



23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

Pleasant Ridge City Commission Meeting
Tuesday, January 14, 2014

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Pleasant Ridge Public Hearing and Regular City Commission Meeting to be held Tuesday, January 14, 2014, at 7:30 p.m., in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING – 7:30 P.M.

1. Meeting Called to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Consideration of the following minutes:
 - a. Special City Commission Meeting held Thursday, December 5, 2013.
 - b. Public Hearing and Regular City Commission Meeting held Tuesday, December 10, 2013.
 - c. Special City Commission Meeting held Thursday, December 12, 2013.
5. Consideration of the December 2013 Disbursement Report.
6. Consideration of the following Consent Agenda:

All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a Commission Member or member of the public requests, in which event the item will be removed from the consent agenda and considered as the last item of business.

 - a. Resolution in honor of the birthday of Dr. Martin Luther King, Jr.
 - b. Proclamation recognizing January as Volunteer Blood Donor Month.
7. Consideration of the City Commission Liaison Reports.
 - *Committee Liaison – Commissioner Foreman
 - *Historical Commission – Commissioner Scott
 - *Planning Commission/DDA – Commissioner Perry
 - *Recreation Commission – Commissioner Krzysiak

8. Consideration of the Governmental Reports.
9. PUBLIC DISCUSSION-items not on the Agenda.
10. Consideration of the Annual Meeting Schedule for the following Commissions:
 - a. City Commission.
 - b. Historical Commission.
 - c. Planning Commission/Downtown Development Authority.
 - d. Recreation Commission.
11. **PUBLIC HEARING** – Solicitation of public comments on the proposed 2014-2019 City of Pleasant Ridge Parks and Recreation Master Plan.
12. Consideration of the proposed 2014-2019 City of Pleasant Ridge Parks and Recreation Master Plan.
13. Consideration of the Resolution of Support for the Michigan Suburbs Alliance Millennial Mayor's Congress.
14. Consideration of the appointment of Mayor Kurt Metzger, as the Mayoral Representative. Mr. Alex Lenko, as the City's Millennial Representative and Ms. Bridget Brown, as the City's alternate Millennial Representative to the Michigan Suburbs Alliance Millennial Mayor's Congress.
15. Consideration of the appointment of Mr. Tom Treuter, to the Pleasant Ridge Board of Review, to fill an unexpired term, term to expire December 31, 2015.
16. Consideration of the reappointment of Mr. Michael Zunich, to the Pleasant Ridge Board of Review, term to expire December 31, 2016.
17. Consideration of the update regarding the Interim City Manager.
18. Consideration of the report regarding a Citizens Advisory Committee.
19. City Manager's Report.
20. Other Business.
21. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

Pleasant Ridge City Commission Meeting
Tuesday, January 14, 2014

WORDING AND COMMENTS

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Pleasant Ridge Public Hearing and Regular City Commission Meeting to be held Tuesday, January 14, 2014, at 7:30 p.m., in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING – 7:30 P.M.

1. Meeting Called to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Consideration of the following minutes:
 - a. Special City Commission Meeting held Thursday, December 5, 2013.
 - b. Public Hearing and Regular City Commission Meeting held Tuesday, December 10, 2013.
 - c. Special City Commission Meeting held Thursday, December 12, 2013.

Commissioner #1: Mayor, I move the minutes of the Special City Commission Meeting held Thursday, December 5, 2013, the Public Hearing and Regular City Commission Meeting held Tuesday, December 10, 2013, and the Special City Commission Meeting held Thursday, December 12, 2013, be approved, as recommended.

Commissioner #2: Second.

Motion by _____ **Second** _____

Notes _____

5. Consideration of the December 2013 Disbursement Report.

Commissioner #1: Your Honor, I move that the December Disbursement Report be approved, as listed.

Commissioner #2: Second.

Motion by_____ **Second**_____

Notes_____

6. Consideration of the following Consent Agenda:

All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a Commission Member or member of the public requests, in which event the item will be removed from the consent agenda and considered as the last item of business.

- a. Resolution in honor of the birthday of Dr. Martin Luther King, Jr.
- b. Proclamation recognizing January as Volunteer Blood Donor Month.

There are two items on the Consent Agenda this evening for City Commission consideration. The first is a resolution in honor of Dr. King's Birthday. The second is a proclamation recognizing January as Volunteer Blood Donor Month. I recommend the Consent Agenda be approved.

Commissioner #1: Mayor, I move the Consent Agenda be approved as recommended.

Commissioner #2: Second.

Motion by_____ **Second**_____

Notes_____

7. Consideration of the City Commission Liaison Reports.

- *Committee Liaison – Commissioner Foreman
- *Historical Commission – Commissioner Scott
- *Planning Commission/DDA – Commissioner Perry
- *Recreation Commission – Commissioner Krzysiak

- *Committee Liaison – Commissioner Foreman

Notes _____

- *Historical Commission – Commissioner Scott

Notes _____

- * Planning Commission/DDA – Commissioner Perry

Notes _____

- * Recreation Commission – Commissioner Krzysiak

Notes _____

8. Consideration of the Governmental Reports.

Notes _____

9. PUBLIC DISCUSSION-items not on the Agenda.

Notes

10. Consideration of the Annual Meeting Schedule for the following Commissions:

- a. City Commission.
- b. Historical Commission.
- c. Planning Commission/Downtown Development Authority.
- d. Recreation Commission.

I have included a memo regarding the regularly scheduled meeting dates for the City Commission, as well as all the Junior Commissions. I recommend the City Commission adopt the annual meeting schedule.

Commissioner #1: Your Honor, I move the 2014 Annual Meeting Schedule for the City Commission, Historical Commission, Planning Commission/Downtown Development Authority and the Recreation Commission, be approved as recommended.

Commissioner #2: Second.

Motion by _____ Second _____

Notes

11. **PUBLIC HEARING** – Solicitation of public comments on the proposed 2014-2019 City of Pleasant Ridge Parks and Recreation Master Plan.
12. Consideration of the proposed 2014-2019 City of Pleasant Ridge Parks and Recreation Master Plan.

I have included a memo regarding the Parks and Recreation Master Plan. As required a public hearing was held immediately prior to consideration of this item. In the Spring of 2013, the Recreation Commission began the process of updating the Parks and Recreation Master Plan. There have been several opportunities for public input and I feel that the plan is comprehensive and complete. Many hours of work have gone into this plan, and I would like to thank the members of the City Commission, the Recreation Commission, community volunteers, the staff at Beckett and Raeder, and the City administration for all they have done to formulate this plan and I am proud to recommend formal adoption of the 2014-2019 Parks and Recreation Master Plan by the City Commission.

Commissioner #1: Mayor, I move that the 2014 – 2019 City of Pleasant Ridge Parks and Recreation Master Plan, be approved, as recommended.

Commissioner #2: Second.

Motion by_____ **Second**_____

Notes_____

13. Consideration of the Resolution of Support for the Michigan Suburbs Alliance Millennial Mayor's Congress.

Mr. Alex Lenko, the City's Millennial representative, to the Millennial Mayor's Congress will attend tonight's meeting to discuss this item. The Michigan Suburbs Alliance has requested the City Commission adopt a Resolution of support regarding the MSA's Millennial Mayor's Congress' Best Practices and goal of increasing participation by millennials (18 to 35 year old individuals) on local boards and commission. I recommend approval of this item.

Commissioner #1: Your Honor, I move the resolution is support of the Michigan Suburbs Alliance Millennial Mayor's Congress, be approved as recommended.

Commissioner #2: Second.

Motion by_____ **Second**_____

Notes_____

14. Consideration of the appointment of Mayor Kurt Metzger, as the Mayoral Representative, Mr. Alex Lenko, as the City's Millennial Representative and Ms. Bridget Brown, as the City's alternate Millennial Representative to the Michigan Suburbs Alliance Millennial Mayor's Congress.

As part of the yearly housekeeping items and the previous agenda item, appointments to the MSA's Millennial Mayor's Congress must be approved. I am recommending the appointment of Mayor Kurt Metzger as the Mayoral representative, Mr. Alex Lenko as the City's Millennial representative and Ms. Bridget Brown as the City's alternate Millennial representative, be approved.

Commissioner #1: Mayor, I move the appointment of Mayor Kurt Metzger, as the Mayoral Representative, Mr. Alex Lenko, as the City's Millennial Representative and Ms. Bridget Brown, as the City's alternate Millennial Representative to the Michigan Suburbs Alliance Millennial Mayor's Congress. be approved as recommended.

Commissioner #2: Second.

Motion by_____ **Second**_____

Notes_____

15. Consideration of the appointment of Mr. Tom Treuter, to the Pleasant Ridge Board of Review, to fill an unexpired term, term to expire December 31, 2015.

Currently the Board of Review has one opening with the resignation of Ms. Rene LeBlanc-Sharer. Mr. Tom Treuter has expressed interest in serving on the Board. As this time I recommend the appointment of Mr. Tom Treuter to fill the vacancy left by Ms. LeBlanc-Sharer, term to expire December 31, 2015.

Commissioner #1: Mayor, I move that the appointments of Mr. Tom Treuter, to the Pleasant Ridge Board of Review, for a partial term, term to expire December 31, 2015, be approved, as recommended.

Commissioner #2: Second.

Motion by_____ **Second**_____

Notes_____

19. City Manager's Report.

Notes

20. Other Business.

Notes

21. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**City Commission Meeting
December 5, 2013**

Having been duly publicized, Mayor Metzger called the meeting to order at 5:51 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott (5:53 pm), Mayor Metzger.
Also Present: Acting City Manager Pietrzak, City Attorney Cooper, City Clerk Drealan.
Absent: None.

Interviews for the position of Interim City Manager

Mr. John Zech – 6:00 pm. Mr. Zech's interview began at 6:00 pm, and concluded at 6:27 pm.
Mr. William Cooper – 6:30 pm. Mr. Cooper's interview began at 6:30 pm, and concluded at 7:00 pm.
Mr. Reid Charles – 7:00 pm. Mr. Charles' interview began at 7:04 pm, and concluded at 7:32 pm.
Mr. Roger Fraser – 7:30 pm. Mr. Fraser's interview began at 7:35 pm, and concluded at 8:04 pm.
Mr. Michael Culpepper – 8:00 pm. Mr. Culpepper's interview began at 8:06 pm, and concluded at 8:33 pm.

Establish Special City Commission Meeting Thursday, December 12, 2013 at 6:00 p.m.
13-3036

Motion by Commissioner Perry, second by Commissioner Scott, that a Special City Commission Meeting be established on Thursday, December 12, 2013, at 6:00 pm, regarding the appointment of the Interim City Manager, as recommended.

Adopted: Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger.
Nays: None.

With no further business or discussion, Mayor Metzger adjourned the meeting at 8:34 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**City Commission Meeting
December 10, 2013**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:31 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger.
Also Present: Acting City Manager Pietrzak, City Attorney Cooper, City Clerk Drealan.
Absent: None.

Minutes

13-3037

Motion by Commissioner Perry, second by Commissioner Foreman, that the minutes of the City Commission Organizational Meeting held Tuesday, November 12, 2013, be approved, as recommended

Adopted: Yeas: Commissioner Perry, Foreman, Krzysiak, Scott, Mayor Metzger.
Nays: None.

FY 2013 Audit

Mr. Aaron Stevens, Abraham and Gaffney, gave a brief presentation regarding the City's 2012-2013 Audit.

13-3038

Motion by Commissioner Scott, second by Commissioner Perry, that the audit of the City's financial statements for the Fiscal Year ended June 30, 2013, be received and filed, as recommended.

Adopted: Yeas: Commissioner Scott, Perry, Foreman, Krzysiak, Mayor Metzger.
Nays: None.

Oath of office to Sergeant Kevin Nowak

City Clerk Drealan gave the oath of office to Sergeant Kevin Nowak.

November 2013 Disbursement Report

13-3039

Motion by Commissioner Perry, second by Commissioner Krzysiak, that the November 2013 Disbursement Report be approved, as listed.

Adopted: Yeas: Commissioner Perry, Krzysiak, Foreman, Scott, Mayor Metzger.
Nays: None.

Governmental Reports

Ms. Karen Twomey, Ferndale Public School Board, gave a brief update regarding events related to the Ferndale Public School.

Chief Kevin Sullivan, Ferndale Fire Department, gave an update regarding events related to the Ferndale Fire Department.

City Commission Liaison Reports

Commissioner Krzysiak gave an update regarding the Recreation Commission. Approved the final draft of the Parks and Recreation Master Plan, the plan has been forwarded to the City Commission. Gainsboro Park Plan Open House will be held January 9th. Thanks and giving market held in November was a success. Toddler/Parent Christmas Party will be held December 21st.

Commissioner Perry gave an update regarding the Planning Commission/Downtown Development Authority. Members reviewed Master Plan results at the last meeting. Subcommittee met for the study of Accessory Dwelling Units (ADU) and possible creation of an amendment to the Zoning Ordinance regarding ADU's. Parking subcommittee looking at parking area at the corner of Woodward and Devonshire. DDA discussed concert in the park series. WA3 transit public outreach meeting will be held December 11th.

Commissioner Scott gave an update on the Historical Commission. Photos with Santa at the Christmas Tree Lighting was a success. Speakers Series will be presented in January or February. Early planning discussions for the 2014 Home and Garden Tour. Recommended reappointments to the Historical Commission.

Commissioner Foreman gave an update regarding the Ferndale Public Schools. Report given by Representative Lipton regarding struggling school districts and school reform. Discussed Ferndale Schools Strategic Plan. Board adopted final version of the plan.

Public Discussion

City Clerk Drealan read a letter received by Mark and Mary Beth Stacey (attached.)

Ms. Pat Church, 46 Oxford, concurred with the letter received by the Stacey's and questioned why Mr. Pietrzak is not being considered for the Interim City Manager's position.

Commissioner Krzysiak responded he has no plans to clean house and believes Mr. Pietrzak will still play a part in running the City.

Commissioner Perry commented that she feels that there are important items on the City Commission's plate, information needs to be shared, the budget needs to be developed, Master plan is underway, road projects are beginning. The City Manager position needs to be filled in order to operate smoothly and effectively.

Ms. Karin Jahn, 39 Oakdale, attended meeting regarding the interim City Manager interviews. Agreed with letter and comments from Ms. Church. Feels Mr. Pietrzak have been groomed for the Managers position. Questioned what committees the Commission served on with Mr. Pietrzak. Has concerns that since the Commission is new that there needs to be some consistency.

Commissioner Krzysiak commented that although Mr. Pietrzak was not given the Interim City Manager position, there is nothing to prevent him to apply for the permanent position.

Commissioner Foreman commented he would like to avoid the position of perceived conflict if Mr. Pietrzak chooses to apply for permanent position.

Mr. Frank Rubino, 25 Oxford, commented that an Interim Manager who is a current employee would not dilute the pool of candidates for the permanent position. Also, there should be no perceived conflict since the MML will handle the interviews. Commission will ask Mr. Pietrzak to train the interim manager. Where has this allocated in the budget for an interim manager.

Mayor Metzger commented that a new line item should be created for the former manager's payout. There will be funds after the budget amendment.

Mr. Rubino questioned how much money has been allocated for four to six months.

Mayor Metzger commented that there is a City Manager budget line item, and that money will be expended to through the City Manager's budget.

Commissioner Perry commented that a budget amendment will be done to cover the retirement.

Ms. Sharon Barrett, 14 Amherst, questioned that if the funds were set aside in the budget for the former City Manager's retirement. Would like to have a budget developed with all the accrued liabilities for compensated absences.

Ms. Pam Bushey, 20 Oakdale, questioned why Mr. Pietrzak could not be appointed Interim City Manager and a Recreation Director can be hired for less funds.

Mr. Rob Sakat, 8 Fairwood, questioned if the City is short funds, why is there a park project on the table for consideration. Does the City normally use SCAF interest for these projects?

Cork Wine Pub, addition of Saturday and Sunday hours

13-3040

Motion by Commissioner Foreman, second by Commissioner Scott, that the City Commission approve the request by Ms. Kathleen Galen, of Detroit Celtic Entertainment Inc/Cork Wine Pub, to alter its Plan of Operation and open the restaurant on Saturdays and Sundays from 10 a.m. to 4 p.m., as listed in her letter of request.

Adopted: Yeas: Commissioner Foreman, Scott, Krzysiak, Perry, Mayor Metzger.
Nays: None.

2014 CDBG Program

Mayor Metzger opened the public hearing at 9:15 pm

With no further comments or discussion, Mayor Metzger closed the public hearing at 9:16 pm

13-3041

Motion by Commissioner Perry, second by Commissioner Foreman, that the Oakland County Community Development Block Grant Program Year 2014 Application and Subrecipient Agreement be approved, and that the Mayor be authorized to sign the agreement

Adopted: Yeas: Commissioner Perry, Foreman, Krzysiak, Scott, Mayor Metzger.
Nays: None.

2011 CDBG Program Recapture

13-3042

Motion by Commissioner Foreman, second by Commissioner Scott, that the City request a waiver of the recapture of 2011 Oakland County Community Development Block Grant (CDBG) funds, as recommended.

Adopted: Yeas: Commissioner Foreman, Scott, Krzysiak, Perry, Mayor Metzger.
Nays: None.

Historical Commission Reappointments

13-3043

Motion by Commissioner Scott, second by Commissioner Perry, that the reappointment Ms. Erin Sniderman, Ms. Sandra Johnstone, and Mr. Christopher Johnson, to the Pleasant Ridge Historical Commission, term to expire December 31, 2016, be approved, as recommended.

Adopted: Yeas: Commissioner Scott, Perry, Foreman, Krzysiak, Mayor Metzger.
Nays: None.

Establish Public Hearing – Parks and Recreation Master Plan – January 14, 2014

13-3044

Motion by Commissioner Krzysiak, second by Commissioner Scott, that a public hearing to solicit public comments on the proposed 2014-2019 City of Pleasant Ridge Parks and Recreation Master Plan, be established for Tuesday, January 14, 2014, at 7:30 p.m., as recommended.

Adopted: Yeas: Commissioner Krzysiak, Scott, Foreman, Perry, Mayor Metzger.
Nays: None.

2014 Federal Poverty Guidelines

13-3045

Motion by Commissioner Scott, second by Commissioner Perry, that the proposed City of Pleasant Ridge poverty exemption formula be approved, as recommended.

Adopted: Yeas: Commissioner Scott, Perry, Foreman, Krzysiak, Mayor Metzger.
Nays: None.

MDOT Annual Permit for Work on State Highways

13-3046

Motion by Commissioner Foreman, second by Commissioner Perry, that the City Commission adopt the Performance Resolution required by the Michigan Department of Transportation for the purpose of obtaining an Annual Permit for Miscellaneous Operations within the State Trunkline Right-of-Way, as recommended.

Adopted: Yeas: Commissioner Foreman, Perry, Krzysiak, Scott, Mayor Metzger.
Nays: None.

Ferndale Youth Assistance Board Memberships

13-3047

Motion by Commissioner Perry, second by Commissioner Scott, that the request by Ferndale Youth Assistance to approve the memberships of Ms. Alyssa Atkinson, Ms. Christine Poduska, and Mr. Kyle Durant, to the Ferndale Youth Assistance Board be approved, as recommended.

Adopted: Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger.
Nays: None.

Report regarding the Citizens Advisory Committee

Acting City Manager Pietrzak gave a brief report about the establishment of a Citizen Advisory Committee to promote full participation of all residents, businesses, community groups and organizations in studying the City's millage needs. Applications will be available at the City offices and online.

City Manager's Report

The Holiday Ice and Saucy Social in Downtown Ferndale. Trolley will be offered. Saturday, December 14th.

City Hall and Community Center closed December 24th, 25th, 31st and January 1st.

Residential salt delivery will begin Monday, December 16th.

Refuse and recycle pickup delayed one day the week of Christmas and New Year's.

Leaf collection program completed.

MDOT still has punch list of work for Woodward Avenue, barrels will remain until the punch list is complete.

Other Business

Commissioner Krzysiak announced the Book Club will meet on December 17, at 76 Amherst, 7:00 pm, to discuss the book Cognitive Surplus. He also commented about new residents reception, could this be something that is brought back.

Commissioner Foreman commented that residents can contact the Commission through email, telephone calls and their mailbox at City Hall.

With no further business or discussion, Mayor Metzger adjourned the meeting at 10:03 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**City Commission Meeting
December 12, 2013**

Having been duly publicized, Mayor Metzger called the meeting to order at 6:03 p.m.

Present: Commissioners Krzysiak, Perry, Scott, Mayor Metzger.
Also Present: Acting City Manager Pietrzak, City Attorney Cooper, City Clerk Drealan.
Absent: Commissioner Foreman.

Interim City Manager Appointment

13-3048

Motion by Commissioner Perry, second by Commissioner Scott, that the City Commission direct the City Attorney and City Clerk to enter into negotiations regarding an agreement for Interim City Manager services between the City of Pleasant Ridge and Mr. John Zech.

Adopted: Yeas: Commissioner Perry, Scott, Krzysiak, Mayor Metzger.
Nays: None.

Comments were taken from Mr. Armando Cavazos, 18 Norwich and Mr. Ryan Stearn, 15 Wellesley, regarding the benefits of the appointment of the current Acting City Manager, Scott Pietrzak, to the Interim City Manager position.

Closed Session

13-3049

Motion by Commissioner Perry, second by Commissioner Scott, that the City Commission move into Closed Session to discuss labor negotiations. (6:45 p.m.)

Adopted: Yeas: Commissioner Perry, Scott, Krzysiak, Mayor Metzger.
Nays: None.

Mayor Metzger reconvened the Special City Commission Meeting at 7:07 p.m.

