



*23925 Woodward Avenue
Pleasant Ridge, Michigan 48069*

**Pleasant Ridge City Commission Meeting
Tuesday, June 10, 2014**

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Public Hearing and Regular City Commission Meeting to be held Tuesday, June 10, 2014, 7:30 p.m., in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING – 7:30 P.M.

1. Meeting Called to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Consideration of the following minutes:
 - a. Regular City Commission Meeting held Tuesday, May 13, 2014.
 - b. Special City Commission Meeting held Tuesday, May 27, 2014.
5. Consideration of the May 2014 Disbursement Report.
6. Consideration of the Resolution recognizing the retirement of Karl F. Swieczkowski, Chief of Police.
7. Consideration of the Resolution recognizing Mr. Alan Cisek and Mr. Michael Pawlowski.
8. Consideration of the appointment of Mr. James Breuckman as the City Manager for the City of Pleasant Ridge.
9. Consideration of the Oath of Office to City Manager James Breuckman.
10. PUBLIC DISCUSSION – items not on the agenda.
11. Consideration of the Governmental Reports.

12. Consideration of the City Commission Liaison Reports.
 - *Planning Commission/DDA – Commissioner Perry
 - *Historical Commission/Citizens Advisory Committee – Commissioner Scott
 - *Recreation Commission – Commissioner Krzysiak
 - *Committee Liaison – Commissioner Foreman
13. Consideration of the following Consent Agenda:

All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a Commission Member or member of the public requests, in which event the item will be removed from the consent agenda and considered as the last item of business.

 - a. Resolution recognizing June as Gay Pride Month.
 - b. Resolution supporting Local Community Stabilization and Personal Property Tax Reform.
14. Consideration of Supplemental Appropriations #A-2014-002.
15. **PUBLIC HEARING** – Solicitation of public comments on the 2014-2015 Combined City Budget, the proposed 2014-2015 Millage Rates and the 2015-2019 Five-Year Capital Improvement Plan.
16. Consideration of the 2014-2015 Combined City Budget, the 2014-2015 Millage Rates and the 2015-2019 Five-Year Capital Improvement Plan.
17. Consideration of the 2015-2017 Cooperative Agreement between the City of Pleasant Ridge and the Oakland County Urban County Community Development Block Grant Program.
18. Consideration of the Resolution and Administrative Service Agreement between the City of Pleasant Ridge and the ICMA Retirement Corporation for Vantage Care Retirement Health Savings Plan.
19. Consideration of the appointment of Mr. John Horvat, to the Pleasant Ridge Historical Commission, to fill an expired term, term to expire December 31, 2016.
20. City Manager's Report.
21. Other Business.
22. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**Regular City Commission Meeting
May 13, 2014**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:33 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger.
Also Present: Acting City Manager Pietrzak, City Attorney Cooper, City Clerk Drealan.
Absent: None.

Minutes

14-3087

Motion by Commissioner Perry, second by Commissioner Scott, that the minutes of the Public Hearing and Regular City Commission Meeting held Tuesday, April 8, 2014, the Special City Commission Meeting held Tuesday, April 12, 2014, and the Special City Commission Meeting held Tuesday, April 22, 2014, be approved, as recommended.

Adopted: Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger.
Nays: None.

April 2014 Disbursement Report

14-3088

Motion by Commissioner Foreman, second by Commissioner Perry, that the April Disbursement Report be approved, as listed.

Adopted: Yeas: Commissioner Foreman, Perry, Krzysiak, Scott, Mayor Metzger.
Nays: None.

Public Discussion

Ms. Amanda Wahl, 27 Fairwood, commented that the Pleasant Ridge Foundation has committed to donate \$100,000 - \$150,000 towards the Gainsboro Park project. Tickets are available now for the Foundation Auction to be held Saturday, May 17th. Polar plunge will be held Friday, May 17th between 7:00 pm and 9:00 pm.

Ms. Donna Gloff, 76 Amherst, the Pleasant Ridge plant exchange will be held Saturday, May 31st at Gainsboro Park between 9:00 am and 11:00 am.

Mr. Charles Mandel, 87 Oakdale, thanked the Commission to their dedication and service. Commented on the selection of the City Manager. Feels the choice should be the best and most experienced candidate and feels the candidate selected does not meet the minimum standards, as

written in the advertisement for the position. Feels the weakest candidate has been selected. He discussed aspects of the advertisement and the resume of the candidate.

Mr. Jerry Bushey, 20 Oakdale, commented he agrees with Mr. Mandel's comments. He turned in a petition with 75 signatures. A copy of the petition is attached.

Mr. James Zupan, 18 Kenberton, commented about the salary that will be paid to the City Manager candidate.

Mr. Armando Cavazos, 18 Norwich, commented he discussed his concerns at the December Special City Commission meeting regarding an interim City Manager candidate. Concerns with the experience of the City Manager candidate. Does not feel that the City should be in a hurry if the Commission does not have the proper candidate.

Mayor Metzger commented about the process of selection for the City Manager. The City contracted with the MML and a description was formulated. The City received 36 applications. The MML created a list of potential candidates and recommended 5 finalists. There was a community meet and greet held and the resumes were posted on the City's website. The interview process was held. The City Manager candidate was one of the finalists selected by the MML. The City Commission is proceeding with the candidate they feel is best.

Mr. Bushey commented that the City Commission held a meet and greet, and interview process that the City could not participate in.

Mr. Charles Mandel questioned if there were qualifications other than what was listed in the advertisement. Questioned how the Commission came up with an unqualified candidate.

Commissioner Scott commented the Commission feels that the candidate brings characteristics that the City Commission is looking for.

Ms. Becky Uber, 13 Elm Park, commented she did not attend the meet and greets, but understand that there was not an opportunity for residents to ask questions of the candidates. Questioned the skills that Mr. Breuckman is bringing to the community, that the City is lacking. Why is he the best candidate. Feels that residents are confused with this candidate selection.

Ms. Pam Bushey, 20 Oakdale, commented why was the selection made public before the contract was negotiated. Seems like this was a done deal before the contract was negotiated.

Ms. Betty Howe, 31 Cambridge, commented the Mr. Pietrzak did an excellent job as interim, but wanted to remind tonight's speakers that the current City Commission won and gets to make the decisions for the City. Encourages the Commission to move forward.

City Commission Liaison Reports

Mayor Metzger gave an update regarding the City Manager Search. He introduced Mr. Breuckman and commented about the process during the contract negotiations. A contract has not been finalized, however, in anticipation of a final contract, a Special Meeting will be held Tuesday, May 27th at 7:00 pm.

Commissioner Foreman gave an update regarding the Ferndale Public Schools. Update regarding the Ferndale Superintendent search. Commented about some outstanding Pleasant Ridge FPS students. Dodge Drives Fundraiser held Saturday, May 10th and was successful. Discussed some upcoming events.

Commissioner Perry gave an update regarding the Planning Commission/Downtown Development Authority. No April meeting. Next meeting will be held May 19th. Working on finalizing the City Master Plan. Cork has requested outdoor dining, which will have a preliminary review. City picnic events scheduled. Woodward Transit Committee met to discuss transit thorough South Oakland County. The WA3 has an upcoming fundraiser to beautify Woodward in the Palmer Park area, donations are being accepted.

Commissioner Scott gave an update on the Historical Commission. Home and Garden Tour, June 7th from 10:00 am through 4:00 pm. CAC has two meetings left and will be formulating budget recommendations.

Commissioner Krzysiak gave an update regarding the Recreation Commission. Kick Start the Park in Gainsboro Park was held May 7th. Community input was solicited during that event. Online survey regarding potential playground equipment for Gainsboro Park. The Recreation Commission will use the survey results, as well as any emails received regarding this item. May 24th, at 11:00 am, will be a bike decorating event, so that the bikes can be shown off during the Memorial Day parade. Family Reunion will be held at Gainsboro Park on June 17th.

Consent Agenda

14-3089

Motion by Commissioner Perry, second by Commissioner Foreman, that the Consent Agenda be approved, as recommended.

Adopted: Yeas: Commissioner Perry, Foreman, Krzysiak, Scott, Mayor Metzger.
Nays: None.

Schedule Public Hearing – June 10, 2014 – Budget related items

14-3090

Motion by Commissioner Foreman, second by Commissioner Perry, that a public hearing be established for Tuesday, June 10, 2014, at 7:30 p.m., to solicit public comments on the proposed fiscal year 2014-2015 millage rates, fiscal year 2014-2015 combined city budgets and the fiscal years 2015-2019 Five-Year Capital Improvement Plan, as recommended,

Adopted: Yeas: Commissioner Foreman, Perry, Krzysiak, Scott, Mayor Metzger.
Nays: None.

2014 IWC Charges

14-3091

Motion by Commissioner Foreman, second by Commissioner Perry, that the proposed Industrial Waste Control Charges effective on water bills due after June 1, 2014, be adopted, as recommended.

Adopted: Yeas: Commissioner Foreman, Perry, Krzysiak, Scott, Mayor Metzger.
Nays: None.

Ballot Language – Library Services Renewal

14-3092

Motion by Commissioner Foreman, second by Commissioner Perry, that the ballot proposal which reads specifically:

“Shall the City of Pleasant Ridge authorize a renewal of up to one-half mil (.5 mills) for a period of five years, for years 2015 through 2019, inclusive, in excess of its Charter authorized tax rate as reduced by Section 31, Article IX, of the 1963 State Constitution, such additional millage to be used to provide library services? If approved and levied in its entirety, this millage would raise an estimated \$66,200.90 in 2015.”

be approved and forwarded to the Oakland County Clerk for placement on the Tuesday, November 4, 2014 General Election Ballot., as recommended.

Adopted: Yeas: Commissioner Foreman, Perry, Krzysiak, Scott, Mayor Metzger.
Nays: None

WNV Fund Reimbursement Request

14-3093

Motion by Commissioner Perry, second by Commissioner Scott, that the Acting City Manager be authorized to request reimbursement of authorized expenses from the Oakland County West Nile Virus Fund, as recommended.

Adopted: Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger.
Nays: None

Resolution – Solid Waste Plan Amendment

14-3094

Motion by Commissioner Perry, second by Commissioner Scott, that the resolution regarding the Oakland County Solid Waste Management Plan amendment, be approved, as recommended.

Adopted: Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger.
Nays: None

City Manager's Report

Foundation sponsored Polar Plunge to be held May 16th at 7:00 pm, at the Community Pool.

Foundation Auction to be held May 17th at 7:30 pm at the Pleasant Ridge Community Center.

Community Pool opens for the season on May 23rd at 4:00 pm.

Memorial Day Parade and Ceremony to be held May 26th beginning at 8:45 am.

New notification system in place – text message and SMS updates available text @prnews to 248-365-7220.

Other Business

Commissioner Krzysiak commented the next book club event will be held on May 20th, 7:00 pm, at the Pleasant Ridge Community Center.

Commissioner Scott commented that the public is always invited to meetings; Regular Meetings, Special Meetings and Workshops.

Mayor Metzger reminded the public of the upcoming meetings, Volunteers Recognition Dinner, FYA awards dinner, as well as the Foundation Auction. There will be a Special City Commission meeting held May 27th to discuss the proposed City Manager's agreement.

With no further business or discussion, Mayor Metzger adjourned the meeting at 8:54 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk



23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

Special City Commission Meeting
May 27, 2014

Having been duly publicized, Mayor Metzger called the meeting to order at 7:30 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger.
Also Present: Acting City Manager Pietrzak, City Attorney Cooper.
Absent: None.

City Manager Agreement

14-3095

Motion by Commissioner Perry, second by Commissioner Scott, that the City Manager's Agreement between the City of Pleasant Ridge and City Manager candidate James Breuckman, be approved.

Adopted: Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger.
Nays: None

Comments were made by:

Ms. Joyce Parker, MML Recruiter.
Mr. Tom Treuter, 11 Oakland Park.
Mr. Armando Cavazos, 16 Norwich.
Mr. John Ulinski, 30 Wellesley.
Ms. Jane Makulski, 110 Elm Park.
Ms. Pat Gross, 70 Wellesley.
Mr. Frank Rubino, 25 Oxford.
Ms. Karen Mejia, 31 Sylvan.

With no further business or discussion, Mayor Metzger adjourned the meeting at 8:25 p.m.

Mayor Kurt Metzger

Scott Pietrzak, Acting City Manager

May 2014

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	4,114.38
TAX LIABILITIES	\$	-
ACCOUNTS PAYABLE	\$	294,145.95
TOTAL	\$	298,260.33

PAYROLL

May 14, 2014	\$	23,691.75
May 28, 2014	\$	29,226.30

TOTAL	\$	52,918.05
--------------	-----------	------------------



CHECK REGISTER FOR CITY OF PLEASANT RIDGE
PAYROLL LIABILITIES
May 2014

PG 1

Check Number	Date	Vendor Name	Description	Amount
1198	5/14/2014	MIFOP	UNION DUES-MAY2014	\$ 188.00
1199	5/14/2014	MISDU	FOC DEDUCTIONS	\$ 224.60
1200	5/14/2014	ROOSEN, VARCHETTI & OLIVIER	GARISHMENT FEES	\$ 228.00
1201	5/14/2014	ICMA RETIREMENT TRUST	DEFERRED COMP CONTRIBUTIONS	\$ 1,614.35
1205	5/28/2014	MIDSU	FOC DEDUCTIONS	\$ 224.60
1206	5/28/2014	ROOSEN, VARCHETTI & OLIVIER	GARISHMENT FEES	\$ 228.00
1207	5/28/2014	ICMA RETIREMENT TRUST	DEFERRED COMP CONTRIBUTIONS	\$ 1,406.83
TOTAL PAYROLL LIABILITIES				<u>\$ 4,114.38</u>

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
May 1, 2014

PG 2

Check Date	Check	Vendor Name	Description	Amount
05/01/2014	18607	ANDERSON, ECKSTEIN & WESTRICK	ROAD RECONSTRUCTION PROJECTS	\$ 14,858.00
05/01/2014	18608	AQUATIC SOURCE	OPENING OF THE SWIMMING POOL AND POOL	\$ 4,463.86
05/01/2014	18609	ARROW UNIFORM RENTAL	MAT RENTALS AND JANITORIAL SUPPLIES	\$ 228.02
05/01/2014	18610	AT&T	TELEPHONE SERVICES	\$ 100.02
05/01/2014	18611	BECKETT & RAEDER, INC.	PROFESSIONAL MANAGEMENT SERVICES	\$ 3,390.30
05/01/2014	18612	BOSTON MUTUAL LIFE INS. CO.-G	HEALTH CARE BENEFITS	\$ 155.00
05/01/2014	18613	CLARKE MOSQUITO CONTROL	MOSQUITO CONTROL PELLETS	\$ 682.00
05/01/2014	18614	COMCAST	TELEPHONE SERVICES	\$ 435.22
05/01/2014	18615	CRITICAL TRAINING GROUP	POLICE OFFICER PATROL RIFLE CLASS	\$ 599.00
05/01/2014	18616	DETROIT EDISON COMPANY	COMMUNITY LIGHTING	\$ 4,040.80
05/01/2014	18617	J & J AUTO TRUCK CENTER	POLICE CAR MAINTENANCE	\$ 286.75
05/01/2014	18618	MICHAEL KOLEZAR	UNIFORM ALLOWANCE	\$ 279.66
05/01/2014	18619	MISS DIG SYSTEM, INC	MISS DIG SYSTEM ANNUAL MEMBERSHIP FEE	\$ 648.31
05/01/2014	18620	PLANTE & MORAN PLLC	ACCOUNTING SERVICES	\$ 3,460.00
05/01/2014	18621	PROVIDENCE CORP.HEALTH SERVICE	POLICE OFFICER PHYSICAL	\$ 62.00
05/01/2014	18622	PSYCHOLOGICAL SYSTEMS, INC.	POLICE OFFICER PSYCHOLOGICAL EVALUATION	\$ 500.00
05/01/2014	18623	REPLENISH YOGA STUDIO LLC	REPLENISH YOGA STUDIO CLASSES	\$ 2,800.00
05/01/2014	18624	TOSHIBA FINANCIAL SERVICES	CITY HALL AND RECREATION COPIER LEASE	\$ 850.54
05/01/2014	18625	WOW! BUSINESS	TELEPHONE SERVICES	\$ 134.16
				<hr/>
				\$ 37,973.64

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
May 8, 2014

PG 3

Check Date	Check	Vendor Name	Description	Amount
05/08/2014	18626	21ST CENTURY MEDIA-MICHIGAN	PRINTING OF LEGAL ADDS	\$ 338.59
05/08/2014	18627	ACCUSHRED, LLC	CITY SHREDDING SERVICES	\$ 55.00
05/08/2014	18628	AQUATIC SOURCE	POOL REPAIRS AND MAINTENANCE	\$ 192.50
05/08/2014	18629	ARROW UNIFORM RENTAL	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 223.67
05/08/2014	18630	C&C HEATING AND AIR CONDITIONING	REFUND OF OVER PAYMENTS FOR MECHANICA	\$ 40.00
05/08/2014	18631	CHARLES COOPER	CITY ATTORNEY SERVICES	\$ 2,305.00
05/08/2014	18632	CITY OF BERKLEY	APRIL DISPATCH SERVICES	\$ 3,574.61
05/08/2014	18633	CITY OF PLEASANT RIDGE-GENERAL	APRIL 2014 MERS CONTRIBUTIONS	\$ 18,460.90
05/08/2014	18634	JANI-KING OF MICHIGAN, INC	JANITORIAL CLEANING SERVICES	\$ 2,161.00
05/08/2014	18635	KENNETH BORYCZ	MECHANICAL INSPECTOR SERVICES	\$ 191.25
05/08/2014	18636	KEVIN LAUDERDALE	SPRING KARATE - 7 STUDENTS	\$ 520.00
05/08/2014	18637	KEVIN NOWAK	UNIFORM REIMBURSEMENT	\$ 285.12
05/08/2014	18638	MICHIGAN MUNICIPAL LEAGUE	MML MEMBERSHIP RENEWAL	\$ 1,923.00
05/08/2014	18639	O.P. AQUATICS	POOL CHEMICALS AND SUPPLIES	\$ 1,504.60
05/08/2014	18640	PLANTE & MORAN PLLC	CITY ACCOUNTING SERVICES	\$ 5,209.00
05/08/2014	18641	RAY KEE	BUILDING INSPECTOR SERVICES-APRIL	\$ 1,200.00
05/08/2014	18642	ROCKET ENTERPRISE, INC	CITY ANNUAL FLAG SERVICE RENEWAL	\$ 290.00
05/08/2014	18643	SCHEER'S ACE HARDWARE	BUILDING, PARK AND STREET MAINTENANCE	\$ 187.23
05/08/2014	18644	SOUTHEASTERN OAKLAND COUNTY	WATER PURCHASES FROM 3/31 TO 4/30/2014	\$ 9,980.20
05/08/2014	18645	TECH RESOURCES, INC.	WEB HOSTING AND REMOTE BACKUP	\$ 94.90
05/08/2014	18646	TOSHIBA BUSINESS SOLUTIONS, USA	OFFICE SUPPLIES	\$ 128.00
05/08/2014	18647	WEX BANK	FUEL PURCHASES FOR POLICE CARS	\$ 2,258.58

\$ 51,123.15

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
May 15, 2014

PG 4

Check Date	Check	Vendor Name	Description	Amount
05/15/2014	18648	ARROW UNIFORM RENTAL	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 223.67
05/15/2014	18649	AT&T	TELEPHONE SERVICES	\$ 100.05
05/15/2014	18650	BRILAR	MAJOR AND LOCAL STREET REPAIRS, POTHOLES	\$ 27,500.00
05/15/2014	18651	COMCAST	TELEPHONE SERVICES	\$ 358.82
05/15/2014	18652	CONSUMERS ENERGY	CITY UTILITY SERVICES	\$ 738.17
05/15/2014	18653	CREGGER COMPANY	RETURN OF SEWER BOND	\$ 5,000.00
05/15/2014	18654	DENISE JOSEPH	RECREATION BUILDING RENTAL DEPOSIT RETU	\$ 100.00
05/15/2014	18655	DTE ENERGY	CITY UTILITY SERVICES	\$ 2,301.36
05/15/2014	18656	ERADICO SERVICES INC	EXTERMINATOR SERVICES	\$ 96.00
05/15/2014	18657	HOLIDAY FOOD CENTER	MEETING SUPPLIES/PROGRAM SUPPLIES	\$ 21.67
05/15/2014	18658	JOHN WRIGHT	REMBURSEMENT FOR PHOTO COPIES	\$ 10.50
05/15/2014	18659	KEVIN STULTZ	ELECTRICAL INSPECTOR SERVICES	\$ 120.00
05/15/2014	18660	LEAH DOSLEA	BUILDING RENTAL DEPOSIT RETURN	\$ 100.00
05/15/2014	18661	MARLIN BUSINESS BANK	RECREATION WATER COOLER	\$ 102.90
05/15/2014	18662	NORTHWEST SUBURBAN SWIM LEAGUE	SWIM TEAM CLUB DUES AND SUPPLIES	\$ 237.50
05/15/2014	18663	OAKLAND COUNTY HEALTH DEPT	ANNUAL POOL INSPECTION	\$ 66.00
05/15/2014	18664	OAKLAND COUNTY ROAD COMMISSION	TRAFFIC SIGNAL MAINTENANCE	\$ 840.28
05/15/2014	18665	OAKLAND COUNTY TREASURER	REAL AND PERSONAL PROPERTY ASSESSMENTS	\$ 18,729.56
05/15/2014	18666	PAM KAMPF	SPRING 2014 CLASSES - SESSION 2	\$ 835.00
05/15/2014	18667	PEAK SOFTWARE SYSTEMS, INC	RECREATION SPORTSMAN SOFTWARE RENEWAL	\$ 937.00
05/15/2014	18668	PRIORITY ONE EMERGENCY	POLICE CAR MAINTENANCE	\$ 12.71

