



City of Pleasant Ridge  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

**City Commission Meeting  
April 14, 2015  
Agenda**

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Regular City Commission Meeting to be held Tuesday, April 14, 2015, at 7:30 p.m., in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

**REGULAR CITY COMMISSION MEETING – 7:30 P.M.**

1. **Meeting Called to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**
4. **PUBLIC DISCUSSION – items not on the Agenda.**
5. **Consideration of the Resolution recognizing the Retirement of Charles Y. Cooper, City Attorney.**
6. **Presentation by Mr. Craig Covey, Chairperson, Ferndale Youth Assistance.**
7. **Consideration of the 2014-2015 Ferndale Youth Assistance funding request.**
8. **Governmental Reports.**
9. **City Commission Liaison Reports.**
  - **Commissioner Krzysiak – Recreation Commission**
  - **Commissioner Foreman – Committee Liaison**
  - **Commissioner Perry – Planning and DDA**
  - **Commissioner Scott – Historical Commission**
10. **Consideration of the following Consent Agenda.**

*All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.*

  - a. Minutes of the Public Hearing and Regular City Commission Meeting held Tuesday, March 10, 2015.
  - b. Monthly Disbursement Report.
  - c. Resolution encouraging MDOT to prioritize the implementation of the low-cost pilot projects at the I-696 and Woodward intersections.
  - d. Resolution recognizing the month of April as Child Abuse Prevention and Awareness Month.
  - e. Resolution recognizing April as Fair Housing Month.

- f. Request by Seventh-Day Adventist Church to solicit door-to-door for the months of June, July and August 2015.
- 11. Consideration of the Resolution regarding establishing fees for certain Licenses, Permits and Applications required by the City Code.**
- 12. Consideration of the Municipal Street lighting upgrade and project financing.**
  - a. Master Agreement for the Citywide Municipal Street lighting upgrade between the City of Pleasant Ridge and DTE Energy.
  - b. Citywide Municipal Street lighting funding loan.
- 13. Consideration of the following bid:**
  - a. Oxford Boulevard Road Reconstruction Project.
- 14. Consideration of the request by the Pleasant Ridge Foundation for the City to donate certain items to its Annual Auction, Saturday, May 16, 2015.**
- 15. Consideration of the Utility Bill update.**
- 16. City Manager's Report.**
- 17. Other Business.**
- 18. Adjournment.**

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



## Resolution

In honor and Recognition of  
Charles Y. Cooper

For 16 years of dedicated service as the City Attorney for the City of Pleasant Ridge

**WHEREAS,** on December 14, 1999, Charles (Chuck) Cooper, was appointed as lead City Attorney for the City of Pleasant Ridge and it is appropriate for the community to honor this momentous occasion; and

**WHEREAS,** his years of service have been marked by exemplary dedication to the best interests of the community as he has worked constantly for the betterment of its economic, cultural, and aesthetic development; and

**WHEREAS,** Mr. Cooper graduated law school in 1963 from the University of Detroit and was admitted to the Michigan State Bar that same year. During his career, he has served as the former municipal judge for the City of Pleasant Ridge, the principal prosecuting attorney and magistrate for the City of Novi, an instructor at Oakland Community College and the Oakland Community College Police Academy, as an Assistant Prosecuting Attorney in the Oakland County Prosecutors Office, as a Mediator in the Oakland County Circuit Court, and as the Assistant City Attorney for the cities of Hazel Park and Ferndale; and

**WHEREAS,** Mr. Cooper has been a resident of Pleasant Ridge since 1968, and he and his wife Betty raised their family, Shannon, John, Ann and William, in their home at 32 Elm Park; and

**WHEREAS,** during his term as City Attorney, he has consulted on major decisions for the City, including replacement of the Community Pool project, expansion of the DDA district, recognition of properties in the City by the National Register of Historic Places, the dedicated Infrastructure Improvement millage, the Library services millage and agreement, three amendments to the City Charter (cooperative purchasing, purchasing policy, elected officials terms of office), numerous ordinance amendments, and the recent City Manager search; and

**WHEREAS,** his performance of the duties and responsibilities as the City Attorney have been characterized by excellent and constructive contributions to municipal government in our City; and

**WHEREAS,** he has earned the admiration and respect of those with whom he has come into contact, and the affection of his fellow public servants who are proud to call him “friend”; and

**NOW, THEREFORE, BE IT RESOLVED,** that the City Commission of the City of Pleasant Ridge and on behalf of all our citizens, does hereby express our sincere appreciation and gratitude to Charles Y. Cooper, for his distinguished service to the community and highly commends him for the manner in which he has carried out his duties and responsibilities.

**BE IT FURTHER RESOLVED,** that the City Commission extends him best wishes upon his retirement as City Attorney of the beautiful community of Pleasant Ridge.

Adopted by unanimous vote of the City Commission on April 14, 2015.

SIGNED AND SEALED WITH THE CORPORATE SEAL OF THE CITY.

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Kurt Metzger, Mayor

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Jay Foreman, City Commissioner

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Jason Krzysiak, City Commissioner

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Ann Perry, City Commissioner

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Bret Scott, City Commissioner



Ferndale

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March 24, 2015

Mr. James Breuckman  
City Manager  
City of Pleasant Ridge  
23925 Woodward Ave  
Pleasant Ridge MI 48069

Dear Mr. Breuckman:

Please accept this letter as a formal request for financial support in the amount of \$1,000 to Ferndale Youth Assistance for the fiscal year 2014-2015. Our goal is to help maintain the value and integrity of the program for the residents of the Ferndale School District and, with your help, this goal can be accomplished.

We understand that we're in a difficult economic climate, but our services have become essential to the well being of many families throughout the community. Today many of our families rely on scholarships for their children that will teach them a new skill or build their confidence in a safe and protected environment.

Ferndale Youth Assistance's core program and services are: Casework, Youth Recognition, Summer Camp, Family Education, Mentors Plus and Student Enrichment just to name a few. These programs help support our local youth and families.

Your sponsorship dollars are very important to us and will help us continue to thrive and be a valuable resource to your community for many years to come. Together we should feel proud that we're able to touch so many lives here in the City of Pleasant Ridge with our programs and services. We would be delighted to come to your council meetings to share information about Ferndale Youth Assistance.

Sincerely,

Craig Covey  
Chairperson

cc: Honorable Mayor K. Metzger



*23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069*

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**Regular City Commission Meeting  
March 10, 2015**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:31 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger.  
Also Present: City Manager Breuckman, City Attorney Need, City Clerk Drealan.  
Absent: None.

**Public Discussion**

Ms. Leslie Jones, 19 Fairwood, mentioned that Earth Friendly Landscape will have a presentation on Healthy Lawn Care for Watershed Protection on March 26<sup>th</sup>, at 7:00 p.m., Community Center. The Environmental Committee as a new Facebook page thanks to the efforts of Commissioner Foreman. If anyone has any articles or links that can be recommended for the page, please contact Ms. Jones. Classes by Lillian Dean every Monday have been going well, which include 41 paid attendees and 10 class audits.

Mr. Ted Zachary, 68 Devonshire, reported that recycling tonnage for December was 28; January, 30; February, 20. The Environmental Committee recommends environmental saving ideas to the City Commission and City Manager, along with encouraging events with Lillian Dean. Next meeting is April 1<sup>st</sup>, 6:30 p.m., Community Center. Current interests of the committee are pesticides, watershed, education on energy use, and recycling. Earth Day is April 22<sup>nd</sup>. Mr. Zachary encourages the support of the Ridge Resale Boutique, and drop-off of items is the second Saturday of each month, 9:30a to Noon. Sharon Barrett is the contact person: [sharonbarrett812@aim.com](mailto:sharonbarrett812@aim.com). Mr. Zachary's goal is to create a booklet of "222 Ted's Tips," to share with everyone. He is requesting tip suggestions which can be emailed to [wprtv@yahoo.com](mailto:wprtv@yahoo.com).

Commissioner Perry inquired if plastic grocery bags are allowed to be placed in the regular recycle containers, and Mr. Zachary stated that they are not and only recyclable at a neighboring grocery store.

**Presentation by MML**

Mr. John LaMacchia gave a presentation on the May 5<sup>th</sup> Special Election ballot known as Proposal 15-1, which the Michigan Municipal League (MML) is supporting. Proposal 1 would provide funding needed to fix our roads and bridges for long-term. It would require that all state taxes paid on gas go to transportation. State lawmakers would no longer be able to shift these taxes we pay on gas somewhere else. In addition to helping fix our roads, Proposal 1 would generate much-needed additional dollars for our schools and communities.

The gas tax was last raised in 1997. In 2013, Governor Snyder asked the legislature to raise \$1.2 billion in new revenue by increasing gas taxes and registration fees; the Senate and House disagreed with this plan. In early 2014, Speaker Bolger released a House plan that would reallocate existing state resources because there was a concern that taxes at the pump were not all going to the roads. In June 2014, the Senate modified the Speaker's plan that would increase gas taxes but all failed. In the Lamé Duck session, the Senate revisited the plan and passed a gas tax increase. The House continued to shy away from raising taxes, and Speaker Bolger came up with another plan to shift existing dollars. Talks between the GOP and Democratic legislative leaders, along with the Governor continued until the final day of the session and a proposal passed with bipartisan support that is the "Proposal 1." Five principles established to reform and guide negotiations: New revenue for roads and bridges; protection for schools, communities, public transit, and rail; transportation taxes go to transportation; maintain competitive prices at the pump; and provide tax relief for lower-income Michiganders.

The details of the ballot Proposal 1 are to raise rate on sales and use tax to 7-percent; eliminate sales tax on fuel; remove higher education from School Aid Fund; and amend use tax distribution. The statutory changes are a structural change and increase to gas tax; changes to vehicle registrations; transportation related reforms; and restoration of Earned Income Tax Credit (EITC). The proposed ballot will increase sales tax to \$1.34 billion and eliminate sales tax on motor fuel (\$752 million). The statutory changes will bring in \$1.2 billion on the wholesale tax on motor fuel and registration fee changes will net \$95 million, and the Earned Income Tax Credit will be a general fund expense of \$260 million.

The net impact of the changes will be fully implemented in fiscal year 2017-18: The Michigan Transportation Fund would net \$1.25 billion, which would be an approximate 66-percent increase in monies allocated to cities and villages; the Comprehensive Transportation Fund will net \$106 million; the School Aid Fund will net \$394 million, which is an increase of \$200 per student; the Constitutional Revenue Sharing will net \$100 million; and the general fund will net \$36 million.

If Proposal 1 is passed, it will be effective 10/1/2015. There is no Plan B. The MML voted in favor of this proposal on January 23, 2015 and joined the "Safe Roads Yes" Coalition. Supporting resolutions by local government and letters to editors are encouraged.

Commissioner Krzysiak inquired which roads will be targeted for this expenditure. LaMacchia responded that all roads are included and the current formula will not change. Krzysiak also inquired about the fact there is no Plan B, and LaMacchia responded that if this proposal does not pass, it will not be good for some group, whether it be local government, schools, or the state overall.

Commissioner Foreman inquired as to the percentage breakdown of "transportation" revenues. LaMacchia responded that the Act 51 Funding Formula is the key component to transportation and having a viable transit network overall. Commissioner Foreman also inquired if the School Aid Fund recognizing \$200 per pupil is a reality, and LaMacchia responded that this factor is still subject to the appropriations process of the legislature, which it always has been.

Commission Scott inquired about Internet sales and how it factors in. LaMacchia responded that that is not tie-barred to this bill. The Internet sales tax could net \$6 million. Commissioner Scott

also asked for clarification on the gas tax versus tax on motor fuel. LaMacchia explained motor fuel tax is a variety of things and the gas tax is actually the fuel going into the vehicles.

Commissioner Perry inquired as to how the original gas tax turned into the proposal that includes a variety of things. LaMacchia explained that Michigan is one of the few states that had sales tax included in the gas tax, and this proposal will put Michigan more in line with the rest of the states.

Mayor Metzger inquired if there are training funds for MDOT to get people back to work. LaMacchia explained that MDOT does a lot of contracting and the contractors will be providing the training. Communities will be hopeful that jobs are created if the proposal passes. Mayor Metzger also inquired if any of the monies will be allocated for public transit. LaMacchia responded that the formula is very specific on how monies are allocated, and that hopefully the demand for transit will be provided.

Ms. Amy Butters, Ferndale Public Schools, indicted the support for Proposal 1, and added there is never a guarantee for school funding.

**Resolution in support of Proposal 15-1 for Safer Roads**  
**15-3160**

Motion by Commissioner Perry, second by Commissioner Scott, that the Resolution in support of Proposal 15-1 for Safer Roads be approved.

Adopted:                      Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger  
                                     Nays: None.

Commissioner Krzysiak thanked Mr. LaMacchia for the presentation, but feels that the legislature has really but every citizen in a bind, especially with no Plan B. The approximate 60-percent to cities is a swaying factor and is in support.

Commissioner Foreman likes the fact that monies may be increased to cities and schools as his role as commissioner. As a resident, this is a forever sales tax. Foreman did thank LaMacchia for his presentation which was very informative.

Commissioner Perry indicated this Proposal 1 is a messy solution to funding road repairs and is the best solution at this point.

Commissioner Scott shares the same sentiment as Commissioner Foreman, and struggles to award bad behavior by the legislature.

Mayor Metzger added that Michigan is the lowest per capita for spending on roads, and the highest (tied with Ohio) for spending on repairs.

Adopted:                      Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger  
                                     Nays: None.

## **Governmental Reports**

Ms. Barbara Winter, Community Liaison to Representative Robert Wittenberg, and reported that he is in support of Proposal 1. All residents and interested parties are invited to a coffee clutch with Representative Wittenberg, March 30<sup>th</sup>, 11am, at the County Boy Coney Island, Hazel Park; and March 31<sup>st</sup>, 7:00p, Berkley Public Library. Representative Wittenberg does have an “open door” policy in Lansing, and anyone with questions, concerns, comments may call, email, or visit the office in Hazel Park. Commissioner Krzysiak suggested that the Pleasant Ridge Community Center be considered for hosting the coffee clutch in the future.

Sgt. Robert Ried, Pleasant Ridge Police Department, had nothing to report, but inquired if anyone on the Commission had any questions or concerns; none reported.

Ms. Amy Butters, Ferndale Public Schools, and thanked Representative Wittenberg’s support of education. The Ferndale School Foundation Auction is being held Friday, March 13<sup>th</sup>, and one item to be auctioned is a day with the Representative. The auction is one of the main fundraisers. Raffle tickets are available for sale. The theme is “Night at the Oscars.” March 20<sup>th</sup>, Roosevelt School will be hosting “March is reading month,” and the community is invited to come into the school and read to the students. Please contact [carly.ulman@ferndaleschools.org](mailto:carly.ulman@ferndaleschools.org). March 21<sup>st</sup> and 22<sup>nd</sup>, the Ferndale High School Robotics Team will be fundraising at various locations around the city. Please help the team who has been very successful this year. March 21<sup>st</sup> is opening night for “The Wizard of Oz” at Ferndale High School. Senior wrestler, Danny Collins, went to State Finals and placed 6<sup>th</sup>, and was also named and “All-State” wrestler. Restructuring has been going on throughout the District, and this Thursday, 5:30p, Harding School, an open study session will be held to review all plans. Voting will happen on the upcoming Monday. Any proposed changes will happen over the next few school years. Any comments can be emailed to [schoolboard@ferndaleschools.org](mailto:schoolboard@ferndaleschools.org). Commissioner Scott inquired if the robotics team needed any equipment, and Ms. Butters responded that corporate sponsorships are big part of the teams, along with mentors from the sponsorships.

## **City Commissioner Liaison Reports**

Commissioner Scott reported that the Historical Museum will be opened on March 21<sup>st</sup> (third Saturday of every month), 10:00a to 12:00p. The home and garden tour is being planned for June 6<sup>th</sup>, and homes are currently being solicited. Advertisements are available for the booklet also.

