u>
Rate Required Revenue	<u>\$ 21,236,069.72</u>	<u>\$ 22,899,410.00</u>	<u>\$ 25,036,670.00</u>	<u>2,137,260.00</u>	<u>9.3%</u>

Notes:

SOCSDS Pollution Control

58520

Financial Summary

Page 5 of 13

	2015 Actual	2016 Budget	2017 Forecast	Inc / (Dec)	% Variance
<u>Operating Revenues</u>					
Operating Rate Revenue	\$ 23,405,837.58	\$ 23,928,740.00	\$ 24,830,000.00	901,260.00	4%
Operating Non-Rate Revenue	2,424,524.82	919,830.00	286,610.00	(633,220.00)	-69%
Operating Revenues	<u>\$ 25,830,362.40</u>	<u>\$ 24,848,570.00</u>	<u>\$ 25,116,610.00</u>	<u>\$ 268,040.00</u>	<u>1%</u>
<u>Operating Expenses</u>					
Sewage Treatment	21,347,848.88	21,285,850.00	22,704,350.00	1,418,500.00	7%
Sewer System Maintenance	328,377.84	344,830.00	331,240.00	(13,590.00)	-4%
Sewer System Engineering	200,857.31	220,330.00	231,720.00	11,390.00	5%
Water Purchases	-	-	-	-	
Water Maintenance Unit	-	-	-	-	
Water Systems Engineering	-	-	-	-	
Septage Unloading Facility	-	-	-	-	
Pump Maintenance Unit	1,259,367.17	1,302,590.00	1,273,620.00	(28,970.00)	-2%
Systems Control Unit	21,541.77	31,730.00	116,000.00	84,270.00	266%
Plan Review and Permitting	-	-	-	-	
Inspection	1,600.00	90.00	1,600.00	1,510.00	1678%
IPP	-	-	-	-	
Laboratory	3,312.29	-	3,630.00	3,630.00	
Mapping Unit	2,003.19	3,650.00	2,060.00	(1,590.00)	-44%
Miss Dig	439.58	-	440.00	440.00	
Billing Services Unit	-	-	-	-	
General and Administrative	516,116.08	506,860.00	451,950.00	(54,910.00)	-11%
Total Operating Expenses	<u>\$ 23,681,464.11</u>	<u>\$ 23,695,930.00</u>	<u>\$ 25,116,610.00</u>	<u>1,420,680.00</u>	<u>6%</u>
Net Income	<u>\$ 2,148,898.29</u>	<u>\$ 1,152,640.00</u>	<u>\$ -</u>	<u>(1,152,640.00)</u>	<u>-100%</u>
Depreciation	(22,633.63)	(154,840.00)	(21,790.00)	133,050.00	-86%
<u>Reserves</u>					
Non-Operating Revenue	-	-	-	-	
Non-Operating Expense	963,143.19	(300.00)	-	300.00	-100%
Major Maintenance Reserve Revenue	50,000.22	50,000.00	50,000.00	-	0%
Major Maintenance Reserve Expense	(33,996.00)	(50,000.00)	(50,000.00)	-	0%
Emergency Reserve Revenue	150,000.21	450,000.00	50,000.00	(400,000.00)	-89%
Emergency Reserve Expense	-	-	-	-	
Capital Reserve Revenue	2,113,296.89	1,425,000.00	500,000.00	(925,000.00)	-65%
Capital Reserve Expense	(992,046.83)	(565,000.00)	(285,000.00)	280,000.00	-50%
Change in Net Assets	<u>\$ 4,376,662.34</u>	<u>\$ 2,307,500.00</u>	<u>\$ 243,210.00</u>	<u>(2,064,290.00)</u>	<u>-90%</u>
<u>Rate Revenue</u>					
Revenue Requirements:					
Operating Expense	\$ 23,681,464.11	\$ 23,695,930.00	\$ 25,116,610.00	1,420,680.00	6%
Non-Operating	-	-	-	-	
Major Maintenance	50,000.22	50,000.00	50,000.00	-	0%
Emergency Maintenance	150,000.21	450,000.00	50,000.00	(400,000.00)	-89%
Capital	2,113,296.89	1,425,000.00	500,000.00	(925,000.00)	-65%
Total Revenue Requirements	<u>\$ 25,994,761.43</u>	<u>\$ 25,620,930.00</u>	<u>\$ 25,716,610.00</u>	<u>95,680.00</u>	<u>0%</u>
Non-Rate Revenue	(3,112,821.62)	(919,830.00)	(286,610.00)	633,220.00	-69%
Rate Required Revenue	<u>\$ 22,881,939.81</u>	<u>\$ 24,701,100.00</u>	<u>\$ 25,430,000.00</u>	<u>728,900.00</u>	<u>3.0%</u>

Notes:

SEWAGE CHARGE

Flat Rate Sewage Charge	GLWA FY 2016-17 Annual Charge
GLWA Purchased Expense	22,978,450
OCWRC Operating Expense	1,879,370
Major Maintenance Reserve	554,000
Emergency Maintenance Reserve	100,000
Capital Improvement Reserve	220,000
Less: Misc. Revenue	(695,150)
Total:	\$ 25,036,670

	GLWA FY 2016-17 Annual Charge	GLWA FY 2016-17 Monthly Charge
City of Berkley	\$ 960,406	\$ 80,033.84
Village of Beverly Hills	71,604	5,967.00
City of Birmingham	748,597	62,383.10
City of Clawson	730,820	60,901.66
City of Ferndale	1,295,647	107,970.58
City of Hazel Park	951,894	79,324.50
City of Huntington Woods	466,934	38,911.17
City of Madison Heights	2,877,715	239,809.58
City of Oak Park	2,053,759	171,146.57
City of Pleasant Ridge	217,820	18,151.67
City of Royal Oak	4,847,350	403,945.81
Royal Oak Twp	229,585	19,132.08
City of Southfield	1,744,055	145,337.92
City of Troy	7,520,265	626,688.75
Detroit Zoological Park	291,176	24,264.68
County of Oakland	-	-
Rackham Golf Course	29,043	2,420.25
State Of Michigan	-	-
Total	\$ 25,036,670	\$ 2,086,389.16

George W. Kuhn Drainage District, GLWA FY 2016-17
Monthly Charge Breakdown

Page 7 of 13

May 24, 2016

STORM CHARGE

Flat Rate Storm Charge	GLWA FY 2016-17 Annual Charge
GLWA Purchased Expense	22,704,350
OCWRC Operating Expense	2,412,260
Major Maintenance	50,000
Emergency Maintenance	50,000
Capital Improvement	500,000
Less: Interest Income	(286,610)
Total:	\$ 25,430,000

	GLWA FY 2016-17 Annual Charge	GLWA FY 2016-17 Monthly Charge
City of Berkley	\$ 1,650,280	\$ 137,523.34
Village of Beverly Hills	212,824	17,735.33
City of Birmingham	1,241,924	103,493.66
City of Clawson	1,507,032	125,586.01
City of Ferndale	2,616,364	218,030.34
City of Hazel Park	573,549	47,795.75
City of Huntington Woods	627,385	52,282.08
City of Madison Heights	1,663,376	138,614.67
City of Oak Park	3,468,219	289,018.25
City of Pleasant Ridge	340,506	28,375.50
City of Royal Oak	7,553,422	629,451.83
Royal Oak Twp	324,869	27,072.42
City of Southfield	1,962,078	163,506.50
City of Troy	630,638	52,553.16
Detroit Zoological Park	85,547	7,128.92
County of Oakland	388,418	32,368.17
Rackham Golf Course	48,648	4,054.00
State Of Michigan	534,921	44,576.75
Total	\$ 25,430,000	\$ 2,119,166.68

George W. Kuhn Drainage District, GLWA FY 2016-16

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Share & Monthly Charge Comparison

May 24, 2016

SEWAGE CHARGE

	GLWA FY 2015-16		GLWA FY 2016-17		% Change Mthly Charge
	Share % of System	Monthly Charge	Share % of System	Monthly Charge	
City of Berkley	3.880%	\$ 76,358.00	3.836%	\$ 80,033.84	4.8%
Village of Beverly Hills	0.293%	5,766.26	0.286%	5,967.00	3.5%
City of Birmingham	3.009%	59,216.84	2.990%	62,383.10	5.3%
City of Clawson	2.899%	57,052.08	2.919%	60,901.66	6.7%
City of Ferndale	5.162%	101,587.59	5.175%	107,970.58	6.3%
City of Hazel Park	3.682%	72,461.33	3.802%	79,324.50	9.5%
City of Huntington Woods	1.893%	37,254.08	1.865%	38,911.17	4.4%
City of Madison Heights	11.340%	223,169.91	11.494%	239,809.58	7.5%
City of Oak Park	8.251%	162,378.75	8.203%	171,146.57	5.4%
City of Pleasant Ridge	0.877%	17,259.25	0.870%	18,151.67	5.2%
City of Royal Oak	19.188%	377,617.68	19.361%	403,945.81	7.0%
Royal Oak Twp	0.919%	18,085.91	0.917%	19,132.08	5.8%
City of Southfield	6.989%	137,542.75	6.966%	145,337.92	5.7%
City of Troy	30.332%	596,930.41	30.037%	626,688.75	5.0%
Detroit Zoological Park	1.153%	22,690.91	1.163%	24,264.68	6.9%
County of Oakland	0.000%	-	0.000%	-	-
Rackham Golf Course	0.133%	2,617.41	0.116%	2,420.25	-7.5%
State Of Michigan	0.000%	-	0.000%	-	-
Total	100.00%	\$ 1,967,989.16	100.00%	\$ 2,086,389.16	6.0%

Charges have been rounded

George W. Kuhn Drainage District, GLWA FY 2016-17

Share & Monthly Charge Comparison

Page 9 of 13

May 24, 2016

STORM CHARGE

	GLWA FY 2015-16		GLWA FY 2016-17		% Change Mthly Charge
	Share % of System	Monthly Charge	Share % of System	Monthly Charge	
City of Berkley	6.4895%	\$ 135,538.16	6.4895%	\$ 137,523.34	1.5%
Village of Beverly Hills	0.8369%	17,479.24	0.8369%	17,735.33	1.5%
City of Birmingham	4.8837%	101,999.92	4.8837%	103,493.66	1.5%
City of Clawson	5.9262%	123,773.24	5.9262%	125,586.01	1.5%
City of Ferndale	10.2885%	214,883.17	10.2885%	218,030.34	1.5%
City of Hazel Park	2.2554%	47,105.75	2.2554%	47,795.75	1.5%
City of Huntington Woods	2.4671%	51,527.25	2.4671%	52,282.08	1.5%
City of Madison Heights	6.5410%	136,613.66	6.5410%	138,614.67	1.5%
City of Oak Park	13.6383%	284,846.35	13.6383%	289,018.25	1.5%
City of Pleasant Ridge	1.3390%	27,966.00	1.3390%	28,375.50	1.5%
City of Royal Oak	29.7028%	620,365.75	29.7028%	629,451.83	1.5%
Royal Oak Twp	1.2775%	26,681.58	1.2775%	27,072.42	1.5%
City of Southfield	7.7156%	161,146.25	7.7156%	163,506.50	1.5%
City of Troy	2.4799%	51,794.66	2.4799%	52,553.16	1.5%
Detroit Zoological Park	0.3364%	7,026.00	0.3364%	7,128.92	1.5%
County of Oakland	1.5274%	31,900.92	1.5274%	32,368.17	1.5%
Rackham Golf Course	0.1913%	3,995.51	0.1913%	4,054.00	1.5%
State Of Michigan	2.1035%	43,933.26	2.1035%	44,576.75	1.5%
Total	100.0000%	\$ 2,088,576.67	100.0000%	\$ 2,119,166.68	1.5%

Charges have been rounded

**OAKLAND COUNTY WATER RESOURCES COMMISSIONER
GEORGE W. KUHN DRAINAGE DISTRICT
SCHEDULE OF RATES AND CHARGES, EFFECTIVE JULY 1, 2016**

1. Sewerage Disposal Charge

<u>Municipality</u>	GLWA FY 2016-17 <u>Monthly</u>
City of Berkley	\$ 80,033.84
Village of Beverly Hills	5,967.00
City of Birmingham	62,383.10
City of Clawson	60,901.66
City of Ferndale	107,970.58
City of Hazel Park	79,324.50
City of Huntington Woods	38,911.17
City of Madison Heights	239,809.58
City of Oak Park	171,146.57
City of Pleasant Ridge	18,151.67
City of Royal Oak	403,945.81
Royal Oak Twp	19,132.08
City of Southfield	145,337.92
City of Troy	626,688.75
Detroit Zoological Park	24,264.68
County of Oakland	0.00
Rackham Golf Course	2,420.25
State Of Michigan	0.00
 Toal:	 <u><u>\$ 2,086,389.16</u></u>

Where communities have individual sewer customers with metered sewage, permitted and approved by the Oakland County Water Resources Commissioner (WRC), then each community shall also report, within ten days following the end of each month, the total metered sewage within the community, in lieu of water consumption.

George W. Kuhn Drainage District
Schedule of Rates and Charges

2. **Pollutant Surcharge**

A Pollutant Surcharge shall be levied against industrial and commercial customers contributing sewage to the system with concentrations of pollutants exceeding the levels described as follows:

- A. 275 milligrams per liter (mg/l) of Biochemical Oxygen Demand (BOD)
- B. 350 milligrams per liter (mg/l) of Total Suspended Solids (TSS)
- C. 12 milligrams per liter (mg/l) of Phosphorus (P)
- D. 100 milligrams per liter (mg/l) of Fats, Oils & Grease (FOG)

<u>Pollutant</u>	<u>Total Charge Per lb. of Excess Pollutants</u>
Biochemical Oxygen Demand (BOD)	\$0.491
Total Suspended Solids (TSS)	0.498
Phosphorus (P)	7.346
Fats, Oils & Grease (FOG)	0.473

It is assumed that normal residential customers do not contribute sewage with concentration of pollutants exceeding the above levels, therefore, the Pollutant Surcharge shall not apply to residential customers. Further, restaurants shall also be exempt from Pollutant Surcharge per the federal court "Second Interim Order", dated July 10, 1981.

3. **Industrial Waste Control Charge**

Based on the reported number of water meter sizes for non-residential users of the System, each community shall pay a monthly Industrial Waste Control Charge (IWC) in accordance with the following schedule:

<u>Non-Residential Meter Size in Inches</u>	<u>\$/Month</u>
5/8	\$5.65
3/4	8.48
1	14.13
1 1/2	31.08
2	45.20
3	81.93
4	113.00
6	169.50
8	282.50
10	395.50
12	452.00
14	565.00
16	678.00
18	791.00
20	904.00
24	1,017.00
30	1,130.00
36	1,243.00
48	1,356.00

Non-residential users shall be defined as all users other than those in single family houses, apartment buildings, condominiums, town houses, mobile homes, schools, churches and municipal buildings.

George W. Kuhn Drainage District
Schedule of Rates and Charges

4. **Flat Rate Storm Charge**

<u>Municipality</u>	GLWA FY 2016-17 <u>Monthly</u>
City of Berkley	\$ 137,523.34
Village of Beverly Hills	17,735.33
City of Birmingham	103,493.66
City of Clawson	125,586.01
City of Ferndale	218,030.34
City of Hazel Park	47,795.75
City of Huntington Woods	52,282.08
City of Madison Heights	138,614.67
City of Oak Park	289,018.25
City of Pleasant Ridge	28,375.50
City of Royal Oak	629,451.83
Royal Oak Twp	27,072.42
City of Southfield	163,506.50
City of Troy	52,553.16
Detroit Zoological Park	7,128.92
County of Oakland	32,368.17
Rackham Golf Course	4,054.00
State Of Michigan	44,576.75
Total:	<u><u>\$ 2,119,166.68</u></u>

5. **Total Sewer and Storm Water Charge**

The following schedule identifies the total of the sewer charge and the storm water charge. The combined amount will be billed monthly to each customer:

Combined Monthly Sewer and Storm Charges

<u>Municipality</u>	GLWA FY 2016-17 <u>Monthly</u>
City of Berkley	\$ 217,557.18
Village of Beverly Hills	23,702.33
City of Birmingham	165,876.76
City of Clawson	186,487.67
City of Ferndale	326,000.92
City of Hazel Park	127,120.25
City of Huntington Woods	91,193.25
City of Madison Heights	378,424.25
City of Oak Park	460,164.82
City of Pleasant Ridge	46,527.17
City of Royal Oak	1,033,397.64
Royal Oak Twp	46,204.50
City of Southfield	308,844.42
City of Troy	679,241.91
Detroit Zoological Park	31,393.60
County of Oakland	32,368.17
Rackham Golf Course	6,474.25
State Of Michigan	44,576.75
Total:	<u><u>\$ 4,205,555.84</u></u>



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
 To: City Commission
 Date: June 6, 2016
 Re: IWC Charges

Overview

Industrial Waste Control (IWC) charges are designed to recover the cost of removing the increased pollutants from non-residential customers above the normal pollutants generated by residential customers. These charges are included as part of the bi-monthly water bill for all non-residential properties. Currently, the City has 29 properties that receive this charge.

Background

Annual rates for Industrial Waste Control charges are adopted first by Detroit, second by the Southeastern Oakland County Sewage Disposal System (SOCSDS) and finally by the City.

In order to cover the costs incurred for this service, the following charge per month schedule has been recommended for adoption:

5/8	inch meter	\$5.65
3/4	inch meter	\$8.48
1	inch meter	\$14.13
1 ½	inch meter	\$31.08
2	inch meter	\$45.20
3	inch meter	\$81.93

The proposed rate schedule will cover all costs incurred by the City for this service. If this proposed charge is approved, the new rate will be included on the next regular water billing.

Requested Action

Approval of the IWC charges.



OFFICE OF THE CHIEF EXECUTIVE OFFICER
735 RANDOLPH STREET
DETROIT, MICHIGAN 48226
WWW.GLWATER.ORG

May 12, 2016

REGARDING: FY 2017 Approved Wholesale Sewage Schedule of Charges

On May 11, 2016, the Great Lakes Water Authority (GLWA) Board of Directors approved a schedule of wholesale sewage charges for Fiscal Year 2017.

You may recall that the initial average charge adjustment proposed in January 2016 was 5.2 percent. This reflected a budget increase of 4 percent in addition to a 1.5 percent increase for recovery of Highland Park's outstanding bad debt from unpaid sewer system charges.¹ These increases were offset by a 0.3 percent adjustment in miscellaneous revenue and other items.

The schedule of charges approved on May 11, 2016, however reflects an increase of 4.9 percent compared to the current charges. This revision is due to the GLWA board's decision to spread the recovery of bad debt over an extended period of time (reducing the 1.5 percent Highland Park adjustment to 1.2 percent). It is with moderate optimism that our renewed recovery efforts as well as our ongoing efforts to work with Highland Park on operations issues will improve their payment performance. The goal is to eliminate the burden being placed on the other suburban communities.

The table below recaps the revenue charge increase.

Category	Adjustment
Budget Variance	4.00%
Highland Park Bad Debt Recovery (a)	1.20%
Miscellaneous Revenue and Other	-0.30%
Total Charge Adjustment	4.90%

(a) Bad Debt True-up for FY 2013, 2014 and 2015 recovered over five years.

The FY 2017 schedule of charges applicable to your organization is indicated on the enclosed document. This schedule of charges will apply to services provided beginning July 1, 2016 and will be effective on all bills rendered by GLWA as of August 1, 2016.

¹ Recovery of wholesale customer bad debt in this manner has been in place as a result of rate settlement agreements in existence since 1995.

² The GLWA Board of Director sent a letter to Governor Rick Snyder regarding the City of Highland Park. This letter can be found in the GLWA Board meeting minutes of April 13, 2016. Available online at www.glwater.org/wp-content/uploads/2016/04/041316-Approved-Workshop-Meeting-Minutes.pdf



APPROVED FISCAL YEAR 2016-2017 SUBURBAN SEWAGE SERVICE CHARGES

Community: Pleasant Ridge

Servicing Authority: Oakland GWK

<u>Industrial Specific Charges:</u>	<u>O&M Portion</u>	<u>Capital Portion</u>	<u>Total</u>
Industrial Surcharge Rates, Per Excess Pound			
1. Biochemical Oxygen Demand (BOD) in excess of 275 mg/l	\$0.260	\$0.231	\$0.491
2. Total Suspended Solids (TSS) in excess of 350 mg/l	0.264	0.234	0.498
3. Phosphorus (P) in excess of 12 mg/l	3.889	3.457	7.346
4. Fats, Oils & Grease (FOF) in excess of 100 mg/l	0.250	0.223	0.473

Industrial Waste Control Charge, per month:

<u>Non Residential Meter Size</u>	<u>O&M Portion</u>	<u>Capital Portion</u>	<u>Total</u>
5/8"	\$4.86	\$0.79	\$5.65
3/4"	7.29	1.19	8.48
1"	12.15	1.98	14.13
1-1/2"	26.73	4.35	31.08
2"	38.88	6.32	45.20
3"	70.47	11.46	81.93
4"	97.20	15.80	113.00
6"	145.80	23.70	169.50
8"	243.00	39.50	282.50
10"	340.20	55.30	395.50
12"	388.80	63.20	452.00
14"	486.00	79.00	565.00
16"	583.20	94.80	678.00
18"	680.40	110.60	791.00
20"	777.60	126.40	904.00
24"	874.80	142.20	1,017.00
30"	972.00	158.00	1,130.00
36"	1,069.20	173.80	1,243.00
48"	1,166.40	189.60	1,356.00



City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager
 To: City Commission
 Date: June 6, 2016
 Re: Proposed FY2016-17 Budget

Overview

Attached is the proposed Fiscal Year 2016-2017 budget which will take effect July 1 of this year, if approved.

