

# NEW CITY HALL HOURS

Starting Friday, July 2<sup>nd</sup>, there will be new hours of operation at Pleasant Ridge City Hall.

**Monday through Thursday**

**8am – 5pm**

**CITY HALL WILL BE CLOSED TO THE PUBLIC ON FRIDAYS**  
(There will be no PR Postal Service on Fridays – No Mail Delivery or Pick-Up)

Residents will still be able to drop off water and tax bills in the Drop Box located at the rear entrance of the building. Also, City Hall and Post Office will be open at 8:00am instead of 8:30am.

The Police Department will operate in the same manner, although the Police Chief will be 'on the road' much of the time and, therefore, not in the office as much during the day. Should you need to speak to an officer after regular business hours, residents may call City Hall and press option #1 to be immediately connected to the police dispatch. Or, there is a telephone pole at the rear of City Hall that will immediately connect to the police for emergency and non-emergency use. And, as always, if there is an emergency, residents should immediately dial 911.

Garbage collection concerns or problems will be handled by the Southeast Oakland County Resource Recovery Authority (SOCRRA). The telephone number to call on Fridays for any question or concern related to garbage collection is **(248) 288-5150**, effective July 2<sup>nd</sup>.

The change is being made in a continued effort to reduce costs while providing quality services to the community.

And, as the City expands its Web presence to a more interactive one and adds credit card transactions, residents will be provided more opportunities to retrieve information and perform many more transactions online.

## **Pleasant Ridge Post Office**

Often changes are made to the operation of the City's Postal Substation. These changes are mandated by the Royal Oak Post Office who must follow the Federal Postal Standards. Often these changes do not affect the customers directly, such as new Homeland Security procedures or accounting changes that must be implemented. Other changes directly impact the customers that visit the Pleasant Ridge Substation.

The most recent change that occurred was to the hours of operation which required the Pleasant Ridge Post Office to close at 4:00pm. Now all mail is collected on a daily basis at 4:00pm instead of 4:30pm and there is no postal service available after 4pm.