With no further business or discussion, Mayor Metzger adjourned the meeting at 7:08 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk

DECEMBER 2013

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$4,422.76
TAX LIABILITIES	\$368,638.43
ACCOUNTS PAYABLE	\$284,639.18

TOTAL	\$715,960.80
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PAYROLL

December 11, 2013	\$29,695.58
December 24, 2013	\$24,604.66

TOTAL	\$52,361.96
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**CHECK REGISTER FOR CITY OF PLEASANT RIDGE
PAYROLL LIABILITIES DECEMBER 2013
PROCESSED THROUGH PAYCHEX**

PG 1

Check Date	Check	Vendor Name	Description	Amount
12/11/13	1136	MIFOP	UNION DUES-DEC 2013	\$ 188.00
12/11/13	1137	MISDU	FOC DEDUCTIONS	\$ 224.60
12/11/13	1138	ROOSEN, VARCHETTI & OLIVIER	GARNISHMENT PAYMENT	\$ 391.68
12/11/13	1139	ICMA RETIREMENT TRUST	DEFERRED COMP CONTRIBUTIONS	\$ 1,586.47
12/24/13	1145	MISDU	FOC DEDUCTIONS	\$ 224.60
12/24/13	1146	ROOSEN, VARCHETTI & OLIVIER	GARNISHMENT PAYMENT	\$ 227.18
12/24/13	1147	ICMA RETIREMENT TRUST	DEFERRED COMP CONTRIBUTIONS	\$ 1,580.23
				<u>\$ 4,422.76</u>

**CHECK REGISTER FOR CITY OF PLEASANT RIDGE
TAX LIABILITIES
DECEMBER 2013**

PG 2

Check Date	Check	Vendor Name	Description	Amount
12/04/2013	2145	CITY OF PLEASANT RIDGE-DDA	2013 TAX COLLECTIONS TO 12-2-2013	\$ 3,450.94
12/04/2013	2146	CITY OF PLEASANT RIDGE-GENERAL	2013 TAX COLLECTIONS TO 12-2-2013	\$ 113,926.30
12/04/2013	2147	FERNDAL PUBLIC SCHOOLS	2013 TAX COLLECTIONS TO 12-2-2013	\$ 54,727.97
12/04/2013	2148	OAKLAND COUNTY TREASURER	2013 TAX COLLECTIONS TO 12-2-2013	\$ 97,869.13
12/18/2013	2149	CITY OF PLEASANT RIDGE-DDA	2013 TAX COLLECTIONS TO 12-12-2013	\$ 2,181.80
12/18/2013	2150	CITY OF PLEASANT RIDGE-GENERAL	2013 TAX COLLECTIONS TO 12-12-2013	\$ 29,643.14
12/18/2013	2151	FERNDAL PUBLIC SCHOOL	2013 TAX COLLECTIONS TO 12-12-2013	\$ 13,831.42
12/18/2013	2152	FORREST POWERS	OVERPAYMENT OF SUMMER TAXES	\$ 1,004.99
12/18/2013	2153	OAKLAND COUNTY TREASURER	2013 TAX COLLECTIONS TO 12-12-2013	\$ 52,002.74
				<u>\$ 368,638.43</u>

**CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ACCOUNTS PAYABLE
DECEMBER 5, 2013**

PG 3

Check Date	Check	Vendor Name	Description	Amount
12/05/2013	18170	ADVANCED MARKETING PARTNERS	PRINTING OF TAX BILLS	\$ 325.81
12/05/2013	18171	ALL PRO EXERCISE, INC.	COMMUNITY CENTER EQUIPMENT LEASE	\$ 1,247.00
12/05/2013	18172	ARROW UNIFORM RENTAL	MAT RENTALS AND JANITORIAL SUPPLIES	\$ 207.03
12/05/2013	18173	AT&T MOBILITY	WIRELESS SERVICES	\$ 1,267.89
12/05/2013	18174	BECKETT & RAEDER, INC.	PROFESSIONAL MANAGEMENT SERVICES	\$ 17,312.34
12/05/2013	18175	BOSTON MUTUAL LIFE INS. CO.-G	HELATH CARE BENEFITS	\$ 186.00
12/05/2013	18176	CITY OF BERKLEY	NOVEMBER 2013 DISPATCH SERVICES	\$ 3,349.61
12/05/2013	18177	CITY OF PLEASANT RIDGE-GENERAL	WATER AND SEWER SERVICE	\$ 9,909.02
12/05/2013	18178	COMCAST	WIRELESS, CABLE SERVICES	\$ 287.51
12/05/2013	18179	CONOR FAUGHNAN	WINTER 2013 FLYER DELIVERY	\$ 300.00
12/05/2013	18180	DETROIT EDISON COMPANY	COMMUNITY LIGHTING, STREETLIGHTS	\$ 4,301.77
12/05/2013	18181	JANI-KING OF MICHIGAN, INC	JANITORIAL SERVICES	\$ 2,161.00
12/05/2013	18182	MI MUNICIPAL RISK MANAGEMENT	BONDS AND INSURANCE	\$ 2,500.00
12/05/2013	18183	MUNICIPAL EMP.RETIREMENT SYST.	MERS 2013 ANNUAL MEETING REGISTRATION FE	\$ 200.00
12/05/2013	18184	OAKLAND COUNTY TREASURER	BOARD OF CANVASSERS, ELECTION SUPPLIES	\$ 10.28
12/05/2013	18185	QUILL CORPORATION	OFFICE SUPPLIES	\$ 257.71
12/05/2013	18186	RENE KINWEN	WINTER 2013 CLASSES	\$ 684.80
12/05/2013	18187	SUE TERPACK	ARTIST MARKEY REIMBURSEMENT	\$ 100.33
12/05/2013	18188	TECH RESOURCES, INC.	WEB HOSTING AND BACKUPS	\$ 142.40
12/05/2013	18189	TOSHIBA BUSINESS SOLUTIONS, USA	COPIER SUPPLIES	\$ 430.00
12/05/2013	18190	WEX BANK	FUEL PURCHASES FOR POLICE CARS	\$ 1,520.66

\$ 46,701.16

**CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ACCOUNTS PAYABLE
DECEMBER 12, 2013**

PG 4

Check Date	Check	Vendor Name	Description	Amount
12/12/2013	18191	A-PLUS PRINTING	2013 SYNCHRO SHOW SHIRTS	\$ 489.00
12/12/2013	18192	ABRAHAM & GAFFNEY, P.C.	AUDIT FIELDWORK	\$ 1,921.00
12/12/2013	18193	ACCUSHRED, LLC	SHREDDING SERVICES	\$ 195.00
12/12/2013	18194	ADKISON, NEED & ALLEN P.L.L.C.	ZONING MATTERS	\$ 205.00
12/12/2013	18195	AMERICAN EXPRESS	MEETING, RECREATION, SPECIAL EVENT SUPPLIES	\$ 19,535.28
12/12/2013	18196	ARROW UNIFORM RENTAL	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 399.98
12/12/2013	18197	BEIER HOWLETT PC	CITY ATTORNEY SERVICES	\$ 553.85
12/12/2013	18198	BELLE TIRE	POLICE CAR MAINTENANCE	\$ 123.80
12/12/2013	18199	BRILAR	DPW CONTRACTED SERVICES	\$ 21,613.25
12/12/2013	18200	CAPITAL ONE COMMERCIAL	MEETING, RECREATION, SPECIAL EVENT SUPPLIES	\$ 3,718.32
12/12/2013	18201	CATHIE GILLIS	HISTORICAL REIMBURSEMENT	\$ 12.13
12/12/2013	18202	CHARLES COOPER	CITY ATTORNEY SERVICES	\$ 1,610.00
12/12/2013	18203	CITY OF FERNDALE	FIRE PROTECTION CONTRACT PAYMENT	\$ 20,833.33
12/12/2013	18204	CITY OF PLEASANT RIDGE-GENERAL	CITY WIDE SPRINKLERS	\$ 19,570.48
12/12/2013	18205	COCA-COLA REFRESHMENTS	MEETING SUPPLIES	\$ 210.48
12/12/2013	18206	COMCAST	TELEPHONE	\$ 54.51
12/12/2013	18207	COMMUNITY MEDIA NETWORK	VIDEO RECORDING OF MEETINGS	\$ 700.00
12/12/2013	18208	DTE ENERGY	CITY UTILITY SERVICES	\$ 3,870.13
12/12/2013	18209	ERADICO SERVICES INC	EXTERMINATOR SERVICES	\$ 96.00
12/12/2013	18210	HOLIDAY FOOD CENTER	MEETING SUPPLIES	\$ 45.54
12/12/2013	18211	INDEPENDENT NEWSPAPERS, INC.	PRINTING OF LEGAL ADS	\$ 498.13
12/12/2013	18212	JAX KAR WASH	POLICE CAR MAINTENANCE	\$ 41.93
12/12/2013	18213	KENNETH BORYCZ	MECHANICAL INSPECTOR SERVICES	\$ 633.75
12/12/2013	18214	KEVIN STULTZ	ELECTRICAL INSPECTOR SERVICES	\$ 825.00
12/12/2013	18215	RAY KEE	BUILDING INSPECTOR SERVICES	\$ 1,800.00
12/12/2013	18216	SCHEER'S ACE HARDWARE	BUILDING MAINTENANCE SUPPLIES	\$ 65.23
12/12/2013	18217	SOCRRA	REFUSE COLLECTION CONTRACT	\$ 7,016.00
12/12/2013	18218	SOCWA	WATER SERVICES	\$ 9,846.76
12/12/2013	18219	TECH RESOURCES, INC.	CREATION OF NEW EMAILS	\$ 47.50
				<u>\$ 116,531.38</u>

**CHECK REGISTER FOR CITY OF PLEASANT RIDGE
ACCOUNTS PAYABLE
DECEMBER 19, 2013**

PG 5

Check Date	Check	Vendor Name	Description	Amount
12/19/2013	18220	ABRAHAM & GAFFNEY, P.C.	AUDIT FIELD WORK 2013	\$ 1,176.00
12/19/2013	18221	ALBANA KOKA	HISTORICAL MUESUEM CLEANING	\$ 25.00
12/19/2013	18222	AMERA PLAN	HEALTH CARE BENEFITS	\$ 279.30
12/19/2013	18223	ANDERSON, ECKSTEIN & WESTRICK	ALLEY PAVING PROJECT	\$ 8,456.40
12/19/2013	18224	ARROW UNIFORM RENTAL	MAT RENTALS AND JANITORIAL SUPPLIES	\$ 207.03
12/19/2013	18225	AT&T	WIRELESS SERVICES	\$ 79.17
12/19/2013	18226	BECKETT & RAEDER, INC.	PROFESSIONAL SERVICES	\$ 140.00
12/19/2013	18227	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE BENEFITS	\$ 28,372.86
12/19/2013	18228	CITY OF BERKLEY	NOVEMBER PRISONER BOARD	\$ 30.00
12/19/2013	18229	CITY OF PLEASANT RIDGE-GENERAL	NOVEMBER 2013 MERS CONTRIBUTIONS	\$ 19,333.71
12/19/2013	18230	CITY OF ROYAL OAK	WATER AND SEWER MAINTENANCE	\$ 13,547.74
12/19/2013	18231	COMCAST	TELEPHONE, CABLE SERVICES	\$ 147.22
12/19/2013	18232	CONSUMERS ENERGY	CITY UTILITY SERVICES	\$ 1,245.58
12/19/2013	18233	FERNDAL PIZZA CO., INC.	MEETING SUPPLIES	\$ 21.05
12/19/2013	18234	FIRE EXTINGUISHER SALES & SERV	ANNUAL FIRE EXT INSPECTION	\$ 132.33
12/19/2013	18235	GLOCK PROFESSIONAL, INC	POLICE OFFICER TRAINING	\$ 195.00
12/19/2013	18236	HOLIDAY LIGHTING SERVICE	CHRISTMAS TREE LIGHTS AND REPAIRS	\$ 1,951.15
12/19/2013	18237	JEFF GORETSKI	DETECABLE WARNING MATS, ADA RAMPS	\$ 2,700.00
12/19/2013	18238	MARLIN BUSINESS BANK	RECREATION WATER COOLER	\$ 38.95
12/19/2013	18239	OAKLAND COUNTY TREASURER	SEWAGE TREATMENT FOR NOVEMBER 2013	\$ 38,302.55
12/19/2013	18240	QUILL CORPORATION	OFFICE SUPPLIES	\$ 280.14
12/19/2013	18241	SIR SPEEDY	BUSINESS CARDS - CITY CLERK	\$ 92.10
12/19/2013	18242	SPRINT	WIRELESS SERVICES	\$ 177.97
12/19/2013	18243	STATE OF MICHIGAN	ANNUAL DUES RENEWAL	\$ 180.00
12/19/2013	18244	TECH RESOURCES, INC.	COMPUTER PURCHASE AND INSTALL	\$ 1,905.39
12/19/2013	18245	USZTAN CONSTRUCTION	BUILDING MAINTENANCE	\$ 2,390.00
				<u>\$ 121,406.64</u>



City of Pleasant Ridge

RESOLUTION *in honor of* ***Dr. Martin Luther King, Jr.***

Whereas, *Monday, January 20, 2014, will be recognized as a National Day of Observance in honor of the birthday of Dr. Martin Luther King, Jr., and*

Whereas, *the Reverend Dr. Martin Luther King Jr. became a martyr by assassination April 4, 1968; his life ending at thirty-nine years by the bullet of bigotry; and*

Whereas, *the world has always feared and crucified the spiritual giants among mankind who become effective through example, dedication to true spiritual growth and personal sacrifice; and*

NOW, THEREFORE, I, Kurt Metzger by virtue of the authority vested in me as Mayor, do hereby urge all our residents to recognize this special day and join us as we rededicate ourselves to the principles of justice and equality for all.

Kurt Metzger, Mayor

SIGNED AND SEALED THIS 14TH DAY OF JANUARY, 2014



23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

Mayoral Proclamation

WHEREAS,

In Southeast Michigan, there is need for 250,000 units of blood per year for the protection of patients, and there is a need for additional healthy, regular volunteer donors to join the ranks of those who already give of themselves so generously.

NOW, THEREFORE,

I, Kurt Metzger, on behalf of the entire City Commission, do hereby proclaim the month of January as "Volunteer Blood Donor Month" for the City of Pleasant Ridge and urge all citizens to pay tribute to those among us who donate for others in need. I urge all citizens in good health to donate regularly. I also urge all civic and service organizations and businesses, if they have not already done so, to form blood donors groups to provide for others.

Kurt Metzger, Mayor

SIGNED AND SEALED THIS 14TH DAY OF JANUARY, 2014

MEMO

TO: Scott Pietrzak, Acting City Manager
FROM: Amy M. Drealan, City Clerk
DATE: January 6, 2014
SUBJECT: Commission Meeting Schedules

Each year, in January, the meeting schedules for the City Commission, Historical Commission, Planning Commission/Downtown Development Authority and Recreation Commission are placed on the City Commission Agenda for approval. The following list is the proposed schedules for 2014.

City Commission

The Regular Meetings of the City Commission are held the second Tuesday of the month. The meetings are held at 7:30 p.m., in the City Commission Chambers. The meetings are proposed for the following dates:

January 14, 2014

February 11, 2014

March 11, 2014

April 8, 2014

May 13, 2014

June 10, 2014

July 8, 2014 – contingent on business items

August 12, 2014 – contingent on business items

September 9, 2014

October 14, 2014

November 11, 2014

December 9, 2014

For ease of scheduling, it has been discussed that the fourth Tuesday of every month be set aside for Zoning Board of Appeals Meeting, Coffee with Commissioners or Work/Study sessions for the City Commission. These dates for the second monthly meetings of the City Commission are as follows:

January 28, 2014
February 25, 2014
March 25, 2014
April 22, 2014
May 27, 2014
June 24, 2014
July 22, 2014 – contingent on business items
August 26, 2014 – contingent on business items
September 23, 2014
October 28, 2014
November 25, 2014
December 23, 2014

Historical Commission

The Regular Meetings of the Historical Commission are held the first Wednesday of the month. There are no meetings held in July or August. The meetings are held at 7:00 p.m., at the Pleasant Ridge Community Center. The meetings are proposed for the following dates:

January 8, 2014
February 5, 2014
March 5, 2014
April 2, 2014
May 7, 2014
June 4, 2014
September 3, 2014
October 1, 2014
November 5, 2014
December 3, 2014

Planning Commission/Downtown Development Authority

The Regular Meetings of the Planning Commission/DDA are held the fourth Monday of the month. The meetings are held at 7:00 p.m., in the City Commission Chambers. The meetings are proposed for the following dates:

January 27, 2014

February 24, 2014

March 24, 2014

April 28, 2014

May 26, 2014 – will be rescheduled due to Memorial Day holiday

June 23, 2014

July 28, 2014

August 25, 2014

September 22, 2014

October 27, 2014

November 24, 2014

December 22, 2014 – may be rescheduled due to Christmas Holiday

Recreation Commission

The Regular Meetings of the Recreation Commission are held the last Wednesday of the month. The meetings are held at 7:00 p.m., at the Pleasant Ridge Community Center. The meetings are proposed for the following dates:

January 29, 2014

February 26, 2014

March 26, 2014

April 30, 2014

May 28, 2014 – may be rescheduled due to Memorial Day holiday

June 25, 2014

July 30, 2014

August 27, 2014

September 24, 2014

October 29, 2014

November 26, 2014 – may be rescheduled due to Thanksgiving holiday

December 31, 2014 – will be rescheduled due to New Year's holiday

Of course, special meetings and workshops are called when needed. Please feel free to contact me should you require any additional information.

Memo



To: Mayor and City Commission
From: Scott R. Pietrzak, Acting City Manager
Date: January 10, 2014
Subject: 2014-2019 Recreation Master Adoption

On November 26, 2013 , a final draft of the 2014-2019 Parks & Recreation Master Plan was approved by the Recreation Commission in a 8 -0 vote. The motion was to forward the 2014-2019 Pleasant Ridge Parks & Recreation Master Plan to the City Commission for final approval.

The next step in the process is for the City Commission to hold a Public Hearing to solicit public comments on the plan, and subsequently adopt the plan. I have included a time line and the process the Recreation Commission has followed to get to the point we are today. This includes all the meetings and opportunities to hear from residents about the plan.

- **February 27:** Item #5 – Recreation Master Plan Sub-Committee
 - There was a large number of people at this meeting that discussed the Park Project and Master Plan.
- **March 16:** Item #3 - Consideration of the resident survey on Parks and Recreation to be used to update the City's Recreation Master Plan
 - Special meeting to finalize the survey questions.
- **April 24:** Item E-1 - Reminder about the Park Walkthrough to be held April 27 @ 9:00am.
- **April 27: Park Walkthrough** - over 20 residents met at Gainsboro to perform a park walkthrough and inventory. We listened to residents'

concerns and noted them on the walkthrough. (note after the Gainsboro portion of the walkthrough, everyone left except two residents)

- **May 29:** Joint Workshop with City Commission and Recreation Commission
 - Review of the survey results for the Master Plan.
- **August 7:** Item #5 - Consideration of the report on the update of the Recreation Master Plan.
 - The Commission saw a rough draft of the plan and residents had the opportunity to have input at the time.
- **August 28:** Item #5 - Consideration of the report on the update of the Recreation Master Plan.
 - The Recreation Commission received a draft copy of the Plan minus the goals and objectives.
 - The Recreation Commission set their goals and objectives for the master plan. Residents had input at this meeting.
- **October 15:** 30 day public comment period - From October 15, 2013 to November 14th, 2013 (31 days), residents of Pleasant Ridge had the opportunity to review and comment on the draft plan. The plan was available for review at City Hall, Community Center, www.theridger.org & www.cityofpleasantridge.org. Residents were able to comment on the plan through the project website or by submitting comments to the City in writing, e-mail or verbal.
- **October 30:** Item #5 - Consideration of the report on the update of the 2014-2019 Parks & Recreation Master Plan.
 - The Recreation Commission discussed the draft of the plan and had an explanation of items from John Iacoangeli from Beckett & Raeder about any item that was not clear. A number of residents were in attendance at the meeting and had input on the plan.
- **November 14:** The end of the public comment period. However, we informed residents they can still be heard by contacting us. We received 3 comments from the comment period.

- **November 26:** Item #6 - Consideration of the final draft of 2014-2019 Parks and Recreation Master Plan.
 - Representatives from Beckett & Raeder attended the meeting to discuss the Recreation Master Plan. The official public comment period has ended and where applicable changes were made to the draft plan. There are more descriptive explanations of the park upgrades, a rendering, costs spread out and some small typographical changes. The Recreation Commission approved the plan 8-0
- **Gainsboro Park Informational Session-January 9** – The Recreation Commission will host a public informational session to educate residents on the conceptual plans for the renovation to Gainsboro Park.
- **January City Commission Meeting, January 14-** The City Commission will hold a formal public hearing on the 2014-2019 Parks & Recreation Master Plan.

I feel that the plan is complete and has had the proper input from the Recreation Commission, the public & the administration. The State has a deadline of March 1st to have approved plans on file to be eligible for grants. They recommend having the plan to them at least a month before that date, in the event the State needs additional information or revisions.

Therefore, I recommend the City Commission adopt the 2014-2019 City of Pleasant Ridge Parks and Recreation Master Plan.

If you have any questions please feel free to contact me.