Background

Financial projections for Fiscal Year 2016-2017 are stable. The City continued to experience robust growth in assessed values of about 10% over the past year, but due to a 0.3% rate of inflation the City will see almost no growth in revenues. Still, through careful budgeting and planning the City will be able to provide the same level of service in large part due to the property tax millages approved by the voters in November of 2014.

As we enter our second year with the 2014 millages in place, the City will continue to address a number of maintenance issues which had been deferred over the past half-decade in the face of declining revenues. These include:

- Kicking-off the Gainsboro Park improvement project process culminating in construction of the park in the spring and summer of this year
- Energy efficiency upgrades at the Community Center
- Providing the Police with a new patrol car and fully funding an annual capital improvements budget to ensure equipment will be replaced on-time
- Sidewalk maintenance
- Street tree plantings
- Technology updates to City Commission chambers

These efforts will bring tangible benefits to our residents by allowing our Police to continue to provide reliable service; investing in the most significant recreation project since the construction of the pool and fitness center early last decade; undertaking necessary maintenance and upkeep at our Community Center; making our streets a nicer, safer place to be by ensuring that we have smooth sidewalks, slow traffic, and a mature tree canopy; and ensuring that we can seamlessly incorporate modern-day technology into our City Commission meetings to better communicate with our residents before, during, and after our meetings.

We are able to complete all of the projects programmed for 2016-2017 in the City's 2016-2021 capital improvements plan.

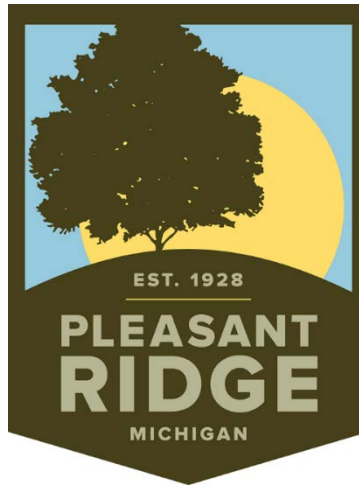
As always, there are challenges. Retiree health care costs have increased at a faster than expected rate due to the full implementation of member-level pricing due to the Affordable Care Act and due to the recent retirement of two long-time City employees. MERS has changed actuarial assumptions in their pension fund valuation methodology which will result in higher required annual pension payments by the City in the coming years. Pleasant Ridge and Huntington Woods are involved in a court case against the City of Oak Park over 45th District Court funding that could have drastic implications for how much Pleasant Ridge and Huntington Woods must pay to support the operations of the 45th District Court. These threats to our budget could completely wipe out the revenue increases generated by the recent voter-approved millages. Mitigating the City's exposure to these external negative impacts on our budget will be a primary focus of ours over the coming year.

The most notable change in the budget this year is our implementation of a three-year budget. The budget now shows approved FY16-17 budget numbers, alongside projections for FY17-18 and 18-19. The presentation of three budget years helps the City to plan for future expenses, and to ensure that budgetary decisions for the coming year consider future events and expenditures to ensure that we are making sound budget decisions. Examples include setting aside money each year to support the purchase of a police car every two years. In this way we can smooth out large capital expenditures over multiple budget years rather than bearing the full cost in one budget year. The three year projection was also used to set water rates for the coming year, smoothing out large capital expenditures over three years to avoid having to make large jumps in water rates in future years.

I thank the Commission and our residents for your trust and support, and I thank all of our talented City employees for their dedicated efforts. We are blessed with a group of City employees who truly go above and beyond to provide excellent service to our residents. Most of all, we acknowledge that we are able to do all of these things through the community-mindedness and support of our residents.

Requested Action

Approval of the FY2016-2017 budget and property tax millage rates.



City of Pleasant Ridge 2016-2017 Annual Budget

DRAFT: June 6, 2016

Mayor

Kurt Metzger

City Commissioners

Jay Foreman

Jason Krzysiak

Ann Perry

Bret Scott

City Manager

James Breuckman

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A. Introduction

1. City Manager's Letter



City of Pleasant Ridge

May 5, 2016

RE: Proposed Fiscal Year 2016-2017 Operating Budget

Honorable Mayor Metzger and members of the Pleasant Ridge City Commission:

This budget message formally transmits for your review and consideration the City budget for the fiscal year 2016-2017. The public hearing to solicit public comment is scheduled for June 14, 2016 at 7:30pm.

Financial projections for Fiscal Year 2016-2017 are stable. The City continued to experience robust growth in assessed values of about 10% over the past year, but due to a 0.3% rate of inflation the City will see almost no growth in revenues. Still, through careful budgeting and planning the City will be able to provide the same level of service in large part due to the property tax millages approved by the voters in November of 2014.

As we enter our second year with the 2014 millages in place, the City will continue to address a number of maintenance issues which had been deferred over the past half-decade in the face of declining revenues. These include:

- Kicking-off the Gainsboro Park improvement project process culminating in construction of the park in the spring and summer of this year
- Energy efficiency upgrades at the Community Center
- Providing the Police with a new patrol car and fully funding an annual capital improvements budget to ensure equipment will be replaced on-time
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- Street tree plantings
- Technology updates to City Commission chambers

These efforts will bring tangible benefits to our residents by allowing our Police to continue to provide reliable service; investing in the most significant recreation project since the construction of the pool and fitness center early last decade; undertaking necessary maintenance and upkeep at our Community Center; making

A. Introduction

1. City Manager's Letter

our streets a nicer, safer place to be by ensuring that we have smooth sidewalks, slow traffic, and a mature tree canopy; and ensuring that we can seamlessly incorporate modern-day technology into our City Commission meetings to better communicate with our residents before, during, and after our meetings.

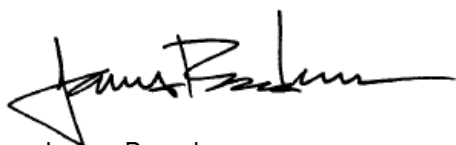
We are able to complete all of the projects programmed for 2016-2017 in the City's 2016-2021 capital improvements plan.

As always, there are challenges. Retiree health care costs have increased at a faster than expected rate due to the full implementation of member-level pricing due to the Affordable Care Act and due to the recent retirement of two long-time City employees. MERS has changed actuarial assumptions in their pension fund valuation methodology which will result in higher required annual pension payments by the City in the coming years. Pleasant Ridge and Huntington Woods are involved in a court case against the City of Oak Park over 45th District Court funding that could have drastic implications for how much Pleasant Ridge and Huntington Woods must pay to support the operations of the 45th District Court. These threats to our budget could completely wipe out the revenue increases generated by the recent voter-approved millages. Mitigating the City's exposure to these external negative impacts on our budget will be a primary focus of ours over the coming year.

The most notable change in the budget this year is our implementation of a three-year budget. The budget now shows approved FY16-17 budget numbers, alongside projections for FY17-18 and 18-19. The presentation of three budget years helps the City to plan for future expenses, and to ensure that budgetary decisions for the coming year consider future events and expenditures to ensure that we are making sound budget decisions. Examples include setting aside money each year to support the purchase of a police car every two years. In this way we can smooth out large capital expenditures over multiple budget years rather than bearing the full cost in one budget year. The three year projection was also used to set water rates for the coming year, smoothing out large capital expenditures over three years to avoid having to make large jumps in water rates in future years.

I thank the Commission and our residents for your trust and support, and I thank all of our talented City employees for their dedicated efforts. We are blessed with a group of City employees who truly go above and beyond to provide excellent service to our residents. Most of all, we acknowledge that we are able to do all of these things through the community-mindedness and support of our residents.

Respectfully,



James Breuckman
City Manager

2. Public Hearing Notice – Proposed 2016-17 Annual Budget

City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

NOTICE OF A PUBLIC HEARING ON THE PROPOSED FY2016-2017 CITY BUDGET AND 2016 MILLAGE RATES

NOTICE IS HEREBY GIVEN in accordance with Section 4.03 of the Pleasant Ridge City Charter that a public hearing will be held on Tuesday, June 14, 2016, at 7:30 p.m. in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan, to solicit public comments on the following:

THE PROPOSED 2016-2017 COMBINED CITY BUDGET AND MILLAGE RATES.

The last fiscal year (July 1, 2015 through June 30, 2016) and the proposed FY2016-2017 (July 1, 2016 through June 30, 2017) millage rates are as follows:

	15-16	16-17
General Operating - Charter	11.1363	10.8434
General Operating (2015)	2.8556	2.7805
Infrastructure Improvement (2015)	2.9242	2.8473
Community Promotion	0.2704	0.3481
Parks Improvement (2015)	0.7385	0.7191
Rubbish	1.6700	1.6261
Pool Operations	1.2400	1.2074
Library	0.3865	0.3763
Debt	1.3380	1.2123
Total Millage:	22.5595	21.9604

The City may not adopt its proposed FY 2016-2017 budget until after the public hearing. A copy of the proposed FY 2016-2017 budget and the proposed 2016 property tax millage rates is available for public inspection during normal business hours in the office of the City Clerk, at 23925 Woodward Avenue, Pleasant Ridge, Michigan. Public comments, oral or written, are welcome at the hearing on the proposed budget for Fiscal Year 2016-2017 and the proposed property tax millage rate. All interested citizens are encouraged to attend and to submit comments.

Amy M. Drealan
City Clerk

Published: The Daily Tribune
May 29, 2016
AFFIDAVIT REQUESTED

3. Budget Resolution

**City of Pleasant Ridge
Budget Resolution
General Appropriations Act
Fiscal Year 2016-2017**

WHEREAS, the City Manager has prepared and submitted to the City Commission the proposed budget for fiscal year 2016-2017; and

WHEREAS, the City Commission has advertised the tentative millage rates in the Daily Tribune on May 29, 2016, and held the public hearing on the budget and the tentative millage rates pursuant to Section 16 of the Uniform Budgeting and Accounting Act (Truth in Budgeting) on Tuesday, June 14, 2016; and

WHEREAS, the City Commission has reviewed the proposed property tax rates and budget.

NOW, THEREFORE LET IT BE RESOLVED, that the budget for the fiscal year commencing July 1, 2016 and ending June 30, 2017 be adopted; and

BE IT FURTHER RESOLVED, that the revenue and transfers-in for the fiscal year 2015-2016 are estimated as follows:

101	GENERAL FUND	
	Taxes and special assessments	\$2,009,345
	Licenses and Permits	65,050
	Federal and State Grants	6,000
	State Shared Revenue	246,232
	Charges for Services	213,635
	Fines and Forfeits	37,000
	Interest and Rents	10,500
	Other revenue	99,800
	Transfers-In	0
	<i>Total General Fund Revenue:</i>	<u>2,687,562</u>
202	MAJOR STREETS	\$141,915
203	LOCAL STREETS	124,200
218	INFRASTRUCTURE IMPROVEMENT	634,099
220	PARK IMPROVEMENTS	759,655
226	SOLID WASTE	344,364
251	POOL/FITNESS FACILITY	201,839
258	SCAF PARKS SPECIAL REVENUE	30,000
259	SCAF REMAINDER	4,500
260	DOWNTOWN DEVELOPMENT AUTHORITY	90,539
266	DRUG FORFEITURE	0
271	LIBRARY SERVICES	52,165
297	HISTORICAL FUND	6,860
301	DEBT SERVICE - VOTED	171,310
401	CAPITAL IMPROVEMENTS	37,000
592	WATER and SEWER	1,312,237

BE IT FURTHER RESOLVED, that the expenditures and transfers-out are hereby appropriated by the City Commission to meet the liabilities of the City of Pleasant Ridge in the ensuing fiscal year as follows:

101	GENERAL FUND	
	Mayor and Commission	\$21,550
	City Manager	\$135,802
	Elections	\$15,363
	City Attorney	\$46,750
	City Clerk	\$107,559
	Information Technology	\$65,600
	General Government	\$139,350
	Cable TV	\$5,750
	City Treasurer	\$88,500
	Assessment	\$21,900
	Police Services	\$821,839
	Fire/Rescue	\$258,000
	Building Department	\$63,725
	Planning Commission	\$0
	Public Works	\$178,000
	Street Lighting	\$35,400
	Recreation	\$366,864
	Retirement Services	\$267,000
	Transfers Out	\$37,000
	<i>Total General Fund Expenditures:</i>	<i>\$2,675,952</i>
	<i>Increase in Fund Balance:</i>	<i>\$11,610</i>
202	MAJOR STREETS	\$146,515
203	LOCAL STREETS	68,119
218	INFRASTRUCTURE IMPROVEMENT	160,000
220	PARK IMPROVEMENTS	759,000
226	SOLID WASTE	356,458
251	POOL/FITNESS FACILITY	193,231
258	SCAF PARKS SPECIAL REVENUE	0
259	SCAF REMAINDER	910,000
260	DOWNTOWN DEVELOPMENT AUTHORITY	86,532
266	DRUG FORFEITURE	0
271	LIBRARY SERVICES	55,681
297	HISTORICAL FUND	5,310
301	DEBT SERVICE - VOTED	176,524
401	CAPITAL IMPROVEMENTS	37,000
592	WATER and SEWER	1,241,250

BE IT FURTHER RESOLVED, the following property tax rates be authorized and that the City Treasurer is ordered to levy such funds and rates and collect and deposit the various specific uses and funds as required by ordinance and resolution:

General Operating - Charter	10.8434
General Operating - 2015	2.7805
Infrastructure Improvements - 2015	2.8473
Community Promotion	0.3481
Parks Improvement - 2015	0.7191
Solid Waste Collection & Disposal	1.6261
Pool & Recreation Facility Operations	1.2074
Library Operations	0.3763
Pool & Recreation Facility Debt	1.2123
TOTAL MILLAGE:	21.9604

BE IT FURTHER RESOLVED, that the City Commission recognizes that the City of Pleasant Ridge Downtown Development Authority will capture taxes levied from all millages,

BE IT FURTHER RESOLVED, that the City Treasurer shall levy a 1% Tax Administration Fee on all property taxes collected by the City of Pleasant Ridge from all taxing jurisdictions, as permitted by State Law.

AND, BE IT FINALLY RESOLVED, that the legal budgetary level be at the departmental level in the General Fund and at the fund level for all other funds as indicated above.

I, Amy M. Drealan, duly certified clerk of the City of Pleasant Ridge, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Commission of the City of Pleasant Ridge, County of Oakland, Michigan at the Regular City Commission Meeting held Tuesday, June 14, 2016.



Amy M. Drealan, City Clerk

B. Budget Summary

1. Key Budget Information

All Funds Budget Summary

The following table presents key information and a summary of revenues and expenditures for all funds for the preceding two years, the proposed 2016-2017 budget year, and the projected budget for the next two years. Note that the projections for 2017-18 and 2018-19 are for planning purposes only, and are not adopted budgets.

	Actual 2013-14	Actual 2014-15	Budget 2015-16	Approved Budget 2016-17	Projected Budget 2017-18	Projected Budget 2018-19
Assessed Valuation						
Real	141,185,920	156,207,830	171,421,930	189,097,190	194,770,106	200,613,209
Personal	3,221,970	3,237,250	3,420,020	2,867,430	2,867,430	2,867,430
Total	144,407,890	159,445,080	174,841,950	191,964,620	197,637,536	203,480,639
Taxable Valuation						
Real	125,139,900	129,164,540	133,845,550	138,859,980	144,062,272	149,459,464
Personal	3,221,970	3,237,250	3,420,020	2,867,430	2,867,430	2,867,430
Total	128,361,870	132,401,790	137,265,570	141,727,410	146,929,702	152,326,894
Millage Rate						
General Operating - Charter	11.4248	11.3094	11.1364	10.8434	10.6807	10.5205
General Operating - 2015	0.0000	0.0000	2.8556	2.7805	2.7388	2.6977
Infrastructure - 2015	2.4124	2.3880	2.9242	2.8473	2.8046	2.7625
Community Promotion	0.0000	0.0000	0.2704	0.3481	0.3429	0.3377
Parks Improvement - 2015	0.0000	0.0000	0.7385	0.7191	0.7083	0.6977
Rubbish	1.7134	1.6960	1.6700	1.6261	1.6017	1.5777
Pool Operations	1.2722	1.2593	1.2400	1.2074	1.1893	1.1714
Library - 2015	0.3700	0.4949	0.3865	0.3763	0.3707	0.3651
Pool Debt	1.3000	1.5000	1.3380	1.2123	1.2100	1.3000
Total	18.4928	18.6476	22.5596	21.9604	21.6469	21.4304
Total Revenues						
101 General Fund	2,441,920	2,491,437	2,725,920	2,687,562	2,708,010	2,728,612
202 Major Streets	119,687	114,575	114,015	141,915	143,334	144,767
203 Local Streets	103,937	114,814	100,100	124,200	124,200	124,200
218 Infrastructure Improvements	302,787	309,218	602,500	684,099	438,045	967,030
220 Park Improvements	0	0	220,000	759,655	100,652	101,658
226 Solid Waste	421,630	437,177	335,510	344,364	356,618	368,894
251 Pool/Fitness Facility	287,748	217,995	204,810	201,839	204,512	207,202
258 SCAF Parks Special Revenue Fund	0	(27,762)	30,000	30,000	30,000	30,000
259 SCAF Remainder Fund	70,252	43,242	9,000	4,500	355,152	106,158
260 Downtown Development Authority	71,252	77,739	86,510	90,539	91,414	92,298
266 Drug Forfeiture Fund	0	137	0	0	0	0
271 Library Services	46,480	64,086	51,910	52,165	52,687	53,213
297 Historical Fund	10,144	10,520	6,860	6,860	6,860	6,860
301 Debt Service - Voted	163,054	194,218	179,500	171,310	173,815	193,797
401 Capital Improvements	0	672,308	70,000	37,000	30,000	30,000
592 Water and Sewer	1,321,495	1,133,057	1,250,750	1,307,243	1,320,108	1,333,102
Total	5,360,386	5,852,761	5,987,385	6,643,251	6,135,406	6,487,792

B. Budget Summary
1. Key Budget Information

	Actual 2013-14	Actual 2014-15	Budget 2015-16	Approved Budget 2016-17	Projected Budget 2017-18	Projected Budget 2018-19
Total Expenditures						
101 General Fund	2,592,051	2,462,428	2,725,867	2,675,952	2,683,728	2,710,763
202 Major Streets	125,347	184,210	130,900	146,515	146,515	146,515
203 Local Streets	71,724	93,274	168,080	68,119	68,119	233,119
218 Infrastructure Improvements	211,980	772,135	705,000	205,000	250,000	1,150,000
220 Park Improvements	0	0	220,000	759,000	100,652	101,658
226 Solid Waste	416,457	425,128	330,523	362,618	365,092	367,540
251 Pool/Fitness Facility	287,470	218,273	190,574	193,231	190,357	218,985
258 SCAF Parks Special Revenue Fund	0	0	0	0	0	0
259 SCAF Remainder Fund	55,061	33,174	120,000	910,000	0	400,000
260 Downtown Development Authority	49,540	93,748	148,380	86,532	86,684	46,837
266 Drug Forfeiture Fund	1	2	0	0	0	0
271 Library Services	53,636	53,722	55,550	55,681	56,236	56,797
297 Historical Fund	4,479	18,974	5,310	5,310	5,310	5,310
301 Debt Service - Voted	160,806	183,562	183,524	176,524	172,524	192,524
401 Capital Improvements	0	779,519	0	37,000	10,000	42,000
592 Water and Sewer	1,124,723	1,119,751	1,260,682	1,240,726	1,334,156	1,312,278
Total	5,153,275	6,437,900	6,244,390	6,922,208	5,469,373	6,984,326
End of Year Fund Balance						
101 General Fund	500,099	532,257	532,310	543,920	568,202	586,051
202 Major Street Fund	116,934	47,299	30,414	25,814	22,633	20,885
203 Local Street Fund	67,154	88,694	20,714	76,795	132,876	23,957
218 Infrastructure Improvements	90,807	(372,110)	(474,610)	4,489	192,534	9,564
220 Park Improvements	0	0	0	655	655	655
226 Solid Waste Fund	34,174	46,221	51,208	32,954	24,480	25,834
251 Pool/Fitness Facility Fund	279	0	14,236	22,844	36,999	25,216
258 SCAF Parks Special Revenue Fund	0	1,972,238	2,002,238	1,991,335	2,021,335	2,051,335
259 SCAF Remainder Fund	3,260,566	1,270,634	1,159,634	250,872	606,024	312,182
260 Downtown Development Authority	89,551	73,542	11,672	15,679	20,410	65,872
266 Drug Forfeiture Fund	294	429	429	429	429	429
271 Library Fund	4,631	14,996	11,356	7,840	4,290	706
297 Historical Fund	17,167	8,713	10,263	11,813	13,363	14,913
301 Debt Service Fund	9,874	20,531	16,507	11,293	12,584	13,857
401 Capital Improvements	0	0	70,000	70,000	90,000	78,000
592 Water and Sewer Enterprise Fund	1,807,169	1,820,475	1,810,543	1,877,060	1,863,012	1,883,836
Total	5,998,699	5,523,919	5,266,914	4,943,792	5,609,825	5,113,291

Grant Summary

Following is a summary of grants awarded to the City of Pleasant Ridge in 2015 and in 2016 to-date.