\$ 58,431.19

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
May 21, 2014

PG 5

Check Date	Check	Vendor Name	Description	Amount
5/21/2014	18669	AERKO INTERNATION MICHIGAN,INC	POLICE DEPARTMENT SUPPLIES	\$ 96.00
5/21/2014	18670	ALBANA KOKA	HISTORICAL MONTHLY CLEANING	\$ 25.00
5/21/2014	18671	AMERA PLAN	HEALTH CARE BENEFITS	\$ 259.35
5/21/2014	18672	AMERICAN EXPRESS	RECREATION, PROGRAM, SPECIAL EVENTS, SUP	\$ 6,141.47
5/21/2014	18673	ARROW UNIFORM RENTAL	MAT RENTALS AND JANITORIAL SUPPLIES	\$ 223.67
5/21/2014	18674	AT&T	TELEPHONE SERVICES	\$ 1,345.23
5/21/2014	18675	BECKETT & RAEDER, INC.	PROFESSIONAL MANAGEMENT SERVICES	\$ 2,670.00
5/21/2014	18676	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE BENEFITS	\$ 28,092.63
5/21/2014	18677	BOARD OF WATER COMMISSIONERS	IWC CHARGES FOR THE MONTH OF APRIL 2014	\$ 672.68
5/21/2014	18678	BRILAR	DPW CONTRACTED SERVICES	\$ 13,113.78
5/21/2014	18679	CITY OF FERNDALE	FIRE PROTECTION CONTRACT PAYMENT	\$ 20,833.33
5/21/2014	18680	CITY OF PLEASANT RIDGE-GENERAL	CITY UTILITY SERVICES -WATER/SEWER	\$ 5,083.98
5/21/2014	18681	FERNDAL PIZZA CO., INC.	MEETING SUPPLIES	\$ 38.49
5/21/2014	18682	J & J AUTO TRUCK CENTER	POLICE CAR MAINTNEANCE AND REPAIRS	\$ 17.00
5/21/2014	18683	LEGAL SHIELD	PREPAID LEGAL SERVICES	\$ 25.90
5/21/2014	18684	MICHIGAN MUNICIPAL LEAGUE	EXECUTIVE CITY MANAGER SEARCH	\$ 9,338.40
5/21/2014	18685	MICHIGAN RECREATION AND PARK ASSOCI	MRPA MEMBERSHIP RENEWAL DUES	\$ 468.00
5/21/2014	18686	OAKLAND COUNTY TREASURER	GWKDD - SEWAGE TREATMENT MONTH OF APRIL	\$ 38,454.23
5/21/2014	18687	OAKLAND PRESS	NEWSPAPER SUBSCRIPTION	\$ 7.52
5/21/2014	18688	PERSONAL CONCEPTS	MICHIGAN SS1 LABOR LAW POSTERS	\$ 45.90
5/21/2014	18689	SOUTHEASTERN OAKLAND COUNTY	REFUSE, RECYCLABLES AND YARD WAST COLLEC	\$ 7,528.86
5/21/2014	18690	TECH RESOURCES, INC.	COMPUTER MAINTNEANCE AND UPDATES	\$ 213.75

\$ 134,695.17

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
May 29, 2014

PG 6

Check Date	Check	Vendor Name	Description	Amount
05/29/2014	18691	A-PLUS PRINTING	2014 POLAR PLUNGE T-SHIRTS	332.50
05/29/2014	18692	AMERICAN SOCCER COMPANY, INC	SOCCER UNIFORMS	320.73
05/29/2014	18693	ANDERSON, ECKSTEIN & WESTRICK	CAMBRIDGE RECONSTRUCTION PROJECT	592.70
05/29/2014	18694	AQUATIC SOURCE	CITY FOUNTAIN REPAIRS AND SUPPLIES	968.78
05/29/2014	18695	ARROW UNIFORM RENTAL	MAT RENTALS AND JANITORIAL SUPPLIES	229.06
05/29/2014	18696	BRENT CLOVER	HOME AND GARDEN TOUR GIFTS	240.00
05/29/2014	18697	BSN SPORTS, INC	RECREATION SPORTING UNIFORMS	1,281.37
05/29/2014	18698	COMMUNITY MEDIA NETWORK	CITY COMMISSION MEETING RECORDING	200.00
05/29/2014	18699	CONOR FAUGHNAN	MAY FLYER DELIVERY	200.00
05/29/2014	18700	COOPER SIGN COMPANY	CITY SEAL FLAGS	634.80
05/29/2014	18701	DETROIT EDISON COMPANY	COMMUNITY STREET LIGHTING	4,040.80
05/29/2014	18702	HOME DEPOT CREDIT SERVICES	BUILDING MAINTENANCE AND SUPPLIES	27.20
05/29/2014	18703	HR MANAGEMENT GROUP, INC	REFERNCE CHECK AND BACKGROUND INVEST	246.50
05/29/2014	18704	J & J AUTO TRUCK CENTER	POLICE CAR MAINTENANCE	414.70
05/29/2014	18705	MICHIGAN RECREATION AND PARK ASSO	SUMMER STAFF WORKSHOP	60.00
05/29/2014	18706	O.P. AQUATICS	POOL CHEMICALS AND SUPPLIES	439.20
05/29/2014	18707	QUILL CORPORATION	OFFICE SUPPLIES	284.78
05/29/2014	18708	QUIZZO DETROIT	INVOICE #4140	180.00
05/29/2014	18709	TOSHIBA FINANCIAL SERVICES	CITY HALL AND RECREATION COPIER LEASE	1,096.05
05/29/2014	18710	WOW! BUSINESS	TELEPHONE SERVICES	133.63

\$ 11,922.80



City of Pleasant Ridge

Resolution

In Honor and Recognition of 28 Years of Dedicated Service Chief Karl F. Swieczkowski

- Whereas,** Karl F. Swieczkowski has been a dedicated employee of the Police Department of the City of Pleasant Ridge for 28 years, hired in 1986 as a Patrol Officer and promoted to Chief of Police in April of 2001; and
- Whereas,** Chief Swieczkowski has tendered his notice of retirement effective June 27, 2014; and
- Whereas,** his years of service has served this community well for many years; marked by exemplary dedication to Justice and Right; he was a conscientious, trustworthy and loyal employee; and
- Whereas,** when the City hired this young man in 1986, he was just 29 years old, but demonstrated a clear understanding of what it meant to be a law enforcement officer in a small community like Pleasant Ridge; and
- Whereas,** his performance of the duties and responsibilities of a Police Officer and Chief of Police has been characterized by excellent and constructive contributions to the Police Department; and
- Whereas,** Chief Swieczkowski has worked closely with many City Elected Officials, City Administration, too many employees to count and many residents in our beautiful City, earning their respect and friendship; and
- Whereas,** The Chief was a true good will ambassador for Pleasant Ridge and would never hesitate to tell anyone how proud he was to be a part of the Pleasant Ridge Police Department; and
- Whereas,** Chief Swieczkowski has demonstrated outstanding qualities of leadership and an excellent record of service during his 28 years of service to Pleasant Ridge; and
- Whereas,** his determination and tenacity for Justice, his dedicated interest and devotion to Right, and his willingness to go above and beyond the call of Duty is deserving of recognition.

Now, Therefore, Be It Resolved, that I, Kurt Metzger, by virtue of the authority vested in me as Mayor of the City of Pleasant Ridge, and on behalf of the members of the City Commission, deem it an honor and privilege to present you with this Certificate of Appreciation for Outstanding Service.

And, Be It Further Resolved, that sincere appreciation of the City Administration and all residents of Pleasant Ridge is hereby extended to Chief Karl Swieczkowski with wishes for a healthy retirement and continued success in all his future endeavors.



City of Pleasant Ridge

RESOLUTION In Honor and Appreciation of Mr. Alan Cisek and Mr. Mike Pawlowski

- Whereas,** Mr. Alan Cisek and Mr. Mike Pawlowski have lived in Pleasant Ridge for 23 years, and always demonstrated the spirit and value of volunteerism; and
- Whereas,** Mr. Cisek and Mr. Pawlowski have dedicated over a decade of time, money and hard work into the beautification of our neighborhood park, Hessell Park; and
- Whereas,** Mr. Cisek and Mr. Pawlowski took the initiative at restoring an otherwise nondescript park, to a focal point of beauty with its colorful variety of flowers and plants; and
- Whereas,** Their presence at the park, by either weed pulling, watering, hauling in compost, and otherwise careful attention to the look of our neighborhood has shed light on how volunteer efforts by our neighbors continue to make Pleasant Ridge a great place to live.
- Whereas,** the City of Pleasant Ridge is proud to have residents like Mr. Cisek and Mr. Pawlowski, and appreciate their efforts toward the beautification of Pleasant Ridge.

Now, Therefore, I, Kurt Metzger, by virtue of the authority vested in me as Mayor, and on behalf of the entire City Commission and all our citizens, do hereby extend this expression of our sincere gratitude to Mr. Alan Cisek and Mr. Mike Pawlowski for their dedication and outstanding contributions to Hessell Park and the City of Pleasant Ridge.

WITNESS my hand and seal of the City of Pleasant Ridge
this 10th day of June, 2014.

Kurt Metzger, Mayor

City of Pleasant Ridge

PROCLAMATION Declaring June 2014 as Gay Pride Month in the City of Pleasant Ridge

Whereas, the City of Pleasant Ridge is a city rich in diversity and this diversity is demonstrated in the people who live, work, shop and socialize in our city; and

Whereas, the Pleasant Ridge City Commission values this diversity and appreciates and celebrates the rich variation of persons in our city; and

Whereas, this city is proud of its American heritage that accepts and welcomes diverse people, and we believe in a society that treats people on the basis of their intrinsic value as human beings without prejudice and unfair discrimination based on age, gender, race, color, religion, marital status, national origin, sexual orientation or physical challenges; and

Whereas, the City of Pleasant Ridge understands and appreciates the cultural, civic, and economic contributions of the Gay, Lesbian, Bisexual and Transgender communities to the greater community of Pleasant Ridge; and

Whereas, the City of Pleasant Ridge recognizes June as the month celebrated worldwide year with pride by GLBT communities and that June 2014 is the 45th anniversary of the beginning of the modern Lesbian Gay rights movement which began in June 1969 in the great City of New York.

NOW, THEREFORE, I, Kurt Metzger, on behalf of the entire City Commission, recognize and declare June 2014 as Gay Pride Month in the City of Pleasant Ridge and we pledge to continue our efforts at creating and maintaining a city which is free and open that provides equal opportunity, fair treatment and human dignity for all people.

Kurt Metzger, Mayor

SIGNED AND SEALED THIS 10th DAY OF JULY 2014



City of Pleasant Ridge

RESOLUTION SUPPORTING PROPSOAL 1 ON THE AUGUST 5, 2014 BALLOT

WHEREAS, local governments in Michigan have struggled with unstable funding needed to provide services; and

WHEREAS, Michigan businesses have struggled with an uncompetitive tax on business; and

WHEREAS, small businesses and manufacturers power our economy and are the largest contributor to job growth in Michigan; and

WHEREAS, no other state in our region taxes business equipment the way Michigan does – and most of those states don't tax it at all, which makes Michigan significantly less competitive when it comes to job creation and business investment; and

WHEREAS, Michigan communities have struggled for years to pay for essential services like police, fire, ambulances, schools and jails; and

WHEREAS, Michigan communities have relied on this shrinking source of Personal Property Tax revenue to provide other community services as well, including roads, transportation and libraries; and

WHEREAS, with bipartisan support the Michigan Legislature has voted to reform the antiquated personal property tax to help increase Michigan's competitiveness with other states and remove an onerous tax that will allow more business investment and create more jobs while providing a stable revenue source for local communities; and

WHEREAS, this is not a constitutional amendment but the state constitution requires Michigan voters to approve certain changes in local taxes; and

WHEREAS, local governments have struggled with unstable funding needed to provide services and business have struggled with an uncompetitive tax on equipment for years; and

WHEREAS, Proposal 1 on the August 5, 2014 ballot, will make Michigan more competitive, which will help local communities to attract more businesses and talent and create local jobs; and

WHEREAS, Proposal 1 is supported by the Michigan Municipal League, the Michigan Townships Association, Michigan Association of Chiefs of Police, Michigan Association of Police Organizations, Michigan Community College Association, Michigan Farm Bureau, the Small Business Association of Michigan, Michigan Sheriffs Association, Michigan Chamber of Commerce, National Association of Independent Businesses and the Michigan Manufacturers Association, among others; and

NOW, THEREFORE, BE IT RESOLVED, the Pleasant Ridge City Commission hereby expresses its strong support for Proposal 1 to eliminate the unfair double tax and strengthen our communities. We urge our residents to vote YES on Proposal 1 on the August 5, 2014, ballot.

*Signed this 10th day of June 2014, in the City of Pleasant Ridge
State of Michigan in witness whereof the official seal
and signature of the city.*

Kurt Metzger, Mayor

RESOLUTION# 14 -

SUPPLEMENTAL APPROPRIATION

WHEREAS, the City Manager has verified that there is available for appropriation, monies in excess of those in the current budget, and

WHEREAS, additional monies are needed in various accounts; and

WHEREAS, Section 6.10 (A) of the City Charter authorizes the City Commission either by ordinance or resolution so make such Supplemental Appropriation;

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Pleasant Ridge adopts the following supplemental appropriation for the continued operation of the City.

SUPPLEMENTAL APPROPRIATION # A-2014-002

The 2013-2014 fiscal year budget is hereby supplemented to reflect the following revenue and expenditure items.

Fund			Amount
Revenues			
101	General Fund		
	Taxes		7,800
	Licenses and Permits		15,035
	Federal and State Grants		(4,430)
	State Shared Revenue		2,000
	Charges for Services		5,980
	Fines and Forfeits		(14,370)
	Interest and Rents		4,000
	Other Revenues		(7,300)
	Fund Balance		76,610
202	Major Street	Fund Balance	17,000
203	Local Street	Fund Balance	15,000
251	Pool / Fitness Facility		4,600
			121,925

Expenditures

101	General Fund		
		Mayor and City Commission	5,150
		City Manager	(67,175)
		Elections	(9,400)
		City Attorney Contract	20,000
		City Clerk	14,150
		Information Technology	1,400
		Non-Departmental	27,700
		Cable TV	(1,850)
		City Treasurer / Assessment	2,800
		Police Department	51,450
		Building Department	2,600
		Planning Commission	60,000
		Public Works	-
		Street Lighting	1,000
		Recreation	(10,500)
		Retirement Services	(12,000)
202	Major Street		17,000
203	Local Street		15,000
251	Pool / Fitness Facility		4,600
			121,925

Kurt Metzger, Mayor

Amy M. Drealan, City Clerk

Adopted: June 10, 2014



Memorandum

To: Mayor and City Commissioners
From: Scott Pietrzak, Acting City Manager
Date: June 6, 2014
Subject: Fiscal Year 2014-2015 Budget Adoption

I respectfully submit the proposed budgets for Fiscal Year 2014/15 for the City of Pleasant Ridge. I am pleased to present a budget that reflects the City Commissions commitment to provide high-quality service in the most cost-effective, efficient manner.

The process for developing the budget begins in January. Capital budget request are submitted in January by department heads for recommendation by the City Manager. Operating budgets are submitted by department heads in February and reviewed by the City Manager in March. The City Manager reviews the recommended budget with the City Commission at a number of budget workshops from early March to late April. Any changes or amendments are made so that the draft budget may be presented to the City Commission prior to a public hearing and adoption in June.

The total budget proposed for FY2014/15 is \$5.7 million. This includes \$2,449,277 for General Fund operations, \$2,512,107 for Enterprise and other fund operations and \$760,000 for capital projects. The proposed budget is balanced and does not include the use of the Fund Balance. The City's ending fund balance as of June 30, 2013 was \$665,554 of which \$13,442 was non-spendable. Unassigned fund balance represents 26% of total general fund expenditures. This exceeds both the City Commission's minimum fund balance goal of 10% and the overall goal of 15% of expenditures and transfers-out.

I would like to highlight a just a few areas of the budget for your consideration.

Considerations

As always, conservative estimates were used in development of the budget. There is no reduction proposed in tax revenue for FY2014/15. You will recall Pleasant Ridge was one of a few communities that realized a small increase in property values last year.

Statutory State Shared Revenue is budgeted at \$46,000, the Governor is withholding most of the statutory portion to allow communities to "earn" funding

based on three EVIP categories. The Constitutional portion of Revenue Sharing will be increased, resulting in a gain to the City of approximately \$196,000 (+\$4,000-\$6,000) for FY2014/15.

Property Taxation

General property tax is the major source of revenue for the City. The estimated taxable value of the City for 2014-2015 is \$132,540,273 which is an increase in value of \$4,178,403 from FY 2013-2014. The recommended combined millage for 2015 is 18.6479 mills which .1551 mills higher due to the increase in pool debt millage and the library services agreement. The City received a Headlee Rollback the first time since 2007-08. The rollback fraction was minimal at .9899, however the rollback will continue to happen. The rate requested allows the City to capture the proper amount to sustain the proposed budget. A summary of taxes is detailed below:

General Operating	11.3094
Infrastructure Improvements	2.3880
Rubbish Collection & Disposal	1.6961
Pool & Fitness Center Operation	1.2594
Library Services	0.4950
Pool & Fitness Center Debt	1.5000
TOTAL MILLAGE	18.6479

Segregated Capital Asset Fund (SCAF)

City Ordinance requires minimum corpus of \$3,242,872 in the Segregated Capital Asset Fund. Interest from the SCAF fund is used to supplement infrastructure projects and recreation needs. The SCAF fund will transfer \$35,000 to the General Fund to pay for recreation services. It will also transfer \$20,000 to the Pool Operations fund to help fund the operation of the Community Pool and Wellness Center.

Solid Waste Fund

Cost of disposing rubbish has increased at a faster rate than revenues in this fund. The Solid Waste Fund assists in providing a safe and aesthetically acceptable environment through effective, integrated management of the solid waste stream, including collection, disposal, source reduction and recycling activities. The City's refuse contract is with the South Oakland County Resource Recovery Authority (SOCRRA). SOCRRA is the entity that actually contracts refuse collection with four different contractors and the contracts are administered by SOCRRA.

The City is authorized to collect a millage of 3.0 mills to assist paying for the cost of solid waste. However, since the millage has been rolled back to 1.6961, it is not a sufficient amount to cover all of the costs for this essential service.

City services for curbside leaf collection and for recycling places high demand on this Fund. The costs of curbside collection, rubbish disposal, recycling and composting are consistently on the rise. However, the quarterly solid waste service charge is recommended at no increase at \$43.36/quarter or \$21.68 over 8 billings.

Five-Year Capital Improvement Plan

The Capital Improvement Plan (CIP) allows the City to consider long-term goals and objectives. While most CIP establish a threshold of projects greater than \$10,000, I include projects that cost considerably less than \$10,000 in the CIP so the City Commission has a clear view of future anticipated expenditures. A few of the larger projects include:

- The Infrastructure Improvement Program will continue in FY2014/15 with one of the largest infrastructure projects to date, Cambridge west of Ridge Road. The total cost for the project in FY2014/15 is approximately \$585,000.
- The City's portion of the George W. Kuhn Drain debt will be \$109,000 in FY2014/15. The payments remain approximately the same for the next five years and after.

Health Care

The cost of health care is one of the greatest areas of concern for employers, both public and private. The Affordable Care Act (commonly referred to as Obamacare) became effective in 2010 and is aimed at increasing the rate of health insurance coverage for Americans and reducing the overall costs of health care. Changes in the responsibility and delivery of health care coverage increase each year with some significant changes becoming effective December of 2014.