Pleasant Ridge

Parks and Recreation Master Plan

2014–2019

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Acknowledgements

Mayor

Kurt Metzger

City Commission

Jay Foreman

Jason Krzysiak

Ann Perry

Bret Scott

Acting City Manager

Scott Pietrzak

Recreation Director

Scott Pietrzak

Recreation Commission

Jacqueline Scully (Chairperson)

Christopher Budnick

Jay Foreman

Victor Furnari

Kevin Kelly

Christine Matyas

Diana Peraino

Sue Terpack

Amanda Wahl



B

R

i

Beckett&Raeder

Contents

Introduction	1
Community Description	3
History and Development Patterns	3
Existing Land Use	4
Selected Demographics	5
History of Recreation Activities in Pleasant Ridge	6
Administrative Structure	9
Recreation Department Administration	9
Programming of Facilities	9
Recreation Inventory	11
Inventory of Existing Recreation Facilities and Programs	11
Prior Federal and State Grants	14
Recreation Programs	14
Previous Planning	16
Previous Pleasant Ridge Master Plan	16
Previous Parks and Recreation	17
Master Plan (2006–2011)	17
Planning Process	19
Public Input	19
Survey Demographics	19
Recreation Trends	20

Trends, Issues, and Opportunities	25
Engaging The Next Generation	25
Demographic/Urban Pattern Trends	25
The New Economy	25
Goals and Objectives	26
Action Plan	31
Gainsboro Park Master Plan	33
Public Comment Period	35
Public Hearing and Plan Adoption	35
Appendix A	37
Detailed Parks Inventory	37
Appendix B	43
Appendix C	55



RIDGE ROAD

One of the historic trails leading out of Detroit and built on a sandy ridge to avoid swamplands on either side, Ridge Road was originally part of the Saginaw Trail. This route meandered north from Detroit to Pontiac, Flint, Saginaw and finally terminated at the Straits of Mackinac. Originally an Indian pathway connecting Indian villages on the Detroit River with those in Oakland County and other interior areas, the Saginaw Trail was widened by federal troops in 1919. In the years that followed, settlers by the thousands, traveling by covered wagon, ox cart and stage-coach, used the Ridge section of the trail to reach homesteads in Oakland and other inland counties. It has remained a vital highway ever since. The City of Pleasant Ridge incorporated as a village in 1919 derives its name in part from this road.



Swings at Victory Park / Flynn Field

Introduction

The Pleasant Ridge Recreation Master Plan is an outgrowth of this community's widespread interest in the preservation of open space, quality of the environment, and the provision for the creation and maintenance of healthful, active and passive recreational facilities and programs. It is a plan that will preserve, protect, develop, and, where possible, restore and enhance the physical resources of the community.

The creation of this Parks and Recreation Master Plan is a critical component in this continuous improvement process, providing a roadmap that will help guide community leaders toward the City's desired future. It provides the vehicle that the community may use to create the facilities, programs, and projects that offer a variety of ways to creatively utilize an increasing amount of leisure time.

Included in this plan is an inventory of the existing recreation facilities within the boundaries of Pleasant

Ridge, a reporting of the public input on the desired future use of those facilities, goals and objectives for the City parks system as a response to public input and community needs, and a five-year action plan to achieve those goals.

The concepts that are inherent within this document have a dynamic potential. However, potential is nothing unless it is cultivated and used. This plan provides a sound foundation for growth and development.



PLEASANT RIDGE MASTER PLAN Location Maps

Data Source: Southeast Michigan Council of Governments



Pleasant Ridge Community Center



Community Description

The jurisdiction of this recreation plan includes all parks and recreation facilities owned by the City of Pleasant Ridge.

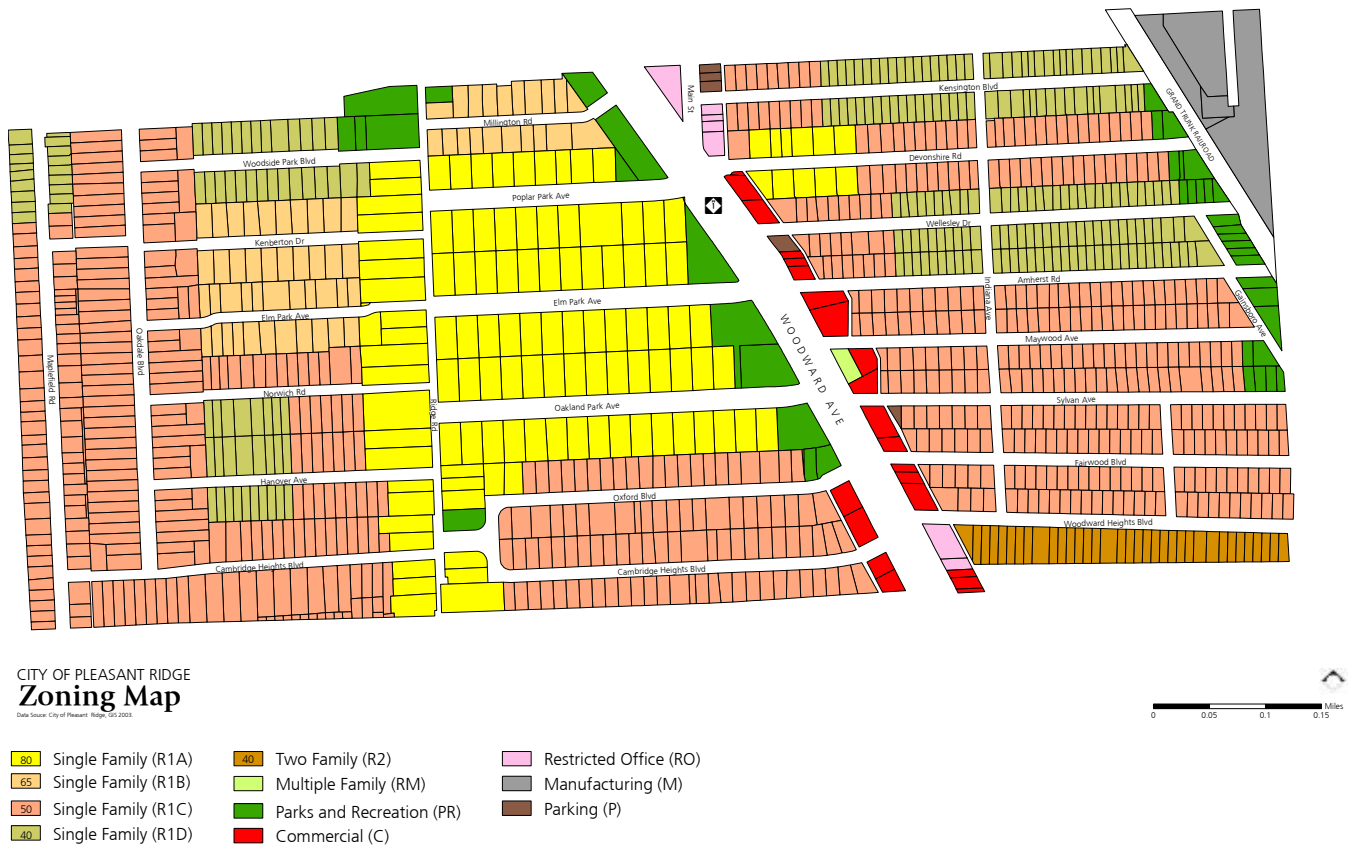
Pleasant Ridge is located in southeast Oakland County and is bounded by the cities of Ferndale, Royal Oak, Huntington Woods, and Oak Park. The City is 0.58 of one square mile and is one of the smallest incorporated cities in Michigan in terms of geographic area. Downtown Detroit is located approximately nine miles to the south. Pleasant Ridge is also adjacent to the Detroit Zoological Park and is located along the Woodward Avenue corridor.

History and Development Patterns

The history of Pleasant Ridge can be traced to its desirable location at the junction of two Indian trails, which later became roads to the north, to Pontiac, and to the thumb area. All the area within what is Pleasant Ridge was originally part of three land grants. The first of them was granted to David Standard in 1823. The second and third grants were obtained in 1824 by John Voorhies and in 1837 by Douglas Houghton, Harry G. and Thomas H. Hubbard.

Pleasant Ridge's first plat in 1906 signaled its official beginning. The community obtained village status in 1919 and the community was able to act as a separate governmental unit that was responsible for setting its own policies. In 1927, fearing annexation by Ferndale or Royal Oak, residents voted to incorporate Pleasant Ridge as a city. The City's Charter was adopted in 1928.

Land-use patterns in existence today are largely the result of the early development of Woodward Avenue as a major transportation route out of Detroit and the development of single-family residential homes west of the Woodward Avenue corridor along Ridge Road. Subsequent residential development occurred east of Woodward Avenue. The areas to the west (Maplefield) and the raw lands east of Woodward were developed following World War II.



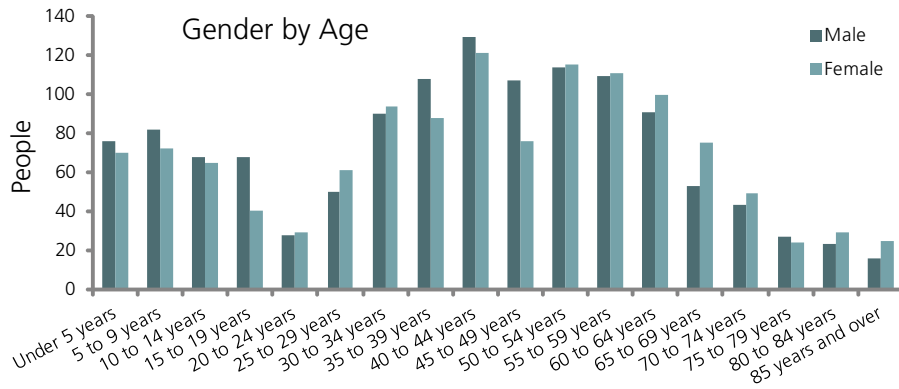
Today, Pleasant Ridge is largely developed. There are a few parcels remaining that are currently vacant. Single-family residential homes are the dominant use (80.2%). Commercial use is located primarily along the east side of Woodward Avenue, with several businesses located along the southwestern side of Woodward Avenue. Industrial uses are located on the eastern edge of the City limits. A greenbelt is located west of the Woodward Avenue corridor and provides a natural barrier to the traffic on Woodward.

Existing Land Use

The above graphic shows the City of Pleasant Ridge Zoning map from 2005. The map shows that the single largest land use within the City is residential.

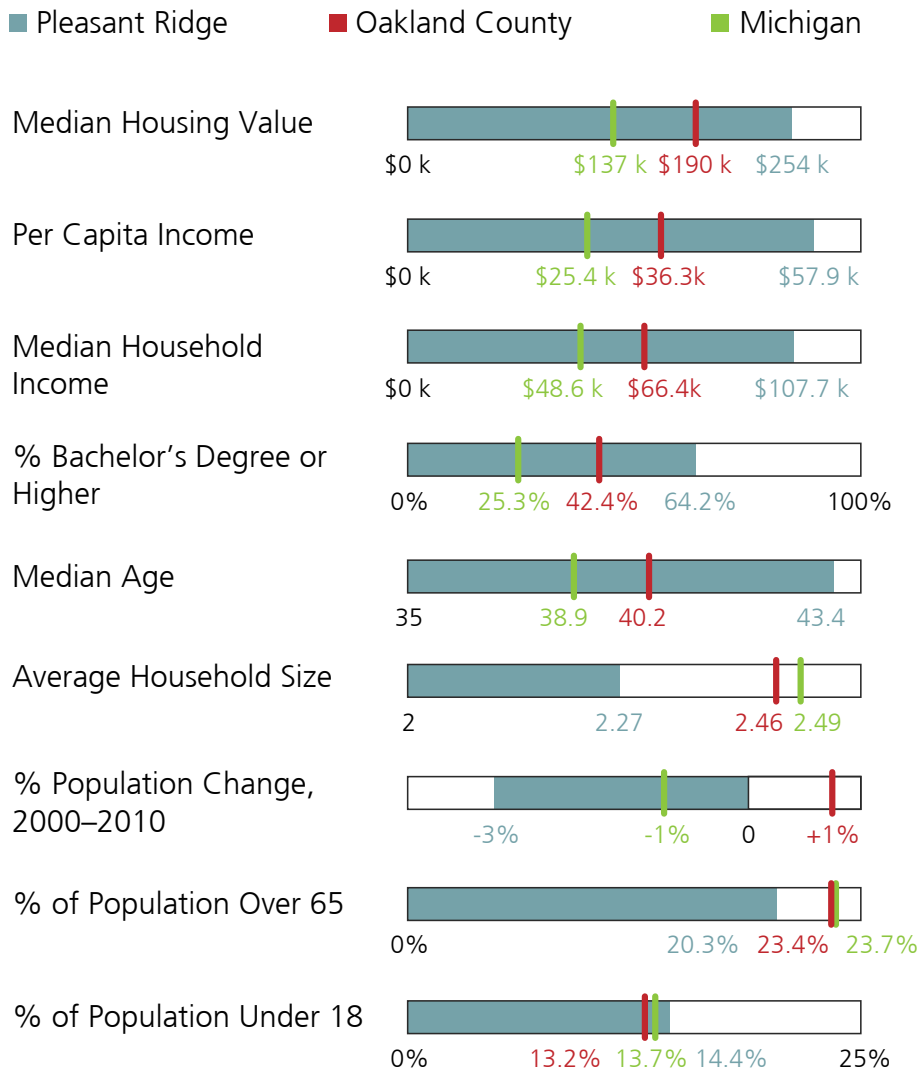
This occupies more than 80% of the total land area. The park areas and greenbelt make up just 6% of the total while roads and road rights of way occupy approximately 4%. Other uses, such as commercial, industrial, parks, etc., all occupy a smaller percentage of land.

Land zoned for Parks and Recreation is located primarily along the west side of Woodward Avenue and along the west side of the Grand Trunk Railroad. The Community Center / Pool Complex is located near the intersection of Millington Road and Ridge Road. An additional parcel of Parks and Recreation land is located at Oxford Boulevard and Ridge Road.



Selected Demographics

As of the 2010 Census, Pleasant Ridge had 2,526 citizens in 1,115 households. Twenty-six percent of households have one or more minors, while 23% have at least one senior citizen. The median age in Pleasant Ridge is 43.4. The largest cohort of residents is made up of baby boomers, who are between the ages of 49 and 68 in 2013 and make up about 30% of the population. The second-largest cohort is made up of children, representing 21.5% of the population.



A noticeable lack of young adults aged 20–24 (2.3% of population) may be related to the community's high educational achievement, as many of those in that age bracket may have relocated for college. Sixty-four percent of Pleasant Ridge residents have a bachelor's degree or higher, more than double the state rate of 25%. Nearly every resident (98.7%) has a high school diploma, which is a full ten percentage points above the state rate.

The median home value (\$254,000) is higher in Pleasant Ridge than in the comparison communities. The median household income in Pleasant Ridge is \$107,750, which is 1.6 times the median income in Oakland County and 2.2 times the median income in Michigan.

Pleasant Ridge lost 3% of its population between 2000 and 2010, compared to a 1% increase in Oakland County and a 1% loss in Michigan.

History of Recreation Activities in Pleasant Ridge

During the early years of settlement in Pleasant Ridge, beginning about 1910 and continuing past its incorporation as a village in 1919, recreational activity was largely a function of the Pleasant Ridge Club. This club held dances for the young and old, parties, and the annual Fourth of July parade and celebration at which there were races and games. The Ferndale school district, which includes Pleasant Ridge, provided recreation activities through its buildings and playgrounds. Ice skating rinks were set up at many locations in the early years; later the tennis courts were flooded for skating.

After incorporation as a city in 1928, Pleasant Ridge had two playgrounds and shared a summer recreation director with the City of Ferndale. It appears that Wallace G. Deacon was the first recreation director (supervisor) to be paid entirely from local funds when he was hired on June 28, 1927, to operate the Amherst playground. That same year the Women's Club began a campaign to get the City to provide a place for city organizations to meet.

As early as 1933, a proposal was made to build a recreation center on Maplefield Road. In 1938, a six-member citizens committee was appointed to study a community center location. After 252 citizens presented a petition on May 7, 1940, an architect drew plans that were presented to the City Commission on October 8, 1940. On December 17, 1940, the bond issue was defeated.

In 1941, tennis courts were built at Gainsboro Park and the city acquired property and a house at 4 Ridge Road that was to be converted to a Community Center. Remodeling was delayed because of World War II; however, a baseball diamond and playground were built on the property in 1944.

During the War, much of the recreational activity centered on a joint venture with Ferndale residents in a building called "The Castle on the Nine." This building located on Nine Mile Road was acquired during the Depression by Youth, Inc., for hobbies, classes, dances, and other social events.

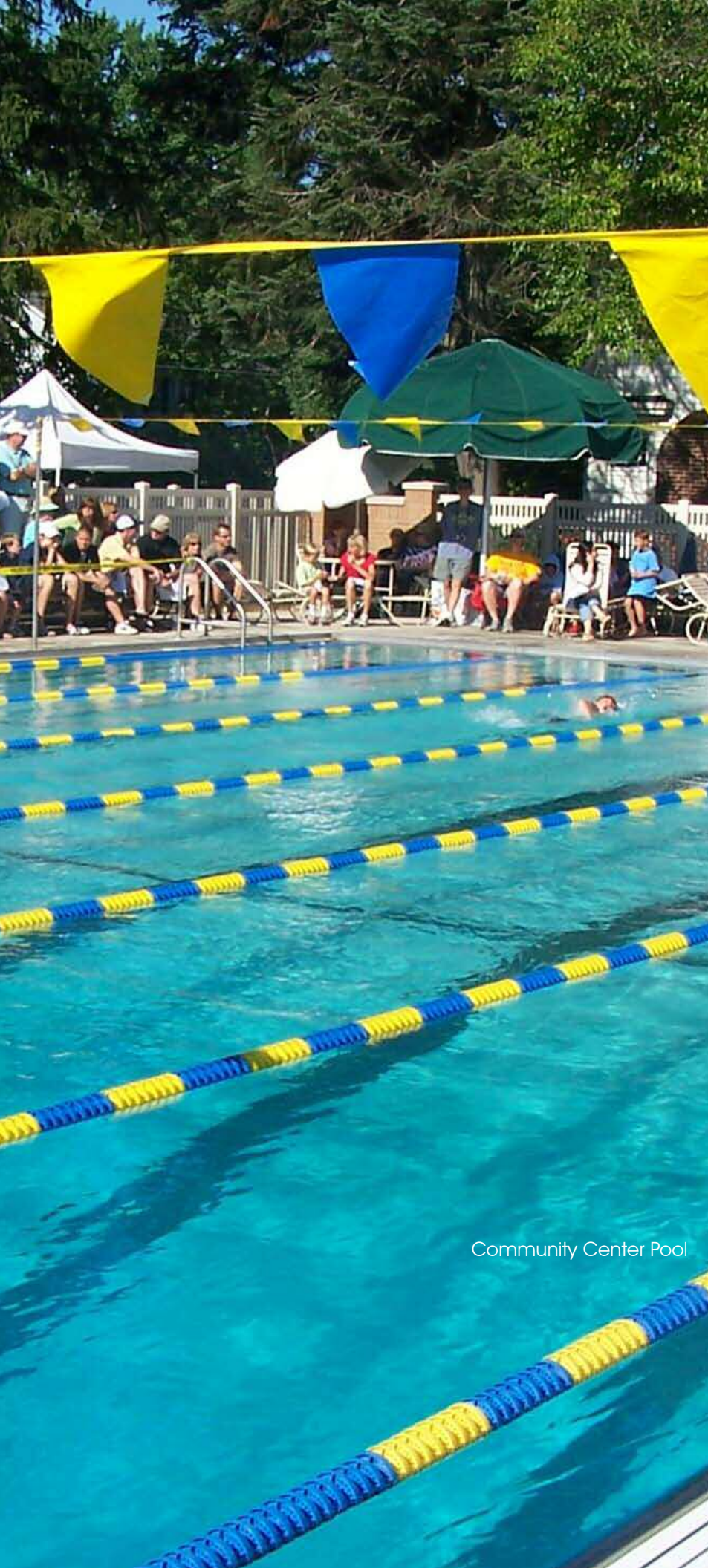
On October 9, 1945, the building at 4 Ridge Road was approved for use as a Community Center, and a Board of Trustees was appointed to administer it. The following March 7, Mary Ellen Bank was hired as combined Recreation Director and 4 Ridge Road Director. The next month a snack bar was authorized for the Teen Canteen, which alternated weeks with the adult activities there. In 1954, the Board of Trustees was changed to the Recreation Commission by ordinance #1778 and expanded in size to nine members. On August 14, 1956, a seven-member Recreation Advisory Committee was established to help the Recreation Commission.

On November 16, 1956, the City Commission authorized the purchase of 8 Ridge Road, completing the property now occupied by the Community Center, Pleasant Ridge Pool, and Moberly Park. On April 13, 1959, the City Commission requested the Recreation Commission to consult with youth and adult groups regarding present and future facility needs (sentiment for a swimming pool had been growing for several years).

The City Commission approved a 20-year lease of property by Pleasant Ridge Community Pool, Inc. on June 6, 1960, and the pool was opened in August. In October, construction of the new Community Center was approved; it was completed by the next year. On May 9, 1961, the City Commission approved the Rules and Regulations for operation of the Center, prepared by the Recreation Commission on May 2, 1961. The Recreation Commission presented a Parks and Recreation Development Plan to the City Commission in 1969 and again in 1971. The Pool lease was to expire in 1980, at which time the pool would become City property. In 1979 the City signed an agreement with Community Pool Inc. to continue operation.

In 1993 and 1994, the Recreation Director, with input and advice from the Recreation Commission, pursued a state-funded grant for \$76,000. Funds from MDNR and the City were used to build a new enclosed shelter building in Gainsboro Park with ADA-compliant restrooms, sidewalks, landscaping, tennis courts, basketball courts, and off-street parking.





Community Center Pool

In 1996, the City agreed to take out a bank loan to finance the renovation of the Community Center. An addition was added to the east side of the building to allow room for a larger office, lobby area, teen room, and toddler room. A new roof was added, along with new windows and doors throughout the building. The renovation also included new bathrooms, kitchen, storage areas, and landscaping.

