



23925 Woodward Avenue  
Pleasant Ridge, Michigan

Pleasant Ridge Historical Commission  
Wednesday, January 7, 2015

Members of the Historical Commission and Residents: This shall serve as your official notification of the Regular Historical Commission Meeting to be held on Wednesday, January 7, 2015, at 7:00 p.m., at the Pleasant Ridge Community Center, 4 Ridge Road, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

**HISTORICAL COMMISSION MEETING – 7:00 P.M.**

1. Meeting Called to Order.
2. Roll Call.
3. Consideration of the following minutes:
  - Regular Meeting Minutes held Wednesday, December 3, 2014.
4. PUBLIC COMMENTS – Items not on the Agenda.
5. Consideration of the presentation by Mr. Scott Pietrzak regarding historical museum equipment.
6. Consideration of the Treasurer's Report.
7. Consideration of the request for absence by Ms. Jessica Herzig.
8. Consideration of the Historical Commission updates:
  - a. Speakers Series.
  - b. Home and Garden Tour.
9. Consideration of the election of the following offices:
  - a. Chairman.
  - b. Vice Chairman.
  - c. Treasurer.
  - d. Secretary.
10. Consideration of the City Commission Liaison Report.
11. Other Business.
12. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.

Pleasant Ridge Historical Commission  
Meeting Minutes  
Wednesday, December 3, 2014

1. Meeting was called to order 7:02 pm by Carole Zupan, Chair.
2. In attendance: Cathie Gillis, Sandy Johnstone, John Wright, Carole Zupan, Conrad Stack, James Koeppen, John Horvat, Jessica Herzig, Don Hoefler, Amy Drealan and Jay Forman. Guests: none. Missing: Bret Scott.
3. Consideration of Nov 5, 2014 meeting minutes: Motion to approve by Cathie Gillis, second by Don Hoefler. One correction was noted, Conrad Stack was not in attendance in November.
4. Public discussion: Nothing to report.
5. Treasurer's report for October and November 2014 by Don Hoefler: Revenues: \$1,635.11; Expenditures: \$12,610.75; Ending balance: \$5,799.12. Motion to approve by Cathie Gillis, second by Jessica Herzig.
6. Recommendation for the reappointment of Cathie Gillis, Don Hoefler and John Wright to the Historical Commission, terms to expire December 31, 2017. Motion to approve by Conrad Stack, second by James Koeppen.
7. Consideration of the following updates:
  - a. Speakers Series:
    - i. John Wright will facilitate a discussion on January 15, 2015 on "25 Years of 696 Speaker Series, Before & After". We have 53 photos in the museum of 10 Mile Road houses and the construction surveys. December 14, 2014 was the 25<sup>th</sup> anniversary of 696. John is also looking into bringing up old dig information/artifacts from storage for an exhibit at 4 Ridge.
    - ii. John Wright reported that the presentation is coming along and he has plenty of material. There will be a microphone set up. John will have a T-Shirt for the only run/walk on 696 which was before it opened to traffic. The T-Shirt will be donated to the museum.
    - iii. We will get a cake for the celebration.
    - iv. Jessica Herzig has reached out to Brenda Peek who was the Director of Communications for the project and Jessica Star at Fox 2 News for helicopter footage.
    - v. Don Hoefler brought up an idea for another speaker series, have author Dan Austin talk about his book "Lost Detroit".
8. Consideration of the City Commission Liaison Report:
  - a. Jay Forman updated us about the park Improvements. Phase 1 to be completed this year.
  - b. Grants will be sought for the 2015 improvements. Replacing the fence will be the highest priority.
  - c. Park improvements will take about two years to be fully completed.
  - d. The East side will vote on permit parking to help with the overflow of parking due to businesses East of Woodward.
  - e. There will be a public hearing regarding requests for 'Big Foot Homes' and 'Accessory Dwelling Units'.
  - f. There was a city financial audit conducted. Water billing changes should be coming soon.

9. Other Business:

- a. Police Booth/Pleasant Ridge Museum service on third Saturday of the month
  - i. December 20, 2014: John Wright and Carole Zupan.
  - ii. James Koeppen will write up something for the Ridger to highlight when the Museum will be open.
  - iii. Discussed having the Museum open during and after the Memorial Day parade with an ice cream social. Concerns have been brought up that having the Museum open during city events might not work out well due to the lack of space in the Museum.
- b. Don Hoefler brought up that the Antique Show and Sale does not generate enough income to justify continuing the annual tradition. Motion to discontinue the Antique Show and Sale made by Don Hoefler, second by Conrad Stack. Everyone approved.
- c. All museum renovations have been completed. Some touch-up exterior painting will be needed in the spring.
- d. Amy Drealan updated the group on a policy change put in place that allows up to 2 excused absences per year that are not counted against absences to remain on the Jr. Commission. The Jr. Commission approves the absences at the meeting. In advance of the meeting, anyone wishing to have an excused absence should email Amy Drealan and James Breuckman with the details.
- e. The printer in the Museum was discussed. We want to make sure it gets used and currently it is not. Amy Drealan will review with Scott and see what options we have. Recommendations will be reviewed at the January 7, 2015 meeting.

10. Adjournment at 7:53 pm. Motioned by John Horvat, second by James Koeppen.



# City of Pleasant Ridge

Amy M. Drealan, City Clerk

From: Amy M. Drealan, City Clerk  
To: Jim Breuckman, City Manager  
Date: January 5, 2015  
Re: Historical Commission Treasurer's Report

Below is the December 2014 Historical Commission Treasurer's Report. Here is the detail for the revenues and expenses listed:

<b>Beginning Balance</b>	<b>\$ 5,799.12</b>
<b>Revenues</b>	
Sales	
Tiles	\$ 40.00
Interest Income	
October	\$ 0.02
<b>Expenditures</b>	
Administrative Service Charges	
Oct - Dec	\$ (174.99)
Service Charges	
Bank Service Charges (Oct)	\$ (1.96)
Capital Outlay	
Bench for Museum	\$ (1,800.00)
<b>Ending Balance</b>	<b>\$ 3,862.19</b>

Please feel free to contact me should you wish to discuss this matter further.



## City of Pleasant Ridge

Amy M. Drealan, City Clerk

**From:** Amy M. Drealan, City Clerk  
**To:** Historical Commission Members  
**CC:** James Breuckman, City Manager  
**Date:** January 5, 2015  
**Re:** Historical Commission Absence Request

The following member has requested an excused absence from the Historical Commission for medical reasons:

Ms. Jessica Herzig - March and April 2015

The Commission should take a vote as to whether to approve this absence.

Please feel free to contact me should you wish to discuss this matter further.