Continuous rising health care costs affected all city employees and since 2009, employees have been asked to contribute a portion of salary to the cost of their health care coverage; currently at 10%. By moving to a high-deductible health care plan, increasing prescription co-pay and requiring the employees to contribute to the cost of health care, the City has been able to achieve significant savings. The City will be re-evaluate all health care plans by December when the ACA will eliminate the current coverage we carry.

Both salary and union employees hired prior to July 1, 2009 enjoy post-employment health care benefits. In addition to the contribution to the cost of their health care benefits, employees hired after July 1, 2008 are offered a different health care plan with no post-employment benefits for the employee or spouse. These changes realized substantial long-term savings.

Mayor and City Commission

This fund provides funding for memberships, donations, and the Volunteers Recognition reception. It no longer includes a salary for each of you, since the Commission has waived its salary for more than 15 years.

The City participates in several organizations; Southeast Michigan Council of Government, Woodward Avenue Action Association and the Michigan Traffic Improvement Association. I am not recommending any change in the proposed budget.

The budget also reflects a maximum donation to Ferndale Youth Assistance of \$1,000, which is the same amount the Commission approved for the last several years.

The Woodward Dream Cruise has been eliminated from the budget once again. The budget anticipates additional police manpower during the week of the Woodward Dream Cruise and Pleasant Ridge officers will assist the Royal Oak Police Department during the closing of Woodward Avenue on both Friday and Saturday nights.

Police Department

The Police Department is the largest budget in the General Fund. There is currently the Chief, five full-time officers and two part-time officers that make up the Department. The officers are currently working under a contract that is in effect until June 30, 2018.

There is a budget line item to send officers to regular training. The 302 training funds are eligible for reimbursement from grant programs.

The contract for dispatch services continues to meet the standards of the City and Police. There will be no increase in the cost of dispatch services for the next three years due to a negotiated settlement that freezes the cost until 2017-18.

Fire Department

As you know, the City of Ferndale reduced the Fire Protection contract amount from \$424,000 to \$346,000 for FY2011, \$280,000 FY2012, \$265,000 in for FY2013, \$250,000 for the current fiscal year. The proposed budget anticipates an expenditure of \$254,000 for the 2014/15 fiscal year, this amount is a result of a CPI increase.

Finance Department

Currently, the City pays approximately \$62,000 to Plante Moran for two days per week. That seems to be sufficient. However, when needed, Ms. Stubblefield is able to add extra time to the work week. This Department also includes \$18,000 for auditing services.

Administration – City Manager, City Clerk, Assistant City Manager, Chief of Police

There are currently four full-time employees in the General Fund budget; City Manager, City Clerk, Assistant City Manager/Recreation Director and a portion of the Assistant Recreation Director. The two support staff employees, Mr. Humphries and Ms. Hart, have salaries included in the Water and Sewer Fund and Solid Waste Fund

Recreation Department

The City has a strong, vibrant Recreation Department that operates efficiently. New programs will be introduced and there will be general maintenance items at 4 Ridge. Ms. Brown continues to demonstrate a strong desire to enhance the quality of programming and events and brings fun and energy to the Community Center.

Community Pool

I have proposed no changes to the Community Pool fund. The Recreation Commission reviews the policies, fees and hours of operation of the Community Pool every year and has made no recommendations to change anything this year.

Water & Sewer

FY2014-15 proposed budgeted expenses total \$1,276,967. The combined rate is recommended at no increase, \$125.36/mcf. This is the lowest increase proposed in several years, 2011 - 12%, 2012 - 12%, 2013 - 12%, 2014 – 3%.

Water costs include paying Southeast Oakland County Water Authority (SOCWA) to provide treated water from Detroit Water and Sewerage Department (DWSD) to our border and to transport it safely to our user's property lines. DWSD bills SOCWA for its costs to supply water. In turn SOCWA bills us for DWSD charges plus its costs to pump water the rest of the way. SOCWA's rate per unit has increased steadily over the past three years, as has the DWSD. Sewer costs include our costs to collect sewage at the property line and send it through the George W. Kuhn Drainage District (GWK DD) to DWSD to transport, treat and return it to the Great Lakes system. The quantity of sewage treated annually exceeds the quantity of water billed because the sanitary system treats storm water infiltration. The cost to treat sewage and return it to the Great Lakes exceeds the cost to take in and make lake water safe for consumption.

Our rate also must be sufficient to pay debt service on the G.W. Kuhn Drain bonds. FY2014-15 debt service is \$109,000. FY2014/15 marks year fifteen of an estimated twenty-two year obligation.

During FY2010, the City filed a Budget Deficit Reduction Plan with the State. This is required when a fund falls into a deficit condition, which is what occurred in Water and Sewer Fund in 2010. The Plan allowed the City five years to eliminate the deficit. However, due to the City Commission's commitment and determination to strengthen the Water and Sewer Fund, the City was able to eliminate the deficit in FY2012, earlier than expected.

Because the Water and Sewer Fund was in a deficit, it was unable to accumulate fund balance for a number of years, leaving the fund at dangerously low levels of reserves. Over the last three fiscal years (as of June 30, 2013) we have increased fund balance to \$364,615. This is a much more comfortable number for an Enterprise Fund like water and sewer. The proposed rate, barring any unforeseen circumstances will add approximately \$70,000 in 2014-2015. Bringing the fund to a much healthier amount of \$420,000 (30% of expenditures, or operations for 3 months)

Maintaining a reasonable amount of undesignated fund balance within the Enterprise Fund is another important financial consideration for the City. A reasonable level of unreserved, unappropriated fund balance (*3-5 months of operations*) provides a cushion for unforeseen expenditures or revenue shortfalls and helps to ensure that adequate cash flow is available to meet the cost of operations.

Solvency

As the professional nature of this document attests, the City is managing its resources in a fiscally responsible manner. The budget, as proposed, is cash

solvent. The City continues to examine ways to contain costs yet maintain excellent service delivery in all areas. This budget meets the City's high standards for service delivery for the next twelve months.

Closing Comments

A budget requires a great deal of time and effort from all City employees in order to be properly prepared in a timely manner. I would like to offer special thanks to Ms. Amy Drealan, City Clerk and Plante & Moran, the City's Financial Consultant for the hours spent preparing this important document. I would also like to thank the Mayor and City Commissioners for their insight, time and input to the budget.

Please feel free to contact me should you wish to discuss any matter further.



City of Pleasant Ridge 2014-2015 Budget

MAYOR

Kurt Metzger

CITY COMMISSIONERS

Jay Foreman

Jason Krzysiak

Ann Perry

Bret Scott

ACTING CITY MANAGER

Scott Pietrzak



City of Pleasant Ridge

FY 2014-2015 BUDGET MESSAGE

Honorable Mayor and City Commissioners:

I am pleased to formally submit for your review and consideration the combined City of Pleasant Ridge budgets for the fiscal year beginning July 1, 2014 and ending June 30, 2015. The proposed budgets retain a high level of public service, which the City Commission has always made one of its highest priorities in the ongoing operation of the City.

The process for developing the FY 2014-2015 budget begins in January. Capital budget requests are submitted in January by department heads for recommendation by the City Manager. Operating budgets are submitted by department heads in February and reviewed by the City Manager in March. The City Manager submits the recommended budget to the City Commission in April for its review and a public hearing prior to adoption in June.

General Fund Overview

Estimated FY 2014-2015 revenue of \$2,449,277 less estimated expenditures of \$2,447,415 anticipate small increase in fund balance. Recommended FY 2013-2014 revenue of \$2,414,785 less expenditures of \$2,474,659 will cause a use of fund balance. Therefore, total estimated fund balance would be \$589,896 at June 30, 2014, and \$591,758 at June 30, 2015.

Property Taxation

General property tax is the major source of revenue for the City. The estimated taxable value of the City for 2014-2015 is \$132,540,273 which is an increase in value of \$4,178,403 from FY 2013-2014. The recommended combined millage for 2015 is 18.6479 mills which .1551 mills higher due to the increase in pool debt millage and the library services agreement.

Pleasant Ridge has realized small taxable value growth over the last few years. Due to this increase, Pleasant Ridge is required to rollback its millage rates in 2014. The new charter base operating millage is limited to 11.3094 mills, which is 0.12 reduction from

2013. Headlee limited millage for 2014 is 57.12% of the original 20.00 mills approved by the Pleasant Ridge electors on November 2, 1976.

The following table details each city millage and its recommended rate. Additionally the 1% tax administration fee on tax bills is being collected on all levies.

<u>MILLAGE RATES</u>	Original Rate Authorized by Electors	2013 Rate Levied	2014 Rate Permitted by Headlee	2014 Rate Requested
Purpose				
General Operations	20.0000	11.4248	11.3094	11.3094
Infrastructure	3.0000	2.4124	2.3880	2.3880
Rubbish	3.0000	1.7134	1.6961	1.6961
Pool/CC Operating	1.4000	1.2722	1.2594	1.2594
Library Operations 10-14	0.5000	0.3700	0.4950	0.4950
Debt	Debt Requirement	1.3000	Debt Requirement	1.5000
Total		18.4928		18.6479

The City's Downtown Development Authority (DDA) captures a portion of the property tax revenues of the City and the County. The DDA captures taxes on the increase in taxable value of the DDA district from the base year, which is the year the DDA was created. In other words, the taxing units continue to receive taxes based on the taxable value in the base year, while the DDA receives the taxes on the incremental taxable value.

Revenue Sharing

Sales tax has been our second largest revenue source. Sales tax payments are made to local governments based on "constitutional" and "statutory" law. These payments are based on the accepted theory: the sales tax based on spending is fairer than the property tax based on value. The Legislature several times has limited the local property tax in its first hundred years. As part of that history, it created the sales tax distribution system in law today to replace those losses.

Today, the Governor and State Legislature (State) perceive these as one payment and call it State Revenue Sharing. The State feels the statutory payments to local units are not mandatory and may be made at its discretion. Thus, for much of the 1990's and since 2001, the State has not "fully funded" its own formula for sales tax distribution to local governments. In January 2011, the Governor announced his plan to revamp the system by which State Revenue Sharing payments are distributed. Public Act 63 of 2011, introduced the Economic Vitality Incentive Program (EVIP). Each community that received a FY 2010 statutory payment greater than \$4,500 and fulfills the specific requirements for all of the three categories will be eligible to receive a maximum of 67.837363% of its FY 2010 total statutory payment (rounded to the nearest dollar). Eligible communities will receive 1/3 of the maximum amount for each of the three categories they fulfill the specific requirements. The three categories are Accountability and Transparency, Consolidation of Services, and Employee Compensation. The City must submit a

certification form and required attachments for each category to qualify for payment. The maximum EVIP payment for the City of Pleasant Ridge is \$46,230. So, sales tax receipts are not only subject to economic risk, they are additionally exposed to legislative risk and Executive Orders.

The State Revenue Sharing estimate, including EVIP funds, is \$242,000, based on the Michigan Treasury estimates of mid-February of current year shared revenue. This amount reflects a 0.9% increase from FY2013/2014. The City's Sales Tax receipts for the last fourteen years and the FY 2014-2015 budget year is as follows:

<u>Fiscal Year</u>		<u>Receipts</u>	<u>Profit/Loss from Prior Year</u>	<u>Loss from FY 2001</u>
2015	Budget	\$242,000		
2014	Estimated	\$232,000	\$ 4,660	\$149,834
2013	Actual	\$227,340	\$ 4,740	\$154,494
2012		\$222,600	\$ 10,124	\$159,234
2011		\$212,476	\$ -51,621	\$162,333
2010		\$264,097	\$ 12,625	\$110,712
2009		\$251,472	\$ 40,438	\$122,337
2008		\$211,034	\$ -50,690	\$163,775
2007		\$261,724	\$ -7,524	\$113,085
2006		\$269,248	\$ -3,544	\$105,561
2005		\$272,792	\$ -5,209	\$102,017
2004		\$278,001	\$ -28,867	\$ 96,808
2003		\$306,868	\$ -22,528	\$ 67,941
2002		\$329,396	\$ -45,413	<u>\$ 45,413</u>
2001		\$374,809	Fully funded	\$1,402,025

Expenditures

Police Department – Dispatch services continue to be provided by the City of Berkley for the eighth year. Staffing levels, as well as the overtime budget will remain the same for FY2015. The department has budgeted one capital project in this fiscal year, which is an anticipated lease payment, including equipment installation, for a new patrol vehicle. Again this fiscal year, funds have been allocated to send one police officer to fire training academy.

Fire/Rescue Services – Services continue to be provided by the City of Ferndale. The cost represents approximately a 0.9% increase over the current year. This increase was negotiated during the last fire services agreement. The nineteen-year fire contract history is:

2014-2015	\$254,000
2013-2014	\$250,000
2012-2013	\$265,000
2011-2012	\$280,000
2010-2011	\$346,500
2009-2010	\$403,520
2008-2009	\$407,052
2007-2008	\$390,861
2006-2007	\$389,861
2005-2006	\$379,007
2004-2005	\$360,101

2003-2004	\$354,765
2002-2003	\$337,850
2001-2002	\$320,998
2000-2001	\$304,986
1999-2000	\$319,110
1998-1999	\$306,113
1997-1998	\$303,264
1996-1997	\$280,000

Building Department – FY2015 budget numbers are based on the current year's revenues and expenditures. A percentage reduction to the inspectors portion of the permit fees has also been included.

Public Works – Brilar, and City of Royal Oak are the City's independent contractors for Public Works Services. The City has enjoyed a strong relationship with both entities.

Recreation – The General Fund includes two thirds of the personnel cost for the Recreation Assistant based on the results of time spent this year. There will be no Capital Outlay items in this fiscal year. The operating budget includes inflationary increases. Pool and Wellness Center operation changes are noted in Special Revenue Funds.

Special Revenue Funds

Major Streets, Local Streets and Infrastructure

The State defines higher volume city streets as Major Streets and all others as Local Streets. It shares gas tax receipts based on miles of roads and population and restricts expenditures to each fund based on the type of street. No local road projects are scheduled for FY2014. Major Streets plans a transfer to the Capital Projects fund to help with the funding of Cambridge (west), starting in July 2014.

Solid Waste

The City's refuse contract is with the South Oakland County Resource Recovery Authority (SOCRRA). City services for curbside leaf collection and for recycling places high demand on this fund. The costs of curbside collection, rubbish disposal, recycling and composting have increased, however, the quarterly solid waste service charge is recommended to remain at \$43.36/quarter or \$21.68 over 8 bills to cover the costs.

Pool Community Center Operations

The Pool/Community Center 1.4000 operating millage rate was approved April 7, 2003. It is limited to 1.2594 mills for 2014-15. Property taxes will generate an estimated \$163,000. This fund will pay one third of the part-time Recreation Assistant and the General Fund will pay two thirds.

Segregated Capital Asset Fund (SCAF)

SCAF budgets \$40,000 in investment interest revenue. Anticipated principal and interest from the Downtown Development Authority loan is estimated to be \$20,000. A \$13,354 transfer to debt service will pay G.O. limited tax debt service for one loan. (See Debt Service). A \$20,000 transfer to the Pool Fund will pay offset some of the costs for pool/wellness operations.

Library Services

The Library contract with Huntington Woods is set to expire on December 31, 2014. Library Services Fund operations will levy .4950 mills in the final year of the 2010-2014 millage to pay the contract and administrative costs in anticipation of contract negotiations.

Debt Service Funds

Debt Service Funds are established by State Statute and bond covenants to account for the collection and expenditure of resources earmarked for retirement of debt issued directly by the City. Debt Service Fund budgets use the modified basis of accounting which recognizes revenue when it is both measurable and available.

General Obligation Debt Service is the first budget obligation and is made up of two components. Limited tax debt is supported by operating tax revenue. Voted debt millage is “unlimited.” The taxing unit must levy sufficient millage to pay its annual debt requirement, whatever it takes.

Limited tax debt service in FY2015 is on one loan. A direct transfer of SCAF interest \$13,354 to debt service pays debt service for the final (10 of 10) payments on the 2004 DPW Improvements installment loan.

The Pool/Community Center \$2,550,000 bonds were voted April 7, 2003. The FY2015 millage is 1.2594 mills or \$165,000 for Pool/Community Center Operations. Pool debt service will be 1.5 mills or \$196,000 in FY2015.

The 2015-2019 Capital Improvement Plan details \$4,354,459 of outlays. In addition to items discussed in comments above, highlights include the following:

Infrastructure projects can include road, water and sewer line, park and building improvements. Road projects Oxford Boulevard, Cambridge Boulevard, Norwich Road Hanover Road, Ridge Road and some of the existing alleys. An ongoing Infrastructure Study, as well as Sewer rehabilitation and lining is budgeted for all five years.

The Recreation Department plans park improvements totaling \$120,000 in year 2015. Gainsboro Park will begin to see upgrades based on the 2014-2019 Recreation Master Plan.

Enterprise Funds

The City operates one Enterprise fund that accounts for the operation of the Water and Sewer System. The fund is financed and operated in a manner similar to a private enterprise. The intent is that costs (expenses including depreciation) of providing water and sewer services to the general public are recovered through user charges. The fund uses full accrual accounting for budget purposes, which is based on Generally Accepted Accounting Principals (GAAP) and follows accounting and financial activities prescribed by the Financial Accounting and Standards Board (FASB) so long as it does not conflict with the Government Accounting Standards Board (GASB) guidance.

Water and Sewer Fund

The FY05-06 Water and Sewer Fund budget created a single Combined Water and Sewer user fee to cover both local and supplier operating costs plus capital and bonded debt payments. FY2015 budgeted expenses total \$1,276,967. The combined rate of \$125.36/mcf will pay for this. The City Commission has recommended no rate increase for FY2015.

Water costs include paying Southeast Oakland County Water Authority (SOCWA) to provide treated water from Detroit Water and Sewerage Department (DWSD) to our border and to transport it safely to our user's property lines. DWSD bills SOCWA for its costs to supply water. In turn SOCWA bills us for DWSD charges plus its costs to pump water the rest of the way. SOCWA's rate per unit has increased steadily over the past three years, as has the DWSD.

Sewer costs include our costs to collect sewage at the property line and send it through the George W. Kuhn Drainage District (GWK DD) to DWSD to transport, treat and return it to the Great Lakes system. The quantity of sewage treated annually exceeds the quantity of water billed because the sanitary system treats storm water infiltration. The cost to treat sewage and return it to the Great Lakes exceeds the cost to take in and make lake water safe for consumption.

Our rate also must be sufficient to pay debt service on the G.W. Kuhn Drain bonds. FY2013 debt service is \$111,193. FY2015 marks the fifteenth year of an estimated twenty-two year obligation.

During FY2010, the City filed a Budget Deficit Reduction Plan with the State. This is required when a fund falls into a deficit condition, which is what occurred last year in the Water and Sewer Fund. The Plan allowed the City five years to eliminate the deficit. However, due to the City Commission's commitment and determination to strengthen the Water and Sewer Fund, the City was able to eliminate the deficit in FY2012, three years earlier than expected.

DOWNTOWN DEVELOPMENT AUTHORITY

The Downtown Development Authority will capture approximately \$73,000 in tax dollars.

The DDA budgeted expenditures total \$122,780. The DDA has budgeted \$8,500 in community outreach (Concerts in the Park, and Brick Pavers, \$60,000 in Capital Projects to pave alleyways and \$20,900 for the Fairwood Parking Lot loan payment.

BUDGET PHILOSOPHY

A municipal budget should be analyzed in terms of solvency. The four relevant types of solvency are:

Cash Solvency: Having adequate money on hand to pay expenses.

Budget Solvency: Estimate budget revenues being adequate to finance the budget's appropriations and programs.

Long Range Solvency: The municipality having the tools to finance its services on a perennial basis.

Service Delivery Solvency: The funds budgeted for expenses are adequate to meet the demand for services.

Cash Solvency

Historically, Pleasant Ridge has been cash solvent. Cash insolvency occurs when a city has a repeated history of budget insolvency, leading to long-range insolvency. This budget, as reported, is cash solvent.

The amount of cash the City has is directly proportional to undesignated fund balance. The expected fund balance at June 30, 2014 is approximately 24% of revenue. This exceeds both our minimum fund balance goal of 10% and the overall goal of 15% of expenditures and transfers-out.

Budget Solvency

The proposed FY 2014-2015 budget meets the test of budget solvency. Operating revenues including transfers-in support all operating expenditures.

Long Range Solvency

As the professional nature of this document attests, the City is managing its resources responsibly. The Administration is examining ways to contain costs yet maintain excellent service delivery in police, fire and the several privatized contracts.

Service Delivery Solvency

This budget contains appropriations for anticipated expenditures. Services have been trimmed in many areas. This budget meets the City's high standards for service delivery for the next twelve months.