Year	Grant	Amount
2015	Tree Planting (DTE Energy Foundation/MDNR)	\$4,000
2015	Woodward Corridor Neighborhood Bicycle Network (MDOT Transportation Alternatives Program)	\$2,200
2015	Woodward Streetscape Tree Plantings (MDOT)	\$2,580
2016	Community Energy Management (Michigan Energy Office)	\$5,825
2016	Gainsboro Park Project (CN EcoConnexions From the Ground Up/America In Bloom)	\$25,000
2016	Gainsboro Park Project (DEQ Clean Michigan Nonpoint Source Rainwater Infiltration)	\$103,122

2. Summary Graphs and Tables

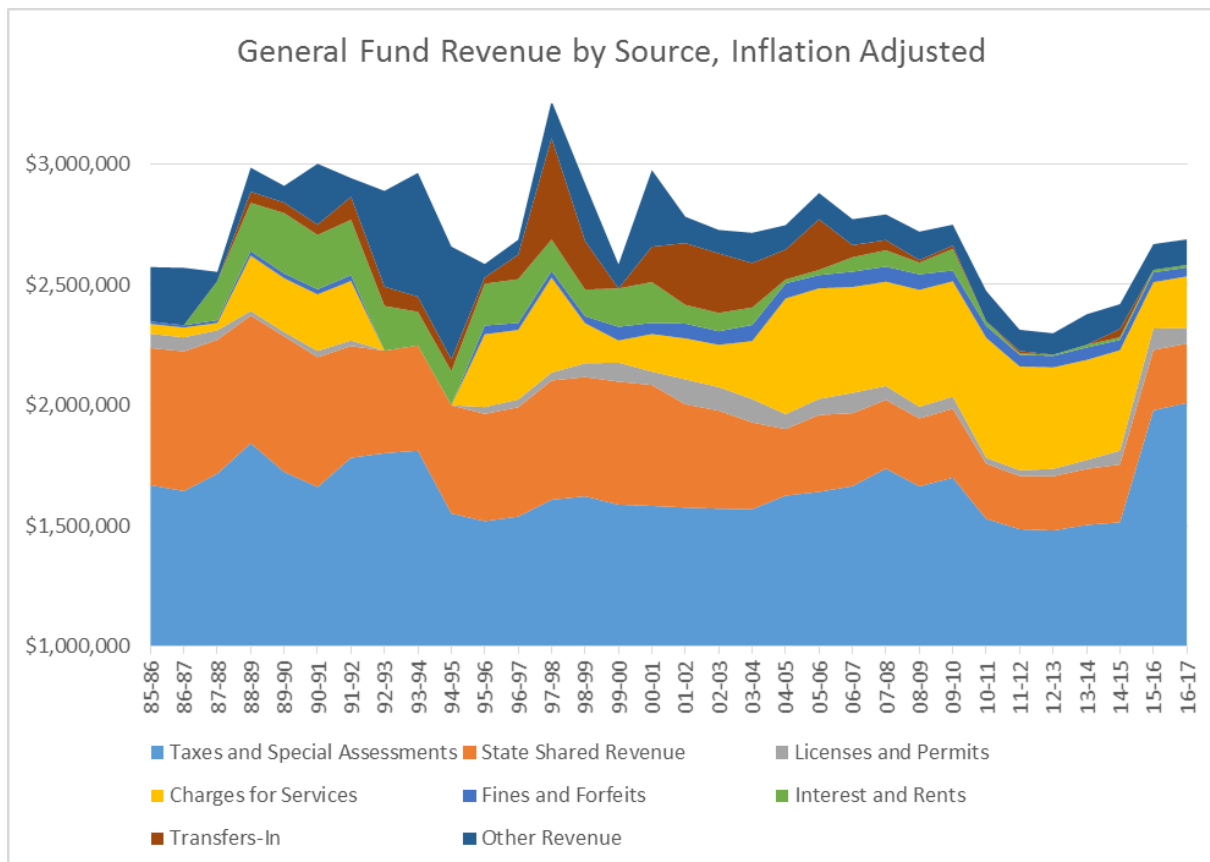
General Fund Revenue Trends. The following Figure 1 shows general fund revenue trends for the 1985-2016 period. All dollar values are adjusted into 2016 equivalent dollars to provide a consistent point of comparison. The figure shows that revenues generated by property taxes remained fairly consistent at about \$1,600,000 per year until 2010, when they dropped to about \$1,500,000 per year.

The figure also shows that state revenue sharing as a source of general fund revenue has dropped precipitously over the years. In 1985 it provided the equivalent of nearly \$600,000 in today's dollars, while it is projected to provide less than half of that - \$246,000 - in budget year 2016-17. As a result, other sources of revenue have had to be found over the years and service cutbacks have been made to compensate for revenue sharing reductions.

Total inflation-adjusted general fund revenue held in a fairly steady range between \$2.7 and \$2.9 million per year between 1988 and 2010. From budget year 2010-11 until 2014-15, general fund revenue dropped to about \$2.35 million per year. With the voter-approved passage of the general operating millage in November 2014 and renewal of the infrastructure improvement millage in November 2013, general fund revenue was restored to close to its long-term average at about \$2,650,000 starting in budget year 2015-16.

While the City will be able to again operate and provide the level of service that has come to be expected by our residents, the reality is that we have had to tax ourselves at a higher rate, and those higher local taxes only partially replace revenue that has been withheld from us by the State over the past decade.

Figure 1. General Fund Revenues by Source, Adjusted for Inflation in 2016 equivalent dollars, 1985-2016

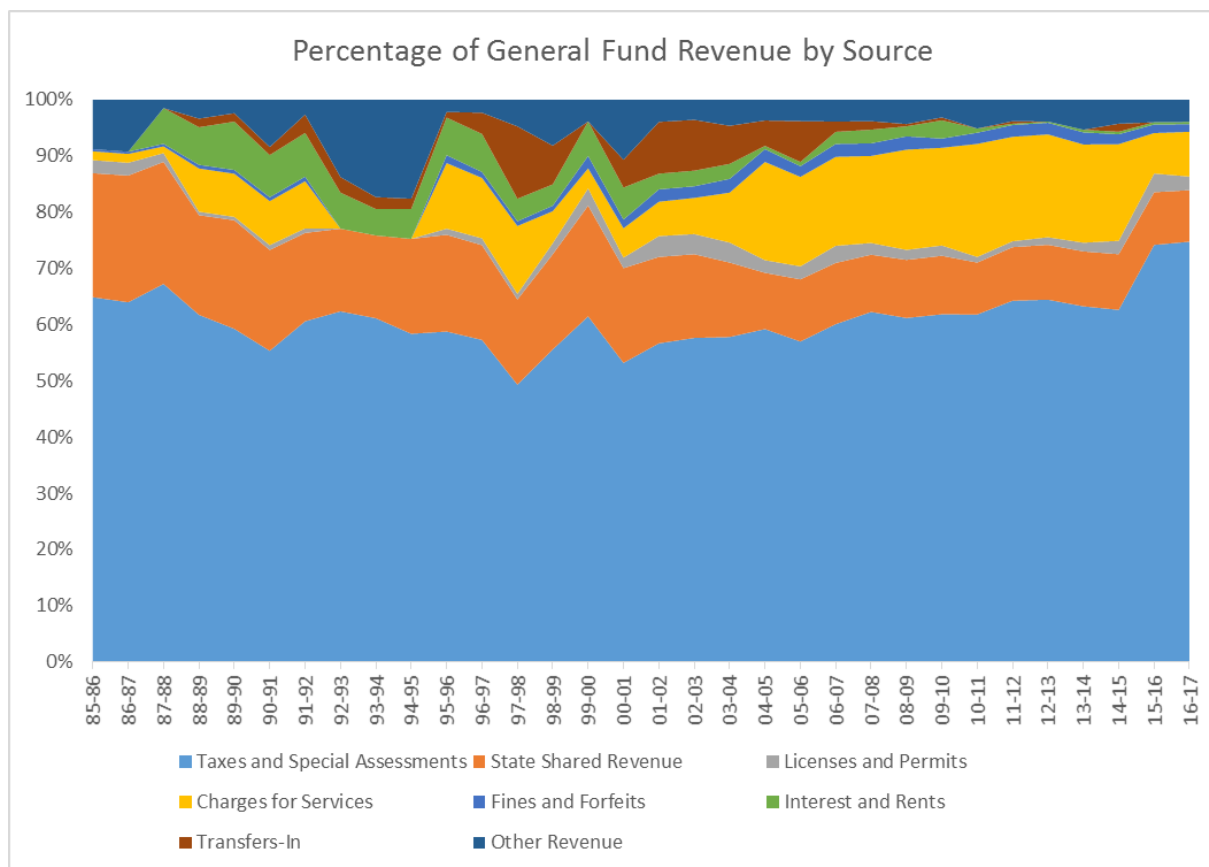


Source: Pleasant Ridge Budget Documents and BLS CPI-U data for the Detroit-Ann Arbor-Flint MSA

The following Figure 2 presents the same data as Figure 1, except that each revenue source is presented as a percentage of the whole. This figure demonstrates that as other funding sources have decreased, the general fund has become steadily more reliant on locally-generated property tax revenue. Today, property taxes provide nearly 75% of general fund revenue, compared to an average of 59% of revenue over the 1985-2014 period.

Also notable is the increase of property taxes as a share of all City revenue has been increasing since FY97-98, and that state shared revenue to the City has been decreasing as a percentage of overall City funding despite the size of City expenditures remaining the same in real terms, highlighting the long-standing disinvestment of Michigan's State Government in its local municipalities.

Figure 2. Percentage of General Fund Revenue by Source, 1985-2016

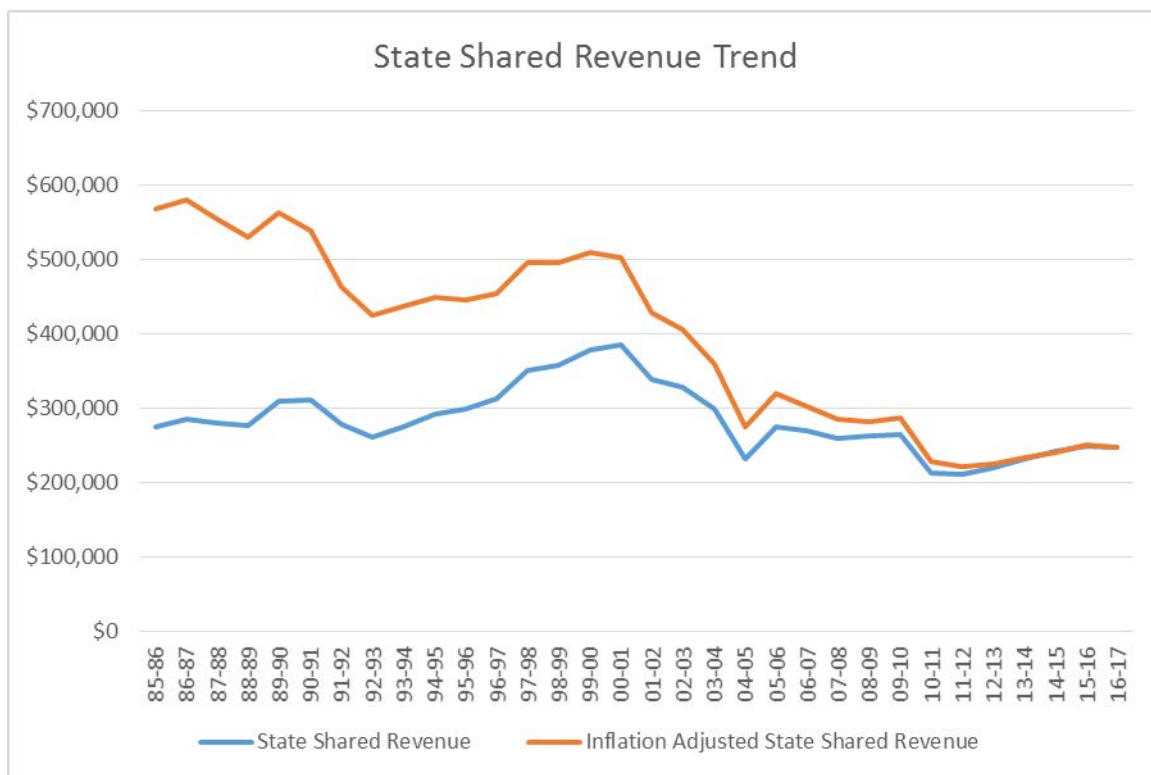


Source: Pleasant Ridge Budget Documents and BLS CPI-U data for the Detroit-Ann Arbor-Flint MSA

State Shared Revenue Trend. One of the main drivers impacting Pleasant Ridge’s general fund budget over the past 15 years has been the decline in state shared revenues. Figure 3 shows that on an inflation adjusted basis, shared revenues have declined from the equivalent of nearly \$600,000 per year in the late 1980s to less than \$250,000 today. Shared revenues represented 23% of the City’s general fund revenues in 1985, while today they represent just 9%.

Much of the financial stress under which local units of government operate today is explainable by this figure. It is an unfortunate fact that local municipalities have had to tax themselves at higher rates to make up for losses in shared revenues coming from the State. Had the State fulfilled its constitutional and statutory obligation to continue to fund local governments, Pleasant Ridge would be able to reduce local property taxes by up to 3 mills a year; to invest in pressing issues such as our underfunded pension, public infrastructure; or some combination thereof.

Figure 3. Pleasant Ridge Total Taxable Property Value, 1985-Present



Source: Pleasant Ridge Budget Documents and BLS CPI-U data for the Detroit-Ann Arbor-Flint MSA

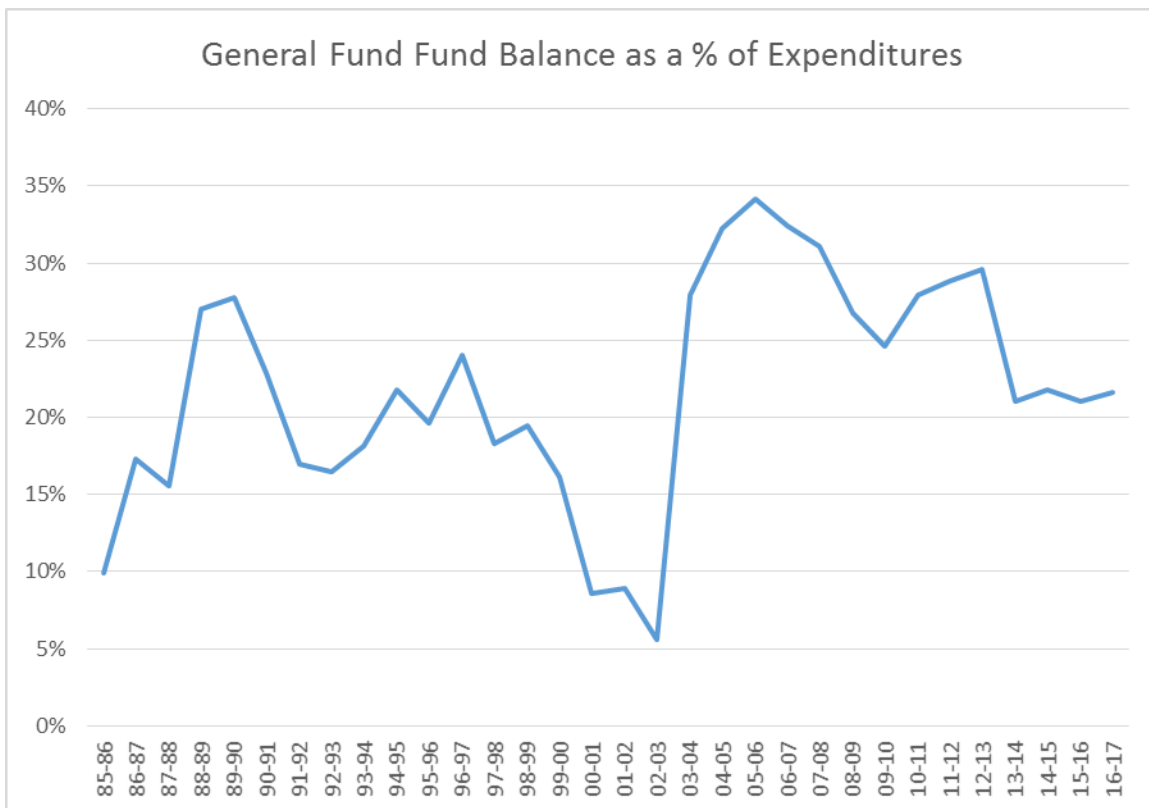
General Fund Fund Balance Trends. The Government Finance Officers Association (GFOA) recommends that local governments maintain a minimum of two-months' worth of expenses, or 16.66%, in unrestricted fund balance. It is further recommended that a small unit of government like Pleasant Ridge maintain a higher fund balance due to the small size of our budget and the ability for relatively small unexpected expenses to dramatically impact our fund balance. Accordingly, it is the stated policy goal of the City to maintain a general fund balance equal to 25-30% of general fund expenditures.

Figure 4 shows the long-term trend for Pleasant Ridge's fund balance as a percentage of general fund expenditures. The figure shows that the City has generally maintained a fund balance percentage of about 20%, with the exception of the mid-00s following the sale of the 24000 Woodward property when fund balances were around 30%. The recession and drop in revenues required fund balance draws to maintain services, and now the City again has a fund balance of about 20% of general fund expenditures.

The proposed 2016-17 budget proposes a modest increase in fund balance, however, there is little margin as the City continues to reinvest in maintenance items that were deferred during the recession when revenues declined.

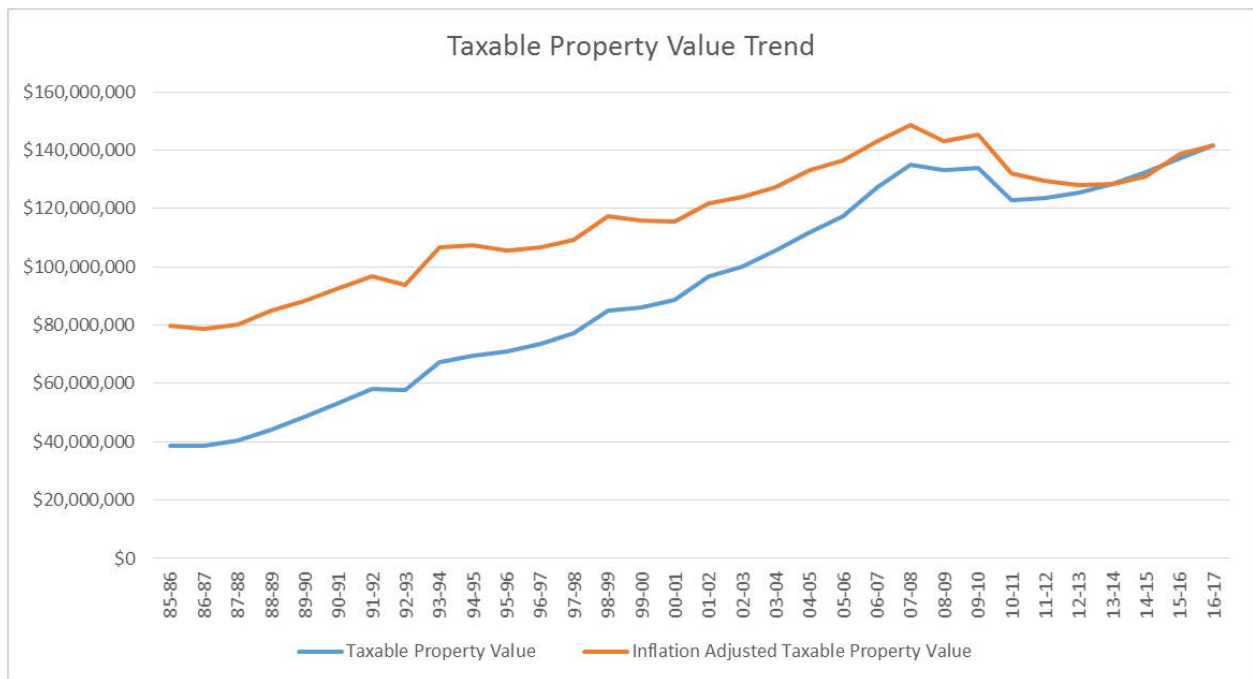
It is the City's plan in future years to continue to build fund balance towards the 25-30% range while also attending to the various deferred maintenance items that require attention throughout the City.