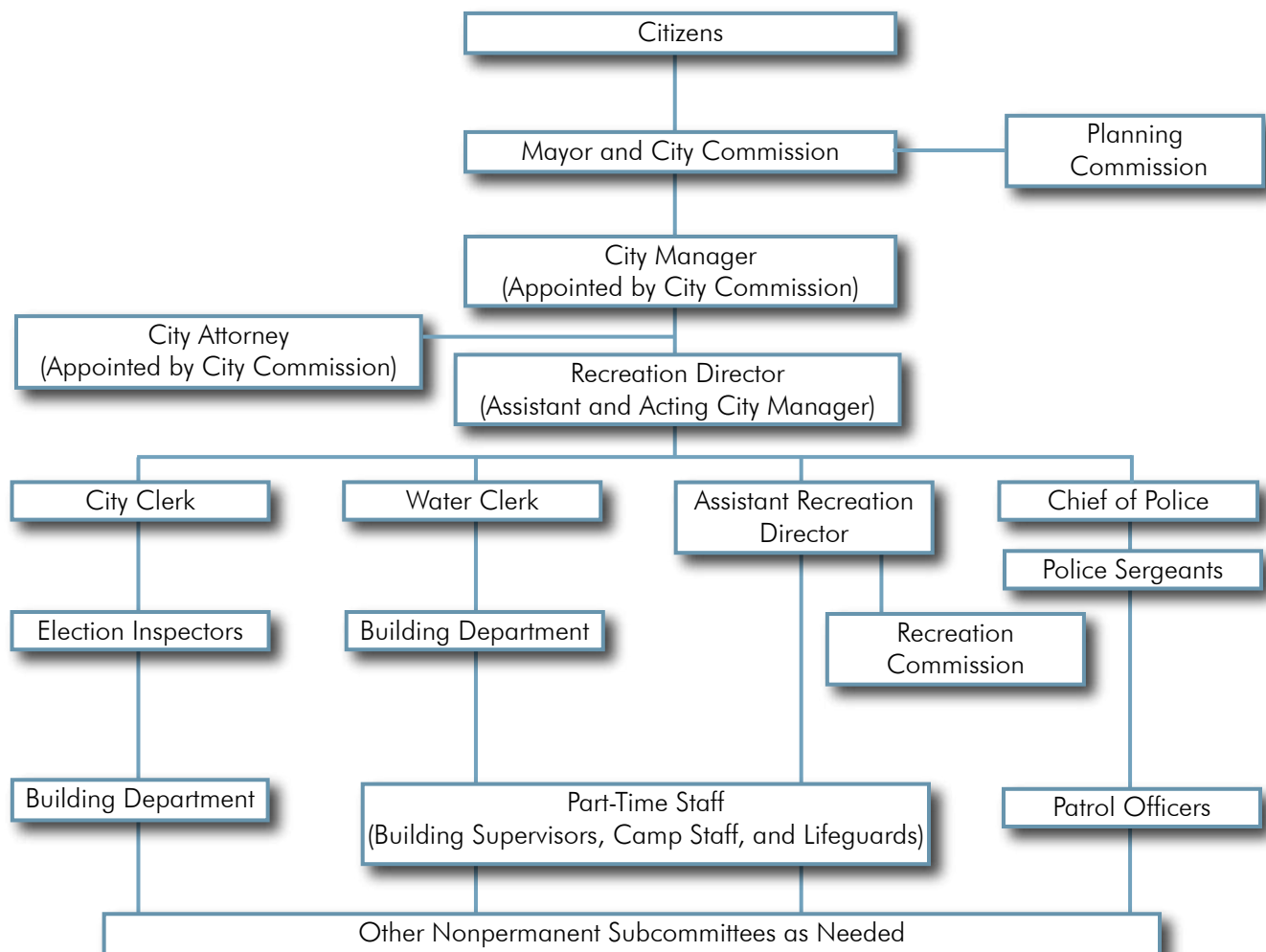
A survey of the residents was distributed in 1997. The results of the survey were used to determine the desires and needs of the residents. With the new Community Center completed, the current Recreation Commission focused on developing new programs and events to meet the needs of the community.

An additional loan was taken out in 1998 to finance the renovation of the Community Center Park located behind the Community Center. The renovation included new playground equipment, landscaping, irrigation, and picnic areas.

In 2002, the private Pool Club dissolved and the City became the owner and operator of the pool. The City started an effort with residents to gain support for a millage to construct and operate a Community Pool and Wellness Center. In April of 2003 the millage passed and construction began in August. On June 1, 2004, the 2.3-million-dollar complex opened with great reviews. The center included a new state-of-the-art zero-depth entry pool, with play features, a competitive outdoor pool, locker rooms, and new pump system. Also included was a full-service Wellness Center with 9 cardio machines and 15 strength-building stations.

In 2011, the Recreation Commission created a community garden in Gainsboro Park. Residents can rent plots for a fee and garden from dawn until dusk.

PARKS AND RECREATION BUDGET				
	2012-2013		2013-2014	
REVENUES	Operating	Capital	Operating	Capital
Parks and Recreation	304,605		363,255	
Community Center and Pool	206,010		227,010	
Dog Run	6,500		6,505	
TOTAL	517,115		596,770	
EXPENSES	Operating	Capital	Operating	Capital
Parks and Recreation	304,605	5,500	363,255	36,500
Community Center and Pool	205,210	18,500	226,325	19,500
Dog Run	8,225		8,075	
TOTAL	518,040	24,000	597,625	56,000



Administrative Structure

Recreation Department Administration

The Recreation Commission, established by the City Charter, is composed of nine members appointed to three-year staggered terms by the City Commission. Its functions are to advise the Recreation Director in program development and to assist the Director in preparing budget requests and monitoring expenditures.

The Director is responsible for program development, budget preparation, operation of the Community Center Complex at 4 Ridge Road, the hiring of part-time personnel, and the quarterly newsletter which is mailed to all City residents. The Director arranges for skilled individuals to be leaders and instructors for the various classes, leagues, teams, and activities carried out within the recreational program.

Role of Volunteers

Volunteers play an important part within the Recreation Department, especially during special events

hosted by the City. The Recreation Commission volunteers help at all events when needed. Special teen groups within the City, called Volunteering in Pleasant Ridge (V.I.P.), help with many activities in the City and perform community service in the City. All coaches for the department are volunteers and contribute a great amount of effort and time to their programs and activities.

Programming of Facilities

The Recreation Director has the primary responsibility for developing recreation programming with the advice of the Recreation Commission. The Director maintains the master schedule of all programs and facilities.

Scheduling is required to reserve the Community Center for a variety of civic uses (e.g., elections and public meetings), club meetings, social events, rental functions, leisure events, crafts, and classes. Playing fields must be allocated for league and non-league games and events and scheduling is required for these activities.

Recreation Department Finances

The Recreation Department budget is financed principally from the general fund revenues of the City budget, which runs from July 1 to June 30 of the following year. The budget process for the Recreation Department begins with the previous year's budget as a base, which is adjusted by the City's financial consultant for known additions and subtractions, such as changes in fringe benefits for City employees. The City Commission holds a study session with the Recreation Director to review the proposed budget. As part of the City's total budget proposal, the budget is discussed at a public hearing and then presented to the City Commission for adoption.

The Recreation Department also derives income from fees collected from participants in some of the activities sponsored by the department, as well as from rental of the Community Center at 4 Ridge Road. Park operations and maintenance are included in the City's general fund. The department also receives funding from an operating millage for the Pool and Wellness Center.



Unveiling of the Community Garden Sign

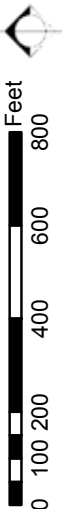


CITY OF PLEASANT RIDGE

Parks and Recreation

Data Source: City of Pleasant Ridge, GIS 2003.

- | | | |
|---------------------------------|------------------------|---------------------|
| Community Center / Moberly Park | Greenbelt | Recreation Property |
| Victory Park / Flynn Field | Hessel Park | Stevenson Park |
| Gainsboro Park | Pleasant Ridge Dog Run | |



Recreation Inventory

Inventory of Existing Recreation Facilities and Programs

Based on MRPA standards cited in the Michigan Recreation Plan, a community the size of Pleasant Ridge should have approximately 32 acres of recreational land. Currently, the City has fewer than 10 acres of recreation land, with future acquisition of private land unlikely. Therefore, emphasis has been placed upon maintaining existing facilities and providing recreational activities for local residents. The management, operation, and maintenance of all parks and recreation facilities in Pleasant Ridge are the responsibility of the Department of Parks and Recreation.

Pleasant Ridge has two major recreational areas: the 4 Ridge Road Community Center / Pool Complex and Gainsboro Park. Pleasant Ridge lost approximately 2.38 acres of its 4 Ridge Road recreational complex when property was taken by the State of Michigan Department of Transportation for construction of I-696. Total acreage at that site was reduced to approximately 1.25 acres. The facilities lost included a playground, two tennis courts, a ball field, soccer field, an ice-skating rink, and approximately 10 paved parking spaces. Since the loss of those facilities the City has improved the facilities at Gainsboro Park to include two tennis courts, a basketball court, and a small shelter.

In April of 2013, a facility inventory was conducted to evaluate the overall quality and usage of the community's parks and facilities. Beckett & Raeder staff visited each City-owned park to examine the available amenities and their condition, as well as take photos. This detailed inventory of park amenities can be found in Appendix A.

As part of the recreation inventory, the basic level of accessibility of each park was examined. Each of the parks owned by Pleasant Ridge was evaluated for their current level of accessibility on a scale of 1 to 5 (1=none of the facilities meet accessibility guidelines, 2=some of the facilities meet accessibility guidelines, 3=most of the facilities meet accessibility guidelines, 4=the entire park meets accessibility guidelines, 5=the entire park was developed/renovated using principles of universal design). The evaluation was performed by Beckett & Raeder staff by visually evaluating the amenities and access routes available at each park. A more detailed evaluation of slopes and clear widths would be needed to fully determine compliance with ADA standards. The accessibility evaluation score can be found on the following pages.

Multi-purpose field at
Victory Park / Flynn Field

PLEASANT RIDGE PARKS AND RECREATION FACILITIES

Park Name	Size (Acres)	Accessibility Score
Community Center and Pool / Moberly Park	2.30	Building and Pool: 5 Playground: 3
Greenbelt	2.40	4
Stevenson Park	1.42	4
Pleasant Ridge Dog Run	1.34	1
Gainsboro Park	1.85	2
Victory Park / Flynn Field	0.76	2
Hessel Park	0.44	4

Community Center / Moberly Park

A modern community center that provides the Pleasant Ridge community with amenities that include an outdoor swimming and water recreation area. Picnic space, playground activities, and volleyball are also available at the Community Center. The center also offers fitness programs for residents of all ages. Educational programs are offered as well as meeting space for community groups and public gatherings. The Community Center is located at 4 Ridge Road. Adjacent to the pool, Moberly Park provides a grassy open area to relax and picnic.



Greenbelt

This greenway along Woodward Avenue also serves as a park honoring veterans from the City of Pleasant Ridge and around the country. This passive park offers gardens and sitting areas for residents and provides a memorial area that can be used during memorial services. Reconstructed and enhanced in 2005 through the TEA-21 program, the park today has new lights, sidewalks, and landscaping installed.



Stevenson Park

This passive mini-park serves to enhance the Woodward Avenue corridor by providing a green buffer between the Avenue and the surrounding neighborhoods. This park offers opportunities for picnicking and passive recreation activities.



Pleasant Ridge Dog Run

The Dog Run is located off of Indiana Street along the I-696 service drive. It is an active area that provides exercise and recreation for canines within a confined and safe setting. The Dog Run also serves as a gathering place for residents and pet enthusiasts alike. This facility has been a popular addition to the City's recreation and park program.



Gainsboro Park

This facility offers a variety of sports activities such as soccer, basketball, and tennis. This park also includes a playscape and climbing equipment for children's recreation. Picnicking areas are available in the park along with a public restroom facility. Located on Gainsboro Avenue in an established residential area, this park facility is heavily utilized by City residents and is the only large outdoor active recreation park in the community.



Victory Park / Flynn Field

Located off Fairwood Boulevard, this park is in an established City neighborhood. The baseball field is the largest field in the City and is suitable for young adult use. The park also offers plenty of green space for other neighborhood-type activities such as playing catch, Frisbee, or other lawn games. Picnic tables and play equipment make this park a great destination for neighborhood barbecues or family picnics.



Hessel Park

This is a mini-park located on Ridge Road that offers passive recreation for the surrounding neighborhood with seating and picnicking areas. The large, well-maintained lawn and landscaping make this park inviting to passersby and neighborhood residents.





Basketball courts at Gainsboro Park

Prior Federal and State Grants

The City of Pleasant Ridge received a MDNR grant in the amount \$76,800 in FY 1992–1993 for renovations to Gainsboro Park, including funds for new tennis and basketball courts, an enclosed park building with barrier-free restrooms, and supplemental lighting and landscaping.

Today, the amenities provided through the MDNR grant are still used, although the tennis court is in need of resurfacing and there is a desire in the community to further improve Gainsboro Park. A community garden was established in Gainsboro Park in 2011.

Recreation Programs

The Pleasant Ridge Recreation Department offers a wide variety of recreation programs that span all major age groups and seasons of the year.

During the summer, park programs include T-ball, youth baseball, tot lot programs, swimming and tennis. There is also a summer camp-like program for children aged 6–14 to come to the community center and enjoy a

number of structured and unstructured activities including field trips, which are coordinated by counselors.

The Pleasant Ridge Recreation Department offers a wide variety of programs that span all major age groups and seasons of the year.

The Pleasant Ridge Community Pool, which is open every day between Memorial Day and Labor Day, is available for all residents to use after acquiring a membership card. The pool includes a zero-depth entry, two lap lanes, diving boards, locker room facilities, concessions, and an adjacent grassy area for picnicking. The pool is used in many ways, from lap swim and swimming lessons to open swim and special events. The Pleasant Ridge Swim Team, the Piranhas, is part of the Northwest Suburban Swim League; practices are held at the Community Pool between competitive events.



In the spring and fall, some of the programs offered include youth soccer and baseball. Several classes are held year-round at the Community Center including aerobics, Pilates, karate, yoga, and art enrichment classes.

A variety of seasonal events include a Halloween hayride in the fall, an art fair, an appraisal fair, 50+ Club events, an ice cream social in the summer, Halloween and Christmas parties for children, an Easter pancake brunch and egg hunt, the Woodward Dream Cruise, a father/daughter dance, and Christmas tree lighting.



The City's recreation programs also provide meeting space and facilities for a number of organizations including:

- The Pleasant Ridge Club,
- The Pleasant Ridge Foundation,
- The Pleasant Ridge Garden Club,
- The Pleasant Ridge Women's Club,
- The Pleasant Ridge Historical Commission,
- The Pleasant Ridge 50 Plus Club, and
- Regional Relationships and Facilities.



In addition to its interaction with the City's planning and budgetary commissions, the Recreation Department manages other key relationships with groups such as the Ferndale School District and the municipalities of Ferndale, Huntington Woods, Berkley, and Hazel Park. Other agencies within the area that the Recreation Department has relationships with are Berkley Youth Soccer, Ferndale Youth Assistance, the Michigan Recreation and Park Association, and the Northwest Recreation and Park Association.

A number of recreational facilities and activities are located within a 30-mile radius of the City of Pleasant Ridge. The nearest regional recreation facility is Metro Beach MetroPark, located in Harrison Township adjacent to Mt. Clemens. Other regional recreation facilities include Kensington MetroPark (27 miles), Lake Erie MetroPark (28 miles), and Maybury State Park (18 miles). Other facilities located near Pleasant Ridge are Red Oaks Waterpark (Madison Heights), several golf courses, and numerous county park facilities.



Previous Planning

In addition to the inventory of park amenities and public opinion, it is necessary to examine the previous planning efforts in the City of Pleasant Ridge.

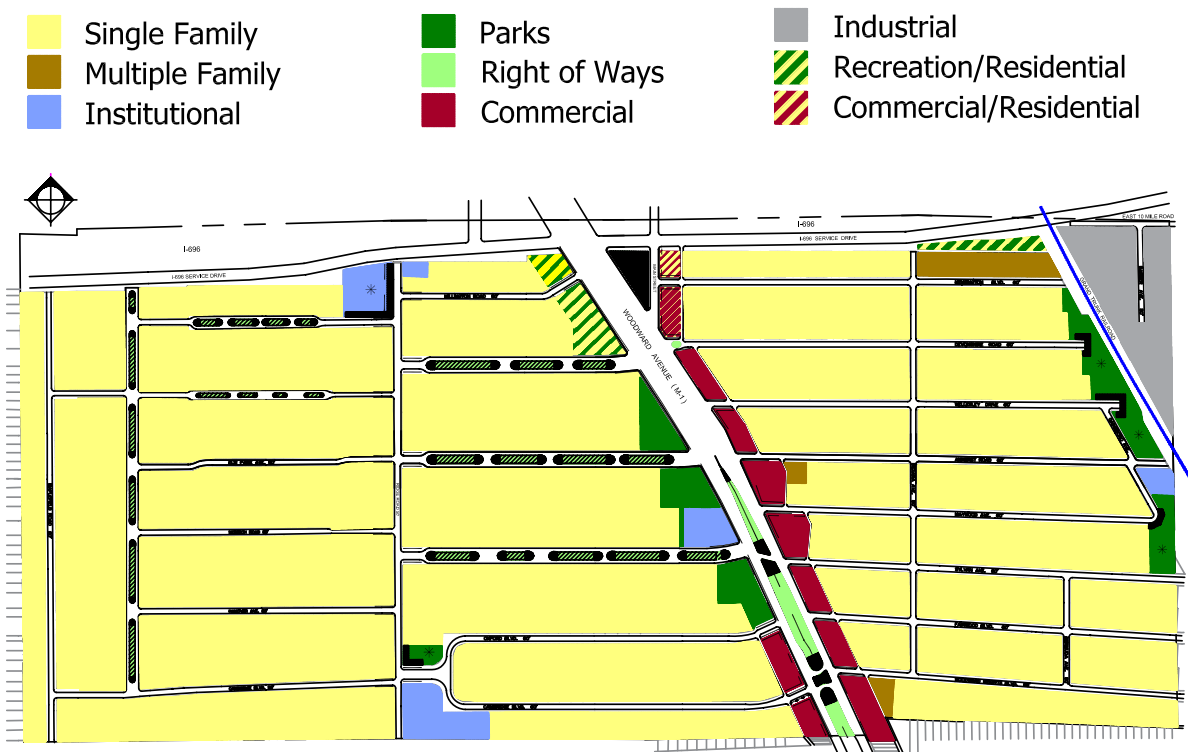
Previous Pleasant Ridge Master Plan

Pleasant Ridge is currently in the process of updating the City's Master Plan. The last Master Plan for Pleasant Ridge was created and approved in 1999. The goal of the plan was "to continue to create an atmosphere that will maintain this quaint, peaceful, almost village-like feeling in a highly developed and urbanized area and serve as a guide for planning and community development-related issues through 2004.

- Single-family residential will remain the predominant land use in the community.
- To provide for housing options such as townhouses, studios, lofts, etc., the filtration of residential land uses into existing commercial areas is recommended.
- The greenbelt between I-696 and Poplar Park Avenue is classified as "Recreation/Residential" to allow for small-scale residential development integrated into the park setting.
- The city-owned property adjacent to I-696 and east of Indiana Avenue is designated as Recreation/Residential. The scale and intensity of development would be small lots for 1,100–1,500-square-foot units to reflect development patterns along Kensington Blvd. This area is the site of the current Dog Run.
- Efforts to link the east and west side of Woodward Avenue should be relegated to design amenities such as standardized lighting and uniform street signage. Physical connections such as the pedestrian bridge have been explored and discarded as not being viable.
- In the Resident Survey, lighting was regarded as a feature that would enhance the character of the community and Woodward Avenue. Lighting should be used along Woodward Avenue as well as throughout the side streets as a means of visually integrating the business district and adjacent neighborhoods.

City of Pleasant Ridge

Proposed Land Use



Previous Parks and Recreation Master Plan (2006–2011)

The most recent Parks and Recreation Master Plan was completed for Pleasant Ridge for the years 2006 to 2011. In this plan, four goals were formed:

- To enhance the quality of life in the City by providing appropriate recreational facilities responsive to the needs of residents
- To provide high-quality recreational facilities that efficiently utilize available resources.
- To promote the coordination and cooperation of other public agencies, private enterprise, citizen groups, and other interested organizations in the improvement of recreational opportunities for City residents.
- To continually improve the opportunities for recreation in the City by reassessing community recreation needs, trends, and characteristics.

In order to work toward these goals, a five-year action plan was created for 2006–2011 that included improvements to Victory Park / Flynn Field and Gainsboro Park.

Victory Park / Flynn Field

- Remove existing grill units and replace with newer units.
- Replace current swing sets and install permanent trash receptacles at the park.

Gainsboro Park

- Add an outside pavilion to the existing community restroom building and add a kitchenette and climate control system to the building. This would allow the building to be used more for community and neighborhood functions.
- Remove and replace existing grills and install new picnic tables to the pavilion area.
- Install new surface and equipment on community tennis and basketball courts.
- Provide more paved paths through the park to make the park amenities more available to citizens with special needs and neighborhoods along Sylvan, Devonshire, and Kensington.
- Remove and replace trees on the eastern edge of the park near the rail line and install a fence to screen the adjacent use and provide a more appealing park-like atmosphere. Provide more seating within the park with benches. Another capital project would include construction of a parking lot accessed from Devonshire Avenue.

