



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

Regular Downtown Development Authority Meeting
Monday, October 27, 2014

Members of the Downtown Development Authority and Residents: This shall serve as your official notification of the Regular Downtown Development Authority Meeting to be held Monday, October 27, 2014, immediately following the Regular Planning Commission Meeting, at the Pleasant Ridge City Hall, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

DOWNTOWN DEVELOPMENT AUTHORITY MEETING

1. Meeting Called to Order.
2. Roll Call.
3. Consideration of the following minutes:
 - a. Regular Downtown Development Authority Meeting held Monday, July 15, 2014.
 - b. Regular Downtown Development Authority Meeting held Monday, August 25, 2014.
 - c. Special Downtown Development Authority Meeting held Tuesday, September 2, 2014.
4. **PUBLIC DISCUSSION** – Items not on the Agenda.
5. Consideration of the following updates:
 - a. Alley Improvement.
 - b. Concert in the Park.
6. City Manager's Report
7. Other Business.
8. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



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WORDING AND COMMENTS

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DOWNTOWN DEVELOPMENT AUTHORITY MEETING

1. Meeting Called to Order.
2. Roll Call.
3. Consideration of the following minutes:
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 - b. Regular Downtown Development Authority Meeting held Monday, August 25, 2014.
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Commissioner #1: Mr. Chairman, I move the minutes of the Regular Downtown Development Authority Meeting held Tuesday, July 15, 2014, the Regular Downtown Development Authority Meeting held Monday, August 25, 2014, and the Special Downtown Development Authority Meeting held Tuesday, September 2, 2014, be approved, as presented.

Commissioner #2: Second.

Motion by _____ Second by _____

Notes _____

4. **PUBLIC DISCUSSION** – Items not on the Agenda.

Notes _____

- 5. Consideration of the following updates:
 - a. Alley Improvement

Notes _____

- b. Concert in the Park

Notes _____

- 6. City Manager's Report

Notes _____

- 7. Other Business.

Notes _____

- 8. Adjournment.

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Regular Downtown Development Authority Meeting
Tuesday, July 15, 2014

Having been duly publicized, Chairman Bolach called the meeting to order at 8:12 p.m.

Present: Bolach, Decoster, Laidlaw, Lenko, McCutcheon, O'Brien, Schlesinger, Stearn, and Sweeney
 Also Present: City Manager Brueckman, Assistant City Manager Pietrzak, Mayor Kurt Metzger, and City Commissioner Perry
 Absent: None

Minutes

Motion by Commissioner Decoster, second by Commissioner McCutcheon that the minutes of the Regular Downtown Development Authority Meeting held Monday, June 23, 2014, be approved, as presented.

Adopted: Yeas: Bolach, Decoster, Laidlaw, Lenko, McCutcheon, O'Brien, Schlesinger, Stearn, and Sweeney.
 Nays: None

Alley Improvements

Residents Lee Hart and Charles Dunlop purchased the MBS building and are planning to move their respective businesses into the space. Since they will be doing a lot of improvements it seems to make sense for the DDA to consider redoing the adjoining alley at the same time to potentially save money. Brueckman suggested that after the Cambridge project is completed they could move directly to the alley. This is the last year of the Fairwood lot payment so there would be funds available to address this project now. We could budget the project as if we were doing it alone, however, since engineering and materials would overlap somewhat there should

be a net cost savings to both parties. Although the DDA balance sheet would be reduce to approximately \$10,000. Pietrzak thinks it is a large enough cushion to take advantage of the anticipated savings by combining efforts with the property owners.

Motion by Commissioner Decoster, second by Commissioner O'Brien that the DDA approve city manager to design alley up to \$80,000 and subject to final design review and approval by DDA.

Adopted: Yeas: Bolach, Decoster, Laidlaw, Lenko, McCutcheon, O'Brien, Schlesinger, Stearn, and Sweeney.
Nays: None

Concert in the Park

The event for Wednesday, July 30, 2014 is all set per Assistant City Manager Pietrzak. There will be a bounce house, magician, hot dogs, and dressed characters.

City Manager Report

None

Other Business

None

With no further business Chairman Bolach asked for motion to adjourn. Motion by Lenko to adjourn. Second by Stearn. Chairman Bolach adjourned the meeting at 8:45 p.m.



City of Pleasant Ridge

REGULAR DOWNTOWN DEVELOPMENT AUTHORITY MEETING MONDAY, AUGUST 25, 2014

Having been duly publicized, Vice Chairman Sweeney called the meeting to order at 7:35 p.m.

Present: Commissioners Lenko, McCutcheon, Stearn, and Sweeney

Also Present: City Manager Breuckman, Mayor Kurt Metzger, and City Commissioner Perry.

Absent: Commissioners Bolach, Decoster, Laidlaw, O'Brien, and Schlesinger

Vice Chairman Sweeny adjourned the meeting at 7:36 p.m. for lack of Quorum with no business conducted.

Respectfully submitted,
Ryan Stearn



City of Pleasant Ridge

SPECIAL DOWNTOWN DEVELOPMENT AUTHORITY MEETING TUESDAY, SEPTEMBER 2, 2014

Having been duly publicized, Chairman Bolach called the meeting to order at 6:00 p.m.

Present: Commissioners Bolach, Decoster, Laidlaw, Schlesinger, Stearn.

Also Present: City Manager Breuckman, Mayor Metzger, City Commissioner Perry, City Clerk Drealan.

Absent: Commissioners Lenko, McCutcheon, O'Brien, Sweeney.

Special Events Liquor License

Motion by Commissioner Schlesinger, second by Commissioner Decoster, that the Pleasant Ridge Downtown Development Authority request a Special Events Liquor license for the sale of beer and wine at the Concert in the Park event to be held on Wednesday, September 17, 2014, in Stevenson Park.

Adopted: Yeas: Commissioners Schlesinger, Decoster, Bolach, Laidlaw, Stearn.
Nays: None.

With no further comments or business, Chairman Bolach adjourned the meeting at 6:03 p.m.

Respectfully submitted,
Amy Drealan, City Clerk

DDA CONCERT - 9-17-2014

EXPENSES			
Item	Units	Unit Price	Total
Stage	1	\$ 350.00	\$ 350.00
Band	1	\$ 800.00	\$ 800.00
Portable Toilet	1	\$ 89.00	\$ 89.00
Event Subtotal			\$ 1,239.00
Item	Units	Unit Price	Total
Food	75	\$ 7.95	\$ 596.25
Beer	96	\$ 1.14	\$ 109.44
Wine	12	\$ 8.99	\$ 107.88
Supplies	1	\$ 189.00	\$ 189.00
licenses	2	\$ 50.00	\$ 100.00
Food/Drink Subtotal			\$ 1,102.57
		TOTAL EXPENSES	\$ 2,341.57

REVENUE			
Cash	\$ 100.00		\$ -
	\$ 50.00	1	\$ 50.00
	\$ 20.00	40	\$ 800.00
	\$ 10.00	6	\$ 60.00
	\$ 5.00	4	\$ 20.00
	\$ 1.00		\$ -
	\$ 0.25		\$ -
	\$ 0.10		\$ -
	\$ 0.05		\$ -
	\$ 0.01		\$ -
TOTAL REVENUE			\$ 930.00

NET
PROFIT
(LOSS) \$ (1,411.57)