Figure 4. General Fund Fund Balance as a Percentage of Expenditures, 1985-Present



Property Value Trends. The following Figure 5 shows total (real + personal) taxable property value trends in the City of Pleasant Ridge. The inflation adjusted taxable property value has increased at a rate of about 1.8% per year. This small increase over the inflation rate is the result of certain development activities that are exempt from Headlee rollback, most notably new construction. The figure also shows the impact of the recent recession on taxable property values. On an inflation-adjusted basis the City is just now approaching taxable value levels last seen in 2006, and inflation-adjusted taxable values are still below the 2007-2009 period, meaning that the City's tax base in real terms still has not fully recovered from the 2008-2009 economic downturn.

Figure 5. Pleasant Ridge Total Taxable Property Value, 1985-Present



3. City Commission Goals and Objectives

Following are the City Commission's 2016-2017 goals and objectives. These goals and objectives form the basis for evaluating and prioritizing budgeting decisions.

Note that the order in which these goals are presented is not intended to convey importance.

a. Goal: Maintain a Safe and Secure Community

Objectives:

- (1) Preserve effective levels of police staffing and equipment to ensure high quality public safety service delivery.
- (2) Maintain or improve existing fire/EMS service delivery.
- (3) Review any strategies possible to improve police, fire/EMS, and dispatch service.
- (4) Implement traffic calming measures where necessary to ensure appropriate vehicle travel speeds.
- (5) Preserve and enhance Neighborhood Watch program.

b. Goal: Ensure Good Stewardship of Municipal Infrastructure

Objectives:

- (1) Continue the City's ongoing street reconstruction program.
- (2) Implement a continuing maintenance program for previously reconstructed streets and alleys to extend their useful life.
- (3) Implement continuing maintenance and monitoring program for previously rehabilitated combined sewers to extend their useful life.
- (4) Improve bike and pedestrian infrastructure (sidewalks) throughout the City.
- (5) Complete capital projects identified in the Capital Improvements Plan.
- (6) Work with local transit authorities to improve existing bus stops.

c. Goal: Maintain Financial Sustainability

Objectives:

- (1) Maintain a competitive property tax rate position relative to other cities in the region.
- (2) Achieve and maintain an unrestricted fund balance of 20-25% and a total fund balance of 25-30% of annual general fund expenses.
- (3) Maintain a capital outlay reserve of 75% to 100% of expenditures in the Water and Sewer Enterprise Fund.
- (4) Continue to explore other revenue sources. Aggressively identify and pursue grant opportunities.
- (5) Increase funding for the defined benefit pension to reduce the City's unfunded liability.
- (6) Maintain property values by preserving Pleasant Ridge's status as a first class community.

d. Goal: Maintain Excellent Parks and Recreation Program

Objectives:

- (1) Develop Gainsboro Park as a premier community park.
- (2) Complete necessary maintenance tasks at the community center, pool, and parks.
- (3) Achieve excellence in the offering and delivery of recreation services to residents of all ages.
- (4) Encourage active, healthy lifestyles for City residents.

e. **Goal: Preserve and Enhance Community & Neighborhood Character**

Objectives:

- (1) Improve City code enforcement efforts to effectively preserve the character of the City's neighborhoods.
- (2) Protect the City's established historic character from destruction or erosion by inappropriate additions or modifications to existing buildings, or inappropriate construction of new buildings.
- (3) Work to influence future changes and enhancements to Woodward Avenue to reflect Pleasant Ridge's preferred plan.
- (4) Ensure that planning, development, and infrastructure projects enhance Pleasant Ridge as a walkable, bikeable community.

f. **Goal: Foster Community Trust & Participation**

Objectives:

- (1) Use a variety of outlets, including the City's website, traditional media, social media, town hall meetings, and the Ridger to inform and engage residents.
- (2) When more than one feasible choice exists for issues of major consequence, consult or collaborate with residents prior to making decisions.
- (3) Encourage, support, and recognize volunteers and community members who do good work in the community.
- (4) Conduct a statistically valid community survey at least bi-annually to measure City performance in delivering services and public sentiment on important issues facing the community.
- (5) Support resident-driven and managed initiatives.

g. **Goal: Strive for Excellence in Governance**

Objectives:

- (1) Develop and maintain a first-rate workforce by supporting the continued training and professional development for City employees.
- (2) Continue to pursue excellence in customer service by exploring alternative methods for improving delivery of services.
- (3) Facilitate increased use of technology during City meetings.
- (4) Continue to look for new ways to partner with nearby communities or private partners to improve the delivery of City services.
- (5) Continually evaluate and adjust the City's goals and objectives, Master Plan, Recreation Master Plan, and Capital Improvements Plan to ensure that policy decisions are being made that further the long-term interest of the City.

h. **Goal: Protect the Environment**

Objectives:

- (1) Reduce the City's carbon footprint through energy conservation, efficiency, and renewable generation measures.
- (2) Invest in maintaining the City's tree canopy by maintaining existing trees and planting new trees to fill gaps.
- (3) Explore ways to incorporate green infrastructure to infiltrate stormwater in place and reduce the amount of runoff that enters the City's sewer system.

4. Budget Policies and Procedures

a. Role of the Budget

The budget provides the annual financial plan for the management of the City's affairs. The document compiles the financial data needed to support Pleasant Ridge's comprehensive decision making/policy development process. This Budget is based on the City Commission's Goals and Objectives, the Capital Improvements Plan, the City's financial policies, and City Manager and departmental review of operations.

b. Budget Strategy

The current financial plan is based upon Commission direction and current revenue constraints. These factors govern the stewardship of public funds and reflect the following principles:

- (1) Basic services will be maintained at least at current levels and will be funded adequately
- (2) Program costs will reflect the true picture of the cost of operations. Depreciation will not be included in program costs (except in the enterprise fund), and some City-wide expenses will be separated from program expenditures for ease of administration.
- (3) Program services will be provided in the most efficient method while meeting the needs of the public.
- (4) Necessary infrastructure improvements will be completed to meet needs.
- (5) Revenue will be estimated at realistic levels.
- (6) Reserves will be programmed at appropriate levels to protect the City from future uncertainties. It is the City's goal to maintain unappropriated general fund reserves of at least 25% of general fund expenditures.
- (7) The budget will comply with provisions of the State Constitution, City Charter, Municipal Code, and sound fiscal policy.

c. Balanced Operating Budget

A balanced budget is a basic budgetary constraint intended to ensure that the City does not spend beyond its means. The City must function within the limits of the financial resources available and under normal circumstances requires commitment to a balanced budget. The appropriated budget cannot exceed available resources, defined as revenues generated in the current period added to balances carried forward from prior years. Any deviation from a balanced operating budget requires disclosure when it occurs.

d. Impact of Capital Budget on the Operating Budget

As new policies and programs are approved, both the operating and capital budgets are impacted. For example, an increase in service levels approved as part of the operating budget would have long-term effects on the Capital Improvements Program. Conversely, a restrictive change to the use of long-term debt would slow capital programs.

Regardless of the difference between the operating and capital budgets, the two are interdependent. Budgetary policy states that all foreseeable operating costs related to capital projects be estimated and provided for as part of the review process associated with the Capital Improvements Program. In addition, departments are required to include costs associated with operating and maintaining capital projects that are requested for the upcoming year.

e. Budgeting Controls

- (1) Internal Controls. The annual adopted budget provides a basis of control over financial operations. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the approved budget. Activities of the General Fund and Special Revenue

Funds are included in the annual approved budget. The level of budgetary control (that is the level at which expenditures cannot exceed the appropriated amount) is established by function and category (Personnel Services, Supplies, Other Services and Charges, Capital Outlay and Debt Service) within each individual fund.

- (2) Independent Audit. State statutes and the City Charter require an annual audit of all accounts of the City by certified public accountants selected by the City Commission. Abraham and Gaffney has fulfilled this requirement. The auditor's report is included in the City's Comprehensive Annual Financial Report (CAFR) and is available to the public on the City's website and through the State of Michigan Department of Treasury local audit and finance division website.¹

¹ See: <https://treas-secure.state.mi.us/LAFDocSearch/> for CAFR files for units of local government from 2003 to present

5. Fund Structure

The accounts of the City are organized by funds and account groups, each of which is considered a separate accounting entity. Funds are established to segregate specific activities or objectives of a government in accordance with special regulations, restrictions, or limitations. The various funds are grouped into generic fund types in two broad categories as follows:

a. *Governmental Funds*

- (1) General Fund: The general fund contains the records of the ordinary activities of the City that are not accounted for in another fund. General fund activities are financed by revenue from general property taxes, state shared revenue and other sources.
- (2) Special Revenue Funds: Special revenue funds are used to account for the proceeds of earmarked special revenue from financing activities requiring separate accounting because of legal or regulatory provisions. Special revenue funds include Major Streets, Local Streets, Infrastructure, Solid Waste, Pool/Community Center Operations, Segregated Capital Asset Fund (SCAF), Library Services, and Parks Capital Improvement Fund.
- (3) Debt Service Funds: Debt service funds are used to account for the annual payment of principal and interest concerning certain long-term debt other than debt payable from the operations of an enterprise fund. The Pool/Community Center debt service fund is the City's only debt service fund.
- (4) Capital Projects Funds: Capital projects funds are used to account for the development of capital facilities other than those financed by the operations of the enterprise fund.

b. *Proprietary Funds*

- (1) Enterprise Fund: The water and sewer fund is used to account for the results of operations that provide a service to citizens financed by a user charge for the provision of that service.

6. Millage Rate Information

Millage Rate Information. The following Table 1 shows the breakdown of Pleasant Ridge millage rates from 2006 to present.

The 2016-2017 total City millage rates are reduced by 0.5991 mills compared to last year due to Headlee rollback. While the City experienced robust home sales and strong growth in sales prices, Headlee limits the City to a total tax revenue growth rate of 0.3%, requiring a significant rollback in local tax rates. This 0.5991 mill reduction will reduce local taxes by \$69 per year per household, on average.

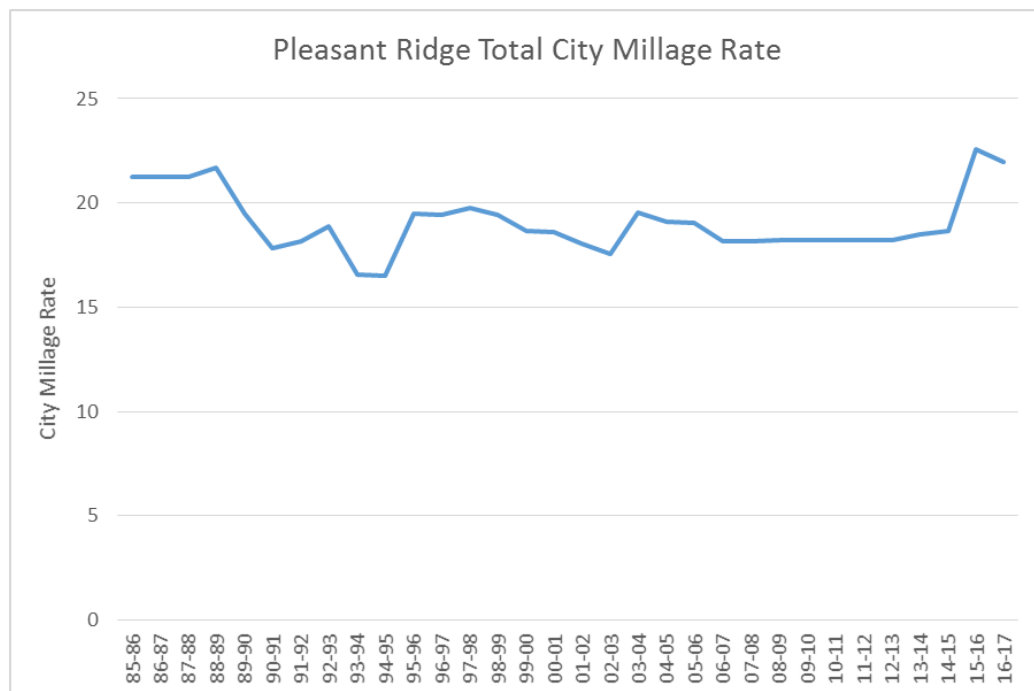
The community promotion millage authorized by PA 359 of 1925 (MCL 123.881) may generate up to \$50,000 annually. The 0.3481 mill levy will generate about \$49,000 for the City. The revenues will be used to pay for community publications, website maintenance, and the development of a new City website to replace our current one which is functionally obsolete.

Table 1. Pleasant Ridge Property Tax Millage Components, 2006 to Present

	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17
General Operating - Charter	11.5519	11.4248	11.4248	11.4248	11.4248	11.4248	11.4248	11.4248	11.3094	11.1363	10.8434
General Operating (2015)										2.8556	2.7805
Infrastructure (2015)	2.4393	2.4124	2.4124	2.4124	2.4124	2.4124	2.4124	2.4124	2.3880	2.9242	2.8473
Community Promotion										0.2704	0.3481
Parks Improvement (2015)										0.7385	0.7191
Rubbish	1.7325	1.7134	1.7134	1.7134	1.7134	1.7134	1.7134	1.7134	1.6960	1.6700	1.6261
Pool Operations (2003)	1.2864	1.2722	1.2722	1.2722	1.2722	1.2722	1.2722	1.2722	1.2593	1.2400	1.2074
Library (2014)	0.3439	0.3200	0.3700	0.4100	0.3700	0.3700	0.3700	0.3700	0.4949	0.3865	0.3763
Debt (2003)	0.8285	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.3000	1.5000	1.3380	1.2123
Total Millage	18.1825	18.1428	18.1928	18.2328	18.1928	18.1928	18.1928	18.4928	18.6476	22.5595	21.9604

The following Figure 6 shows the long term total Pleasant Ridge city millage rate trend from 1985 to present.

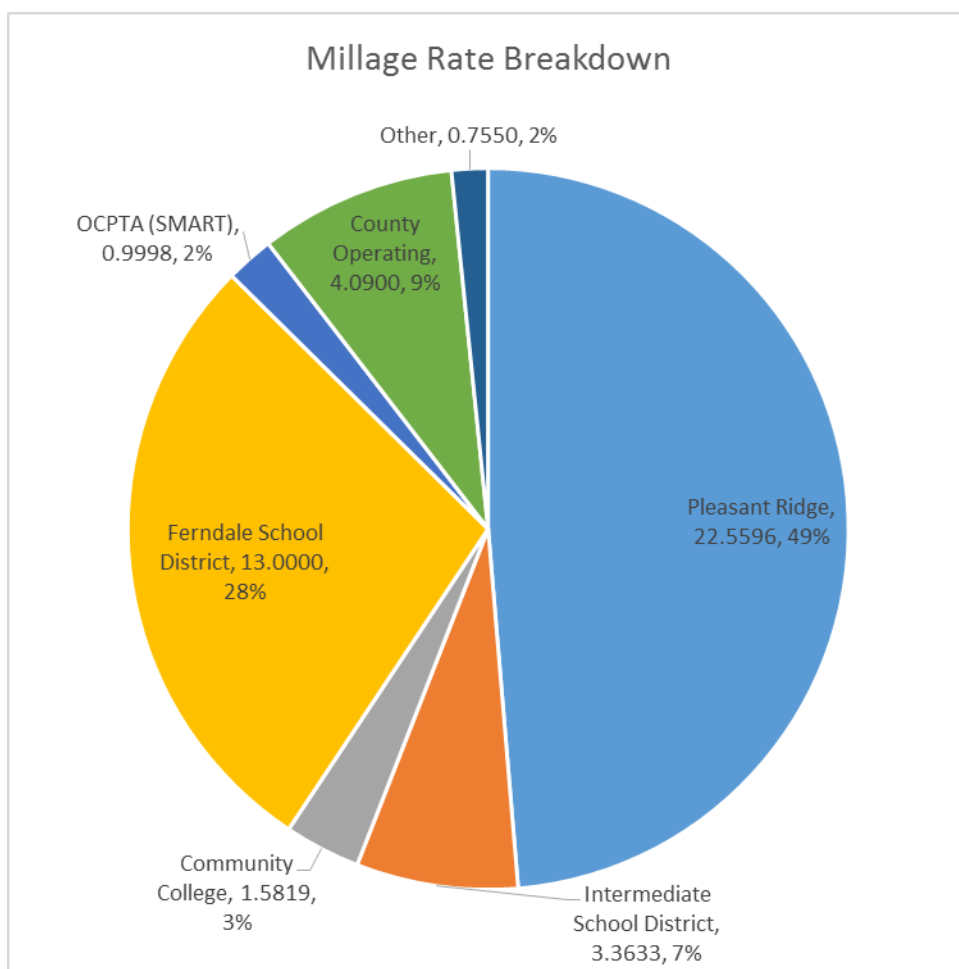
Figure 6. Total City Millage Rate (Homestead), 1985-Present



Total Homestead Millage Rate Breakdown. The total homestead property tax rate for a property owner in Pleasant Ridge in 2015-2016 was 46.3496 mills. Of every tax dollar paid by residents, 49% goes to the City, 28% goes to the public school district, and the remaining 23% goes to the County and other regional entities including SMART, the intermediate school district, community colleges, Oakland County parks, Metro Parks, the Zoo, and the Detroit Institute of Arts.

The following Figure 7 shows the breakdown of how each tax dollar paid by residents is allocated to taxing entities. Note that the “other” category includes property taxes levied by Oakland County Parks (0.2415 mills), the Detroit Zoo (0.1000 mills), the Art Institute Authority (0.2000 mills), and the Huron Clinton Metro Parks (0.2146 mills).

Figure 7. Total Pleasant Ridge Homestead Millage Rate Breakdown, 2015-16



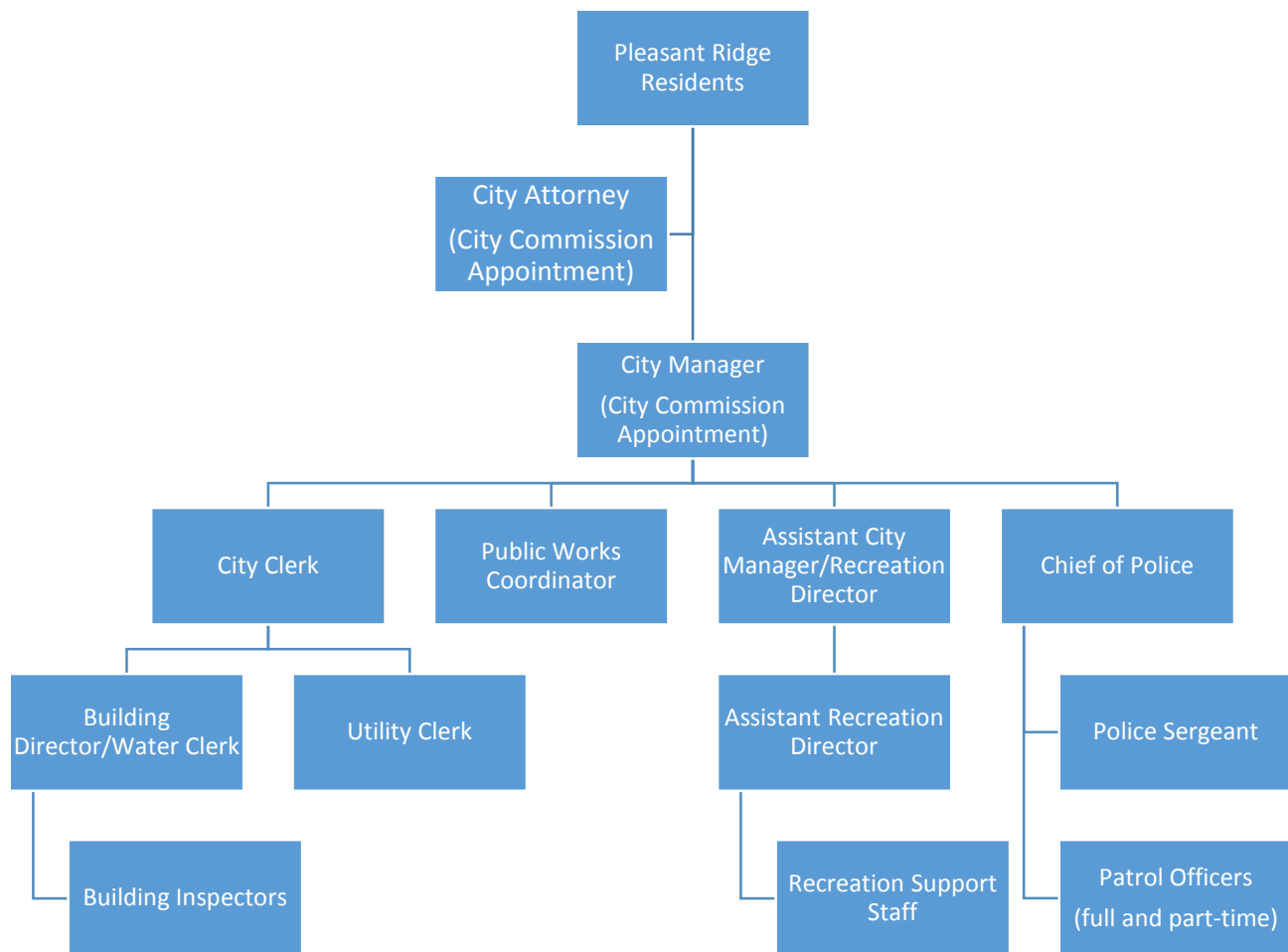
7. Personnel

The City of Pleasant Ridge is a service-oriented organization with a large percentage of expenditures associated with staff salaries and related costs. In addition to part-time and full-time non-union employees, there is one bargaining unit - the Pleasant Ridge Police Officers Association, represented by the Fraternal Order of Police Labor Council.