PREVIOUS FIVE-YEAR ACTION PLAN	2006	2007	2008	2009	2010
Victory Park / Flynn Field					
Removal of Grills	\$750				
New Grills	\$3,000				
Removal of Swings	\$500				
Replacement of Swings			\$45,000		
Permanent Trash Receptacles			\$4,000		
Gainsboro Park					
Picnic Pavilion		\$45,500			
Picnic Tables		\$6,500			
Existing Building Improvements		\$33,500			
Removal of Grills		\$750			
New Grills		\$5,000			
Pedestrian Path System		\$35,000			
Removal of Nuisance Trees					\$25,000
Landscape Screening and Fence					\$75,000
New Benches		\$14,000			
Pathway Lights			\$45,000		
Tennis and Basketball Hardware				\$3,000	
Court Surface Repairs				\$30,000	
Total:	\$4,250	\$140,250	\$94,000	\$33,000	\$75,000



Baseball Field at Victory Park / Flynn Field



Residents Gathered for the Recreation Inventory at the Gainsboro Park Shelter

Planning Process

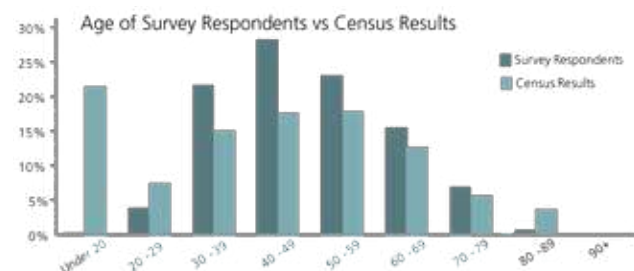
Public Input

In April of 2013, the residents of Pleasant Ridge were surveyed regarding their use of parks and recreation facilities and attitudes toward those facilities. This is a vital part of the planning process, as the results of these surveys are used by the Recreation Commission to establish goals and priorities in the Parks and Recreation Master Plan. The survey was available online through SurveyMonkey, and a copy of the survey can be found in Appendix B. In addition to the 18 multiple-choice questions, survey respondents had the opportunity to answer some questions in narrative form and leave comments that, though more difficult to quantify, offer valuable insight into the opinions of the residents of Pleasant Ridge.

Survey Demographics

Of the 2,526 residents in Pleasant Ridge, 339 responded to the survey. Seventy-two percent of survey respondents were between the ages of 30 and 59, which fairly closely matches the age distribution of residents in Pleasant Ridge. Geographically, the respondents were fairly evenly spread throughout Pleasant Ridge, though the majority (33%) lived in the

area bounded by I-696, Amherst Road, the Grand Trunk Railroad, and Woodward Avenue (the northeast quadrant of Pleasant Ridge). By occupation, most respondents worked in the Professional, Scientific, and Management sector (33%). Fourteen percent of respondents were retired. The bulk of survey respondents (43%) had lived in Pleasant Ridge for over 15 years; they have a significant investment in this community. The next-largest segment of respondents had lived in Pleasant Ridge for less than five years (23%). Fifty-one percent of respondents reported that they expected to live in the City of Pleasant Ridge for more than 15 years, and another 43% planned to stay between 6 and 15 years. This means that the answers to the survey can be counted on to develop priorities for the five-year action plan.



Recreation Trends

QUESTION 1: About how long have you lived in the City of Pleasant Ridge?

- 43% had lived in Pleasant Ridge for over 15 years. The next-largest segment of respondents had lived in Pleasant Ridge for less than five years (23%).

QUESTION 2: Have you participated in parks and recreation programs provided by the City of Pleasant Ridge in the last 5 years?

- 77% of survey respondents reported participation in parks and recreation programs provided by the City of Pleasant Ridge in the last five years.

QUESTION 3: Please indicate which type of leisure activities that you regularly participate in.

- Responses from Question 3 were weighted to determine a rank order. The most frequent response was running/hiking/walking followed by outdoor activities. The most infrequent response was sports teams followed by movies. Watching TV was the activity that the most respondents reported they did weekly. The most frequent responses in the “other” category were yard work/gardening, tennis, and concerts.

QUESTION 4: Please identify which outdoor parks and/or recreation facilities that you or a member of your household use in Pleasant Ridge? And, how often.

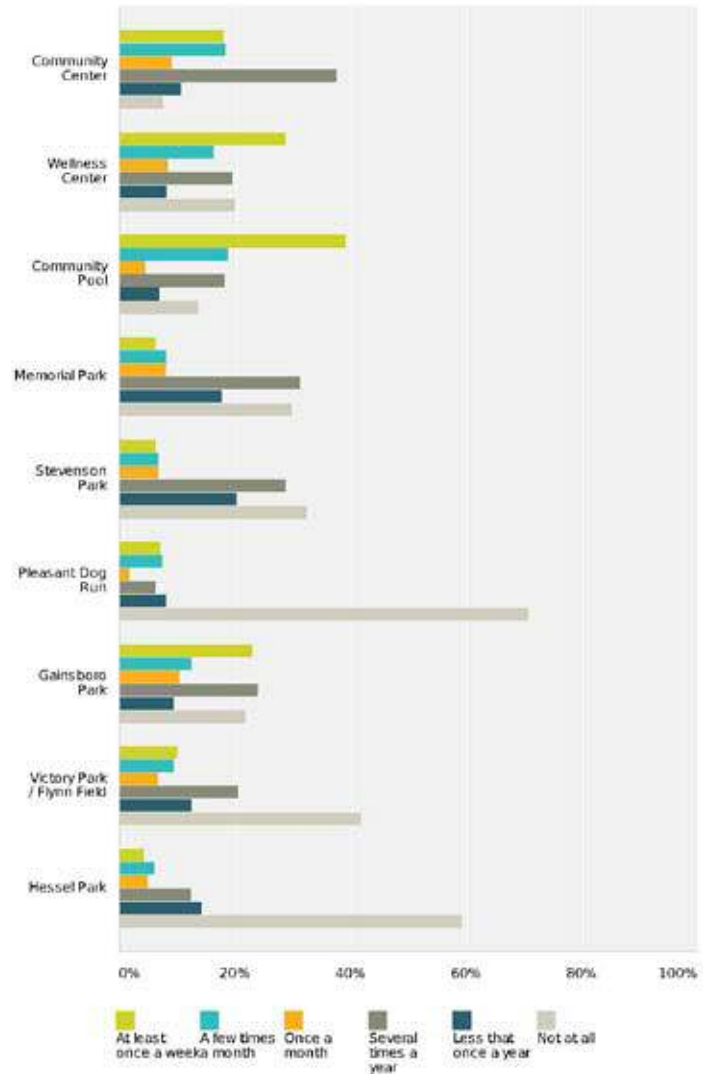
- The most frequently used facility was the Community Pool, followed by the Wellness Center, Community Center, and Gainsboro Park. The most infrequently used facilities were the Pleasant Ridge Dog Run and Hessel Park.

QUESTION 5: Which Pleasant Ridge park and/or recreation facility do you visit most often? (Identify One)

- The most visited facility was the Wellness Center (26%) followed by the Community Pool (23%) followed by Gainsboro Park (23%). The least-visited park was Hessel park (0%). This question was very similar to the previous question, and the results were similar.

QUESTION 6: As a resident of Pleasant Ridge how would you rate the following? (Rate a series of qualities of Pleasant Ridge in terms of Excellent, Good, Fair, Poor, or Don't Know. The qualities included the amount of park land, recreation programming, open spaces/

Question 4



natural spaces, art and cultural events, the variety of park facilities, and connections to and between parks.)

- Using a weighted score of Excellent=3, Good=2, Fair=1, Poor=-1 and Don't know=0, the mean rating of all of the items was between fair and good.
- Excluding the answers of “don't know,” respondents were most satisfied with the amount of park land and rated it at an average of 2.0 (Good). Recreation programming scored an average of 1.8, followed closely by open spaces/natural areas (1.65) and art and cultural events (1.63). Connections to and between parks scored the least favorably at 1.1.
- Items most often cited as needing repair were the tennis courts, basketball courts, Gainsboro Park amenities, and the parks on the east side. Item requests ranged from more art and cultural activities, better advertisement for programs, and improved park amenities. Requested circulation

items were sidewalks through all parks, connectivity of parks, and trails.

QUESTION 7: How would you rate City of Pleasant Ridge INDOOR recreation activities, programs, and services for age groups? (Pre-school age, Elementary School age, Middle School Age, High School Age, Adults (Under 60), Adults (over 60))

- The majority of respondents favorably rated indoor activities and programs for adults over the age of 60 more frequently than programs for other age groups, followed by elementary school age and preschool age. Respondents least favorably rated indoor activities and programs for high school age students.

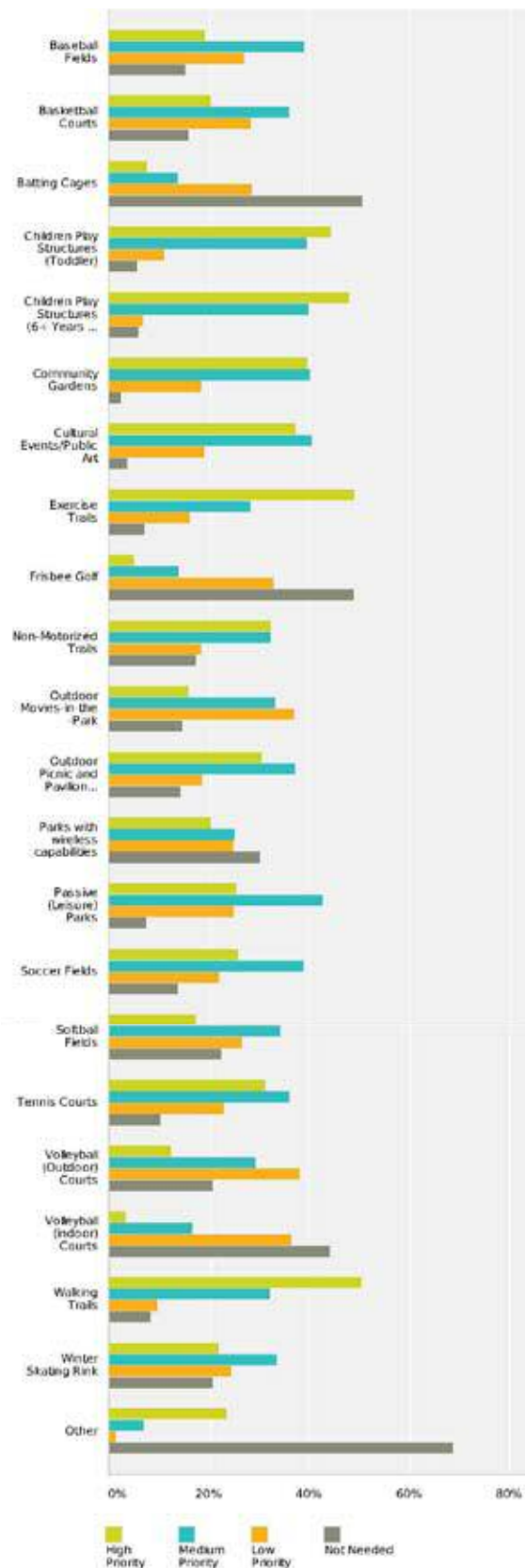
QUESTION 8: How would you rate City of Pleasant Ridge OUTDOOR parks and recreation facilities for various age groups?

- In terms of outdoor facilities, the age group that received the highest rating was elementary school age, followed by preschool age.
- Facilities for high school age residents were rated the least favorably. It is notable that in this question and Question 7, more respondents marked “don’t know” when asked to rate programs or facilities for high school age residents than for any other age group.

QUESTION 9: Please indicate which of the following recreation facilities and activities Pleasant Ridge should plan for and develop.

- Out of the 22 facilities and activities listed, the top six that respondents felt Pleasant Ridge should plan for and develop were children’s play structures for ages six and up, children’s play structures for toddlers, walking trails, community gardens, exercise trails, and cultural events/public art.
- Common “other” responses were amenity suggestions such as restroom facilities, indoor recreation options such as a gym, ice rink, or pool; outdoor picnic and pavilion, and comments about pet facilities such as improvements to the dog park and pet refuse stations in other parks. Overall, the most common comment was that Pleasant Ridge should maintain existing facilities.

Question 9



QUESTION 10: Please indicate your level of agreement with each of the following statements:
(The questions are ordered from most agreed with to most disagreed with.)

Parks and recreation facilities are important to our community and worthy of taxpayer support.

- The majority of respondents (77%) strongly agreed. This was the question that respondents agreed with more than any other.

Pleasant Ridge should actively plan for and sponsor arts and cultural activities.

- Most respondents (45%) somewhat agreed with this statement. 36% strongly agreed.

Pleasant Ridge should invest in any additional parks and recreation facilities and services

- 45% somewhat agreed; 38% strongly agreed.

It is currently difficult to walk and bike to adjacent communities.

- This question received an evenly split response; 23% strongly agreed, 24% somewhat agreed, 23% somewhat disagreed, 26% strongly disagreed.

To the extent possible, parks and recreation facilities and services should be supported by those who use them rather than by general taxpayer dollars.

- Overall, respondents disagreed with this statement. 48% strongly disagreed; 29% somewhat disagreed.

To the extent possible, the community pool should be supported by those who use it rather than by general taxpayer dollars.

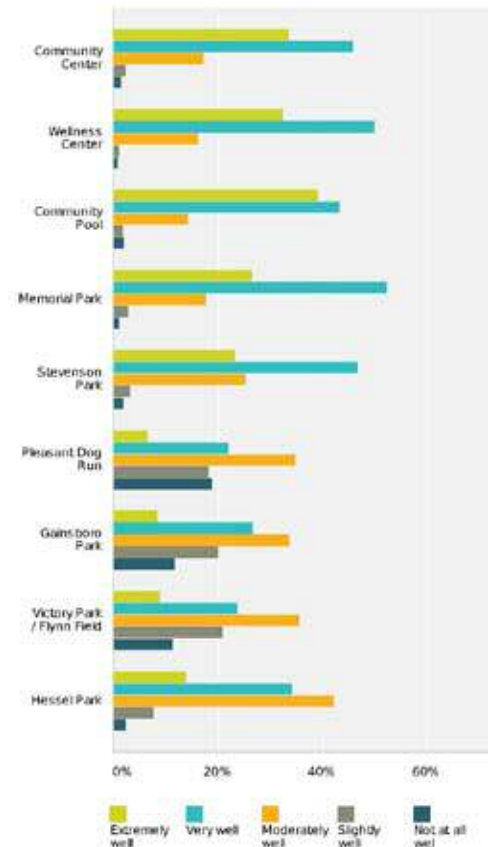
- Respondents also disagreed with this statement. 54% strongly disagreed; 22% somewhat disagreed.

QUESTION 11: How easy is it for people who are disabled to get around in the City of Pleasant Ridge?

- 38% of respondents believed that it was either extremely easy or very easy for persons with disabilities to get around in Pleasant Ridge; however, 34% of respondents thought it was moderately easy, and 28% thought it was slightly easy or not easy at all.

QUESTION 12: If you answered the above question as “Moderately Easy,” “Slightly Easy,” or “Not at all Easy” please tell us why.

- The most frequent concern was the difficulty of crossing Woodward. Respondents noted that persons with and without a disability would have difficulty crossing Woodward because of the volume of traffic, low number of pedestrian signals, and the short amount of time the pedestrian signal is lit. Woodward presents a major barrier in Pleasant Ridge that divides the city into eastern and western halves. The second-most-noted concern was the poor condition of sidewalks, whether they were cracked or heaving, which poses an obstacle to wheelchairs and strollers as well as a general tripping hazard. Respondents also noted that the sidewalks were often dangerous in the winter due to snow and ice accumulation.
- Other concerns included a lack of paved paths in or between parks or lack of continuity in the paths that existed, as well as doors that aren’t automatic, vegetation obstructing the sidewalks, and a lack of accessible paths to restrooms within parks. Fifty-two comments said that they did not know if the city was accessible or not, which may have inflated the survey responses.



QUESTION 13: How well are the parks and facilities in the City of Pleasant Ridge Maintained?

- Respondents felt that the Community Pool, Wellness Center, and Community Center were the most well maintained facilities in Pleasant Ridge. The majority of respondents felt they were maintained very well. A majority of respondents also thought Memorial Park and Stevenson Park were very well-maintained. Respondents felt that Hessel Park, Gainsboro Park, Victory Park / Flynn Field, and the Dog Run were moderately well maintained, though the Dog Run received the least favorable rating, with 19% of respondents saying that it was not well maintained at all.

QUESTION 14: What changes would most improve parks and recreation services and/or programs in the City of Pleasant Ridge?

- Though this question was inquiring about changes to services and programs, most respondents commented on amenities or park improvements such as maintenance or upgrades to existing facilities, additional sidewalks and trails, or additional sports and playground equipment.
- Some of the responses that focused on services and programs were additional staff, better communication of events and activity sign-ups on a website, expanded hours of services and the public swim hours, maintenance of the community center, and more activities for people without children. Comments were numerous and wide-ranging, but most focused on maintenance, communication, and updating of existing facilities.

QUESTION 15: What types of recreation activities would you participate in if they were available in the City of Pleasant Ridge?

- Though answers were numerous and wide-ranging, some of the common recreation activities listed were tennis tournaments or leagues, 5k or 10k walking/running events, bicycling events, basketball leagues, and other sports activities. Other suggestions included card clubs and activities for those over 50, gardening and cooking classes, and passive recreation such as trail walking.

QUESTION 16: What types of events would you attend if they were held in the City of Pleasant Ridge?

- Respondents included outdoor movies, music/concerts, arts festivals, cookouts and food-related

events, Oktoberfest or biergartens, children's events, speakers and seminars, Woodward Dream Cruise activities, and sports tournaments.

QUESTION 17: If you do not participate in activities in the City of Pleasant Ridge, why not?

- The most common reason cited was that there were not enough activities for the respondent's demographic, usually those who were not a senior but had no children, followed by scheduling conflicts or being too busy, followed by no interest in activities.

QUESTION 18: How strong is the sense of community in the City of Pleasant Ridge?

- The sense of community in the City of Pleasant Ridge is strong. 37% of respondents felt that it was extremely strong, and 41% feel it was very strong.

QUESTION 19: How important a role do you feel the Pleasant Ridge parks and recreation facilities contribute to our sense of community?

- The majority of respondents felt that parks and recreation facilities were extremely important to the sense of community (46%), and another 41% felt that they were very important.

QUESTION 24: Please feel free to comment in the text box below regarding any suggestions you may have that were not addressed in this Resident Survey.

- As in the rest of the survey, many comments referenced a desire for maintenance of existing amenities and small updates, as well as safety issues to be taken care of such as the fence by the railroad tracks. There seemed to be a misconception and rumors about the proposed pavilion at Gainsboro Park—that it would be a loud amphitheater for concerts, when this is not the case. Many were opposed to something loud and disruptive. Commenters wanted the city to be united and for all parks to be kept to the same standard regardless of east or west side location. Residents want high-quality, well-maintained green space with as little additional pavement as possible.

CHARACTERISTICS OF MILLENNIALS AND HOW TO ENGAGE THEM IN PARKS		
Characteristic	Traits	Ways to Engage Millennials
Special	Used to receiving awards, strong relationships with supportive parents	Give rewards for participating in projects or completing tasks or challenges
Team Oriented	Value teamwork, belonging, collaboration, and service	Offer opportunities for volunteer service and encourage social and sporting groups to hold events at parks
Sheltered	Led structured lives as children, enjoy spending time outdoors and socializing with friends and family	Encourage use of electronic tools such as GPS and the Internet, feature safety and structure in park literature
Confident and Tech Savvy	Optimistic, upbeat, believe that they can improve the world	Share information freely, allow information sharing, survey visitors online, provide audio tours and promotional videos
Pressured	Feel pressured to achieve and behave, avoid personal risk, not as interested in history or reading	Relate historical events to current events, include objects, visuals, and sounds for interpretation, minimize need for reading
Achieving	Expected to do great things, make the country a better place	Use electronic tools to communicate and encourage community involvement, offer challenges and quizzes
Conventional	Respectful of authority, civic-minded, respectful of cultural differences because they are diverse	Promote benefits of parks to healthy work/life balance, design facilities for diverse users and volunteers



Photo Credit: V.I.P Club Facebook Page

Trends, Issues, and Opportunities

Examining trends and issues in the broader context of society can help Pleasant Ridge make educated decisions about the future of the parks and recreation facilities.

Engaging The Next Generation

Although Millennials (age 21–36) are not the largest population segment in Pleasant Ridge, they will have a greater impact on the economy as time goes on. They are quite different than the generations that came before: Generation X and the Baby Boomers. Park attendance has been declining since the rise of the GenXers, who visited parks as children but are less likely to do so in adulthood. Millennials are even less likely to visit parks as they tend to prefer socialization and indoor activities. Key characteristics used to describe Millennials are special, team-oriented, sheltered, confident and tech-savvy, pressured, achieving, and conventional. Knowledge of the characteristics and values of Millennials can be used to engage them in park settings.

The New Economy

- Talented and well-educated people choose where they want to live and then find work there instead of following jobs (66% of 25- to 34-year-olds say this).
- Desirable places to live are high-quality, clean, green, and close to open space for recreation.
- Talent becomes concentrated in these high-quality areas, which attracts businesses.

Demographic/Urban Pattern Trends

- The aging of society—by 2030, Baby Boomers will be senior citizens (one third of the population). As the number of retirees increases, so will the demand for mid-day recreation opportunities.
- There is an increased demand for less active outdoor recreation pursuits and facilities (golf, walking, gardening, etc.).
- The proportion of middle-aged Americans sharply increased in the 1990s.
- There is increasing cultural diversity.
- There is a greater number of smaller households.
- The mobility of residents has shifted toward residence by choice with diminished emotional/social attachment to service providers.
- In the 1950s, 50% of households had children. Today, 75% of households have no children. By 2030, 86% of all households will have no children.
- Traditional single-breadwinner families make up less than 15% of all households



Community Center Pool Zero-Depth Entry Area

Goals and Objectives

The assessment of recreation needs and priorities combined with existing recreational opportunities contributes to the formulation of community goals and objectives for the provision of recreation. Goals and objectives represent the purposes of a community's role in providing recreation to its residents as well as outlines the direction that the community's efforts should take in the long term. Goals are the general targets for which a community aims, while objectives are the specific steps that can be taken toward that goal. A recreation plan identifies those actions that can be undertaken to implement the objectives and fulfill the community's goals. The goals for the City of Pleasant Ridge in meeting the recreational needs of residents with their objectives are outlined below:

Goal 1

To fully utilize existing recreational facilities by maintaining a high degree of quality.