Closing Comments

A budget requires a great deal of time and effort from all City employees to be properly prepared in a timely manner. A special thank you to Ms. Amy Drealan, City Clerk for her input and help with the budget this year. I would also like to offer thanks to Mr. Brian Camiller and Ms. Sheryl Stubblefield, Financial Consultants with Plante Moran, for the many hours they spent preparing this comprehensive document. I would also like to thank the Mayor and City Commissioners for their insight and input to the budget document.

Sincerely,

Scott Pietrzak
Acting City Manager



**CITY OF PLEASANT RIDGE
BUDGET RESOLUTION
GENERAL APPROPRIATIONS ACT
FISCAL YEAR 2014-2015**

WHEREAS, the City Manager has prepared and submitted to the City Commission the proposed budget for fiscal year 2014-2015; and

WHEREAS, the City Commission has advertised the tentative millage rates in The Daily Tribune on May 28, 2014, and held the public hearing on the budget and the tentative millage rates pursuant to Section 16 of the Uniform Budgeting and Accounting Act (Truth in Budgeting) on Tuesday, June 10, 2014; and

WHEREAS, the City Commission has reviewed the proposed tax rates and budget.

NOW, THEREFORE BE IT RESOLVED, that the budget for fiscal year commencing July 1, 2014 and ending June 30, 2015 be adopted; and

BE IT FURTHER RESOLVED, that the revenue and transfers-in for the fiscal year 2014-2015 are estimated as follows:

101	GENERAL FUND	
	Taxes	\$1,532,587
	Licenses and Permits	41,270
	Federal and State Grants	10,000
	State Shared Revenue	242,000
	Charges for Services	419,950
	Fines and Forfeits	51,500
	Interest and Rents	11,000
	Other Revenue	<u>105,970</u>
	Total Expenditures	2,414,277
	Transfers-In	<u>35,000</u>
		2,449,277
202	MAJOR STREETS	113,010
203	LOCAL STREETS	102,010
208	DOG RUN	6,500
212	TREE PLANTING/BEAUTIFICATION	3,000
218	INFRASTRUCTURE	308,410
226	SOLID WASTE	422,807

251	POOL/FITNESS FACILITY	221,653
259	SEGREGATED CAPITAL ASSETS FUND	55,000
260	DOWNTOWN DEVELOPMENT AUTHORITY	78,491
266	DRUG FORFEITURE	500
271	LIBRARY SERVICES	63,938
297	HISTORICAL FUND	6,850
301	DEBT SERVICE-VOTED	193,222
351	DEBT SERVICE-NON VOTED	13,354
401	CAPITAL PROJECT	460,000
592	WATER AND SEWER	1,355,245

BE IT FURTHER RESOLVED, that the expenditures and transfers-out are hereby appropriated by the City Commission to defray the expenditures and meet the liabilities of the City of Pleasant Ridge for the ensuing fiscal year as follows:

101	GENERAL FUND	
	Mayor and City Commission	\$28,050
	Employee Contingency	0
	City Manager	139,750
	Elections	15,360
	City Attorney	46,750
	City Clerk	105,770
	Information Technology	6,000
	Non-Departmental	170,550
	Cable TV	4,000
	City Treasurer/Assessment	116,670
	Police Department	803,515
	Fire/Rescue	254,000
	Building Department	25,550
	Planning Commission	15,500
	Public Works	138,300
	Street Lighting	45,000
	Recreation	354,650
	Retirement Services	178,000
	Total Expenditures	2,447,415
	Transfers-out	
	Increase in Fund Balance	1,862
		2,449,277
202	MAJOR STREET	172,280
203	LOCAL STREET	59,900
208	DOG RUN	7,095
212	TREE PLANTING/BEAUTIFICATION	3,000
218	INFRASTRUCTURE	300,000

226	SOLID WASTE	420,020
251	POOL/FITNESS FACILITY	219,380
259	SEGREGATED CAPITAL ASSET FUND	68,350
260	DOWNTOWN DEVELOPMENT AUTHORITY	22,780
266	DRUG FORFEITURE	50
271	LIBRARY SERVICES	54,647
297	HISTORICAL FUND	11,010
301	DEBT SERVICE-VOTED	183,274
351	DEBT SERVICE-NON VOTED	13,354
401	CAPITAL PROJECT	760,000
592	WATER AND SEWER	1,276,967

BE IT FURTHER RESOLVED, the following property tax rates be authorized and that the City Treasurer is ordered to levy such funds and rates and collect and deposit to the various specific uses and funds, as required by ordinance and resolution:

General Operating	11.3094
Infrastructure Improvements	2.3880
Rubbish Collection & Disposal	1.6961
Pool & Fitness Center Operation	1.2594
Library Services	0.4950
Pool & Fitness Center Debt	1.5000
TOTAL MILLAGE	18.6479

BE IT FURTHER RESOLVED, that the City Commission recognizes that the City of Pleasant Ridge Downtown Authority will capture taxes levied from all millages,

BE IT FURTHER RESOLVED, that the City Treasurer shall levy a 1% Tax Administration Fee on all property taxes collected by the City of Pleasant Ridge from all taxing jurisdictions, as permitted by State law,

AND, BE IT FINALLY RESOLVED, that the legal budgetary level be at the departmental level in the General Fund and at the fund level for all other funds as indicated above.

I Amy M. Drealan, duly certified clerk of the City of Pleasant Ridge, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Commission of the City of Pleasant Ridge, County of Oakland, Michigan, at the Regular City Commission Meeting held Tuesday, June 10, 2014.

Amy M. Drealan, City Clerk



City of Pleasant Ridge
Fiscal Year 2014-2015
Taxable Value, Millage Rates and Tax Levies

2014 TAXABLE VALUATION		
	TAXABLE GROSS	TAXABLE NET
TOTAL	\$132,540,273	\$130,605,837

2013 TAX LEVY				
FUND	PURPOSE	MILLAGE	GROSS LEVY	LEVY NET OF DDA CAPTURE
101	General Operations	11.3094	\$ 1,498,951	\$ 1,477,074
218	Infrastructure Improvements	2.3880	\$ 316,506	\$ 311,887
226	Solid Waste Collection & Disposal	1.6961	\$ 224,802	\$ 221,521
251	Pool & Recreation Facility Operations	1.2594	\$ 166,921	\$ 164,485
271	Library Operations	0.4950	\$ 65,607	\$ 64,650
301	Pool & Recreation Facility Debt	1.5000	\$ 198,810	\$ 195,909
	SUB TOTAL	18.6479	2,471,598	2,435,525
260	City Taxes Captured by DDA			73,481
	TOTAL TAX LEVY	18.6479	2,471,598	2,509,006

2014 Tax Rate Request (This form must be completed and submitted on or before September 30, 2014)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Oakland	2014 Taxable Value of ALL Properties in the Unit as of 5-27-14 132,401,790
Local Government Unit Requesting Millage Levy City of Pleasant Ridge	For LOCAL School Districts: 2014 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2014 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2013 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2014 Current Year "Headlee" Millage Reduction Fraction	(7) 2014 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Oper	N/A	20.0000	11.4248	0.9899	11.3094	1.0000	11.3094	11.3094		
Statue	Refuse	N/A	3.0000	1.7134	0.9899	1.6961	1.0000	1.6961	1.6961		
Voted	Infrast	5-1-1995	3.0000	2.4124	0.9899	2.3880	1.0000	2.3880	2.3880		2015
Voted	Library	11-6-09	0.5000	0.5000	0.9899	0.4950	1.0000	0.4950	0.4950		2014
Voted	Pool-Op	4-7-2003	1.4000	1.2722	0.9899	1.2594	1.0000	1.2594	1.2594		2028
Voted	Pool-Dbt	4-7-2003	unlimit	1.3000				unlimited	1.5000		2028
								Total	18.6479		

Prepared by DRAFT	Telephone Number DRAFT	Title of Preparer DRAFT	Date DRAFT 5-2014
-----------------------------	----------------------------------	-----------------------------------	-----------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date DRAFT 5-2014
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2014 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

City of Pleasant Ridge
Personnel Positions
Full-Time Equivalents (FTEs)

(1 FTE = 2080 hours per year)

Position	Status	FY12-13	FY13-14	FY14-15		
		Adopted	Adopted	Requested	Recommended	Adopted
<u>City Hall</u>						
City Manager	Full-Time	1.00	1.00	1.00	1.00	1.00
City Clerk	Full-Time	1.00	1.00	1.00	1.00	1.00
City Treasurer	Part-Time	0.00	0.00	0.00	0.00	0.00
Utility/Building Clerk	Full-Time	1.00	1.00	1.00	1.00	1.00
Solid Waste Clerk	Part-Time	1.00	1.00	0.33	0.33	0.33
Cable TV Technician	Part-Time	0.14	0.14	0.00	0.00	0.00
City Hall Total		4.14	4.14	3.33	3.33	3.33
<u>Police Department</u>						
Chief	Full-Time	1.00	1.00	1.00	1.00	1.00
Sergeant	Full-Time	1.00	1.00	1.00	1.00	1.00
Patrol Officer	Full-Time	4.00	4.00	4.00	4.00	4.00
Patrol Officer (2)	Part-Time	0.48	0.48	0.48	0.48	0.48
Crossing Guard (1)	Part-Time	0.33	0.33	0.33	0.33	0.33
Police Total		6.81	6.81	6.81	6.81	6.81
<u>Recreation Department</u>						
Director	Full-Time	1.00	1.00	1.00	1.00	1.00
Recreation Assistant	Full-Time	0.62	1.00	1.00	1.00	1.00
Building Supervisor	Part-Time	1.31	1.31	1.00	1.00	1.00
Playground Supervisor (1)	Seasonal	0.09	0.09	0.09	0.09	0.09
Playground Supervisor (1)	Seasonal	0.09	0.09	0.09	0.09	0.09
Playground Supervisor (3)	Seasonal	0.26	0.26	0.26	0.26	0.26
Life Guard-Senior (1/shift)	Seasonal	0.44	0.44	0.44	0.44	0.44
Life Guard (4/shift)	Seasonal	1.75	1.75	1.75	1.75	1.75
Instructors (4)	Seasonal	0.10	0.10	0.10	0.10	0.10
Recreation Total		5.66	6.04	5.73	5.73	5.73
Full-Time positions		10.00	10.00	11.00	11.00	11.00
Part-Time positions (FTEs)		6.61	6.90	4.87	4.87	4.87
All Departments		16.61	16.99	15.87	15.87	15.87

General Fund





**CITY OF PLEASANT RIDGE
GENERAL FUND
REVENUE SUMMARY**

	2012-2013 ACTUAL	2013-2014 ESTIMATED	2014-2015 ADOPTED	
TAXES	1,468,710	1,512,410	1,532,587	62.6%
LICENSES AND PERMITS	56,880	48,133	41,270	1.7%
GRANTS	8,220	10,569	10,000	0.4%
STATE SHARED REVENUE	227,340	232,000	242,000	9.3%
CHARGES FOR SERVICES	427,250	426,079	419,950	17.1%
FINES AND FORFEITS	62,270	36,500	51,500	2.1%
INTEREST AND RENTS	12,190	11,000	11,000	0.4%
OTHER REVENUES	110,510	102,594	105,970	4.3%
OPERATING TRANSFERS IN	13,000	35,000	35,000	0.5%
TOTAL	<u>2,386,370</u>	<u>2,414,285</u>	<u>2,449,277</u>	<u>100.0%</u>

Fund 101 - GENERAL FUND REVENUE

4/29/14		12-13	13-14	13-14	13-14	14-15
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
GL NUMBER	DESCRIPTION		BUDGET	4/24/14	ACTIVITY	BUDGET
Fund 101 - GENERAL FUND						
ESTIMATED REVENUES						
Dept 000						
101-000-401.000	Property Taxes - Operating	1,396,690	1,430,000	1,436,829	1,436,829	1,460,587
101-000-401.001	CHARGEBACKS FROM COUNTY	(340)	(500)		(500)	(500)
101-000-410.500	Delinquent Tax Collection	940	500	2,477	2,477	500
101-000-445.000	Interest on Taxes	16,900	17,000	13,764	17,000	17,000
101-000-447.000	Property Tax Admin Fee	54,520	55,000	56,604	56,604	55,000
101-000-476.000	Landlord Licenses	830	5,500	5,700	5,700	5,500
101-000-477.000	Electrical Permits	5,310	4,500	5,500	5,500	4,500
101-000-478.000	Building Permits	41,240	25,000	24,420	30,000	25,000
101-000-479.000	Plmb.Htg.Refrig.Permits	7,890	5,000	4,775	5,000	5,000
101-000-480.000	LIQUOR LICENSE FEE REVENUE		750	770	770	770
101-000-485.000	Dog Licenses	1,610	500	1,163	1,163	500
101-000-530.000	C.D.B.G.	3,200	5,000	5,569	5,569	5,000
101-000-540.001	SMART REVENUE	5,020	5,000		5,000	5,000
101-000-544.000	302 Training Funds					0
101-000-576.500	Sales Taxes - Statutory	42,800	42,000	22,431	42,000	46,000
101-000-576.750	Sales Taxes - Constitutional	184,540	190,000	99,627	190,000	196,000
101-000-607.000	NSF FEES	560	650	670	670	650

4/29/14		12-13	13-14	13-14	13-14	14-15
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	ACTIVITY 4/24/14	PROJECTED ACTIVITY	REQUESTED BUDGET
101-000-608.000	Registration Fees	2,910	1,700	2,265	2,500	1,700
101-000-609.000	Administrative Fees	9,880	7,500	6,975	7,500	7,500
101-000-627.000	Administrative Charges	376,700	377,200	314,083	377,200	377,200
101-000-635.000	Copying Charges	1,400	900	1,209	1,209	900
101-000-651.000	Use & Admission Fees	3,890	2,000	690	2,000	2,000
101-000-653.000	Registration Program Fees	30,890	25,000	29,464	35,000	30,000
101-000-656.000	Parking Fines	2,620	1,500	1,390	1,500	1,500
101-000-657.000	District Court Fines	59,650	50,000	26,662	35,000	50,000
101-000-665.000	Interest Income	6,460	6,000	3,916	6,000	6,000
101-000-667.000	4 Ridge Rental	5,730	5,000	1,325	5,000	5,000
101-000-670.000	Cable Franchise Fee	60,960	55,000	32,163	55,000	55,000
101-000-671.000	Miscellaneous Other Revenues	15,340	16,100	20,309	22,000	16,100
101-000-673.000	Sale of Fixed Assets		2,500			
101-000-674.000	Zoning Board of Appeal Fees	600	370	225	375	370
101-000-675.000	Contributions & Donations	5,430	27,500	200	200	10,000
101-000-679.000	Refunds & Rebates	22,950	23,000	4,856	23,000	23,000
101-000-679.300	R&R-PUBLIC SAFETY	970	500		500	
101-000-696.000	Bond & Insurance Recoveries	4,260	1,500	1,519	1,519	1,500
101-000-699.259	Transfers In - Segregated Cap		35,000		35,000	35,000
TOTAL ESTIMATED REVENUES		2,386,370	2,424,170	2,127,550	2,414,285	2,449,277

General Fund Expenditures



**CITY OF PLEASANT RIDGE
GENERAL FUND
EXPENDITURE SUMMARY**

	2012-2013 ACTUAL	2013-2014 ADOPTED	2013-2014 ESTIMATED	2014-2015 ADOPTED	
<u>LEGISLATIVE</u>					
Mayor and City Commission	\$ 32,090	\$ 26,050	\$ 34,050	\$ 28,050	1.1%
<u>GENERAL GOVERNMENT</u>					
Contingency	\$ -	\$ 47,500	\$ (47,500)	\$ -	0.0%
City Manager	\$ 136,920	\$ 191,620	\$ 122,795	\$ 139,750	5.7%
City Clerk	\$ 75,780	\$ 95,070	\$ 102,025	\$ 105,770	4.3%
Elections	\$ 16,170	\$ 15,000	\$ 4,840	\$ 15,360	0.6%
City Attorney	\$ 22,390	\$ 18,750	\$ 38,750	\$ 46,750	1.9%
Information Technology	\$ 13,450	\$ 15,000	\$ 10,500	\$ 6,000	0.2%
Non-Departmental	\$ 179,950	\$ 203,050	\$ 211,204	\$ 170,550	7.0%
Cable TV	\$ 2,470	\$ 3,500	\$ 2,500	\$ 4,000	0.2%
City Treasurer	\$ 86,940	\$ 91,300	\$ 91,172	\$ 94,300	3.9%
Assessment	\$ 20,950	\$ 22,370	\$ 23,449	\$ 22,370	0.9%
TOTAL GENERAL GOVERNMENT	\$ 587,110	\$ 729,210	\$ 593,785	\$ 632,900	25.9%
<u>PUBLIC SAFETY</u>					
Police Department	\$ 820,360	\$ 781,220	\$ 787,261	\$ 803,515	32.8%
Fire/Rescue	\$ 265,000	\$ 250,000	\$ 250,000	\$ 254,000	10.4%
TOTAL PUBLIC SAFETY	\$ 1,085,360	\$ 1,031,220	\$ 1,037,261	\$ 1,057,515	43.2%
<u>CODE ENFORCEMENT</u>					
Building Department	\$ 23,980	\$ 23,150	\$ 25,550	\$ 25,550	1.0%
Planning Commission	\$ 40,790	\$ 12,500	\$ 63,100	\$ 15,500	0.6%
TOTAL CODE ENFORCEMENT	\$ 64,770	\$ 35,650	\$ 88,650	\$ 41,050	1.7%
<u>PUBLIC WORKS</u>					
Department of Public Works	\$ 164,860	\$ 141,300	\$ 132,608	\$ 138,300	5.7%
Streetlighting	\$ 47,700	\$ 45,000	\$ 45,000	\$ 45,000	1.8%
TOTAL PUBLIC WORKS	\$ 212,560	\$ 186,300	\$ 177,608	\$ 183,300	7.5%
<u>RECREATION AND CULTURE</u>					
Parks and Recreation	\$ 340,240	\$ 402,900	\$ 410,355	\$ 354,650	14.5%
TOTAL RECREATION AND CULTURE	\$ 340,240	\$ 402,900	\$ 410,355	\$ 354,650	14.5%
<u>OTHER</u>					
Retirement Services	\$ 145,980	\$ 180,000	\$ 167,000	\$ 178,000	7.3%
Capital Outlay	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL OTHER	\$ 145,980	\$ 180,000	\$ 167,000	\$ 178,000	7.3%
TOTAL EXPENDITURES	\$ 2,436,020	\$ 2,565,280	\$ 2,474,659	\$ 2,447,415	100.0%
Transfers Out	\$ 24,950	\$ -		\$ -	0.0%
EXPEDITURES AND TRANFERS OUT	\$ 2,460,970	\$ 2,565,280	\$ 2,474,659	\$ 2,447,415	100.0%

4/29/14		12-13	13-14	13-14	13-14	14-15
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
GL NUMBER	DESCRIPTION		BUDGET	4/24/14	ACTIVITY	BUDGET
Fund 101 - GENERAL FUND EXPENDITURES						
APPROPRIATIONS						
Dept 101-MAYOR & COMMISSION						
101-101-715.000	Worker's Compensation	50	50	41	50	50
101-101-955.000	Miscellaneous Expenses	26,350	20,000	23,476	28,000	22,000
101-101-956.000	Meetings,Conferences,Workshop		500	150	500	500
101-101-958.000	Memberships & Dues	5,690	5,500	4,027	5,500	5,500
Totals for dept 101-MAYOR & COMMISSION		32,090	26,050	27,694	34,050	28,050
Dept 103-CONTINGENCY						
101-103-965.500	CONTINGENCY		47,500	(47,500)	(47,500)	0
Totals for dept 103-CONTINGENCY			47,500	(47,500)	(47,500)	0
Dept 172-CITY MANAGER						
101-172-702.000	Administration Wages	84,330	82,000	37,634	43,000	90,000
101-172-702.250	Comp Time Payoff & Shut Down		52,150	52,141	52,141	
101-172-711.000	Social Security & Medicare	6,910	10,120	5,373	5,373	6,200
101-172-712.000	HOSPITALIZATION/DENTAL/VISION	18,730	20,000	8,562	8,562	20,000
101-172-712.001	EMPLOYEE CONT-MEDICAL INSURANCE		(500)	(469)	469	(2,000)
101-172-713.000	Life Insurance	370	500	155	155	200
101-172-714.000	Retirement	15,330	16,000	8,678	8,678	14,000
101-172-715.000	Worker's Compensation	60	50	50	50	50
101-172-716.000	Unemployment Compensation	520	750	17	17	750
101-172-727.000	Office Supplies	1,610	1,500	1,853	1,900	1,500
101-172-728.000	Postage	410	200	165	200	200
101-172-731.000	Operating Supplies	370	1,000		250	1,000
101-172-790.000	Books & Periodicals	390	100		0	100
101-172-862.000	Automobile Allowance	6,000	6,000	1,500	1,500	6,000
101-172-956.000	Meetings,Conferences,Workshop		250		0	250
101-172-958.000	Memberships & Dues	1,890	1,500	325	500	1,500
Totals for dept 172-CITY MANAGER		136,920	191,620	115,984	122,795	139,750