Commissioner Krzysiak reported that the Easter Egg Hunt and Brunch will take place on Saturday, March 28<sup>th</sup>, Community Center. Brunch is from 10:00a-11:30a, with the egg hunt starting at 11:30a. Adults are \$3.00; children 5-12 are \$1.00; 4 and under free. March 11<sup>th</sup> is the last day for spring soccer registration. Many teams are full, so important to remember to register. Summer swim registration is taking place now, along with baseball registration. Community Center is accepting applications for certified lifeguards by mid-May.

Commissioner Foreman addressed the school restructuring process and reported the highlights as presented by the Superintendent. All early education programs will be offered at the Harding building due to its suitable location and layout. Administrative offices will be relocated to the third floor at Ferndale High School. Roosevelt and JFK will continue to be used as elementary schools as they are currently being used today, and Coolidge will not be used for elementary. Additional



proposals for the programs are to have Roosevelt and JFK as two separate K-thru-5 schools, which would include JFK as the open program and Roosevelt as the Cambridge International Program; or Roosevelt and JFK will be upper and lower elementary schools, with Roosevelt K-thru-2 and JFK 3-thru-5, allowing all elementary students to go through both schools. Pilot Montessori program is being reevaluated for its current fit with the overall restructuring plan. Sixth grade would become a middle school grade, and incoming 6<sup>th</sup> graders would have an 8<sup>th</sup> grade mentor assigned to them to help them get acclimated. Wilson, Jefferson, and Taft Schools will be sold and developed as residential areas. Commissioner Foreman and his wife have attended all of the forums and are pleased with the process, and thanked the Superintendent and the School Board for listening to everyone who made contributions. The Schools Website does have information about the entire process. Commissioner Foreman also mentioned the Ferndale School Auction Friday, March 13<sup>th</sup>, with the theme being the Oscars. Attendees are encouraged to come dressed as their favorite movie character or red carpet best. Many items will be available for the silent and live auction, along with musical entertainment. Commissioner Foreman thanked the Mayor and fellow commissioners for supporting the event.

Commissioner Perry reported that the Planning Commission/DDA had a workshop in February in lieu of the regular meeting in order to brainstorm and prioritize ideas for the Planning Commission and DDA for the coming year. The DDA would like to focus on include the Woodward Main Street pilot project using barrels and paint as determined by the Woodward/I-696 study; the alley reconstruction; marketing and communications, i.e., directory for the DDA businesses; and business networking events. The group also recapped the Woodward/I-696 study and discussed the changes proposed for both MDOT and Pleasant Ridge streets which helped formulate several of the proposed DDA ideas. The next meeting is March 23<sup>rd</sup>, 7:00p. The Woodward Avenue Action Association has a position open for a community engagement intern. The right candidate has an interest in mass transit, safe roads for bikes and pedestrians, and preserving the heritage of the Woodward corridor. The position includes creating and implementing the daily social and traditional media strategy. Anyone interested email [wendy@woodwardavenue.org](mailto:wendy@woodwardavenue.org) for more information. Block Club Kickstarter will be March 24<sup>th</sup>.

## **Consent Agenda**

### **15-3161**

Commissioner Foreman requested that the appointment of Helen Baldwin to the Pleasant Ridge Board of Review be removed from the Consent Agenda.

Motion by Commissioner Perry, second by Commissioner Foreman, that the Consent Agenda, be approved, as listed and with the removal of 9[c].

Adopted:                      Yeas: Commissioner Perry, Foreman, Krzysiak, Scott, Mayor Metzger  
   Nays: None.

**Board of Review Appointment: Ms. Helen Baldwin**  
**15-3162**

Commissioner Foreman thanked Ms. Baldwin for her willingness to serve on the Board of Review, and thanked Mr. Treuter for his time spent on the board.

Motion by Commissioner Forman, second by Commissioner Foreman, to approve the appointment of Ms. Helen Baldwin to the Pleasant Ridge Board of Review, term to expire Dec. 31, 2017.

Adopted:                    Yeas: Commissioner Forman, Scott, Krzysiak, Perry, Mayor Metzger  
                                  Nays: None.

**Intent to establish a Property Assessed Clean Energy (PACE) Program and PACE district within the City of Pleasant Ridge.**

**15-3163**

City Manager James Breuckman explained that this item is up to have a public hearing on creating a PACE district which is a financing vehicle for Clean Energy improvements for commercial non-single family residential properties. Creating this district will allow properties in the City to take advantage of the financing, and the City would partner with the Lean & Green program. Two ways to provide PACE funding is a local/county government can put up money and collect monies itself, or allows a city to have a PACE administrator or private investor.

Mr. Andrew Levin gave a brief overview of the Lean & Green program and the efforts being made to reduce fossil fuels, making businesses more efficient, and projects completed quicker.

Mayor Metzger opened the public hearing opened at 9:20 p.m.

With no comments or discussion, Mayor Metzger closed the public hearing closed at 9:21 p.m.

Commissioner Krzysiak inquired why this opportunity is not being offered to private homeowners. Mr. Levin explained that the legislature chose not to put it in Public Act 270 (2010), primarily because it was during the housing crisis when it was enacted. The program wants to make sure it works well with businesses first before it will make the efforts to expand it to residential homeowners.

Commissioner Foreman commented that he is excited about the start of a program like this in the City of Pleasant Ridge, and is looking forward to have it expanded to residential properties so that he can take advantage of the program himself.

Motion by Commissioner Foreman, second by Commissioner Perry, that the resolution approving the establishment of a Property Assessed Clean Energy Program (PACE) and district be approved and that Lean & Green Michigan and Levin Energy Partners, LLC be designated as the PACE administrator for the City of Pleasant Ridge.

Adopted:                    Yeas: Commissioner Foreman, Perry, Krzysiak, Scott, Mayor Metzger  
                                  Nays: None.

**Ordinance adopting and enacting a New Recodified Code for the City of Pleasant Ridge.**  
**15-3164**

City Clerk Drealan explained that City Code is a book that has two sections, the City Charter and City Ordinances, and has not been updated since 1994. Municipal Code Corporation is a company contracted to update the City Code and make it available online with a searchable database.

Mayor Metzger opened the public hearing opened at 9:30 p.m.

With no comments or discussion, Mayor Metzger closed the public hearing closed at 9:31 p.m.

Commissioner Krzysiak commented that there are many communities that already have their city codes online, and that this is a great opportunity for the code/ordinances be accessible to the residents.

Commissioner Foreman inquired who has access to the Municode library and if a special account needs to be set up before you can use it or view other cities. Clerk Drealan explained that any resident can use it and make a search through the database just by entering a key word.

Motion by Commissioner Krzysiak, second by Commissioner Foreman, that Ordinance 411 adopting and enacting new recodified Code for the City of Pleasant Ridge be approved.

Adopted:                      Yeas: Commissioner Krzysiak, Foreman, Perry, Scott, Mayor Metzger  
                                     Nays: None.

**Certification of delinquent utility bills and delinquent invoices for collection on the 2015 Summer Tax Roll.**

**15-3165**

City Clerk Drealan reported that there are 51 delinquent accounts totaling \$25,713.34 which is being requested to be certified to be placed on the residential tax roll. Once approved, the residents who have delinquent accounts will receive two notices before May 1<sup>st</sup> before the amount owing becomes a tax lien.

Motion by Commissioner Foreman, second by Commissioner Perry, that the properties in the City with unpaid water and sewer charges or an unpaid invoice for a period of at least two quarters, as certified by the City Administration, be placed on the 2015 Summer tax roll as a special assessment.

Adopted:                      Yeas: Commissioner Foreman, Perry, Krzysiak, Scott, Mayor Metzger  
                                     Nays: None.

**City of Pleasant Ridge Commission 2015 Goals and Objectives.**  
**15-3166**

City Manager Breuckman mentioned that a list of goals and objectives has been created after discussions with the City Commission and will be used as a tool to create the proposed 2015-2016 budget. This list will be reviewed annually and revised as needed. Mayor Metzger added that this was a great process and that a good list was created.

Motion by Commissioner Scott, second by Commissioner Perry, that the 2015 City of Pleasant Ridge City Commission Goals and Objectives statement be approved.

Adopted:                   Yeas: Commissioner Scott, Perry, Foreman, Krzysiak, Mayor Metzger  
                              Nays: None.

**Gainsboro Park Project Plan Selection Committee**  
**15-3167**

City Manager Breuckman explained that as a result of the millage passed in November, improvements are going to begin on Gainsboro Park. The first step in the process is to solicit proposals for design consultants to help with the final design plans. Construction will begin in 2016 and hopefully completed by the fall of 2016. A committee needs to be created to oversee the proposal process and select a consultant.

Commissioner Krzysiak inquired as to the general timeline of the project going forward. Breuckman explained that the goal is to have the consultant approved at the June 2015 meeting. The project kickoff should start in July which coincides with the new budget year and the millage starts to take effect. Design work should probably be about four months, or through the fall, which will include public input. The City Commission will then be asked to approve the plan, and then the formal bid process will begin in 2016.

Motion by Commissioner Foreman, second by Commissioner Perry, that the appointment of Commissioner Krzysiak and Mayor Metzger to serve on the Gainsboro Park Project Plan selection committee be approved.

Adopted:                   Yeas: Commissioner Foreman, Perry, Krzysiak, Scott, Mayor Metzger  
                              Nays: None.

**Appointment of general counsel (City Attorney) for the City of Pleasant Ridge**  
**15-3168**

City Manager Breuckman reported that long-time City Attorney Charlie Cooper resigned last month creating a vacancy. Mr. Greg Need has been serving as interim City Attorney for the past nine months and a contract has been negotiated.

Commissioner Krzysiak commended Mr. Need's performance over the past nine months and feels comfortable about working with him in the future. Also, a formal thank you to Mr. Charlie Cooper

for his many years of service to Pleasant Ridge. Mayor Metzger echoed the comments, and added that he appreciates the quick, detailed responses that Mr. Need provides.

Motion by Commissioner Perry, second by Commissioner Foreman, that the appointment of Mr. Greg Need, of Adkison, Need & Allen, PLLC, as the City Attorney for the City of Pleasant Ridge be approved for the rates and terms as outlined in his engagement letter dated March 3, 2015.

Adopted:                      Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger  
                                     Nays: None.

### **City Manager's Report**

City Manager Breuckman reported that Oxford Street has been slated for the road construction project. The bid is out and due back this week. March 31<sup>st</sup>, 6:30p, at the Community Center, will be the Water/Utility Town Hall Meeting. The hearing will be recorded and available after the meeting. The Woodward Avenue/I-696 Action Plan meetings were held a few weeks ago and were well attended. Mr. Gibbs presented the findings from the investigations, and short-term projects will begin this summer and long-term projects could be up to 25 years from now, i.e., filling in “the ditch.” One recommendation is to use paint and barrels to reclaim some of the lanes and use as bike space, or just make efforts to slow traffic down. Comments are still being solicited for the project team and can be emailed to [david@gibbsplanning.com](mailto:david@gibbsplanning.com). The project team will be making a presentation at possibly the May City Commission meeting. The Regional Transit Authority is beginning a “Michael Ford’s Listening Tour” to gear up discussions on the millage for transportation. A date will be determined soon for the meeting.

Mayor Metzger added that the Woodward Avenue Action Association is very much involved in the Woodward Avenue/I-696 Action Plan, and a complete street plan is being developed from downtown to Pontiac. Discussions with the New York City Mayor and the Transport Authority Manager have been very informative on how changes there have made the improvements and how to implement them, especially for the short-term effect.

Commissioner Foreman inquired when the group comes back in April with the proposal if there will be any more public hearings. Breuckman explained the public input period is pretty much over due to the fact that this is a road project and there are legal/regulatory issues to deal with at this point which narrows the range. A final report will be presented and made available for the public.

### **Other Business**

Commissioner Krzysiak announced that the Book Club for March will be the “The Guernsey Literary and Potato Peel Pie Society” by Annie Barrows and Mary Ann Shaffer, and will meet on Monday, September 30<sup>th</sup>, 7:00 p.m., Community Center.

Commissioner Perry announced that on Tuesday, March 24<sup>th</sup>, there will be a Block Club Kickstarter, at the Community Center, and discussions will be held on how to start a block club or beef up an existing one. This is a great communication source for the City and even having a neighborhood watch program. A possible directory of neighbors may be created, along with including all block clubs. Assistant City Manager Scott Pietrzak added that this is really an exciting thing and a great

way of sharing ideas. Mayor Metzger encouraged existing block clubs to come and share their ideas and experiences. A resident reported that Amherst Street is having its spring party on March 21<sup>st</sup>. Amherst does have a directory that includes emails and even former residents. Commissioner Perry also added that the foundation is having an auction on Saturday, May 16<sup>th</sup>. Theme will be “Villains and Heroes,” and donations are needed for the live/silent auction, which can include artwork or tickets to sporting events.

Assistant City Manager Pietrzak reported that there are a few new residents who would like to take the Community Garden on, and a cleanup is being set for mid-April. Any volunteers can contact the Recreation Department. Also, a community garage sale is being organized to coincide with the City of Huntington Woods, possibly the second weekend in May.

City Clerk Drealan announced the March Board of Review will take place March 16<sup>th</sup>, 1:30p to 5:00p; March 17<sup>th</sup>, 1:00p to 5:00p and 6:00p to 9:00p; and March 18<sup>th</sup>, 6:00p to 9:00p, at the Community Center. Any homeowner wishing to appeal their assessment should make an appointment by following the instructions on the assessment notice or they can walk in. If you need a copy of your assessment, you can request that at City Hall.

City Clerk Drealan announced that the final day to register to vote in the May election is April 6<sup>th</sup>. Applications for absentee ballots are available on the City’s Website. A sample ballot will also be on the website as soon as it is received. Proposal 1 is the only thing on the May ballot.

With no further business or discussion, Mayor Metzger adjourned the meeting at 10:07 p.m.