The City outsources its Fire/EMS, Public Works, Treasury, Assessing, Police and Fire Dispatch, and City Attorney positions.

Full-time equivalent staff (one FTE = 2,080 hours) is projected to increase by one full-time position from FY2015-2016 to FY2016-2017. The budget includes a new public works manager position which is as yet unfilled. This position would bring back in-house some of the currently-outsourced public works department functions. This position would be responsible for managing the remaining outsourced public works contracts. The net result of bringing this position in-house is expected to be cost-neutral for the City while providing a higher level of service for residents.

Position	Status	FY14-15	FY15-16	FY16-17
City Hall				
City Manager	Full-Time	1.00	1.00	1.00
City Clerk	Full-Time	1.00	1.00	1.00
City Treasurer	Part-Time	0.00	0.00	0.00
Public Works Manager	Full-Time	0.00	0.00	1.00
Utility/Building Clerk	Full-Time	1.00	1.00	1.00
Solid Waste Clerk	Part-Time	0.33	0.33	0.33
City Hall Total		3.33	3.33	4.33
Police Department				
Chief	Full-Time	1.00	1.00	1.00
Sergeant	Full-Time	1.00	1.00	1.00
Patrol Officer	Full-Time	4.00	4.00	4.00
Patrol Officer (2)	Part-Time	0.48	0.48	0.48
Crossing Guard	Part-Time	0.33	0.33	0.33
Police Total		6.81	6.81	6.81
Recreation Department				
Director	Full-Time	1.00	1.00	1.00
Recreation Assistant	Full-Time	1.00	1.00	1.00
Building Supervisor	Part-Time	1.00	1.00	1.00
Playground Supervisor	Seasonal	0.44	0.44	0.44
Life Guard (senior)	Seasonal	0.44	0.44	0.44
Life Guard	Seasonal	1.75	1.75	1.75
Pool Instructors	Seasonal	0.10	0.10	0.10
Recreation Total		5.73	5.73	5.73
Full Time Positions		11.00	11.00	12.00
Part Time Positions (FTE)		4.87	4.87	4.87
All Departments		15.87	15.87	16.87

Organization Chart

Not shown in the organization chart are the Charter-established positions of City Treasurer and City Assessor. These positions are outsourced by the City to Plante Moran (City Treasurer) and Oakland County Equalization (Assessor). The organization chart shows a currently unfilled Public Works Coordinator who would fulfill the role of the Public Works Director as established by City Charter. If filled, this position would manage and perform the day-to-day responsibilities of the public works department and oversee the City's contractors who provide supplemental public works services.

C. General Fund

101. Summary

The General Fund functions as the City's operating fund and accounts for taxes and other general revenues and expenditures that are not restricted for other specific purposes. The City strives to maintain an undesignated fund balance of 25-30% of General Fund expenditures to maintain cash flow, solvency, and to set aside for unforeseen emergencies or cash shortfalls caused by revenue declines or delays. The FY2016-17 budget includes revenues of \$2,687,562 and expenditures of \$2,675,952, with a projected fund balance increase of \$11,610 resulting in a fund balance percentage of 20.85%.

REVENUES						
SOURCE	Actual 2013-14	Actual 2014-15	Amended 2015-16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Taxes and special assessments	1,510,071	1,542,534	1,997,350	2,009,345	2,028,708	2,048,266
Licenses and Permits	69,560	61,581	87,690	65,050	65,050	65,050
Federal and State Grants	5,569	7,979	6,000	6,000	6,000	6,000
State Shared Revenue	234,957	240,814	248,000	246,232	246,232	246,232
Charges for Services	445,529	423,505	190,580	213,635	214,720	215,765
Fines and Forfeits	39,071	40,515	40,000	37,000	37,000	37,000
Interest and Rents	14,782	7,730	10,500	10,500	10,500	10,500
Other revenue	121,381	161,883	145,800	99,800	99,800	99,800
Transfers-In	0	4,896	0	0	0	0
REVENUE TOTAL	2,441,920	2,491,437	2,725,920	2,687,562	2,708,010	2,728,612
EXPENDITURES						
SOURCE	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
Mayor and Commission	33,028	14,897	27,550	21,550	21,550	21,550
City Manager	129,668	126,756	127,801	135,802	136,980	138,170
Elections	4,903	11,015	11,363	15,363	11,363	11,363
City Attorney	44,663	49,490	56,750	46,750	46,750	46,750
City Clerk	107,903	116,649	109,614	107,559	108,973	110,427
Information Technology	15,040	6,660	76,870	65,600	53,600	53,600
General Government	187,532	154,056	135,350	139,350	139,350	139,350
Cable TV	1,478	5,401	5,750	5,750	5,750	5,750
City Treasurer	92,116	86,433	88,800	88,500	89,152	89,811
Assessment	20,949	21,605	21,600	21,900	21,900	21,900
Police Services	841,777	785,101	781,985	821,839	810,609	824,808
Fire/Rescue	250,000	254,000	258,000	258,000	260,580	263,186
Building Department	24,658	37,297	63,555	63,725	63,843	63,961
Planning Commission	72,347	13,121	0	0	0	0
Public Works	150,179	125,886	188,000	178,000	183,000	183,000
Street Lighting	45,993	52,798	35,400	35,400	37,200	37,200
Recreation	400,871	363,897	418,879	366,864	383,629	385,438
Retirement Services	168,237	235,372	248,600	267,000	279,500	284,500
Transfers Out	709	1,994	70,000	37,000	30,000	30,000
EXPENDITURES TOTAL	2,592,051	2,462,428	2,725,867	2,675,952	2,683,728	2,710,763
Revenue over (under) expenditures	(150,131)	29,009	53	11,610	24,282	17,849
Fund Balance, beginning of the year	650,230	500,104	532,257	532,310	543,920	568,202
Fund Balance adjustments		3,144				
Fund Balance, end of the year	500,099	532,257	532,310	543,920	568,202	586,051
General Fund Balance %	19.29%	21.62%	19.53%	20.33%	21.17%	21.62%

101. General Fund Revenues

The General Fund revenues provide funding for City services that have a city-wide benefit. General Fund revenues are categorized as taxes and special assessments, community development permit fees and charges, intergovernmental transfers (state revenue sharing), and other revenues.

Total property tax revenue is projected remain flat during Fiscal Year 2016-2017 over the budgeted Fiscal Year 2015-2016 revenue. This small increase is due to an allowed growth in tax revenue of just 0.3% by the Headlee rollback factor as calculated by the state. Projected property tax revenue growth in future years is estimated at 1.0% annually.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
GENERAL FUND REVENUE DETAIL							
Taxes and Special Assessments							
101-000-401.000	Property Taxes - Operating	1,465,103	1,888,350	1,871,285	1,888,103	1,906,984	1,926,054
101-000-401.500	Property Taxes - Community Promo	0	36,000	36,260	48,242	48,724	49,212
101-000-410.500	Delinquent Tax Collection	19	0	1,286	0	0	0
101-000-445.000	Interest on Taxes	18,525	15,000	23,642	15,000	15,000	15,000
101-000-447.000	Property Tax Admin Fee	58,887	58,000	66,096	58,000	58,000	58,000
	<i>Total taxes and special assessments</i>	<i>1,542,534</i>	<i>1,997,350</i>	<i>1,998,569</i>	<i>2,009,345</i>	<i>2,028,708</i>	<i>2,048,266</i>
Licenses and Permits							
101-000-476.000	Landlord Licenses	1,200	5,800	300	1,200	1,200	1,200
101-000-477.000	Electrical Permits	7,530	9,240	6,915	5,000	5,000	5,000
101-000-478.000	Building Permits	43,725	58,800	59,985	45,000	45,000	45,000
101-000-479.000	Plmb.Htg.Refrig.Permits	11,835	12,600	11,715	12,600	12,600	12,600
101-000-480.000	Liquor License Fee Revenue	756	750	949	750	750	750
101-000-485.000	Dog Licenses	(3,465)	500	624	500	500	500
	<i>Total licenses and permits</i>	<i>61,581</i>	<i>87,690</i>	<i>80,488</i>	<i>65,050</i>	<i>65,050</i>	<i>65,050</i>
Federal and State Grants							
101-000-530.000	C.D.B.G.	7,400	5,000	4,699	5,000	5,000	5,000
101-000-540.000	State Grant	0	0	6,580	0	0	0
101-000-544.000	302 Training Funds	579	1,000	618	1,000	1,000	1,000
	<i>Total federal and state grants</i>	<i>7,979</i>	<i>6,000</i>	<i>11,897</i>	<i>6,000</i>	<i>6,000</i>	<i>6,000</i>
State Shared Revenue							
101-000-573.000	Local Community Stabilization Share	0	0	181	0	0	0
101-000-576.500	Sales Taxes - Statutory	46,232	46,000	30,820	46,232	46,232	46,232
101-000-576.750	Sales Taxes - Constitutional	194,582	202,000	125,995	200,000	200,000	200,000
	<i>Total state shared revenue</i>	<i>240,814</i>	<i>248,000</i>	<i>156,996</i>	<i>246,232</i>	<i>246,232</i>	<i>246,232</i>
Charges for Services							
101-000-607.000	NSF Fees	300	500	420	500	500	500
101-000-608.000	Registration Fees	3,665	3,100	3,608	3,100	3,100	3,100
101-000-609.000	Administrative Fees	9,305	7,000	5,538	7,000	7,000	7,000
101-000-627.000	Administrative Charges	376,900	100,680	100,680	101,700	102,659	103,577
101-000-627.100	Charges for Services - personnel	0	11,500	5,750	12,555	12,681	12,807
101-000-627.200	Charges for Services - IT	0	28,600	28,600	49,580	49,580	49,580
101-000-635.000	Copying Charges	515	1,200	403	1,200	1,200	1,200
101-000-641.100	Election Reimbursement	0	0	3,611	0	0	0
101-000-641.200	Spraying Reimbursement	257	0	0	0	0	0

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
101-000-641.300	Tree Planting Reimbursement	0	0	2,609	0	0	0
101-000-651.000	Use & Admission Fees	1,048	2,000	1,555	2,000	2,000	2,000
101-000-651.208	Admission - Dog Park	0	6,000	3,018	6,000	6,000	6,000
101-000-653.000	Registration Program Fees	31,515	30,000	21,137	30,000	30,000	30,000
<i>Total charges for services:</i>		<i>423,505</i>	<i>190,580</i>	<i>176,929</i>	<i>213,635</i>	<i>214,720</i>	<i>215,765</i>
Fines and Forfeits							
101-000-656.000	Municipal Fines	4,085	3,000	2,100	3,000	3,000	3,000
101-000-657.000	District Court Fines	36,430	37,000	28,707	34,000	34,000	34,000
<i>Total fines and forfeits:</i>		<i>40,515</i>	<i>40,000</i>	<i>30,807</i>	<i>37,000</i>	<i>37,000</i>	<i>37,000</i>
Interest and Rents							
101-000-665.000	Interest Income	4,140	6,000	3,498	6,000	6,000	6,000
101-000-667.000	4 Ridge Rental	3,590	4,500	6,975	4,500	4,500	4,500
<i>Total interest and rents:</i>		<i>7,730</i>	<i>10,500</i>	<i>10,473</i>	<i>10,500</i>	<i>10,500</i>	<i>10,500</i>
Other Revenue							
101-000-670.000	Cable Franchise Fee	52,481	65,000	69,600	65,000	65,000	65,000
101-000-671.000	Miscellaneous Other Revenues	7,331	5,000	23,999	5,000	5,000	5,000
101-000-674.000	Zoning Board of Appeal Fees	0	300	0	300	300	300
101-000-675.000	Contributions & Donations	5,000	5,000	5,821	5,000	5,000	5,000
101-000-679.000	Refunds & Rebates	13,655	53,000	7,446	23,000	23,000	23,000
101-000-679.300	R&R-Public Safety	3,880	0	5,505	0	0	0
101-000-696.000	Bond & Insurance Recoveries	79,536	1,500	1,000	1,500	1,500	1,500
<i>Total other revenue:</i>		<i>161,883</i>	<i>129,800</i>	<i>113,371</i>	<i>99,800</i>	<i>99,800</i>	<i>99,800</i>
Transfers-In							
101-000-699.208	Transfer In- Dog Park	4,896	0	0	0	0	0
<i>Total transfers-in:</i>		<i>4,896</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
TOTAL REVENUES		2,491,437	2,709,920	2,579,530	2,687,562	2,708,010	2,728,612

***District Court Fines and Funding Note:**

The 45th District Court serves four political subdivisions: The cities of Oak Park, Huntington Woods, and Pleasant Ridge, and Royal Oak Township. As such, the 45th is a "district of the third class," comprised of one or more political subdivisions within a county, where each political subdivision is responsible for maintaining, financing, and operating the district court within its subdivision (MCL 600.8103(3)). Per the applicable statutes, a political subdivision in a district of the third class has three options:

- (1) Hold court in their own political subdivision, be responsible for their applicable court expenses and keep their fines and costs. (MCL 600.8103, 600.8104, and 600.8379). The 43rd District Court comprised of Ferndale, Hazel Park, and Madison Heights follows this arrangement.
- (2) Agree that the court be located in one political subdivision and follow the statutory distribution of fines and costs with one-third of ticket revenue going to the political subdivision in which the action commenced and two-thirds of ticket revenue going to the political subdivision in which the court sits. The 46th District Court comprised of Southfield, Beverly Hills, Bingham Farms, Franklin, and Lathrup Village follows this arrangement with Southfield serving as the district control unit and where the court sits.
- (3) Agree that the court be located in one political subdivision and agree to a different distribution of revenues (i.e. something different than the statutory 1/3-2/3 split). The 47th District Court comprised of Farmington Hills and Farmington follows this arrangement having come to a mutual agreement.

The political subdivisions of the 45th District Court agreed long ago that the Court would be located in Oak Park, and the 1/3-2/3 statutory distribution of fines and costs would be used. Under this arrangement Oak Park is the district control/funding unit and is responsible for all costs to operate the court but also retains any revenues in excess of court expenditures. Huntington Woods, Pleasant Ridge, and Royal Oak Township agreed to not have the court sit in their own political subdivisions, to give up their control over court expenditures, and to follow the statutory default 1/3-2/3 distribution of fines and costs.

Pleasant Ridge has funded the operations of the 45th District Court since its creation by contributing two-thirds of fines and costs associated with tickets originating in Pleasant Ridge to the City of Oak Park as the district control/funding unit. The proposed Pleasant Ridge fiscal year 2016-2017 budget continues to fund the court in this manner. The budgeted revenue line of \$34,000 represents Pleasant Ridge's one-third share of our fines and costs, with the remaining two-thirds of fines and costs associated with tickets originated in Pleasant Ridge (\$68,000) going to Oak Park for court funding purposes.

101. General Fund Expenditures

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Department 101 - Mayor and Commission							
101-101-715.000	Worker's Compensation	65	50	27	50	50	50
101-101-955.000	Miscellaneous Expenses	11,347	20,000	2,389	14,000	14,000	14,000
101-101-956.000	Meetings,Conferences,Workshop	610	2,000	108	2,000	2,000	2,000
101-101-958.000	Memberships & Dues	2,875	5,500	2,635	5,500	5,500	5,500
<i>Totals for Department 101 - Mayor and Commission</i>		<i>14,897</i>	<i>27,550</i>	<i>5,159</i>	<i>21,550</i>	<i>21,550</i>	<i>21,550</i>
Department 172 - City Manager							
101-172-702.000	Administration Wages	85,043	88,000	77,946	91,910	92,829	93,757
101-172-702.250	Comp Time Payoff & Shut Down	1,088	0	0	0	0	0
101-172-711.000	Social Security & Medicare	7,288	7,154	6,631	7,505	7,580	7,656
101-172-712.000	Hospitalization/Dental/Vision	8,572	4,800	4,397	6,150	6,150	6,150
101-172-712.001	Employee Contribution-Medical Insurance	(416)	0	0	0	0	0
101-172-713.000	Life Insurance	1,065	1,042	1,017	1,042	1,042	1,042
101-172-714.000	Retirement	13,733	16,000	0	0	0	0
101-172-714.500	Retirement DC - Employer	0	0	17,071	18,390	18,574	18,760
101-172-715.000	Worker's Compensation	80	55	33	55	55	55
101-172-716.000	Unemployment Compensation	41	500	22	500	500	500
101-172-720.000	Tuition,Training,Education	1,500	750	79	750	750	750
101-172-727.000	Office Supplies	631	0	0	0	0	0
101-172-728.000	Postage	50	0	0	0	0	0
101-172-731.000	Operating Supplies	406	0	95	0	0	0
101-172-790.000	Books & Periodicals	56	500	312	500	500	500
101-172-862.000	Automobile Allowance	6,000	6,000	5,000	6,000	6,000	6,000
101-172-956.000	Meetings,Conferences,Workshop	548	1,500	796	1,500	1,500	1,500
101-172-958.000	Memberships & Dues	1,071	1,500	856	1,500	1,500	1,500
<i>Totals for Department 172 - City Manager</i>		<i>126,756</i>	<i>127,801</i>	<i>114,255</i>	<i>135,802</i>	<i>136,980</i>	<i>138,170</i>
Department 191 - Elections							
101-191-704.000	Part-Time Salaries	5,657	4,600	3,516	4,600	4,600	4,600
101-191-711.000	Social Security & Medicare	0	352	0	352	352	352
101-191-715.000	Worker's Compensation	17	11	7	11	11	11
101-191-728.000	Postage	255	400	100	400	400	400
101-191-731.000	Operating Supplies	3,804	4,000	1,838	8,000	4,000	4,000
101-191-809.000	Contractual Services	1,282	2,000	1,720	2,000	2,000	2,000
<i>Totals for Department 191 - Elections</i>		<i>11,015</i>	<i>11,363</i>	<i>7,181</i>	<i>15,363</i>	<i>11,363</i>	<i>11,363</i>
Department 210 - City Attorney							
101-210-815.000	City Attorney Services	46,552	50,000	26,628	40,000	40,000	40,000
101-210-815.250	Court Prosecutions	2,938	6,750	7,938	6,750	6,750	6,750
<i>Totals for Department 210 - City Attorney</i>		<i>49,490</i>	<i>56,750</i>	<i>34,566</i>	<i>46,750</i>	<i>46,750</i>	<i>46,750</i>
Department 215 - City Clerk							
101-215-702.000	Administration Wages	69,928	66,250	63,449	69,539	70,234	70,937
101-215-711.000	Social Security & Medicare	5,343	5,267	4,720	5,320	5,373	5,427
101-215-712.000	Hospitalization/Dental/Vision	26,721	25,152	15,259	19,200	19,200	19,200
101-215-712.001	Employee Contribution-Medical Insurance	(2,566)	(2,515)	(1,700)	(1,920)	(1,920)	(1,920)
101-215-713.000	Life Insurance	186	195	171	195	195	195
101-215-714.000	Retirement	12,156	13,340	8,845	13,300	13,965	14,663
101-215-715.000	Worker's Compensation	187	125	77	125	125	125