4/29/14		12-13	13-14	13-14	13-14	14-15
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
GL NUMBER	DESCRIPTION		BUDGET	4/24/14	ACTIVITY	BUDGET
Dept 191-ELECTIONS						
101-191-704.000	Part-Time Salaries	4,340	4,600	1,668	1,668	4,600
101-191-711.000	Social Security & Medicare					350
101-191-715.000	Worker's Compensation	10		11	11	10
101-191-727.000	Office Supplies	40		480	480	
101-191-728.000	Postage	60	400	78	78	400
101-191-731.000	Operating Supplies	5,280	4,000	2,158	2,158	4,000
101-191-809.000	Other Contractual Services	450	2,000	445	445	2,000
101-191-900.000	Printing & Publishing	5,990	4,000			4,000
Totals for dept 191-ELECTIONS		16,170	15,000	4,840	4,840	15,360
Dept 210-CITY ATTORNEY						
101-210-815.000	City Attorney Contract	15,580	12,000	26,659	32,000	40,000
101-210-815.250	Court Prosecutions	6,810	6,750	4,554	6,750	6,750
Totals for dept 210-CITY ATTORNEY		22,390	18,750	31,213	38,750	46,750
Dept 215-CITY CLERK						
101-215-702.000	Administration Wages	55,630	53,000	45,102	60,000	65,000
101-215-711.000	Social Security & Medicare	3,800	4,000	3,397	4,000	5,000
101-215-712.000	HOSPITALIZATION/DENTAL/VISION	8,120	20,000	19,913	22,000	20,000
101-215-712.001	EMPLOYEE CONT-MEDICAL INSURANCE		(500)	(875)	(1,200)	(2,000)
101-215-713.000	Life Insurance	190	200	155	200	200
101-215-714.000	Retirement	4,980	14,000	10,005	14,000	13,200
101-215-715.000	Worker's Compensation	150	120	117	125	120
101-215-716.000	Unemployment Compensation	350	500	11	500	500
101-215-727.000	Office Supplies	760	1,000	50	500	1,000
101-215-728.000	Postage	440	500	33	500	500
101-215-731.000	Operating Supplies	60	100		100	100
101-215-790.000	Books & Periodicals		50		50	50
101-215-861.000	Mileage Allowance	100	150		150	150
101-215-903.000	Printing Legal Ads		400	365	400	400
101-215-955.000	Miscellaneous Expenses		100		100	100
101-215-956.000	Meetings,Conferences,Workshop	780	1,000	10	150	1,000
101-215-958.000	Memberships & Dues	420	450	293	450	450
Totals for dept 215-CITY CLERK		75,780	95,070	78,576	102,025	105,770

4/29/14		12-13	13-14	13-14	13-14	14-15
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
GL NUMBER	DESCRIPTION		BUDGET	4/24/14	ACTIVITY	BUDGET
Dept 228-INFORMATION TECHNOLOGY						
101-228-809.000	Other Contractual Services	13,240	6,000		1,500	6,000
101-228-970.000	Capital Outlay	210	9,000	8,502	9,000	
Totals for dept 228-INFORMATION TECHNOLOGY		13,450	15,000	8,502	10,500	6,000
Dept 248-GENERAL GOVERNMENT						
101-248-711.000	Social Security & Medicare	10				
101-248-727.000	Office Supplies	19,110	13,000	15,361	17,000	13,000
101-248-728.000	Postage	3,560	2,500	1,367	2,000	2,500
101-248-731.000	Operating Supplies	5,570	5,000	7,938	9,000	5,000
101-248-734.000	Building Maintenance Supplies		200	148	200	200
101-248-803.000	Janitorial Contract	2,340	3,000	1,948	3,000	3,000
101-248-809.000	Other Contractual Services	9,020	29,000	9,801	20,000	8,500
101-248-809.002	Payroll Administration	8,060	8,500	6,491	8,500	8,500
101-248-809.600	Contract Svcs - Flag	270	750	275	750	750
101-248-851.000	Telephone	39,060	31,000	27,713	31,000	30,000
101-248-880.000	Community Promotion	170	1,800	272	1,800	1,800
101-248-900.000	Printing & Publishing	8,630	8,000	8,253	9,000	8,000
101-248-910.000	Insurance & Bonds	40,990	58,200	58,204	58,204	58,200
101-248-920.000	Public Utilities	23,080	22,000	24,215	28,000	22,000
101-248-929.000	Maintenance & Repair-Equipmen	60	1,000	254	1,000	1,000
101-248-931.000	Maintenance & Repair-Bldgs	7,460	3,500	3,894	4,000	3,500
101-248-955.000	Miscellaneous Expenses	390	1,000	405	750	1,000
101-248-970.000	Capital Outlay	6,950	11,000	10,920	11,000	
101-248-983.000	Leased Assets	5,220	3,600	4,682	6,000	3,600
Totals for dept 248-GENERAL GOVERNMENT		179,950	203,050	182,141	211,204	170,550
Dept 249-CABLE TV						
101-249-704.000	Part-Time Salaries	1,130	2,500			
101-249-731.000	Operating Supplies	1,240	1,000			1,000
101-249-809.000	Contract Service			1,170	2,500	3,000
Totals for dept 249-CABLE TV		2,470	3,500	1,170	2,500	4,000

4/29/14		12-13	13-14	13-14	13-14	14-15
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
GL NUMBER	DESCRIPTION		BUDGET	4/24/14	ACTIVITY	BUDGET
Dept 253-CITY TREASURER						
101-253-715.000	Worker's Compensation			105	100	
101-253-728.000	Postage	380	600	382	600	600
101-253-731.000	Operating Supplies		100		100	100
101-253-790.000	Books & Periodicals	380	500	309	400	500
101-253-801.000	Audit Contract	16,460	17,000	16,772	16,772	18,000
101-253-809.001	Accounting Services	60,680	62,000	45,969	62,000	64,000
101-253-890.000	Service Charges	4,030	5,000	3,436	5,000	5,000
101-253-900.000	Printing & Publishing	1,960	2,900	2,895	2,900	2,900
101-253-905.000	Printing Checks	410	500		500	500
101-253-928.000	Software Maintenance	2,080	2,000	2,063	2,100	2,000
101-253-954.000	Overage/Shortage		50		50	50
101-253-955.000	Miscellaneous Expenses		50	13	50	50
101-253-960.100	Credit Card Service Charge	560	600	507	600	600
Totals for dept 253-CITY TREASURER		86,940	91,300	72,451	91,172	94,300
Dept 254-ASSESSMENT						
101-254-702.000	Administration Wages	290	500	120	120	500
101-254-711.000	Social Security & Medicare	20	50	9	9	50
101-254-728.000	Postage		550		100	550
101-254-804.000	County Assessor Fees	18,810	19,000		19,000	19,000
101-254-901.000	Printing Tax Bills	1,830	2,000	1,876	4,000	2,000
101-254-955.000	Miscellaneous Expenses		200		200	200
101-254-956.000	Meetings, Conferences, Workshop		70	20	20	70
Totals for dept 254-ASSESSMENT		20,950	22,370	2,025	23,449	22,370

4/29/14		12-13	13-14	13-14	13-14	14-15
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
GL NUMBER	DESCRIPTION		BUDGET	4/24/14	ACTIVITY	BUDGET
Dept 301-POLICE SERVICES						
101-301-702.000	ADMINISTRATION WAGES	67,520	70,000	50,882	70,000	70,000
101-301-703.000	Overtime	14,380	15,000	10,225	15,000	15,000
101-301-704.000	Part-Time Salaries	39,210	25,000	30,041	35,000	30,000
101-301-705.000	Regular Wages-Full time	292,680	293,000	195,881	293,000	303,000
101-301-708.000	Crossng Guard Wages	3,490	3,620	2,275	3,620	3,620
101-301-711.000	Social Security & Medicare	11,090	10,000	9,654	12,000	11,000
101-301-712.000	HOSPITALIZATION/DENTAL/VISION	129,630	135,000	123,141	135,000	135,000
101-301-712.001	EMPLOYEE CONT-MEDICAL INSURANCE		(8,500)	(7,576)	(13,500)	(13,500)
101-301-713.000	Life Insurance	1,080	1,200	884	1,200	1,200
101-301-714.000	Retirement	93,300	108,000	86,720	108,000	110,000
101-301-714.001	EMPLOYEE CONT-RETIREMENT		(5,300)	(5,356)	(7,000)	(7,500)
101-301-715.000	Worker's Compensation	7,020	6,000	5,539	6,000	6,000
101-301-716.000	Unemployment Compensation	1,910	2,500	61	2,500	2,500
101-301-717.000	Longevity	4,640	2,600	1,857	2,600	2,600
101-301-718.000	Uniform Allowance	4,820	4,800	930	2,000	5,375
101-301-718.100	Uniform Cleaning Allowance	2,850	2,850	2,533	2,850	3,275
101-301-720.000	Tuition, Training, Education	2,230	5,900	7,661	7,661	7,000
101-301-720.500	302 Training Funds					7,000
101-301-727.000	Office Supplies	1,410	2,000	1,985	2,000	2,000
101-301-728.000	Postage	160	250	53	150	250
101-301-731.000	Operating Supplies	11,540	8,000	11,849	13,000	12,000
101-301-751.000	Gas & Oil	18,980	20,000	14,475	20,000	20,000
101-301-803.000	Janitorial Contract	3,510	3,500	2,922	3,500	3,500
101-301-807.000	Animal Disposal Contract		200			200
101-301-809.000	Other Contractual Services	1,210	2,500	255	255	250
101-301-809.200	CLEMIS/LEIN Services	9,790	8,500	7,171	8,500	8,500
101-301-809.911	Dispatch Contract	40,300	40,500	30,521	40,195	40,195
101-301-851.000	Telephone	4,540	4,500	2,381	3,250	4,500
101-301-852.000	Radio Maintenance	610	1,000		250	1,000
101-301-929.000	Maintenance & Repair-Equipmen	560	1,500	1,121	1,500	1,500
101-301-930.000	Maintenance & Repair-Vehicles	16,490	9,000	8,087	9,000	9,000
101-301-955.000	Miscellaneous Expenses	80	500	62	500	500
101-301-956.000	Meetings, Conferences, Workshop	290	500	961	961	500
101-301-958.000	Memberships & Dues	440	450	569	569	500
101-301-970.000	Capital Outlay	34,600	6,650	6,620	6,620	6,650
101-301-995.100	INTR:Debt - Govt'l			1,080	1,080	900
Totals for dept 301-POLICE SERVICES		820,360	781,220	605,464	787,261	803,515

4/29/14		12-13	13-14	13-14	13-14	14-15
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	REQUESTED
GL NUMBER	DESCRIPTION		BUDGET	4/24/14	ACTIVITY	BUDGET
Dept 339-FIRE/RESCUE						
101-339-802.000	Fire Services Contract	265,000	250,000	166,670	250,000	254,000
Totals for dept 339-FIRE/RESCUE		265,000	250,000	166,670	250,000	254,000
Dept 371-BUILDING DEPARTMENT						
101-371-715.000	Worker's Compensation	20	200	15	200	200
101-371-727.000	Office Supplies	40	500	67	500	500
101-371-728.000	Postage	170	150	31	150	150
101-371-811.000	Electrical Inspector Fees	2,960	4,500	3,251	4,500	4,500
101-371-812.000	Mechanical Inspector Fees	2,940	5,000	2,366	5,000	5,000
101-371-813.000	Building Inspector Fees	17,100	12,000	13,350	14,400	14,400
101-371-955.000	Miscellaneous Expenses	750	800	626	800	800
Totals for dept 371-BUILDING DEPARTMENT		23,980	23,150	19,706	25,550	25,550
Dept 400-PLANNING COMMISSION						
101-400-731.000	Operating Supplies		500		100	500
101-400-809.000	Other Contractual Services	40,790	12,000	56,224	63,000	15,000
Totals for dept 400-PLANNING COMMISSION		40,790	12,500	56,224	63,100	15,500
Dept 440-PUBLIC WORKS						
101-440-809.000	Other Contractual Services	230		927	1,000	
101-440-809.110	Contract Svcs - B&L General P	11,900	6,500	5,781	6,500	6,500
101-440-809.120	Contract Svcs - JH Hart Tree	3,630	3,000		0	
101-440-809.130	CONTRACT SVCS - PARKS	131,590	118,000	71,681	110,000	118,000
101-440-809.140	CONTRACT SVCS - PROP & BLD	14,010	12,000	7,412	11,000	12,000
101-440-810.000	Public Works Contract			608	608	
101-440-955.000	Miscellaneous Expenses	3,500	1,800	3,324	3,500	1,800
Totals for dept 440-PUBLIC WORKS		164,860	141,300	89,733	132,608	138,300
Dept 448-STREET LIGHTING						
101-448-921.000	Street Lighting	47,700	45,000	29,830	45,000	45,000
Totals for dept 448-STREET LIGHTING		47,700	45,000	29,830	45,000	45,000

4/29/14		12-13	13-14	13-14	13-14	14-15
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	ACTIVITY 4/24/14	PROJECTED ACTIVITY	REQUESTED BUDGET
Dept 750-RECREATION						
101-750-702.000	Administration Wages	65,380	91,000	76,959	101,000	110,000
101-750-704.000	Part-Time Salaries	46,270	22,000	19,650	25,000	22,000
101-750-711.000	Social Security & Medicare	7,650	9,100	7,472	11,000	11,000
101-750-712.000	HOSPITALIZATION/DENTAL/VISION	23,430	26,000	24,721	26,000	26,000
101-750-712.001	EMPLOYEE CONT-MEDICAL INSURANCE		(1,500)	(1,419)	(2,000)	(2,600)
101-750-713.000	Life Insurance	200	400	310	400	400
101-750-714.000	Retirement	5,330	15,000	11,887	15,000	14,000
101-750-714.001	EMPLOYEE CONT-RETIREMENT		(1,000)	(767)	(1,000)	(1,000)
101-750-715.000	Worker's Compensation	2,510	2,000	1,978	2,000	2,000
101-750-716.000	Unemployment Compensation	480	1,000	15	1,000	1,000
101-750-720.000	Tuition, Training, Education	150	200	60	200	200
101-750-727.000	Office Supplies	3,600	3,600	4,110	4,500	3,600
101-750-728.000	Postage	170	250	144	250	250
101-750-728.500	Newsletter Delivery	1,800	1,500	1,240	1,500	1,500
101-750-729.000	Recreation Program Supplies	7,880	6,000	6,981	8,000	6,000
101-750-730.000	Special Program Supplies	29,660	25,000	25,656	30,000	25,000
101-750-731.000	Operating Supplies	7,160	5,000	4,940	6,500	5,000
101-750-736.000	Computer Supplies		100		0	100
101-750-790.000	Books & Periodicals		100		0	100
101-750-803.000	Janitorial Contract	8,040	8,500	6,696	8,500	8,500
101-750-803.700	Exterminator Service	750	750	522	750	750
101-750-809.000	Other Contractual Services	27,170	22,000	19,177	26,000	20,000
101-750-809.700	Alarm System	5,960	5,100	3,453	5,100	5,100
101-750-851.000	Telephone	8,100	7,000	8,056	9,000	7,000
101-750-861.000	Mileage Allowance	610	350	663	750	350
101-750-883.000	Sports	4,900	4,000	3,413	4,000	4,000
101-750-904.000	Printing Newsletter	6,910	8,000	9,264	9,264	8,000
101-750-920.000	Public Utilities	55,160	57,000	34,592	50,000	53,000
101-750-929.000	Maintenance & Repair-Equipmen	1,130	1,500		6,000	1,500
101-750-931.000	Maintenance & Repair-Bldgs	6,810	3,500	4,477	5,000	3,500
101-750-934.000	Maintenance & Repair-Parks	2,420	30,000	1,672	10,000	10,000
101-750-955.000	Miscellaneous Expenses	100	250	120	250	250
101-750-955.300	Trolley	2,790	5,000	3,288	3,288	5,000
101-750-956.000	Meetings, Conferences, Workshop	1,700	1,500	1,058	1,058	1,500
101-750-958.000	Memberships & Dues	2,020	1,650	857	1,000	1,650
101-750-970.000	Capital Outlay	4,000	41,050	41,045	41,045	
Totals for dept 750-RECREATION		340,240	402,900	322,290	410,355	354,650

4/29/14		12-13	13-14	13-14	13-14	14-15
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	ACTIVITY 4/24/14	PROJECTED ACTIVITY	REQUESTED BUDGET
Dept 863-RETIREMENT SERVICES						
101-863-712.000	HOSPITALIZATION/DENTAL/VISION	106,240	130,000	82,940	130,000	135,000
101-863-712.001	EMPLOYEE CONT-MEDICAL INSURANCE			(6,476)	(13,000)	(7,000)
101-863-714.000	Retirement	39,740	50,000	37,440	50,000	50,000
Totals for dept 863-RETIREMENT SERVICES		145,980	180,000	113,904	167,000	178,000
Dept 966-TRANSFERS OUT						
101-966-999.251	TRANSFERS OUT-POOL OPERATI	24,950				
Totals for dept 966-TRANSFERS OUT		24,950	0	0	0	0
TOTAL APPROPRIATIONS		2,450,970	2,565,230	1,330,917	2,471,659	2,477,415
NET OF REVENUES/APPROPRIATIONS - FUND 10		(74,600)	(141,110)	246,633	(60,374)	1,862
BEGINNING FUND BALANCE		724,870	650,230	650,270	650,270	589,896
ENDING FUND BALANCE		650,270	509,120	896,903	589,896	591,758

Special Revenue Funds



Fund 202 - MAJOR STREET FUND						
GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 202 - MAJOR STREET FUND						
ESTIMATED REVENUES						
Dept 000						
202-000-579.000	Gas Tax Allocation Formula	110,640	109,000	82,893	113,000	113,000
202-000-665.000	Interest Income	20	10	10	10	10
Totals for dept 000-		110,660	109,010	82,903	113,010	113,010
TOTAL ESTIMATED REVENUES		110,660	109,010	82,903	113,010	113,010
APPROPRIATIONS						
Dept 463-STREET MAINTENANCE						
202-463-731.000	Operating Supplies			3,978	3,980	3,980
202-463-810.000	Public Works Contract	10,510	8,500	2,962	16,500	8,500
202-463-827.000	Administrative Service Charge	10,000	10,000	8,333	10,000	10,000
202-463-890.000	Service Charges	640	300	293	300	300
202-463-955.000	Miscellaneous Expenses		1,000	120	1,000	1,000
Totals for dept 463-STREET MAINTENANCE		21,150	19,800	15,686	31,780	23,780
Dept 474-TRAFFIC SERVICES						
202-474-731.000	Operating Supplies	250	4,500	438	4,500	4,500
202-474-810.000	Public Works Contract	2,200	2,000	884	2,000	2,000
202-474-935.000	Traffic Control	2,240	6,500	908	6,500	6,500
202-474-955.000	Miscellaneous Expenses		1,000		1,000	1,000
Totals for dept 474-TRAFFIC SERVICES		4,690	14,000	2,230	14,000	14,000
Dept 478-WINTER SERVICES						
202-478-731.000	Operating Supplies	6,940	5,500	7,947	7,947	5,500
202-478-810.000	Public Works Contract	15,380	32,500	21,022	25,000	32,500
Totals for dept 478-WINTER SERVICES		22,320	38,000	28,969	32,947	38,000
Dept 966-TRANSFERS OUT						
202-966-999.203	Transfers Out-Local Streets	54,500	54,500	40,870	54,500	56,500
202-966-999.204	Transfers Out-Capital Projects					40,000
Totals for dept 966-TRANSFERS OUT		54,500	54,500	40,870	54,500	96,500
TOTAL APPROPRIATIONS		102,660	126,300	87,755	133,227	172,280
NET OF REVENUES/APPROPRIATIONS - FUND 202		8,000	(17,290)	(4,852)	(20,217)	(59,270)
BEGINNING FUND BALANCE		114,590	122,590	122,590	117,738	97,521
ENDING FUND BALANCE		122,590	105,300	117,738	97,521	38,251