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Mayor Kurt Metzger

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Amy M. Drealan, City Clerk  
/mat

March 2015

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	5,115.97
TAX LIABILITIES	\$	211,510.63
ACCOUNTS PAYABLE	\$	234,268.31
<b>TOTAL</b>	<b>\$</b>	<b>450,894.91</b>

PAYROLL

March 4, 2015	\$	29,825.25
March 18, 2015	\$	31,025.81
<b>TOTAL</b>	<b>\$</b>	<b>60,851.06</b>



**CHECK REGISTER FOR CITY OF PLEASANT RIDGE  
PAYROLL LIABILITIES  
MARCH 2015**

Check Date	Check	Vendor Name	Description	Amount
3/4/2015	1389	MIFOP	UNION DUES-MAR 2015	\$ 188.00
3/4/2015	1390	MISDU	FOC DEDUCTIONS	\$ 224.60
3/4/2015	1391	M&T BANK-ICMA - 401a	RETIRMENT CONTRIBUTIONS	\$ 1,047.54
3/4/2015	1392	ICMA RETIREMENT TRUST - 457	RETIRMENT CONTRIBUTIONS	\$ 1,208.02
3/18/2015	1393	MISDU	FOC DEDUCTIONS	\$ 224.60
3/18/2015	1394	M&T BANK-ICMA - 401a	RETIRMENT CONTRIBUTIONS	\$ 932.54
3/18/2015	1395	ICMA RETIREMENT TRUST - 457	RETIRMENT CONTRIBUTIONS	\$ 1,290.67
TOTAL PAYROLL LIABILITIES				\$ 5,115.97



**CHECK REGISTER FOR CITY OF PLEASANT RIDGE  
TAX LIABILITIES  
MARCH 2015**

Check Date	Check	Vendor Name	Description	Amount
03/11/2015	2278	ASHLEY PINAWEN & JONATHAN POSTEMA	2014 TAX OVERPAYMENT	\$ 121.57
03/11/2015	2279	CONSTANCE POWELL	2014 TAX OVERPAYMENT	\$ 2,284.73
03/11/2015	2280	DONALD & MELINDA PIPPEL	2014 TAX OVERPAYMENT	\$ 339.99
03/11/2015	2281	RABIA IMAN LLC	2014 TAX OVERPAYMENT	\$ 17.36
03/11/2015	2282	WAGGENER REAL ESTATE	2014 TAX OVERPAYMENT	\$ 21.62
03/17/2015	2283	CITY OF PLEASANT RIDGE-DDA	2014 TAX COLLECTIONS FINAL	\$ 3,340.60
03/17/2015	2284	CITY OF PLEASANT RIDGE-GENERAL	2014 TAX COLLECTIONS FINAL	\$ 75,166.86
03/17/2015	2285	FERNDALE PUBLIC SCHOOL	2014 TAX COLLECTIONS FINAL	\$ 39,050.78
03/17/2015	2286	OAKLAND COUNTY TREASURER	2014 TAX COLLECTIONS FINAL	\$ 91,167.12
TOTAL TAX LIABILITIES				\$ 211,510.63

CITY OF PLEASANT RIDGE CHECK REGISTER  
ACCOUNTS PAYABLE  
MARCH 11, 2015

Check Date	Check	Vendor Name	Description	Amount
03/11/2015	19459	21ST CENTURY MEDIA-MICHIGAN	PRINTING OF LEGAL ADS	\$ 1,184.12
03/11/2015	19460	ACCUSHRED, LLC	CITY SHREDDING SERVICES	\$ 55.00
03/11/2015	19461	ADKISON, NEED & ALLEN P.L.L.C.	CITY ATTORNEY SERVICES	\$ 1,073.00
03/11/2015	19462	ADT SECURITY SERVICES	COMMUNITY CENTER ALARM	\$ 11.65
03/11/2015	19463	ANDERSON, ECKSTEIN & WESTRICK	GAINSBORO PARK FENCE	\$ 637.00
03/11/2015	19464	ARROW UNIFORM RENTAL	MAT RENTALS AND JANITORIAL SUPPLIES	\$ 472.59
03/11/2015	19465	ATTORNEYS TITLE AGENCY	VACANT LAND PROPERTY SEARCH	\$ 250.00
03/11/2015	19466	BEIER HOWLETT PC	CITY ATTORNEY SERVICES	\$ 5,383.31
03/11/2015	19467	BCBS OF MICHIGAN	HEALTH CARE BENEFITS	\$ 26,529.76
03/11/2015	19468	BOSTON MUTUAL LIFE INS. CO.	HEALTH CARE BENEFITS	\$ 170.50
03/11/2015	19469	BRILAR	DPW CONTRACTED SERVICES	\$ 60,985.89
03/11/2015	19470	CITY OF BERKLEY	FEBRUARY PRISONER BOARD	\$ 3,469.61
03/11/2015	19471	COMMUNITY MEDIA NETWORK	CITY COMMISSION MEETING RECORDINGS	\$ 200.00
03/11/2015	19472	COMPASS MINERALS	CITY BULK SALT DELIVERY	\$ 7,215.13
03/11/2015	19473	DETROIT EDISON COMPANY	COMMUNITY STREET LIGHTING	\$ 4,047.35
03/11/2015	19474	GREAT AMERICA	ALLWORX TELEPHONE SYSTEM	\$ 433.00
03/11/2015	19475	INTERMEDIA	TELEPHONE SERVICES	\$ 249.87
03/11/2015	19476	J & J AUTO TRUCK CENTER	POLICE CAR MAINTENANCE AND REPAIRS	\$ 203.85
03/11/2015	19477	JANI-KING OF MICHIGAN, INC	JANITORIAL SERVICES	\$ 2,161.00
03/11/2015	19478	JAY FOREMAN	MILEAGE REIMBURSEMENT	\$ 97.75
03/11/2015	19479	JOHN WRIGHT	REIMBURSEMENT FOR COPIES	\$ 12.69
03/11/2015	19480	KAREN SHEPLER	IMAGINATION STATION DROP IN PLAY	\$ 225.00
03/11/2015	19481	KENNETH BORYCZ	MECHANICAL INSPECTOR SERVICES	\$ 127.50
03/11/2015	19482	LIGHTING SUPPLY COMPANY	BUILDING MAINTENANCE SUPPLIES	\$ 26.13
03/11/2015	19483	MAYA KEENER	REPLACEMENT OF CHECKS 1255/1248	\$ 26.19
03/11/2015	19484	MELANIE SEVALD	RECREATION PROGRAM	\$ 548.00
03/11/2015	19485	MICHIGAN ELECTION RESOURCES	ELECTION SUPPLIES	\$ 215.69
03/11/2015	19486	MUNICIPAL CODE CORPORATION	RECODIFICATION CODE OF ORDINANCES	\$ 2,808.26
03/11/2015	19487	MUTUAL OF OMAHA	DISABILITY INSURANCE PREM-BREUCKMAN	\$ 848.16
03/11/2015	19488	OAKLAND COUNTY TREASURER	SEWAGE TREATMENT FOR FEBRUARY	\$ 44,686.20
03/11/2015	19489	PAM KAMPF	RECREATION PROGRAM	\$ 840.00
03/11/2015	19490	PLANTE & MORAN PLLC	CITY ACCOUNTING SERVICES	\$ 5,209.00
03/11/2015	19491	SCHEER'S ACE HARDWARE	BUILDING MAINTENANCE SUPPLIES	\$ 12.58
03/11/2015	19492	SOCRRA	REFUSE COLLECTION CONTRACT	\$ 7,250.00
03/11/2015	19493	SOCWA	WATER PURCHASES FEBRUARY 2015	\$ 9,919.56
03/11/2015	19494	VERIZON	WIRELESS SERVICES	\$ 55.29
03/11/2015	19495	WEX BANK	FUEL PURCHASES FOR POLICE CARS	\$ 1,165.47
03/11/2015	19496	ZOGICS	WELLNESS CENTER SUPPLIES	\$ 207.23

Total for 3-11-15

\$ 189,013.33

CITY OF PLEASANT RIDGE CHECK REGISTER  
 ACCOUNTS PAYABLE  
 MARCH 18, 2015

Check Date	Check	Vendor Name	Description	Amount
03/18/2015	19497	A/E ELECTRICAL SERVICES LLC	GAINSBORO PARK SHELTER REPAIRS	\$ 135.00
03/18/2015	19498	ALLIANCE MOBILE HEALTH	POLICE DEPARTMENT OPERATIONS	\$ 265.00
03/18/2015	19499	ARROW UNIFORM RENTAL	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 233.49
03/18/2015	19500	CITY OF ROYAL OAK	DPW SERIVCES	\$ 7,776.80
03/18/2015	19501	CONSUMERS ENERGY	CITY UTILITY SERVICES	\$ 4,412.10
03/18/2015	19502	KEVIN LAUDERDALE	KARATE WINTER #2	\$ 396.00
03/18/2015	19503	KRISTEN SUDNIK	BUILDING DEPOSIT REIMBURSEMENT	\$ 100.00
03/18/2015	19504	LEGAL SHIELD	PREPAID LEGAL SERVICES	\$ 25.90
03/18/2015	19505	MI MUNICIPAL RISK MANAGEMENT	INSURANCE AND BONDS	\$ 2,500.00
03/18/2015	19506	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	\$ 107.86
03/18/2015	19507	SCHEER'S ACE HARDWARE	BUILDING MAINTENANCE SUPPLIES	\$ 86.67
03/18/2015	19508	SIR SPEEDY	CITY LETTER HEAD	\$ 222.96
03/18/2015	19509	SUE TERPACK	ARTIST MARKET SUPPLY REIMBURSEMENT	\$ 163.49
03/18/2015	19510	TOSHIBA FINANCIAL SERVICES	COPIER LEASE PYMT	\$ 1,726.45
03/18/2015	19511	USZTAN CONSTRUCTION	STREETSIGN FABRICATION	\$ 1,110.00
Total for 3-18-15				\$ 19,261.72

**CITY OF PLEASANT RIDGE CHECK REGISTER**  
**ACCOUNTS PAYABLE**  
**Electronic Payments & P-Card Transactions**

Check Date	Check	Vendor Name	Description	Amount
03/25/2015	25	5TH 3RD - MULTIPLE INVOICES	TARGET-PARTY SUPPLIES	\$ 773.30
	25		MICRO CENTER-COMPUTER SUPPLIES	\$ 100.68
	25		BEST BUY-COMPUTER SUPPLIES	\$ 383.13
	25		LOWES-BUILDING MAINTENANCE SUPPLIES	\$ 128.90
	25		ATT - TELEPHONE SERVICES	\$ 2,875.17
	25		PERFECT H2O- WATER SRVS WELLNESS CNTR	\$ 159.80
	25		BARNES & NOBLE-HOLIDAY PARTY SUPPLIES	\$ 87.08
	25		COMCAST-TELECOMMUNICATION SERVICES	\$ 269.28
	25		GFS-PROGRAM SUPPLIES	\$ 93.75
	25		CVS - HOLIDAY PARTY SUPPLIES	\$ 3.17
	25		TARGET-HOLIDAY PARTY SUPPLIES	\$ 3.27
	25		JOANNS-PROGRAM SUPPLIES	\$ 15.76
	25		EINSTIENS - MEETING SUPPLIES	\$ 31.78
	25		MRPA - MEMBERSHIP DUES	\$ 405.00
03/25/2015	26	MUNICIPAL EMP.RETIREMENT SYST.	FEBRUARY MERS CONTRIBUTIONS	\$ 17,378.63
03/26/2015	27	5TH 3RD - MULTIPLE INVOICES	RADISSON - CONFERENCE SUPPLIES	\$ 413.58
	27		IIMC - CONFERENCE FEES	\$ 135.00
	27		MEIJER - PROGRAM SUPPLIES	\$ 30.68
	27		MICHAELS - PROGRAM SUPPLIES	\$ 48.62
	27		ORIENTAL TRADING - PROGRAM SUPPLIES	\$ 121.22
	27		MSFT - COMPUTER SUPPLIES	\$ 105.99
	27		LOWES - BUILDING MAINT SUPPLIES	\$ 360.23
	27		AMAZON - OFFICE & MAINT SUPPLIES	\$ 374.89
	27		JIMMY JOHNS - MEETING SUPPLIES	\$ 87.76
	27		BEST BUY - COMPUTER SUPPLIES	\$ 111.28
	27		JOANNS - PROGRAM SUPPLIES	\$ 38.90
	27		NIGHT & DAY - PROGRAM SUPPLIES	\$ 300.00
	27		OFFICE MAX - OFFICE SUPPLIES	\$ 94.77
	27		MML - CONFERENCE FEES	\$ 20.00
	27		MICRO CENTER - COMPUTER SUPPLIES	\$ 111.24
	27		VISTAPRINT - BUSINESS CARDS	\$ 28.22
	27		HOME DEPOT - MAINTENANCE SUPPLIES	\$ 316.48
	27		JIMMY JOHNS - MEETING SUPPLIES	\$ 78.12
	27		HOME DEPOT - BUILDING MAINT SUPPLIES	\$ 47.32
	27		USPS - MAILING SERVICES	\$ 19.99
03/26/2015	30	5TH 3RD - MULTIPLE INVOICES	MI ASSOC OF MAYORS - MEMBERSHIP DUES	\$ 85.00
03/27/2015	28	5TH 3RD - MULTIPLE INVOICES	THERMAL PAPER DIRECT - POLICE SUPPLIES	\$ 89.28
03/27/2015	29	5TH 3RD - MULTIPLE INVOICES	AMAZON - BUILDING MAINTENANCE	\$ 265.99

Total For Electronic Payments:

\$ 25,993.26



# City of Pleasant Ridge

James Breuckman, City Manager

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From: Jim Breuckman, City Manager  
To: City Commission  
Date: April 2, 2015  
Re: MDOT Pilot Projects Resolution

## Overview

Attached is a resolution urging MDOT to undertake pilot projects as called for in the Woodward/696 Design Plan being developed by Bob Gibbs in conjunction with the WA3.

## Background

The Woodward/696 Design Plan will include both short and long-term recommended improvements. Many of the short-term improvements are proposed to start as temporary pilot projects using paint and barrels to reconfigure lanes on Woodward and Main Street. This method uses low-cost, removable barriers to field test reconfigurations before spending higher amounts of money on permanent construction with curbs and concrete.

The attached resolution urges MDOT to engage such pilot projects this year to begin the process of making the Woodward/696 area more of a complete street that accommodates all modes of transportation.

Please also find attached a summary of recommendations for the study area prepared by Gibbs Planning Group.

Approval of this resolution will not constitute approval of the Woodward/696 Design Plan. Bob Gibbs will attend the May City Commission meeting to provide an update on the final recommendations, and the final plan will most likely be on the June City Commission agenda for adoption.

The attached resolution will provide City Staff and the WA3 with a statement of intent with which we can begin to engage MDOT so that we can be ready to hopefully begin implementation immediately or shortly after the plan is adopted.

## Requested Action

Approval of the attached resolution encouraging MDOT to implement pilot projects in the Woodward/696 area this year.



## City of Pleasant Ridge

### Resolution

Encouraging the Michigan Department of Transportation to prioritize the implementation of the low-cost pilot projects at the I-696 and Woodward Avenue intersections

**Whereas** the Woodward Avenue Action Association with financial support from the cities of Huntington Woods, Pleasant Ridge and Royal Oak have undertaken a planning process with Gibbs Planning Group to develop short, mid- and long-range solutions to transforming the I-696 and Woodward intersection area into a complete street serving the needs of pedestrians, cyclists, motorists and transit users; and

**Whereas** several short and mid-range solutions were presented by Gibbs Planning Group at public meeting sessions on February 17<sup>th</sup>, and

**Whereas** many of the short and mid-range solutions were proposed to be low-cost pilot projects using barrels, paint and signage to assign excess road capacity to pedestrians and cyclists, and

**Whereas** the short-term pilot projects could be reversed if they are found to not be effective or to unduly impede traffic operations.

**Now therefore be it resolved** that the City of Pleasant Ridge expresses to the Michigan Department of Transportation our desire to work with the department to prioritize the implementation of the low-cost pilot projects at the I-696 and Woodward intersections, and

**Be it further resolved** that the city of Pleasant Ridge encourages the Michigan Department of Transportation to undertake one or more of the short-term pilot projects this calendar year, and

**Be it further resolved** that the City of Pleasant Ridge requests the Michigan Department of Transportation to work with Pleasant Ridge to implement recommended pilot projects along Main Street and 10 Mile/I-696 Service Drive in Pleasant Ridge this calendar year.

**Be it further resolved** that a copy of this approved resolution be sent to the Woodward Avenue Action Association, the Director of the Michigan Department of Transportation, the Regional Engineer of the Michigan Department of Transportation, and to the State and Federal representatives whose districts encompass the study area.

*I Amy M. Drealan, duly certified Clerk of the City of Pleasant Ridge do hereby certify that the foregoing Resolution was adopted by the Pleasant Ridge City Commission at its Regular Meeting held Tuesday, April 14, 2015.*

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Amy M. Drealan  
City Clerk

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## Short-Term Implementation

### Woodward and I-696 Intersection Complete Streets Master Plan

Gibbs Planning Group  
19 March 2015

Following a four-month public planning process, several short-term improvements have been identified as the “next steps” in evolving the Woodward Avenue and I-696 (Ten Mile) intersection into a more Complete Street, suitable and safe for use by pedestrians, cyclists and motorists. With funding limited to achieve many of the broad changes recommended for the intersection, incremental, small-scale improvements should be viewed as a low-cost way to stage more significant investments. This approach allows the involved public entities to test new concepts before making substantial political and financial commitments.

At present, the intersection is committed to the movements of more than 100,000 cars worth of traffic at the sacrifice of any sense of comfort or safety to pedestrians and cyclists. However, proximate regional amenities such as the Detroit Zoo, downtown Royal Oak, downtown Ferndale and otherwise highly walkable surrounding neighborhoods generate marked demand for travel through this intersection *without* a car.