C. General Fund
101. General Fund Expenditures

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
101-215-716.000	Unemployment Compensation	28	100	15	100	100	100
101-215-728.000	Postage	33	0	0	0	0	0
101-215-731.000	Operating Supplies	1,375	0	1,125	0	0	0
101-215-861.000	Mileage Allowance	0	150	289	150	150	150
101-215-955.000	Miscellaneous Expenses	0	100	64	100	100	100
101-215-956.000	Meetings,Conferences,Workshop	195	1,000	669	1,000	1,000	1,000
101-215-958.000	Memberships & Dues	255	450	265	450	450	450
101-215-970.000	Capital Outlay	2,808	0	0	0	0	0
<i>Totals for Department 215 - City Clerk</i>		<i>116,649</i>	<i>109,614</i>	<i>93,248</i>	<i>107,559</i>	<i>108,973</i>	<i>110,427</i>
Department 228 - Information Technology							
101-228-809.000	Contractual Services	6,644	12,000	7,876	24,000	12,000	12,000
101-228-851.000	Communications	0	42,600	21,961	26,500	26,500	26,500
101-228-928.000	Software Maintenance	16	3,420	4,254	5,000	5,000	5,000
101-228-970.000	Capital Outlay	0	12,750	2,201	4,000	4,000	4,000
101-228-983.000	Leased Assets	0	6,100	5,921	6,100	6,100	6,100
<i>Totals for Department 228 - Information Technology</i>		<i>6,660</i>	<i>76,870</i>	<i>42,213</i>	<i>65,600</i>	<i>53,600</i>	<i>53,600</i>
Department 248 - General Government							
101-248-727.000	Office Supplies	11,549	16,000	5,110	12,500	12,500	12,500
101-248-728.000	Postage	2,704	4,450	1,580	4,450	4,450	4,450
101-248-731.000	Operating Supplies	4,859	8,100	4,847	8,100	8,100	8,100
101-248-734.000	Building Maintenance Supplies	28	200	0	200	200	200
101-248-803.000	Janitorial Contract	2,338	3,000	2,812	3,000	3,000	3,000
101-248-809.000	Contractual Services	11,915	8,500	2,444	8,500	8,500	8,500
101-248-809.002	Payroll Administration	8,919	8,500	9,201	8,500	8,500	8,500
101-248-809.600	Contract Svcs - Flag	0	300	0	300	300	300
101-248-851.000	Communications	15,823	0	576	0	0	0
101-248-880.000	Community Promotion	3,472	3,300	320	3,300	3,300	3,300
101-248-900.000	Printing & Publishing	12,941	10,500	7,455	10,500	10,500	10,500
101-248-910.000	Insurance & Bonds	48,509	48,500	53,113	54,000	54,000	54,000
101-248-920.000	Public Utilities	17,877	18,000	17,079	18,000	18,000	18,000
101-248-929.000	Maintenance & Repair-Equipmen	170	0	35	0	0	0
101-248-931.000	Maintenance & Repair-Bldgs	6,400	5,500	9,437	7,500	7,500	7,500
101-248-955.000	Miscellaneous Expenses	1,021	500	1,460	500	500	500
101-248-983.000	Leased Assets	5,531	0	0	0	0	0
<i>Totals for Department 248 - General Government</i>		<i>154,056</i>	<i>135,350</i>	<i>115,469</i>	<i>139,350</i>	<i>139,350</i>	<i>139,350</i>
Department 249 - Cable TV							
101-249-715.000	Worker's Compensation	12	0	5	0	0	0
101-249-731.000	Operating Supplies	2,799	1,500	1,017	1,500	1,500	1,500
101-249-809.000	Contractual Services	1,400	3,000	200	3,000	3,000	3,000
101-249-958.000	Memberships & Dues	1,190	1,250	0	1,250	1,250	1,250
<i>Totals for Department 249 - Cable TV</i>		<i>5,401</i>	<i>5,750</i>	<i>1,222</i>	<i>5,750</i>	<i>5,750</i>	<i>5,750</i>
Department 253 - City Treasurer							
101-253-715.000	Worker's Compensation	59	0	0	0	0	0
101-253-728.000	Postage	358	0	0	0	0	0
101-253-790.000	Books & Periodicals	0	500	0	0	0	0
101-253-801.000	Audit Contract	17,500	18,000	17,500	18,000	18,000	18,000
101-253-809.001	Accounting Services	62,539	65,000	54,140	65,200	65,852	66,511
101-253-890.000	Service Charges	3,572	5,000	3,666	5,000	5,000	5,000
101-253-905.000	Printing Checks	0	0	287	0	0	0

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
101-253-928.000	Software Maintenance	2,192	0	395	0	0	0
101-253-954.000	Overage/Shortage	0	50	57	50	50	50
101-253-955.000	Miscellaneous Expenses	(6)	0	0	0	0	0
101-253-960.100	Credit Card Service Charge	219	250	80	250	250	250
<i>Totals for Department 253 - City Treasurer</i>		<i>86,433</i>	<i>88,800</i>	<i>76,125</i>	<i>88,500</i>	<i>89,152</i>	<i>89,811</i>
Department 254 - Assessment							
101-254-702.000	Administration Wages	300	500	300	500	500	500
101-254-711.000	Social Security & Medicare	23	50	23	50	50	50
101-254-804.000	County Assessor Fees	18,757	19,000	0	19,300	19,300	19,300
101-254-901.000	Printing Tax Bills	2,525	2,000	1,251	2,000	2,000	2,000
101-254-956.000	Meetings,Conferences,Workshop	0	50	22	50	50	50
<i>Totals for Department 254 - Assessment</i>		<i>21,605</i>	<i>21,600</i>	<i>1,596</i>	<i>21,900</i>	<i>21,900</i>	<i>21,900</i>
Department 301 - Police Services							
101-301-702.000	Administration Wages	57,868	73,450	60,388	74,180	74,922	75,671
101-301-702.250	Comp Time Payoff & Shut Down	802	0	1,592	25,000	0	0
101-301-703.000	Overtime	15,784	15,000	15,219	16,500	16,500	16,500
101-301-704.000	Part-Time Salaries	51,065	30,000	34,045	34,000	34,000	34,000
101-301-705.000	Regular Wages-Full time	274,961	289,000	247,940	300,000	306,000	312,120
101-301-708.000	Crossng Guard Wages	3,500	3,620	2,000	3,620	3,620	3,620
101-301-711.000	Social Security & Medicare	18,699	10,171	16,813	10,690	10,690	10,690
101-301-712.000	Hospitalization/Dental/Vision	108,685	125,760	81,445	125,760	125,760	125,760
101-301-712.001	Employee Contribution-Medical Insurance	(9,731)	(12,576)	(8,496)	(12,576)	(12,576)	(12,576)
101-301-713.000	Life Insurance	992	1,150	1,023	1,150	1,150	1,150
101-301-714.000	Retirement	115,626	114,005	82,075	121,230	127,292	133,656
101-301-714.001	Employee Cont-Retirement	(8,721)	(9,745)	(8,414)	(9,900)	(10,098)	(10,300)
101-301-714.500	Retirement DC - Employer	0	0	2,572	3,000	3,000	3,000
101-301-715.000	Worker's Compensation	8,889	6,000	3,646	6,000	6,000	6,000
101-301-716.000	Unemployment Compensation	151	200	79	200	200	200
101-301-717.000	Longevity	1,764	0	900	0	0	0
101-301-718.000	Uniform Allowance	2,753	1,725	1,728	1,725	1,725	1,725
101-301-718.100	Uniform Cleaning Allowance	2,375	2,850	2,850	2,850	2,850	2,850
101-301-718.200	Firearm Allowance	0	1,725	(3,242)	0	0	0
101-301-720.000	Tuition,Training,Education	1,065	7,000	4,726	3,000	3,000	3,000
101-301-720.500	302 Training Funds	0	1,000	340	1,000	1,000	1,000
101-301-727.000	Office Supplies	932	2,000	1,286	2,000	2,000	2,000
101-301-728.000	Postage	137	250	0	250	250	250
101-301-731.000	Operating Supplies	14,146	14,000	29,789	14,000	15,000	16,000
101-301-751.000	Gas & Oil	16,681	20,000	9,217	16,500	16,665	16,832
101-301-803.000	Janitorial Contract	3,506	3,500	3,214	3,500	3,500	3,500
101-301-809.000	Contractual Services	975	1,000	5,275	1,000	1,000	1,000
101-301-809.200	CLEMIS/LEIN Services	9,008	8,500	7,418	8,500	8,500	8,500
101-301-809.911	Dispatch Contract	40,420	40,200	33,496	40,200	40,200	40,200
101-301-827.200	Charges for Services - IT	0	4,500	4,500	5,260	5,260	5,260
101-301-851.000	Communications	3,324	0	0	0	0	0
101-301-852.000	Radio Maintenance	1,009	0	27	0	0	0
101-301-929.000	Maintenance & Repair-Equipmen	460	1,500	677	1,500	1,500	1,500
101-301-930.000	Maintenance & Repair-Vehicles	17,068	16,000	8,098	8,500	8,500	8,500
101-301-955.000	Miscellaneous Expenses	278	500	0	500	500	500
101-301-956.000	Meetings,Conferences,Workshop	81	1,000	896	1,000	1,000	1,000
101-301-958.000	Memberships & Dues	245	500	215	500	500	500
101-301-970.000	Capital Outlay	29,419	7,500	6,339	10,500	10,500	10,500

C. General Fund
101. General Fund Expenditures

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
101-301-995.100	INTR:Debt - Govt'l	885	700	679	700	700	700
	<i>Totals for Department 301 - Police Services</i>	<i>785,101</i>	<i>781,985</i>	<i>650,355</i>	<i>821,839</i>	<i>810,609</i>	<i>824,808</i>
Department 339 - Fire/Rescue							
101-339-802.000	Fire Services Contract	254,000	258,000	213,817	258,000	260,580	263,186
	<i>Totals for Department 339 - Fire/Rescue</i>	<i>254,000</i>	<i>258,000</i>	<i>213,817</i>	<i>258,000</i>	<i>260,580</i>	<i>263,186</i>
Department 371 - Community Development							
101-371-715.000	Worker's Compensation	24	50	10	50	50	50
101-371-727.000	Office Supplies	67	0	67	0	0	0
101-371-728.000	Postage	67	0	0	0	0	0
101-371-809.000	Contractual Services	0	15,000	12,338	17,500	17,500	17,500
101-371-811.000	Electrical Inspector Fees	4,151	5,850	1,500	2,000	2,000	2,000
101-371-812.000	Mechanical Inspector Fees	4,579	6,500	4,200	6,500	6,500	6,500
101-371-813.000	Building Inspector Fees	14,400	14,400	13,350	14,400	14,400	14,400
101-371-827.100	Charges for Services - Personnel	0	11,755	5,750	11,755	11,873	11,991
101-371-827.200	Charges for Services - IT	0	9,000	9,000	10,520	10,520	10,520
101-371-955.000	Miscellaneous Expenses	5,639	1,000	495	1,000	1,000	1,000
101-371-970.000	Capital Outlay	8,370	0	0	0	0	0
	<i>Totals for Department 371 - Community Development</i>	<i>37,297</i>	<i>63,555</i>	<i>46,710</i>	<i>63,725</i>	<i>63,843</i>	<i>63,961</i>
Department 400 - Planning Commission							
101-400-809.000	Contractual Services	13,121	0	0	0	0	0
	<i>Totals for Department 400 - Planning Commission</i>	<i>13,121</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Department 440 - Public Works							
101-440-809.000	Contractual Services	4,100	0	(3,240)	0	0	0
101-440-809.110	Contract Svcs - B&L General P	3,958	6,500	2,112	6,500	6,500	6,500
101-440-809.130	Contract Svcs - Parks	102,140	127,500	92,422	127,500	127,500	127,500
101-440-809.140	Contract Svcs - Prop & Bldg	7,336	15,000	2,950	10,000	10,000	10,000
101-440-810.000	Public Works Contract	4,698	5,000	661	5,000	5,000	5,000
101-440-955.000	Miscellaneous Expenses	3,654	4,000	2,135	4,000	4,000	4,000
101-440-970.000	Capital Outlay	0	30,000	28,564	25,000	30,000	30,000
	<i>Totals for Department 440 - Public Works</i>	<i>125,886</i>	<i>188,000</i>	<i>125,604</i>	<i>178,000</i>	<i>183,000</i>	<i>183,000</i>
Department 448 - Street Lighting							
101-448-921.000	StreetLighting	52,798	35,400	28,738	35,400	37,200	37,200
	<i>Totals for Department 448 - Street Lighting</i>	<i>52,798</i>	<i>35,400</i>	<i>28,738</i>	<i>35,400</i>	<i>37,200</i>	<i>37,200</i>
Department 750 - Recreation							
101-750-702.000	Administration Wages	111,976	108,000	98,645	110,000	111,100	112,211
101-750-704.000	Part-Time Salaries	26,122	22,000	27,573	22,000	22,000	22,000
101-750-711.000	Social Security & Medicare	8,226	9,945	9,755	9,850	9,850	9,850
101-750-712.000	Hospitalization/Dental/Vision	24,892	26,410	24,007	29,652	29,652	29,652
101-750-712.001	Employee Contribution-Medical Insurance	(2,609)	(2,641)	(2,650)	(2,964)	(2,964)	(2,964)
101-750-713.000	Life Insurance	341	336	326	336	336	336
101-750-714.000	Retirement	14,155	14,580	8,845	13,300	13,965	14,663
101-750-714.001	Employee Cont-Retirement	(871)	(851)	(202)	0	0	0
101-750-715.000	Worker's Compensation	3,175	2,100	1,302	2,100	2,100	2,100
101-750-716.000	Unemployment Compensation	38	500	20	500	500	500
101-750-720.000	Tuition,Training,Education	0	200	0	1,500	1,500	1,500
101-750-727.000	Office Supplies	4,783	3,600	2,777	3,600	3,600	3,600
101-750-728.000	Postage	439	500	0	500	500	500

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
101-750-728.500	Newsletter Delivery	1,000	1,500	840	1,500	1,500	1,500
101-750-729.000	Recreation Program Supplies	6,938	6,000	8,193	6,000	6,000	6,000
101-750-730.000	Special Program Supplies	29,110	30,000	20,532	30,000	30,000	30,000
101-750-731.000	Operating Supplies	2,557	7,500	3,233	7,500	7,500	7,500
101-750-736.000	Computer Supplies	53	0	0	0	0	0
101-750-790.000	Books & Periodicals	0	0	122	0	0	0
101-750-803.000	Janitorial Contract	8,035	8,500	7,147	8,500	8,500	8,500
101-750-803.700	Exterminator Service	656	750	328	750	750	750
101-750-809.000	Contractual Services	28,334	30,000	28,042	30,000	30,000	30,000
101-750-809.700	Alarm System	2,353	5,100	1,041	0	0	0
101-750-827.200	Charges for Services - IT	0	7,000	7,000	7,890	7,890	7,890
101-750-851.000	Communications	5,335	0	155	0	0	0
101-750-861.000	Mileage Allowance	640	700	353	700	700	700
101-750-883.000	Sports	6,000	7,000	5,004	7,000	7,000	7,000
101-750-884.000	Spring & Summer Sports	0	0	41	0	0	0
101-750-904.000	Printing Newsletter	12,199	9,000	6,181	9,000	9,000	9,000
101-750-920.000	Public Utilities	28,763	40,000	12,193	30,000	30,000	30,000
101-750-929.000	Maintenance & Repair-Equipmen	0	1,500	891	1,500	1,500	1,500
101-750-931.000	Maintenance & Repair-Bldgs	26,372	10,000	5,648	5,000	5,000	5,000
101-750-934.000	Maintenance & Repair-Parks	635	3,000	7,665	3,000	3,000	3,000
101-750-955.000	Miscellaneous Expenses	71	0	0	0	0	0
101-750-955.300	Transportation	2,566	3,500	0	0	0	0
101-750-956.000	Meetings,Conferences,Workshop	1,551	1,500	907	1,500	1,500	1,500
101-750-958.000	Memberships & Dues	845	1,650	296	1,650	1,650	1,650
101-750-970.000	Capital Outlay	9,217	60,000	12,880	25,000	40,000	40,000
<i>Totals for Department 750 - Recreation</i>		<i>363,897</i>	<i>418,879</i>	<i>299,090</i>	<i>366,864</i>	<i>383,629</i>	<i>385,438</i>
Department 863 - Retirement Services							
101-863-712.000	Hospitalization/Dental/Vision	171,137	185,000	179,056	188,400	188,400	188,400
101-863-712.001	Employee Contribution-Medical Insurance	(111)	(13,900)	0	(13,900)	(13,900)	(13,900)
101-863-714.000	Retirement	64,346	72,500	54,989	87,500	100,000	105,000
101-863-714.002	OPEB Contributions	0	5,000	5,000	5,000	5,000	5,000
<i>Totals for Department 863 - Retirement Services</i>		<i>235,372</i>	<i>248,600</i>	<i>239,045</i>	<i>267,000</i>	<i>279,500</i>	<i>284,500</i>
Department 966 - Transfers Out							
101-966-999.218	Transfers Out-Infrastructure	0	0	0	0	0	0
101-966-999.251	Transfers Out - Pool Operating	1,560	0	0	0	0	0
101-966-999.259	Transfers Out-Segregated Cap	434	0	0	0	0	0
101-966-999.401	Transfers Out- Capital Improvement Fund	0	70,000	0	37,000	30,000	30,000
<i>Totals for Department 966 - Transfers Out</i>		<i>1,994</i>	<i>70,000</i>	<i>0</i>	<i>37,000</i>	<i>30,000</i>	<i>30,000</i>
TOTAL APPROPRIATIONS		2,462,428	2,725,867	2,094,393	2,675,952	2,683,728	2,710,763
NET OF REVENUES/APPROPRIATIONS - FUND 101		29,009	53	485,137	11,610	24,282	17,849
BEGINNING FUND BALANCE		500,104	532,257	532,257	532,310	543,920	568,202
FUND BALANCE ADJUSTMENTS		3,144			0		
ENDING FUND BALANCE		532,257	532,310	1,017,394	543,920	568,202	586,051
		21.6%	19.5%		20.3%	21.2%	21.6%

D. Special Revenue Funds

202. Major Street Fund

Fund 202 provides for the maintenance of major streets. Major activities include the maintenance and repair of traffic directional signage, pothole patching and other ongoing maintenance, street sweeping, and winter snow and ice removal.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
FUND 202 - MAJOR STREET FUND							
REVENUES							
202-000-579.000	Gas Tax Allocation Formula	114,560	114,000	116,289	141,900	143,319	144,752
202-000-665.000	Interest Income	15	15	4	15	15	15
TOTAL REVENUES		114,575	114,015	116,293	141,915	143,334	144,767
APPROPRIATIONS							
Department 463 - Street Maintenance							
202-463-731.000	Operating Supplies	135	4,000	0	4,000	4,000	4,000
202-463-810.000	Public Works Contract	7,760	8,500	6,197	8,500	8,500	8,500
202-463-827.000	Administrative Service Charge	10,000	11,400	11,400	11,515	11,515	11,515
202-463-890.000	Service Charges	534	500	121	500	500	500
202-463-955.000	Miscellaneous Expenses	30	1,000	394	1,000	1,000	1,000
<i>Totals for Department 463 - Street Maintenance</i>		<i>18,459</i>	<i>25,400</i>	<i>18,112</i>	<i>25,515</i>	<i>25,515</i>	<i>25,515</i>
Department 474 - Traffic Services							
202-474-731.000	Operating Supplies	3,323	4,500	122	4,500	4,500	4,500
202-474-810.000	Public Works Contract	1,659	2,000	500	2,000	2,000	2,000
202-474-935.000	Traffic Control	3,341	3,000	1,376	3,000	3,000	3,000
<i>Totals for Department 474 - Traffic Services</i>		<i>8,323</i>	<i>9,500</i>	<i>1,998</i>	<i>9,500</i>	<i>9,500</i>	<i>9,500</i>
Department 478 - Winter Services							
202-478-731.000	Operating Supplies	10,797	9,000	6,836	9,000	9,000	9,000
202-478-810.000	Public Works Contract	18,031	32,500	11,767	32,500	32,500	32,500
<i>Totals for Department 478 - Winter Services</i>		<i>28,828</i>	<i>41,500</i>	<i>18,603</i>	<i>41,500</i>	<i>41,500</i>	<i>41,500</i>
Department 910 - Capital Assets							
202-910-970.446	Capital Outlay-Streets&Alley	32,600	0	0	0	0	0
<i>Totals for Department 910 - Capital Assets</i>		<i>32,600</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Department 966 - Transfers Out							
202-966-999.203	Transfers Out-Local Streets	56,000	54,500	54,500	70,000	70,000	70,000
202-966-999.401	Transfers Out- Capital Improvement Fund	40,000	0	0	0	0	0
<i>Totals for Department 966 - Transfers Out</i>		<i>96,000</i>	<i>54,500</i>	<i>54,500</i>	<i>70,000</i>	<i>70,000</i>	<i>70,000</i>
TOTAL APPROPRIATIONS		184,210	130,900	93,213	146,515	146,515	146,515
NET OF REVENUES/APPROPRIATIONS - FUND 202		(69,635)	(16,885)	23,080	(4,600)	(3,181)	(1,748)
BEGINNING FUND BALANCE		116,934	47,299	47,299	30,414	25,814	22,633
ENDING FUND BALANCE		47,299	30,414	70,379	25,814	22,633	20,885