Objectives

- Utilize available space in the Department of Public Works property for recreational purposes
- Improve the safety and durability of park restrooms
- Improve the safety and durability of fences adjacent to railroad corridors
- Upgrade fall surfaces around play structures to a durable, accessible material
- Improve tennis and basketball court surfaces to increase safety and durability
- Increase visual aesthetic appeal of park properties through the use of landscaping, art, maintenance, and thoughtful design

Support

- Pleasant Ridge has little available land to expand park area; therefore, existing parks (just 4% of land in Pleasant Ridge) must be maintained to a high degree to maximize their benefit to the community
- 77% of survey respondents strongly agreed with the statement "Parks and recreation facilities are important to our community and are worthy of taxpayer support"
- Survey respondents felt that Hessel Park, Gainsboro Park, Victory Park / Flynn Field and the Dog Run are only moderately well maintained (Survey Question 13)



Play structure at Gainsboro Park

Goal 2

To provide safe, age-appropriate recreational facilities for children of all ages and abilities.

Objectives

- Increase the amount of equipment provided for toddlers
- Improve the safety and accessibility of play surfaces under and around play equipment
- Provide children's equipment that is sun-safe and ergonomic
- Create play spaces using principles of Universal Design and Inclusive Play

Support

- 26% of households have one or more minors
- 14.4% of the population of Pleasant Ridge is under 18
- The top two most requested recreation facilities are children's play structures for ages six and up and children's play structures for toddlers (Survey Question 9)



Walking through Stevenson Park

Goal 3

To provide accessible recreation opportunities for community members of all abilities that are above and beyond the guidelines in the Americans with Disabilities Act.

Objectives

- Design future improvements to parks with principles of Universal Design
- Improve the safety and durability of restrooms in park facilities
- Provide accessible pathways within and between parks
- Improve the accessibility of play structures and surfaces in all parks
- Improve access to parks by increasing the safety of the Woodward and Sylvan intersection
- Support objectives of Complete Streets within the community

Support

- Gainsboro Park is the third-most-used recreation facility in Pleasant Ridge, yet its Accessibility Score was rated at 2 (Survey Question 4 and inventory)
- 30% of the population of Pleasant Ridge is between the ages of 49 and 68 and would benefit from smooth, minimally sloping paths within and between parks
- Walking trails and exercise trails were among the top five recreation amenities that survey respondents felt that Pleasant Ridge should plan for and develop (Survey Question 9)



Youth gather for an activity behind the Community Center

Goal 4

To provide opportunities for gathering and social interaction throughout the seasons.

Objectives

- Increase available shaded seating adjacent to play areas
- Improve seating adjacent to sports fields
- Consider modifications to the west wall of the Community Center Meeting Room to include larger doors that would open to the park and an outdoor patio

Support

- 46% of survey respondents felt that parks and recreation facilities were extremely important to the sense of community in Pleasant Ridge, and 41% felt that they were very important (Survey Question 19)
- 80% of land within Pleasant Ridge is residential, so public gathering space is limited. Parks can provide a place to gather as a community

FIVE-YEAR ACTION PLAN			2014– 2015	2015– 2016	2016– 2017	2017– 2018	2018– 2019
Project and Description	Goal	Cost	f i s c a l y e a r				
Gainsboro Park / Flynn Field							
a. Fence Upgrade	1	212,000					
b. Sidewalk Improvements	3	87,000					
c. Upgrade existing restroom facilities	3	50,000					
d. Playground Improvements	2, 3, 4	303,000					
e. DPW Lot Improvements	1, 3	200,000					
f. Install Irrigation in Gainsboro Park	1	50,000					
g. Tennis Court Sealing/Resurfacing	1	35,000					
h. Basketball Court Sealing/Resurfacing	1	35,000					
Probable Project Budget		972,000					
Community Center Park							
i. Create a plan to Re-design park for outdoor gatherings and accessible play	1, 2, 3 & 4	7,500					
j. Modifications to Community Center conference room and patio addition	1, 2, 3 & 4	150,000					
k. Construct a defined path and entrance to the park	3	25,000					
Probable Project Budget		182,000					
Woodward Avenue / Sylvan Intersection							
l. Collaborate with the DDA to make the intersection more usable and safe for community residents.	3		No monetary contribution				
Maintenance of Existing Facilities							
m. Annual maintenance upgrade to parks, especially Hessel Park, Gainsboro Park, Victory Park/Flynn Field	1	35,000 Annual Budget					

Action Plan

The goals of the action plan work to add to the overall safety and usefulness of the available park space within the City of Pleasant Ridge. The Five Year Action Plan is designed to address the deficiencies that have been identified in the facilities evaluation and address community priorities. The action program describes certain projects that Pleasant Ridge should plan for and develop to meet the goals and objectives outlined during the planning process. The Recreation Commission, using information from the facility inventory and resident survey, prioritized projects that will help the City of Pleasant Ridge work toward the outlined goals.

Both Victory Park / Flynn Field and Gainsboro Park are located within the established neighborhoods and together provide the largest amount of open space within the City. The vast majority of the City's outdoor recreation occurs primarily at these two park facilities. These parks together offer tennis, soccer, basketball, baseball and play structures for the City of Pleasant Ridge. It is vital to the City to maintain and develop these two facilities to the highest standards possible to meet the recreation needs of the local population.

The top priority for the next five years is Gainsboro Park Phase 1, a project that will include a variety of site improvements primarily focused on the replacement of the fence along the railroad, installation of walking paths, and new recreation facilities for children. This plan is described in greater detail on the following pages.

Another park area that has been identified for additional work is the Community Center Park behind the Pleasant Ridge Community Center. The Community Center, Wellness Center, and Pool are the most utilized facilities in the City. The small park behind the Community Center is suitable to accommodate outdoor parties, receptions, and social gatherings.

Many of the items in the above plan work to enhance the current parks within the community. It is important for the City to continually update and continue a strong maintenance schedule for all facilities due to large amounts of utilization by the public.

Financing Recreation Improvements

A variety of funding sources are available at the local, state, and federal levels. While funding sources are continually changing and becoming available, these programs could assist in the implementation of the plan's recommendations.

The City of Pleasant Ridge has utilized general fund money to maintain and operate its park system. Any future improvements will remain dependent on these tax-supported funds, as will the continued operation and maintenance of the park system. Recreation planning will have to be coordinated with the yearly budgeting process for the City's general fund. Another potential source of City funding is through the Segregated Capital Assets Fund, which was established to administer the award from the State of Michigan related to the taking of City parks and taxable properties along the former 10 Mile Road, which was used for I-696.

The City of Pleasant Ridge is fortunate to have a community-sponsored and administered Foundation that provides financing for quality-of-life projects within the community. Currently, the Pleasant Ridge Foundation has sponsored the development of the Woodward Avenue Streetscape Improvement Project to improve the passive park system along Woodward Avenue and median lanes. It has also offered support for the improvement of the playground equipment behind the Ridge Road Community Center.

Lastly, the public parks located along Woodward Avenue are within the City's Downtown Development Authority district. The DDA has contributed funds toward the renovation of these facilities and will likely do so in the future.



Existing Conditions Plan

Gainsboro Park Improvements Project - Phase I

City Of Pleasant Ridge

August 2013



Conceptual Plan - Option One

Gainsboro Park Improvements Project - Phase I

City Of Pleasant Ridge

August 2013
Revised September 1, 2013
Revised October 27, 2013



City of Pleasant Ridge Michigan



An example of a playground with rubberized safety surface

Gainsboro Park Master Plan

In order to address the recreation needs of the community, a master plan for Gainsboro Park and the adjacent Flynn Field has been developed. This plan is a long-term vision for Gainsboro Park that can be implemented in stages; preparing the master plan is the first step toward achieving this vision.

Gainsboro Park and Flynn Field currently include a variety of recreation facilities. These include a play structure, tennis courts, a community garden, basketball courts, and a field used for soccer. Between the two properties is a lot currently utilized by the Department of Public Works.

The first step in improving this area is to increase the safety of users. In the master plan, a new, more durable fence will be constructed in front of the old fence (Action Plan item A).

A walking path is proposed that would encompass the entire area, including Gainsboro Park, Flynn Field, and the DPW lot (Action Plan item B). This walk would create an accessible route to all areas of the park and create a safe place to stroll.

The existing restroom facilities are in need of upgrades, and this is addressed in the Master Plan; however, the exact details of the upgrades would be determined in a later design phase (Action Plan item C).

The current playground at Gainsboro Park would be improved with additional modern play equipment, a separate toddler play area, and a play area for two- to 5-year-olds. The entire play area would have a new rubberized fall surface for added safety. This surface would be more durable and accessible than the current fall surface. (Action Plan item D).

To increase the connection between Flynn Field and Gainsboro Park, several improvements are proposed to the DPW lot. In addition to the sidewalk connecting the parks, parking spaces would be added and additional green space and landscaping would help to improve the visual appeal of the space (Action Plan item E).

An irrigation system would be included in the park plan to help the trees and landscaping flourish and keep the park in good condition (Action Plan item F).

The existing tennis courts would remain; additionally, they would be sealed and resurfaced to improve the quality of the courts and increase their longevity (Action Plan item G).

Though one basketball court would be removed and replaced with green space, the remaining basketball court would also be sealed and resurfaced (Action Plan item H).

Public Comment Period

After the draft plan was completed, a public notice was published in The Daily Tribune on October 13, 2013. From October 15, 2013 to November 14, 2013 (31 days), residents of Pleasant Ridge had the opportunity to review and comment on the draft plan. The plan was available for review at City Hall and at www.theridger.org. Residents were able to comment on the plan through the project website or by submitting comments to the City. Public comments concerning the draft plan can be found in Appendix C. To address the public comments, additional detail was added concerning the improvements at Gainsboro Park, the existing parks map was corrected, and several editorial changes were made.

**PUBLIC NOTICE
CITY OF PLEASANT RIDGE
OAKLAND COUNTY
5-YEAR PARKS AND RECREATION PLAN
30 DAY REVIEW PERIOD**

The City of Pleasant Ridge 5-Year Parks and Recreation Plan is available for public review and comment. A copy of the plan is available for review during regular business hours at the City of Pleasant Ridge Clerks Office located at 23925 Woodward Avenue, Pleasant Ridge, MI 48069 or on the web at www.theridger.org.

Comments will be accepted through November 14, 2013, by the City. Comments can be submitted in writing to the attention of the City Clerk or through the project web site listed above.

**Amy Allison
City Clerk**

**Published: The Daily Tribune
Sunday, October 13, 2013**

Public Comment Period Notice

Public Hearing and Plan Adoption

The Recreation Commission recommended the plan to the City Commission at their meeting on November 26, 2013. After the completion of the 31-day public comment period, a notice was published in The Daily Tribune newspaper on January 1, 2014, notifying the public of the date of the public meeting. The public meeting was held on January 14, 2013, in the City Commission Chambers. A copy of the meeting minutes can be found in Appendix C. The City Commission adopted the final plan [insert details].

City of Pleasant Ridge

23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

NOTICE IS HEREBY GIVEN in accordance with Section 4.03 (B) of the Pleasant Ridge City Code that a Public Hearing will be held on Tuesday, January 14, 2014, 7:30 p.m., in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069, to solicit comments on the following item:

**Adoption of the City of Pleasant Ridge
5-Year Parks and Recreation Plan**

All interested citizens are requested to attend the public hearing. Comments will also be received in writing and in person at the Pleasant Ridge City Hall. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Contact the City Offices at (248)541-2900 for special services.

Amy M. Drealan
City Clerk

Published: The Daily Tribune
Wednesday, January 1, 2014
AFFIDAVIT REQUESTED

Public Hearing Notice

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Appendix A

Detailed Parks Inventory

COMMUNITY CENTER AND POOL

Size: 2.3 Acres

Location: 4 Ridge Road

Service Area: All of Pleasant Ridge

Ownership Entity: City of Pleasant Ridge

Accessibility Score: Building and Pool - 5. Playground - 3

ATHLETIC / SPECIAL ACTIVITY FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Volleyball	1	Fair	Sand. Not used intensely
Play Structure	1	Fair	Dated, faded plastic, rusty dome
Swings	1 set, 6 swings	Good/Fair	Older structure
Outdoor Pool	1	Good	Spray components
Gymnasium	1		Weight room
Sandbox	1	Fair	Not maintained
LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Picnic Tables	3	Fair	1 near pool, 2 near play structure
Grills	4	Fair	City considering removal
Restrooms			Inside Community Center
Park Lighting			At parking lot
Signage		Good	
Parking Lot			Adequate
Irrigation System			

Comments:

Complicated entry to park from street (need to prevent park users from entering/using building and pool)

Green space past park—some trees dead, maybe artificial grass. Less fencing may be desirable

No ADA swing in playground

Some components on newest play structure are accessible

No accessible route to playground from neighborhood or building

GAINSBORO PARK

Size: 1.85 Acres

Location: Gainsboro Avenue

Service Area: All of Pleasant Ridge

Ownership Entity: City of Pleasant Ridge

Accessibility Score: 2

ATHLETIC / SPECIAL ACTIVITY FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Baseball Field (no lights)	1	Fair	Small T-Ball/Little League
Basketball	2 half-court	Fair	
Tennis Court	2 Lit	Fair	Cracked pavement
Walking/Biking Trail			Deficient common walks
Play Structure	1	Good	Structure installed in 2002
Swings	2 sets (6 swings)		
Other Play Equipment – Turtle			Concrete turtle
LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Picnic Tables	2+		
Restrooms		Fair	Roof is poor, building is full (needs storage)
Parking Lot			Small lots and street parking
Community Garden	1	Good/Fair	
Benches	4	Fair	
Drinking Fountain	1	Fair	
Fence		Poor	

Comments

DPW occupying center of park, which bisects it

Unkempt fence

Light trespass from industrial facilities

Lack of common walks/connectivity

Current shelter seems underutilized

No accessible paths from parking lot

HESSEL PARK

Size: 0.44 Acres

Location: Ridge Road and Cambridge Boulevard

Service Area: All of Pleasant Ridge

Ownership Entity: City of Pleasant Ridge

Accessibility Score: 4

LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes/Suggested Action
Walking/Biking Path	1	Good	

Comments

This park is an “ornamental” entry pocket park.

Adjacent site includes play facilities—Ferndale Elementary School

VICTORY PARK / FLYNN FIELD

Size: 0.76 Acres

Location: Fairwood Boulevard

Service Area: All of Pleasant Ridge

Ownership Entity: City of Pleasant Ridge

Accessibility Score: 2

ATHLETIC / SPECIAL ACTIVITY FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Softball Field	1	Good	Bleachers need replacement
Multi-Purpose Sports Field	1	Fair	Has soccer nets, field has drainage issues
Swings	2 sets of 5		
LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Benches	2		
Fence		Poor	

Comments

Unkempt fence

No connection to Gainsboro Park

No accessible parking or paths

STEVENSON PARK

Size: 1.42 Acres

Location: Woodward Avenue

Service Area: All of Pleasant Ridge

Ownership Entity: City of Pleasant Ridge

Accessibility Score: 4

LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes/Suggested Action
Park Lighting	2 street lights	Good	
Sculpture	1	Good	
Benches	4	Good	

Comments:

Do some concerts for stage, etc.

Not many obstacles

Irrigated

Lack of pedestrian lighting

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GREENBELT

Size: 2.4 Acres

Location: Woodward Avenue

Service Area: All of Pleasant Ridge

Ownership Entity: City of Pleasant Ridge

Accessibility Score: 4

ATHLETIC / SPECIAL ACTIVITY FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Walking/Biking Trail	1	Good	Pedestrian lighting is desired
LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Benches	8		6 metal, 2 stone

Comments

Passive parks, no events during Dream Cruise anymore

Landscaped

Memorial Day ceremony at flagpoles

Passive parks can have dogs on leash

Needs pet refuse dispensers

PLEASANT RIDGE DOG RUN

Size: 1.34 Acres

Location: East of I-696 Right-of-Way, accessible from Indiana Street

Service Area: All of Pleasant Ridge

Ownership Entity: City of Pleasant Ridge

Accessibility Score: 1

ATHLETIC / SPECIAL ACTIVITY FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Dog Run Area	1	Poor	
LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Picnic Tables	2		
Benches	4		
Drinking Fountain	1		

Comments

No accessible parking or paths

Turf no longer established

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Appendix B

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Pleasant Ridge Parks & Recreation Survey

Thank you for taking time out of your schedule to answer this survey. The City of Pleasant Ridge is in the process of updating the 5 Year Parks and Recreation Plan and the information from the survey will be used by the Recreation Commission to prepare the plan and establish priorities.

When you fill out the survey please answer the questions which best represent your overall household use of parks and facilities and priorities.

The survey is confidential. We do not ask for names or addresses. Again, thank you.

Note: if you filling out a paper copy of the survey those questions marked with a " * " next to the question number require an answer.

*1. About how long have you lived in the City of Pleasant Ridge?

- ☐ Less than 5 Years
- ☐ 6 to 10 Years
- ☐ 11 to 15 Years
- ☐ More Than 15 Years

*2. Have you participated in parks and recreation programs provided by the City of Pleasant Ridge in the past five years?

- ☐ Yes
- ☐ No

*3. Please indicate which type of leisure activities that you regularly participate in:

	At least once a week	A few times a month	Once a month	Several times a year	Less that once a year	Not at all
Sports Team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gym; Work Out Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Watch TV	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor Activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Movies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Running, Hiking, Walking or Biking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (Please Specify)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

Pleasant Ridge Parks & Recreation Survey

***4. Please identify which outdoor parks and/or indoor recreation facilities that you or a member of your household use in Pleasant Ridge? And, how often.**

	At least once a week	A few times a month	Once a month	Several times a year	Less than once a year	Not at all
Community Center Complex	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wellness Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Memorial Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stevenson Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pleasant Dog Run	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gainsboro Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Victory Park / Flynn Field	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hessel Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

***5. Which Pleasant Ridge park and/or recreation facility do you visit most often?(Identify One)**

- ☐ Community Center Complex
- ☐ Wellness Center
- ☐ Community Pool
- ☐ Memorial Park
- ☐ Stevenson Park
- ☐ Pleasant Dog Run
- ☐ Gainsboro Park
- ☐ Victory Park / Flynn Field
- ☐ Hessel Park

Pleasant Ridge Parks & Recreation Survey

*6. As a resident of Pleasant Ridge how would you rate the following?

	Excellent	Good	Fair	Poor	Don't Know
Amount of Park Land	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Variety of Park Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation Programming	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Open Spaces / Natural Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Connections to & between Parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Art and Cultural Events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

*7. How would you rate City of Pleasant Ridge INDOOR recreation activities, programs and services for age groups:

	Excellent	Good	Fair	Poor	Don't Know
Pre-School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Elementary School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Middle School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
High School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adults (Less than 60 Years of Age)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adults (More than 60 Years Old)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

*8. How would you rate City of Pleasant Ridge OUTDOOR parks and recreation facilities for ages:

	Excellent	Good	Fair	Poor	Don't Know
Pre-School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Elementary School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Middle School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
High School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adults (Less than 60 Years of Age)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adults (More than 60 Years Old)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Pleasant Ridge Parks & Recreation Survey

***9. Please indicate which of the following recreation facilities and activities Pleasant Ridge should plan for and develop.**

	High Priority	Medium Priority	Low Priority	Not Needed
Baseball Fields	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Basketball Courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Batting Cages	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Children Play Structures (Toddler)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Children Play Structures (6+ Years of Age)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Gardens	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cultural Events/Public Art	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Exercise Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Frisbee Golf	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-Motorized Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor Movies-in-the-Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor Picnic and Pavilion Shelter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks with wireless capabilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Passive (Leisure) Parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Soccer Fields	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Softball Fields	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tennis Courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Volleyball (Outdoor) Courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Volleyball (indoor) Courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walking Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Winter Skating Rink	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify and rate the priority above)

Pleasant Ridge Parks & Recreation Survey

*10. Please indicate your level of agreement with each of the following statements.

	Strongly Agree	Somewhat Agree	Somewhat Disagree	Strongly Disagree	No Opinion
Parks and recreation facilities and services are important to our community and worthy of taxpayer support.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pleasant Ridge should invest in any additional parks and recreation facilities and services.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the extent possible, parks and recreation facilities and services should be supported by those who use them rather than by general taxpayer dollars.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the extent possible, the Community Pool should be supported by those who use it rather than by general taxpayer dollars.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
It is currently difficult to walk and bike to adjacent communities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pleasant Ridge should actively plan for and sponsor arts and cultural activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Pleasant Ridge Parks & Recreation Survey

*11. How easy is it for people who are disabled to get around in the City of Pleasant Ridge?

- ☐ Extremely easy
☐ Very easy
☐ Moderately easy
☐ Slightly easy
☐ Not at all easy

12. If you answered the above question as "Moderately Easy," "Slightly Easy," or "Not at all Easy" please tell us why.

*13. How well are the parks and facilities in the City of Pleasant Ridge maintained?