Fortunately, through the initial analysis of traffic counts, turn movements, existing design and taking into account field verification by current users, the plan has identified areas or segments of the study area that are under-utilized by motorists and can potentially (subject to engineering analysis and MDOT approval) be reclaimed for use in making the intersection more walkable. These areas are characterized by wide traffic lanes, dedicated turn lanes with small traffic volumes, crosswalks with faded or no striping and lanes with limited use or whose function does not appear to improve movement of cars through the intersection. For these areas of excess roadway, the short-term strategy involves testing the effect realized by pedestrians and motorists by removing them from automotive use by means of striping, painting, plastic delineators, cones or construction barrels.



**Figure 1:** This three step diagram demonstrates short-term techniques for testing the removal of excess roadway before the eventual capital investment of moving a curbed parkway.

Characteristically, these improvements are intended to be experimental- if they don't work they can be removed. Upon implementation, results may be observed and measured in real time. Local residents should be made aware of the coming changes and their feedback sought throughout the trial period - a true participatory planning process! Given the inherent flexible and inexpensive nature of these improvements, adjustments may be made before moving forward with large capital expenditures. Ideally, such small-scale changes may be conceived as the first step in realizing lasting change.

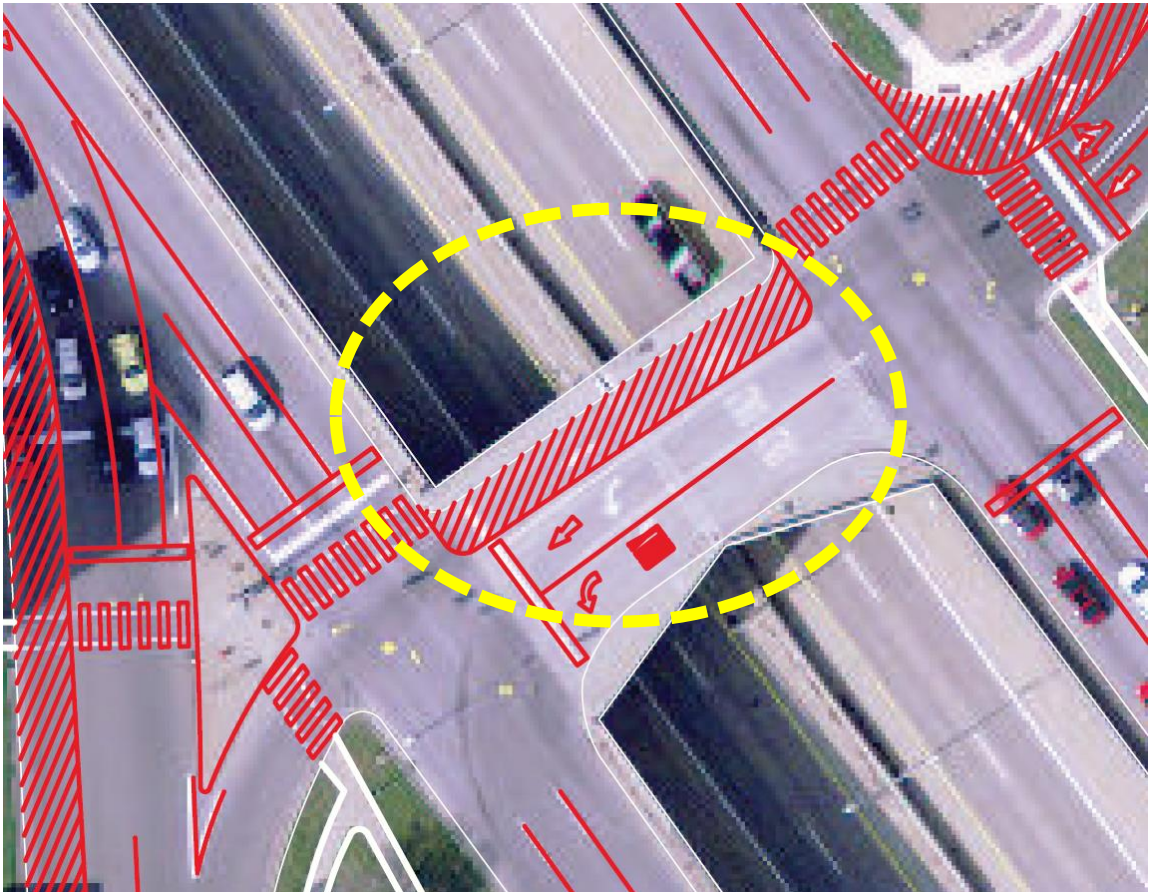
In contrast to the long-term nature of any proposed capital projects, the short-term improvements require little lasting commitment on the part of participating entities and reinforce realistic expectations for

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members of the surrounding communities. For each improvement, a timeframe for implementation and a dedicated duration of the experiment should be publically agreed upon to ensure sufficient opportunity for use and to allow a reasonable window to receive feedback. It is recommended that any improvements receive detailed engineering review and approval, MDOT and city review/approval, legal approval and are well-signed and publicized PRIOR to implementation.

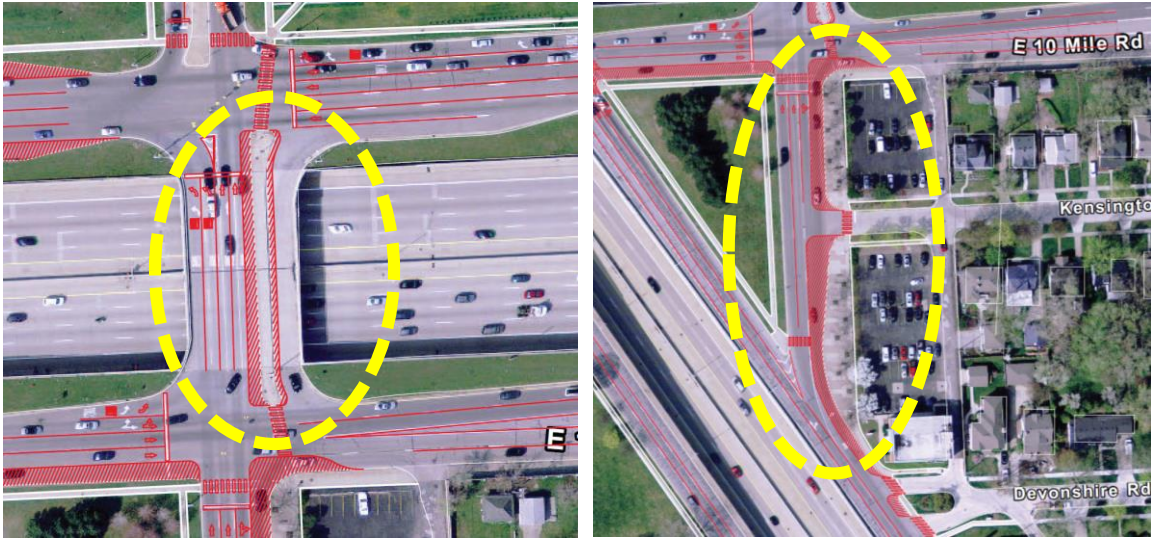
The advised order of short-term implementation based upon the severity of existing conditions and impact on existing traffic patterns is as follows:

- 1) Lafayette Avenue crossing Woodward Avenue (Royal Oak)

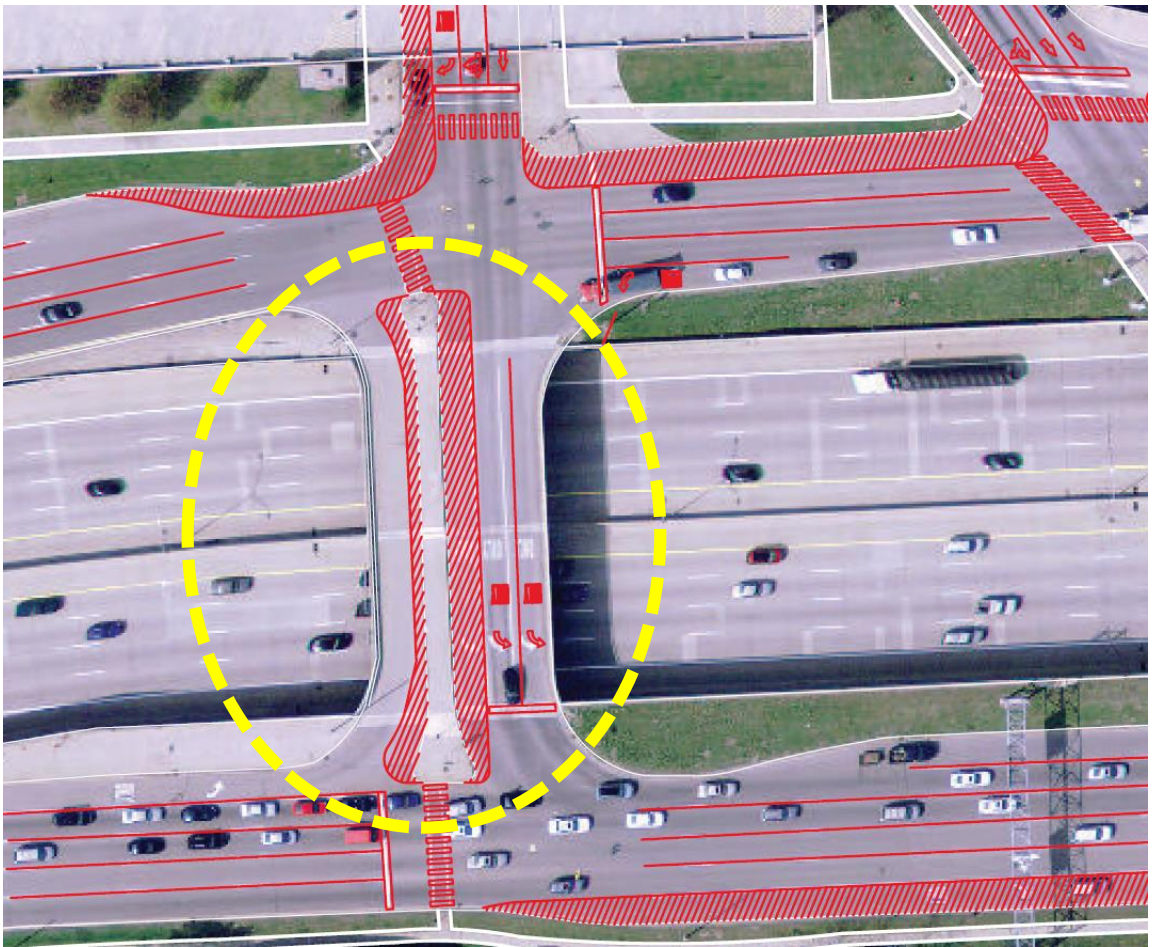




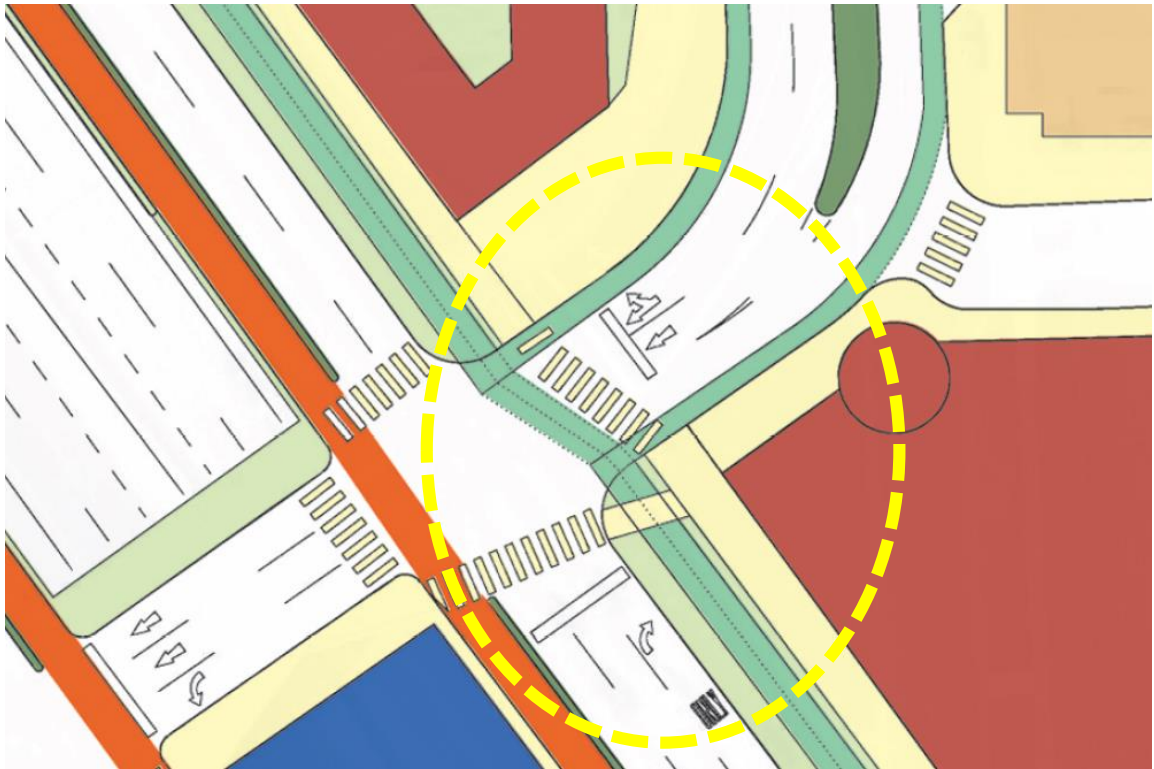
2) Main Street from Woodward Avenue to Royal Oak (Pleasant Ridge and Royal Oak)



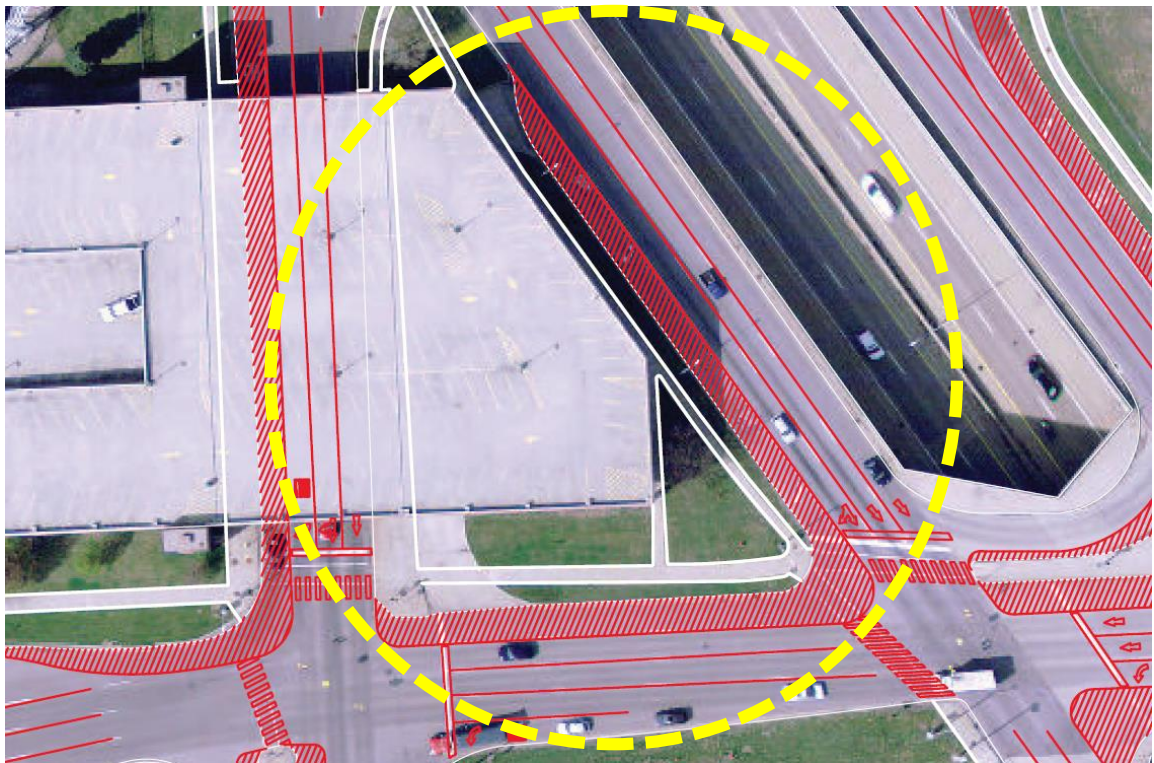
3) Lafayette Avenue crossing Ten Mile and I-696