D. Special Revenue Funds

203. Local Street Fund

203. Local Street Fund

Fund 203 provides for the maintenance of local streets. Major activities include the maintenance and repair of traffic directional signage, pothole patching and other ongoing maintenance, street sweeping, and winter snow and ice removal.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 203 - LOCAL STREET FUND							
REVENUES							
203-000-574.048	St Shared Rev - Metro Act	6,077	6,800	0	5,800	5,800	5,800
203-000-579.000	Gas Tax Allocation Formula	52,735	38,800	32,181	48,400	48,400	48,400
203-000-665.000	Interest Income	2	0	5	0	0	0
203-000-699.202	Transfer In - Major Streets	56,000	54,500	54,500	70,000	70,000	70,000
TOTAL REVENUES		114,814	100,100	86,686	124,200	124,200	124,200
APPROPRIATIONS							
Department 463 - Street Maintenance							
203-463-731.000	Operating Supplies	202	1,000	0	1,000	1,000	1,000
203-463-810.000	Public Works Contract	11,640	8,500	6,296	8,500	8,500	8,500
203-463-814.000	Engineering Services	0	2,000	657	2,000	2,000	2,000
203-463-827.000	Administrative Service Charge	3,700	3,880	3,880	3,919	3,919	3,919
203-463-890.000	Service Charges	711	300	135	300	300	300
203-463-955.000	Miscellaneous Expenses	53	1,000	0	1,000	1,000	1,000
<i>Totals for Department 463 - Street Maintenance</i>		<i>16,306</i>	<i>16,680</i>	<i>10,968</i>	<i>16,719</i>	<i>16,719</i>	<i>16,719</i>
Department 474 - Traffic Services							
203-474-731.000	Operating Supplies	1,707	4,500	62	4,500	4,500	4,500
203-474-810.000	Public Works Contract	2,488	2,400	796	2,400	2,400	2,400
<i>Totals for Department 474 - Traffic Services</i>		<i>4,195</i>	<i>6,900</i>	<i>858</i>	<i>6,900</i>	<i>6,900</i>	<i>6,900</i>
Department 478 - Winter Services							
203-478-731.000	Operating Supplies	16,196	12,000	10,254	12,000	12,000	12,000
203-478-810.000	Public Works Contract	27,046	32,500	17,651	32,500	32,500	32,500
<i>Totals for Department 478 - Winter Services</i>		<i>43,242</i>	<i>44,500</i>	<i>27,905</i>	<i>44,500</i>	<i>44,500</i>	<i>44,500</i>
Department 910 - Capital Assets							
203-910-970.446	Capital Outlay-Streets&Alley	29,531	0	0	0	0	0
<i>Totals for Department 910 - Capital Assets</i>		<i>29,531</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Department 966 - Transfers Out							
203-966-999.218	Transfers Out-Infrastructure	0	100,000	100,000	0	0	165,000
<i>Totals for Department 910 - Transfers Out</i>		<i>0</i>	<i>100,000</i>	<i>100,000</i>	<i>0</i>	<i>0</i>	<i>165,000</i>
TOTAL APPROPRIATIONS		93,274	168,080	139,731	68,119	68,119	233,119
NET OF REVENUES/APPROPRIATIONS - FUND 203		21,540	(67,980)	(53,045)	56,081	56,081	(108,919)
BEGINNING FUND BALANCE		67,154	88,694	88,694	20,714	76,795	132,876
ENDING FUND BALANCE		88,694	20,714	35,649	76,795	132,876	23,957

218. Infrastructure Improvements

Fund 218 provides for the City's infrastructure improvement program, consisting primarily of road reconstruction projects. The program is funded by a 20-year infrastructure improvement approved by the voters in 2014 as a renewal of an earlier 20-year millage. As the cost to reconstruct streets has more than doubled over the past three years, the City can no longer afford to reconstruct a street each year. The next streets which are scheduled for reconstruction are Norwich and Hanover, which are anticipated to begin in 2018 once sufficient funds are raised. Fund 258 – SCAF Remainder Fund provides supplemental funding for infrastructure projects which is repaid over time from infrastructure millage revenue.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 218 - INFRASTRUCTURE IMPROVEMENTS							
ESTIMATED REVENUES							
218-000-406.000	Infrastructure Taxes	309,224	403,000	392,183	394,599	398,545	402,530
218-000-406.500	Parks Improvement Taxes	0	0	2,720	0	0	0
218-000-665.000	Interest Income	(6)	(500)	(335)	(500)	(500)	(500)
218-000-675.000	Contributions & Donations	0	0	12,291	0	0	0
218-000-679.000	Refunds & Rebates	0	0	8,279	0	0	0
218-000-699.101	Transfers In - General Fund	0	0	0	0	0	0
218-000-699.203	Transfers In - local roads	0	100,000	100,000	0	0	165,000
218-000-699.259	Transfers In - SCAF	0	0	0	250,000	0	400,000
218-000-699.260	Transfers In - DDA	0	100,000	100,000	40,000	40,000	0
TOTAL REVENUES		309,218	602,500	615,138	684,099	438,045	967,030
APPROPRIATIONS							
Department 970 - Capital Outlay							
218-910-970.446	Capital Outlay-Streets&Alley	287,612	705,000	694,671	160,000	0	1,150,000
218-910-970.750	Capital Outlay-Recreation	0	0	0	45,000	0	0
	<i>Totals for department 970 - Capital Outlay</i>	<i>287,612</i>	<i>705,000</i>	<i>694,671</i>	<i>205,000</i>	<i>0</i>	<i>1,150,000</i>
Department 966 - Transfers Out							
218-966-999.259	Transfers Out-Segregated Cap	0	0	0	0	250,000	0
218-966-999.401	Transfers Out- Capital Improvement Fund	484,523	0	0	0	0	0
	<i>Totals for department 966 - Transfers Out</i>	<i>484,523</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>250,000</i>	<i>0</i>
TOTAL APPROPRIATIONS		772,135	705,000	694,671	205,000	250,000	1,150,000
NET OF REVENUES/APPROPRIATIONS - FUND 218							
		(462,917)	(102,500)	(79,533)	479,099	188,045	(182,970)
BEGINNING FUND BALANCE							
		90,807	(372,110)	(372,110)	(474,610)	4,489	192,534
ENDING FUND BALANCE							
		(372,110)	(474,610)	(451,643)	4,489	192,534	9,564

D. Special Revenue Funds

220. Park Improvements

220. Park Improvements

Fund 220 provides for the Gainsboro Park improvement project, which is being funded by a millage authorized by the voters in 2014 and running for 10 years starting in tax year 2015-16. The park improvement project is being funded by a transfer from fund 259 – SCAF remainder fund. That advance will be repaid over the course of the park improvement millage.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 220 - Park Improvements							
ESTIMATED REVENUES							
220-000-406.500	Parks Improvement Taxes	0	100,000	96,320	99,655	100,652	101,658
220-000-699.259	Transfers In - SCAF	0	120,000	120,000	660,000	0	0
TOTAL REVENUES		0	220,000	216,320	759,655	100,652	101,658
APPROPRIATIONS							
Department 910 - Capital Assets							
220-910-970.750	Capital Outlay-Recreation	0	220,000	199,053	759,000	0	0
<i>Totals for department 970 - Capital Outlay</i>		<i>0</i>	<i>220,000</i>	<i>199,053</i>	<i>759,000</i>	<i>0</i>	<i>0</i>
Department 966 - Transfers Out							
220-966-999.259	Transfers Out-Segregated Cap	0	0	0	0	100,652	101,658
<i>Totalas for department 966 - Transfers Out</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>100,652</i>	<i>101,658</i>
TOTAL APPROPRIATIONS		0	220,000	199,053	759,000	100,652	101,658
NET OF REVENUES/APPROPRIATIONS - FUND 218							
		0	0	17,267	655	0	0
BEGINNING FUND BALANCE		0	0	0	0	655	655
ENDING FUND BALANCE		0	0	17,267	655	655	655

226. Solid Waste Fund

Fund 226 provides for the collection and disposal of solid waste, recycling services, and loose brush pickup and removal for the City.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 226 - SOLID WASTE FUND							
ESTIMATED REVENUES							
226-000-403.000	Refuse Collection Taxes	219,615	224,500	223,972	225,354	227,608	229,884
226-000-531.000	Federal Grants	11,319	0	0	0	0	0
226-000-630.000	Rubbish Collection Ser Charges	203,488	108,000	126,828	116,000	126,000	136,000
226-000-642.000	Sales	430	500	156	500	500	500
226-000-662.000	Util Bill Penalties	2,318	2,500	1,727	2,500	2,500	2,500
226-000-665.000	Interest Income	7	10	9	10	10	10
TOTAL REVENUES		437,177	335,510	352,692	344,364	356,618	368,894
APPROPRIATIONS							
Department 248 - General Government							
226-248-702.000	Administration Wages	16,796	18,850	14,812	32,700	33,027	33,357
226-248-704.000	Part-Time Salaries	2,935	2,704	2,806	3,125	3,156	3,188
226-248-711.000	Social Security & Medicare	6,030	1,649	1,675	2,741	2,768	2,796
226-248-712.000	Hospitalization/Dental/Vision	1,699	1,800	1,543	1,800	1,800	1,800
	Employee Contribution-Medical						
226-248-712.001	Insurance	0	0	(44)	0	0	0
226-248-713.000	Life Insurance	93	120	54	120	120	120
226-248-714.000	Retirement	1,290	860	892	1,000	1,000	1,000
226-248-714.001	Employee Cont-Retirement	(584)	(590)	(498)	(650)	(650)	(650)
226-248-715.000	Worker's Compensation	275	180	113	180	180	180
226-248-716.000	Unemployment Compensation	15	250	8	250	250	250
226-248-890.000	Service Charges	302	300	285	300	300	300
<i>Totals for department 248 - General Government</i>		<i>28,851</i>	<i>26,123</i>	<i>21,646</i>	<i>41,566</i>	<i>41,952</i>	<i>42,341</i>
Department 528 - Refuse Collection & Disposal							
226-528-805.000	Refuse Collections Contract	180,059	177,500	157,687	184,000	185,840	187,698
226-528-806.250	Special Household Waste Prog	3,416	3,000	675	3,000	3,000	3,000
226-528-810.000	Public Works Contract	41,608	43,900	42,530	43,900	43,900	43,900
226-528-810.001	Leaf Collection	55,949	55,000	52,357	55,000	55,000	55,000
226-528-810.100	Street Sweeping	7,245	10,000	10,220	12,500	12,500	12,500
226-528-827.000	Administrative Service Charge	108,000	15,000	15,000	15,152	15,400	15,600
226-528-827.200	Charges for Services - IT	0	0	0	7,500	7,500	7,500
<i>Totals for department 528 - Refuse Collection & Disposal</i>		<i>396,277</i>	<i>304,400</i>	<i>278,469</i>	<i>321,052</i>	<i>323,140</i>	<i>325,198</i>
TOTAL APPROPRIATIONS		425,128	330,523	300,115	362,618	365,092	367,540
NET OF REVENUES/APPROPRIATIONS - FUND 226							
		12,049	4,987	52,577	(18,254)	(8,474)	1,354
BEGINNING FUND BALANCE		34,172	46,221	46,221	51,208	32,954	24,480
ENDING FUND BALANCE		46,221	51,208	98,798	32,954	24,480	25,834

D. Special Revenue Funds

251. Pool/Fitness Facility

251. Pool/Fitness Facility

Fund 251 provides for the operation and maintenance of the community pool and wellness center. The majority of revenues are provided by a 25-year operating millage approved by the voters in 2003.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 251 - POOL/FITNESS FACILITY							
ESTIMATED REVENUES							
251-000-408.000	Pool Operating Taxes	163,065	166,800	166,301	167,329	169,002	170,692
251-000-636.100	Pool Visitor Fees	573	2,000	365	500	500	500
251-000-636.200	Swimming Lesson Fees	3,890	8,000	0	4,000	4,000	4,000
251-000-636.300	Swim Team Fees	28,907	28,000	10,917	30,000	31,000	32,000
251-000-665.000	Interest Income	0	10	3	10	10	10
251-000-699.101	Transfers In - General Fund	1,560	0	0	0	0	0
251-000-699.258	Transfers In - SCAF - PSRF	0	0	0	0	0	0
251-000-699.259	Transfers In - SCAF	20,000	0	0	0	0	0
TOTAL REVENUES		217,995	204,810	177,586	201,839	204,512	207,202
APPROPRIATIONS							
Department 750 - Recreation							
251-750-983.000	Leased Assets	13,457	13,500	13,457	13,500	13,500	13,500
<i>Totals for department 750 - Recreation</i>		<i>13,457</i>	<i>13,500</i>	<i>13,457</i>	<i>13,500</i>	<i>13,500</i>	<i>13,500</i>
Department 759 - Pool/Fitness Facility Operations							
251-759-702.000	Administration Wages	6,214	9,500	4,308	9,500	9,500	9,500
251-759-704.000	Part-Time Salaries	40,682	35,000	28,680	35,000	35,000	35,000
251-759-711.000	Social Security & Medicare	3,100	3,404	2,995	3,404	3,404	3,404
251-759-712.000	Hospitalization/Dental/Vision	0	2,100	0	2,100	2,100	2,100
Employee Contribution-Medical							
251-759-712.001	Insurance	0	(210)	0	(210)	(210)	(210)
251-759-713.000	Life Insurance	0	50	0	50	50	50
251-759-714.000	Retirement	0	415	3,231	415	415	415
251-759-714.001	Employee Cont-Retirement	0	(285)	0	(285)	(285)	(285)
251-759-715.000	Worker's Compensation	1,289	850	529	850	850	850
251-759-716.000	Unemployment Compensation	0	100	0	100	100	100
251-759-727.000	Office Supplies	1	750	1,435	750	750	750
251-759-728.000	Postage	8	0	0	0	0	0
251-759-731.000	Operating Supplies	7,032	5,000	4,486	5,000	5,000	5,000
251-759-731.500	Pool Chemicals	5,674	7,000	3,538	7,000	7,000	7,000
251-759-738.000	Licenses & Permits	132	200	510	200	200	200
251-759-803.000	Janitorial Contract	12,053	12,500	10,714	12,500	12,500	12,500
251-759-827.000	Administrative Service Charge	39,250	12,500	12,500	12,627	12,753	12,881
251-759-827.200	Charges for Services - IT	0	1,100	1,130	2,630	2,630	2,630
251-759-851.000	Communications	184	0	0	0	0	0
251-759-880.200	Swim Team	37,821	32,000	34,239	38,000	35,000	35,000
251-759-880.300	Suits & Sweats/Uniforms	449	2,000	1,505	2,000	2,000	2,000
251-759-880.400	Synchronized Swimming	503	500	0	500	500	500
251-759-890.000	Service Charges	105	100	91	100	100	100
251-759-920.000	Public Utilities	11,811	20,000	10,216	15,000	15,000	15,000
251-759-920.300	Utilities - Water	21,800	21,000	19,453	21,000	21,000	21,000

D. Special Revenue Funds
251. Pool/Fitness Facility

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
251-759-929.000	Maintenance & Repair-Equipmen	1,262	1,500	7,012	1,500	1,500	30,000
251-759-929.500	Maintenance & Repair-Pump/Htr	13,811	5,000	3,175	5,000	5,000	5,000
251-759-931.000	Maintenance & Repair-Bldgs	1,635	5,000	2,108	5,000	5,000	5,000
<i>Totals for dept 759 - Pool/Fitness Facility Operations</i>		<i>204,816</i>	<i>177,074</i>	<i>151,855</i>	<i>179,731</i>	<i>176,857</i>	<i>205,485</i>
TOTAL APPROPRIATIONS		218,273	190,574	165,312	193,231	190,357	218,985
NET OF REVENUES/APPROPRIATIONS - FUND 251		(278)	14,236	12,274	8,608	14,155	(11,783)
BEGINNING FUND BALANCE		278	0	0	14,236	22,844	36,999
ENDING FUND BALANCE		0	14,236	12,274	22,844	36,999	25,216

258. Segregated Capital Assets Fund – Parks Special Revenue Fund (SCAF-PSRF)

The Segregated Capital Assets Fund (SCAF) includes settlement funds that are invested in various accounts. SCAF consists of two constituent parts – a Parks Special Revenue Fund invested under the terms of Section 7a of Public Act 20 of 1943 (MCL 129.97a), and a Remainder Fund invested under the terms of Section 1 of Public Act 20 of 1943 (MCL 129.91).

As restricted by Sections 2-255 through 2-263 of the City’s Code of Ordinances, the City may use interest and investment returns for purposes specified in the Ordinance. The principal balance of the funds (“corpus”) may not be used, spent, or diverted without a supermajority vote of the Commission following the procedures set forth in Section 2-261 of the Code of Ordinances.

The restricted corpus (principal) amount of the SCAF is \$3,242,872, which was the settlement amount received by the City during fiscal year 1995. On January 13, 2015 the City Commission passed ordinance 408 which created the SCAF Parks Special Revenue Fund (SCAF-PSRF) and allocated \$2,000,000 of the total SCAF principal balance to that newly-created fund, and by ordinance established that that protected corpus (principal) balance be indexed for inflation. This left \$1,242,872 as the restricted corpus (principal) balance of the SCAF Remainder Fund (SCAF-RF). The SCAF-RF principal balance is not indexed for inflation.

The SCAF-PSRF was invested in March of 2015. For the purposes of inflation indexing, the City uses the Consumer Price Index for All Urban Consumers (CPI-U) for the Detroit-Ann Arbor-Flint, MI region as calculated by the United States Bureau of Labor Statistics.² The baseline CPI-U value for the SCAF-PSRF is 221.784, the annual value for 2014 which was the most recent available annual published value when the SCAF-PSRF was invested. In future years, the SCAF-PSRF restricted corpus (principal) balance will be updated using the annual CPI-U value for the year preceding for budgeting purposes.

The following table summarizes the yearly performance of the parks special revenue fund, the CPI-U value, and preceding year cash returns. The funds available for spending are the greater of the market value of the fund minus the inflation-indexed corpus value, or the preceding year cash returns. The SCAF-PSRF fund is projected to return \$43,719 in cash returns over the July 1, 2015 through June 30, 2016 period. As the fund’s market value on March 31, 2016 was below the inflation-indexed corpus value, only the \$43,719 cash returns for the prior year are available. No expenditure from the SCAF-PSRF is budgeted in FY16-17.