Fund 203 - LOCAL STREET FUND						
GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 203 - LOCAL STREET FUND						
ESTIMATED REVENUES						
Dept 000						
203-000-574.048	St Shared Rev - Metro Act	7,210	7,000		7,000	7,000
203-000-579.000	Gas Tax Allocation Formula	36,150	37,000	29,349	37,000	38,500
203-000-579.500	Bld Roads Allocation Funds	1,520		1,298		
203-000-640.000	PR Foundation/Other	1,440				
203-000-665.000	Interest Income	10	10	2	15	10
203-000-699.202	Transfer In - Major Streets	54,500	54,500	54,500	54,500	56,500
203-000-699.218	Transfers In - Infrastructure	294,910				
203-000-699.259	Transfers In - Segregated Cap	40,000				
Totals for dept 000-		435,740	98,510	85,149	98,515	102,010
TOTAL ESTIMATED REVENUES		435,740	98,510	85,149	98,515	102,010
APPROPRIATIONS						
Dept 463-STREET MAINTENANCE						
203-463-731.000	Operating Supplies		1,000		1,000	1,000
203-463-810.000	Public Works Contract	15,760	8,500	4,443	16,500	8,500
203-463-814.000	Engineering Services		2,000		2,000	2,000
203-463-827.000	Administrative Service Charge	3,500	3,700	3,083	3,700	3,700
203-463-890.000	SERVICE CHARGES	260	300	108	300	300
203-463-955.000	Miscellaneous Expenses		1,000	180	1,000	1,000
Totals for dept 463-STREET MAINTENANCE		19,520	16,500	7,814	24,500	16,500
Dept 474-TRAFFIC SERVICES						
203-474-731.000	Operating Supplies	370	4,500	657	4,500	4,500
203-474-810.000	Public Works Contract	3,290	2,400	1,327	2,400	2,400
203-474-955.000	Miscellaneous Expenses		1,000		1,000	1,000
Totals for dept 474-TRAFFIC SERVICES		3,660	7,900	1,984	7,900	7,900
Dept 478-WINTER SERVICES						
203-478-731.000	Operating Supplies	10,410	3,000	11,921	12,000	3,000
203-478-810.000	Public Works Contract	23,070	32,500	31,533	31,533	32,500
Totals for dept 478-WINTER SERVICES		33,480	35,500	43,454	43,533	35,500
Dept 910-CAPITAL ASSETS						
203-910-970.446	Capital Outlay-Streets&Alley	552,960		31,670	32,000	
Totals for dept 910-CAPITAL ASSETS		552,960	0	31,670	32,000	0
TOTAL APPROPRIATIONS		609,620	59,900	84,922	107,933	59,900
NET OF REVENUES/APPROPRIATIONS - FUND 203		(173,880)	38,610	227	(9,418)	42,110
BEGINNING FUND BALANCE		208,830	34,940	34,950	34,950	25,532
ENDING FUND BALANCE		34,950	73,550	35,177	25,532	67,642

Fund 208 - DOG PARK

GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 208 - DOG PARK						
ESTIMATED REVENUES						
Dept 000						
208-000-651.000	Use & Admission Fees	5,250	6,500	4,050	6,000	6,500
Totals for dept 000-		5,250	6,500	4,050	6,000	6,500
TOTAL ESTIMATED REVENUES		5,250	6,500	4,050	6,000	6,500
APPROPRIATIONS						
Dept 750-RECREATION						
208-750-731.000	Operating Supplies	2,340	2,500	1,081	2,500	2,500
208-750-810.000	Public Works Contract	4,850	4,400	1,280	3,400	3,400
208-750-827.000	Administrative Service Charge	1,000	1,000	833	1,000	1,000
208-750-890.000	Service Charges	30	20	11	25	20
208-750-920.000	Public Utilities	150	150	152	175	175
Totals for dept 750-RECREATION		8,370	8,070	3,357	7,100	7,095
TOTAL APPROPRIATIONS		8,370	8,070	3,357	7,100	7,095
NET OF REVENUES/APPROPRIATIONS - FUND 208		(3,120)	(1,570)	693	(1,100)	(595)
BEGINNING FUND BALANCE		6,940	3,820	3,820	3,820	2,720
ENDING FUND BALANCE		3,820	2,250	4,513	2,720	2,125

Fund 212 - TREE PLANTING/BEAUTIFICATION

GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 212 - TREE PLANTING/BEAUTIFICATION						
ESTIMATED REVENUES						
Dept 000						
212-000-675.000	Contributions & Donations		5,000			3,000
Totals for dept 000-		0	5,000	0	0	3,000
TOTAL ESTIMATED REVENUES		0	5,000	0	0	3,000
APPROPRIATIONS						
Dept 750-RECREATION						
212-750-970.750	Capital Outlay-Recreation		5,000			3,000
Totals for dept 750-RECREATION		0	5,000	0	0	3,000
TOTAL APPROPRIATIONS		0	5,000	0	0	3,000
NET OF REVENUES/APPROPRIATIONS - FUND 212		0	0	0	0	0
BEGINNING FUND BALANCE		20	20	20	20	20
ENDING FUND BALANCE		20	20	20	20	20

Fund 218 - INFRASTRUCTURE IMPROVEMENTS

GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 218 - INFRASTRUCTURE IMPROVEMENTS						
ESTIMATED REVENUES						
Dept 000						
218-000-406.000	Infrastructure Taxes	294,910	300,000	303,067	303,067	308,410
218-000-665.000	Interest Income					
Totals for dept 000-		294,910	300,000	303,067	303,067	308,410
TOTAL ESTIMATED REVENUES		294,910	300,000	303,067	303,067	308,410
APPROPRIATIONS						
Dept 966-TRANSFERS OUT						
218-966-999.203	Transfers Out-Local Streets	294,910				
218-966-999.401	Transfers Out-Major Projects		300,000	211,980	300,000	300,000
Totals for dept 966-TRANSFERS OUT		294,910	300,000	211,980	300,000	300,000
TOTAL APPROPRIATIONS		294,910	300,000	211,980	300,000	300,000
NET OF REVENUES/APPROPRIATIONS - FUND 218		0	0	91,087	3,067	8,410
BEGINNING FUND BALANCE						3,067
ENDING FUND BALANCE		0	0	91,087	3,067	11,477

Fund 226 - SOLID WASTE FUND						
GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 226 - SOLID WASTE FUND						
ESTIMATED REVENUES						
Dept 000						
226-000-403.000	Refuse Collection Taxes	209,460	213,000	215,251	215,251	219,047
226-000-630.000	Rubbish Collection Ser Charges	199,410	201,000	152,248	201,000	201,000
226-000-642.000	Sales	190	250	214	250	250
226-000-662.000	Util Bill Penalties	3,030	2,500	2,262	2,500	2,500
226-000-665.000	Interest Income	10	10	5	15	10
Totals for dept 000-		412,100	416,760	369,980	419,016	422,807
TOTAL ESTIMATED REVENUES		412,100	416,760	369,980	419,016	422,807
APPROPRIATIONS						
Dept 248-GENERAL GOVERNMENT						
226-248-702.000	Administration Wages	7,960	8,000	4,449	8,000	18,500
226-248-704.000	Part-Time Salaries	2,540	3,000	1,670	3,000	3,000
226-248-711.000	Social Security & Medicare	800	850	679	850	900
226-248-712.000	HOSPITALIZATION/DENTAL/VISION	1,460		2,184	2,184	1,500
226-248-713.000	Life Insurance	90	50	78	50	50
226-248-714.000	Retirement	960	500	884	780	800
226-248-714.001	EMPLOYEE CONT-RETIREMENT		(250)	(330)	(400)	(250)
226-248-715.000	Worker's Compensation	220	170	171	175	170
226-248-716.000	Unemployment Compensation	180	250	6	250	250
226-248-890.000	Service Charges	360	300	222	300	300
Totals for dept 248-GENERAL GOVERNMENT		14,570	12,870	10,013	15,189	25,220
Dept 528-REFUSE COLLECTION & DISPOSAL						
226-528-805.000	Refuse Collections Contract	170,950	174,400	140,548	174,400	175,900
226-528-805.500	Roll-Off Service		500		500	500
226-528-806.250	Special Household Waste Prog	3,450	2,500	2,332	2,500	2,500
226-528-806.500	Miscellaneous Disposal Costs		1,000		1,000	1,000
226-528-810.000	Public Works Contract	59,190	43,900	24,872	43,900	43,900
226-528-810.001	Leaf Collection	54,920	52,000	54,090	54,090	54,000
226-528-810.100	Street Sweeping	4,360	10,000	3,680	10,000	10,000
226-528-821.000	Recycling Program		1,500		1,500	0
226-528-827.000	Administrative Service Charge	108,000	108,000	90,000	108,000	108,000
226-528-955.000	Miscellaneous Expenses		1,000		1,000	1,000
Totals for dept 528-REFUSE COLLECTION & DISPOSAL		400,870	394,800	277,050	394,800	394,800
TOTAL APPROPRIATIONS		415,440	407,670	286,490	407,950	420,020
NET OF REVENUES/APPROPRIATIONS - FUND 226		(3,340)	9,090	83,490	11,066	2,787
BEGINNING FUND BALANCE		32,340	29,000	29,000	29,000	40,066
ENDING FUND BALANCE		29,000	38,090	112,490	40,066	42,853

Fund 251 - POOL/FITNESS FACILITY						
GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 251 - POOL/FITNESS FACILITY						
ESTIMATED REVENUES						
Dept 000						
251-000-408.000	Pool Operating Taxes	155,520	158,000	159,822	159,822	162,643
251-000-636.100	Pool Visitor Fees	830	2,000	1,568	2,000	2,000
251-000-636.200	Swimming Lesson Fees	1,140	9,000	5,020	9,000	9,000
251-000-636.300	Swim Team Fees	25,390	28,000	6,772	28,000	28,000
251-000-665.000	Interest Income		10	1	1	10
251-000-679.000	Refunds & Rebates	80				
251-000-699.101	TRANSFERS IN - GENERAL FUND	24,950				
251-000-699.259	Transfers In - Segregated Cap	39,000	30,000		30,000	20,000
Totals for dept 000-		246,910	227,010	173,183	228,823	221,653
TOTAL ESTIMATED REVENUES		246,910	227,010	173,183	228,823	221,653

Fund 251 - POOL/FITNESS FACILITY						
GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
APPROPRIATIONS						
Dept 750-RECREATION						
251-750-970.000	Capital Outlay		5,000	1,000	3,000	5,000
251-750-983.000	Leased Assets	12,430	12,500	16,743	16,743	13,500
Totals for dept 750-RECREATION		12,430	17,500	17,743	19,743	18,500
Dept 759-POOL/FITNESS FAC. OPER.						
251-759-702.000	Administration Wages	4,810	19,000	13,603	19,000	10,000
251-759-704.000	Part-Time Salaries	52,550	35,000	29,049	35,000	42,000
251-759-711.000	Social Security & Medicare	6,860	5,000	3,403	5,000	5,000
251-759-712.000	HOSPITALIZATION/DENTAL/VISION		6,000		2,400	2,400
251-759-712.001	EMPLOYEE CONT-MEDICAL INSURANCE		(600)		(600)	(240)
251-759-713.000	Life Insurance		150		150	150
251-759-714.000	Retirement		1,100		1,100	1,100
251-759-714.001	EMPLOYEE CONT-RETIREMENT		(800)		(500)	(500)
251-759-715.000	Worker's Compensation	1,020	770	803	775	770
251-759-716.000	Unemployment Compensation		100		100	100
251-759-727.000	Office Supplies	1,250	750	198	750	750
251-759-731.000	Operating Supplies	6,110	5,000	4,733	5,000	5,000
251-759-731.500	Pool Chemicals	5,120	4,000	2,996	4,000	4,000
251-759-738.000	Licenses & Permits	70	200		200	200
251-759-803.000	Janitorial Contract	12,050	11,000	10,044	11,000	11,000
251-759-809.000	Other Contractual Services		1,000		1,000	1,000
251-759-809.500	Temporary Labor (Open/Close)		5,000		5,000	5,000
251-759-827.000	Administrative Service Charge	38,720	38,500	32,083	38,500	38,500
251-759-851.000	Telephone	1,280	1,100	2,185	2,200	1,100
251-759-880.200	Swim Team	39,430	22,000	15,364	22,000	22,000
251-759-880.300	Suits & Sweats/Uniforms	890	1,000	2,288	2,290	1,000
251-759-880.400	Synchronized Swimming		350	489	500	350
251-759-890.000	Service Charges	120	200	53	200	200
251-759-920.000	Public Utilities	19,290	15,000	10,386	15,000	15,000
251-759-920.300	Utilities - Water	21,620	25,000	15,907	22,000	22,000
251-759-929.000	Maintenance & Repair-Equipmen		1,500	2,312	2,500	1,500
251-759-929.500	Maintenance & Repair-Pump/Htr	21,650	4,000	4,269	12,000	4,000
251-759-931.000	Maintenance & Repair-Bldgs	200	5,000		1,000	5,000
251-759-956.000	Meetings, Conferences, Workshop	360	500		500	500
251-759-970.000	Capital Outlay	1,870	2,000		1,000	2,000
Totals for dept 759-POOL/FITNESS FAC. OPER.		235,270	208,820	150,165	209,065	200,880
TOTAL APPROPRIATIONS		247,700	226,320	167,908	228,808	219,380
NET OF REVENUES/APPROPRIATIONS - FUND 251		(790)	690	5,275	15	2,273
BEGINNING FUND BALANCE		790				15
ENDING FUND BALANCE		0	690	5,275	15	2,288

Fund 259 - SEGREGATED CAPITAL ASSETS FUND (SCAF)

GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY THRU 03/31/14	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 259 - SEGREGATED CAPITAL ASSETS FUND (SCAF)						
ESTIMATED REVENUES						
Dept 000						
259-000-665.000	Interest Income	42,620	40,000	26,842	40,000	40,000
259-000-665.100	Unrealized/Realized Gain/Loss	(15,830)	(5,000)	(4,970)	(5,000)	(5,000)
259-000-665.260	Interest Income - DDA	22,700	21,800		21,800	20,000
Totals for dept 000-		49,490	56,800	21,872	56,800	55,000
TOTAL ESTIMATED REVENUES		49,490	56,800	21,872	56,800	55,000
APPROPRIATIONS						
Dept 966-TRANSFERS OUT						
259-966-999.101	Transfers Out-General Fund		35,000		35,000	35,000
259-966-999.203	Transfers Out-Local Streets	40,000				
259-966-999.251	TRANSFERS OUT-POOL OPERATIN	39,000	30,000		30,000	20,000
259-966-999.351	Transfers Out-Debt Svc-Non V	13,350	13,350		13,350	13,350
Totals for dept 966-TRANSFERS OUT		92,350	78,350	0	78,350	68,350
TOTAL APPROPRIATIONS		92,350	78,350	0	78,350	68,350
NET OF REVENUES/APPROPRIATIONS - FUND 259		(42,860)	(21,550)	21,872	(21,550)	(13,350)
BEGINNING FUND BALANCE		3,288,230	3,245,370	3,223,820	3,245,692	3,224,142
ENDING FUND BALANCE		3,245,370	3,223,820	3,245,692	3,224,142	3,210,792

Fund 260 - (DDA) DOWNTOWN DEVELOPMENT AUTHORITY

GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY THRU 03/31/14	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 260 - (DDA) DOWNTOWN DEVELOPMENT AUTHORITY						
ESTIMATED REVENUES						
Dept 000						
260-000-405.000	T.I.F.A. Taxes	68,030	70,000	65,458	70,000	73,481
260-000-410.500	Delinquent Tax Collection	2,210		3,821		
260-000-665.000	Interest Income	20	10	7	10	10
260-000-671.000	Miscellaneous Other Revenues	1,530	3,000	857	1,000	3,000
260-000-675.000	Contributions & Donations		2,000			2,000
Totals for dept 000-		71,790	75,010	70,143	71,010	78,491
TOTAL ESTIMATED REVENUES		71,790	75,010	70,143	71,010	78,491
APPROPRIATIONS						
Dept 730-DEVELOPMENT ACTIVITIES						
260-730-731.000	Operating Supplies	40	100		100	100
260-730-740.200	Sales Tax Expense	30	30	20	30	30
260-730-809.000	Other Contractual Services		10,000	9,000	10,000	10,000
260-730-827.000	Administrative Service Charge	22,500	22,500	16,870	22,500	22,500
260-730-890.000	Service Charges	530	250	250	250	250
260-730-955.000	Miscellaneous Expenses	1,120	500		500	500
260-730-955.200	Concerts in the Park	5,080	7,500	4,260	7,500	7,500
260-730-955.400	BRICK PAVER PROGRAM		1,000	170	1,000	1,000
260-730-970.000	Capital Outlay		25,000			60,000
260-730-991.100	PRIN:Debt - Govt'l	20,000	20,000		20,000	20,000
260-730-995.100	INTR:Debt - Govt'l	2,700	1,800		1,800	900
Totals for dept 730-DEVELOPMENT ACTIVITIES		52,000	88,680	30,570	63,680	122,780
TOTAL APPROPRIATIONS		52,000	88,680	30,570	63,680	122,780
NET OF REVENUES/APPROPRIATIONS - FUND 260		19,790	(13,670)	39,573	7,330	(44,289)
BEGINNING FUND BALANCE		48,050	67,840	67,840	67,840	75,170
ENDING FUND BALANCE		67,840	54,170	107,413	75,170	30,881

Fund 266 - DRUG FORFEITURE FUND

GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY THRU 03/31/14	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 266 - DRUG FORFEITURE FUND						
ESTIMATED REVENUES						
Dept 000						
266-000-659.000	Drug Seizure Revenue	280	500		500	500
Totals for dept 000-		280	500	0	500	500
TOTAL ESTIMATED REVENUES		280	500	0	500	500
APPROPRIATIONS						
Dept 301-POLICE SERVICES						
266-301-890.000	SERVICE CHARGES	30	50		50	50
266-301-999.101	Transfers Out-General Fund	13,000				
Totals for dept 301-POLICE SERVICES		13,030	50	0	50	50
TOTAL APPROPRIATIONS		13,030	50	0	50	50
NET OF REVENUES/APPROPRIATIONS - FUND 266		(12,750)	450	0	450	450
BEGINNING FUND BALANCE		13,040	300	290	300	750
ENDING FUND BALANCE		290	750	290	750	1,200

Fund 271 - LIBRARY FUND						
		12-13	13-14	13-14	13-14	14-15
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 03/31/14	PROJECTED ACTIVITY	REQUESTED BUDGET
Fund 271 - LIBRARY FUND						
ESTIMATED REVENUES						
Dept 000						
271-000-407.000	Library Taxes	45,230	46,000	46,477	46,477	63,928
271-000-665.000	Interest Income	10	10		10	10
Totals for dept 000-		45,240	46,010	46,477	46,487	63,938
TOTAL ESTIMATED REVENUES		45,240	46,010	46,477	46,487	63,938
APPROPRIATIONS						
Dept 299-LIBRARY						
271-299-800.000	Library Services Contract	40,110	41,400	40,597	40,597	41,597
271-299-827.000	Administrative Service Charge	12,900	12,900	10,750	12,900	12,900
271-299-890.000	Service Charges	180	150	127	150	150
Totals for dept 299-LIBRARY		53,190	54,450	51,474	53,647	54,647
TOTAL APPROPRIATIONS		53,190	54,450	51,474	53,647	54,647
NET OF REVENUES/APPROPRIATIONS - FUND 271		(7,950)	(8,440)	(4,997)	(7,160)	9,291
BEGINNING FUND BALANCE		19,750	11,800	11,800	11,800	4,640
ENDING FUND BALANCE		11,800	3,360	6,803	4,640	13,931

Fund 297 - HISTORICAL FUND

GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY THRU 03/31/14	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 297 - HISTORICAL FUND						
ESTIMATED REVENUES						
Dept 000						
297-000-642.000	Sales	1,880	350	2,090	2,100	350
297-000-651.000	Use & Admission Fees		6,500		6,500	6,500
Totals for dept 000-		1,880	6,850	2,090	8,600	6,850
TOTAL ESTIMATED REVENUES		1,880	6,850	2,090	8,600	6,850
APPROPRIATIONS						
Dept 803-HISTORIC ACTIVITIES						
297-803-727.000	Office Supplies	390	100		100	100
297-803-728.500	Newsletter Delivery		500		500	500
297-803-731.000	Operating Supplies	1,960	3,500	674	3,500	3,500
297-803-740.200	Sales Tax Expense		30	37	30	30
297-803-740.300	Merchandise Purchased			117	120	
297-803-827.000	Administrative Service Charge	700	700	583	700	700
297-803-890.000	Service Charges	80	30	36	35	30
297-803-931.000	Maintenance & Repair-Bldgs	300	650	250	650	650
297-803-955.000	Miscellaneous Expenses	140	500		500	500
297-803-970.000	Capital Outlay	1,920	10,000		5,000	5,000
Totals for dept 803-HISTORIC ACTIVITIES		5,490	16,010	1,697	11,135	11,010
TOTAL APPROPRIATIONS		5,490	16,010	1,697	11,135	11,010
NET OF REVENUES/APPROPRIATIONS - FUND 297		(3,610)	(9,160)	393	(2,535)	(4,160)
BEGINNING FUND BALANCE		15,110	11,500	11,500	11,500	8,965
ENDING FUND BALANCE		11,500	2,340	11,893	8,965	4,805