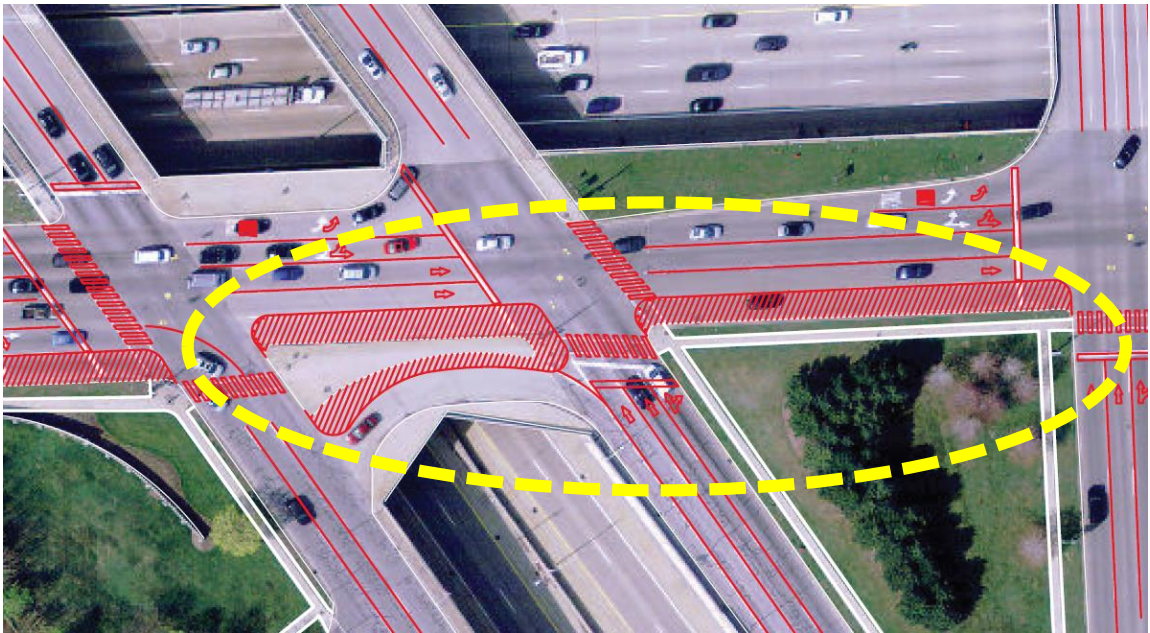
4) Two-way Orientation at Washington Avenue



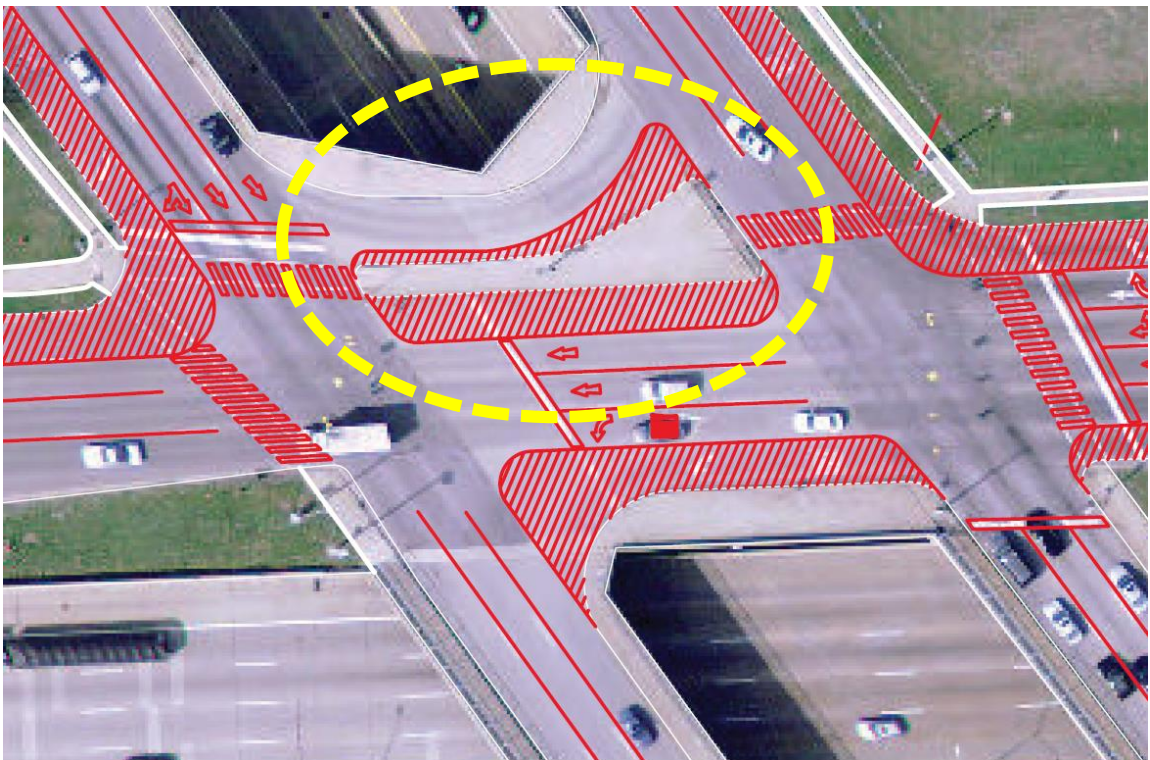
5) Southbound Woodward Avenue and Westbound Ten Mile



6) Eastbound Ten Mile and Woodward Avenue



7) Westbound Ten Mile and Woodward Avenue





## City of Pleasant Ridge

### RESOLUTION

#### National Child Abuse Prevention and Awareness Month

**WHEREAS**, since 1983, April has been designated National Child Abuse Prevention Month and has served to increase public awareness of the need to ensure the safety and welfare of children; and

**WHEREAS**, crossing all racial, economic and geographic boundaries and including physical, sexual and emotional abuse and physical neglect, the repercussions are long-lasting, not only for victims and their families but also for communities and society as a whole; and

**WHEREAS**, the State of Michigan has mandatory reporting by professionals working with children of any suspected abuse and neglect incidences, a major step, but more is needed in the community; and

**WHEREAS**, a focus on promoting the protective factors, including building parent resiliency, providing social supports and educating about child development will help build positive relationships between parents/caregivers and the children in their care; and

**WHEREAS**, technology has brought with it a new and dangerous form of child endangerment, the online predator, and parents must be conscientious and monitor their child's computer use; and

**WHEREAS**, effective abuse and neglect prevention programs succeed because of the involvement and partnerships created among schools, social service agencies, religious and civic organizations, the business community and law enforcement agencies; and

**WHEREAS**, the Child Abuse and Neglect Council of Oakland County is a prominent advocate for the safety and protection of all children as a leading resource in the prevention of abuse through intervention, treatment and research, and education in collaboration with other community agencies and organizations. Children deserve to grow and thrive in an environment that nurtures and keeps them safe.

**NOW, THEREFORE**, I, Kurt Metzger, do hereby proclaim April as National Child Abuse Prevention and Awareness Month in the City of Pleasant Ridge and call upon all citizens, community agencies and organizations and businesses to increase their participation in our efforts to prevent child abuse, thereby strengthening the communities in which we live.

*Signed this 14th day of April, 2015, in the City of Pleasant Ridge  
State of Michigan in witness whereof the official seal  
and signature of the city.*

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*Kurt Metzger, Mayor*



## City of Pleasant Ridge

### MAYOR'S PROCLAMATION

#### April as Fair Housing Month

**WHEREAS** April 2015 marks the forty-seventh anniversary of the enactment of the Federal Fair Housing Act of 1968, whereby the Congress of the United States instituted a national policy providing fair housing throughout the nation; and

**WHEREAS** all citizens should acquaint themselves with their rights and responsibilities under the law as set forth in the Civil Rights Act of 1964 and 1968, and the Fair Housing Act of 1968, this landmark law along with other federal and state legislation strictly prohibits housing discrimination on the basis of sex, color, race age, religion, national origin, disability, family or marital status; and

**WHEREAS** Fair Housing Month is designated to heighten people's awareness of their rights under the law when pursuing the purchase or rental of housing; and

**WHEREAS** all citizens are entitled to freedom of choice in the selection of housing and are guaranteed certain protections under the law if they are victims of discrimination.

**NOW, THEREFORE, LET IT BE KNOWN** that I, Kurt Metzger, Mayor of the City of Pleasant Ridge, do hereby authorize the issuance of this special proclamation which declares April 2015 as Fair Housing Month in Pleasant Ridge.

**In Witness Whereof**, I have hereunto set my hand and caused the seal of the City of Pleasant Ridge, Oakland County, Michigan, to be affixed this 14<sup>th</sup> day of April, 2015.

---

Kurt Metzger, Mayor



SEVENTH-DAY  
ADVENTIST  
CHURCH

Michigan Conference  
Headquarters



PO Box 24187  
Lansing MI 48909-4187  
320 West St Joseph  
Lansing MI 48933-2339  
Telephone: (517) 316-1500  
Fax: (517) 316-1501  
Website: www.misda.org

To Whom It May Concern:

This summer young people from the Michigan Conference of Seventh-day Adventists will be in your area doing door-to-door missionary work during the months of **June, July, and August of 2015.**

The activities that our young people will be involved in include:

- 1) Seeking to place Christian literature in each home that will accept it, enabling residents to give a donation to the young people to help further their education
- 2) Offering Bible study programs to those interested
- 3) Praying with individuals that desire prayer
- 4) Interesting individuals in the Seventh-day Adventist Church

For the safety of our young people, we have provided two-way radios and group supervisors. A list of our young people and vehicle information will be available upon request beginning June 9, 2015.

**PLEASE FORWARD THIS INFORMATION TO YOUR LOCAL POLICE/SHERIFF DEPARTMENT.**

Please accept this letter as acknowledgment of our youth missionary project in your area. If you have any other questions, please don't hesitate to call us at 517-316-1515.

Respectfully yours,

Kamil Metz  
Literature Ministries Director

As confirmation that you received this information, we would ask that you please fill out the following and fax this letter back to the number below. We understand that your signature is not an endorsement of our project, but simply recognition of our presence in your community.

**PLEASE PRINT**

Name of county: \_\_\_\_\_

Name of city/twp/village: \_\_\_\_\_  
(circle one)

Received by: \_\_\_\_\_  
(Signature) (Please print)

Date: \_\_\_\_\_  
Return Fax number: 517-316-1549



# City of Pleasant Ridge

Amy M. Drealan, City Clerk

From: Amy M. Drealan, City Clerk  
 To: Jim Breuckman, City Manager  
 Date: April 9, 2015  
 Re: Agenda Item 11 – Fee Schedule Update

## Overview

The City of Pleasant Ridge fee schedules for the Building Department, Recreation Center and routine City items have not been updated since 2003. The Building Department fees in particular have not been increased since 1997, and many of the current energy efficient upgrades were not included in the 1997 revision.

## Background

Permit fees are established by Resolution by the City Commission and should be amended from time to time to keep pace with the cost of doing business and the rate of inflation. This task has not been completed in some time. Over the past several months, City Staff has been gathering information related to various fees charged by surrounding municipalities for building department permits, zoning board of appeals meetings, copy charges, etc. Upon review of the information gathered, it was discovered that Pleasant Ridge is well below the average for these various charges, and certainly has not been keeping pace with inflation.

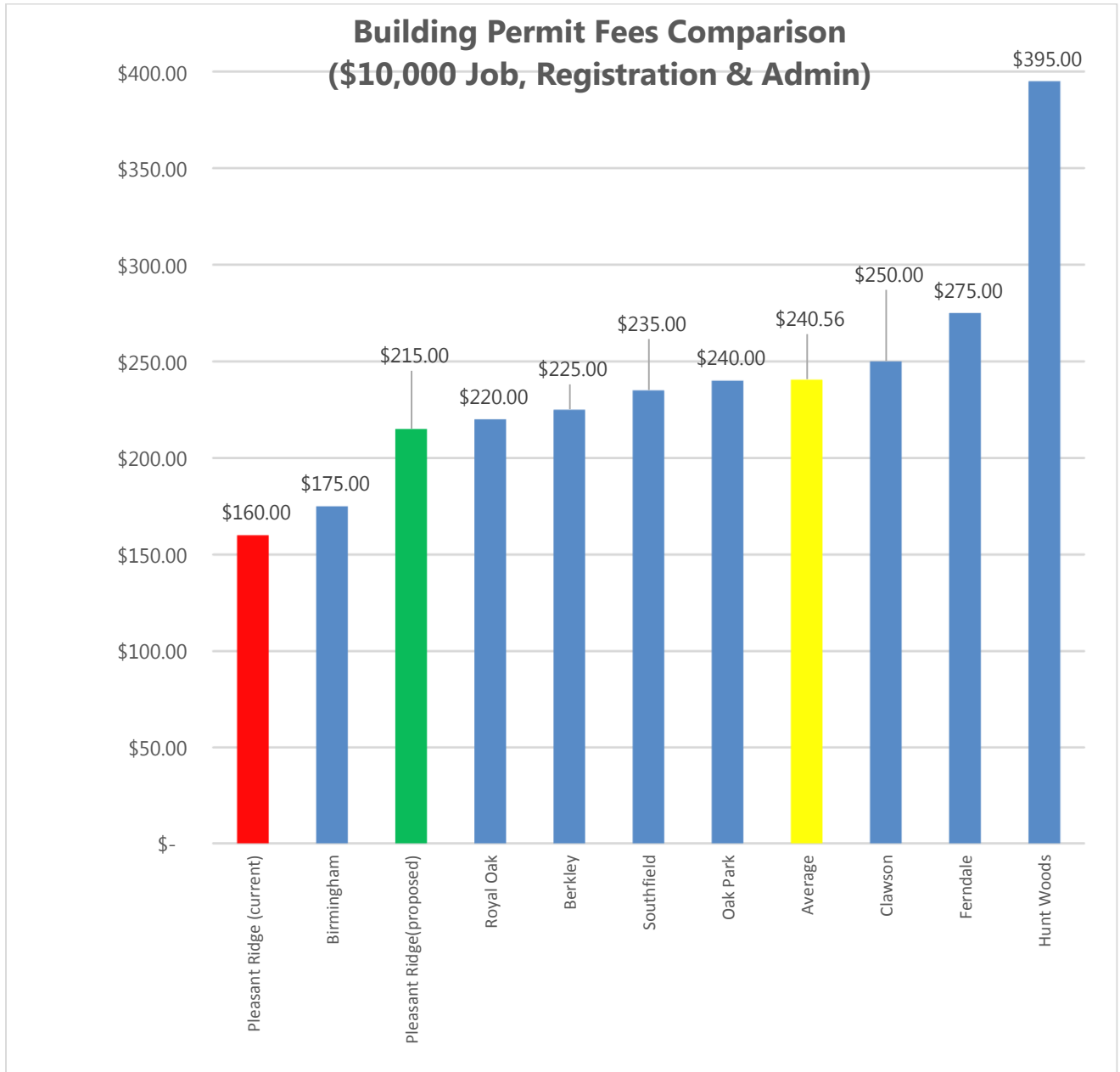
**BUILDING DEPARTMENT** – The building department fees have not been fully updated since 1997. The cost of administering the Building Department has increased in the last few years, with the implementation of new software and increased staff time. Although there is not a dedicated staff member to the Building Department, there is a fair number of all staff hours related to this department. Further, the longtime Building Official left the City in 2012 and the salary paid to the new Building Official was increased in order for the City to find a qualified individual. The average increase in fees was 60%. Much of this increase was due to the addition of billable items on each permit. In 2014, if the City had charged the increased fees, the building department would have seen an increase in revenues of approximately \$50,000.00. This additional revenue could have been used to enhance the code enforcement division of this department.