	Extremely well	Very well	Moderately well	Slightly well	Not at all well
Community Center Complex	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wellness Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Memorial Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stevenson Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pleasant Dog Run	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gainsboro Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Victory Park / Flynn Field	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hessel Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Pleasant Ridge Parks & Recreation Survey

14. What changes would most improve parks and recreation services and/or programs in the City of Pleasant Ridge?

***15. What types of recreation activities would you participate in if they were available in the City of Pleasant Ridge? (Requires an answer - Your input is needed)**

16. What types of events would you attend if they were held in the City of Pleasant Ridge?

17. If you do not participate in activities in the City of Pleasant Ridge, why not?

***18. How strong is the sense of community in the City of Pleasant Ridge?**

- ☐ Extremely strong
- ☐ Very strong
- ☐ Moderately strong
- ☐ Slightly strong
- ☐ Not at all strong

Pleasant Ridge Parks & Recreation Survey

***19. How important a role do you feel the Pleasant Ridge parks and recreation facilities contribute to our sense of community?**

- ☐ Extremely important
- ☐ Very important
- ☐ Moderately important
- ☐ Slightly important
- ☐ Not at all important

***20. How much longer do you expect to live in the City of Pleasant Ridge?**

- ☐ Less than 5 Years
- ☐ 6 to 10 Years
- ☐ 11 to 15 Years
- ☐ More Than 15 Years

***21. Which of the following categories best describes your occupation?**

- ☐ Manufacturing
- ☐ Construction
- ☐ Wholesale Trade
- ☐ Retail Trade
- ☐ Transportation and Warehousing
- ☐ Information / Technology
- ☐ Finance, Insurance and Real Estate
- ☐ Professional, Scientific, Management
- ☐ Educational, Health, and Social Services
- ☐ Arts, Entertainment, and Recreation
- ☐ Government
- ☐ Currently in School (Student)
- ☐ Retired
- ☐ Currently Unemployed

Other (please specify)

Pleasant Ridge Parks & Recreation Survey

***22. What category below includes your age?**

- ☐ Under 20 years old
- ☐ 20 – 29 years
- ☐ 30 – 39 years
- ☐ 40 – 49 years
- ☐ 50 – 59 years
- ☐ 60 – 69 years
- ☐ 70 – 79 years
- ☐ 80 – 89 years
- ☐ 90 years and over

***23. Which area of the community do you reside?**

- ☐ Area between I-696, Amherst, Grand Trunk Railroad, and Woodward Avenue
- ☐ Area between Amherst, Ferndale City Limits (Woodward Heights), Grand Trunk Railroad, and Woodward Avenue
- ☐ Area between I-696, Ferndale City Limits (Cambridge), Woodward Avenue and Ridge Road
- ☐ Area between I-696, Ferndale City Limits (Cambridge), Ridge Road, and the Oak Park City Limits (Maplefield)

24. Please feel free to comment in the text box below regarding any suggestions you may have that were not addressed in this Resident Survey.

Appendix C

Public Comments

Comment 1:

I spent a few moments reading through the Recreation Master Plan yesterday evening and offer the following suggestions for revision:

Pg 4) The graph at the top indicates that the lots on the east-most side between Maywood and Sylvan are P&R space. Is this true?

Pg 8) The organization chart is missing the Planning Commission. It might also be useful to show a generic box for the non-permanent subcommittees (parking, etc).

Pg 10) The graph does not indicate all park spaces, or has mis-colored park spaces. For example, Moberly Park is missing, and Flynn Field is incorrectly identified.

Pg 30) The items for improvement should be numbered, so that they can be described in greater detail in the appendix.

Pg 35) The order of the items does not match the order on Pg 30. Each of these could be organized to provide better description of the item of repair. For example, what is "DPW Lot Improvements?" It's not a section in Appendix A, or at least I can't find it, and yet it's the most expensive improvement item.

Please include this as my input at the public hearing in the event that I am unable to attend, and please feel free to call if you have any questions.

Comment 2:

The plan is attractive and ticks most of the boxes on the DNR's checklist. The first 29 pages of analysis and goal setting are fine. However, and this is a big however, it falls down when it comes to the most important parts - namely, the process and the actual plan.

In terms of the process, releasing a survey and then developing a plan without giving the residents the ability to participate in the formulation of the action plan is a mistake.

Also, there's no "plan" in the plan. There's an action plan table that describes activities in very, very general terms and assigns costs to them, but for someone reading the plan it is not at all clear what it is that is being proposed.

DPW lot improvements for \$468,000? That's a pretty specific number for a mystery project. Does that mean razing the building? Refurbishing it? Building something new? There's no way to tell.

My suggestion is to go back and do proper public input where the Rec Commission works with the residents to present the potential projects, evaluate them based on cost, adjust as necessary, determine the most desirable path forward that has a reasonable chance of being funded, FULLY describe that plan in the document, and THEN release the draft plan for review. That's how you build support and consensus around a plan.

As it stands, this plan gets an incomplete grade and cannot be evaluated. There is plenty of time to prevent it from getting a failing grade IF we're willing to do the work.

Comment 3:

I wasn't able to make the meeting last night, but I did get an update on the discussion.

Re: the explanation given last night for why it is not possible to do anything different is not persuasive. The rec plan need only be to the DNR by March 1 in order to be certified in time to support grant submissions by April 1. This means a January recommendation by the Rec Commission and a February approval by City Commission would get the plan to the DNR in time for 2014 grant submittals.

I'm disappointed that John I's professional opinion disagrees with this timeframe, but I still maintain (and I have a professional opinion, too) that there is plenty of time to do the job right, not just quickly.



City of Pleasant Ridge

Resolution

Support for the Michigan Suburbs Alliance Millennial Mayor's Congress

WHEREAS the City of Pleasant Ridge is one of 23 local governments participating in the Millennial Mayors Congress, a voluntary regional coalition of local elected officials and young residents; and

WHEREAS Mayor Kurt Metzger, Mr. Alex Lenko and Ms. Bridget Brown are the City of Pleasant Ridge's appointed representatives to the Millennial Mayors Congress; and

WHEREAS the Millennial Mayors Congress unanimously adopted the Millennial Representation Protocol on June 22, 2013 via the attached resolution in order to increase the number of Millennials on boards, committees and commissions in Congress member cities; and

WHEREAS the City Commission has determined that it is in the interests of the City of Pleasant Ridge to incorporate Millennial perspectives and ideas into public problem solving in order to stay forward-thinking.

BE IT RESOLVED that it is the goal of the City of Pleasant Ridge to implement the Congress' Best Practices by 2016 and for Millennials to hold 5.0% of board, committee and commission seats in Pleasant Ridge by the end of 2014 and 7.0% of board, committee and commission seats in Pleasant Ridge by the end of 2016.

IT IS FURTHER RESOLVED that the City Commission instructs the City Manager and City Clerk to work with the City's representatives to the Millennial Mayors Congress and the staff of the Michigan Suburbs Alliance to implement the Congress' Best Practices, taking into account the specific conditions and priorities of the City of Pleasant Ridge.

I, Amy M. Drealan, do hereby attest that the foregoing is a true and accurate copy of a Resolution unanimously adopted by the Pleasant Ridge City Commission at its meeting held Tuesday, January 14, 2014.

Amy M. Drealan, City Clerk



MEMORANDUM

From: Emily Thompson
Program Manager
Michigan Suburbs Alliance

Subject: Millennial Representation

On June 22, 2013, Pleasant Ridge's delegates to the Millennial Mayors Congress joined their colleagues in committing to greater engagement of Millennial residents on local appointed boards, committees and commissions. The attached materials provide information on the Congress' Millennial Engagement Protocol, a report assessing local conditions in the City of Pleasant Ridge, and a sample resolution that we encourage the City to adopt, supporting local action on this goal.

The Millennial Mayors Congress is an intergenerational partnership of civic leaders who work toward a more vibrant metro Detroit through sustainable, interest-based initiatives. The Congress consists of twenty-three cities including the City of Pleasant Ridge, each of which is represented by a city official or high-level staff person and a Millennial (18-35 year old). Together, these representatives develop action-oriented protocols designed to positively transform the region.

Last fall, the Congress, with our support, gathered population and voter registration data for its 23 member cities. It then looked at Millennial representation on boards, committees and commissions and at how cities share information about and recruit volunteers for these positions. Our research shows Millennials are underrepresented in metro Detroit; they account for 23.0% of the population and 28.6% of registered voters, but only 6.2% of board, committee and commission members.

The Congress then spent months debating and defining recommendations. On June 22, the Congress adopted a protocol, which calls for increased Millennial representation on local boards, committees and commissions in metro Detroit and for all Congress member cities to implement the attached Millennial Engagement Best Practices. By adopting the protocol, Congress members committed to take the Protocol to their cities for adoption and implementation.

We hope that your City will adopt a resolution in support of the goals outlined in the Congress' Protocol and work to achieve them. This packet is designed to help your City in the process. Below is a list of the items attached. Please note that the attached sample resolution calls for an increase in Millennial representation in Pleasant Ridge equivalent to its share of the regional goal adopted by the Congress of reaching 8.0% representation by 2014 and 10.0% by 2016.

- Millennial Representation Report for Pleasant Ridge
- Millennial Engagement Best Practices
- Millennial Representation Sample Resolution
- Millennial Representation Protocol

I am more than happy to answer questions or provide support as needed and can be reached at emily@suburbsalliance.org or 866.960.8803 extension 718. We look forward to working with you!



MILLENNIAL MAYORS CONGRESS

ESTABLISHED 2009

MILLENNIAL REPRESENTATION REPORT FOR THE CITY OF PLEASANT RIDGE

The Millennial Mayors Congress selected Millennial Representation as its signature issue for 2013. The Congress believes young people are excited about opportunities for development and growth in metro Detroit, but are underrepresented and therefore limited in their ability to affect change. With this in mind, we gathered population and voter registration data for our 23 member cities. We then looked at Millennial representation on city councils and on boards, committees and commissions, and at how cities share information and recruit applicants.

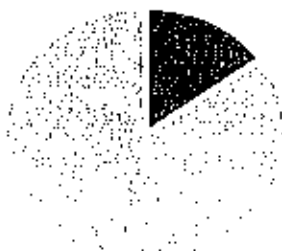
Our research shows...

Millennials are underrepresented...

IN PLEASANT RIDGE

POPULATION

Millennials account for 15% of the population



POPULATION
2,536
MILLENNIALS
379

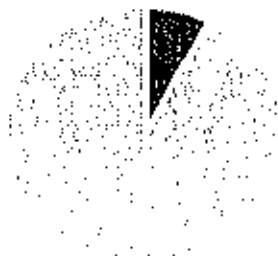
REGISTERED VOTERS

Millennials account for 20% of registered voters



BOARD MEMBERS

Millennials hold 8% of board/commission seats



BOARD SEATS
36
MILLENNIALS
3

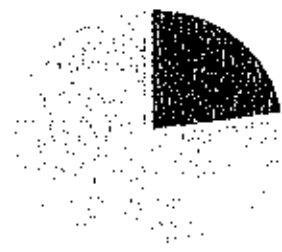
COUNCIL MEMBERS

Millennials hold 0 city council seats (0% of seats)

IN THE REGION

POPULATION

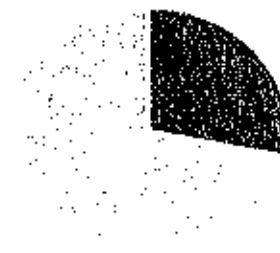
Millennials account for 23% of the population



POPULATION
1,184,561
MILLENNIALS
310,610

REGISTERED VOTERS

Millennials account for 29% of registered voters



BOARD MEMBERS

Millennials hold 6% of board/commission seats



BOARD SEATS
2171
MILLENNIALS
131

COUNCIL MEMBERS

Millennials hold a total of 5 city council seats (3% of seats)

...and we can do more to engage them!

MILLENNIAL REPRESENTATION

REPORT FOR THE PLEASANT RIDGE

Millennial Engagement Best Practices

Our research shows young people (age 18-35) are underrepresented and that our cities can do more to engage them. For example, only 3 of our 23 member cities use social media like Facebook to announce vacant board, committee and commission seats and recruit applicants. The use of social media is one of many best practices in our **MILLENNIAL ENGAGEMENT BEST PRACTICES**.

20 member cities do this
at least sometimes...In-
cluding Pleasant Ridge

A. LIST ALL BOARDS AND COMMISSIONS ON YOUR WEBSITE		20
B. PROVIDE A DESCRIPTION OF EACH BOARD AND COMMISSION ON YOUR WEBSITE AND INCLUDE:		17
THE BOARD'S PURPOSE		15
WHEN AND WHERE IT MEETS		16
HOW MANY MEMBERS IT HAS AND HOW LONG THEY SERVE		10
HOW APPOINTMENTS ARE MADE		9
WHO IS QUALIFIED TO SERVE		1
WHO TO CONTACT FOR MORE INFORMATION		4
C. PROVIDE MEETING MINUTES AND AGENDAS ON YOUR WEBSITE		11
D. LIST BOARD AND COMMISSION MEMBERS ON YOUR WEBSITE		13
E. ADVERTISE VACANT BOARD AND COMMISSION POSITIONS ON YOUR WEBSITE		5
F. PROVIDE A COPY OF YOUR APPLICATION ON YOUR WEBSITE AND INCLUDE:		18
EACH BOARD'S PURPOSE		3
HOW APPOINTMENTS ARE MADE		3
WHO IS QUALIFIED TO SERVE		1
WHO TO CONTACT FOR MORE INFORMATION		11
G. ALLOW APPLICANTS TO SUBMIT THE APPLICATION ELECTRONICALLY		6
H. CREATE A SET TIMEFRAME FOR APPOINTMENTS		1
I. ADVERTISE VACANT BOARD AND COMMISSION POSITIONS ON YOUR FACEBOOK PAGE		3
J. PROVIDE A LIST OF ADDITIONAL VOLUNTEER OPPORTUNITIES ON YOUR WEBSITE		6
K. PROVIDE A HANDBOOK OR ORIENTATION FOR NEW VOLUNTEERS		1
L. CREATE OPPORTUNITIES FOR HIGH SCHOOL STUDENTS TO GET INVOLVED		6

Yes Sometimes No



MILLENNIAL MAYORS CONGRESS

ESTABLISHED 2009

MILLENNIAL ENGAGEMENT BEST PRACTICES

The Millennial Mayors Congress selected Millennial Representation as its signature issue for 2013. The Congress believes young people are excited about opportunities for development and growth in metro Detroit, but are underrepresented and therefore limited in their ability to affect change. With this in mind, we gathered population and voter registration data for our 23 member cities. We then looked at Millennial representation on city councils and on boards, committees and commissions, and at how cities share information and recruit applicants. Our research shows young people (age 18-35) are underrepresented and that our cities can do more to engage them. For example, only 3 of our 23 member cities use social media like Facebook to announce vacant board, committee and commission seats and recruit applicants. The use of social media is one of many best practices outlined below.

BEST PRACTICE A: LIST ALL BOARDS AND COMMISSIONS ON YOUR WEBSITE. Create a page under Government, or a comparable section of your website, entitled Boards and Commissions, and provide this information.

GOVERNMENT → BOARDS AND COMMISSIONS

[NUMBER] residents dedicate their time to the City's [NUMBER] boards and commissions. Click on a board or commission for more information or contact the City Clerk at [PHONE NUMBER] or [EMAIL ADDRESS].

- Beautification Commission
- Downtown Development Authority
- Parks and Recreation Advisory Board

GOOD EXAMPLES: FERNDALE AND MADISON HEIGHTS

BEST PRACTICE B: PROVIDE A DESCRIPTION OF EACH BOARD AND COMMISSION ON YOUR WEBSITE. Create a page for each board and commission, e.g. a Beautification Commission page, and provide this information. The description should include the board or commission's purpose, when and where it meets, how many members it has, who is qualified to serve, how appointments are made, and who to contact for more information.

GOVERNMENT → BOARDS AND COMMISSIONS → BEAUTIFICATION COMMISSION

The purpose of the Beautification Commission is to [PURPOSE]. It meets at [TIME AND DATE]. Meetings are held at [LOCATION].

The Beautification Commission is composed of [NUMBER] members. Members are appointed by the [MAYOR OR CITY COUNCIL]. They serve a [NUMBER] year term. Members must be residents. Qualified applicants will have a demonstrated interest in [SUBJECT]. Experience in [SUBJECT] or [SUBJECT] is a plus.

For more information please contact [NAME] at [PHONE NUMBER] or [EMAIL ADDRESS].

GOOD EXAMPLES: FERNDALE

BEST PRACTICE C: PROVIDE AGENDAS AND APPROVED MEETING MINUTES ON YOUR WEBSITE. Provide this information on each board or commission's page, e.g. a Beautification Commission page.

GOVERNMENT → BOARDS AND COMMISSIONS → BEAUTIFICATION COMMISSION

The purpose of the Beautification Commission is to [PURPOSE]. It meets at [TIME AND DATE]. Meetings are held at [LOCATION].

The Beautification Commission is composed of [NUMBER] members. Members are appointed by the [MAYOR OR CITY COUNCIL]. They serve a [NUMBER] year term. Members must be residents. Qualified applicants will have a demonstrated interest in [SUBJECT]. Experience in [SUBJECT] or [SUBJECT] is a plus.

For more information please contact [NAME] at [PHONE NUMBER] or [EMAIL ADDRESS].

Meeting Date	Agenda	Minutes
May 30, 2013	[Agenda]	[Minutes]
June 30, 2013	[Agenda]	[Minutes]

C

GOOD EXAMPLES: FARMINGTON HILLS AND MADISON HEIGHTS

BEST PRACTICE D: LIST BOARD AND COMMISSION MEMBERS ON YOUR WEBSITE. Provide this information on each board or commission's page, e.g. the Beautification Commission page.

GOVERNMENT → BOARDS AND COMMISSIONS → BEAUTIFICATION COMMISSION

The purpose of the Beautification Commission is to [PURPOSE]. It meets at [TIME AND DATE]. Meetings are held at [LOCATION].

The Beautification Commission is composed of [NUMBER] members. Members are appointed by the [MAYOR OR CITY COUNCIL]. They serve a [NUMBER] year term. Members must be residents. Qualified applicants will have a demonstrated interest in [SUBJECT]. Experience in [SUBJECT] or [SUBJECT] is a plus.

For more information please contact [NAME] at [PHONE NUMBER] or [EMAIL ADDRESS].

Meeting Date	Agenda	Minutes
May 30, 2013	[Agenda]	[Minutes]
June 30, 2013	[Agenda]	[Minutes]

Members:

Chair: [NAME]

Vice Chair: [NAME]

Secretary: [NAME]

Treasurer: [NAME]

Members: [NAME]

D

GOOD EXAMPLES: YPSILANTI AND GROSSE POINTE WOODS

BEST PRACTICE E: ADVERTISE VACANT BOARD AND COMMISSION POSITIONS ON YOUR WEBSITE. Provide this information on the Boards and Commissions page and on each board and commission's page.

GOVERNMENT —→ BOARDS AND COMMISSIONS

[NUMBER] residents dedicate their time to the City's [NUMBER] boards and commissions. Click on a board or commission for more information or contact the City Clerk at [PHONE NUMBER] or [EMAIL ADDRESS].

- Beautification Commission
- Downtown Development Authority
- Parks and Recreation Advisory Board

Volunteers are important to the City and to its boards and commissions. The following boards and commissions have vacancies and are looking for volunteers:

- Beautification Commission

E

GOOD EXAMPLE: GROSSE POINTE WOODS

GOVERNMENT —→ BOARDS AND COMMISSIONS —→ BEAUTIFICATION COMMISSION

The purpose of the Beautification Commission is to [PURPOSE]. It meets at [TIME AND DATE]. Meetings are held at [LOCATION].

The Beautification Commission is composed of [NUMBER] members. Members are appointed by the [MAYOR OR CITY COUNCIL]. They serve a [NUMBER] year term. Members must be residents. Qualified applicants will have a demonstrated interest in [SUBJECT]. Experience in [SUBJECT] or [SUBJECT] is a plus.

For more information please contact [NAME] at [PHONE NUMBER] or [EMAIL ADDRESS].

Meeting Date	Agenda	Minutes
May 30, 2013	[Agenda]	[Minutes]
June 30, 2013	[Agenda]	[Minutes]

Members:

Chair: [NAME]

Vice Chair: [NAME]

Secretary: [NAME]

Treasurer: [NAME]

Members: [NAME]

Vacancies: 1 **E**

GOOD EXAMPLES: GROSSE POINTE WOODS

BEST PRACTICE F: PROVIDE A COPY OF YOUR BOARD AND COMMISSION APPLICATION ON YOUR WEBSITE. Provide the application on the Boards and Commissions page and on each board or commission's page. The application should include instructions as well as a description of each board and commission. The description should be consistent with best practice B, and include the board or commission's purpose, how many members it has, who is qualified to serve and how appointments are made.

GOVERNMENT —→ BOARDS AND COMMISSIONS

(NUMBER) residents dedicate their time to the City's (NUMBER) boards and commissions. Click on a board or commission for more information or contact the City Clerk at (PHONE NUMBER) or (EMAIL ADDRESS).

- Beautification Commission
- Downtown Development Authority
- Parks and Recreation Advisory Board

Volunteers are important to the City and to its boards and commissions. The following boards and commissions have vacancies and are looking for volunteers:

- Beautification Commission

Residents can download the [application] and submit it to [NAME] and [ADDRESS].

F

GOOD EXAMPLE: GROSSE POINTE WOODS

GOVERNMENT —→ BOARDS AND COMMISSIONS —→ BEAUTIFICATION COMMISSION

The purpose of the Beautification Commission is to (PURPOSE). It meets at (TIME AND DATE). Meetings are held at (LOCATION).

The Beautification Commission is composed of (NUMBER) members. Members are appointed by the (MAYOR OR CITY COUNCIL). They serve a (NUMBER) year term. Members must be residents. Qualified applicants will have a demonstrated interest in (SUBJECT). Experience in (SUBJECT) or (SUBJECT) is a plus.

For more information please contact [NAME] at (PHONE NUMBER) or (EMAIL ADDRESS).

Meeting Date	Agenda	Minutes
May 30, 2013	[Agenda]	[Minutes]
June 30, 2013	[Agenda]	[Minutes]

Members:

Chair: [NAME]

Vice Chair: [NAME]

Secretary: [NAME]

Treasurer: [NAME]

Members: [NAME]

Vacancies: 1

Residents can download the [application] and submit it to [NAME] and [ADDRESS].

F

GOOD EXAMPLES: GROSSE POINTE WOODS

BEST PRACTICE G: ALLOW APPLICANTS TO SUBMIT THE APPLICATION ELECTRONICALLY. The electronic application should be consistent with best practice E.

Residents can download the [application] and submit it to [NAME] and [ADDRESS] or [click here] to complete and submit it electronically.

GOOD EXAMPLE: LINCOLN PARK AND MADISON HEIGHTS

BEST PRACTICE H: CREATE A SET TIMEFRAME FOR APPOINTMENTS. Provide this information on the Boards and Commissions page.

Residents can download the [application] and submit it to [NAME] and [ADDRESS] or [click here] to complete and submit it electronically. Applications are accepted in [MONTH(s)]. Appointments are made in [MONTH(s)].