Debt Service Funds



Fund 301 - DEBT SERVICE (VOTED BONDS POOL)

GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY THRU 03/31/14	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 301 - DEBT SERVICE (VOTED BONDS)						
ESTIMATED REVENUES						
Dept 000						
301-000-404.000	Debt Service Property Taxes	122,250	160,500	163,315	163,315	193,722
301-000-665.000	Interest Income	(310)	(500)	(250)	(500)	(500)
Totals for dept 000-		121,940	160,000	163,065	162,815	193,222
TOTAL ESTIMATED REVENUES		121,940	160,000	163,065	162,815	193,222
APPROPRIATIONS						
Dept 905-LONG-TERM DEBT RETIREMENT						
301-905-991.047	PRIN: Comm. Ctr/Bank of New Yor	75,000	75,000	75,000	75,000	100,000
301-905-995.047	INTR: Comm. Ctr/Bank of New Yor	88,340	85,810	85,806	85,806	83,274
Totals for dept 905-LONG-TERM DEBT RETIREMENT		163,340	160,810	160,806	160,806	183,274
TOTAL APPROPRIATIONS		163,340	160,810	160,806	160,806	183,274
NET OF REVENUES/APPROPRIATIONS - FUND 301		(41,400)	(810)	2,259	2,009	9,948
BEGINNING FUND BALANCE		49,020	7,630	7,620	7,630	6,820
ENDING FUND BALANCE		7,620	6,820	9,879	9,639	16,768

Capital Project Funds



Fund 401 - CAPITAL PROJECT FUND						
GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 401 - CAPITAL PROJECT FUND						
ESTIMATED REVENUES						
Dept 000						
401-000-665.000	Interest Income					
401-000-675.000	Gainsboro Park Project	0	0	0	0	120,000
401-000-699.218	Transfers In - Infrastructure		300,000	300,000	300,000	300,000
401-000-699.219	Transfers In - Major Streets					40,000
Totals for dept 000-		0	300,000	300,000	300,000	460,000
TOTAL ESTIMATED REVENUES		0	300,000	300,000	300,000	460,000
APPROPRIATIONS						
Dept 910-CAPITAL ASSETS						
401-910-970.446	Capital Outlay-Streets&Alley			2,700	2,700	640,000
401-910-970.750	Capital Outlay-Gainsboro Park	0	0	0	0	120,000
Totals for dept 910-CAPITAL ASSETS		0	0	2,700	2,700	760,000
TOTAL APPROPRIATIONS		0	0	2,700	2,700	760,000
NET OF REVENUES/APPROPRIATIONS - FUND 401		0	300,000	297,300	297,300	(300,000)
BEGINNING FUND BALANCE			14,000	14,000	14,000	311,300
ENDING FUND BALANCE		14,000	314,000	311,300	311,300	11,300

Water & Sewer Fund



Fund 592 - WATER AND SEWER FUND

GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
Fund 592 - WATER AND SEWER FUND						
ESTIMATED REVENUES						
Dept 000						
592-000-642.000	Sales	1,382,390	1,316,500	1,031,034	1,316,500	1,316,280
592-000-650.000	IWC Charges Revenue	7,880	10,200	6,534	10,200	10,215
592-000-662.000	Util Bill Penalties	18,280	15,000	12,307	15,000	15,000
592-000-665.000	Interest Income	50	10	28	10	
592-000-678.000	Sewer Replacement Reimb-Res.	10,690	44,000			10,000
592-000-679.000	Refunds & Rebates	9,080	7,500		3,000	3,750
Totals for dept 000-		1,428,370	1,393,210	1,049,903	1,344,710	1,355,245
TOTAL ESTIMATED REVENUES		1,428,370	1,393,210	1,049,903	1,344,710	1,355,245

Fund 592 - WATER AND SEWER FUND

GL NUMBER	DESCRIPTION	12-13 ACTIVITY	13-14 AMENDED BUDGET	13-14 ACTIVITY	13-14 PROJECTED ACTIVITY	14-15 REQUESTED BUDGET
APPROPRIATIONS						
Dept 536-WATER & SEWER SYSTEMS						
592-536-702.000	Administration Wages	13,640	16,000	13,401	16,000	18,500
592-536-704.000	Part-Time Salaries	7,630	7,800	5,010	7,800	8,300
592-536-711.000	Social Security & Medicare *	1,760	2,000	1,354	2,000	2,200
592-536-712.000	HOSPITALIZATION/DENTAL/VISION	(2,710)		(750)	(750)	1,500
592-536-713.000	Life Insurance	90		78	90	90
592-536-714.000	Retirement	390	500	557	600	600
592-536-715.000	Worker's Compensation	220	200	67	200	200
592-536-716.000	Unemployment Compensation	150	250	5	250	250
592-536-727.000	Office Supplies		1,000		1,000	1,000
592-536-728.000	Postage	1,810	1,500	2,080	2,500	3,000
592-536-731.000	Operating Supplies		250		250	250
592-536-809.000	Other Contractual Services	990	2,500	990	2,500	2,500
592-536-810.000	Public Works Contract	49,350	50,000	49,750	60,000	50,000
592-536-814.000	Engineering Services	2,310	5,000		2,500	10,000
592-536-818.000	Water Purchases	169,710	172,200	104,570	172,200	175,680
592-536-819.000	Sewage Treatment	520,110	532,200	297,960	532,200	536,235
592-536-820.000	IWC Charges	7,720	8,500	1,350	8,500	8,500
592-536-827.000	Administrative Service Charge	179,600	179,600	134,700	179,600	179,600
592-536-890.000	Service Charges	1,670	500	1,050	1,250	500
592-536-906.000	Printing Water Bills	550	1,500	350	1,500	3,000
592-536-910.000	Insurance & Bonds	20,500	22,000		22,000	22,440
592-536-928.000	Software Maintenance		500		500	1,500
592-536-929.000	Maintenance & Repair-Equipmen	1,120	1,500	670	1,500	5,000
592-536-939.000	Maintenance & Repair-Sewers		50,000		50,000	60,000
592-536-955.000	Miscellaneous Expenses		2,000		2,000	4,000
592-536-958.000	Memberships & Dues	1,230	1,300	1,220	1,300	1,300
592-536-968.000	Depreciation & Depletion	116,850	115,000		115,000	115,000
592-536-970.594	Capital Outlay-Sewer Projects	16,900	44,000			40,000
592-536-991.100	RED RUN INTER COUNTY DRAINAGE	170		170	170	
592-536-995.000	INTR:Debt - George Kuhn	29,730	30,000	30,000	30,000	25,822
Totals for dept 536-WATER & SEWER SYSTEMS		1,141,490	1,247,800	644,582	1,212,660	1,276,967
TOTAL APPROPRIATIONS		1,141,490	1,247,800	644,582	1,212,660	1,276,967
NET OF REVENUES/APPROPRIATIONS - FUND 592		286,880	145,410	405,321	132,050	78,278
BEGINNING FUND BALANCE		1,323,500	1,610,400	1,610,380	1,610,400	1,742,450
ENDING FUND BALANCE		1,610,380	1,755,810	2,015,701	1,742,450	1,820,728

Capital Improvement Plan



2015-2019 Capital Improvement Plan

GENERAL GOVERNMENT

APPROPRIATIONS

PROJECTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
						\$ -
Network / Computer		\$ 6,000	\$ 2,500	\$ 25,000	\$ 2,500	\$ 36,000
DPW Building	\$ 13,354					\$ 13,354
Web Site		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 16,000
Copier	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 18,000
Code Update	\$ 6,000					\$ 6,000
						\$ -
		\$ -				\$ -
TOTAL USES	\$ 22,954	\$ 13,600	\$ 10,100	\$ 32,600	\$ 10,100	\$ 89,354

REVENUE

PROJECTS	General Fund	Street Funds	Water/Sewer	SCAF	Other	TOTAL
						\$ -
Network / Computer	\$ 36,000					\$ 36,000
DPW Building				\$ 13,354		\$ 13,354
Web Site	\$ 16,000					\$ 16,000
Copier	\$ 18,000					\$ 18,000
Code Update	\$ 6,000					\$ 6,000
			\$ -			\$ -
						\$ -
TOTAL SOURCES	\$ 76,000	\$ -	\$ -		\$ -	\$ 89,354

2015-2019 Capital Improvement Plan

RECREATION

APPROPRIATIONS

PROJECTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Building Maintenance (Roof)	\$ -	\$ 15,000				\$ 15,000
Computer		\$ 3,000		\$ 3,000		\$ 6,000
4 Ridge Upgrades			\$ 3,000		\$ 2,000	\$ 5,000
Picnic Tables			\$ 8,000			\$ 8,000
Park Improvements	\$ 120,000	\$ 50,000	\$ 50,000			\$ 220,000
Play Equipment		\$ -	\$ 5,000		\$ 2,000	\$ 7,000
Playground Resurface		\$ 5,000		\$ 5,000		\$ 10,000
TOTAL USES	\$ 120,000	\$ 73,000	\$ 66,000	\$ 8,000	\$ 4,000	\$ 271,000

REVENUE

PROJECTS	General Fund	Street Funds	Other	SCAF	CDBG	TOTAL
Building Maintenance (Roof)				\$ 30,000		\$ 30,000
Computer	\$ 6,000					\$ 6,000
4 Ridge Upgrades	\$ 5,000					\$ 5,000
Picnic Tables	\$ 8,000					\$ 8,000
Park Improvements			\$ 200,000			\$ 200,000
Play Equipment	\$ 7,000					\$ 7,000
Playground Resurface	\$ 10,000					\$ 10,000
TOTAL SOURCES	\$ 36,000	\$ -	\$ 200,000	\$ 30,000		\$ 266,000

**2015-2019 Capital Improvement Plan
COMMUNITY POOL COMPLEX**

APPROPRIATIONS

PROJECTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Chairs & Table Replacement/Repair	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ 8,000
Marcite Repairs	\$ 5,000	\$ -	\$ 20,000	\$ -	\$ 10,000	\$ 35,000
Fitness Equipment Lease	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 62,500
Fitness Machine Replacement	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 10,000
Umbrellas	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ 4,000
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
TOTAL USES	\$ 19,500	\$ 19,500	\$ 38,500	\$ 12,500	\$ 29,500	\$ 119,500

REVENUE

PROJECTS	General Fund	Street Funds	Other	Pool Operation	Pool Debt Millage	TOTAL
Chairs & Table Replacement/Repair				\$ 8,000		\$ 8,000
Marcite Repairs				\$ 35,000		\$ 35,000
Fitness Equipment Lease				\$ 62,500		\$ 62,500
Fitness Machine Replacement				\$ 10,000		\$ 10,000
Umbrellas				\$ 4,000		\$ 4,000
					\$ -	\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
TOTAL SOURCES	\$ -	\$ -	\$ -	\$ 119,500	\$ -	\$ 119,500

2015-2019 Capital Improvement Plan

ROADS

APPROPRIATIONS

PROJECTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Cambridge	\$ 525,000					\$ 525,000
Oxford		\$ 625,000				\$ 625,000
Norwich			\$ 325,000			\$ 325,000
Hanover				\$ 325,000		\$ 325,000
Ridge					\$ 800,000	\$ 800,000
Alley Improvements			\$ 15,000	\$ 15,000	\$ 15,000	\$ 45,000
Engineering	\$ 100,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 100,000	\$ 425,000
						\$ -
						\$ -
						\$ -
TOTAL USES	\$ 625,000	\$ 700,000	\$ 415,000	\$ 415,000	\$ 915,000	\$ 3,070,000

REVENUE

PROJECTS	DDA	Street Funds	Infrastructure	SCAF	Capital Projects Fund	TOTAL
Cambridge					\$ 525,000	\$ 525,000
Oxford					\$ 625,000	\$ 625,000
Norwich					\$ 325,000	\$ 325,000
Hanover					\$ 325,000	\$ 325,000
Ridge					\$ 800,000	\$ 800,000
Alley Improvements	\$ 45,000					\$ 45,000
Engineering					\$ 425,000	\$ 425,000
						\$ -
						\$ -
						\$ -
TOTAL SOURCES	\$ 45,000	\$ -	\$ -	\$ -	\$ 3,025,000	\$ 3,070,000

2015-2019 Capital Improvement Plan

WATER & SEWER

APPROPRIATIONS

PROJECTS	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Infrastructure Study	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Sewer Rehab	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Oakland Co. Drain Bond - GWK	\$ 111,193	\$ 111,004	\$ 110,835	\$ 110,991	\$ 110,991	\$ 555,014
Computer			\$ 2,500			\$ 2,500
Sewer Cleaning	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 55,000
						\$ -
		\$ -				\$ -
						\$ -
						\$ -
TOTAL USES	\$ 177,193	\$ 177,004	\$ 179,335	\$ 176,991	\$ 176,991	\$ 887,514

REVENUE

PROJECTS	General Fund	Street Funds	Water/Sewer	Contributions	TOTAL
Infrastructure Study			\$ 25,000		\$ 25,000
Sewer Rehab			\$ 250,000		\$ 250,000
Oakland Co. Drain Bond - GWK			\$ 555,014		\$ 555,014
Computer			\$ 2,500		\$ 2,500
Sewer Cleaning			\$ 55,000		\$ 55,000
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL SOURCES	\$ -	\$ -	\$ 887,514	\$ -	\$ 887,514

COOPERATIVE AGREEMENT
Oakland County "Urban County"
Community Development Block Grant Program

THIS AGREEMENT made and entered into this 1st day of July, 2014 by and between the (City of Pleasant Ridge), Michigan hereinafter referred to as the "Community", and the County of (Oakland), a Michigan Constitutional Corporation, State of Michigan, hereinafter referred to as the "County":

WHEREAS, the Housing and Community Development Act of 1974 as amended provides an entitlement of funds for Community Development purposes for urban counties; and

WHEREAS, Oakland County has been designated as an Urban County provided that it secures Cooperation Agreements with various communities in Oakland County; and

WHEREAS, this agreement covers both the Community Development Block Grant Entitlement Program and, where applicable, the HOME Investment Partnership program; and

NOW THEREFORE, the Community and County do hereby promise and agree:

THAT the Community may not apply for grants from appropriations under Small Cities or State CDBG programs for fiscal years during the period in which it is participating in the urban county's CDBG program; and

THAT the Community may not participate in a HOME consortium except through the urban county, regardless of whether the urban county receives a HOME formula allocation; and

THAT the County shall have final responsibility for selecting Community Development Block Grant (and HOME, where applicable) activities and annually filing a Consolidated Plan with HUD; and

THAT the County will, on behalf of the Community, execute essential Community Development and Housing Assistance applications, plans, programs and projects eligible under the Housing and Development Act of 1974 as amended; and

THAT the Community and the County will cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing; and

THAT the Community and the County will take all actions necessary to assure compliance with the County's certification required by Section ~104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, and other applicable laws; that the County is prohibited from funding activities in or in support of any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction, or that impedes the County's actions to comply with the county's fair housing certification; and that funding by the County is contingent upon the Community's compliance with the above; and

THAT the Community has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstration within its jurisdiction; and

THAT a unit of general local government may not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended; and

THAT the qualification period of this agreement as defined in the HUD regulations and guidelines shall be Federal Fiscal Years 2015/2016/2017, and such additional period of time for the purpose of carrying out activities funded by Community Development Block Grants from Federal Fiscals years 2015/2016/2017, appropriations and from any program income generated from the expenditure of such funds; further that the period of time of this Agreement shall be automatically renewed in successive three-year qualification periods, unless the County or the Community provides written notice it elects not to participate in a new qualification period. A copy of this notice must be sent to the HUD State Office by the date specified in HUD's urban county qualification notice for the next qualification period; further the County will notify the Community in writing of its right to make such election by the date specified in HUD's urban county qualification notice; and

THAT the Community resolves to remain in Oakland County's Urban County programs for an indefinite period of time or until such time it is in the best interest of this Community to terminate the Cooperation Agreement and such additional period of time for the purpose of carrying out activities funded by Community Development Block Grants and from any program income generated from the expenditure of such funds. Furthermore, that the period of time of this Agreement shall be automatically renewed in successive three-year qualification periods, unless the County or the Community provides written notice it elects not to participate in a new qualification period. A copy of this notice must be sent to the HUD State Office by the date specified in HUD's Urban County Qualification Notice for the next qualification period; further the County will notify the Community in writing of its right to make such election by the date specified in HUD's Urban County Qualification Notice; and

THAT failure by either party to adopt an amendment to this Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three year urban county qualification period, and to submit the amendment to HUD as provided in the Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period, and to submit the amendment to HUD as provided in the Urban County Qualification Notice, will void the automatic renewal of such qualification period; and

THAT this Agreement remains in effect until the CDBG (and HOME where applicable) funds and income received with respect to activities carried out during the three year qualification period (and any successive qualification periods under this automatic renewal provision) are expended and the funded activities completed, and that the County and Community may not terminate or withdraw from this agreement while this agreement remains in effect; and

THAT the Community shall inform the County of any income generated by the expenditure of CDBG funds received by the Community; and

THAT any such program income generated by the Community must be paid to the County, unless at the County's discretion, the Community may retain the program income as set forth in 24 CPR 570.503; and

THAT any program income the Community is authorized by the County to retain may only be used for eligible activities approved by the County in accordance with all CDBG requirements as may then apply; and

THAT the County has the responsibility for monitoring and reporting to HUD on the use of any such program income, thereby requiring appropriate record keeping and reporting by the Community as may be needed for this purpose; and

THAT in the event of close-out or change in status of the Community, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County; and

THAT the Community shall provide timely notification to the County of any modification or change in the use of the real property from that planned at the time of acquisition or improvement including disposition; and

THAT the Community shall reimburse the County in the amount equal to the current fair market value (less any portion of the value attributable to expenditures of non-CDBG funds) of real property acquired or improved with Community Development Block Grant funds that is sold or transferred for the use which does not qualify under the CDBG regulations; and

THAT the Community shall return to the County program income generated from the disposition or transfer of real property prior to or subsequent to the close-out, change of status or termination of the cooperation agreement between the County and the Community; and

THAT the terms and provisions of this Agreement are fully authorized under State and local law, and that the Agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and publicly assisted housing; and

THAT pursuant to 24 CFR ~570.501(b), the Community is subject to the same requirements applicable to subrecipients, including the requirement for a written agreement set forth in 24 CFR 570.503.

IN WITNESS WHEREOF, the Community and the County have by resolutions authorized this agreement to be executed by their respective officer's thereunto as of the day and year first above written.

COUNTY OF OAKLAND

Name: _____
Title: COUNTY EXECUTIVE
Signature & date: _____

Name: _____
Title: CHAIR, OAKLAND COUNTY BOARD OF COMMISSIONERS
Signature & date: _____

Name: _____
Title: COUNTY CLERK/REGISTER OF DEEDS
Signature & date: _____

Name: _____
Title: HIGHEST ELECTED OFFICIAL
Signature & date: _____

CERTIFICATION BY COUNTY CORPORATION COUNSEL

The undersigned, Corporation Counsel for the County of Oakland, certifies that the terms and provisions of the foregoing agreement are fully authorized under existing State and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and public assisted housing in cooperation with local units of government.

Name: _____
Title: CORPORATION COUNSEL

Signature & Date: _____

ADMINISTRATIVE SERVICES AGREEMENT

Between

ICMA Retirement Corporation

and

City of Pleasant Ridge

Type: VantageCare RHS

Account Number: 803531

ADMINISTRATIVE SERVICES AGREEMENT

This Agreement, made as of the ____ day of _____, 20____ (herein referred to as the "Inception Date"), between The International City Management Association Retirement Corporation ("ICMA-RC"), a nonprofit corporation organized and existing under the laws of the State of Delaware; and the City of Pleasant Ridge ("Employer") a local governmental instrumentality organized and existing under the laws of the State of Michigan with an office at 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069.

RECITALS

Employer acts as a public plan sponsor for a retiree health plan with responsibility to obtain investment alternatives and services for employees participating in that plan;

Employer desires to make the VantageCare Retirement Health Savings Plan ("RHS Plan" or "Plan") provided by ICMA-RC available to its employees;

ICMA-RC makes available The Vantagepoint Funds, a no-load, diversified mutual fund, for investment of public employer plan assets, including RHS Plan assets;

ICMA-RC provides a complete offering of services to public employers for the operation of employee retirement and retiree health savings plans including, but not limited to, communications concerning investment alternatives, account maintenance, account record-keeping, investment and tax reporting, form processing, benefit disbursement and asset management.

AGREEMENTS

1. Acceptance of RHS Plan

Employer agrees to make the RHS Plan provided by ICMA-RC available to its employees. The details of the RHS Plan shall be as mutually agreed between the Employer and ICMA-RC, and in general shall be as set forth in the RHS Plan materials developed by ICMA-RC and provided to Employer. The RHS Plan materials are hereby incorporated by reference and made a part of this Agreement, except that Employer and ICMA-RC may from time to time mutually agree in writing to terms that vary from the RHS Plan materials. RHS plan materials shall include the *VantageCare RHS Employer Manual*, available electronically through the EZ Link System upon plan adoption.