**RECREATION CENTER** - The Community Center is one of the lower cost venues in the area when it comes to value & facilities. Staff has researched other Community Centers in the area to see what they currently charge for similar sized rooms. However, this is not the best comparison, because each facility offers different services. For example, Huntington Woods has different sized rooms and set up options. The same for Oak Park and Ferndale. The Community Center is a great facility and value for the current and proposed rate, which represent a 9-11% increase.

**GENERAL FEES AND APPLICATIONS** – The City Offices charge a fee for various administrative services such as copies, services and applications. Many of these fees are nominal and cover the cost of printing the budget or code book, or the cost of processing a zoning board of appeals application. These fees should cover the cost of the service. For example, currently the fee to apply for a variance

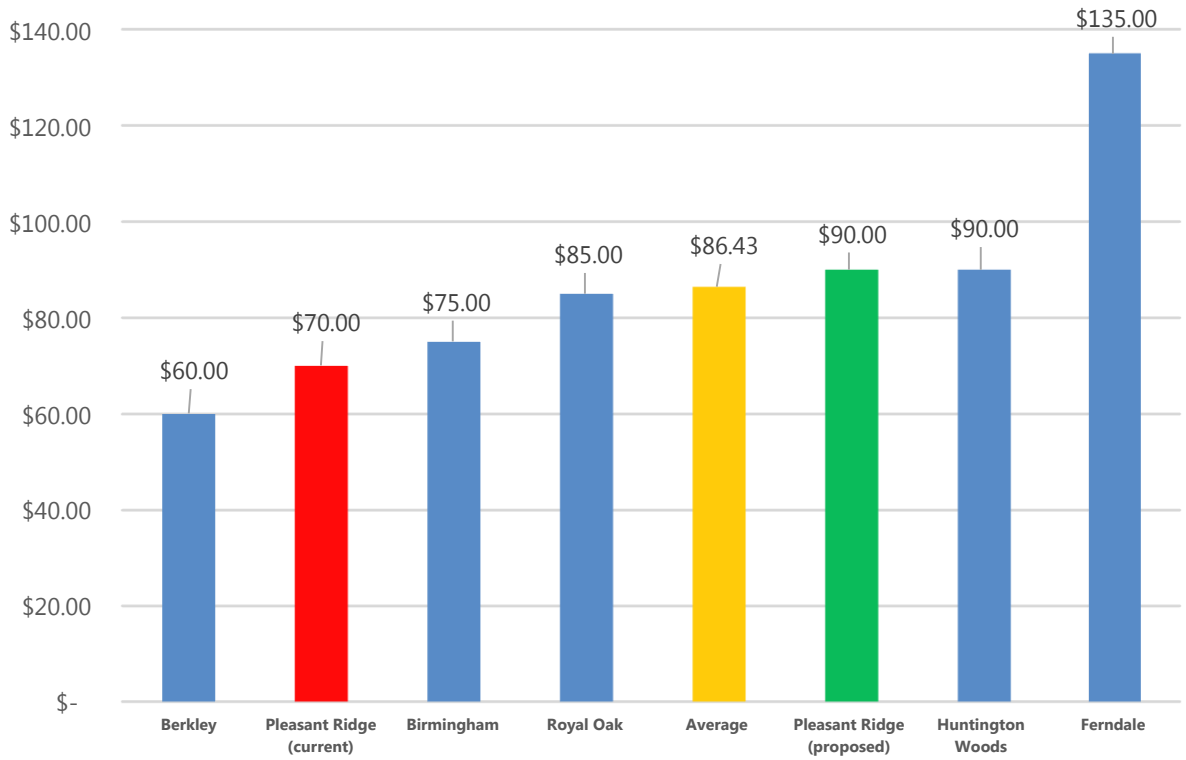
and schedule a ZBA meeting is \$75.00. The cost of publishing the required legal notice is normally \$75.00 or more. There are other costs related to a variance request, such as mailing notices, processing packets and transcription services, as well as administration time to review the plans and make recommendations. Some of the newer fees listed did not exist when the original fee schedule was created, such as the annual liquor license or annual outdoor café renewal, special land use applications and notary fees.

## Comparisons to other Communities

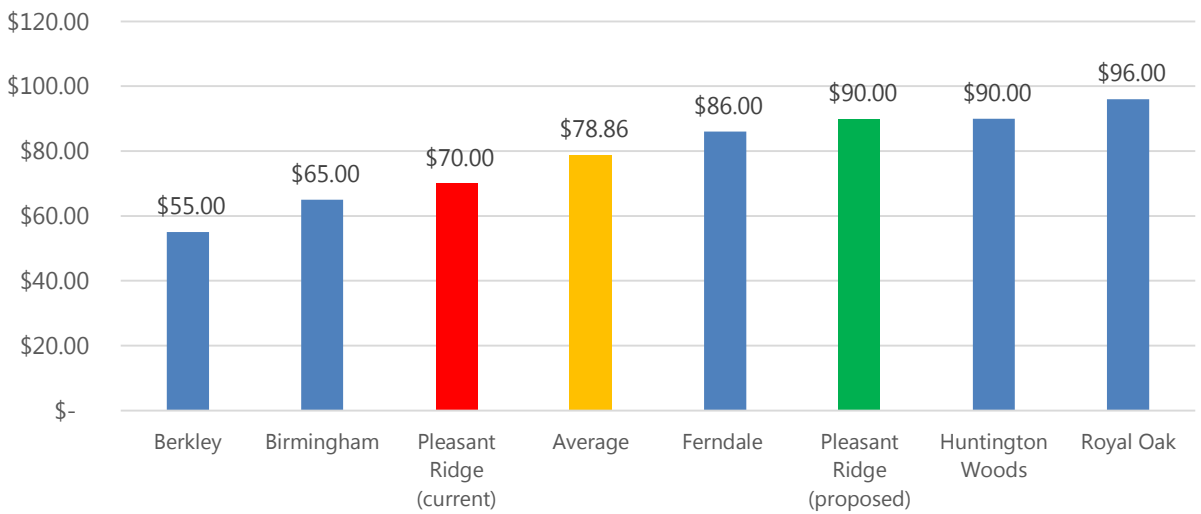




### Electrical Permit Fees (Minimum Charge, Registration & Admin)



### Mechanical/Plumbing Permit Fees (Minimum Charge, Registration & Admin)



## Requested Action

At this time, the recommendation is that the resolution establishing fees for certain licenses, permits and applications be approved and the fee schedules be effective May 15th in order to post the change for 30 days. The requested fees are in line with surrounding communities and are in keeping with the rate of inflation.

Please feel free to contact me should you wish to discuss this matter further.

## Electrical

		Current			Proposed
Minimum Fee		\$ 30.00	Minimum Fee		\$ 50.00
Admin Fee		\$ 25.00	Admin Fee		\$ 25.00
Registration		\$ 15.00	Registration		\$ 15.00
Re-Inspection fee		\$ 30.00	Re-Inspection fee		\$ 40.00
			Items not listed on schedule		\$ 25.00
Circuit		\$ 15.00	Circuit		\$ 20.00
Each additional		\$ 10.00	Each additional		\$ 15.00
Service or Panels			Service or Panels		
	Less than 150 AMP	\$ 30.00		0-100 AMPS	\$ 35.00
	200 AMP to 400AMP	\$ 35.00		125-200 AMPS	\$ 40.00
	450 AMP or more	\$ 35.00		225-400 AMPS	\$ 75.00
	Temporary	\$ 30.00		425-600 AMPS	\$ 85.00
	Interruptible Service	\$ 15.00		625 - 800 AMPS	\$ 150.00
				over 800 AMPS	\$ 200.00
				Interruptible	\$ 20.00
				Temp. const. up to 200 AMPS	\$75.00
				Temp. const. over 200 AMPS	\$100.00
Lights/Receptacle and switches			Lights/Receptacle and switches		
	25 Lamps	\$ 15.00		25 Lamps	\$ 25.00
	Additional 25	\$ 10.00		Additional 25	\$ 15.00
	Gas Tube (each)	\$ 10.00		Gas Tube (each)	\$ 15.00
Signs			Signs		
	1 Circuit	\$ 15.00		Each Circuit	\$ 25.00
	Additional Circuit	\$ 10.00			
Motors, Transformers or generators			Motors, Transformers or generators		
	1/4 to 10	\$ 15.00		1/4-20 HP	\$ 25.00
	11 to 20	\$ 20.00		21-40 HP	\$ 40.00
	21 to 30	\$ 25.00		41-75 HP	\$ 55.00
	31 to 40	\$ 30.00		0-100 AMPS	\$ 35.00
	41 to 50	\$ 35.00		125-200 AMPS	\$ 40.00
	51 to 74	\$ 40.00		225-400 AMPS	\$ 75.00
	74 and up	\$ 45.00		425-600 AMPS	\$ 85.00
				625 - 800 AMPS	\$ 150.00
				over 800 AMPS	\$ 200.00
Outline Tubing			Outline Tubing/ conduit/wireway/Floor raceway		
	First 50 feet	\$ 15.00		First 50 feet	\$ 25.00
	additional 50	\$ 10.00		additional 50	\$ 15.00
Feeder Main		\$ 10.00	Feeder Main		\$ 25.00
Bus Ducts		\$ 10.00	Bus Ducts		\$ 25.00
Floor Raceway					
	First 100 feet	\$ 15.00			
	additional 50	\$ 10.00			
Rooftop Units		\$ 25.00	Rooftop Units		\$ 25.00
Condensing units (residential)		\$ 15.00	Condensing units (residential)		\$ 15.00
Smoke detectors			Smoke detectors		
				Hardwired	\$ 25.00
Power Plug outlet (Dryers, range)		\$ 30.00	Major appliance		
				First	\$ 25.00
				Furnance, dryer, HWH, Range, Attic fan, ac, disposal, etc	\$ 15.00
Electric Heat			Electric or radiant Heat		
				First	\$25.00
				Each Additional	\$15.00
Pools/spas			Pools/spas		
				Each	\$ 35.00
Emergency lighting			Emergency lighting		
				First 25	\$ 25.00
				Each Add'l 25	\$ 15.00

## Electrical

Current			Proposed
	Green Technologies	Solar Panel	\$ 200.00
		Wind Turbine	\$ 200.00
		Battery Storage	\$ 200.00
Smoke/Fire alarms	Fire Alarm Systems	Pull Box - each	\$ 20.00
		Drill/Pull Station	
		first	\$ 25.00
		each additional	\$ 5.00
		single device (horn/bell)	
		first	\$ 30.00
		each additional	\$ 10.00

Fees are doubled if work is started prior to obtaining permit

## Plumbing

	Current		Proposed
Minimum Fee	\$30.00	Minimum Fee	\$50.00
Admin Fee	\$25.00	Admin Fee	\$25.00
Registration	\$15.00	Registration	\$15.00
Re-Inspection fee	\$30.00	Re-Inspection fee	Each Occurance \$40.00
		Items not listed	\$20.00
Water treatment	\$10.00	Water treatment	\$20.00
Stacks, new alter	\$10.00	Stacks, new alter	\$20.00
Sump/interceptor	\$10.00	Sump/interceptor	\$20.00
Water Closet	\$10.00	Water Closet	\$20.00
Pump/water lift	\$10.00	Pump/water lift	\$20.00
Drinking Fountain	\$10.00	Drinking Fountain	\$20.00
Dental chair	\$10.00	Dental chair	\$20.00
Urinal	\$10.00	Urinal	\$20.00
Soda Fountain/wet bar	\$10.00	Soda Fountain/wet bar	\$20.00
Shower trap	\$10.00	Shower trap	\$20.00
Dishwasher	\$10.00	Dishwasher	\$20.00
Catch basin	\$10.00	Catch basin	\$25.00
Garbage Disposal	\$10.00	Garbage Disposal	\$20.00
Floor drain	\$10.00	Floor drain	\$20.00
Hose bibbs/sill cock	\$10.00	Hose bibbs/sill cock	\$20.00
Backwater trap	\$10.00	Backwater trap	\$20.00
Crock to iron	\$10.00	Crock to iron	\$20.00
Lawn sprinklers	\$10.00	Lawn sprinklers	heads/ea \$5.00
		Backflow prevetor	\$20.00
Swimming pool	\$10.00	Swimming pool	\$20.00
Water on/off	\$20.00	Water on/off	\$50.00
Bath tub		Bath tub	\$20.00
Backwater valve		Backwater valve	\$20.00
Grease trap		Grease trap	\$30.00
Humidifier		Humidifier	\$20.00
Inside drain/weeping		Inside drain/weeping	\$20.00
Instant hot water		Instant hot water	\$20.00
Laundry tray		Laundry tray	\$20.00
Manhole		Manhole	\$50.00
Sink		Sink	bath \$20.00 non bath \$20.00
Water tank		Water tank	new or replace \$20.00
Water heater		Water heater	\$20.00
Water conservation		Water conservation	0-5 HP \$50.00 6-20 HP \$55.00 21-50 HP \$60.00 51-100 HP \$65.00 Over 100 HP \$115.00
Water Disbtribution		Water Distribution	3/4 to 2" \$40.00 2 1/2 to 4" \$75.00 Over 4" \$85.00

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## Building

		Current			Proposed
Minimum Fee		\$ 30.00	Minimum Fee		\$ 50.00
Admin Fee		\$ 25.00	Admin Fee		\$ 25.00
Registration		\$ 15.00	Registration		\$ 15.00
Re-Inspection fee		\$ 30.00	Re-Inspection fee		\$ 40.00
Value of Job			Construction Value of Job		
\$1 - \$1000		\$ 30.00	\$1 - \$1000		\$ 50.00
Each add'l \$1000		\$ 10.00	Each add'l \$1000 or fraction thereof		\$ 15.00
Plan Review	1/2 of Building permit fee		Plan Review	1/2 of Building permit fee	
Demolition Fees			Demolition Fees		
Up to 2500/sf		\$ 30.00	Up to 2500/sf		\$ 50.00
2500/sf to 5000/sf		\$ 40.00	2500/sf to 5000/sf		\$ 60.00
Over 5000/sf		\$ 50.00	Over 5000/sf		\$ 70.00
Demolition Bond	Cash Only	\$ 5,000.00	Demolition Bond	Cash Only	\$ 5,000.00
Refundable at end of construction			Refundable at end of construction		
Zoning Board of Appeals		\$ 75.00	Zoning Board of Appeals		\$ 200.00