SCAF-PSRF Summary Table

Date	Market Value	CPI-U Value	Inflation-Indexed Corpus Value	Preceding Year Cash Returns	Available Funds
March 31, 2015	\$2,000,000	221.784	\$2,000,000	--	--
March 31, 2016	\$1,947,373	218.706	\$1,972,243	\$43,719	\$43,719

² http://data.bls.gov/pdq/SurveyOutputServlet?data_tool=dropmap&series_id=CUURA208SA0,CUUSA208SA0

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 258 - SCAF PARKS SPECIAL REVENUE FUND							
ESTIMATED REVENUES							
258-000-665.000	Interest Income	17,892	30,000	17,547	30,000	30,000	30,000
258-000-665.100	Unrealized/Realized Gain/Loss	(45,654)	0	(28,450)	0	0	0
TOTAL REVENUES		(27,762)	30,000	(10,903)	30,000	30,000	30,000
APPROPRIATIONS							
Department 966 - Transfers Out							
258-966-999.251	Transfers Out - Pool Operating	0	0	0	0	0	0
<i>Totals for department 966 - Transfers Out</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
TOTAL APPROPRIATIONS		0	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - FUND 258		(27,762)	30,000	(10,903)	30,000	30,000	30,000
BEGINNING FUND BALANCE		0	1,972,238	1,972,238	1,961,335	1,991,335	2,021,335
FUND BALANCE ADJUSTMENTS		2,000,000					
ENDING FUND BALANCE		1,972,238	2,002,238	1,961,335	1,991,335	2,021,335	2,051,335

D. Special Revenue Funds

259. Segregated Capital Assets Fund Remainder Fund (SCAF-RF)

259. Segregated Capital Assets Fund Remainder Fund (SCAF-RF)

\$1,242,872 is the restricted corpus (principal) balance of the SCAF Remainder Fund (SCAF-RF). The SCAF-RF principal balance is not indexed for inflation.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 259 - SCAF REMAINDER FUND							
ESTIMATED REVENUES							
259-000-665.000	Interest Income	28,996	9,000	10,631	4,500	4,500	4,500
259-000-665.100	Unrealized/Realized Gain/Loss	(7,088)	0	(4,512)	0	0	0
259-000-665.260	Interest Income - DDA	20,900	0	0	0	0	0
259-000-699.218	Transfers In - Infrastructure	0	0	0	0	250,000	0
259-000-699.220	Transfers In - Park Improvements	0	0	0	0	100,652	101,658
259-000-699.101	Transfers In - General Fund	434	0	0	0	0	0
TOTAL REVENUES		43,242	9,000	6,119	4,500	355,152	106,158
APPROPRIATIONS							
Department 248 - General Government							
259-248-890.000	Service Charges	0	0	381	0	0	0
<i>Totals for department 248 - General Government</i>		<i>0</i>	<i>0</i>	<i>381</i>	<i>0</i>	<i>0</i>	<i>0</i>
Department 966 - Transfers Out							
259-966-999.218	Transfers Out-Infrastructure	0	0	0	250,000	0	400,000
259-966-999.220	Transfers Out - Park Improvements	0	120,000	120,000	660,000	0	0
259-966-999.251	Transfers Out - Pool Operating	20,000	0	0	0	0	0
259-966-999.351	Transfers Out-Debt Svc-Non V	13,174	0	0	0	0	0
<i>Totals for department 966 - Transfers Out</i>		<i>33,174</i>	<i>120,000</i>	<i>120,000</i>	<i>910,000</i>	<i>0</i>	<i>400,000</i>
TOTAL APPROPRIATIONS		33,174	120,000	120,381	910,000	0	400,000
NET OF REVENUES/APPROPRIATIONS - FUND 259		10,068	(111,000)	(114,262)	(905,500)	355,152	(293,842)
BEGINNING FUND BALANCE		3,260,566	1,270,634	1,270,634	1,156,372	250,872	606,024
FUND BALANCE ADJUSTMENTS		(2,000,000)					
ENDING FUND BALANCE		1,270,634	1,159,634	1,156,372	250,872	606,024	312,182

The following table shows the complete payback schedule for money transferred from SCAF to the park and infrastructure funds:

	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25
Park Imp. Payback Schedule										
Millage Year:	1	2	3	4	5	6	7	8	9	10
Transfers out to Park Fund:	120,000	660,000	0	0	0	0	0	0	0	0
Transfers in from Park Fund:	0	0	100,652	101,658	102,675	103,701	104,738	105,786	106,844	53,947
Net Amount Outstanding Parks:	120,000	780,000	679,348	577,690	475,016	371,314	266,576	160,790	53,947	0
Infrastructure Payback Schedule										
Millage Year:	1	2	3	4	5	6	7	8	9	10
Transfers out to Infrastructure Fund:	0	250,000	0	400,000	0	0	0	0	0	0
Transfers in from Infrastructure Fund:	0	0	250,000	0	150,000	150,000	100,000	0	0	0
Net Amount Outstanding Infrastructure:	0	250,000	0	400,000	250,000	100,000	0	0	0	0

260. Downtown Development Authority

Fund 260 provides for the collection of TIFA taxes and the expenditure of funds on activities in support of the Downtown Development Authority's Development Plan. The DDA is paying for the alley reconstruction from 10 Mile to Devonshire over the 2015-16 through 2017-18 budget years. Other notable DDA activities include maintenance and capital improvements to the Woodward Avenue streetscape, and beginning in 2016-17 the reinstatement of a development grant program to assist property owners in the DDA in making façade or property beautification improvements.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 260 - DOWNTOWN DEVELOPMENT AUTHORITY							
ESTIMATED REVENUES							
260-000-405.000	T.I.F.A. Taxes	74,370	81,500	92,733	87,529	88,404	89,288
260-000-410.500	Delinquent Tax Collection	1,688	0	358	0	0	0
260-000-665.000	Interest Income	13	10	8	10	10	10
260-000-671.000	Miscellaneous Other Revenues	1,668	3,000	2,500	3,000	3,000	3,000
260-000-675.000	Contributions & Donations	0	2,000	6,729	0	0	0
TOTAL REVENUES		77,739	86,510	102,328	90,539	91,414	92,298
APPROPRIATIONS							
Department 730 - Development Activities							
260-730-731.000	Operating Supplies	17	100	0	100	100	100
260-730-740.200	Sales Tax Expense	14	30	0	30	30	30
260-730-809.000	Contractual Services	0	0	296	0	0	0
260-730-827.000	Administrative Service Charge	22,500	15,000	15,000	15,152	15,304	15,457
260-730-880.000	Community Promotion	0	8,000	900	5,500	5,500	5,500
260-730-890.000	Service Charges	476	250	251	250	250	250
260-730-955.000	Miscellaneous Expenses	4,053	500	10	500	500	500
260-730-955.200	Concerts in the Park	5,053	3,500	0	0	0	0
260-730-955.400	Brick Paver Program	0	1,000	0	500	500	500
260-730-955.500	Development Grant	0	0	0	4,500	4,500	4,500
260-730-970.000	Capital Outlay	40,735	20,000	22,033	20,000	20,000	20,000
260-730-991.100	PRIN:Debt - Govt'I	20,000	0	0	0	0	0
260-730-995.100	INTR:Debt - Govt'I	900	0	0	0	0	0
260-730-999.218	Transfers Out-Infrastructure	0	100,000	100,000	40,000	40,000	0
<i>Totals for department 730 - Development Activities</i>		<i>93,748</i>	<i>148,380</i>	<i>138,490</i>	<i>86,532</i>	<i>86,684</i>	<i>46,837</i>
TOTAL APPROPRIATIONS		93,748	148,380	138,490	86,532	86,684	46,837
NET OF REVENUES/APPROPRIATIONS - FUND 260		(16,009)	(61,870)	(36,162)	4,007	4,731	45,462
BEGINNING FUND BALANCE		89,551	73,542	73,542	11,672	15,679	20,410
ENDING FUND BALANCE		73,542	11,672	37,380	15,679	20,410	65,872

D. Special Revenue Funds

271. Library Fund

271. Library Fund

Fund 271 provides for the collection of library services taxes and the annual payment of Pleasant Ridge's contract with the Huntington Woods library. Library services are funded by a 0.5 mill property tax adopted by the voters in 2014 for tax years 2015-16 through 2019-20. The City levies 0.3763 mills to generate the required revenue.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 271 - LIBRARY FUND							
ESTIMATED REVENUES							
271-000-407.000	Library Taxes	64,080	51,900	51,049	52,155	52,677	53,203
271-000-665.000	Interest Income	6	10	3	10	10	10
TOTAL REVENUES		64,086	51,910	51,052	52,165	52,687	53,213
APPROPRIATIONS							
Department 299 - Library							
271-299-800.000	Library Services Contract	40,597	42,500	0	42,500	42,925	43,354
271-299-827.000	Administrative Service Charge	12,900	12,900	12,900	13,031	13,161	13,293
271-299-890.000	Service Charges	225	150	104	150	150	150
<i>Totals for department 299 - Library</i>		<i>53,722</i>	<i>55,550</i>	<i>13,004</i>	<i>55,681</i>	<i>56,236</i>	<i>56,797</i>
TOTAL APPROPRIATIONS		53,722	55,550	13,004	55,681	56,236	56,797
NET OF REVENUES/APPROPRIATIONS - FUND 271		10,364	(3,640)	38,048	(3,516)	(3,550)	(3,584)
BEGINNING FUND BALANCE		4,632	14,996	14,996	11,356	7,840	4,290
ENDING FUND BALANCE		14,996	11,356	53,044	7,840	4,290	706

297. Historical Fund

Fund 297 provides for the funding of projects and activities undertaken by the Historical Commission. These activities are funded by the Commission's annual Home and Garden tour.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 297 - HISTORICAL FUND							
ESTIMATED REVENUES							
297-000-642.000	Sales	349	350	276	350	350	350
297-000-651.000	Use & Admission Fees	8,570	6,500	0	6,500	6,500	6,500
297-000-665.000	Interest Income	1	10	1	10	10	10
297-000-675.000	Contributions & Donations	1,600	0	350	0	0	0
TOTAL REVENUES		10,520	6,860	627	6,860	6,860	6,860
APPROPRIATIONS							
Department 803 - Historic Activities							
297-803-727.000	Office Supplies	0	100	0	100	100	100
297-803-728.500	Newsletter Delivery	200	500	0	500	500	500
297-803-731.000	Operating Supplies	3,105	3,500	1,398	3,500	3,500	3,500
297-803-740.200	Sales Tax Expense	8	30	20	30	30	30
297-803-827.000	Administrative Service Charge	700	0	0	0	0	0
297-803-890.000	Service Charges	41	30	15	30	30	30
297-803-931.000	Maintenance & Repair-Bldgs	500	650	600	650	650	650
297-803-955.000	Miscellaneous Expenses	620	500	0	500	500	500
297-803-970.000	Capital Outlay	13,800	0	0	0	0	0
<i>Totals for department 803 - Historic Activities</i>		<i>18,974</i>	<i>5,310</i>	<i>2,033</i>	<i>5,310</i>	<i>5,310</i>	<i>5,310</i>
TOTAL APPROPRIATIONS		18,974	5,310	2,033	5,310	5,310	5,310
NET OF REVENUES/APPROPRIATIONS - FUND 297							
		(8,454)	1,550	(1,406)	1,550	1,550	1,550
BEGINNING FUND BALANCE							
		17,167	8,713	8,713	10,263	11,813	13,363
ENDING FUND BALANCE							
		8,713	10,263	7,307	11,813	13,363	14,913

301. Debt Service (Voted Bonds)

This fund accounts for the repayment of the current portion of debt principal and interest due during the current fiscal year on general obligation unlimited tax debt, as approved by the electors. The debt was used to construct the pool and wellness center and was issued in 2003 with the final payment being made in 2029.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 301 - Debt Service (Voted Bonds)							
ESTIMATED REVENUES							
301-000-404.000	Debt Service Property Taxes	194,237	180,000	176,740	171,810	174,315	194,297
301-000-665.000	Interest Income	(19)	(500)	(223)	(500)	(500)	(500)
TOTAL REVENUES		194,218	179,500	176,517	171,310	173,815	193,797
APPROPRIATIONS							
Department 905 - Long-Term Debt Retirement							
301-905-809.000	Contractual Services	0	4,000	4,000	1,000	1,000	0
301-905-991.047	PRIN:Comm.Ctr/Bank of New Yor	100,000	100,000	100,000	100,000	100,000	125,000
301-905-995.047	INTR:Comm.Ctr/Bank of New Yor	83,562	79,524	79,525	75,524	71,524	67,524
<i>Totals for department 905 - Long-Term Debt Retirement</i>		<i>183,562</i>	<i>183,524</i>	<i>183,525</i>	<i>176,524</i>	<i>172,524</i>	<i>192,524</i>
TOTAL APPROPRIATIONS		183,562	183,524	183,525	176,524	172,524	192,524
NET OF REVENUES/APPROPRIATIONS - FUND 301		10,656	(4,024)	(7,008)	(5,214)	1,291	1,273
BEGINNING FUND BALANCE		9,875	20,531	20,531	16,507	11,293	12,584
ENDING FUND BALANCE		20,531	16,507	13,523	11,293	12,584	13,857

401. Capital Improvement Fund

The Capital Improvement Fund is being re-established to provide for non-infrastructure capital projects over \$5,000 in cost. The Capital Improvement Fund will allow the City to save for large purchases over multiple budget years to ensure that the City can maintain investment in its facilities and equipment. The Capital Improvement Fund will pay for new police cars in 2016 and 2018, and will be used to handle necessary buildings and facilities maintenance and improvements as necessary.

Note that the Capital Improvement Fund was used to account for road infrastructure and park projects in 2014-15. That role is now fulfilled by fund 218 – Infrastructure Improvements.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 401 - Capital Improvement Fund							
ESTIMATED REVENUES							
401-000-675.000	Contributions & Donations	147,785	0	0	0	0	0
401-000-699.101	Transfers In - General Fund	0	70,000	0	37,000	30,000	30,000
401-000-699.202	Transfer In - Major Streets	40,000	0	0	0	0	0
401-000-699.218	Transfers In - Infrastructure	484,523	0	0	0	0	0
TOTAL REVENUES		672,308	70,000	0	37,000	30,000	30,000
APPROPRIATIONS							
Department 910 - Capital Assets							
401-910-970.003	Capital Outlay - Facilities	0	0	0	5,000	10,000	10,000
401-910-970.300	Capital Outlay- Police	0	0	0	32,000	0	32,000
401-910-970.446	Capital Outlay-Streets&Alley	637,354	0	0	0	0	0
401-910-970.750	Capital Outlay - Gainsboro Park	142,165	0	0	0	0	0
<i>Totals for department 910 - Capital Assets</i>		<i>779,519</i>	<i>0</i>	<i>0</i>	<i>37,000</i>	<i>10,000</i>	<i>42,000</i>
TOTAL APPROPRIATIONS		779,519	0	0	37,000	10,000	42,000
NET OF REVENUES/APPROPRIATIONS - FUND 401		(107,211)	70,000	0	0	20,000	(12,000)
BEGINNING FUND BALANCE		107,211	0	0	70,000	70,000	90,000
ENDING FUND BALANCE		0	70,000	0	70,000	90,000	78,000

E. Water and Sewer Enterprise Fund

592. Water and Sewer Fund

The water and sewer fund is responsible for the distribution of water and maintenance and repair of water mains, valves, hydrants, meters and other appurtenant parts of the system. This department is also responsible for the removal of sanitary sewerage and storm water, and maintenance of catch basins and other parts of the combined sewer system. Finally, the department also handles billing, record maintenance, and other customer-related activities associated with the utility.

The projected 2017-18 budget includes a capital outlay of \$200,000 for the lining of the Oxford and West Cambridge sewers. The projected 2018-19 budget includes a capital outlay of \$114,000 for water meter head replacements. The current water meter heads will be reaching their end of life in the next few years, and the City plans to replace them in 2019 over the course of two budget years.

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
Fund 592 - WATER AND SEWER FUND							
ESTIMATED REVENUES							
592-000-642.000	Sales	1,101,339	1,230,000	1,134,441	945,987	955,447	965,001
592-000-645.000	Storm Water Runoff Fees	0	0	0	340,506	343,911	347,350
592-000-650.000	IWC Charges Revenue	6,003	8,000	14,477	8,000	8,000	8,000
592-000-662.000	Util Bill Penalties	12,275	8,000	13,468	8,000	8,000	8,000
592-000-665.000	Interest Income	1,853	1,000	2,130	1,000	1,000	1,000
592-000-678.000	Sewer Replacement Reimb-Res.	18,628	0	0	0	0	0
592-000-679.000	Refunds & Rebates	(7,041)	3,750	2,473	3,750	3,750	3,750
TOTAL REVENUES		1,133,057	1,250,750	1,166,989	1,307,243	1,320,108	1,333,102

APPROPRIATIONS

Department 536 - Water & Sewer Systems

592-536-702.000	Administration Wages	18,311	19,650	16,274	22,700	22,927	23,156
592-536-704.000	Part-Time Salaries	9,300	8,112	4,032	9,375	9,375	9,375
592-536-711.000	Social Security & Medicare	2,179	2,124	1,671	2,450	2,450	2,450
592-536-712.000	Hospitalization/Dental/Vision	1,700	0	1,543	0	0	0
592-536-713.000	Life Insurance	93	120	116	120	120	120
592-536-714.000	Retirement	725	860	892	1,265	1,265	1,265
592-536-714.001	Employee Cont-Retirement	0	(590)	(464)	(680)	(680)	(680)
592-536-715.000	Worker's Compensation	216	200	113	200	200	200
592-536-716.000	Unemployment Compensation	12	100	6	100	100	100
592-536-728.000	Postage	3,503	3,000	835	3,000	3,000	3,000
592-536-736.000	Computer Supplies	0	2,500	0	2,500	2,500	2,500
592-536-809.000	Contractual Services	533	23,000	25,411	0	0	0
592-536-810.000	Public Works Contract	41,492	50,000	30,213	50,000	50,000	50,000
592-536-814.000	Engineering Services	7,473	22,500	24,948	10,000	10,000	10,000
592-536-818.000	Water Purchases	151,421	196,500	151,256	205,000	211,150	217,485
592-536-819.000	Sewage Treatment	536,234	552,320	452,253	217,820	224,355	231,085
592-536-819.500	Storm Water Runoff Treatment	0	0	0	340,506	350,721	361,243
592-536-820.000	IWC Charges	6,856	8,000	3,762	8,000	8,000	8,000

E. Water and Sewer Enterprise Fund

592. Water and Sewer Fund

Account Number	Description	Actual 2014-15	Amended 2015-16	Activity to 05/31/16	Requested 2016-17	Projected 2017-18	Projected 2018-19
592-536-827.000	Administrative Service Charge	179,600	30,000	30,000	30,304	30,607	30,913
592-536-827.200	Charges for Services - IT	0	7,000	7,000	15,780	15,780	15,780
592-536-890.000	Service Charges	1,971	2,500	645	2,500	2,500	2,500
592-536-906.000	Printing Water Bills	817	4,000	2,846	1,000	1,000	1,000
592-536-910.000	Insurance & Bonds	10,000	22,440	10,000	22,440	22,440	22,440
592-536-929.000	Maintenance & Repair-Equipmen	0	5,000	0	5,000	5,000	5,000
592-536-939.000	Maintenance & Repair-Sewers	0	45,000	1,890	45,000	45,000	45,000
592-536-955.000	Miscellaneous Expenses	1,245	4,000	460	4,000	4,000	4,000
592-536-958.000	Memberships & Dues	1,228	1,300	1,197	1,300	1,300	1,300
592-536-968.000	Depreciation & Depletion	117,533	0	0	0	0	0
592-536-970.000	Capital Outlay	0	0	0	30,000	0	114,000
592-536-970.594	Capital Outlay-Sewer Projects	0	140,000	37,334	100,000	200,000	40,000
592-536-995.000	INTR:Debt - George Kuhn	27,309	111,046	111,204	111,046	111,046	111,046
<i>Totals for department 536 - Water & Sewer Systems</i>		<i>1,119,751</i>	<i>1,260,682</i>	<i>915,437</i>	<i>1,240,726</i>	<i>1,334,156</i>	<i>1,312,278</i>
TOTAL APPROPRIATIONS		1,119,751	1,260,682	915,437	1,240,726	1,334,156	1,312,278
NET OF REVENUES/APPROPRIATIONS - FUND 592		13,306	(9,932)	251,552	66,517	(14,048)	20,824
BEGINNING FUND BALANCE		1,807,169	1,820,475	1,820,475	1,810,543	1,877,060	1,863,012
ENDING FUND BALANCE		1,820,475	1,810,543	2,072,027	1,877,060	1,863,012	1,883,836

2016 Tax Rate Request (This form must be completed and submitted on or before September 30, 2016)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Oakland	2016 Taxable Value of ALL Properties in the Unit as of 5-23-16 141,727,410
Local Government Unit Requesting Millage Levy City of Pleasant Ridge	For LOCAL School Districts: 2016 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2016 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2016 Current Year "Headlee" Millage Reduction Fraction	(7) 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating	NA	20.0000	11.1363	0.9737	10.8434	1.0000	10.8434	10.8434		NA
Charter	Oper-15	11/4/14	2.9000	2.8556	0.9737	2.7804	1.0000	2.7804	2.7804		NA
PA298	Refuse	NA	3.0000	1.6700	0.9737	1.6260	1.0000	1.6260	1.6260		NA
PA359	Publicity	NA	0.5000	0.4923	0.9737	0.4793	1.0000	0.4793	0.3481		NA
Voted	Library	11/4/14	0.5000	0.4923	0.9737	0.4793	1.0000	0.4793	0.3763		2019
Voted	Park Imp	11/4/14	0.7500	0.7385	0.9737	0.7190	1.0000	0.7190	0.7190		2024
Voted	Pool-Oper	4/7/03	1.4000	1.2400	0.9737	1.2073	1.0000	1.2074	1.2074		2028
Voted	Pool-Debt	4/7/03	unlimit	1.5000	NA	NA	NA	1.5000	1.2122		2028

Prepared by James Breuckman	Telephone Number 248-541-2901	Title of Preparer City Manager	Date 6-14-2016
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		Amy M. Drealan	6-14-2016
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		Kurt Metzger	6-14-2016

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2016 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

2016 Tax Rate Request (This form must be completed and submitted on or before September 30, 2016)

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Voted	Infrastructure	11/5/13	3.0000	2.9242	0.9737	2.8472	1.0000	2.8472	2.8472		2035
Total Levy								21.9600			

Prepared by James Breuckman	Telephone Number 248-541-2901	Title of Preparer City Manager	Date 6-14-2016
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