GOOD EXAMPLE: HUNTINGTON WOODS

BEST PRACTICE I: ADVERTISE VACANT BOARD AND COMMISSION POSITIONS ON YOUR FACEBOOK PAGE. Post a general announcement at least once a year and position-specific announcements as necessary.

Join the [NUMBER] residents who dedicate their time to the City's [NUMBER] boards and commissions. Follow this link or contact [NAME] at [PHONE NUMBER] or [EMAIL ADDRESS] for more information.

AND

Join the [NUMBER] residents who dedicate their time to the Beautification Commission. Follow this link or contact [NAME] at [PHONE NUMBER] or [EMAIL ADDRESS] for more information.

GOOD EXAMPLE: HUNTINGTON WOODS

BEST PRACTICE J: PROVIDE A LIST OF ADDITIONAL VOLUNTEER OPPORTUNITIES ON YOUR WEBSITE. Create a page under Community, or a comparable section of your website, entitled Volunteer Opportunities and provide this information.

Ex. COMMUNITY → VOLUNTEER

[NUMBER] of residents volunteer their time in [CITY]. Here is a list of ways you can get more involved.

City Garden

Contact: [NAME] at [PHONE NUMBER] or [EMAIL ADDRESS] for more information.

Rotary Club

Contact: [NAME] at [PHONE NUMBER] or [EMAIL ADDRESS] for more information.

Elections

Contact [NAME] at [PHONE NUMBER] or [EMAIL ADDRESS] for more information.

GOOD EXAMPLE: HAZEL PARK

BEST PRACTICE K: PROVIDE A HANDBOOK OR ORIENTATION FOR NEW VOLUNTEERS. Provide the handbook on the Boards and Commissions page. The handbook should include: a welcome or introduction, a guide to your city's structure and goals and objectives, volunteer expectations and Robert's Rules of Order.

GOVERNMENT —→ BOARDS AND COMMISSIONS

[NUMBER] residents dedicate their time to the City's [NUMBER] boards and commissions. Click on a board or commission for more information or contact the City Clerk at [PHONE NUMBER] or [EMAIL ADDRESS].

- Beautification Commission
- Downtown Development Authority
- Parks and Recreation Advisory Board

Volunteers are important to the City and to its boards and commissions. The following boards and commissions have vacancies and are looking for volunteers:

- Beautification Commission

Residents can download the [application] and submit it to [NAME] and [ADDRESS] or [click here] to complete and submit it electronically. Applications are accepted in [MONTH(s)]. Appointments are made in [MONTH(s)].

Click here for a copy of the City's [Board and Commission Member Handbook].

K

GOOD EXAMPLE: STERLING HEIGHTS

BEST PRACTICE L: CREATE OPPORTUNITIES FOR HIGH SCHOOL STUDENTS TO GET INVOLVED. Consider allowing them to serve as youth representatives to certain boards and commissions or create a youth commission. In order to create a culture of civic engagement. Follow the above mentioned best practices.

Ex. GOVERNMENT —→ BOARDS AND COMMISSIONS —→ YOUTH REPRESENTATIVES

The City welcomes residents between the ages of [age] and [age] to serve as youth representatives on the following boards and commissions:

- Beautification Commission
- Downtown Development Authority
- Parks and Recreation Advisory Board

Youth representatives are appointed by the [MAYOR OR CITY COUNCIL]. They serve a [NUMBER] year term. Members must be residents and [enrolled in high school]. Qualified applicants will have a demonstrated interest in [the community.] Members will gain leadership skills and hands-on experience in city government.

For more information please contact [NAME] at [PHONE NUMBER] or [EMAIL ADDRESS].

Residents can download the [application] and submit it to [NAME] and [ADDRESS] or [click here] to complete and submit it electronically. Applications are accepted in [MONTH(s)]. Appointments are made in [MONTH(s)].

GOOD EXAMPLES: ROYAL OAK

BEST PRACTICE L: CREATE OPPORTUNITIES FOR HIGH SCHOOL STUDENTS TO GET INVOLVED CONT.

GOVERNMENT → BOARDS AND COMMISSIONS → YOUTH COMMISSION

The purpose of the Youth Commission is to [create programs that appeal to youth]. It meets at [TIME AND DATE]. Meetings are held at [LOCATION].

The Youth Commission is composed of [NUMBER] members between the ages of [age] and [age]. Members are appointed by the [MAYOR OR CITY COUNCIL]. They serve a [NUMBER] year term. Members must be residents and [enrolled in high school]. Qualified applicants will have a demonstrated interest in [the community]. Members will gain leadership skills and hands-on experience in city government.

For more information please contact [NAME] at [PHONE NUMBER] or [EMAIL ADDRESS].

Meeting Date	Agenda	Minutes
May 30, 2013	[Agenda]	[Minutes]
June 30, 2013	[Agenda]	[Minutes]

Members:

Chair: [NAME]

Vice Chair: [NAME]

Secretary: [NAME]

Treasurer: [NAME]

Members: [NAME]

Vacancies: 1

Residents can download the [application] and submit it to [NAME] and [ADDRESS] or [click here] to complete and submit it electronically. Applications are accepted in [MONTH(s)]. Appointments are made in [MONTH(s)].

GOOD EXAMPLES: FARMINGTON HILLS

BEST PRACTICE M: ENSURE INTERESTED RESIDENTS CAN GET INVOLVED. This can be done by limiting the number of terms a volunteer can serve on any one board or commission or designating one or two seats on each board or commission for new members. You might also consider creating new boards and commissions that are of specific interest to Millennials, e.g. a Non-Motorized Commission or Environmental Sustainability Commission. Contact emily@suburbsalliance.org for examples.

The Millennial Mayors Congress adopted a regional goal of increased Millennial representation on local boards, committees and commissions, and the above-mentioned best practices on June 22, 2013. By adopting the regional goal and best practices, Congress representatives committed to take our work to their respective cities for local adoption and implementation.

The Congress is an inter-generational partnership of civic leaders who work toward a more vibrant metro Detroit through sustainable, interest-based initiatives. Each participating community is represented by a city official and a Millennial, or 18-35 year old, resident. Together, we work to develop solutions to economic, social and environmental issues of regional significance.

WWW.MILLENNIALMAYORS.ORG



MILLENNIAL MAYORS CONGRESS

ESTABLISHED 2009

MILLENNIAL REPRESENTATION PROTOCOL

Adopted June 22, 2013

Whereas, local governments in metro Detroit face a number of social, environmental and economic challenges and must engage a diverse group of residents on boards, committees and commissions to solve these challenges; and,

Whereas, Millennials (18- to 35-year-olds) are currently underrepresented in local government, accounting for 23.0% of the population in metro Detroit and 28.6% of registered voters, but only 6.2% of board, committee and commission members; and,

Whereas, local governments can do more to engage Millennials and few communities have comprehensive online listings or allow citizens to apply online and many still rely on basic statutory notification processes to announce vacancies; and,

Whereas, Millennials are excited about opportunities for change in metro Detroit and incorporating their perspectives and ideas into public problem solving will help local governments stay forward-thinking; and,

Whereas, the Millennial Mayors Congress has developed a preliminary set of best practices—actions Millennial Mayors Congress member cities can take to improve engagement and online access to information in particular;

Therefore, be it resolved that the Millennial Mayors Congress, a voluntary coalition of municipal leaders and residents of 23 cities in metro Detroit, resolves to improve engagement and, in doing so, increase diversity of participation in local government, in pursuit of the following shared actions and goals:

- All Congress member cities implement our Best Practices by 2016.
- Millennials hold an average of 8.0% of board, committee and commission seats in Congress member cities by the end of 2014.
- Millennials hold an average of 10.0% of board, committee and commission seats in Congress member cities by the end of 2016.

City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

BOARD AND COMMISSION APPLICATION

BOARD OF REVIEW

NAME OF BOARD/COMMISSION

Date: 12/16/13
Name: TOM TREUTER
Address: 11 OAKLAND PK.
Telephone: (H) 542 6989 (W) 586 552 2092
E-mail address: G512GA@ME.COM
Length of time a resident of Pleasant Ridge: 30 YRS. 3 MOS.
Education: LIBERAL ARTS / OCL
Occupation: PHOTOGRAPHER / IMAGER - ASSOCIATED RETINAL CONSULTANTS
Former Occupation: FREE LANCE PHOTOJOURNALIST

Organizations, Associations, Service Clubs, Groups:
OPHTHALMIC PHOTOGRAPHERS SOCIETY

Military Service: _____

Registered Voter: ✓ Yes _____ No

Comments as to why you would like to represent the citizens of Pleasant Ridge:

RECENT CIRCUMSTANCES HAS ENCOURAGED ME TO SEEK VOLUNTEER
WORK FOR THE CITY THAT I'VE HAD THE PLEASURE TO CALL HOME
FOR THIRY YEARS.

Signature: Thomas Treuter

OFFICIAL USE ONLY

DATE RECD 12/18/13
DATE APPT _____
COMM _____



23925 Woodward Avenue
Pleasant Ridge Michigan 48069

City Commission Agenda Packet
Information Items
Tuesday January 14, 2014

I. Department Reports

a. Pleasant Ridge Police Department December 2013

II. Committee Reports and Minutes

a. Pleasant Ridge Historical Commission December 2013

Pleasant Ridge Police Department
Monthly Report
December 2013



OVERTIME TALLY FOR THE MONTH OF December 2013

DATE	# OF HRS	"X" 1.5	CASH COMP OFF.	OFF HR RT	CASH TOTAL	CASE# AND REASON
12-05	2.0	3.0	COMP RIE	\$42.581	\$127.74	Court
12-05	1.0	1.5	CASH RIE	\$42.581	\$63.87	Court
12-05	3.0	4.5	CASH FEA	\$42.581	\$255.48	Court
12-12	3.0	4.5	CASH NAG	\$42.581	\$191.61	RIED Child Birth
12/13	6.0	9.0	COMP NAG	\$42.581	\$383.23	RIED Child Birth
12-13	3.0	4.5	CASH FEA	\$42.581	\$191.61	RIED Child birth
12-24	6.0	9.0	CASH NAG	\$42.581	\$383.32	RIED Sick
12-24	6.0	9.0	CASH FEA	\$42.581	\$383.32	RIED Sick

CURRENT MONTH: December 2013

FISCAL YEAR 2013-2014

CASH: \$1,469.21
 COMP: \$510.97
 TOTALS: \$1,980.18

CASH \$4,702.83
 COMP \$5,987.39
 TOTAL \$10,690.22

SERGEANT: 11-13 \$48.839
 FULL OFFICER: 07-13 \$42.581

CLR-008 Monthly Summary Of Offenses (PR)

For The Month Of December				
Classification	Dec/2012	Dec/2013	%Change	
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%	
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%	
09004 JUSTIFIABLE HOMICIDE	0	0	0%	
10001 KIDNAPPING/ABDUCTION	0	0	0%	
10002 PARENTAL KIDNAPPING	0	0	0%	
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%	
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%	
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%	
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%	
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%	
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%	
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%	
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%	
12000 ROBBERY	0	0	0%	
13001 NONAGGRAVATED ASSAULT	0	0	0%	
13002 AGGRAVATED/FELONIOUS ASSAULT	0	0	0%	
13003 INTIMIDATION/STALKING	0	0	0%	
20000 ARSON	0	0	0%	
21000 EXTORTION	0	0	0%	
22001 BURGLARY -FORCED ENTRY	0	0	0%	
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%	
23001 LARCENY -POCKETPICKING	0	0	0%	
23002 LARCENY -PURSES/NATCHING	0	0	0%	
23003 LARCENY -THEFT FROM BUILDING	0	0	0%	
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%	
23005 LARCENY -THEFT FROM MOTOR VEHICLE	0	0	0%	
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	0%	
23007 LARCENY -OTHER	0	0	0%	
24001 MOTOR VEHICLE THEFT	0	0	0%	
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%	
24003 MOTOR VEHICLE FRAUD	0	0	0%	
25000 FORGERY/COUNTERFEITING	0	0	0%	
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	0	-100%	
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	0%	
26003 FRAUD -IMPERSONATION	0	1	0%	
26004 FRAUD -WELFARE FRAUD	0	0	0%	
26005 FRAUD -WIRE FRAUD	0	0	0%	
27000 EMBEZZLEMENT	0	0	0%	
28000 STOLEN PROPERTY	0	0	0%	
29000 DAMAGE TO PROPERTY	0	1	0%	
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%	
30002 RETAIL FRAUD -THEFT	0	0	0%	
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%	
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	1	0	-100%	

CLR-008 Monthly Summary Of Offenses (PR)

For The Month Of December

Classification	Dec/2012	Dec/2013	%Change
35002 NARCOTIC EQUIPMENT VIOLATIONS	1	0	-100%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	0	0	0%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	0	0	0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
Group A Totals	3	2	-33.3%
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENCE HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	0	0	0%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	1	0	-100%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	1	0	-100%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	0	0	0%
53001 DISORDERLY CONDUCT	0	0	0%
53002 PUBLIC PEACE -OTHER	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	4	1	-75%
55000 HEALTH AND SAFETY	0	0	0%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	0	0	0%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%

CLR-008 Monthly Summary Of Offenses (PR)

For The Month Of December

Classification	Dec/2012	Dec/2013	%Change
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	1	0	-100%
70000 JUVENILE RUNAWAY	0	0	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	3	0	-100%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	10	1	-90%
2800 JUVENILE OFFENSES AND COMPLAINTS	1	0	-100%
2900 TRAFFIC OFFENSES	4	2	-50%
3000 WARRANTS	1	3	200%
3100 TRAFFIC CRASHES	18	10	-44.4%
3200 SICK / INJURY COMPLAINT	5	5	0%
3300 MISCELLANEOUS COMPLAINTS	57	50	-12.2%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	7	3	-57.1%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	33	12	-63.6%
3800 ANIMAL COMPLAINTS	4	8	100%
3900 ALARMS	10	6	-40%
Group C Totals	140	99	-29.2%
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	-100%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	0	0	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	0	0	0%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%
TRAFFIC WARNINGS	0	0	0%
MISCELLANEOUS A THROUGH UUUU	0	0	0%
Group D Totals	1	0	-100%
5000 FIRE CLASSIFICATIONS	0	0	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	0	0	0%
6000 MISCELLANEOUS ACTIVITIES (6000)	1	2	100%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%

CLR-008 Monthly Summary Of Offenses (PR)

For The Month Of December

Classification	Dec/2012	Dec/2013	%Change
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
CANINE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
Group F Totals	1	2	100%
Totals for all Groups	155	104	-32.9%

CLR-008 Monthly Summary Of Offenses (PR)

Year To Date Through December			
Classification	2012	2013	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	0	4	0%
13001 NONAGGRAVATED ASSAULT	5	2	-60%
13002 AGGRAVATED/FELONIOUS ASSAULT	1	1	0%
13003 INTIMIDATION/STALKING	0	2	0%
20000 ARSON	0	0	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	3	7	133.3%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	1	1	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	2	2	0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	3	3	0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	1	0%
23007 LARCENY -OTHER	8	8	0%
24001 MOTOR VEHICLE THEFT	1	1	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	1	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	0	0	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	2	100%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	2	1	-50%
26003 FRAUD -IMPERSONATION	0	2	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	0	1	0%
27000 EMBEZZLEMENT	0	1	0%
28000 STOLEN PROPERTY	1	0	-100%
29000 DAMAGE TO PROPERTY	9	6	-33.3%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	1	0	-100%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%

CLR-008 Monthly Summary Of Offenses (PR)

Year To Date Through December			
Classification	2012	2013	%Change
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	13	2	-84.6%
35002 NARCOTIC EQUIPMENT VIOLATIONS	2	1	-50%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	0	0	0%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	2	0	-100%
52002 WEAPONS OFFENSE -EXPLOSIVES	1	0	-100%
52003 WEAPONS OFFENSE -OTHER	0	1	0%
Group A Totals	56	50	-10.7%
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	1	1	0%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	2	3	50%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	7	2	-71.4%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	1	0	-100%
53001 DISORDERLY CONDUCT	0	3	0%
53002 PUBLIC PEACE -OTHER	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	27	14	-48.1%
55000 HEALTH AND SAFETY	3	1	-66.6%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	0	4	0%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%

CLR-008 Monthly Summary Of Offenses (PR)

		Year To Date Through December		
Classification		2012	2013	%Change
59000 ELECTION LAWS		0	0	0%
60000 ANTITRUST		0	0	0%
61000 TAX/REVENUE		0	0	0%
62000 CONSERVATION		0	0	0%
63000 VAGRANCY		1	1	0%
70000 JUVENILE RUNAWAY		0	0	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE		14	3	-78.5%
75000 SOLICITATION		0	0	0%
77000 CONSPIRACY (ALL CRIMES)		0	0	0%
Group B Totals		56	32	-42.8%
2800 JUVENILE OFFENSES AND COMPLAINTS		14	6	-57.1%
2900 TRAFFIC OFFENSES		50	21	-58%
3000 WARRANTS		19	19	0%
3100 TRAFFIC CRASHES		166	168	1.204%
3200 SICK / INJURY COMPLAINT		62	74	19.35%
3300 MISCELLANEOUS COMPLAINTS		1049	857	-18.3%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS		0	0	0%
3500 NON-CRIMINAL COMPLAINTS		106	109	2.830%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS		0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS		303	220	-27.3%
3800 ANIMAL COMPLAINTS		111	101	-9.00%
3900 ALARMS		107	88	-17.7%
Group C Totals		1987	1663	-16.3%
2700 LOCAL ORDINANCES - GENERIC		0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS		2	1	-50%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS		0	1	0%
4200 PARKING CITATIONS		1	1	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS		0	0	0%
4400 WATERCRAFT CITATIONS		0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU		0	0	0%
4600 LIQUOR CITATIONS / SUMMONS		0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS		0	0	0%
4800 LOCAL ORDINANCE WARNINGS		0	0	0%
4900 TRAFFIC WARNINGS		0	0	0%
TRAFFIC WARNINGS		0	0	0%
MISCELLANEOUS A THROUGH UUUU		0	0	0%
Group D Totals		3	3	0%
5000 FIRE CLASSIFICATIONS		0	1	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS		0	0	0%
FIRE CLASSIFICATIONS		0	0	0%
Group E Totals		0	1	0%
6000 MISCELLANEOUS ACTIVITIES (6000)		18	34	88.88%
6100 MISCELLANEOUS ACTIVITIES (6100)		0	0	0%
6200 ARREST ASSIST		0	0	0%

CLR-008 Monthly Summary Of Offenses (PR)

Classification	Year To Date Through December		
	2012	2013	%Change
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	6	2	-66.6%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
CANINE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
Group F Totals	24	36	50%
Totals for all Groups	2126	1785	-16.0%

**Pleasant Ridge PD
Badge Violation Summary
December 2013**

Officer Name	Badge #	Current Month	Year To Date
Champine, Scott	118	34	60
Total Violations		34	60
Total Tickets		21	36

**Pleasant Ridge PD
Badge Violation Summary
December 2013**

Officer Name	Badge #	Current Month	Year To Date
Fearn, Glenn	102	4	98
Total Violations		4	98
Total Tickets		4	82

**Pleasant Ridge PD
Badge Violation Summary
December 2013**

Officer Name	Badge #	Current Month	Year To Date
Kolezar, Michael	103	21	351
Total Violations		21	351
Total Tickets		20	307

**Pleasant Ridge PD
Badge Violation Summary
December 2013**

Officer Name	Badge #	Current Month	Year To Date
Nagy, Jason	107	16	205
Total Violations		16	205
Total Tickets		10	168

**Pleasant Ridge PD
Badge Violation Summary
December 2013**

Officer Name	Badge #	Current Month	Year To Date
Nowak, Kevin	109	22	201
Total Violations		22	201
Total Tickets		16	143

**Pleasant Ridge PD
Badge Violation Summary
December 2013**

Officer Name	Badge #	Current Month	Year To Date
Ried, Robert	104	20	337
Total Violations		20	337
Total Tickets		10	212

**Pleasant Ridge PD
Badge Violation Summary
December 2013**

Officer Name	Badge #	Current Month	Year To Date
Shelton, Andrew	117	31	31
Total Violations		31	31
Total Tickets		25	25

**Pleasant Ridge PD
Badge Violation Summary
December 2013**

Officer Name	Badge #	Current Month	Year To Date
Swieczkowski, Karl	1	1	74
Total Violations		1	74
Total Tickets		1	60

Pleasant Ridge Historical Commission Minutes
Wednesday, December 4, 2013

1. Meeting called to order at 7:03 by Carole Zupan, Chair
2. In attendance: Cathie Gillis, Sandy Johnstone, John Wright, Carole Zupan, Conrad Stack, Erin Sniderman, Jim Koeppen, Don Hoefler, Chris Johnson, Amy Allison, Brett Scott (welcome, Brett, the new liason from the City Commission).
3. Minutes of the previous meeting approved moved by Sandy, second by John.
4. Treasurer's report for November by Don: Revenues: \$66.09; Expenditures: \$452.92 (mainly photos w/ Santa). Ending Balance: \$12,244.57. Approved, moved by Erin, second by Conrad.
5. Renewal of Commissioners' Terms: Erin Sniderman approved: moved by Chris, second by Cathie; Sandy Johnstone approved: moved by John, second by Conrad; Chris Johnson approved: moved by Cathie, second by Sandy.
6. Speaker's series: George Lenko's talk is still up in the air due to his work schedule—stay tuned. Possible subject: 10 Mile Road before and after 1696.
7. New business: Cathie brought up the goal of completing the furniture in the Police Booth. Conrad Stack did the original built-ins beautifully, but we will need to determine whether there might be a conflict of interest in hiring him for the rest of the job. Also, it looks as if we will have plenty of houses for the June home tour, especially thanks to the efforts of Cathie.
8. Jim will take over as interim Secretary in Chris's absence.
9. Police Booth service: January 18: Erin, John, Conrad.
10. Adjournment at 8:05. Motion by Cathie, second by John.