Fees are doubled if work is started prior to obtaining permit

**Other fees**

		Current			Proposed
Budget		\$ 20.00	Budget		\$ 30.00
Charter		\$ 10.00	Charter		\$ 15.00
Code		\$ 20.00	Code		\$ 30.00
Copies	First page	\$ 1.00	Copies	First page	\$ 1.00
	Each add'l	\$ 0.10		Each add'l	\$ 0.10
Land Division Application		\$ -	Land Division Application		\$ 200.00
Legal Documents Review (with development activity)		\$ -	Legal Documents Review (with development activity)		\$ 145.00 per hour
Liquor License	Annual	\$ -	Liquor License	Annual	\$ 250.00
Master Plan		\$ 20.00	Master Plan		\$ 30.00
Notary Fee	resident	\$ -	Notary Fee	resident	\$ -
	non-resident	\$ -		non-resident	\$ 10.00
Outdoor Café	Annual	\$ -	Outdoor Café	Annual	\$ 100.00
Rezoning Application		\$ -	Rezoning Application		\$ 600.00
Sign Application (building permit fee additional)		\$ 75.00	Sign Application (building permit fee additional)		\$ 75.00
Site Plan Application		\$ 400.00	Site Plan Application		\$ 400.00
Special Land Use Application		\$ -	Special Land Use Application		\$ 600.00
Zoning Ordinance		\$ 30.00	Zoning Ordinance		\$ 30.00
Landlord License	bi-annual per unit - 2 inspection	\$ 100.00	Landlord License	bi-annual per unit - 2 inspection	\$ 100.00
	past 30 days after notification	\$ 50.00		past 30 days after notification	\$ 50.00
	Each add'l inspection	\$ 30.00		Each add'l inspection	\$ 30.00
Zoning Board of Appeals		\$ 75.00	Zoning Board of Appeals Application		\$ 200.00
Zoning Verification Review		\$ -	Zoning Verification Review		\$ 100.00

## Water/Sewer

		Current			Proposed
Minimum Fee		\$30.00	Minimum Fee		\$50.00
Admin Fee		\$25.00	Admin Fee		\$25.00
Meter upgrade admin fee			Meter upgrade fee	plus meter cost	\$50.00
Registration		\$15.00	Registration		\$15.00
Re-Inspection fee		\$30.00	Re-Inspection fee	Each occurrence	\$40.00
Distribution system	3/4 inch	\$15.00	Water tap - stop box to meter	3/4 inch	\$50.00
	1 inch	\$15.00		1 inch	\$55.00
	1.5 inch	\$20.00		1.5 inch	\$60.00
	2 inch	\$25.00		2 inch	\$65.00
	3 inch	\$35.00		3 inch	\$75.00
	4 inch	\$40.00		Over 3 inch	\$85.00
	over 4 inch	\$50.00			
Water/sewer bond	\$5,000.00 cash		Water/sewer bond-street	\$5,000.00 cash	
Berm excav. Bond	\$2,500.00 cash		Berm excav. Bond	\$2,500.00 cash	
Water tap, meter included	3/4 inch	\$350.00	Water tap, meter included	3/4 inch	\$350.00
	1 inch	\$500.00		1 inch	\$500.00
	1.5 inch	\$650.00		1.5 inch	\$650.00
	2 inch	\$800.00		2 inch	\$800.00
	3 inch	\$950.00		3 inch	\$950.00
	4 inch	\$1,100.00		4 inch	\$1,100.00
Storm/sewer tap	4 inch	\$20.00	Storm/sewer repair or tap	4 inch	\$40.00
	6 inch	\$25.00		6 inch	\$40.00
	8 inch	\$30.00		8 inch	\$40.00
	10 inch	\$35.00		10 inch	\$40.00
	12 inch	\$40.00		12 inch	\$40.00
	14 inch	\$45.00		14 inch	\$45.00
	16 inch	\$50.00		16 inch	\$50.00
	20 inch	\$55.00		20 inch	\$55.00
	Over 20 inch	\$100.00		Over 20 inch	\$100.00
			Clean out - in addition to sewer repair		\$35.00
Cap or abandon Service	water	\$1,050.00	Cap or abandon Service	water	\$1,050.00
	sewer	\$ 1,050.00		sewer	\$ 1,050.00

Fees are doubled if work is started prior to obtaining permit



## Heating

		Current			Proposed
Minimum permit Fee		\$30.00	Minimum permit Fee		\$50.00
Admin Fee		\$25.00	Admin Fee		\$25.00
Registration		\$15.00	Registration		\$15.00
Re-inspection	Each occurrence	\$30.00	Re-inspection	each occurrence	\$40.00
			Items not listed on schedule		\$25.00
Furnace	75,000 BTU and under	\$30.00	Furnace/Boiler	75,000 BTU and under	\$40.00
	75,000 BTU to 150,000 BTU	\$35.00		75,000 BTU to 150,000 BTU	\$50.00
	Over 150,000 BTU	\$40.00		Over 150,000 BTU	\$60.00
	Each additional furnace	\$10.00		Each additional furnace	\$20.00
Flue Restrictor/damper		\$15.00	Flue Restrictor/damper		\$20.00
Space Heater		\$15.00	Space Heater		\$20.00
Incinerator		\$15.00	Incinerator		\$25.00
Gas Dryer		\$15.00	Gas Dryer		\$25.00
Gas Range		\$15.00	Gas Range		\$25.00
Furnace Conversion		\$15.00	Furnace Conversion		\$30.00
Humidifier		\$15.00	Humidifier		\$25.00
Gas piping		\$15.00	Gas piping/gas line		\$25.00
Chimney Liner		\$15.00	Chimney Liner		\$25.00
Ductwork		\$15.00	Ductwork	New	\$30.00
				Alteration	\$20.00
Pre-Fab Fireplace		\$15.00	Pre-Fab Fireplace/Solid Fuel Stoves		\$20.00
Air Handler		\$15.00	Air Handler		\$20.00
New Gas Service	Min with \$2500.00 Bond	\$30.00	New Gas Service	Min with \$2500.00 Bond	\$50.00
Exhaust Fans			Exhaust Fans	Residential	\$25.00
				Commercial	\$50.00
Hood Suppression			Hood/Duct Suppression	Minimum	\$75.00
				Each Additional-same establishment	\$30.00
Fire Suppression			Fire Suppression	up to 4"	\$50.00
				Over 4"	\$70.00
Hydronic Piping			Hydronic Floor heat	up to 2000sf	\$50.00
				Over 2000sf	\$60.00
Gas generator			Gas generator	Residential	\$80.00
				Commercial	\$100.00
Geo thermal system			Geo thermal system	1-2.5 ton capacity	\$100.00
				2.5-5 ton capacity	\$125.00
				5-10 ton capacity	\$150.00

Fees are doubled if work is started prior to obtaining permit

## Refrigeration

		Current			Proposed
Minimum permit Fee		\$30.00	Minimum permit Fee		\$50.00
Admin Fee		\$25.00	Admin Fee		\$25.00
Registration		\$15.00	Registration		\$15.00
Re-inspection		\$30.00	Re-inspection	Each Occurrence	\$40.00
A/C unit	Under 5 tons	\$30.00	A/C unit	1-5 tons	\$50.00
	Over 5 tons	\$35.00		6-50 tons	\$100.00
				Over 50 tons	\$150.00
				Each Additional unit	\$20.00
	Under 5 HP	\$30.00	Commerical Compressor	1-5 HP	\$40.00
	6-50 HP	\$35.00		6-50 HP	\$50.00
	51+ HP	\$40.00		51+ HP	\$55.00

Fees are doubled if work is started prior to obtaining permit



# City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager  
To: City Commission  
Date: April 2, 2015  
Re: LED Streetlight Conversion

## Overview

Attached to this memo you will find an agreement and summary letter outlining the cost and payback period to convert all of the City's overhead streetlights to LED fixtures. DTE, the city's streetlighting provider, would complete the conversion.

## Background

Conversion of the City's overhead streetlighting to new LED fixtures has been a point of discussion over the past few years. At this time, LED fixtures have matured as a technology and DTE is supporting the conversion of overhead streetlights to the new technology. City Staff has worked with DTE to place Pleasant Ridge on the list for a conversion project this year.

The gross cost of conversion will be \$49,360, with an Energy Optimization rebate estimated at \$8,279 which will be delivered to the City upon completion of the conversion project. This results in a net cost to the City of \$41,081. The new annual lamp charges to the City will be \$35,390.35 versus the baseline current annual lamp charges of \$47,197.26.<sup>1</sup>

This represents an annual savings of about \$11,800 to the City, yielding a payback period of about 3.5 years. Once the conversion is paid off, the City will be saving about \$10,000 a year off of our current 2014-15 streetlighting cost of \$45,000 (our current cost which does not reflect DTE's proposed rate increase).

DTE has stated that the project could be completed within 6-8 weeks of approval of the agreement, but this is not a guarantee and we would not advise residents or the Commission to rely on that estimate.

Staff proposes to fund the improvements through a SCAF loan to be paid back in equal installments of \$11,000 over the next four budget years, starting with the 2015-16 fiscal year and continuing through the 2018-19 fiscal year.

## Requested Action

Approval of the attached DTE Master Agreement for Municipal Street Lighting and the use of a SCAF loan to finance our conversion cost to be paid back in equal annual payments of \$11,000 over a period of 4 fiscal years.

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<sup>1</sup> The lamp charges cited above are DTE's proposed charges that include the requested rate increase. Should the public service commission reject the rate increase, our annual lamp charges will be lower, but the payback period estimation will not be changed.

## MASTER AGREEMENT FOR MUNICIPAL STREET LIGHTING

This Master Agreement For Municipal Street Lighting ("Master Agreement") is made between The Detroit Edison Company ("Company") and City of Pleasant Ridge ("Customer") as of March 26, 2015.

### RECITALS

A. Customer may, from time to time, request the Company to furnish, install, operate and/or maintain street lighting equipment for Customer.

B. Company may provide such services, subject to the terms of this Master Agreement.

Therefore, in consideration of the foregoing, Company and Customer hereby agree as follows:

### AGREEMENT

1. Master Agreement. This Master Agreement sets forth the basic terms and conditions under which Company may furnish, install, operate and/or maintain street lighting equipment for Customer. Upon the Parties agreement as to the terms of a specific street lighting transaction, the parties shall execute and deliver a Purchase Agreement in the form of the attached Exhibit A (a "Purchase Agreement"). In the event of an inconsistency between this Agreement and any Purchase Agreement, the terms of the Purchase Agreement shall control.

2. Rules Governing Installation of Equipment and Electric Service. Installation of street light facilities and the extension of electric service to serve those facilities are subject to the provisions of the Company's Rate Book for Electric Service (the "Tariff"), Rule C 6.1, Extension of Service (or any other successor provision), as approved by the The Michigan Public Service Commission ("MPSC") from time to time.

3. Contribution in Aid of Construction. In connection with each Purchase Agreement and in accordance with the applicable Orders of the MPSC, Customer shall pay to Company a contribution in aid of construction ("CIAC") for the cost of installing Equipment ("as defined in the applicable Purchase Agreement") and recovery of costs associated with the removal of existing equipment, if any. The amount of the CIAC (the "CIAC Amount") shall be an amount equal to the total construction cost (including all labor, materials and overhead charges), less an amount equal to three years revenue expected from such new equipment. The CIAC Amount will be as set forth on the applicable Purchase Agreement. The CIAC Amount does not include charges for any additional cost or expense for unforeseen underground objects, or unusual conditions encountered in the construction and installation of Equipment. If Company encounters any such unforeseen or unusual conditions, which would increase the CIAC Amount, it will suspend the construction and installation of Equipment and give notice of such conditions to the Customer. The Customer will either pay additional costs or modify the work to be performed. If the work is modified, the CIAC Amount will be adjusted to account for such modification. Upon any such

suspension and/or subsequent modification of the work, the schedule for completion of the work shall also be appropriately modified.

4. Payment of CIAC Amount. Customer shall pay the CIAC Amount to Company as set forth in the applicable Purchase Agreement. Failure to pay the CIAC Amount when due shall relieve Company of its obligations to perform the work required herein until the CIAC Amount is paid.

5. Modifications. Subject to written permission of the respective municipality, after installation of the Equipment, any cost for additional modifications, relocations or removals will be the responsibility of the requesting party.

6. Maintenance, Replacement and Removal of Equipment. In accordance with the applicable Orders of the MPSC, under the Municipal Street Lighting Rate (as defined below), Company shall provide the necessary maintenance of the Equipment, including such replacement material and equipment as may be necessary. Customer may not remove any Equipment without the prior written consent of Company.

7. Street Lighting Service Rate.

a. Upon the installation of the Equipment, the Company will provide street lighting service to Customer under Option 1 of the Municipal Street Lighting Rate set forth in the Tariff, as approved by the MPSC from time to time, the terms of which are incorporated herein by reference.

b. The provision of street lighting service is also governed by rules for electric service established in MPSC Case Number U-6400. The Street Lighting Rate is subject to change from time to time by orders issued by the MPSC.

8. Contract Term. This Agreement shall commence upon execution and terminate on the later of (a) five (5) years from the date hereof or (b) the date on which the final Purchase Agreement entered into under this Master Agreement is terminated. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.

9. Design Responsibility for Street Light Installation. The Company installs municipal street lighting installations following Illuminating Engineering Society of North America ("IESNA") recommended practices. If the Customer submits its own street lighting design for the street light installation or if the street lighting installation requested by Customer does not meet the IESNA recommended practices, Customer acknowledges the Company is not responsible for lighting design standards.

10. New Subdivisions. Company agrees to install street lights in new subdivisions when subdivision occupancy reaches a minimum of 80%. If Customer wishes to have installation occur prior to 80% occupancy, then Customer acknowledges it will be financially

responsible for all damages (knockdowns, etc.) and requests for modifications (movements due to modified curb cuts from original design, etc.).

11. Force Majeure. The obligation of Company to perform this Agreement shall be suspended or excused to the extent such performance is prevented or delayed because of acts beyond Company's reasonable control, including without limitation acts of God, fires, adverse weather conditions (including severe storms and blizzards), malicious mischief, strikes and other labor disturbances, compliance with any directives of any government authority, including but not limited to obtaining permits, and force majeure events affecting suppliers or subcontractors.

12. Subcontractors. Company may sub-contract in whole or in part its obligations under this Agreement to install the Equipment and any replacement Equipment.

13. Waiver; Limitation of Liability. To the maximum extent allowed by law, Customer hereby waives, releases and fully discharges Company from and against any and all claims, causes of action, rights, liabilities or damages whatsoever, including attorney's fees, arising out of the installation of the Equipment and/or any replacement Equipment, including claims for bodily injury or death and property damage, unless such matter is caused by or arises as a result of the sole negligence of Company and/or its subcontractors. Company shall not be liable under this Agreement for any special, incidental or consequential damages, including loss of business or profits, whether based upon breach of warranty, breach of contract, negligence, strict liability, tort or any other legal theory, and whether or not Company has been advised of the possibility of such damages. In no event will Company's liability to Customer for any and all claims related to or arising out of this Agreement exceed the CIAC Amount set forth in the Purchase Order to which the claim relates.

14. Notices. All notices required by the Agreement shall be in writing. Such notices shall be sent to Company at The Detroit Edison Company, Community Lighting Group, 8001 Haggerty Rd, Belleville, MI 48111 and to Customer at the address set forth on the applicable Purchase Agreement. Notice shall be deemed given hereunder upon personal delivery to the addresses set forth above or, if properly addressed, on the date sent by certified mail, return receipt requested, or the date such notice is placed in the custody of a nationally recognized overnight delivery service. A party may change its address for notices by giving notice of such change of address in the manner set forth herein.

15. Representations and Warranties. Company and Customer each represent and warrant that: (a) it has full corporate or public, as applicable, power and authority to execute and deliver this Agreement and to carry out the actions required of it by this Agreement; (b) the execution and delivery of this Agreement and the transactions contemplated hereby have been duly and validly authorized by all necessary corporate or public, as applicable, action required on the part of such party; and (c) this Agreement constitutes a legal, valid, and binding agreement of such party.

16. Miscellaneous.

a. This Agreement is the entire agreement of the parties concerning the subject matter hereof and supersedes all prior agreements and understandings. Any amendment or modification to this Agreement must be in writing and signed by both parties.

b. Customer may not assign its rights or obligations under this Agreement without the prior written consent of Company. This Agreement shall be binding upon and shall inure to the benefit of the parties' respective successors and permitted assigns. This Agreement is made solely for the benefit of Company, Customer and their respective successors and permitted assigns and no other party shall have any rights to enforce or rely upon this Agreement.

c. A waiver of any provision of this Agreement must be made in writing and signed by the party against whom the waiver is enforced. Failure of any party to strictly enforce the terms of this Agreement shall not be deemed a waiver of such party's rights hereunder.

d. The section headings contained in this Agreement are for convenience only and shall not affect the meaning or interpretation thereof.

e. This Agreement shall be construed in accordance with the laws of the State of Michigan, without regard to any conflicts of law principles. The parties agree that any action with respect to this Agreement shall be brought in the courts of the State of Michigan and each party hereby submits itself to the exclusive jurisdiction of such courts.

f. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together will constitute one and the same instrument.

g. The invalidity of any provision of this Agreement shall not invalidate the remaining provisions of the Agreement.