The functions to be performed by ICMA-RC and its agents include:

- (a) allocation in accordance with participant direction of individual accounts to investment funds ("Funds") made available to Plan participants;
- (b) maintenance of individual accounts for participants reflecting amounts contributed,

income, gain, or loss credited, and amounts disbursed as benefits;

- (c) provision of periodic reports to the Employer and participants of the status of Plan investments and individual accounts;
- (d) communication to participants of information regarding their rights and elections under the Plan;
- (e) disbursement of benefits as agent for the Employer in accordance with terms of the Plan; and
- (f) performance of tax withholding and reporting in conjunction with the Employer for each RHS account.

2. Employer Duty to Furnish Information

Employer agrees to furnish to ICMA-RC on a timely basis such information as is necessary for ICMA-RC to carry out its responsibilities with respect to the Plan, including information needed to allocate individual participant accounts to Funds, and information as to the benefit eligibility and employment status of participants, and participants' ages, addresses, dependents, spouses and other identifying information (including tax identification numbers). Employer also agrees that it will notify ICMA-RC in a timely manner regarding changes in staff as it relates to various roles. This is to be completed through the online EZLink employer contact options. ICMA-RC shall be entitled to rely upon the accuracy of any information that is furnished to it by a responsible official of the Employer or any information relating to an individual participant, spouse or dependent that is furnished by such participant, spouse or dependent, and ICMA-RC shall not be responsible for any error arising from its reliance on such information. ICMA-RC will provide reports, statements and account information to the Employer through EZLink, the online plan administrative tool.

3. ICMA-RC Representations and Warranties

ICMA-RC represents and warrants to Employer that:

- (a) ICMA-RC is a non-profit corporation with full power and authority to enter into this Agreement and to perform its obligations under this Agreement.
- (b) ICMA-RC is an investment adviser registered as such with the Securities and Exchange Commission under the Investment Advisers Act of 1940, as amended. ICMA-RC Services, LLC (a wholly owned subsidiary of ICMA-RC) is registered as a broker-dealer with the Securities and Exchange Commission (SEC) and is a member in good standing of the Financial Industry Regulatory Authority (FINRA).

4. Employer Representations and Warranties

Employer represents and warrants to ICMA-RC that:

- (a) Employer is organized in the form and manner recited in the opening paragraph of this Agreement with full power and authority to enter into and perform its obligations under this Agreement and to act for the Plan and participants in the manner contemplated in this Agreement. Execution, delivery, and performance of this Agreement will not conflict with any law, rule, regulation or contract by which the Employer is bound or to which it is a party.
- (b) Information required to be retained by the Employer shall be set forth in the RHS plan materials developed by ICMA-RC and provided to the Employer.
- (c) Employer is responsible for determining that there are no state or local laws that would prohibit it from establishing ICMA-RC's VantageCare RHS program. Employer is also responsible for determining that the investments selected for the RHS plan fall within state or local requirements. ICMA-RC shall not be responsible for monitoring state or local law or for administering the Plan in compliance with local or state requirements unless Employer notifies ICMA-RC of any such local or state requirements.
- (d) Employer acknowledges that the RHS plan may be treated as a "health plan" for Health Insurance Portability and Accountability Act ("HIPAA") purposes and therefore may be subject to HIPAA privacy rules. If it is determined that the RHS plan is considered a "health plan", an employer sponsoring RHS would be responsible for complying with the HIPAA privacy and security rules regarding protected health information of RHS plan participants.
- (e) Employer acknowledges that certain such services to be performed by ICMA-RC under this Agreement may be performed by an affiliate or agent of ICMA-RC pursuant to one or more other contractual arrangements or relationships, and that ICMA-RC reserves the right to change vendors with which it has contracted to provide services in connection with this Agreement without prior notice to Employer.
- (f) Employer acknowledges and agrees that ICMA-RC does not assume any responsibility with respect to the selection or retention of the Plan's investment options. Employer shall have exclusive responsibility for the selection and retention of the Plan's investment options, including the selection of the applicable mutual fund share class.

5. Participation in Certain Proceedings

The Employer hereby authorizes ICMA-RC to act as agent, to appear on its behalf, and to join the Employer as a necessary party in all legal proceedings involving the garnishment of benefits or the transfer of benefits pursuant to a medical child support order. Unless Employer notifies

ICMA-RC otherwise, Employer authorizes ICMA-RC to determine whether disbursement of benefits to a spouse or child pursuant to a medical child support order is appropriate.

6. Compensation and Payment

- (a) Absent an explicit agreement to the contrary between ICMA-RC and Employer, participant fees and expenses shall be payable from RHS assets, in accordance with the requirements of the RHS Plan as set forth below.
 - (i) An annual asset fee of 0.40% (40 basis points) will be charged on a quarterly basis, based on the balance in the account on the last day of the previous quarter.

In addition to the annual asset fee, a \$25 annual account administration fee will be charged quarterly to each Accountholder's account.
 - (ii) Account administration fees are subject to change with appropriate prior notification.
- (b) Annual account administration fees are subject to change with appropriate prior notification.
- (c) **Compensation for Advisory and other Services to The Vantagepoint Funds.** Employer acknowledges that certain wholly-owned subsidiaries of ICMA-RC receive compensation from The Vantagepoint Funds for advisory and other services furnished to The Vantagepoint Funds. The fees referred to in this subsection are disclosed in The Vantagepoint Funds Prospectus and Statement of Additional Information.

7. Contribution Remittance

Employer understands that amounts contributed to the RHS plan are to be remitted directly to Vantagepoint Transfer Agents in accordance with instructions provided to Employer in the RHS plan materials and are not to be remitted to the ICMA Retirement Trust or ICMA-RC. In the event that any check or wire transfer is incorrectly labeled or transferred, ICMA-RC will return it to Employer with proper instructions.

8. Responsibility

- (a) ICMA-RC shall not be responsible for any acts or omissions of any person with respect to the Plan, or related Trust, other than ICMA-RC in connection with the administration or operation of the Plan.
- (b) The Employer understands that, as a general matter, the Internal Revenue Service ("IRS") may decline to rule on certain design features or provisions that the Employer may

request to have added to the RHS plan materials. The Employer agrees to hold ICMA-RC harmless in connection with the addition and administration of any RHS plan feature or provision requested by the Employer for which the IRS will not provide express interpretive guidance.

9. Indemnification

Employer shall indemnify ICMA-RC against, and hold ICMA-RC harmless from, any and all loss, damage, penalty, liability, cost, and expense, including without limitation, reasonable attorney's fees, that may be incurred by, imposed upon, or asserted against ICMA-RC by reason of any claim, regulatory proceeding, or litigation arising from any act done or omitted to be done by any individual or person with respect to the Plan or related Trust, excepting only any and all loss, damage, penalty, liability, cost or expense resulting from ICMA-RC's negligence, bad faith, or willful misconduct.

9. Term

This Agreement shall be in effect for an initial term beginning on the Inception Date and ending 5 years after the Inception Date. This Agreement will be renewed automatically for each succeeding year unless written notice of termination is provided by either party to the other no less than 60 days before the end of such Agreement year.

10. Amendments and Adjustments

- (a) This Agreement may be amended by written instrument signed by the parties.
- (b) The parties agree that only an adjustment to compensation or administrative and operational services under this Agreement may be implemented by ICMA-RC through a proposal to the Employer via correspondence or the Employer Bulletin. The Employer will be given at least 60 days to review the proposal before the effective date of the adjustment. Such adjustment shall become effective unless, within the 60 day period before the effective date, the Employer notifies ICMA-RC in writing that it does not accept such adjustment, in which event the parties will negotiate with respect to the adjustment.
- (c) No failure to exercise and no delay in exercising any right, remedy, power or privilege hereunder shall operate as a waiver of such right, remedy, power or privilege.

11. Notices

All notices required to be delivered under Section 10 of this Agreement shall be delivered personally or by registered or certified mail, postage prepaid, return receipt requested, to (i) Legal Department, ICMA Retirement Corporation, 777 North Capitol Street, N.E., Suite 600, Washington, D.C, 20002-4240; (ii) Employer at the office set forth in the first paragraph hereof, or to any other address designated by the party to receive the same by written notice similarly

given.

12. Complete Agreement

This Agreement shall constitute the sole agreement between ICMA-RC and Employer relating to the object of this Agreement and correctly sets forth the complete rights, duties and obligations of each party to the other as of its date. Any prior agreements, promises, negotiations or representations, verbal or otherwise, not expressly set forth in this Agreement are of no force and effect.

13. Governing Law

This agreement shall be governed by and construed in accordance with the laws of the State of Michigan applicable to contracts made in that jurisdiction without reference to its conflicts of laws provisions.

In Witness Whereof, the parties hereto have executed this Agreement as of the Inception Date first above written.

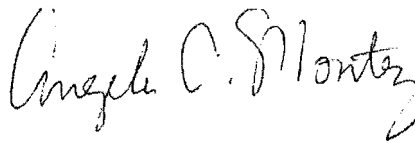
CITY OF PLEASANT RIDGE

By: _____

Print Name: _____

Title: _____

INTERNATIONAL CITY MANAGEMENT
ASSOCIATION RETIREMENT CORPORATION



By _____

Angela C. Montez

Assistant Corporate Secretary

ICMA-RC's Fund Line-up for City of Pleasant Ridge
Fund Fee Disclosure
Data as of March 31, 2014

Fund Name	Ticker	Asset Category ¹	Gross Expense	Waiver	Net Expense	Waiver Expiration Date	Redemption Fee ²	Trading Restriction ³
Stable Value/Cash Management								
Dreyfus Cash Management ³	DPCXX	Money Market	0.61%	0.00%	0.61%	—	—	—
Bond Funds								
Vantagepoint Low Duration Bond Fund Investor ⁵	VPIPX	Short-Term Bond	0.63%	0.00%	0.63%	—	—	—
Vantagepoint Core Bond Index I ⁵	VPCIX	Intermediate-Term Bond	0.40%	0.00%	0.40%	—	—	—
Vantagepoint Inflation Prot. Securities Investor ⁵	VPTSX	Inflation Protected bond	0.63%	0.00%	0.63%	—	—	—
Asset Allocation/Balanced Funds								
Vantagepoint Milestone Retirement Income Investor M ^{6,7}	VPRRX	Retirement Income	0.82%	0.00%	0.82%	—	—	—
Vantagepoint Milestone 2010 Investor M ^{6,7}	VPRQX	Target Date 2000-2010	0.86%	0.00%	0.86%	—	—	—
Vantagepoint Milestone 2015 Investor M ^{6,7}	VPRPX	Target Date 2011-2015	0.85%	0.00%	0.85%	—	—	—
Vantagepoint Milestone 2020 Investor M ^{6,7}	VPROX	Target Date 2016-2020	0.83%	0.00%	0.83%	—	—	—
Vantagepoint Milestone 2025 Investor M ^{6,7}	VPRNX	Target Date 2021-2025	0.84%	0.00%	0.84%	—	—	—
Vantagepoint Milestone 2030 Investor M ^{6,7}	VPRMX	Target Date 2026-2030	0.85%	0.00%	0.85%	—	—	—
Vantagepoint Milestone 2035 Investor M ^{6,7}	VPR LX	Target Date 2031-2035	0.86%	0.00%	0.86%	—	—	—
Vantagepoint Milestone 2040 Investor M ^{6,7}	VPRKX	Target Date 2036-2040	0.87%	0.00%	0.87%	—	—	—
Vantagepoint Milestone 2045 Investor M ^{6,7}	VPRJX	Target Date 2041-2045	0.96%	0.00%	0.96%	—	—	—
Vantagepoint Milestone 2050 Investor M ^{6,7}	VPRHX	Target Date 2046-2050	10.69%	9.59%	1.10%	April 30, 2015	—	—
Vantagepoint Model Port Conser Growth Investor M ⁶	VPCGX	Conservative Allocation	0.84%	0.00%	0.84%	—	—	—
Vantagepoint Model Port Tradit Growth Investor M ⁶	VPTGX	Moderate Allocation	0.85%	0.00%	0.85%	—	—	—
Vantagepoint Model Port Long-Term Growth Investor M ⁶	VPLGX	Aggressive Allocation	0.88%	0.00%	0.88%	—	—	—
Vantagepoint Model Port All-Eqty Growth Investor M ⁶	VPAGX	Large Blend	0.97%	0.00%	0.97%	—	—	—

ICMA-RC's Fund Line-up for City of Pleasant Ridge
Fund Fee Disclosure
Data as of March 31, 2014

Fund Name	Ticker	Asset Category ¹	Gross Expense	Waiver	Net Expense	Waiver Expiration Date	Redemption Fee ²	Trading Restriction ³
Vantagepoint Equity Income Investor ⁸	VPEIX	Large Value	0.78%	0.00%	0.78%	---	---	---
Vantagepoint 500 Stock Index I	VPFIX	Large Blend	0.41%	0.00%	0.41%	---	---	---
Vantagepoint Broad Market Index I	VPPIX	Large Blend	0.42%	0.00%	0.42%	---	---	---
Vantagepoint Growth & Income Investor	VPGIX	Large Blend	0.78%	0.00%	0.78%	---	---	---
Vantagepoint Growth Investor ⁸	VPGRX	Large Growth	0.79%	0.00%	0.79%	---	---	---
Vantagepoint Select Value Fund Investor ^{8,9}	VPSVX	Mid-Cap Value	0.99%	0.00%	0.99%	---	---	---
Vantagepoint Mid/Small Company Index I ⁹	VPSIX	Mid-Cap Blend	0.42%	0.00%	0.42%	---	---	---
Vantagepoint Aggressive Opportunities Investor ^{8,9}	VPAOX	Mid-Cap Growth	0.85%	0.00%	0.85%	---	---	---
Vantagepoint Discovery Fund Investor ¹⁰	VPDSX	Small-Cap Blend	0.97%	0.00%	0.97%	---	---	---
International/Global Stock Funds								
Vantagepoint Overseas Index Class I ¹¹	VPOIX	Foreign Large Blend	0.52%	0.00%	0.52%	---	---	91 days, any \$
Vantagepoint International Investor ¹¹	VPINX	Foreign Large Blend	0.98%	0.00%	0.98%	---	---	91 days, any \$

Please read the fund's prospectus carefully for a complete summary of all fees, expenses, financial highlights, investment objectives and strategies, risks and performance information. The prospectus contains this and other information about the investment company. Investing involves risk, including possible loss of the amount invested. Investors should carefully consider the information contained in the prospectus before investing. You can obtain a prospectus, statement of additional information and other information about the Vantagepoint Funds online at www.icmarc.org/vpprospectus, by calling 800-669-7400 or emailing investorservices@icmarc.org.

The Vantagepoint Funds are distributed by ICMA-RC Services LLC, a wholly owned broker-dealer subsidiary of ICMA-RC and member FINRA/SIPC.

ICMA-RC's identified fund line-up is a commitment to administer these funds for the plan, not advice to the plan sponsor on the composition of the plan's fund line-up. ICMA-RC provides plan sponsors fund information to assist them in meeting their fiduciary responsibility in managing the plan. The plan sponsor retains the obligation to prudently select and monitor the investment funds it offers to plan participants. ICMA-RC may adjust fees commensurate with changes in revenue from alternative funds selected by the plan sponsor from ICMA-RC's mutual fund platform.

Fund expenses are subject to change.

¹ Morningstar places funds in certain categories based on the fund's historical portfolio holdings. Placement of a fund in a particular Morningstar category does not mean that the fund will remain in that category or that it will invest primarily in securities consistent with its Morningstar category. A fund's investment strategy and portfolio holdings are governed by its prospectus, guidelines or other governing documents, not its Morningstar category. The source for this information is Morningstar, Inc. Copyright © 2014 Morningstar, Inc. All Rights Reserved. The information contained herein: (1) is proprietary to Morningstar and/or its content providers; (2) may not be copied or distributed; and (3) is not warranted to be accurate, complete or timely. Neither Morningstar nor its content providers are responsible for any damages or losses arising from any use of this information. Morningstar, Inc. is a global investment research firm that is not affiliated with ICMA-RC. ICMA-RC does not independently verify Morningstar data.

² Certain funds or underlying funds may charge a redemption fee. Current information about redemption fee, if any, will be contained in the fund's or underlying fund's prospectus. You may contact us to obtain a prospectus or to answer questions by calling 800-669-7400, emailing investorservices@icmarc.org, or visiting www.icmarc.org.

ICMA-RC's Fund Line-up for City of Pleasant Ridge

Fund Fee Disclosure

Data as of March 31, 2014

³ Frequent trading rules are designed to detect and discourage trading activities that may increase costs to all investors. All funds or underlying funds are monitored for frequent trading. Certain funds or underlying funds may impose fees or restrictions to deter frequent trading. Current information about these fees or restrictions can be found in a fund's or underlying fund's prospectus. You may contact us to obtain a prospectus or to answer questions by calling 800-669-7400, emailing investorservices@icmarc.org, or visiting www.icmarc.org. You can obtain information about ICMA-RC's Frequent Trading Policy at www.icmarc.org/frequenttrading.

⁴ Investments in the fund are not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Fund seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the Fund. The 7-Day Yield more closely reflects the Fund's current earnings than the quotation of total return.

⁵ A fixed income fund is subject to credit risk and interest rate risk. Credit risk is when an issuer of a fixed income security may be unable or unwilling to make payments of principal or interest to the holders of these securities or may declare bankruptcy. Fixed income securities fluctuate in value as interest rates change. When interest rates rise, the market prices of fixed income securities will usually decrease; when interest rates fall, the market prices of fixed income securities usually will increase.

⁶ The expense ratio for a "fund of funds" includes acquired fund fees and expenses, which are expenses incurred indirectly by the fund through its ownership in other mutual funds.

⁷ The fund is not a complete solution for all of your retirement savings needs. An investment in the fund includes the risk of loss, including near, at or after the target date of the fund. There is no guarantee that the fund will provide adequate income at and through an investor's retirement. Selecting the fund does not guarantee that you will have adequate savings for retirement.

⁸ Certain funds may be subject to style risk, which is the possibility that the investment style of its investment adviser will trail the returns of the overall market. In the past, different types of securities have experienced cycles of outperformance and underperformance in comparison to the market in general. For example, growth stocks have performed best during the later stages of economic expansion and value stocks have performed best during periods of economic recovery. Both styles may go in and out of favor. When the investing style used by a fund is out of favor, that fund is likely to underperform other funds that use investing styles that are in favor.

⁹ Funds that invest primarily in mid-capitalization companies involve greater risk than is customarily associated with investments in larger, more established companies. Equity securities of mid-capitalization companies generally trade in lower volume and are generally subject to greater and less predictable price changes than the securities of larger companies.

¹⁰ Funds that invest primarily in small-capitalization companies involve greater risk than is customarily associated with investments in larger, more established companies. Equity securities of small-capitalization companies are generally subject to greater price volatility than those of larger companies due to less certain growth prospects, the lower degree of liquidity in the markets for their securities, and the greater sensitivity of smaller companies to changing economic conditions. Also, small-capitalization companies may have more limited product lines, fewer capital resources and less experienced management than larger companies.

¹¹ Funds that invest in foreign securities are exposed to the risk of loss due to political, economic, legal, regulatory, and operational uncertainties; differing accounting and financial reporting standards; limited availability of information; currency fluctuations; and higher transaction costs. Investments in foreign currencies or securities denominated in foreign currencies (including derivative instruments that provide exposure to foreign currencies) may experience gains or losses solely based on changes in the exchange rate between foreign currencies and the U.S. dollar. The risk of investing in foreign securities may be greater with respect to securities of companies located in emerging market countries. The value of developing or emerging market currencies may fluctuate more than the currencies of companies with more mature markets.

City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

BOARD AND COMMISSION APPLICATION

Historic
NAME OF BOARD/COMMISSION

Date: 5/14/14

Name: John HORVAT

Address: 2 Kenberton

Telephone: (H) 248-582-1342 (W) 248-581-5668

E-mail address: JHORVAT @ MGD.Wayne.edu

Length of time a resident of Pleasant Ridge: 4 years

Education: MBA

Occupation: Accountant

Former
Occupation: _____

Organizations, Associations, Service Clubs, Groups:

Military Service: N/A

Registered Voter: Yes No

Comments as to why you would like to represent the citizens of Pleasant Ridge:

Interested in Historic Preservation and
Want to contribute to the community.

Signature: [Signature]

RECEIVED

MAY 14 2014

CITY OF PLEASANT RIDGE

OFFICE USE ONLY

DATE RECD _____
DATE APPT _____
COMM _____