\*\*\*\*\*

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

The Detroit Edison Company

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Customer:

[City of Pleasant Ridge ]

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Exhibit A to Master Agreement**

**Purchase Agreement**


This Purchase Agreement (this "Agreement") is dated as of [March 26, 2015] between The Detroit Edison Company ("Company") and [City of Pleasant Ridge] ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated [March 26, 2015] (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	[42400623]	
2. Location where Equipment will be installed:	[Location where Equipment will be installed will be the following: City of Pleasant Ridge. 23925 Woodward Ave. Pleasant Ridge, Michigan 48069- See Attachment 1 of Purchase Agreement.]	
3. Total number of lights to be installed:	[197]	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	Description of Equipment to be installed will be the following: Replace the existing "As Built" OH & UG Mercury Vapor (MV) & High Pressure Sodium (HPS) street light fixtures with the following listed below- Autobahn Series LED Roadway Fixtures: <ul style="list-style-type: none"> <li>• OH-165- 175w MV-65w LEDs</li> <li>• OH-1- 400w MV-135w LEDs</li> <li>• OH-1-70w HPS-65w LEDs</li> <li>• OH-4-100w HPS-65w LEDs</li> <li>• OH-1-250w HPS-135w LEDs</li> <li>• OH-2-400w HPS-280w LEDs</li> <li>• UG-10-250w HPS-135w LEDs</li> <li>• UG-13-400w HPS-280w LEDs</li> </ul>	
5. Estimated Total Annual Lamp Charges	\$35,390.35	
6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$49,360.00
	Credit for 3 years of lamp charges:	N/A
	<b>CIAC Amount (cost minus revenue)</b>	<b>\$49,360.00</b>
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement:\$49,360.00	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the	



meet IESNA recommended practices?	lighting design does not meet IESNA recommended practices 
10. Customer Address for Notices:	City of Pleasant Ridge 23925 Woodward Ave. Pleasant Ridge, Michigan 48069

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one)  YES  NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least \_\_\_ posts and \_\_\_ luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at \_\_\_\_\_. Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warrantees, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology (“EELT”) Terms:

All or a portion of the Equipment consists of EELT: (check one)  YES  NO

If “Yes” is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer’s specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

\*\*\*\*\*

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

Customer:

The Detroit Edison Company

[City of Pleasant Ridge ]

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**Attachment 1 to Purchase Agreement**

**Map of Location**

[To be attached]

City of Pleasant Ridge  
23925 Woodward Ave.  
Pleasant Ridge, Michigan 48069

March 26, 2015

Re: DTE Energy LED Campaign-Mercury Vapor Conversion-LED's

I have prepared a cost estimate for the conversion of the Overhead 174 (OH) fed street lights that consist of Mercury Vapor and (23) underground fed street lights that consist of Mercury Vapor and High Pressure Sodium (197) Street Light Fixtures:

165 -175 watt Mercury Vapor OH to 65 watt LED OH  
1- 400 watt Mercury Vapor OH to 135 watt LED OH  
1-70 watt High Pressure Sodium OH to 65 watt LED OH  
4-100 watt High Pressure Sodium OH to 65 watt LED OH  
1-250 watt High Pressure Sodium OH to 135 watt LED OH  
2-400 watt High Pressure Sodium OH to 280 watt LED OH  
10-250 watt High Pressure Sodium to 135 watt LED UG  
13-400 watt High Pressure Sodium to 135 watt LED UG

Below please find the estimate breakdown options proposed for this project. The costs are based on the Streetlight Option 1-DTE Energy owned and maintained. The rate requires the customer pay a portion of the construction cost. The following information outlines the street lighting installation.

**Estimate Breakdown**

**Municipality Contribution in Aid of Construction: \$49,360.00**

**Current Annual Lamp Charges: \$47,197.26**

**Projected Annual Lamp Charges: \$35,390.35**

**Annual Savings: \$11,806.91**

**\*EO Rebate: \$8,279.00**

**Projected Payback after EO rebate (yrs.): 3.48**

1. After installation, the total cost for additional modification, relocation, or removal will be the responsibility of the requesting party. An authorized signature on the Municipal Street Lighting Master Agreement and the payment contribution will be our notification to begin final design and construction scheduling. \* Labor Contribution and \*EO Rebate are both subject to availability and or revisions without notice.

Please feel free to call me should you have any questions.

Sincerely,

Reggie B. Brown  
DTE Energy  
Account Manager  
Community Lighting-Sales & Service  
734-397-4241  
313-300-3693



# City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager  
 To: City Commission  
 Date: April 9, 2015  
 Re: Oxford Construction Bid Award

## Overview

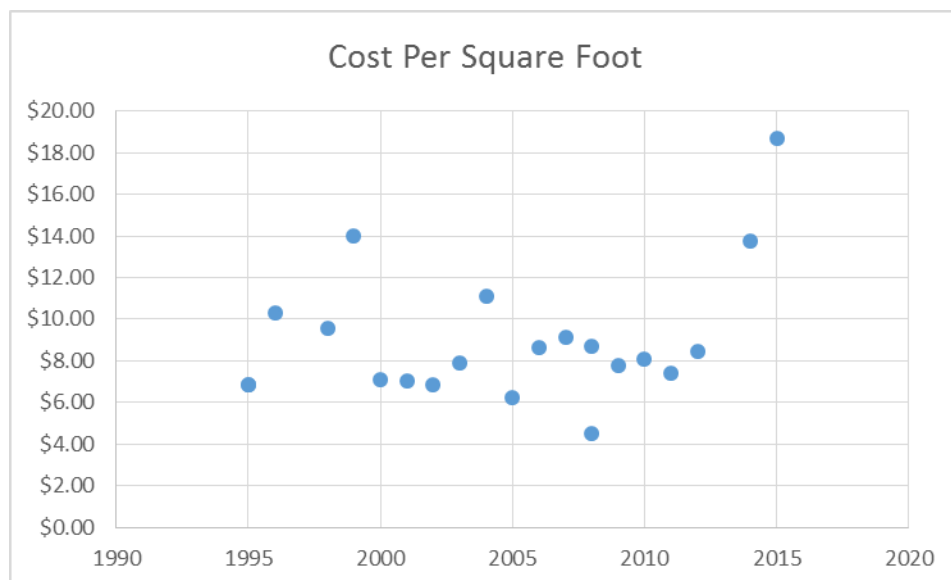
The City has received bids back for the reconstruction of Oxford, along with two alternates to reconstruct the alley from 10 Mile to Devonshire and the alley from Amherst to Sylvan. DiLisio Contracting is the low bidder.

## Background

Oxford is the next street to be reconstructed as part of the City's ongoing infrastructure improvement program. The City let bids for the reconstruction of Oxford along with two alternates to reconstruct two alley segments from 10 Mile-Devonshire and Amherst-Sylvan. The DDA has been overseeing the reconstruction of the alleys.

The low bid for the street and two alley segments came in at \$1,152,694.08. Please refer to the attached bid tabulation letter from the City Engineer for details.

The bids came in higher than expected, but prices have drastically increased over the past few years. The price of concrete has gone up drastically, and many contractors who used to do this kind of work did not survive the recession so now there are fewer contractors bidding on jobs which has inflated prices. The following chart shows how inflation-adjusted costs per square foot have increased over the past few years:



The City has been working with the responding bidder and has found about \$50,000 in savings on the 10 Mile-Devonshire alley. That is reflected in the recommended bid award amount. These savings were realized by eliminating underground sewer work in the stretch of alley from 10 Mile to Kensington. Instead of using standard drainage structures to collect runoff into the sewer system, we are going to use pervious concrete pavement in that stretch of alley to infiltrate the rain runoff into the ground.

### *Pervious Pavement*

The 10 Mile to Kensington alley segment is short at a half of a block, and so we are looking at this as an opportunity to save money on the reconstruction cost while using it as a pilot project to test the use of pervious pavement in our community. Pervious pavement has enough of a track record now that we know it will work, but we want to evaluate it in a pilot project here in Pleasant Ridge before we look to use it in other applications.

### *Further Cost Reductions*

We believe that we can find further cost savings in the Oxford project as we proceed. We are not planning on reconstructing the sidewalks along Oxford, which will save some money off the bid. Sidewalk reconstruction is not planned because we have found that removing both the street and the sidewalks has led to greater disturbance and destabilization of tree root systems and subsequent high rates of tree loss. Further, the sidewalks along Oxford are generally not in too bad of shape, and now that the City will be undertaking annual sidewalk maintenance, we will be able to correct any sidewalk deficiencies through our sidewalk program.

We do not yet know the full extent of these cost reductions as it will be dependent on how construction goes, but we will handle these adjustments through change orders.

### *Project Financing*

The project will be financed through a combination of funding sources, including infrastructure millage funds, local street funds, DDA contributions towards the alley reconstruction cost, and water and sewer fund contributions towards the underground sewer reconstruction costs. This project will require two years' worth of infrastructure millage funding, consisting of the infrastructure millage revenues for the upcoming FY2015-16 and the following FY2016-17. We are proposing to forward the money to ourselves via a SCAF loan, to be repaid in full in FY2016-17 using infrastructure millage money. We are confident in this approach because there is a guaranteed funding source for the repayment of the SCAF loan.

### *Impact on Future Projects*

The next streets slated for reconstruction after Oxford are Norwich, Hanover, and Ridge. Our plan was to reconstruct our next street in 2017, however, in light of rising construction costs we may not be able to address our next street reconstruction project until 2018. We will continue to monitor costs and revenues and plan accordingly. However, residents and the Commission should be aware that there may be some time that passes until we can reconstruct our next street.

### *Requested Action*

Awarding the bid for the construction contract for the total amount of \$1,152,694.08 plus a 5% contingency, and approval of a one-year loan from SCAF to finance the project.



# ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315

Civil Engineers • Surveyors • Architects 586-726-1234

April 7, 2015

James Breuckman, City Manager  
City of Pleasant Ridge  
23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

Reference: Recommendation of Award of Contract  
Oxford Reconstruction  
Devonshire to 10 Mile Alley  
Sylvan to Amherst Alley  
AEW Project No. 0175-090, 0175-0091, 0175-0092

Dear Mr. Breuckman:

On Wednesday, March 11, 2015, bids were received for the projects referenced above. We have tabulated the bids and have included a bid tabulation summary for your use. The certified low bidder for the projects is DiLisio Contracting, Inc. of Clinton Township, Michigan.

Recognizing the City's goal to reconstruct Oxford along with both alleys, subsequent to the bid opening we discussed alternative pavement designs for the Devonshire to 10 Mile Road alley with the City and DiLisio Contracting. Based on those discussions, we recommend constructing the portion of the alley from 10 Mile to Kensington with a pervious pavement section. This will minimize storm water runoff and also eliminate the storm drainage structures from this section of the alley. The Alternate 1 bid amount shown below has been adjusted to reflect this change.

The following is the low bid and agreed upon bulletin for Alternate 1, Devonshire to 10 Mile Alley:

DESCRIPTION	BID AMOUNT
Base Bid – Oxford Reconstruction	\$ 888,635.50
Alternate 1 – Devonshire to 10 Mile Alley	\$ 141,253.29 *
Alternate 2 – Sylvan to Amherst Alley	\$ 122,805.29
TOTAL	<u>\$1,152,694.08</u>

\* As modified for pervious pavement





James Breuckman, City Manager  
April 7, 2015  
Page 2

Based upon references and past experience with the low bidder, we recommend that the City award the Contract for the referenced project to DiLisio Contracting, Inc., for the total amount of \$1,152,694.08.

If you have any questions or require additional information, please advise.

Sincerely,

Roy C. Rose, PE  
President

Enclosure: Bid tabulation

cc: Michael D. Smith, PE, AEW

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## City of Pleasant Ridge

Scott Pietrzak, Assistant City Manager

To Mayor and City Commissioners  
 From Scott Pietrzak, Assistant City Manager  
 Date April 8, 2015  
 Subject City Donations

Each year, the City donates certain items to the Pleasant Ridge Foundation for its Annual Auction, the most valuable being the buildings for storage of certain items, as well as a place to hold their event. Listed below are the items being considered this year, although this should not be considered all inclusive:

2	Community Center Rental ( <b>residents only</b> )	\$200.00
1	Summer Fun Package ( <b>residents only</b> ) <i>5 pool guest passes, \$20 concession stand credit, 2 free swim lessons, 1 Summer Program registration</i>	\$220.00
1	Private Pool Party for 10 ( <b>resident only - between 8p and 9p</b> )	\$300.00
2	Name-A-Street (signs are paid by Foundation)	priceless
1	Police Ride Along	priceless
1	Reserved lounge chair at the pool May 22 to September 6, 2015 ( <b>residents only</b> )	priceless

The dollar value of the items is not great, but when you combine it with the value of employee time and the DPW building and Gainsboro Shelter, the amount is one that should be approved and recognized by the City Commission.

The relationship between the Pleasant Ridge Foundation and the City is truly a partnership. The President of the Foundation, Keith Cunningham, and I meet monthly and there is an open line of communication.

Profits from the Foundation's Annual Auction allows for purchases such as trees, playground equipment and other items that help provide the quality of life in Pleasant Ridge.

Of course, the Foundation has been impacted by the slow economy, as has every charity over the past few years, but the Trustees are always creating new events to generate interest of new residents. I will continue to do whatever necessary to promote and support the Auction on behalf of the City.

This fundraiser continues to be an excellent way to raise funds for the benefit of the community. Further, it is another way to promote and nurture the 'community' spirit in Pleasant Ridge.

Therefore, I recommend the City Commission approve the proposed donations to the Pleasant Ridge Foundation for its 2015 Auction event, "Heros & Villains." To be held May 16th.

Please feel free to contact me should you wish to discuss this matter further.



# City of Pleasant Ridge

James Breuckman, City Manager

From: Jim Breuckman, City Manager  
 To: City Commission  
 Date: April 2, 2015  
 Re: FY2015-16 Utility Rate Update

## Overview

Staff will provide an overview of the recommended billing structure for water rates and garbage pickup at the April 14, 2015 meeting.

## Background

The preliminary recommended utility rates are as follows:

Fixed Ready-to-Serve Charge .....	\$28.35 fixed fee per bill <sup>1</sup>
Water Service Rate.....	\$31.80 per MCF <sup>2</sup> of water used
Sewage Disposal.....	\$69.70 per MCF of water used
Garbage Pickup Fee .....	\$15.60 fixed fee per bill

It is important to note that there will no longer be a minimum usage charge. In the past, residents were billed for 0.9 MCF of water even if they used less than that amount. This was intended to provide a minimum level of revenue to maintain and operate the system. With the new fixed ready-to-serve charge + usage rate structure there will be no minimum usage amount - residents will only be billed for the water that they use.

Also note that Staff is recommending a change to bi-monthly billing. Residents will receive six bills per year instead of four bills per year. The rates proposed above reflect the change to bi-monthly billing.

The recommended rates will save every resident about \$80 on garbage pickup fees and the average resident will save about \$86 on water, for a total average savings of about \$166 on utility bills.

The above rates are based on preliminary numbers and are subject to change as the budget is finalized and as Oakland County and SOCWA (wholesale water and sewer providers to the City) finalize their rates.

## Requested Action

No requested action.

<sup>1</sup> For 1 inch meters and below. 1.5 inch meters and above will have a higher ready-to-serve charge.

<sup>2</sup> One MCF = 1,000 cubic feet of water, or about 7,500 gallons.